**IPEDS** 2023-24
Data Collection System

**IPEDS HELP DESK (877) 225-2568 | ipedshelp@rti.org**
OMB NO. 1850-0582 v.31 : Approval Expires 8/31/2025
User ID: P1479161

Institutional Characteristics 2023-24

Institution: Parkland College (147916)

User ID: P1479161

## Overview

**Institutional Characteristics Overview**

Welcome to the Institutional Characteristics (IC) survey component. This component collects important information about your institution's student services and student charges. Answer questions about services and costs for the 2023-24 academic year unless instructed to report for a different period.

Much of the data reported on IC appear on College Navigator, which is updated once after IC data have been reviewed. Thus, errors may stay on College Navigator for a full year.

Additionally, the cost of attendance data are used to calculate the net price of attendance in the Student Financial Aid component. This has important implications for what students see about your institution, and also for the College Affordability and Transparency Center's lists. **Revisions or changes to costs can ONLY be made in the Student Financial Aid component and not in the prior year revision system.**

Remember, it is the responsibility of the keyholder to submit accurate data about the institution. Please contact the IPEDS Help Desk for clarifications to make sure that you are reporting correctly.

**Data Reporting Reminder:**
- Report data to accurately reflect the time period corresponding with the IPEDS survey component, even if such reporting is seemingly inconsistent with prior-year reporting.

**Changes in reporting:**

The following changes were made for the 2023-24 collection:
- Removed temporary guidance in response to Coronavirus Pandemic
- Rephrased "room and board" terminology in survey materials to "food and housing," including Glossary terms
- Rephrased "remedial education" terminology in survey materials to "developmental education," including Glossary terms
- Removed parenthetical references to "4 weeks" and/or "4.33 weeks" for text to read "1 month"
- Added FAQ regarding including incarcerated students in reporting
- Updated FAQ regarding experimental site participants
- Added FAQ #4 and #5 regarding the expenses included in cost of attendance section
- Removed the dual enrollment option for Part B, Question 1

**Common Errors**

Quality control reviews of past IC data indicate frequently made errors. Please review the common errors below to ensure accurate reporting.
- Part C, question 8 should only be marked 'YES' if your institution is **EXCLUSIVELY** distance education. Do not mark 'YES' if your courses/programs are also available in person.
- Do not try to outsmart fatal errors; this is falsifying data. Contact the Help Desk to override, or fix, the data.
- Make sure you understand ALL definitions before responding to questions. For example, make sure that you are reporting for an 'ACADEMIC YEAR' or 'PROGRAM' as defined by IPEDS.

**Resources:**
- To download the survey materials for this component: Survey Materials
- To access your prior year data submission for this component: Reported Data

If you have questions about completing this survey, please contact the IPEDS Help Desk at 1-877-225-2568.

Part A - Services and Programs for Servicemembers and Veterans

**1. Which of the following are available to veterans, military servicemembers, or their families?**

- ☐ Yellow Ribbon Program (officially known as Post-9/11 GI Bill, Yellow Ribbon Program)
- ☑ Credit for military training
- ☑ Dedicated point of contact for support services for veterans, military servicemembers, and their families
- ☑ Recognized student veteran organization
- ☐ Member of Department of Defense Voluntary Educational Partnership Memorandum of Understanding
- ☐ None of the above

⊕ You may use the box below to provide additional context for the data you have reported above. Context notes will be posted on the College Navigator website. Therefore, you should write all context notes using proper grammar (e.g., complete sentences with punctuation) and common language that can be easily understood by students and parents (e.g., spell out acronyms).

## Part B - Student Services - Special Learning Opportunities

**1. Does your institution accept any of the following? [Check all that apply]**

- ☑ <u>Credit for life experiences</u>
- ☑ <u>Advanced placement (AP) credits</u>
- ☐ None of the above

**2. What types of special learning opportunities are offered by your institution? [Check all that apply]**

- ☐ ROTC
    - ☐ Army
    - ☐ Navy
        - ☐ Marine option
    - ☐ Air Force
- ☑ <u>Study abroad</u>
- ☐ <u>Weekend/evening courses or programs</u>
- ☐ Undergraduate research (co-curricula)
- ☐ ⓘ <u>Teacher certification</u> (for the elementary, middle school/junior high, or secondary level)
  Do not include certifications to teach at the postsecondary level.
    - ☐ Students can complete their preparation in certain areas of specialization
    - ☐ Students must complete their preparation at another institution for certain areas of specialization
    - ☐ This institution is approved by the state for the initial certification or licensure of teachers
- ☐ <u>Comprehensive transition and postsecondary program for students with intellectual disabilities</u>
- ☐ None of the above

Part B - Student Services: Other Student Services

**4. Which of the following selected student services are offered by your institution? [Check all that apply]**

☑ Academic/career counseling services

☑ Employment services for current students

☑ Placement services for program completers

☑ On-campus dependent care

☐ None of the above

**5. Which of the following academic library resources or services does your institution provide? [Check all that apply]**

☑ Physical facilities

☑ 🛈 An organized collection of printed materials

☑ Access to Digital/electronic resources (databases, e-books, e-media, and e-serials)

☑ 🛈 A staff trained to provide and interpret library materials

☑ Established library hours

☑ 🛈 Access to library collections shared with other institutions

☐ None of the above

**6a. Indicate whether or not any of the following alternative tuition plans are offered by your institution.**

○ No

◉ Yes [Check all that apply]

    ☐ Tuition guarantee

    ☐ Prepaid tuition plan

    ☑ Tuition payment plan

    ☐ Other (specify in box below)

...

**6b. Indicate whether or not your institution participates in a Promise program.**

◉ No

○ Yes

...

🌐You may use the box below to provide additional context for the data you have reported above. Context notes will be posted on the College Navigator website. Therefore, you should write all context notes using proper grammar (e.g., complete sentences with punctuation) and common language that can be easily understood by students and parents (e.g., spell out acronyms).

Part B - Student Services - Distance Education

ⓘ **7. Please indicate at what level(s) your institution does or does not offer <u>distance education</u> courses and/or distance education programs. Check all that apply.**

|  | ⓘ Distance education courses | ⓘ Distance education programs | Does not offer Distance Education |
|---|---|---|---|
| Undergraduate level | ☑ | ☐ | ☐ |

ⓘ **8. Are all the programs at your institution offered exclusively via <u>distance education programs</u>?**

◉ No
◯ Yes

## Part B - Student Services: Disability Services

**9. Please indicate the percentage of all undergraduate students enrolled during Fall 2022 who were formally registered as students with disabilities with the institution's office of disability services (or the equivalent office).**

○ 3 percent or less
● More than 3 percent: (enter up to 2 decimal places)	[ 7.10 ] %

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Part C - Student Charges Questions

**1. Are all <u>full-time</u>, <u>first-time</u> degree/certificate-seeking students required to live on campus or in institutionally controlled housing?**
*If you answer **Yes** to this question, you will not be asked to report off-campus food and housing in the price of attendance (C11).*

*This is only a screening question, and your response does not show up on College Navigator.*

*If you make any exceptions to this rule, and have even one full-time, first-time student living off-campus, please answer **No** so that this does not cause conflicts with the Student Financial Aid survey. Making changes to the SFA component is very difficult and may lead to inaccurate reporting for your institution.*

◉ No
○ Yes, and we do not make **ANY** (even one) exceptions to this rule

**2. Does your institution charge different <u>tuition</u> for <u>in-district</u>, <u>in-state</u>, or <u>out-of-state</u> students?**
*If you answer **Yes** to this question, you will be expected to report tuition amounts for in-district, in-state, and out-of-state students.*

*Please only select **Yes** if you really charge different tuition rates, or you will be reporting the same numbers 3 times.*

○ No
◉ Yes, please check all tuition rates charged by your institution
       ☑ In-district
       ☑ In-state
       ☑ Out-of-state

**3. Does your institution offer <u>institutionally-controlled housing</u> (on-campus and/or off-campus)?**
*If you answer **Yes** to this question, you will be expected to specify a housing capacity, and to report a housing charge or a combined food and housing charge (C10).*

◉ No
○ Yes
    Specify <u>housing capacity</u> for academic year 2023-24
    [ ]

**4. Do you offer <u>food</u> or meal plans to your students?**
*If you answer **Yes** to this question, you will be expected to report a food charge or combined food and housing charge (C10).*

◉ No
○ Yes - Enter the number of meals per week for the meal plan with the largest number of meals available
    [ ]
○ Yes - Number of meals per week can vary (e.g., students charge meals against a meal card)

## Part C - Undergraduate Student Charges

If the institution charges an application fee, indicate the amount.

| | ⓘ Amount | Prior year |
|---|---|---|
| Undergraduate application fee | 0 | 0 |

**5. Charges to full-time undergraduate students for the full academic year 2023-24**

*Please be sure to report an average tuition that includes all students at all levels (1st year, 2nd year, etc.).*

| | In-district | Prior year | In-state | Prior year | Out-of-state | Prior year |
|---|---|---|---|---|---|---|
| All full-time undergraduate students | | | | | | |
| Average tuition | 3,714 | 4,455 | 9,072 | 10,905 | 12,696 | 15,255 |
| Required fees | 570 | 675 | 570 | 675 | 570 | 675 |

**6. Per credit hour charge for part-time undergraduate students**

*Please be sure to report an average per credit tuition that includes all students at all levels (1st year, 2nd year, etc.).*

*Do not include fees.*

| | In-district | Prior year | In-state | Prior year | Out-of-state | Prior year |
|---|---|---|---|---|---|---|
| Per credit hour charge | 155 | 149 | 378 | 364 | 529 | 509 |

You may use the box below to provide additional context for the data you have reported above. Context notes will be posted on the College Navigator website. Therefore, you should write all context notes using proper grammar (e.g., complete sentences with punctuation) and common language that can be easily understood by students and parents (e.g., spell out acronyms).

Part C - Student Charges - Cost of Attendance

**11. Cost of attendance for <u>full-time</u>, <u>first-time</u> undergraduate students:**

These numbers are carried forward to the Student Financial Aid and used in net price calculations. Please enter the amounts requested below for each Cost of Attendance (COA) category. These data will be made available to the public on College Navigator. You must complete all information if your institution participates in any Title IV financial aid programs (e.g., Federal Pell Grant, Federal Direct Loans). Books and supplies, food and housing, and other expenses cost estimates are those reported to the U.S. Department of Education and used by the financial aid office to determine financial need. Please work with the financial aid office at your institution to make sure the values reported are correct.

Notes:
- If your institution offers housing but does not offer food or meal plans, refer to your institution's COA budgets to report an estimate of how much students would spend on food.
- Similarly, if your institution offers food or meal plans but does not offer housing, refer to your institution's COA budgets to report an estimate of how much students would spend on housing.

ⓘ If the **2023-24 tuition and/or fees as reported on this page** for *full-time, first-time students* are covered by a <u>tuition guarantee</u> program, check the applicable box(es) under 'Tuition Guarantee'. Additionally, please indicate the maximum % increase that is guaranteed. *These numbers are expected to be fairly small. Please contact the Help Desk if you are confused about these values and how to report them.*

| Charges for full academic year | 2020-21 | 2021-22 | 2022-23 | 2023-24 | ⓘ Tuition Guarantee *(check only if applicable to **entering students in 2023-24**)* | Guaranteed increase % |
|---|---|---|---|---|---|---|
| Published <u>tuition</u> and <u>required fees</u>: | | | | | | |
| <u>In-district</u> | | | | | | |
| Tuition | 4,455 | 4,455 | 4,455 | 3,714 | ☐ | |
| Required fees | 675 | 675 | 675 | 570 | ☐ | |
| Tuition + fees total | 5,130 | 5,130 | 5,130 | 4,284 | | |
| <u>In-state</u> | | | | | | |
| Tuition | 10,905 | 10,905 | 10,905 | 9,072 | ☐ | |
| Required fees | 675 | 675 | 675 | 570 | ☐ | |
| Tuition + fees total | 11,580 | 11,580 | 11,580 | 9,642 | | |
| <u>Out-of-state</u> | | | | | | |
| Tuition | 15,255 | 15,255 | 15,255 | 12,696 | ☐ | |
| Required fees | 675 | 675 | 675 | 570 | ☐ | |
| Tuition + fees total | 15,930 | 15,930 | 15,930 | 13,266 | | |
| | | | | | | |
| <u>Books and supplies</u> | 1,200 | 1,200 | 1,200 | 1,200 | | |
| Off-campus (not with family): | | | | | | |
| <u>Food</u> and <u>Housing</u> | 5,500 | 5,500 | 6,500 | ☑ 8,500 | | |
| <u>Other expenses</u> | 3,300 | 3,300 | ☑ 4,600 | ☑ 3,400 | | |
| Food and housing and other expenses | 8,800 | 8,800 | 11,100 | 11,900 | | |
| Off-campus (with family): | | | | | | |
| <u>Other expenses</u> | 3,300 | 3,300 | ☑ 4,600 | ☑ 3,400 | | |

✤You may use the box below to provide additional context for the data you have reported above. Context notes will be posted on the College Navigator website. Therefore, you should write all context notes using proper grammar (e.g., complete sentences with punctuation) and common language that can be easily understood by students and parents (e.g., spell out acronyms).

- ☐ Non-applicable
- ☐ The Cost of Attendance varies by program.
- ☐ The Cost of Attendance or tuition and fee methodology changed from last year.
- ☐ We allow special Cost of Attendance allowance additions for some programs and student categories.
- ☐ Cost of Attendance updates are based on a recent (prior or current year) cost survey.
- ☐ Tuition and fee charges increased/decreased when compared to last year.
- ☐ Tuition and fees, and/or Cost of Attendance components are the same as last year.

- ☐ Tuition and fees, and Cost of Attendance components vary by campus location.
- ☐ This is a U.S. Service Academy. All costs are covered, and students receive a stipend in exchange for a U.S. Armed Forces service commitment.
- ☐ First-year students must live on campus.
- ☐ The Tuition and Fees includes the estimated cost of a computer required for all students.
- ☐ The Tuition and Fees includes the cost of books and supplies.
- ☐ The Books and Supplies includes the estimated cost of a computer required for all students.
- ☐ The Cost of Attendance (COA) is based on a weighted average of student living arrangement categories while enrolled.
- ☐ The Cost of Attendance (COA) is based on a weighted average of costs for all students across Title IV eligible programs.
- ☐ Other

Part D - Athletic Association

**1. Is this institution a member of a national athletic association?**

○ No

◉ Yes - Check all that apply

☐ National Collegiate Athletic Association (NCAA)

☐ National Association of Intercollegiate Athletics (NAIA)

☑ National Junior College Athletic Association (NJCAA)

☐ United States Collegiate Athletic Association (USCAA)

☐ National Christian College Athletic Association (NCCAA)

☐ Other

**2. If this institution is a member of the NCAA or NAIA, specify the conference FOR EACH SPORT using the pull-down menu.**

| Sport | NCAA or NAIA member | Conference |
|---|---|---|
| Football | ◉ No ○ Yes-Specify | Select One ▼ |
| Basketball | ◉ No ○ Yes-Specify | Select One ▼ |
| Baseball | ◉ No ○ Yes-Specify | Select One ▼ |
| Cross country and/or track | ◉ No ○ Yes-Specify | Select One ▼ |

Prepared by

**Prepared by**

Reporting Reminders:
- The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data.
- The Keyholder will be copied on all email correspondence to other preparers.
- The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS.
- Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.
- Thank you for your assistance.

| This survey component was prepared by: | | | | | |
|---|---|---|---|---|---|
| ◉ | Keyholder | ○ | SFA Contact | ○ | HR Contact |
| ○ | Finance Contact | ○ | Academic Library Contact | ○ | Other |

| | |
|---|---|
| Name: | Alison Groot |
| Email: | agroot@parkland.edu |

| How many staff from your institution only were involved in the data collection and reporting process of this survey component? |
|---|
| 1.00　Number of Staff (including yourself) |

How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component?
*Exclude the hours spent collecting data for state and other reporting purposes.*

| Staff member | Collecting Data Needed | Revising Data to Match IPEDS Requirements | Entering Data | Revising and Locking Data |
|---|---|---|---|---|
| Your office | 2.00 hours | 1.00 hours | 2.00 hours | 2.00 hours |
| Other offices | hours | hours | hours | hours |

## Summary

**Institutional Characteristics Component Summary**

The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your institution's Data Feedback Report (DFR). In addition, all data reported in IPEDS survey components become publicly available through the IPEDS Use the Data and appear as aggregated statistics in various Department of Education reports. College Navigator is updated approximately three months after the data collection period closes and DFRs will be available through the IPEDS Use the Data and sent to your institution's CEO at the end of 2024.

Please review your data for accuracy. If you have questions about the data displayed below or after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

| GENERAL INFORMATION | |
|---|---|
| Reporter Type | Academic |
| Calendar System | Semester |
| Award Levels Offered | Postsecondary awards, certificates, or diplomas of less than 300 clock hours... Postsecondary awards, certificates, or diplomas of 300-899 clock hours... Postsecondary awards, certificates, or diplomas of at least 900 clock hours but less than 1,800 clock hours... Associate's degree |
| Levels of Enrollment Offered | Full-time Undergraduate Full-time First-time, degree/certificate-seeking Undergraduate Part-time Undergraduate Part-time First-time, degree/certificate-seeking Undergraduate |
| System | No system |
| Part A - Services and Programs for Servicemembers and Veterans | Credit for military training Dedicated point of contact for support services for veterans, military servicemembers, and their families Recognized student veteran organization |
| Part B - Student Services | |
|     Credit Accepted | Credit for life experiences Advanced placement (AP) credits |
|     Special Learning Opportunities | Study abroad |
|     Years of college-level work required for BS/BA program entry | N/A |
|     Other Student Services | Academic/career counseling services Employment services for current students Placement services for program completers On-campus dependent care |
|     Academic library resources | Physical facilities An organized collection of printed materials Access to Digital/electronic resources (databases, e-books, e-media, and e-serials) A staff trained to provide and interpret library materials Established library hours Access to library collections shared with other institutions |
|     Distance Education | |
|         DE program level(s) | Does not offer |
|         DE course level(s) | Undergraduate |
|     Disability Services | More than 3 percent: 7.10% |

| PRICING INFORMATION | | |
|---|---|---|
| Alternative Tuition Plans | Tuition payment plan | |
| Promise program | No | |
| Full-time Undergraduate Tuition and Fees | | |
|     Average full-time undergraduate student tuition and fees for academic year 2023-24 | Tuition | Fees |
|     In-state | 9,072 | 570 |
|     Out-of-state | 12,696 | 570 |
| Full-time Graduate Tuition and Fees | | |
|     Average full-time graduate student tuition and fees for academic year 2023-24 | Tuition | Fees |
|     In-state | | |
|     Out-of-state | | |
| First-time, Full-time Undergraduate Cost of Attendance | | |

| Estimated expenses for academic year | 2020-21 | 2021-22 | 2022-23 | 2023-24 |
|---|---|---|---|---|
| Published in-state tuition and fees | 11,580 | 11,580 | 11,580 | 9,642 |
| Published out-of-state tuition and fees | 15,930 | 15,930 | 15,930 | 13,266 |
| Books and supplies | 1,200 | 1,200 | 1,200 | 1,200 |
| On-campus food and housing | | | | |
| On-campus other expenses | | | | |
| Off-campus food and housing | 5,500 | 5,500 | 6,500 | 8,500 |
| Off-campus other expenses | 3,300 | 3,300 | 4,600 | 3,400 |
| Off-campus with family other expenses | 3,300 | 3,300 | 4,600 | 3,400 |

Edit Report

## Institutional Characteristics

| Source | Description | Severity | Resolved | Options |
|---|---|---|---|---|
| **Screen: Cost of Attendance** | | | | |
| Screen Entry | This value is expected to be within 25% of the prior year amount. Please correct your data or explain. (Error #11109) | Explanation | Yes | |
| Reason | The estimated cost of rent increased from $300/month to $525/month. | | | |
| Screen Entry | This value is expected to be within 20% of the prior year amount. Please correct your data or explain. (Error #11110) <span style="color:red">This edit and explanation were retained from the prior year (for reference) and do not need to be re-explained in the current year edit report.</span> | Explanation | Yes | |
| Reason | The cost of transportation increased. The cost of Books & Supplies was included in error. | | | |
| Screen Entry | This value is expected to be within 25% of the prior year amount. Please correct your data or explain. (Error #11109) | Explanation | Yes | |
| Reason | Last year we included Books & Supplies. However, this year it was corrected to exclude Books & Supplies. | | | |
| Screen Entry | This value is expected to be within 20% of the prior year amount. Please correct your data or explain. (Error #11110) <span style="color:red">This edit and explanation were retained from the prior year (for reference) and do not need to be re-explained in the current year edit report.</span> | Explanation | Yes | |
| Reason | The cost of transportation incresaed. The cost of Books & Supplies was included in error. | | | |
| Screen Entry | This value is expected to be within 25% of the prior year amount. Please correct your data or explain. (Error #11109) | Explanation | Yes | |
| Reason | Last year we included Books & Supplies. However, this year it was corrected to exclude Books & Supplies. | | | |