

January 17, 2019

Rachel Otwell  
[rachel@ilnewsroom.org](mailto:rachel@ilnewsroom.org)

RE: FOIA REQUEST

VIA ELECTRONIC MAIL

Dear Rachel Otwell:

This is to acknowledge that Parkland College District No. 505 is in receipt of your *Freedom of Information Act* (FOIA) request dated January 10, 2019 received in my office at 10:33 a.m. on January 10, 2019 via electronic mail. As the Vice President for Communications and External Affairs, I am responsible for processing requests for public information for the College, pursuant to the *Illinois Freedom of Information Act*, 5 ILCS 140/1 et seq. In your e-mail, you requested that the College make available the following records:

Request:

“All separation agreements, resignation agreements, severance agreements and/or settlement agreements between Parkland College and any of its employees from January 1, 2014 to the present.”

Parkland College’s Response:

The college has provided three PDF’s that we believe to be fully responsive to your request, including the following:

- PDF outlining the college’s voluntary separation and retirement incentive programs
- PDF containing the names and dates of individuals who have separated with the college under the terms of the voluntary separation and incentive programs within the requested timeframe
- Separation Agreement with Linda Myette

As the Vice President for Communications and External Affairs, I am responsible for granting and denying the requests for records under the *Freedom of Information Act*. Please be aware that this response to your request is pursuant to my understanding of your FOIA request. If I have misunderstood your request, please let me know as soon as possible so I may provide the correct information.

Finally, if you believe that this response constitutes a denial of your request, you have the right to have this response reviewed by the Public Access Counselor (PAC) at the Office of the Illinois Attorney General. 5 ILCS 140/9.5(a). You can file your Request for Review with the PAC by writing to:

Public Access Counselor  
Office of the Attorney General

500 South 2nd Street  
Springfield, Illinois 62706  
Fax: 217-782-1396  
E-mail: [publicaccess@atg.state.il.us](mailto:publicaccess@atg.state.il.us)

You also have the right to seek judicial review of this response by filing a lawsuit in the State circuit court. 5 ILCS 140/11.

If you choose to file a Request for Review with the Public Access Counselor or State court, you will need to include a copy of this letter for the review.

If you have any questions or concerns, please do not hesitate to contact us.

Sincerely,



Stephanie L. Stuart  
Vice President for Communications and External Affairs

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CC: FILE  
BOARD OF TRUSTEES  
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MS. LORNA GEILER, ATTORNEY MEYER, CAPEL, LLC.