

May 5, 2025

BID INVITATION

Parkland College invites you to submit a written bid for **Chemistry Lab Benches and Cabinets**. Specifications and bidding requirements are enclosed.

Please address written bids to Purchasing, Room A108, Parkland College, 2400 West Bradley Avenue, Champaign, IL, 61821-1899. Bid envelopes should be marked "**BID # 2025-012 Chemistry Lab Benches and Cabinets**" to ensure delivery. Bids must be received no later than **2:00 p.m. CST on Tuesday, May 13th, 2025**, at which time they will be publicly opened and read in **Room A108**. Any bid not received by said time and date will not be considered. Bids sent by facsimile machine or email will not be accepted.

All bidders are welcome to attend the public bid opening. If you choose not to attend, you may contact Purchasing, at (217) 351-2232, or via email at purchasing@parkland.edu, to obtain the results of the bid. No information regarding the recommendation to the Board of Trustees will be released until after the Board of Trustees meet on Wednesday, May 28th, 2025.

The Board of Trustees of Parkland College reserves the right to reject all or any part of a bid submitted, to waive any technicalities or informalities in the bidding, and to accept bids or combination of a bid deemed most favorable to and in the best interest of the college after all bids have been examined and evaluated. All bidders must fully comply with all local, state, and federal laws regarding bidding on public projects and the performance of services or supplying of goods under a bid.

Questions regarding the bid specifications may be addressed to Scott Siechen, at (217) 351-2280 or via email at ssiechen@parkland.edu.

Sincerely,

Chris Randles
V.P. of Administrative Services and Chief Financial Officer

Enc: Bid form
 Return envelope

Prices and Payments:

1. All bid prices shall be complete and include warranty and delivery.
2. Contract will be an official Parkland College purchase order to be issued after approval of the bid by the Board of Trustees.
3. Payment shall be made in accordance with these specifications and the bid proposal submitted by the bidder. Bid will be valid for a period of sixty days from date of bid opening.
4. Any exceptions or deviations from the bid specifications must be addressed in writing and submitted with the bid.
5. Parkland College is tax exempt. A copy of the exemption certificate will be furnished on request.

Any bid not received by said time and at said place will not be considered. Bids sent by facsimile machine or email will not be accepted. The bids will be publicly opened and announced at **2:00 p.m. CST on Tuesday, May 13th, 2025**, Room A108 on the Parkland College campus. No decision will be made at that time.

Scope:

Parkland College is soliciting bids from qualified vendors to provide student benches, tables, and cabinets for a newly remodeled Chemistry Lab. Specifications and quantities of each piece are listed herein.

General:

These are the specifications required for the benches, tables, and cabinets. Bidders must answer all questions. Any unanswered questions will be considered noncompliant and nonresponsive and subject to rejection.

Business Enterprise for Minorities, Females, and Persons with Disabilities:

Consistent with the Business Enterprise for Minorities, Females, and Persons with Disabilities Act, 30 ILCS 575/0.01, *et seq.* (the "Act"), it is the policy of Parkland College to foster and encourage the continued economic development of minority owned businesses, female owned businesses, and businesses owned by a person with a disability.

When Parkland College is required to competitively bid a contract, the bid documents shall additionally require all potential bidders to submit their name, the bid amount, a statement confirming whether the bidder is including in its bid work to be performed by certified as a minority owned businesses, female owned businesses, and businesses owned by a person with a disability.

Are you certified as a minority owned business or female owned or person with a disability owned business?

Yes ____ No ____

Equipment Specifications:

1. Wood Laboratory casework to include base cabinets, sink cabinets, knee space assemblies, wall cases, and all required fillers and scribes necessary for a complete installation.

***Does your bid price include all these specifications?** _____ **Yes** _____ **No**

2. Epoxy Resin Countertops, to include 1" thick black work surfaces with applied backsplash, sinks, outlets, and fabrication.

***Does your bid price include all these specifications?** _____ **Yes** _____ **No**

3. Water Saver Service Fixtures & Fittings, to include CW faucets, H/C mixing faucets, DI faucets, eyewashes, emergency safety showers, deck mounted AGV service valves, and all required mounting hardware.

***Does your bid price include all these specifications?** _____ **Yes** _____ **No**

4. Required items to be bid include the following:

- **Lab Table A: Large student bench with deep sink**

- Quantity 2
- 96" x 48" large student benches, **standard 32.5" top height**, knee space for 4 students
- Top – 1' thick, black epoxy resin, chemical resistant
- Deep Sink – 18" L x 15" W x 11" D, with faucet
- Additional – 2 gas outlets and 2 double electrical pedestals

***Does your bid price include all these specifications?** _____ **Yes** _____ **No**





- **Lab Table B: Medium student bench with center sink**

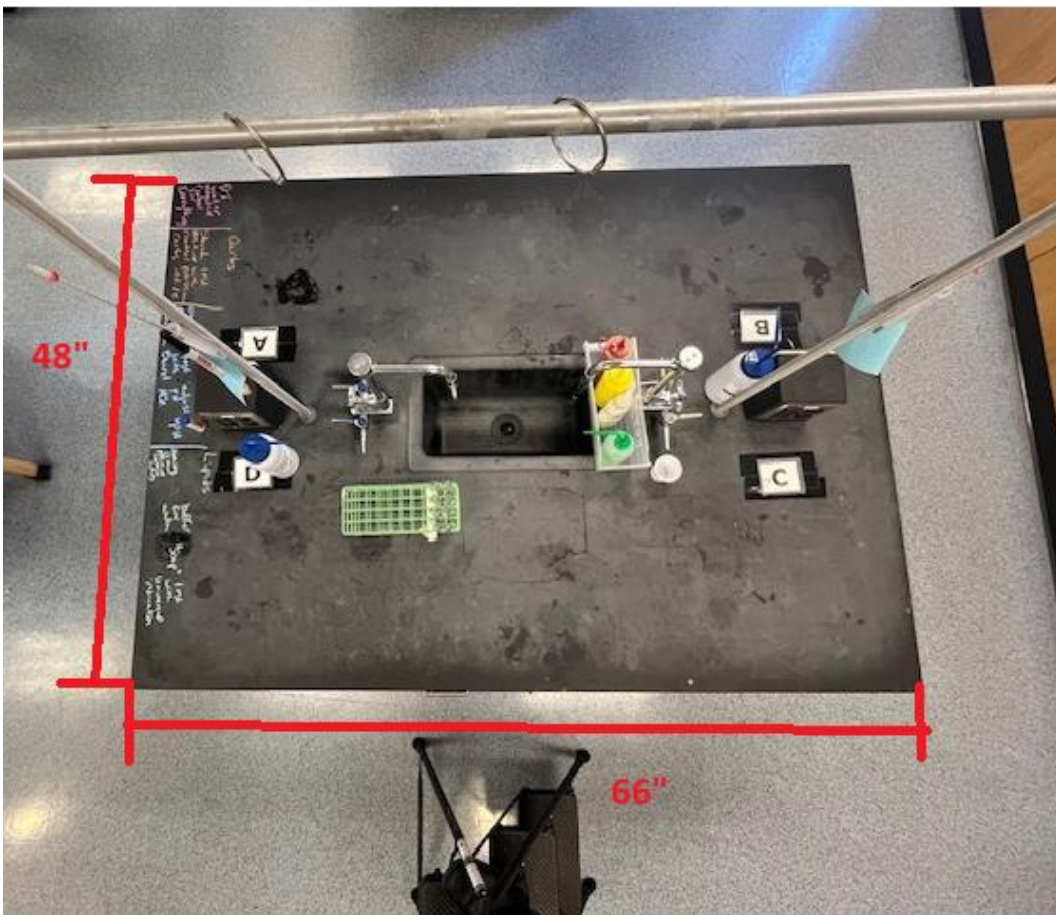
- Quantity – 3
- Size – 66" x 48" student benches, **standard 32.5" top height**, knee space for 4 students
- Top – 1' thick, black epoxy resin, chemical resistant
- Center Sink – 12" L x 8" W x 6" D, with 2 combination water and gas outlets
- Additional – 2 double electrical pedestals

***Does your bid price include all these specifications?** _____ Yes _____ No

- **Lab Table C: Medium student bench with center sink**

- Quantity – 1
- Size – 66" x 48" student benches, **36" accessibility top height**, knee space for 4 students
- Top – 1' thick, black epoxy resin, chemical resistant
- Center Sink – 12" L x 8" W x 6" D, with 2 combination water and gas outlets
- Additional – 2 double electrical pedestals

***Does your bid price include all these specifications?** _____ Yes _____ No



- **Wall Cabinets D: Standard base cabinets**

- Quantity – 1
- One run of standard base cabinets, 30" D x 18' L, with backsplash. 18' wall cabinet elevation, **standard 32.5" top height**, with deep sinks and water faucets **at each end**.
- Top – 1' thick, black epoxy resin, chemical resistant, plus back splash.
- Deep Sink – 18" L x 15" W x 11" D, with faucet **at both ends**.

***Does your bid price include all these specifications? _____Yes _____No**



Evaluation Criteria:

Bids will be evaluated based on the following criteria:

1. Alignment with project specifications and goals.
2. Creativity and innovation of the proposed design.
3. Quality and durability of materials and components.
4. Cost-effectiveness and value for money.
5. Vendor's experience and track record.
6. Feasibility of the proposed timeline.

Submission Instructions:

Please address written bids to Purchasing, Room A108, Parkland College, 2400 West Bradley Avenue, Champaign, IL, 61821-1899. Bid envelopes should be marked "**BID # 2025-012 Chemistry Lab Benches and Cabinets**" to ensure delivery. Bids must be received no later than **2:00 p.m. CST on Tuesday, May 13th, 2025**, at which time they will be publicly opened and read in **Room A108**. Any bid not received by said time and date will not be considered. Bids sent by facsimile machine or email will not be accepted.

For questions or further clarification, contact Scott Siechen, at (217) 351-2280, or via email at ssiechen@parkland.edu.

Additional Information:

Parkland College reserves the right to accept or reject any or all bids and to negotiate with selected vendors. All materials and designs submitted as part of this bid will remain the property of their respective creators unless otherwise agreed upon.

BID FORM

BID #2025-012

Chemistry Lab Benches and Cabinets

Lab Benches and Cabinets as per bid specifications:

Total Cost \$ _____
(Price to include warranties and delivery.)

Vendor Name: _____

Address: _____

City, State, Zip: _____

Phone Number: _____ Fax Number: _____

Email: _____

Authorized Representative (please print) _____

Signature of Authorized Representative _____

Any deviations to these specifications shall be addressed in writing and submitted with bid.