Parkland College invites you to submit a written bid for a 15 Passenger Commercial Bus.
Specifications and bidding requirements are enclosed.

Please address written bids to Purchasing, Room A108, Parkland College, 2400 West Bradley Avenue, Champaign, IL 61821-1899. Use the enclosed envelope marked Bid #2020-006 Commercial Bus to ensure delivery. Bids must be received no later than 2:00 p.m. on Wednesday, September 25, 2019, at which time they will be publicly opened and read in Room A108. If sending your bid by means other than the United States Postal Service, please indicate on the outside of the envelope “Bid #2020-006 Commercial Bus”. Bids sent by facsimile machine or email will not be accepted.

The Board of Trustees of Parkland College reserves the right to reject all or any part of a bid submitted, to waive any technicalities or informalities in the bidding, and to accept a bid or combination of bids deemed most favorable to and in the best interest of the college after all bids have been examined and evaluated. All bidders must fully comply with all local, state, and federal laws regarding bidding on public projects and the performance of services or supplying of goods under a bid.

Questions about bid specifications may be addressed to William Colbrook, at (217) 351-2369 or by email at wcolbrook@parkland.edu.

Sincerely,

Chris Randles
V.P. of Administrative Services and Chief Financial Officer

Encl:
Bid form
Return envelope
General Terms and Conditions applying to Bid #2020-006:

1. Vehicle shall meet or exceed all state and federal regulations in effect at time of manufacturing, as they pertain to the type of vehicle being requested.
2. Bidder/manufacturer shall certify that vehicle being bid does not exceed the maximum GVWR when loaded per the requirements of the chassis manufacturer.
3. Bidder shall submit product catalogs for the vehicle being proposed.
4. Bidder shall submit proposed floor plan with bid.
5. Bidder must be a fully licensed and bonded vehicle dealer in the State of Illinois. A copy of dealer’s license must be submitted with the bid.
6. Bus shall not require a Commercial Driver’s License (CDL) to operate.

Prices and Payments:

1. All bid prices shall be complete and include warranty, title, license plates, and delivery of the completed vehicle to Parkland College, 2400 West Bradley Avenue, Champaign, Illinois 61821. Delivery arrangements are to be coordinated with William Colbrook, Director of Public Safety, (217)351-2369.
2. Contract will be an official Parkland College purchase order, to be issued after approval of the bid by the Board of Trustees. Purchase order will not be issued prior to October 23, 2019. Parkland College would like to request delivery no later than January 1, 2020. Vendor must indicate anticipated delivery date on official bid form.
3. Payment shall be made in accordance with these specifications and the bid proposal submitted by the bidder. Bid must be guaranteed for a period of no less than ninety (90) days from bid date. Payment will be made upon delivery and acceptance of the vehicle.
4. Full payment will be made when the unit is delivered to Parkland College and inspected to verify compliance with bid specifications, free of damage and properly invoiced.
5. Parkland College is tax exempt. A copy of the exemption certificate will be furnished on request.

Any bid not received by said time and at said place will not be considered. Bids sent by facsimile machine or email will not be accepted. The bids will be publicly opened and announced on Wednesday, September 25, 2019 at 2:00 p.m. in Room A108 on the Parkland College campus. No decision will be made at that time.

Scope
This specification is written around specific needs of the college and has been done to establish a certain standard of performance. It is the intent of Parkland College to purchase a new 15 passenger commercial bus that meets the following specifications and requirements.

Purpose
The purpose of these specifications is to describe a 15 passenger commercial bus, which will be used to meet the transportation needs of Parkland College.
**General**
This is a specification for a 15 passenger commercial bus. Bidders must answer all questions. Any unanswered questions will be considered noncompliant and nonresponsive and subject to rejection.

**Business Enterprise for Minorities, Females, and Persons with Disabilities**
Consistent with the Business Enterprise for Minorities, Females, and Persons with Disabilities Act, 30 ILCS 575/0.01, *et seq.* (the “Act”), it is the policy of Parkland College to foster and encourage the continued economic development of minority owned businesses, female owned businesses, and businesses owned by a person with a disability.

When Parkland College is required to competitively bid a contract, the bid documents shall additionally require all potential bidders to submit their name, the bid amount, a statement confirming whether the bidder is including in its bid work to be performed by certified as a minority owned businesses, female owned businesses, and businesses owned by a person with a disability.

Are you certified as a minority owned business or female owned or person with a disability owned business?

Yes ____ No____

**SPECIFICATIONS AND REQUIREMENTS**

Prepare your line-itemized bid to clearly reflect specifications outlined below for Parkland College – BID #2020-006.

**Specifications:**
Furnish one (1) new Model year 2019 or 2020 fifteen (15) passenger (including driver) bus with interior overhead storage and rear luggage compartment in accordance with the specifications listed below.

Does your bid comply?     Yes____ No____

**General Requirements**
Bus to be equipped with:

1. Model year 2019 or 2020 chassis (indicate year, make & model on bid form)

   Does your bid comply?     Yes____ No____

2. 14 passenger bus seating (indicate make & model on bid form)

   Does your bid comply?     Yes____ No____

3. Minimum 6.8L gasoline engine

   Does your bid comply?     Yes____ No____
4. Minimum 158” wheelbase
   Does your bid comply?  Yes____ No____

5. Automatic transmission w/overdrive
   Does your bid comply?  Yes____ No____

6. Minimum 12,300 lb. GVWR
   Does your bid comply?  Yes____ No____

7. Heavy duty radiator
   Does your bid comply?  Yes____ No____

8. Dual rear wheels
   Does your bid comply?  Yes____ No____

9. Stainless steel wheel inserts
   Does your bid comply?  Yes____ No____

10. Rear wheel valve stem extenders
    Does your bid comply?  Yes____ No____

11. Front/rear power hydraulic disc brakes with 4 wheel ABS
    Does your bid comply?  Yes____ No____

12. 225 amp alternator
    Does your bid comply?  Yes____ No____

13. Front and rear shock absorbers
    Does your bid comply?  Yes____ No____

14. Front stabilizer bar
    Does your bid comply?  Yes____ No____

15. Power steering
    Does your bid comply?  Yes____ No____

16. Tilt wheel with cruise control
    Does your bid comply?  Yes____ No____

17. Driver and copilot (if equipped) air bag
    Does your bid comply?  Yes____ No____

18. Intermittent windshield wipers
    Does your bid comply?  Yes____ No____
19. In-dash heater, defroster, and A/C system
   Does your bid comply? Yes____ No____

20. Driver and copilot (if equipped) high-back reclining seats with flip up armrest
   Does your bid comply? Yes____ No____

21. Coolant, oil pressure, voltage, and fuel level gauges
   Does your bid comply? Yes____ No____

22. Heated/remote adjustable exterior mirrors with convex
   Does your bid comply? Yes____ No____

23. Driver and copilot (if equipped) door
   Does your bid comply? Yes____ No____

24. Tinted windshield
   Does your bid comply? Yes____ No____

25. Driver and copilot (if equipped) sun visor
   Does your bid comply? Yes____ No____

26. Console cover over engine compartment with cup holders and storage compartments
   Does your bid comply? Yes____ No____

27. Front license plate bracket
   Does your bid comply? Yes____ No____

28. Rubber floor mat in driver and copilot (if equipped) area
   Does your bid comply? Yes____ No____

29. Radio/stereo system with clock, with driver area and rear passenger speaker output
   Does your bid comply? Yes____ No____

30. Engine block heater
   Does your bid comply? Yes____ No____

**Bus Body Features:**
   1. Minimum 75” interior headroom
      Does your bid comply? Yes____ No____

   2. Minimum 90” interior width
      Does your bid comply? Yes____ No____
3. Maximum 100” exterior body width
   Does your bid comply?   Yes____ No____

4. Maximum 120” exterior height
   Does your bid comply?   Yes____ No____

5. Bus body must meet FMVSS 220 – School Bus Roll-Over Protection
   Does your bid comply?   Yes____ No____

6. Bus body must meet FMVSS 221 – School Bus Body Joint Strength
   Does your bid comply?   Yes____ No____

7. Fully insulated in roof, sides, and rear
   Does your bid comply?   Yes____ No____

8. Industrial non-slip rubber flooring under seats
   Does your bid comply?   Yes____ No____

9. Industrial non-slip rubber flooring on aisle and entrance steps
   Does your bid comply?   Yes____ No____

10. Safety step nosing
    Does your bid comply?   Yes____ No____

11. Complete body undercoating
    Does your bid comply?   Yes____ No____

12. Ground effects skirting
    Does your bid comply?   Yes____ No____

13. Electrically operated entrance door with full tempered glass
    Does your bid comply?   Yes____ No____

14. Exterior entrance door key switch
    Does your bid comply?   Yes____ No____

15. Left and right side entry assist rails
    Does your bid comply?   Yes____ No____

16. Passenger entrance and driver modesty panels
    Does your bid comply?   Yes____ No____
17. Track seating for all passenger seats
   Does your bid comply? Yes____ No____

18. Solid pane tinted side windows
   Does your bid comply? Yes____ No____

19. Emergency exit windows, push out (2)
   Does your bid comply? Yes____ No____

20. Color coded wiring with schematics
   Does your bid comply? Yes____ No____

21. Easy access electrical panel mounted inside
   Does your bid comply? Yes____ No____

22. Overhead passenger reading lights at each seat
   Does your bid comply? Yes____ No____

23. USB charging ports at each seat
   Does your bid comply? Yes____ No____

24. Light package (driver courtesy light, overhead lights, and entrance door light)
   Does your bid comply? Yes____ No____

25. High mount LED center stop lamp
   Does your bid comply? Yes____ No____

26. Reverse alarm
   Does your bid comply? Yes____ No____

27. LED running and clearance lights
   Does your bid comply? Yes____ No____

28. LED stop and turn lights
   Does your bid comply? Yes____ No____

29. Mid-ship LED turn/marker lamps
   Does your bid comply? Yes____ No____

30. One piece steel front and rear bumper
   Does your bid comply? Yes____ No____

31. Minimum 65,000 BTU rear air conditioning
   Does your bid comply? Yes____ No____
32. Minimum 65,000 BTU rear heater
Does your bid comply? Yes____ No____

33. Rear heat/air-conditioning control unit located in the driver/copilot area for increased efficiency
Does your bid comply? Yes____ No____

34. Rear luggage compartment with LED compartment light
Does your bid comply? Yes____ No____

35. Single HD rear luggage door
Does your bid comply? Yes____ No____

36. Gas charged “hold open” shock for rear door
Does your bid comply? Yes____ No____

37. Rear door ajar alarm
Does your bid comply? Yes____ No____

38. Safety roof hatch/vent
Does your bid comply? Yes____ No____

39. Rear mud flaps
Does your bid comply? Yes____ No____

40. No exterior graphics package
Does your bid comply? Yes____ No____

41. Back-up camera system with rearview monitor
Does your bid include? Yes____ No____

Passenger Seating:
Seating to be upholstered, reclining, high-back passenger seats, with retractable seat belts, and isle-side armrests. Color to be determined prior to purchase. Rear row against the wall does not recline.

Does your bid comply? Yes____ No____

Safety Equipment:
Safety equipment included in bid price includes emergency triangle reflector kit, first aid kit, and fire extinguisher. State of Illinois safety inspection required.

Does your bid comply? Yes____ No____
Bid Price for one: ______________________________________________________

(Specify Year, Make, Model and Chassis type)

Total Price $____________________

(Price to include Warranty, Title, License Plates and Delivery)

Vendor Name: __________________________________________________________

Address: __________________________________________________________________

City, State, Zip: __________________________________________________________________

Phone Number: ______________ Fax Number: ______________

Email address: ______________ Company website: ______________

Authorized Representative (please print) ______________________________________________________________________

Signature of Authorized Representative ______________________________________________________________________

Anticipated delivery date, if order placed on or before October 28, 2019 _____________

Enclose with this bid form:

- Brochures of proposed bus
- Copies of all applicable warranties
- Floor plan
- Copy of State of Illinois dealer license

Attach on separate sheet:

- Please indicate any deviations from the general specifications