



Office of Financial Aid and Veteran Services
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2018-2019
Verification Worksheet
V1 - Dependent Student

**Forms can be submitted by mail, fax (217/373-3807), or delivered in person.
 To ensure your privacy, Do NOT submit forms through email.**

Name	Student's ID Number
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A. Dependent Student's Family Information

Number of Household Members: List below the people in the parents' household. Include:

- The student.
- The parent(s) (including a stepparent) even if the student does not live with the parents.
- The parent(s) other children if the parent(s) will provide more than half of the children's support from July 1, 2018 through June 30, 2019 or if the other children would be required to provide parental information if they were completing an FAFSA for 2018-2019. Include children who meet either of these standards, even if a child does not live with the parent(s).
- Other people if they now live with the parents and the parents provide more than half of the other person's support through June 30, 2019.

Number in College: Include in the space below information about any household member who is, or will be, enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2018 and June 30, 2019, and include the name of the college.

Full Name	Age	Relationship	College	Will be enrolled at least half time	
				YES	NO
		<i>Self</i>	<i>Parkland College</i>	YES	NO
		<i>Parent/Step-Parent 1</i>		YES	NO
		<i>Parent/Step-Parent 2</i>		YES	NO
				YES	NO
				YES	NO
				YES	NO

B. Individuals with Unusual Circumstances

Individuals Who Filed an Amended IRS Tax Return

An individual who filed an amended IRS income tax return for tax year 2016 must provide: A 2016 IRS Tax Return Transcript and a 2016 IRS Tax Account Transcript.

C. Income to be Verified

TAX FILERS:

- I used the IRS Data Retrieval Tool on the FAFSA.
- I am attaching an IRS tax return transcript for 2016.
- My Parent(s) used the IRS Data Retrieval Tool on the FAFSA.
- My Parent(s) attached an IRS tax return transcript for 2016.

NOTE: If you were recently married and filed separate returns, you will need to submit a copy of both you and your spouse's 2016 tax return transcripts.

IRS Data Retrieval instructions can be found under misc. forms at:
www.parkland.edu/FinancialAidForms
(Or) Request a Tax Transcript at
www.irs.gov/individuals/get-transcript

NON TAX FILERS:

- I was employed in 2016 and have attached copies of all my 2016 W-2 forms.
- I was not employed and had no income earned from work in 2016.
- My Parent(s) were employed in 2016 and have attached copies of all their 2016 W-2 forms and verification of non-filing letter from the IRS.
- My Parent(s) were not employed, had no income earned from work in 2016 and have attached verification of non-filing letter from the IRS.

Non-Filers MUST submit a 2016 IRS Non-Filer Statement.

To obtain a 2016 IRS Non-Filer Statement, either call 1-800-908-9946 or go to <http://www.irs.gov/pub/irs-pdf/f4506t.pdf> and fill out a Form 4506-T Request for Transcript of Tax Return (make sure to check 7 - Verification of Nonfiling) and mail to the address provided on the form.

If your parent(s) did not file taxes in 2016 please have them write an explanation below on how they supported the family in 2016.

D. Certification and Signatures

Each person signing this worksheet certifies that all of the information reported on it is complete and correct. The student and one parent must sign.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student's Signature

Date

Parent's Signature

Date