

# ACCOUNTING

## ACCOUNTING TECHNOLOGIES A.A.S.

Program Code: B.ACC.AAS

### Associate in Applied Science (A.A.S.)

Graduation requirement — 60 semester hours

The Accounting Program prepares students for careers as junior accountants in business, industry, and government. This degree can lead to a satisfying career as a payroll clerk or in general accounting, cost accounting, purchasing, inventory control, accounts receivable, accounts payable, tax assistant, or similar career areas. Students receive a well-rounded background to help prepare for future management positions.

#### Program Note\*

- General Education electives are chosen from two of the following categories: communications, social/behavioral sciences, humanities/fine arts, mathematics, physical/life sciences. For more information, see General Education requirements on p. 67.

#### Suggested Full-time Sequence

FALL	SPRING
1st Semester	2nd Semester
ACC 101	ACC 201
BUS 101	CIS 134
CIS 131	CIS 135
ENG 101	ENG 102
MAT 110 or MAT elec	MGT 101 or BUS 106

FALL	SPRING
3rd Semester	4th Semester
ACC 219	ACC 102
ACC 274	ACC 275
BUS 204	CIS 138
BUS 245	COM 103, COM 120, or COM 200 Gen ed elective

### Required Program Courses (45 hours) Cr. Hrs.

ACC 101	Financial Accounting. . . . .	4
ACC 102	Managerial Accounting. . . . .	3
ACC 201	Intermediate Accounting. . . . .	4
ACC 219	Computerized Integrated Accounting. . . . .	3
ACC 274	Principles of Income Taxation . . . . .	4
ACC 275	Payroll Tax Accounting. . . . .	3
BUS 101	Introduction to Business . . . . .	3
BUS 204	The Legal Environment of Business . . . . .	3
BUS 245	Business Communications . . . . .	3
BUS 106	Business and Organizational Ethics . . . . .	3
or MGT 101	Principles of Management. . . . .	3
CIS 131	Presentation Graphics (MS PowerPoint) . . . . .	2
CIS 134	Spreadsheet Applications (MS Excel). . . . .	3
CIS 135	Word Processing I (MS Word). . . . .	4
CIS 138	Database Applications (MS Access). . . . .	3

### Required General Education Courses (15 hours)

COM 103	Introduction to Public Speaking	
or COM 120	Interpersonal Communication	
or COM 200	Leadership and Small Group Communication. . .	3
ENG 101	Composition I . . . . .	3
ENG 102	Composition II . . . . .	3
MAT 110	Business Mathematics	
or MAT elective . . . . .		3
General education elective* . . . . .		3

Total Semester Credit Hours 60