

July 24, 2019

Justin Martin  
[REDACTED]

RE: Freedom of Information Act Request

Dear Mr. Martin:

This is to acknowledge that Parkland College District No. 505 is in receipt of your *Freedom of Information Act* (FOIA) request dated July 10, 2019 received in my office at 5:06 p.m. via electronic mail. As the Vice President for Communications and External Affairs, I am responsible for processing requests for public information for the College, pursuant to the *Illinois Freedom of Information Act*, 5 ILCS 140/1 et seq. In your e-mail, you requested that the College make available the following records:

Request:

- The amount spent by the college for each athletic team on travel expenses for the 2017-18 and 2018-19 school years, the source of those funds, and the number of off-campus trips taken in relation to each team;
- The amount of funds budgeted by the college for the operation of the Alpha Psi Eta chapter of Phi Theta Kappa for the 2017-18 and 2018-19 school year, the source of those funds, and the amount actually spent by the college for those two school years in relation to this program;
- The amount of funds budgeted by the college for the operation of all other recognized student organizations for the 2017-18 and 2018-19 school years, the source of those funds, and the amount actually allocated toward and spent by each recognized student organization during those two school years;
- The number of off-campus trips taken by each recognized student organization, as reported to the Office of Student Life, for the 2017-18 and 2018-19 school years.

Please provide these records electronically in an excel spreadsheet or a similar comma or tab-delimited format."

Parkland College's Response:

On July 17, 2019, the College reached out to you via email to file for a five-day extension as allowable under the Illinois Freedom of Information Act (5 ILCS 140/3(e)).

The College has attached an editable .xls file to this message that we believe to be fully responsive to your request. Please note that the College has incomplete records for the following aspect of the request:

- The number of off-campus trips taken by each recognized student organization, as reported to the Office of Student Life, for the 2017-18 and 2018-19 school years."

As such, the total given is only of the records the college does have in its possession.

As Vice President for Communications and External Affairs, I am responsible for granting and denying the requests for records under the *Freedom of Information Act*. Please be aware that this response to your request is pursuant to my understanding of your FOIA request. If I have misunderstood your request, please let me know as soon as possible so I may provide the correct information.

Finally, if you believe that this response constitutes a denial of your request, you have the right to have this response reviewed by the Public Access Counselor (PAC) at the Office of the Illinois Attorney General. 5 ILCS 140/9.5(a). You can file your Request for Review with the PAC by writing to:

Public Access Counselor  
Office of the Attorney General  
500 South 2nd Street  
Springfield, Illinois 62706  
Fax: 217-782-1396  
E-mail: [publicaccess@atg.state.il.us](mailto:publicaccess@atg.state.il.us)

You also have the right to seek judicial review of this response by filing a lawsuit in the State circuit court. 5 ILCS 140/11.

If you choose to file a Request for Review with the Public Access Counselor or State court, you will need to include a copy of this letter for the review.

If you have any questions or concerns, please do not hesitate to contact us.

Sincerely,



Stephanie L. Stuart  
Vice President for Communications and External Affairs

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CC: FILE  
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