

GENERAL CONTACT INFORMATION

All exposures have to be documented at the clinical site *and at Parkland* with *the Wellness Coordinator* along with the program director. If you need assistance, here is a list of people that help you if you or a student has an exposure at clinical.

- Wellness Coordinator (217) 373-3879
- Faculty Chair Nursing Programs, Jim Roberts (217) 353-2135
- Faculty Chair, Kim Pankau (217) 351-2468
- Rachel Staley, HP Administrative Assistant (217) 353-2240

Any questions about the information provided or about exposure to blood borne pathogens should be referred to Parkland's Wellness Coordinator at 217/373-3879.

INSTRUCTORS:

Please do not forget to email the Wellness Coordinator at wellnesscenter@parkland.edu, fill out a PARKLAND INCIDENT REPORT, and have the student make an appointment with the Wellness Coordinator

POST EXPOSURE:

Complete Parkland Incident Report and scan to Wellness Coordinator at wellnesscenter@parkland.edu Parkland.

Email Wellness Coordinator at wellnesscenter@parkland.edu to have the student meet with her for post exposure education.

Email the program director if there is a student exposure

NOTE: Students that have physical injuries that are not Bloodborne Pathogen exposures are NOT covered by Parkland College. i.e. If the student falls and hurts a leg while at clinical.

PARKLAND COLLEGE
BLOOD AND BODY FLUID EXPOSURE PROTOCOL FOR STUDENTS

Due to the nature of their work, health career students may be exposed to blood and/or other potentially infectious body fluids during their clinical rotations. In case a needle stick or other exposure incident occurs, the following procedures are to be followed. Each health-care institution should have its own protocol, but the following is a general procedure that is applicable at all facilities in case no protocol exists and for use when exposure incidents occur on campus. *Please note that dental hygiene students who are exposed to blood/body fluids through their work in the Dental Hygiene Clinic must follow the protocol designed specifically for this group. It is available on the bulletin board in the Dental Hygiene clinic.*

Immediately Following exposure:

- 1) Immediately after an exposure incident (e.g., needle or instrument stick, human bite, or blood splashed in eyes, nose, mouth, or open wound), the student should flood the contaminated area with water and clean any wound with soap and water or a skin disinfectant if available.
- 2) After cleansing the contaminated area, the student should report the incident to his or her clinical instructor, who in turn will report the incident to the appropriate staff member at the clinical site or school where the incident occurred. In addition to filling out an incident report at the facility, a Parkland incident report should be submitted to the Wellness Coordinator in U116.
- 3) If warranted, the student will be referred to the appropriate department in the health care facility where the incident occurred for medical evaluation. If the facility does not have a department that handles exposure incidents or if the incident occurred at a community agency or on-campus, the student should follow this procedure:

**FOR STUDENTS ON PARKLAND PROPERTY OR AT ONE OF THE FOLLOWING SITES:
CARLE HOSPITAL, CARLE CLINICS AND SURGERY CENTER.**

Procedure:

If between 8 a.m. and 5 p.m., Monday-Friday, call the Carle Occupational Medicine Department (217) 383-3077, 810 W. Anthony Dr., Urbana. The student should identify themselves as a Parkland health career student and explain there's been an occupational exposure to blood/body fluids during clinical and they wish to be evaluated. Department personnel will direct the student how to proceed.

At other times, the student should fill out an *Employee Injury Form* and then go to the Carle Emergency Department (E.D.), 611 W. Park Street, Urbana. Upon check-in, the student will need identify themselves as a Parkland health career student and explain there's been an occupational exposure to blood/body fluids during clinical and they wish to be evaluated. The student should be prepared to show them an insurance card if the student is insured.

The Emergency Room nurse will review immunization status and the exposure and determine if the source needs to be drawn. The ER nurse will also follow with exposure education for the student. The student needs to follow up with the **Infection Control Nurse**.

If possible, the source patient should have an order to have a lab draw.

FOR STUDENTS AT ALL OTHER CLINICAL SITES:

The student will follow the protocol at the facility where the incident occurred. In situations where the incident occurred on-campus *or* at a facility which does not have a post-exposure protocol, the source should follow the same procedures as Carle Hospital. When speaking with hospital staff, they should explain that a **Parkland Student** had an occupational exposure to their blood/body fluids and they need to be evaluated.

RESPONSIBILITY OF CHARGES INCURRED

If the cost of immediate post-exposure care for the student and source is not covered by the facility where the incident occurred or by the student's insurance, Parkland College will cover these costs. A bill should be sent to:

Parkland College
Wellness Coordinator, Parkland College Student Life
2400 W. Bradley Ave. U116
Champaign, IL 61821.

Any medical follow-up beyond that given at the time of the exposure is the responsibility of the student. The student should consult with their primary care physician or Parkland's Wellness Coordinator as soon as possible after the exposure incident to discuss recommended follow-up care. The student/instructor is expected to report the incident to the Wellness Coordinator, Parkland College – Room U116, 2400 W. Bradley Ave., Champaign, IL 61821 in order to ensure proper payment of the initial evaluation.

EXPOSURE PROCEDURE FOR HEALTH PROFESSIONS FACULTY

If a faculty member in the Health Professions department is exposed to blood or other potentially infectious body fluids during clinical or work hours, the following procedures should be followed. Please note that there is a separate procedure for student exposure.

Reporting the incident

- A. *Incidents occurring on-campus:*
 - 1) As soon as possible following the incident, report the incident to your program director.
 - 2) Fill out an incident report and submit it to Human Resources.

- B. *Incidents occurring off-campus at clinical sites:*
 - 1) Report the incident to the supervisor of the unit where the incident occurred and complete the necessary incident report and medical evaluation according to that facility's protocol.
 - 2) Submit a copy of the incident report (or a Parkland incident report) to Human Resources. The bill for services rendered will be paid by Parkland only if a report has been made to Human Resources and an incident report submitted to Human Resources in a timely manner.

Medical evaluation

- A. *Incidents occurring on-campus:*
 - 1) File an incident report with Human Resources.
 - 2) If between **8 a.m. and 5 p.m. Monday - Friday**, you may receive a medical evaluation at Carle Clinic Occupational Medicine Department, 810 W. Anthony Dr., Urbana (217) 383-3077. At all other times, you may receive a medical evaluation at Carle Emergency Department. A confidential medical evaluation and follow-up is strongly recommended immediately following an exposure incident. The College/work comp will pay for post-exposure medical evaluations and follow-up procedures performed by the above facilities if the incident is reported as stated in I.B.2 above.

- B. *Incidents occurring off-campus at clinical sites:* Medical evaluation for employees injured at off-campus clinical sites will be performed by the Employee Health Department (or Emergency Department if the incident occurs after hours or if there is no Employee Health Department) at the facility where the incident occurred. An incident report (either from the health-care facility or Parkland's incident report) must be submitted to Parkland Human Resources in a timely manner in order for the College/work comp insurance to pay for post-exposure medical evaluation and follow-up procedures. The employee should instruct the health-care facility to send the bill for services rendered to Parkland College Human Resources.

[INSERT INCIDENT REPORT]