

March 30, 2020

Peter Butler
Butler.locator@gmail.com

RE: Freedom of Information Act

Mr. Butler:

This is to acknowledge that Parkland College District No. 505 is in receipt of your *Freedom of Information Act* (FOIA) request dated March 8, 2020 received in my office at 5:48 p.m. via electronic mail. As the Vice President for Communications and External Affairs, I am responsible for processing requests for public information for the College, pursuant to *the Illinois Freedom of Information Act*, 5 ILCS 140/1 et seq. In your e-mail, you requested that the College make available the following records:

Request:

“I am requesting a list of checks issued by Parkland College since January 1, 2018 that are now over six months old and considered stale-dated / outstanding / uncashed and in the amount of \$5,000.00 or greater.

If possible, I would like the list to include only those checks that have not been replaced with reissued checks. I am interested in data pertaining only to vendors, businesses, agencies, etc. and not to students or employees.

Preferably I would like to obtain the list via e-mail attachment in the Excel spreadsheet format. If possible I would like the list to include the payee name, last known address, amount of check, check number, and date of check.”

Parkland College’s Response:

Your request was determined to be a commercial request and, thus, subject to the 21 working day response period as allowed by the statute. The college does not have in its possession any records that meet the parameters contained in your request.

As Vice President for Communications and External Affairs, I am responsible for granting and denying the requests for records under the *Freedom of Information Act*. Please be aware that this response to your request is pursuant to my understanding of your FOIA request. If I have

misunderstood your request, please let me know as soon as possible so I may provide the correct information.

Finally, if you believe that this response constitutes a denial of your request, you have the right to have this response reviewed by the Public Access Counselor (PAC) at the Office of the Illinois Attorney General. 5 ILCS 140/9.5(a). You can file your Request for Review with the PAC by writing to:

Public Access Counselor
Office of the Attorney
General 500 South 2nd
Street Springfield, Illinois
62706
Fax: 217-782-1396
E-mail:
publicaccess@atg.state.il.us

You also have the right to seek judicial review of this response by filing a lawsuit in the State circuit court. 5 ILCS 140/11.

If you choose to file a Request for Review with the Public Access Counselor or State court, you will need to include a copy of this letter for the review.

If you have any questions or concerns, please do not hesitate to us.

Sincerely,



Stephanie L. Stuart
Vice President for Communications and External Affairs

HARD COPY

CC: FILE
BOARD OF TRUSTEES
MS. LORNA GEILER, ATTORNEY MEYER, CAPEL,
LLC.
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