

February 7, 2020

Arnab Mondal
hatecrimesfoia@chicagoreporter.com

RE: Freedom of Information Act Request

VIA ELECTRONIC MAIL

Dear Mr. Mondal:

This is to acknowledge that Parkland College District No. 505 is in receipt of your Freedom of Information Act (FOIA) request dated February 5, 2020, received in my office at 4:17 p.m. via electronic mail. As the Vice President for Communications and External Affairs, I am responsible for processing requests for public information for the College, pursuant to the Illinois Freedom of Information Act, 5 ILCS 140/1 et seq. In your e-mail, you requested that the College make available the following records:

Request:

"I'd like to request the most up-to-date code of conduct for Parkland College Main Campus, Parkland College North Mattis and Parkland College Institute of Aviation, or any guidelines for handling issues of hate, bias, harassment or discrimination."

Parkland College's Response:

Here are links to the following documents, which we believe to be fully responsive to your request. These documents are also linked on the Parkland College public website.

- Parkland College Policies and Procedures Manual
<https://www.parkland.edu/Portals/3/Global/Documents/PoliciesProcedures/Policy%20and%20Procedures%20-%20July%202019.pdf?ver=2019-09-04-152138-097>
- Parkland College Students Policies and Procedures Manual
<https://www.parkland.edu/Portals/3/Student%20Policies%20and%20Procedure%20Manual%20-%20Fall%202019%20Final.pdf?ver=2019-09-26-091924-867>

There are multiple sections within each of these documents that address how the institution handles issues relating to hate, bias, harassment, or discrimination.

As Vice President for Communications and External Affairs, I am responsible for granting and denying the requests for records under the *Freedom of Information Act*. Please be aware that this response to your request is pursuant to my understanding of your FOIA request. If I have misunderstood your request, please let me know as soon as possible so I may provide the correct information.

Finally, if you believe that this response constitutes a denial of your request, you have the right to have this response reviewed by the Public Access Counselor (PAC) at the Office of the Illinois Attorney General. 5 ILCS 140/9.5(a). You can file your Request for Review with the PAC by writing to:

Public Access Counselor
Office of the Attorney General
500 South 2nd Street
Springfield, Illinois 62706
Fax: 217-782-1396
E-mail: [publicaccess\[at\]atg.state.il.us](mailto:publicaccess[at]atg.state.il.us)

You also have the right to seek judicial review of this response by filing a lawsuit in the State circuit court. 5 ILCS 140/11.

If you choose to file a Request for Review with the Public Access Counselor or State court, you will need to include a copy of this letter for the review.

If you have any questions or concerns, please do not hesitate to contact us.

Sincerely,



Stephanie L. Stuart
Vice President for Communications and External Affairs

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CC: FILE
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