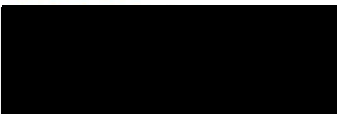




May 10, 2018

Sumuk Rao



RE: SUMUK RAO FOIA REQUEST

VIA E-MAIL sumuksr2@illinois.edu

Dear Sumuk Rao:

This is to acknowledge that Parkland Community College District No. 505 is in receipt of your commercial *Freedom of Information Act* (FOIA) request dated May 5, 2018, received in my office at 8:00AM, on May 7, 2018 via e-mail. As the Vice President for Administrative Services, I am responsible for processing requests for public information for the College, pursuant to *the Illinois Freedom of Information Act*, 5 ILCS 140/1 et seq. In your e-mail, you requested that the College make a copy of the following records:

Request #1: "...grade distributions by percent and/or letter grade, for PHY 141 Mechanics and MAT 228 Calculus III over the last five years at the Parkland College. Please ensure the documents are FERPA compliant. I request that the information is in CSV format, and in digital format. Preferably in the form:

Course Subject, Course Number, Course Title, Course Section, Term/Semester, Primary Instructor, A+, A, A-, B+, B, B-, C+, C, C-, D+, D, D-, F, W, Average Grade in GPA."

Parkland College's Response:

Response #1: Parkland College has attached one (1) CSV file in response to your FOIA request.

 [Parkland S Rao FOIA RQ Mat Phy 05-08-2018.csv](#)

This file is intended to be responsive to the entirety of your request.

As Vice President for Administrative Services, I am responsible for granting and denying the requests for records under the *Freedom of Information Act*. Please be aware that this response to your request is pursuant to my understanding of your FOIA request. If I have misunderstood your request, please let me know as soon as possible so I may provide the correct information.

Finally, if you believe that this response constitutes a denial of your request, you have the right to have this response reviewed by the Public Access Counselor (PAC) at the Office of the Illinois Attorney General. 5 ILCS 140/9.5(a). You can file your Request for Review with the PAC by writing to:

Public Access Counselor  
Office of the Attorney General  
500 South 2nd Street  
Springfield, Illinois 62706  
Fax: 217-782-1396  
E-mail: [publicaccess@atg.state.il.us](mailto:publicaccess@atg.state.il.us)

You also have the right to seek judicial review of this response by filing a lawsuit in the State circuit court. 5 ILCS 140/11.

If you choose to file a Request for Review with the Public Access Counselor or State court, you will need to include a copy of this letter for the review.

If you have any questions or concerns, please do not hesitate to contact us.

Sincerely,

Christopher M. Randles, CPA, CBM  
Vice President for Administrative Services/CFO/Treasurer  
Parkland College

ELECTRONIC FILE (1)

CC: FILE  
BOARD OF TRUSTEES  
LORNA GEILER, MEYER CAPEL LLC