

BID INVITATION

Parkland College invites you to submit a written bid for a **15 Passenger Commercial Bus**. Specifications and bidding requirements are enclosed.

Please address written bids to Purchasing, Room A108, Parkland College, 2400 West Bradley Avenue, Champaign, IL 61821-1899. Use the enclosed envelope marked **Bid #2020-004 Commercial Bus** to ensure delivery. Bids must be received no later than **2:00 p.m. on Friday, August 30, 2019**, at which time they will be publicly opened and read in **Room A108**. If sending your bid by means other than the United States Postal Service, please indicate on the outside of the envelope "Bid #2020-004 Commercial Bus". Bids sent by facsimile machine or email will not be accepted.

The Board of Trustees of Parkland College reserves the right to reject all or any part of a bid submitted, to waive any technicalities or informalities in the bidding, and to accept a bid or combination of bids deemed most favorable to and in the best interest of the college after all bids have been examined and evaluated. All bidders must fully comply with all local, state, and federal laws regarding bidding on public projects and the performance of services or supplying of goods under a bid.

Questions about bid specifications may be addressed to William Colbrook, at (217) 351-2369 or by email at wcolbrook@parkland.edu.

Sincerely,

Chris Randles
V.P. of Administrative Services and Chief Financial Officer

Encl:

Bid form
Return envelope

General Terms and Conditions applying to Bid #2020-004:

1. Vehicle shall meet or exceed all state and federal regulations in effect at time of manufacturing, as they pertain to the type of vehicle being requested.
2. Bidder/manufacturer shall certify that vehicle being bid does not exceed the maximum GVWR when loaded per the requirements of the chassis manufacturer.
3. Bidder shall submit product catalogs for the vehicle being proposed.
4. Bidder shall submit proposed floor plan with bid.
5. Bidder must be a fully licensed and bonded vehicle dealer in the State of Illinois. A copy of dealer's license must be submitted with the bid.
6. Bus shall **not** require a Commercial Driver's License (CDL) to operate.

Prices and Payments:

1. All bid prices shall be complete and include warranty, title, license plates, and delivery of the completed vehicle to Parkland College, 2400 West Bradley Avenue, Champaign, Illinois 61821. Delivery arrangements are to be coordinated with William Colbrook, Director of Public Safety, (217)351-2369.
2. Contract will be an official Parkland College purchase order, to be issued after approval of the bid by the Board of Trustees. **Purchase order will not be issued prior to September 19, 2019. Parkland College would like to request delivery no later than November 1, 2019. Vendor must indicate anticipated delivery date on official bid form.**
3. Payment shall be made in accordance with these specifications and the bid proposal submitted by the bidder. Bid must be guaranteed for a period of no less than ninety (90) days from bid date. Payment will be made upon delivery and acceptance of the vehicle.
4. Full payment will be made when the unit is delivered to Parkland College and inspected to verify compliance with bid specifications, free of damage and properly invoiced.
5. Parkland College is tax exempt. A copy of the exemption certificate will be furnished on request.

Any bid not received by said time and at said place will not be considered. Bids sent by facsimile machine or email will not be accepted. The bids will be publicly opened and announced on Friday, August 30, 2019 at 2:00 p.m. in Room A108 on the Parkland College campus. No decision will be made at that time.

Scope

This specification is written around specific needs of the college and has been done to establish a certain standard of performance. It is the intent of Parkland College to purchase a new 15 passenger commercial bus that meets the following specifications and requirements.

Purpose

The purpose of these specifications is to describe a 15 passenger commercial bus, which will be used to meet the transportation needs of Parkland College.

General

This is a specification for a 15 passenger commercial bus. Bidders must answer all questions. Any unanswered questions will be considered noncompliant and nonresponsive and subject to rejection.

Business Enterprise for Minorities, Females, and Persons with Disabilities

Consistent with the Business Enterprise for Minorities, Females, and Persons with Disabilities Act, 30 ILCS 575/0.01, *et seq.* (the “Act”), it is the policy of Parkland College to foster and encourage the continued economic development of minority owned businesses, female owned businesses, and businesses owned by a person with a disability.

When Parkland College is required to competitively bid a contract, the bid documents shall additionally require all potential bidders to submit their name, the bid amount, a statement confirming whether the bidder is including in its bid work to be performed by certified as a minority owned businesses, female owned businesses, and businesses owned by a person with a disability.

Are you certified as a minority owned business or female owned or person with a disability owned business?

Yes ____ No ____

SPECIFICATIONS AND REQUIREMENTS

Prepare your line-itemized bid to clearly reflect specifications outlined below for **Parkland College – BID #2020-004**.

Specifications:

Furnish one (1) new Model year 2019 or 2020 fifteen (15) passenger (including driver) bus with interior overhead storage and rear luggage compartment in accordance with the specifications listed below.

Does your bid comply? Yes ____ No ____

General Requirements

Bus to be equipped with:

1. Model year 2019 or 2020 chassis (indicate year, make & model on bid form)

Does your bid comply? Yes ____ No ____

2. 14 passenger bus seating (indicate make & model on bid form)

Does your bid comply? Yes ____ No ____

3. Minimum 6.8L gasoline engine

Does your bid comply? Yes ____ No ____

4. Minimum 158” wheelbase

Does your bid comply? Yes ____ No ____

5. Automatic transmission w/overdrive
Does your bid comply? Yes___ No___
6. Minimum 12,300 lb. GVWR
Does your bid comply? Yes___ No___
7. 4.10:1 rear axle ratio
Does your bid comply? Yes___ No___
8. Heavy duty radiator
Does your bid comply? Yes___ No___
9. Dual rear wheels
Does your bid comply? Yes___ No___
10. LT225/75R16 All season radial tires (6)
Does your bid comply? Yes___ No___
11. Stainless steel wheel inserts
Does your bid comply? Yes___ No___
12. Rear wheel valve stem extenders
Does your bid comply? Yes___ No___
13. Front/rear power hydraulic disc brakes with 4 wheel ABS
Does your bid comply? Yes___ No___
14. 225 amp alternator
Does your bid comply? Yes___ No___
15. Front and rear shock absorbers
Does your bid comply? Yes___ No___
16. Front stabilizer bar
Does your bid comply? Yes___ No___
17. Power steering
Does your bid comply? Yes___ No___
18. Tilt wheel with cruise control
Does your bid comply? Yes___ No___
19. Driver and copilot (if equipped) air bag
Does your bid comply? Yes___ No___

20. Minimum 35 gallon fuel capacity

Does your bid comply? Yes____ No____

21. Intermittent windshield wipers

Does your bid comply? Yes____ No____

22. In-dash heater, defroster, and A/C system

Does your bid comply? Yes____ No____

23. Driver and copilot (if equipped) high-back reclining seats with flip up armrest and lap/shoulder belt (seat fabric to match passenger seats)

Does your bid comply? Yes____ No____

24. Coolant, oil pressure, voltage, and fuel level gauges

Does your bid comply? Yes____ No____

25. Heated/remote adjustable exterior mirrors with convex

Does your bid comply? Yes____ No____

26. Driver and copilot (if equipped) door

Does your bid comply? Yes____ No____

27. Power windows and door locks on driver and copilot (if equipped) door

Does your bid comply? Yes____ No____

28. Tinted windshield

Does your bid comply? Yes____ No____

29. Driver and copilot (if equipped) sun visor

Does your bid comply? Yes____ No____

30. Interior hood release

Does your bid comply? Yes____ No____

31. Console cover over engine compartment with cup holders and storage compartments

Does your bid comply? Yes____ No____

32. Front license plate bracket

Does your bid comply? Yes____ No____

33. Rubber floor mat in driver and copilot (if equipped) area

Does your bid comply? Yes____ No____

34. OEM AM/FM/CD stereo with clock and minimum of 4 speakers

Does your bid comply? Yes___ No___

35. Engine block heater

Does your bid comply? Yes___ No___

Bus Body Features:

1. Minimum 75" interior headroom

Does your bid comply? Yes___ No___

2. Minimum 90" interior width

Does your bid comply? Yes___ No___

3. Maximum 100" exterior body width

Does your bid comply? Yes___ No___

4. Maximum 120" exterior height

Does your bid comply? Yes___ No___

5. Fiberglass front and rear caps

Does your bid comply? Yes___ No___

6. Single piece FRP roof panel

Does your bid comply? Yes___ No___

7. Welded steel cage construction

Does your bid comply? Yes___ No___

8. Fully insulated in roof, sides, and rear

Does your bid comply? Yes___ No___

9. Gray or black industrial non-slip rubber flooring under seats

Does your bid comply? Yes___ No___

10. Gray or black industrial ribbed non-slip rubber aisle and entrance steps

Does your bid comply? Yes___ No___

11. Yellow safety step nosing

Does your bid comply? Yes___ No___

12. Complete body undercoating

Does your bid comply? Yes___ No___

13. Ground effects skirting
Does your bid comply? Yes___ No___
14. Electrically operated entrance door with full tempered glass
Does your bid comply? Yes___ No___
15. Exterior entrance door key switch
Does your bid comply? Yes___ No___
16. Left and right side entry assist rails
Does your bid comply? Yes___ No___
17. Passenger entrance and driver modesty panels
Does your bid comply? Yes___ No___
18. Track seating for all passenger seats
Does your bid comply? Yes___ No___
19. Frameless solid pane tinted side windows
Does your bid comply? Yes___ No___
20. Emergency exit windows, push out (2)
Does your bid comply? Yes___ No___
21. Color coded wiring with schematics
Does your bid comply? Yes___ No___
22. Easy access electrical panel mounted inside with manual reset circuit breakers
Does your bid comply? Yes___ No___
23. Overhead passenger reading lights at each seat
Does your bid comply? Yes___ No___
24. USB charging ports at each seat
Does your bid comply? Yes___ No___
25. Light package (driver courtesy light, overhead lights, and entrance door light)
Does your bid comply? Yes___ No___
26. High mount LED center stop lamp
Does your bid comply? Yes___ No___

27. Reverse alarm
Does your bid comply? Yes___ No___
28. LED running and clearance lights
Does your bid comply? Yes___ No___
29. LED stop and turn lights
Does your bid comply? Yes___ No___
30. Mid-ship LED turn/marker lamps
Does your bid comply? Yes___ No___
31. One piece steel chrome front and rear bumper
Does your bid comply? Yes___ No___
32. Minimum 65,000 BTU rear air conditioning
Does your bid comply? Yes___ No___
33. Minimum 65,000 BTU rear heater
Does your bid comply? Yes___ No___
34. Rear heat/air-conditioning control unit located above driver/copilot for increased efficiency
Does your bid comply? Yes___ No___
35. Rear luggage compartment with LED compartment light
Does your bid comply? Yes___ No___
36. Single HD rear luggage door
Does your bid comply? Yes___ No___
37. Gas charged "hold open" shock for rear door
Does your bid comply? Yes___ No___
38. Rear door ajar alarm
Does your bid comply? Yes___ No___
39. Safety roof hatch/vent
Does your bid comply? Yes___ No___
40. Rear mud flaps
Does your bid comply? Yes___ No___

41. No exterior graphics package

Does your bid comply? Yes____ No____

42. Back-up camera system with rearview monitor

Does your bid include? Yes____ No____

Passenger Seating:

Seating to be upholstered, reclining, high-back passenger seats, with retractable seat belts, and isle-side armrests. Color to be determined prior to purchase. Rear row against the wall does not recline.

Does your bid comply? Yes____ No____

Safety Equipment:

Safety equipment included in bid price includes emergency triangle reflector kit, first aid kit, and fire extinguisher. State of Illinois safety inspection required.

Does your bid comply? Yes____ No____

**PARKLAND COLLEGE
BID FORM**

Bid Price for one: _____
(Specify Year, Make, Model and Chassis type)

Total Price \$ _____
(Price to include Warranty, Title, License Plates and Delivery)

Vendor Name: _____

Address: _____

City, State, Zip: _____

Phone Number: _____ Fax Number: _____

Email address: _____ Company website: _____

Authorized Representative (please print) _____

Signature of Authorized Representative _____

Anticipated delivery date, if order placed on September 23, 2019 _____

Enclose with this bid form:

- Brochures of proposed bus
- Copies of all applicable warranties
- Floor plan
- Copy of State of Illinois dealer license

Attach on separate sheet:

- Please indicate any deviations from the general specifications