

September 17, 2019

Jennie Smith  
cc-cx@acmeresearch.com

RE: Freedom of Information Act Request

Dear Ms. Smith:

This is to acknowledge that Parkland Community College District No. 505 is in receipt of your commercial *Freedom of Information Act* (FOIA) request dated September 4, 2019, received in my office at 1:45 p.m. As the Vice President for Communications and External Affairs, I am responsible for processing requests for public information for the College, pursuant to *the Illinois Freedom of Information Act*, 5 ILCS 140/1 et seq. In your letter, you requested that the College make a copy of the following records:

“Copies of documents, such as – but not limited to – Construction Notice to Proceed, project directories, contractor reporting forms, work orders, and the like that specify subcontractors and other salient points (noted below) for construction or renovation projects valued at \$2,000,000 or more at Parkland College. Please include information for both currently active projects as well as those completed since September 1, 2018. We do not need every document that mentions subcontractors, just one for each subcontractor or set of subcontractors.

Specifically we seek:

- Project name
- Project number
- Projected completion date
- Prime/General Contractor name(s)
- Construction Manager (at Risk) name
- Architect/Engineer names
- Subcontractor names

Excel spreadsheets containing similar information are welcome.

The information is for commercial purposes and will be used for research aimed at identifying patterns of spending by public entities. No part of the data will be used as a mailing list and supplying the information cannot be construed as an endorsement of either your payees or our work.

We are willing to reimburse your office for any reasonable expense incurred in providing the requested information if an estimate of costs is provided for our approval before the

work is performed. We prefer to receive the data via e-mail attached as a PDF or Excel document.

If my request is too broad or does not reasonably describe the records being requested, please contact me via e-mail or by phone, so that I might clarify my request, and when appropriate, inform me of the manner in which the records are filed, retrieved, or generated. Thank you for your assistance!"

#### Parkland College's Response:

Parkland College believes this is a request for commercial purposes and thus subject to the 21 working day response time requirement under section 5 ILCS 140/3.1(a).

The College does not have documents responsive to your request because no capital projects over \$2 million were conducted within the requested timeframe.

As Vice President for Communications and External Affairs, I am responsible for granting and denying the requests for records under the *Freedom of Information Act*. Please be aware that this response to your request is pursuant to my understanding of your FOIA request. If I have misunderstood your request, please let me know as soon as possible so I may provide the correct information.

Finally, if you believe that this response constitutes a denial of your request, you have the right to have this response reviewed by the Public Access Counselor (PAC) at the Office of the Illinois Attorney General. 5 ILCS 140/9.5(a). You can file your Request for Review with the PAC by writing to:

Public Access Counselor  
Office of the Attorney General  
500 South 2nd Street  
Springfield, Illinois 62706  
Fax: 217-782-1396  
E-mail: [publicaccess@atg.state.il.us](mailto:publicaccess@atg.state.il.us)

You also have the right to seek judicial review of this response by filing a lawsuit in the State circuit court. 5 ILCS 140/11.

If you choose to file a Request for Review with the Public Access Counselor or State court, you will need to include a copy of this letter for the review.

If you have any questions or concerns, please do not hesitate to contact us.

Sincerely,



Stephanie L. Stuart  
Vice President for Communications and External Affairs

HARD COPY

CC: FILE  
BOARD OF TRUSTEES  
MS. LORNA GEILER, ATTORNEY MEYER, CAPEL, LLC.  
DR. THOMAS RAMAGE, PRESIDENT