

April 10, 2019

Tim Christian
bryan@collegiatemetrics.org

RE: RFP FOIA Records Request from KW2

VIA ELECTRONIC MAIL

Dear Mr. Christian:

This is to acknowledge that Parkland College District No. 505 is in receipt of your *Freedom of Information Act* (FOIA) request dated April 3, 2019 received in my office at 9:53AM on April 3, 2019 via electronic mail. As the Vice President for Communications and External Affairs, I am responsible for processing requests for public information for the College, pursuant to *the Illinois Freedom of Information Act*, 5 ILCS 140/1 et seq. In your e-mail, you requested that the College make available the following records:

Request:

“My agency recently submitted an RFP response to a Parkland RFP titled Strategy Digital Media Advertising Services.

Erin Shannon let me know Parkland has moved forward with a different vendor. In the spirit of improvement, I’m writing to request the other responses submitted for the RFP and the scorecard used to evaluate all of the vendors.

Please reply to my email with those materials.”

Parkland College’s Response:

Parkland College believes this is a request for commercial purposes and thus subject to the 21 working day response time requirement under section 5 ILCS 140/3.1(a).

Parkland College has compiled the responses to the Request for Proposals for Strategic Digital Media services and the scoring rubric. Due to the large file size, the responsive documents are available for download at the link below. In total, the college received 14 responses to the RFP and selected CLARUS Corporation as its vendor for the upcoming year. We believe these documents are fully responsive to your request.

<https://www.dropbox.com/sh/3ujgkqohv1bh5u1/AABHn2VDda94H7gSw0kLwFXWa?dl=0>

As Vice President for Communications and External Affairs, I am responsible for granting and denying the requests for records under the *Freedom of Information Act*. Please be aware that this response to your request is pursuant to my understanding of your FOIA request. If I have misunderstood your request,

please let me know as soon as possible so I may provide the correct information.

Finally, if you believe that this response constitutes a denial of your request, you have the right to have this response reviewed by the Public Access Counselor (PAC) at the Office of the Illinois Attorney General. 5 ILCS 140/9.5(a). You can file your Request for Review with the PAC by writing to:

Public Access Counselor
Office of the Attorney General
500 South 2nd Street
Springfield, Illinois 62706
Fax: 217-782-1396
E-mail: publicaccess@atg.state.il.us

You also have the right to seek judicial review of this response by filing a lawsuit in the State circuit court. 5 ILCS 140/11.

If you choose to file a Request for Review with the Public Access Counselor or State court, you will need to include a copy of this letter for the review.

If you have any questions or concerns, please do not hesitate to contact us.

Sincerely,



Stephanie L. Stuart
Vice President for Communications and External Affairs

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CC: FILE
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