

Occupational Therapy Assistant

Date and Signature from
Admissions Upon Receipt

Priority admission deadline March 1st for Fall

Parkland College ID# _____

Email: _____

Name: _____

Phone: _____

Complete each step below:

1. Go to www.parkland.edu/ota click on How to Apply and complete the online orientation “**Get the Facts**”
2. **Apply** as a degree seeking student and be accepted to Parkland College.
 - If you have not applied or attended in the past 12 months, submit a new application.
3. **Transcripts** (all transcripts must be sent from the original institution directly to Parkland at admissions@parkland.edu)
 - High School or GED (if high school transcripts were previously sent prior to graduation, have re-sent).
 - **All** College transcripts (other than Parkland). Request final Fall transcripts be sent in January.
4. **Call Office of Admissions** to verify transcripts have been received and to see if you need assessment testing at (217) 351-2482 or admissions@parkland.edu
5. **Assessment Testing** – by appointment only, call (217) 351-2432 or visit www.parkland.edu/assessment to schedule your tests.
 - **Reading** – place into college level reading or have earned a “C” or above in CCS 099
 - **English** – must be eligible to enroll in ENG 101
 - *Is English your 2nd language?* If so, you must take the TOEFL & achieve a minimum or greater score in reading, listening, speaking, and writing. 18-18-20-18
 - **Math** – place out of MAT 072 within the past 2 years or completion of college level math within the past 5 years Note: developmental math expires in 2 years.
6. **Meet with Health Professions Academic Advisor:** U267, (217) 351-2219, or book an appointment at [Appointment Scheduling](#)
 - Review assessment scores and science requirements and create a plan of study.
 - You must be eligible to enroll in BIO 121 before applying.
 - Prior to admission, you must have completed KIN 186.
 - Required Science courses expire after 5 years of completion.
7. Moved recently? Complete Change of Address form and return to Admissions U-214.
8. Submit this form:
 - Email the completed form to admissions@parkland.edu.
 - OR
 - Mail this form to Parkland College, Admissions U214, 2400 West Bradley Ave., Champaign, IL 61821

I verify that I have completed each of the above steps. I understand that if any of these steps are found to be incomplete, I will not be eligible for the program.

Signature: _____

Date: _____

If you have any questions throughout this process, please contact Academic Advising at hpadvising@parkland.edu

today. tomorrow. together. 

Updated July 2022