

May 24, 2023

Brett Ellis
[REDACTED]

RE: FOIA Request

Dear Mr. Ellis:

This is to acknowledge that Parkland College District No. 505 is in receipt of your Freedom of Information Act (FOIA) request received May 19, 2023, for “**electronic copies of the purchase agreement or lease agreement for the postage equipment used in the main mailroom.**”

I have attached four .PDF documents that are fully responsive to your request.

As Vice President for Communications and External Affairs, I am responsible for granting and denying the requests for records under the *Freedom of Information Act*. Please be aware that this response to your request is pursuant to my understanding of your FOIA request. If I have misunderstood your request, please let me know as soon as possible so I may provide the correct information.

Finally, if you believe that this response constitutes a denial of your request, you have the right to have this response reviewed by the Public Access Counselor (PAC) at the Office of the Illinois Attorney General. 5 ILCS 140/9.5(a). You can file your Request for Review with the PAC by writing to:

Public Access Counselor
Office of the Attorney General
500 South 2nd Street
Springfield, Illinois 62701
Fax: 217-782-1396
E-mail: public.access@ilag.gov

You also have the right to seek judicial review of this response by filing a lawsuit in the State circuit court. 5 ILCS 140/11.

If you choose to file a Request for Review with the Public Access Counselor or State court, you will need to include a copy of this letter for the review.

If you have any questions or concerns, please do not hesitate to contact us.

Sincerely,



Stephanie L. Stuart

Freedom of Information Act Officer

HARD COPY

CC: FILE
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