

Nursing Assistant

For FAQ's please visit: www.parkland.edu/cna

- 1) [Apply](#) and be accepted at Parkland College. If you have not taken any classes at Parkland College in the past year, you will need to reapply.
- 2) **Transcripts** – All transcripts must be sent from the original institution directly to Parkland Admissions at admissions@parkland.edu or mail to Parkland College, Attn: Admissions, 2400 W. Bradley Avenue, Champaign, IL 61821
 - High School or GED
 - All College(s) other than Parkland College
- 3) **Assessment Testing** – by appointment only. Call (217) 351-2432 or visit schedule your tests at www.parkland.edu/assessment
 - **Reading**
Place in CCS 099 or higher
 - **English**
 - i) Place into ENG 099 or higher
 - ii) *Is English your second language? If so, you must take the TOEFL and achieve minimum or greater scores in reading, listening, speaking, and writing. 20-20-26-20.*
 - **Math**
Place out of MAT 059 within the past 2 years
- 4) Go to Nurse Assistant website: www.parkland.edu/cna
 - Complete [Health Care Worker Background Check \(Authorization Form\)](#) and submit to: Cindy Reynolds and Shelby May by emailing cnaregistration@parkland.edu
Send a picture of a state issued photo ID for your background check to be processed.
- 5) A Livescan Request will be emailed back to the student's Parkland College email account from securemail@parkland.edu after the Health Care Worker Background Check has been processed.
- 6) Complete fingerprints at [Accurate Biometrics](#). Fingerprints must be completed within 10 days from the date the Livescan was created.
**** Do not throw away your proof of fingerprints ****
- 7) Register for C.N.A
 - Email a picture of your completed fingerprint receipt to cnaregistration@parkland.edu along with your semester and [section enrollment preference](#) (enter class NAS 111)

If you have any questions throughout this process, please contact:

Shelby May, Nursing Assistant Program Director, samay@parkland.edu

Cindy Reynolds, Administrative Assistant, creynolds@parkland.edu

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