

February 10, 2023

## BID INVITATION

Parkland College invites you to submit a written bid for a **Diesel Powered Kubota RTV-X100C Utility Terrain Vehicle**. Specifications and bidding requirements are enclosed.

Please address written bids to Purchasing, Room A108, Parkland College, 2400 West Bradley Avenue, Champaign, IL 61821-1899. Bid envelopes should be marked "**BID # 2023-005 Kubota UTV**" to ensure delivery. Bids must be received no later than **2:00 p.m. on Monday, February 20, 2023**, at which time they will be publicly opened and read in **Room A108**. Any bid not received by said time and date will not be considered. Bids sent by facsimile machine or email will not be accepted.

All bidders are welcome to attend the public bid opening. If you choose not to attend, you may contact Lauren Craig, Purchasing Agent, at (217) 351-2232 or email, [purchasing@parkland.edu](mailto:purchasing@parkland.edu) to obtain the results of the bid. No information regarding the recommendation to the Board of Trustees will be released until after the Board of Trustees meet on March 8, 2023.

The Board of Trustees of Parkland College reserves the right to reject all or any part of a bid submitted, to waive any technicalities or informalities in the bidding, and to accept bids or combination of a bid deemed most favorable to and in the best interest of the college after all bids have been examined and evaluated. All bidders must fully comply with all local, state, and federal laws regarding bidding on public projects and the performance of services or supplying of goods under a bid.

Questions regarding the bid specifications may be addressed to Lauren Craig, at (217) 351-2232 or by email at [purchasing@parkland.edu](mailto:purchasing@parkland.edu).

Sincerely,



Chris Randles

V.P. of Administrative Services and Chief Financial Officer

Enc:            Bid form  
                  Return envelope

## **Prices and Payments:**

1. All bid prices shall be complete and include warranty on parts & service, removal and disposal of old unit, delivery, and installation of new unit to Parkland College, 2400 West Bradley Avenue, Champaign, Illinois 61821. Delivery date installation must be coordinated with Parkland College staff.
2. Contract will be an official Parkland College purchase order to be issued after approval of the bid by the Board of Trustees.
3. Payment shall be made in accordance with these specifications and the bid proposal submitted by the bidder. Bid will be valid for a period of sixty days from date of bid opening.
4. Any exceptions or deviations from the bid specifications must be addressed in writing and submitted with the bid.
5. Parkland College is tax exempt. A copy of the exemption certificate will be furnished on request.

**Any bid not received by said time and at said place will not be considered. Bids sent by facsimile machine or email will not be accepted. The bids will be publicly opened and announced at 2:00 p.m., Monday, February 20, 2023, Room A108 on the Parkland College campus. No decision will be made at that time.**

## **Scope**

This specification is written around specific needs of the college and has been done to establish a certain standard of education and training for agriculture technology students. It is the intent of Parkland College to purchase a Utility Terrain Vehicle (UTV) to educate and train agriculture technology students that meets the following specifications and requirements.

## **Purpose**

The purpose of these specifications is to provide accurate modern precision technology training tools to students who are currently enrolled in agriculture technology programs.

## **General**

These are the specifications for a modern UTV that will allow us to use modern precision technology for agriculture technology students. Bidders must answer all questions. Any unanswered questions will be considered noncompliant and nonresponsive and subject to rejection.

**Business Enterprise for Minorities, Females, and Persons with Disabilities**

Consistent with the Business Enterprise for Minorities, Females, and Persons with Disabilities Act, 30 ILCS 575/0.01, *et seq.* (the “Act”), it is the policy of Parkland College to foster and encourage the continued economic development of minority owned businesses, female owned businesses, and businesses owned by a person with a disability.

When Parkland College is required to competitively bid a contract, the bid documents shall additionally require all potential bidders to submit their name, the bid amount, a statement confirming whether the bidder is including in its bid work to be performed by certified as a minority owned businesses, female owned businesses, and businesses owned by a person with a disability.

Are you certified as a minority owned business or female owned or person with a disability owned business?

Yes \_\_\_\_ No \_\_\_\_

**SPECIFICATIONS AND REQUIREMENTS**

Please prepare your line-itemized bid to clearly reflect specifications outlined below.

**Diesel Powered Kubota RTV-X100C UTV:**

- 1. Condition is new  
Does your bid comply? Yes \_\_\_\_ No \_\_\_\_
- 2. Kubota model RTV-X100C  
Does your bid comply? Yes \_\_\_\_ No \_\_\_\_
- 3. Diesel Engine  
Does your bid comply? Yes \_\_\_\_ No \_\_\_\_
- 4. Variable hydro transmission  
Does your bid comply? Yes \_\_\_\_ No \_\_\_\_

5. Hi-Lo forward, neutral, reverse gear selection  
Does your bid comply? Yes \_\_\_ No \_\_\_
6. 4WD System with limited-slip front differential and foot operated rear differential lock  
Does your bid comply? Yes \_\_\_ No \_\_\_
7. Hydrostatic power steering  
Does your bid comply? Yes \_\_\_ No \_\_\_
8. Front/Rear wet-disc brakes  
Does your bid comply? Yes \_\_\_ No \_\_\_
9. Real wheel, hand-operated parking brake  
Does your bid comply? Yes \_\_\_ No \_\_\_
10. Independent front/rear suspension  
Does your bid comply? Yes \_\_\_ No \_\_\_
11. Front ground clearance 11.2"  
Does your bid comply? Yes \_\_\_ No \_\_\_
12. Rear ground clearance 9.4"  
Does your bid comply? Yes \_\_\_ No \_\_\_
13. Towing capacity 1300lbs  
Does your bid comply? Yes \_\_\_ No \_\_\_
14. Payload capacity 1629lbs  
Does your bid comply? Yes \_\_\_ No \_\_\_
15. Cargo bed load 1102lbs  
Does your bid comply? Yes \_\_\_ No \_\_\_

**16.** Cargo bed 57.7"x40.5"x11.2"

**Does your bid comply?**

**Yes\_\_\_ No\_\_\_**

**17.** Hydro power lift dumping system

**Does your bid comply?**

**Yes\_\_\_ No\_\_\_**

**18.** Spray on bed liner

**Does your bid comply?**

**Yes\_\_\_ No\_\_\_**

**19.** Alloy wheels

**Does your bid comply?**

**Yes\_\_\_ No\_\_\_**

# BID FORM

**BID # 2023-005**

**Kubota Utility Terrain Vehicle**

**New Kubota RTV-X100C UTV as per bid specifications:**

**Total Cost**                      \$ \_\_\_\_\_  
(Price to include warranties, and delivery)

Vendor Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Email: \_\_\_\_\_

Authorized Representative (please print) \_\_\_\_\_

Signature of Authorized Representative \_\_\_\_\_

**Any deviations to these specifications shall be addressed in writing and submitted with bid.**