

# Medical Assisting

\_\_\_\_\_  
Date & Signature of Admissions  
Representative upon Receipt

Priority admission deadline March 1<sup>st</sup> for Fall

Parkland College ID# \_\_\_\_\_

Email: \_\_\_\_\_

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

## Complete each step below after applying for admission to Parkland:

1. Go to [www.parkland.edu/mas](http://www.parkland.edu/mas) click on “How to Apply” and complete the online orientation “Get the Facts”
2. **Transcripts** (all transcripts must be sent from the original institution directly to Parkland at [admissions@parkland.edu](mailto:admissions@parkland.edu))
  - High School or GED
  - All college transcripts (other than Parkland)- request final Fall transcripts be sent in January
3. **Call the Office of Admissions** to verify transcripts have been received & to see if you need assessment testing at (217) 351-2482 or [admissions@parkland.edu](mailto:admissions@parkland.edu)
4. **Assessment Testing**- visit [Assessment Center](#) to schedule your tests.
  - Reading – place into CCS 099
  - English – place into ENG 101
    - *Is English your 2<sup>nd</sup> language?* If so, you must take the TOEFL and achieve a minimum or greater score in reading, listening, speaking and writing. 18-20-22-20.
  - Math – place out of MAT 059 within the past 2 years
5. **Meet with an Academic Success Advisor for pre-Health Professions:** U267, (217) 351-2219, or book an appointment at [Appointment Scheduling](#) to review assessment scores, scoring rubric and create a plan of study.
  - Science courses used for scoring expire after 5 years (BIO, CHE and PHY)
6. Submit this form:
  - Email the completed form to [admissions@parkland.edu](mailto:admissions@parkland.edu).
  - OR
  - Mail this form to Parkland College, Admissions U214, 2400 West Bradley Ave., Champaign, IL 61821

**I verify that I have completed each of the above steps. I understand that if any of these steps are found to be incomplete, I will not be eligible for the program.**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

*If you have any questions throughout this process, please contact Academic Advising at [hpadvising@parkland.edu](mailto:hpadvising@parkland.edu)*

today. tomorrow. together. 

Updated August 2024