

Nursing Assistant

For FAQ's please visit: www.parkland.edu/cna

- 1) [Apply](#) and be accepted at Parkland College. If you have not taken any classes at Parkland College in the past year, you will need to reapply.
- 2) **Transcripts** – All transcripts must be sent from the original institution directly to Parkland Admissions at admissions@parkland.edu or mail to Parkland College, Attn: Admissions, 2400 W. Bradley Avenue, Champaign, IL 61821
 - High School or GED
 - All College(s) other than Parkland College
- 3) **Assessment Testing** – visit schedule your tests at www.parkland.edu/assessment
 - **Reading**
Place in CCS 099 or higher
 - **English**
 - i) Place into ENG 099 or higher
 - ii) *Is English your second language? If so, you must take the TOEFL and achieve minimum or greater scores in reading, listening, speaking, and writing. 20-20-26-20.*
 - **Math**
Place out of MAT 059 within the past 2 years.
- 4) **Academic Advising** - Meet with Academic Success Advisor for pre-Health Professions: U267, (217) 351-2219, or book an appointment at [Appointment Scheduling](#) to review assessment scores and create a plan of study.
- 5) Go to Nurse Assistant website: www.parkland.edu/cna
 - Complete [Health Care Worker Background Check \(Authorization Form\)](#)
 - Schedule a 15 minute appointment at [CNA Appointment Scheduler](#) to meet with Cindy Reynolds at 1309 North Mattis Avenue, Room H-131, Champaign, Illinois.
 - Bring the following items to the appointment:
 - i) Completed Health Care Worker Background Check form.
 - ii) State issued ID (i.e., driver's license)
 - iii) Official Social Security card (copies are not acceptable)
- 6) A Livescan Request will be given to students at that time.
- 7) Complete fingerprints at [Accurate Biometrics](#). Fingerprints must be completed within 10 days from the date the Livescan Request was created.
- 8) Complete process by bringing fingerprinting document to 1309 N. Mattis Avenue, Room H-131, Champaign, Illinois. You will be registered at that time.
**** Do not throw away your proof of fingerprints ****

If you have any questions throughout this process, please contact:

Nancy Roth, Interim Nursing Assistant Program Director,
nroth@parkland.edu

Cindy Reynolds, Administrative Assistant, creynolds@parkland.edu

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