

March 4, 2021

BID INVITATION

Parkland College invites you to submit a written bid for a **Steam Sterilizer and Reverse Osmosis Filtration System**. Specifications and bidding requirements are enclosed.

Please address written bids to Purchasing, Room A108, Parkland College, 2400 West Bradley Avenue, Champaign, IL 61821-1899. Use the enclosed envelope marked "**BID # 2021-003 Steam Sterilizer**" to ensure delivery. Bids must be received no later than **2:00 p.m.** on **Monday, March 22, 2021**, at which time they will be publicly opened and read in **Room U144**. Any bid not received by said time and date will not be considered. Bids sent by facsimile machine or email will not be accepted.

All bidders are welcome to attend the public bid opening. If you choose not to attend, you may contact Lauren Craig, Purchasing Agent, at (217) 351-2232 or email, lcraig@parkland.edu to obtain the results of the bid. No information regarding the recommendation to the Board of Trustees will be released until after the Board of Trustees meet on April 28, 2021.

The Board of Trustees of Parkland College reserves the right to reject all or any part of a bid submitted, to waive any technicalities or informalities in the bidding, and to accept bids or combination of a bid deemed most favorable to and in the best interest of the college after all bids have been examined and evaluated. All bidders must fully comply with all local, state, and federal laws regarding bidding on public projects and the performance of services or supplying of goods under a bid.

Questions regarding the bid specifications may be addressed to LeeAnne Byers, at (217) 351-2398 or by email at lbyers@parkland.edu.

Sincerely,



Chris Randles

V.P. of Administrative Services and Chief Financial Officer

Enc: Bid form
Return envelope

BID # 2021-003
Steam Sterilizer and Reverse Osmosis Filter System

Prices and Payments:

1. All bid prices shall be complete and include warranty on parts & service, removal and disposal of old unit, delivery, and installation of new unit to Parkland College, 2400 West Bradley Avenue, Champaign, Illinois 61821. Delivery date installation must be coordinated with Parkland College staff.
2. Contract will be an official Parkland College purchase order to be issued after approval of the bid by the Board of Trustees.
3. Payment shall be made in accordance with these specifications and the bid proposal submitted by the bidder. Bid will be valid for a period of sixty days from date of bid opening.
4. Any exceptions or deviations from the bid specifications must be addressed in writing and submitted with the bid.
5. Parkland College is tax exempt. A copy of the exemption certificate will be furnished on request.

Any bid not received by said time and at said place will not be considered. Bids sent by facsimile machine or email will not be accepted. The bids will be publicly opened and announced at 2:00 p.m., Monday, March 22, 2021, Room U144 on the Parkland College campus. No decision will be made at that time.

Scope

This specification is written around specific needs of the college and has been done to establish a certain standard of performance. It is the intent of Parkland College to purchase one general purpose steam sterilizer for the decontamination of laboratory, research, animal care, and medical care supplies that meets the following specifications and requirements. An additional reverse osmosis water purification system is needed as well.

Purpose

The purpose of these specifications is to describe a steam sterilizer which will be used for gravity or vacuum steam sterilization purposes in the Health Professions and Natural Sciences departments. Typical applications must include the ability to sterilize wrapped or unwrapped hard goods used on patients in healthcare applications. Applications

must also include liquids in self-venting or unsealed containers, glassware, and sterilization of biohazard media.

General

This is a specification for a 2020 or newer steam sterilizer. Bidders must unequivocally answer all questions yes or no. Any unanswered questions will be considered noncompliant and nonresponsive and subject to rejection.

Business Enterprise for Minorities, Females, and Persons with Disabilities

Consistent with the Business Enterprise for Minorities, Females, and Persons with Disabilities Act, 30 ILCS 575/0.01, *et seq.* (the "Act"), it is the policy of Parkland College to foster and encourage the continued economic development of minority owned businesses, female owned businesses, and businesses owned by a person with a disability.

When Parkland College is required to competitively bid a contract, the bid documents shall additionally require all potential bidders to submit their name, the bid amount, a statement confirming whether the bidder is including in its bid work to be performed by certified as a minority owned businesses, female owned businesses, and businesses owned by a person with a disability.

Are you certified as a minority owned business or female owned or person with a disability owned business?

Yes ____ No ____

SPECIFICATIONS AND REQUIREMENTS

Please prepare your line-itemized bid to clearly reflect specifications outlined below.

Steam Sterilizer

The Health Professions and Natural Sciences departments are purchasing a steam sterilizer and a compatible reverse osmosis purification system, to decontaminate items used in the two departments in order to maintain OSHA standards.

1. New 2020 or newer steam sterilizer with integrated steam generator

Does your bid comply? Yes ____ No ____

2. New 2020 or newer Reverse Osmosis Water Purification System

Does your bid comply? Yes No

3. Free onsite training on use of this machine

Does your bid comply? Yes___ No___

4. Free technical support for the life of the machine

Does your bid comply? Yes___ No___

5. Warranty: One (1) year

Does your bid comply? Yes___ No___

6. Delivery included

Does your bid comply? Yes___ No___

7. Disconnect and removal of old unit included

Does your bid comply? Yes No

8. Installation included

Does your bid comply? Yes No

9. Service:

- a. Technicians available for repairs within 24-48 hours of reporting
- b. Non-proprietary versions available for some parts for faster repairs
- c. Customer service agents available during regular working hours to take calls concerning needed repairs and to answer questions concerning the operation of the unit

Does your bid comply? Yes___ No___

10. Yearly preventative maintenance plan available for purchase (not to be included in bid pricing)

Does your bid comply? Yes___ No___

11. Sterilizer specifications:

- a. Minimum size of chamber is 130 l or 4.6 cu ft
- b. Interior chamber dimensions no smaller than 17.5 in x 17.5 in x26 in
- c. Vertical sliding door
- d. Integrated steam generator
- e. Floor or cabinet model; not recessed or table top
- f. 480 V 3 PH
- g. Chamber includes internal rack with minimum of 2 shelves
- h. Outer unit dimensions not to exceed 32" wide by 42" deep by 74" tall (All dimensions should include any kind of clearance or hook up space needed for the unit to operate correctly)

Does your bid comply? Yes___ No___

12. Unit includes the ability to be programed to sterilize the following:

- a. animal cages with bedding

Does your bid comply? Yes___ No___

- b. Textiles or linens

Does your bid comply? Yes___ No___

- c. liquids in self-venting or unsealed containers

Does your bid comply? Yes___ No___

- d. Glassware

Does your bid comply? Yes___ No___

- e. sterilization of biohazard media

Does your bid comply? Yes___ No___

13. Brochures for both the sterilizer and RO system showing size and hook up specifications are attached

Does your bid comply? Yes___ No___

14. Both the sterilizer and RO system can be delivered and installed before June 22, 2021

Does your bid comply? Yes___ No___

BID FORM

BID # 2021-003

Steam Sterilizer and Reverse Osmosis Filter System

New steam sterilizer and reverse osmosis filter system as per bid specifications:

Total Cost \$ _____
(Price to include warranties, delivery, and installation)

Vendor Name: _____

Address: _____

City, State, Zip: _____

Phone Number: _____ Fax Number: _____

Email: _____

Authorized Representative (please print) _____

Signature of Authorized Representative _____

Any deviations to these specifications shall be addressed in writing and submitted with bid.