

ICISP Canterbury Christ Church University Study Abroad 2018-2019 Visiting Faculty Information and Application

Are you ready for a once-in-a-lifetime experience?

The Illinois Consortium for International Studies and Programs is pleased to provide a professional development opportunity for faculty members of ICISP-member institutions. The Visiting Faculty position at Canterbury Christ Church University, England is designed to provide faculty from member institutions the opportunity to experience first-hand living, teaching, and interacting with colleagues in an international setting.

This opportunity is available both spring and fall semesters.

General Information

Faculty members selected for this appointment will be provided a furnished two bedroom cottage at the Ebury Hotel. For more information on the Ebury see: <http://www.ebury-hotel.co.uk/canterbury-self-catering-cottages.html>. WiFi, weekly linen service, and access to the indoor pool is included. Because of the nature of the accommodations, faculty members may bring a spouse/partner and children.

A visa is NOT required for the term, but should the faculty decide to extend their stay outside the ICISP role, one will be needed.

Please note that a minimum number of ICISP students must attend CCCU during the academic year for a Visiting Faculty to participate in the program. Faculty selected for the fall program will be notified by the end of May if this minimum requirement has been met. Faculty selected for the spring program will be notified by the middle of October if this minimum has been met. Before applying, please confirm that this condition is an acceptable one for you and your college.

While previous participants are not exempt from reapplying, priority will be given to those applicants who have not already participated in the program.

Compensation

- **Salary** – Paid by home college
- **Housing** – CCCU provides housing free of charge.
- **Airfare and transportation to Canterbury** – ICISP will pay for one (1) roundtrip economy class airfare. Excess baggage fees will be the responsibility of the faculty member. ICISP will also pay up to \$200 for transportation from either Heathrow or Gatwick to Canterbury, if the faculty member arrives earlier than the group.
- **Extra Allowance** – Optional by home college

Visiting Faculty Responsibilities

Faculty assigned to this program will be expected to fulfill the following responsibilities:

- Oversee and provide leadership for the ICISP program and student service needs of ICISP students in the U.K.
- Assist ICISP students with the adjustment to living in a different culture.
- Attend all Modern Britain classes and lead the related discussion groups with students.
- Assist with coordination of activities and field trips of the academic program with appropriate officers of CCCU.
- Serve as chaperone on all field trips.
- Perform administrative duties of the ICISP program as needed.
- Provide advisement to students as needed.
- Hold on-campus office hours.
- Teach breakout/discussion sections with the Modern Britain Class.
- Teach other classes and/or special lectures, seminars as assigned by CCCU. (Up to 90 contact hrs./semester)
- Act as an ambassador on the behalf of ICISP within the academic department to which they are assigned and within CCCU as a whole.
- Through the appropriate officers of CCCU, assist in solving problems which arise for ICISP personnel.
- Provide all appropriate information and communicate regularly with the ICISP coordinator in Illinois assigned to the CCCU program.
- Attend the student/faculty orientation prior to assignment (usually held one Saturday in November and July).
- Assist with future faculty/student orientation sessions and faculty selection.
- Perform other duties as may be needed by ICISP.

One of the primary responsibilities of the Visiting Faculty is to assist the ICISP students attending Canterbury Christ Church University (CCCU). As such, the Visiting Faculty is required to restrict personal travel to those times when classes and/or cultural excursions are not in session. Faculty members should not commit to teaching any on-line courses at their home institution while assigned to CCCU. Faculty assigned to CCCU will be required to sign an agreement verifying that the above responsibilities are understood and agreed upon.

**Application for the Visiting Faculty Position 2018-2019
Canterbury Christ Church University CCCU, Canterbury, UK**

Name _____

Discipline(s) _____

Home College _____

Campus Address _____

Campus Phone _____ Fax _____

E-Mail _____

Home Address _____

Home Phone: _____ Cell Phone _____

Home E-Mail: _____

Term for which applying: Fall 2018 Spring 2019 No preference

Disciplines to Be Considered for 2018-2019

Faculty from all academic disciplines are encouraged to apply. However, preference will be given to those who can teach in the following disciplines: American Studies, History, and Literature.

In addition to the above application, interested candidates must also include:

- A cover letter outlining the following:
 - why they wish to serve as the Visiting Faculty to the program in England;
 - what they wish to accomplish while in England;
 - how they expect the experience to impact their professional development; and
 - previous international experience, if any.
- A curriculum vitae limited to three pages.

The deadline for receipt of all materials is November 15, 2017. Incomplete or late applications will not be considered. Those applicants selected for an interview will be notified by telephone. In the event of a very large pool, there will be a two-step interview process, with the first round of interviews to be conducted by telephone. Finalists will be interviewed in person at Heartland Community College (or other mutually agreed upon location, to be determined).

Applicant signature, date: _____

Division/Dept. Chair signature, date _____

Academic Dean signature, date: _____

Vice-President/CAO signature, date: _____

Campus ICISP Rep. signature, date: _____

Please email completed applications to:

Karen Huber, ICISP

Email: Karen.huber@heartland.edu

Mailing address:

Karen Huber, ICISP

Heartland Community College

1500 West Raab Rd, Normal, Illinois 61761-9446

Phone number: (309) 268-8664 Fax number: (309) 268-7986

For more information about this program, please contact:

Steve Alvin, ICISP Canterbury Program Chair

Phone number: (815) 224-0423

E-mail: steve_alvin@ivcc.edu