

ACCOUNTING

ACCOUNTING TECHNOLOGIES A.A.S.

Program Code: B.ACC.AAS

Associate in Applied Science (A.A.S.)

Graduation requirement — 60 semester hours

The Accounting Program prepares students for careers as junior accountants in business, industry, and government. This degree can lead to a satisfying career as a payroll clerk or in general accounting, cost accounting, purchasing, inventory control, accounts receivable, accounts payable, tax assistant, or similar career areas. Students receive a well-rounded background to help prepare for future management positions.

Program Notes*

- General Education electives are chosen from two of the following categories: communications, social/behavioral sciences, humanities/fine arts, mathematics, physical/life sciences. For more information, see General Education requirements on p. 65.
- CTC substitutions are accepted for CIS 131, CIS 134, CIS 135, and CIS 138.
 - CIS 131 = CTC 197 + CTC 198
 - CIS 134 = CTC 174 + CTC 175 + CTC 176
 - CIS 135 = CTC 171 + CTC 172 + CTC 173
 - CIS 138 = CTC 177 + CTC 178 + CTC 179

Suggested Full-time Sequence

<i>FALL</i>	<i>SPRING</i>
<i>1st Semester</i>	<i>2nd Semester</i>
ACC 101	ACC 201
BUS 101	CIS 134
CIS 131	CIS 135
ENG 101	CTC 119
MAT 110 or MAT elec	ENG 102
	MGT 101
	or BUS 106

<i>FALL</i>	<i>SPRING</i>
<i>3rd Semester</i>	<i>4th Semester</i>
ACC 219	ACC 102
ACC 274	ACC 275
BUS 204	CIS 138
BUS 235	COM 103, COM 120,
	or COM 200
	Gen ed elective

Required Program Courses (45 hours) Cr. Hrs.

ACC 101	Financial Accounting.	4
ACC 102	Managerial Accounting.	3
ACC 201	Intermediate Accounting.	4
ACC 219	Computerized Integrated Accounting.	3
ACC 274	Principles of Income Taxation	4
ACC 275	Payroll Tax Accounting.	3
BUS 101	Introduction to Business	3
BUS 204	The Legal Environment of Business	3
BUS 235	Business Communications	3
BUS 106	Business and Organizational Ethics	3
or MGT 101	Principles of Management.	3
CIS 131	Presentation Graphics (MS PowerPoint)	2
CIS 134	Spreadsheet Applications (MS Excel).	3
CIS 135	Word Processing I (MS Word).	3
CIS 138	Database Applications (MS Access).	3
CTC 119	Microsoft Outlook.	1

Required General Education Courses (15 hours)

COM 103	Introduction to Public Speaking	
or COM 120	Interpersonal Communication	
or COM 200	Leadership and Small Group Communication.	3
ENG 101	Composition I.	3
ENG 102	Composition II	3
MAT 110	Business Mathematics	
or MAT elective	3
General education elective*	3

Total Semester Credit Hours 60