Parkland College invites you to submit a written bid for a **15 Passenger Commercial Bus**. Specifications and bidding requirements are enclosed.

Please address written bids to Purchasing, Room A108, Parkland College, 2400 West Bradley Avenue, Champaign, IL 61821-1899. Use the enclosed envelope marked **Bid #2020-004 Commercial Bus** to ensure delivery. Bids must be received no later than **2:00 p.m. on Friday, August 30, 2019**, at which time they will be publicly opened and read in **Room A108**. If sending your bid by means other than the United States Postal Service, please indicate on the outside of the envelope “Bid #2020-004 Commercial Bus”. Bids sent by facsimile machine or email will not be accepted.

The Board of Trustees of Parkland College reserves the right to reject all or any part of a bid submitted, to waive any technicalities or informalities in the bidding, and to accept a bid or combination of bids deemed most favorable to and in the best interest of the college after all bids have been examined and evaluated. All bidders must fully comply with all local, state, and federal laws regarding bidding on public projects and the performance of services or supplying of goods under a bid.

Questions about bid specifications may be addressed to William Colbrook, at (217) 351-2369 or by email at wcolbrook@parkland.edu.

Sincerely,

Chris Randles
V.P. of Administrative Services and Chief Financial Officer

Encl:

- Bid form
- Return envelope
General Terms and Conditions applying to Bid #2020-004:

1. Vehicle shall meet or exceed all state and federal regulations in effect at time of manufacturing, as they pertain to the type of vehicle being requested.

2. Bidder/manufacturer shall certify that vehicle being bid does not exceed the maximum GVWR when loaded per the requirements of the chassis manufacturer.

3. Bidder shall submit product catalogs for the vehicle being proposed.

4. Bidder shall submit proposed floor plan with bid.

5. Bidder must be a fully licensed and bonded vehicle dealer in the State of Illinois. A copy of dealer’s license must be submitted with the bid.

6. Bus shall not require a Commercial Driver’s License (CDL) to operate.

Prices and Payments:

1. All bid prices shall be complete and include warranty, title, license plates, and delivery of the completed vehicle to Parkland College, 2400 West Bradley Avenue, Champaign, Illinois 61821. Delivery arrangements are to be coordinated with William Colbrook, Director of Public Safety, (217)351-2369.

2. Contract will be an official Parkland College purchase order, to be issued after approval of the bid by the Board of Trustees. **Purchase order will not be issued prior to September 19, 2019. Parkland College would like to request delivery no later than November 1, 2019. Vendor must indicate anticipated delivery date on official bid form.**

3. Payment shall be made in accordance with these specifications and the bid proposal submitted by the bidder. Bid must be guaranteed for a period of no less than ninety (90) days from bid date. Payment will be made upon delivery and acceptance of the vehicle.

4. Full payment will be made when the unit is delivered to Parkland College and inspected to verify compliance with bid specifications, free of damage and properly invoiced.

5. Parkland College is tax exempt. A copy of the exemption certificate will be furnished on request.

Any bid not received by said time and at said place will not be considered. Bids sent by facsimile machine or email will not be accepted. The bids will be publicly opened and announced on Friday, August 30, 2019 at 2:00 p.m. in Room A108 on the Parkland College campus. No decision will be made at that time.

Scope
This specification is written around specific needs of the college and has been done to establish a certain standard of performance. It is the intent of Parkland College to purchase a new 15 passenger commercial bus that meets the following specifications and requirements.

Purpose
The purpose of these specifications is to describe a 15 passenger commercial bus, which will be used to meet the transportation needs of Parkland College.

General
This is a specification for a 15 passenger commercial bus. Bidders must answer all questions. Any unanswered questions will be considered noncompliant and nonresponsive and subject to rejection.
Business Enterprise for Minorities, Females, and Persons with Disabilities
Consistent with the Business Enterprise for Minorities, Females, and Persons with Disabilities Act, 30 ILCS 575/0.01, et seq. (the “Act”), it is the policy of Parkland College to foster and encourage the continued economic development of minority owned businesses, female owned businesses, and businesses owned by a person with a disability.

When Parkland College is required to competitively bid a contract, the bid documents shall additionally require all potential bidders to submit their name, the bid amount, a statement confirming whether the bidder is including in its bid work to be performed by certified as a minority owned businesses, female owned businesses, and businesses owned by a person with a disability.

Are you certified as a minority owned business or female owned or person with a disability owned business?

Yes ____ No____

SPECIFICATIONS AND REQUIREMENTS

Prepare your line-itemized bid to clearly reflect specifications outlined below for Parkland College – BID #2020-004.

Specifications:
Furnish one (1) new Model year 2019 or 2020 fifteen (15) passenger (including driver) bus with interior overhead storage and rear luggage compartment in accordance with the specifications listed below.

Does your bid comply? Yes____ No____

General Requirements
Bus to be equipped with:
1. Model year 2019 or 2020 chassis (indicate year, make & model on bid form)
   Does your bid comply? Yes____ No____

2. 14 passenger bus seating (indicate make & model on bid form)
   Does your bid comply? Yes____ No____

3. Minimum 6.8L gasoline engine
   Does your bid comply? Yes____ No____

4. Minimum 158” wheelbase
   Does your bid comply? Yes____ No____
5. Automatic transmission w/overdrive
   Does your bid comply? Yes____ No____

6. Minimum 12,300 lb. GVWR
   Does your bid comply? Yes____ No____

7. 4.10:1 rear axle ratio
   Does your bid comply? Yes____ No____

8. Heavy duty radiator
   Does your bid comply? Yes____ No____

9. Dual rear wheels
   Does your bid comply? Yes____ No____

10. LT225/75R16 All season radial tires (6)
    Does your bid comply? Yes____ No____

11. Stainless steel wheel inserts
    Does your bid comply? Yes____ No____

12. Rear wheel valve stem extenders
    Does your bid comply? Yes____ No____

13. Front/rear power hydraulic disc brakes with 4 wheel ABS
    Does your bid comply? Yes____ No____

14. 225 amp alternator
    Does your bid comply? Yes____ No____

15. Front and rear shock absorbers
    Does your bid comply? Yes____ No____

16. Front stabilizer bar
    Does your bid comply? Yes____ No____

17. Power steering
    Does your bid comply? Yes____ No____

18. Tilt wheel with cruise control
    Does your bid comply? Yes____ No____

19. Driver and copilot (if equipped) air bag
    Does your bid comply? Yes____ No____
20. Minimum 35 gallon fuel capacity
   Does your bid comply? Yes____ No____

21. Intermittent windshield wipers
   Does your bid comply? Yes____ No____

22. In-dash heater, defroster, and A/C system
   Does your bid comply? Yes____ No____

23. Driver and copilot (if equipped) high-back reclining seats with flip up armrest and lap/shoulder belt (seat fabric to match passenger seats)
   Does your bid comply? Yes____ No____

24. Coolant, oil pressure, voltage, and fuel level gauges
   Does your bid comply? Yes____ No____

25. Heated/remote adjustable exterior mirrors with convex
   Does your bid comply? Yes____ No____

26. Driver and copilot (if equipped) door
   Does your bid comply? Yes____ No____

27. Power windows and door locks on driver and copilot (if equipped) door
   Does your bid comply? Yes____ No____

28. Tinted windshield
   Does your bid comply? Yes____ No____

29. Driver and copilot (if equipped) sun visor
   Does your bid comply? Yes____ No____

30. Interior hood release
   Does your bid comply? Yes____ No____

31. Console cover over engine compartment with cup holders and storage compartments
   Does your bid comply? Yes____ No____

32. Front license plate bracket
   Does your bid comply? Yes____ No____

33. Rubber floor mat in driver and copilot (if equipped) area
   Does your bid comply? Yes____ No____
34. OEM AM/FM/CD stereo with clock and minimum of 4 speakers

Does your bid comply?  Yes____ No____

35. Engine block heater

Does your bid comply?  Yes____ No____

**Bus Body Features:**

1. Minimum 75” interior headroom

Does your bid comply?  Yes____ No____

2. Minimum 90” interior width

Does your bid comply?  Yes____ No____

3. Maximum 100” exterior body width

Does your bid comply?  Yes____ No____

4. Maximum 120” exterior height

Does your bid comply?  Yes____ No____

5. Fiberglass front and rear caps

Does your bid comply?  Yes____ No____

6. Single piece FRP roof panel

Does your bid comply?  Yes____ No____

7. Welded steel cage construction

Does your bid comply?  Yes____ No____

8. Fully insulated in roof, sides, and rear

Does your bid comply?  Yes____ No____

9. Gray or black industrial non-slip rubber flooring under seats

Does your bid comply?  Yes____ No____

10. Gray or black industrial ribbed non-slip rubber aisle and entrance steps

Does your bid comply?  Yes____ No____

11. Yellow safety step nosing

Does your bid comply?  Yes____ No____

12. Complete body undercoating

Does your bid comply?  Yes____ No____
13. Ground effects skirting  
   Does your bid comply?  Yes____ No____

14. Electrically operated entrance door with full tempered glass  
   Does your bid comply?  Yes____ No____

15. Exterior entrance door key switch  
   Does your bid comply?  Yes____ No____

16. Left and right side entry assist rails  
   Does your bid comply?  Yes____ No____

17. Passenger entrance and driver modesty panels  
   Does your bid comply?  Yes____ No____

18. Track seating for all passenger seats  
   Does your bid comply?  Yes____ No____

19. Frameless solid pane tinted side windows  
   Does your bid comply?  Yes____ No____

20. Emergency exit windows, push out (2)  
   Does your bid comply?  Yes____ No____

21. Color coded wiring with schematics  
   Does your bid comply?  Yes____ No____

22. Easy access electrical panel mounted inside with manual reset circuit breakers  
   Does your bid comply?  Yes____ No____

23. Overhead passenger reading lights at each seat  
   Does your bid comply?  Yes____ No____

24. USB charging ports at each seat  
   Does your bid comply?  Yes____ No____

25. Light package (driver courtesy light, overhead lights, and entrance door light)  
   Does your bid comply?  Yes____ No____

26. High mount LED center stop lamp  
   Does your bid comply?  Yes____ No____
27. Reverse alarm
   Does your bid comply? Yes____ No____

28. LED running and clearance lights
   Does your bid comply? Yes____ No____

29. LED stop and turn lights
   Does your bid comply? Yes____ No____

30. Mid-ship LED turn/marker lamps
   Does your bid comply? Yes____ No____

31. One piece steel chrome front and rear bumper
   Does your bid comply? Yes____ No____

32. Minimum 65,000 BTU rear air conditioning
   Does your bid comply? Yes____ No____

33. Minimum 65,000 BTU rear heater
   Does your bid comply? Yes____ No____

34. Rear heat/air-conditioning control unit located above driver/copilot for increased efficiency
   Does your bid comply? Yes____ No____

35. Rear luggage compartment with LED compartment light
   Does your bid comply? Yes____ No____

36. Single HD rear luggage door
   Does your bid comply? Yes____ No____

37. Gas charged "hold open" shock for rear door
   Does your bid comply? Yes____ No____

38. Rear door ajar alarm
   Does your bid comply? Yes____ No____

39. Safety roof hatch/vent
   Does your bid comply? Yes____ No____

40. Rear mud flaps
   Does your bid comply? Yes____ No____
41. No exterior graphics package
   Does your bid comply?  Yes____ No____

42. Back-up camera system with rearview monitor
   Does your bid include?  Yes____ No____

**Passenger Seating:**
Seating to be upholstered, reclining, high-back passenger seats, with retractable seat belts, and isle-side armrests. Color to be determined prior to purchase. Rear row against the wall does no recline.
   Does your bid comply?  Yes____ No____

**Safety Equipment:**
Safety equipment included in bid price includes emergency triangle reflector kit, first aid kit, and fire extinguisher. State of Illinois safety inspection required.
   Does your bid comply?  Yes____ No____
PARKLAND COLLEGE
BID FORM

Bid Price for one: ________________________________________________
(Specify Year, Make, Model and Chassis type)

Total Price $____________________
(Price to include Warranty, Title, License Plates and Delivery)

Vendor Name: _____________________________________________________

Address: __________________________________________________________________

City, State, Zip: __________________________________________________________________

Phone Number: ______________ Fax Number: _________________________

Email address: __________________ Company website: __________________

Authorized Representative (please print) ________________________________

Signature of Authorized Representative _________________________________

Anticipated delivery date, if order placed on September 23, 2019 _____________

Enclose with this bid form:

• Brochures of proposed bus
• Copies of all applicable warranties
• Floor plan
• Copy of State of Illinois dealer license

Attach on separate sheet:

• Please indicate any deviations from the general specifications