

October 3, 2019

Rebecca Spellmeyer
[REDACTED]

RE: Freedom of Information Act Request

Dear Ms. Spellmeyer:

This is to acknowledge that Parkland College District No. 505 is in receipt of your *Freedom of Information Act* (FOIA) request dated September 26, 2019 received in my office at 5:14 p.m. via electronic mail. As the Vice President for Communications and External Affairs, I am responsible for processing requests for public information for the College, pursuant to *the Illinois Freedom of Information Act*, 5 ILCS 140/1 et seq. In your e-mail, you requested that the College make available the following records:

Request:

“I would like to have all information (memos, emails, letters, etc) from and between B Mercer, K Hastings, M Trame, M Turner, N Sutton, A Jancola, B Haduch, L Wright, and E Zimmerman regarding my removal from K Hastings 098 course in the Fall of 2017. Those that included my email [REDACTED] may be excluded.”

Parkland College’s Response:

Under the Freedom of Information Act, a public body may extend the time to respond to a FOIA request by up to five business days for a limited number of reasons. 5 ILCS 140/3(e). We are extending the time to respond to your request by five business days for the following reasons:

- Responding to the request requires that we collect a substantial number of specified records.
- We cannot comply with the request for records within the five business day time limit without unduly burdening or interfering with our operations.
- The request is couched in categorical terms and requires that we conduct an extensive search for the records responsive to it.

This gathering of information is underway and is being reviewed for responsiveness to your request.

As Vice President for Communications and External Affairs, I am responsible for granting and denying the requests for records under the *Freedom of Information Act*. Please be aware that this response to your request is pursuant to my understanding of your FOIA request. If I have misunderstood your request, please let me know as soon as possible so I may provide the correct information.

Finally, if you believe that this response constitutes a denial of your request, you have the right to have this response reviewed by the Public Access Counselor (PAC) at the Office of the Illinois Attorney General. 5

ILCS 140/9.5(a). You can file your Request for Review with the PAC by writing to:

Public Access Counselor
Office of the Attorney General
500 South 2nd Street
Springfield, Illinois 62706
Fax: 217-782-1396
E-mail: publicaccess@atg.state.il.us

You also have the right to seek judicial review of this response by filing a lawsuit in the State circuit court. 5 ILCS 140/11.

If you choose to file a Request for Review with the Public Access Counselor or State court, you will need to include a copy of this letter for the review.

If you have any questions or concerns, please do not hesitate to contact us.

Sincerely,



Stephanie L. Stuart
Vice President for Communications and External Affairs

HARD COPY

CC: FILE
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