

November 13, 2018

Jared Rutecki
jrutecki@bettergov.org

RE: FOIA REQUEST

VIA ELECTRONIC MAIL

Dear Mr. Rutecki:

This is to acknowledge that Parkland College District No. 505 is in receipt of your *Freedom of Information Act* (FOIA) request dated November 6, 2018 received in my office at 12:27 p.m. on November 6, 2018 via electronic mail. As the Vice President for Communications and External Affairs, I am responsible for processing requests for public information for the College, pursuant to *the Illinois Freedom of Information Act*, 5 ILCS 140/1 et seq. In your e-mail, you requested that the College make available the following records:

Initial request:

“Pursuant to the Illinois Freedom of Information Act (5 ILCS 140), the Better Government Association requests your school's total compensation in payroll expenditures for the year 2017 for the athletic department, including salary and all additional payments. This request includes all schools within your college system. This request includes, but is not limited to, the following information:

- Last name
- First name
- Middle name (or initial, if available)
- Suffix (e.g. Jr., if available)
- Title
- Department
- Annual Base Salary
- Overtime, holiday pay, bonus compensation and any other additional payments made to employees excluding costs such as insurance, pension or benefit payments
- Start date

Please include compensation for any and all appointed officials as well.

Please provide these records electronically in a spreadsheet or delimited text format (such as an Excel file, xlsx, xls, csv or txt file extensions). Please do not respond with paper, scanned/photocopied or pdf documents if at all avoidable. (Section 6(a) of the Illinois Freedom of Information Act states: "When a person requests a copy of a record maintained in an electronic

format, the public body shall furnish it in the electronic format specified by the requester, if feasible.")

Finally, please respond by replying directly to this email with the requested files attached."

Parkland College's Response:

The college has provided a file that we believe to be fully responsive to your request. Included in the report is employee data from calendar year 2017, as requested. Please note that this spans two fiscal years which may result in some duplication. The report includes the following employee types that we believed to be included in your original request. If there are additional employee types you wish to view information about, please do not hesitate to let us know.

- Head Coaches
- Assistant Coaches
- Athletic Director
- Athletic Department Administrative Assistant
- Athletic Academic Advisor
- Fitness Center Director
- Fitness Center Assistants
- Sports Information Hourly
- Bus Drivers

As the Vice President for Communications and External Affairs, I am responsible for granting and denying the requests for records under the *Freedom of Information Act*. Please be aware that this response to your request is pursuant to my understanding of your FOIA request. If I have misunderstood your request, please let me know as soon as possible so I may provide the correct information.

Finally, if you believe that this response constitutes a denial of your request, you have the right to have this response reviewed by the Public Access Counselor (PAC) at the Office of the Illinois Attorney General. 5 ILCS 140/9.5(a). You can file your Request for Review with the PAC by writing to:

Public Access Counselor
Office of the Attorney General
500 South 2nd Street
Springfield, Illinois 62706
Fax: 217-782-1396
E-mail: publicaccess@atg.state.il.us

You also have the right to seek judicial review of this response by filing a lawsuit in the State circuit court. 5 ILCS 140/11.

If you choose to file a Request for Review with the Public Access Counselor or State court, you will need to include a copy of this letter for the review.

If you have any questions or concerns, please do not hesitate to contact us.

Sincerely,



Stephanie L. Stuart
Vice President for Communications and External Affairs

HARD COPY

CC: FILE
BOARD OF TRUSTEES
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MS. LORNA GEILER, ATTORNEY MEYER, CAPEL, LLC.