

October 24, 2018

Jonathan Gunn
jgunn1@aol.com

RE: FOIA Request

VIA ELECTRONIC MAIL

Dear Mr. Gunn:

This is to acknowledge that Parkland Community College District No. 505 is in receipt of your commercial *Freedom of Information Act* (FOIA) request dated October 17, 2018, received in my office at 9:24AM on October 17, 2018 via e-mail. As the Vice President for Communications and External Affairs, I am responsible for processing requests for public information for the College, pursuant to the *Illinois Freedom of Information Act*, 5 ILCS 140/1 et seq. In your email, you requested that the College make a copy of the following records:

Initial Request:

"I herewith request complete copies of all records, documents, memorandum, contracts, agreements, and e mails by and between Parkland (including its employees) and professor Boateng, that mention, reference, or discuss any current and/or future teaching activities of professor Boateng at or on behalf of Parkland."

On October 18, I responded to your initial request via email asking you to narrow your request. The reasons stated were that as written the college would need to deny a portion of your request because it could be considered unduly burdensome due to the broad wording and many thousands of potential documents that could have been responsive. Narrowing your request assisted the college in providing a response in the spirit of the FOIA.

Revised Request:

On October 18 you narrowed your request to the following via email:

"I will narrow this request to all contracts, agreements, and memorandum referencing any and all teaching activities by Botaeng now or in the future.

This narrowing is without prejudice."

Parkland College's Responses:

Response #1:

In my email correspondence with you on October 18, I indicated that the college would be able to provide to you the current employment contract with Dr. Boateng. Since that time, I have learned that part-time faculty of the college do not have formal contracts on file. However, we have provided to you a report of all teaching assignments on record as well as a copy of his employment application, which we believe to be responsive to this aspect of your request.

Response #2:

Parkland College has attached a PDF file in response to your request. The document is intended to be responsive to the entirety of your request.

As Vice President for Communications and External Affairs, I am responsible for granting and denying the requests for records under the *Freedom of Information Act*. Please be aware that this response to your request is pursuant to my understanding of your FOIA request. If I have misunderstood your request, please let me know as soon as possible so I may provide the correct information.

Finally, if you believe that this response constitutes a denial of your request, you have the right to have this response reviewed by the Public Access Counselor (PAC) at the Office of the Illinois Attorney General. 5 ILCS 140/9.5(a). You can file your Request for Review with the PAC by writing to:

Public Access Counselor
Office of the Attorney General
500 South 2nd Street
Springfield, Illinois 62706
Fax: 217-782-1396
E-mail: publicaccess@atg.state.il.us

You also have the right to seek judicial review of this response by filing a lawsuit in the State circuit court. 5 ILCS 140/11.

If you choose to file a Request for Review with the Public Access Counselor or State court, you will need to include a copy of this letter for the review.

If you have any questions or concerns, please do not hesitate to contact us.

Sincerely,



Stephanie L. Stuart
Vice President for Communications and External Affairs

HARD COPY

CC: FILE
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