

## **NHA-National Healthcareer Association Certification Testing Information**

After meeting the requirements to sit for the Certified Clinical Medical Assistant (CCMA) Assessment exam, please follow the list below to test at Parkland College.

1. Students must pre-register and pay NHA before proceeding to PSI.

The NHA "This program requires pre-approval before you can sit for the exam. Please follow the instructions listed in your Candidate Information Bulletin or application materials." To find the materials you can go to <http://www.nhanow.com>

2. Once the payment is received from the candidate and the registration process is complete, then NHA will forward their file to PSI.

3. PSI: Email the PSI Online website. <https://candidate.psiexams.com>

**Note: Check Available Appointment Dates Before You Register.**

4. Click on Certification/Professional Associations

5. Choose examination name/Selected Sponsor Name. Name is Certified Clinical Medical Assistant (CCMA) offered **Selected Sponsor** by NHS (National Healthcareer Association)

REMINDER: Note the highlighted information in red: "This program requires pre-approval before you can sit for the exam. Please follow the instructions listed in your Candidate Information Bulletin or application materials."

6. Click on "Sign In" or "Create An Account"

7. Follow instructions:

(Location of exam can be at Parkland College Testing Center).

8. Print your registration form.

Once you have registered for a date/time/location:

1. Show up at your assigned date/time/location for the exam

**Parkland College contact information is: Assessment Center U 206 PH 217/351-2433**

**We wish you success with your certification exam.**

**Parkland Medical Assisting Program Faculty**

*Updated 6/11/19 rmm*