

August 9, 2018

Peter W. Stevens
cambridges@aol.com

RE: Unauthorize access of IP addresses

VIA ELECTRONIC MAIL

Dear Mr. Stevens:

This is to acknowledge that Parkland College District No. 505 is in receipt of your *Freedom of Information Act* (FOIA) request dated August 1, 2018 received in my office at 7:17 a.m. on August 3, 2018 via electronic mail. As the Vice President for Communications and External Affairs, I am responsible for processing requests for public information for the College, pursuant to *the Illinois Freedom of Information Act*, 5 ILCS 140/1 et seq. In your e-mail, you requested that the College make available the following records:

Initial request:

- “1. Copies of all written and visual information regarding the content and subject matter covered during each tutor training session completed by each department, grant programs, and any other on or off campus affiliating programs that trained tutors during the dates since access was proven (including both printed, computer files pertaining to syllabi, handouts, copies of books/assessments/Internet accessible content, etc.) until the present together with the dates of each training, and the number trained during both face-to-face instruction or online.
2. Copies of written and visual information about tutor training content that were completed and submitted during the dates since access as part of applications for international, national, or local tutor training program or learning Center Program certification (i.e. including CRLA-International Tutor Training Certification Program, NCLCA, NADE, National Tutor Association, Association for Tutoring Professionals, etc.) .) as well information used in applying for grant funding with federal (i.e. TRIO, etc), state, and local sources for all categories of students including traditional, nontraditional, those with disabilities, athletes, and all disciplines employing tutors as it applies to the topics of Tutor Roles, Tutor Goals, Tutoring Steps (the 12 Step Tutor Cycle), Tutor Strategies, and Tutor Tips for improved effectiveness with special attention to gathering information and copies thereof that show clear imprints at the bottom of each page “Copyright Cambridge Stratford, Ltd. 1995” either available as computer files or printed hard copies thereof, .
3. Names and contact information (legal residence, telephone, email #) of all former and current employed tutor trainers and tutors trained both internally and externally via affiliates in all programs employing tutors including federal, state and state and local funded and volunteer programs that had knowledge of the components of training and validation thereof (NOTE: this request is for employee information and about public knowledge that was accessed during training for employment. It is intended to determine the matter of facts and will be used be used to conduct

a survey questionnaire of those trained regarding familiarity with the intellectual property pertinent to this matter and not for purposes of commercial gain, etc.) ;

4[a]. Copies of all IP addresses used by all departments training tutors both internally and externally at your institution, especially those encrypted with only numbers, that can be correlated to the University of Kentucky 's website's database report to pinpoint other offices or tutor training departments at your institution that may have been notified to also accessed, copy, and use the intellectual property in whole or part after it was first accessed by the IP address found on the university's website data-base report that first identified access by your organization via an easily to identify Internet Protocol address ending in your organization's name (NOTE: Privacy protection is guaranteed by our organization. Information is for comparison purposes only to obtain proof of further access and potential use within your organization, etc. If access is denied, would request by a duly chosen arbitration body be acceptable? Kindly notify.);

4[b]. If available, formal identification of the department(s) whose IP address(es) accessed the intellectual property and a copy of your webmaster's database audit that is available with special identification of files pertaining to tutor training and also any deleted files, their subject, size, and usage dates as each relates to tutor training.

5. Copies of any information that had been used by your organization to inform or train staff, instructors, or administrators that include the subjects in item #2 and include at the bottom of each page the imprint "Copyright Cambridge Stratford, Ltd. 1995" and the identification of the dates used and the specific number of individuals introduced to that information including via listserv, emails, direct mail, or internal mail, etc. during the dates since evidence indicates the IP was accessed by someone at your organization."

On August 7, 2018, I reached out to you via email to request the date (November 1, 2014) and IP address referenced in your request so that a thorough search could be conducted to find responsive documents. You provided both via email the same business day.

Parkland College's Response:

After a thorough search, it was determined that the college has no responsive documents to your request for items 1, 2, 3, 4b, and 5, as access to or usage of the content in question was not verified. Further, in regard to 4a above, the information is exempt from disclosure pursuant to 5 ILCS 140/7(o) for information, if disclosed, would jeopardize the security of the system or its data.

As the Vice President for Communications and External Affairs, I am responsible for granting and denying the requests for records under the *Freedom of Information Act*. Please be aware that this response to your request is pursuant to my understanding of your FOIA request. If I have misunderstood your request, please let me know as soon as possible so I may provide the correct information.

Finally, if you believe that this response constitutes a denial of your request, you have the right to have this response reviewed by the Public Access Counselor (PAC) at the Office of the Illinois Attorney General. 5

ILCS 140/9.5(a). You can file your Request for Review with the PAC by writing to:

Public Access Counselor
Office of the Attorney General
500 South 2nd Street
Springfield, Illinois 62706
Fax: 217-782-1396
E-mail: publicaccess@atg.state.il.us

You also have the right to seek judicial review of this response by filing a lawsuit in the State circuit court. 5 ILCS 140/11.

If you choose to file a Request for Review with the Public Access Counselor or State court, you will need to include a copy of this letter for the review.

If you have any questions or concerns, please do not hesitate to contact us.

Sincerely,



Stephanie L. Stuart
Vice President for Communications and External Affairs

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CC: FILE
BOARD OF TRUSTEES
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