



Office of Financial Aid and Veteran Services
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Prior Credit Evaluation

Name _____

Student ID Number _____

The VA requires that all prior courses, credits, and military training/experience be evaluated for potential transfer credit towards a student's degree program.

Process: Students will request all transcripts including any military or Airforce transcripts be sent to Admissions and Records for evaluation. Student and Student Records Advisor signatures are required.

Deadline: Students must have all transcripts sent and evaluated by the end of their first semester. If this process has not been completed, benefits will not be certified for future terms until all transcripts are received and evaluated.

Education History - Student

Include all previously attended institutions of higher learning including Joint Service Transcript (JST) or Community College of the Air Force Transcript (CCAF).

School Name	School Location	*Completed by Office* Received (Yes/No)

____ (Initials) I certify that I have listed all sources of potential transfer credit on this form. No schools previously attended have been excluded from this list to my knowledge.

____ (Initials) I have submitted my Joint Service Transcript (JST) or Community College of the Air Force Transcript for evaluation (Applicable to Veteran, Active Duty, Guard or Reserves only).

____ (Initials) Question two is not applicable to me. I do not have a JST or CCAF transcript to submit for evaluation.

Student Signature _____ Date _____

Internal Review – Student Records Advisor

____ (Initials) All transcripts submitted have been evaluated for transferable prior credit under

Program of Study: _____ Total Credits Transferred _____

Student Records Advisor Signature _____ Date _____