

**MINUTES OF REGULAR MEETING OF THE
BOARD OF TRUSTEES
OF COMMUNITY COLLEGE DISTRICT #505
(Parkland College)**

**Counties of Champaign, Coles, Dewitt, Douglas, Edgar,
Ford, Iroquois, Livingston, McLean, Moultrie, Piatt, Vermilion, and State of Illinois**

September 18, 2024

ROLL CALL

The meeting was called to order by James Voyles, Chair, at 7:00 p.m. The meeting was held electronically via Teams and in Room U325, 2400 W. Bradley, Champaign, Illinois. At the direction of Chair Voyles, Krystal S. Garrett, Assistant to the President/Board of Trustees, called the roll of members of the Board. The following trustees were present: James Ayers, Maureen Banks, Jarrett Clem, Bianca Green, Carolyn Ragsdale, Dana Trimble, James Voyles, and Jaden Campbell (Student Trustee). Also present were President Pamela Lau, representatives of the administration, faculty, staff, and public.

It was moved by Dr. Banks and seconded by Ms. Ragsdale to allow Trustee Trimble to attend the meeting electronically via Teams due to family illness.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Campbell (Advisory Vote), Voyles; NAYS—None; ABSENT—None; ABSTAIN—Trimble.

CONSENT AGENDA MOTION

Chair Voyles asked if Trustees had any questions regarding items included on the Consent Agenda.

It was moved by Ms. Green and seconded by Dr. Banks to approve the consent agenda that includes all items on the agenda that are preceded by an asterisk.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), Voyles; NAYS—None; ABSENT—None.

The consent agenda adopted included approval of the following items:

- Approved the Regular and Closed Session Minutes from July 17, 2024, the Special and Closed Session Minutes from July 18, 2024, the Special and Closed Session Minutes from August 08, 2024, and the Special and Closed Session Minutes from August 19, 2024.
- Approved the voucher checks listing through August 31, 2024, including Board travel, totaling \$9,061,985.69.

- Approved the disposal of the following items as surplus property:

<u>Description</u>	<u>Qty</u>
Cardiac Science POWERHEART AED G3	11
1998 HONDA ACCORD VIN: 1HGCG5657WA067238 Unknown miles	1
1998 HONDA ACCORD VIN; 1HGCG5650WA182599 170502 Miles	1
2004 HONDA ODYSSEY VIN: 5FNRL189X4B074671 Unknown miles	1
2002 HONDA CIVIC VIN: 1HGES26712L076281 205192 miles	1
2010 GMC ACADIA VIN: 1GKLVNED3AJ265826 Unknown miles	1
2007 PONTIAC G6 VIN: 1G27G58B974215678 Unknown miles	1
2001 FORD CROWN VIC VIN: 2FAFP74W11K139318 144565 Miles	1
1996 VOLVO 850 VIN: YV11S5545T2332390 167007 Miles	1

- Approved the awarding of funds from the following external sources:
 - Illinois Department of Transportation (IDOT): FY24 Highway Construction Careers Training Program (HCCTP)
 - Illinois State Board of Education (ISBE): Facilitating Coordination in Agricultural Education (FCAE)—Local Program Support

- Local Workforce Development Board 17—LWIA 17 Youth Committee (via CCRPC): 2024 Youth Providers Grant (WIOA)
- Illinois Community College Board (ICCB): FY2024 Pipeline for the Advancement of the Healthcare Workforce (PATH)—*SWFT Healthcare*
- Illinois Community College Board (ICCB): FAFSA Events
- Illinois Board of Higher Education (IBHE): Illinois Cooperative Work Study (ICWS)
- U.S. Department of Agriculture (USDA): NIFA FY24 Higher Education Challenge Grants—*Expansion of a multi-institutional degree program in animal sciences and veterinary technology*
- National Science Foundation (NSF): Research Experiences for Undergraduates (REU)—*Microbial Interactions Create Research Opportunities for Community College Students (MICRO-CCs)*
- Approved the filing of the following grant applications:
 - U.S. Department of Education: TRIO Student Support Services (SSS)
 - Illinois Arts Council (IAC): General Operating Support (GOS) Grants
 - Illinois Green Economy Network (IGEN): Illinois Green Economy Network (IGEN): Renewable Energy Resources Trust Fund (IEPA funding) – General Membership Award

PUBLIC COMMENTS

Chair Voyles opened the floor for public comments.

There were no public comments.

REPORT FROM THE PRESIDENT OF PCA

Kevin Hastings, Vice-President of PCA, stated that there was no report.

PRESIDENT'S REPORT

Dr. Pamela Lau reported on the following:

1. 2024FA 10th Day Enrollment Update

Dr. Lau provided a 10th day enrollment report, noting that our 10th day headcount was 6014, four fewer students than last year. She explained that last year's registration of

adult education non-credit students made it ahead of this year's report, appearing as fewer students this year.

Dr. Lau provided the following enrollment highlights:

- There is almost a 2% increase in full-time equivalents (FTE), meaning that students are enrolling in more credit hours. She noted the significance of FTE, especially at a community college since more than 60% of our students are part-time. When students take more credits, they move in the right direction toward completion.
- We saw an increase of 7.5% of first-time-in-college students.
- We saw a 3.1% increase in high school students taking advantage of our Early College offerings with 1158 enrollees. The Early College and Career Academy (ECCA) has a record enrollment of 236 students, taking classes in construction, automotive technology, and education. ECCA is expecting an additional 25 students to enroll in spring 2025 for Health Professions courses. A total of 261 students will make this the biggest ECCA class since this partnership with EFE 330 under the leadership of Nick Elder began.

2. Transfer-related Engagements

Dr. Lau thanked Dean Kristin Smigielski for her work and updated on the following transfer-related initiatives, noting that 65 – 70% of students who start at Parkland are transfer-oriented students.

- a. **Transfer MOU with the UI System:** Parkland in collaboration with the U of I System is piloting a data-sharing mechanism that will help students interested in transferring to any of the UI universities. Students who voluntarily declare a UI-related transfer upon completion of Parkland studies will be provided with support such as academic planning, credit evaluation, and guidance on transfer requirements. Eventually the university plans to expand this model in partnership with all IL community colleges.
- b. **Annual College Fair.** On September 9, the college hosted a district-wide college fair with over 60 four-year institutions present to provide information to high school and transfer students. We had 840 attendees (including parents and guests), which is the highest we have seen in years. Parkland college hosts this annual college fair in collaboration with the Illinois Association of College Admissions Counselors (IACAC).
- c. **Transfer Exploration Night.** On September 17, we hosted the Transfer Exploration Night in collaboration with the UI System to provide transfer information to students who know they would like to attend Parkland with an intent to transfer. Last year, together with the university, we piloted this program with Unit 4. This year, we took over hosting and opened it up to the entire District 505. We had more than 80 attendees, which included 41 students. This event goes hand in hand with the above-mentioned MOU.

3. Statewide Approach to Manufacturing Curriculum

Led by the Illinois Council of Community College presidents, the community colleges throughout the state have committed to developing a common statewide

curriculum in manufacturing. The objective is to better position ourselves as the deliverer of education and training for manufacturing employers, with programs across the state providing a standard curriculum and with learning outcomes that are clearly aligned with professional standards in the industry.

This commitment to statewide manufacturing curriculum was put into action this past summer, starting with welding. Welding faculty from several community colleges across the state participated in intensive workshops to develop a standard 11-credit hour basic package of skills. Parkland faculty Dennis Huffman was part of that pioneering team.

The community colleges are seeking a Strengthening Community Colleges Training Grant from the U.S. Department of Labor to receive funding as a consortium to develop a common curriculum for all the other areas of advanced manufacturing training. Parkland is not eligible to participate in and receive funding through this grant because we are currently the lead college for a DoL SCCTG-funded consortium in manufacturing using the Competency-Based Education approach. However, we will support this new grant in spirit and have offered our consortium work as a foundational model from which the other community colleges can build upon.

4. Precision Fermentation and Bioprocessing as an Emerging Regional Industry and the iFAB EDA Site Visit.

Parkland and Richland Community College are partners with the University of Illinois in the iFAB tech hub to develop the Champaign – Decatur corridor as the nation's center for bioprocessing, more precisely precision fermentation. In this partnership, Parkland is the leader for the workforce development component. The Economic Development Administration (EDA) selected the university's iFAB proposal for funding. However, the funding focused on the capital requests and program coordination for the university and industry partners, ADM, Primient (former Tate and Lyle), and Synonym to build facilities. The workforce development components of the project were not funded.

On September 9, the EDA tech hub program director, Eric Smith, and the iFAB program manager, Jake Wildfire, came to C-U for a site visit. Congresswoman Nikki Budzinski was also present. While the EDA visitors were interested in seeing the precision fermentation facilities already at the university, ADM, and Primient, they also spent more than an hour discussing the workforce development aspects of the project and where we might seek funding. Dr. Lau and VP Stephanie Stuart represented Parkland at these discussions.

Next week, Dr. Lau and VP Stuart will participate in the Bio Innovations Midwest conference in Omaha, Nebraska. They plan to meet with other bioprocessing producers to learn about their work and skilled workers' needs, and opportunities in curriculum development, especially at the technician training and undergraduate transfer-oriented levels.

5. Upcoming events

- a. Aviation reunion will take place on September 28 at Flightstar on the grounds of Willard Airport.
- b. AGCO ribbon cutting was originally scheduled for October 15. Due to inadvertent construction delays, the opening ceremony has been postponed. The Board will be notified of the new date and time.

6. Open Board Seats

Nominating petitions for Board seats are available. The last day to submit petitions and required documents to Krystal Garrett is November 18, 2024. This is about a month earlier than in previous years. With the 6-year terms for trustees Green and Voyles expiring in 2025, we have two open seats.

7. ATHENA Young Professional Award

Dr. Lau congratulated Dr. Stephanie Stuart as being selected to receive the 2024 ATHENA Young Professional Award. She expressed that we are very excited and proud that her achievements and excellence in leadership have been recognized in this way. Dr. Lau also expressed gratitude for the division of Strategic Partnerships and Workforce Innovation staff who work with Dr. Stuart and initiated the nomination process.

8. Title IX Updates

Dr. Michael Trame, Vice President for Student Services, provided a summary of the new Title IX regulations and changes and the impact on the college. He updated on changes with expanded definitions and jurisdiction, the single investigator model, the preponderance of evidence standard, training, live hearings, student and employee processes, policies for pregnant and parenting students, assessment of barriers to reporting, and sexual orientation and gender identity regulations. They will continue to monitor and meet as needed to stay on top of these changes. Trustees had an opportunity to ask questions and a handout was provided.

EXCELLENCE AWARDS

Krishna Thomas, Director of the Center for Excellence in Teaching and Learning, presented the following awards:

- Sarah Grison – Teaching Excellence and NISOD Awards
- Mandy Briggs – Leadership Award for Outstanding Full-Time Faculty
- Sean Dannenfeldt – Outstanding Staff Award - Gold
- Daniel Reck – Outstanding Staff Award - Green

SABBATICAL REPORT

Ruijie Zhao, a Professor in the Humanities department, provided a report on her sabbatical taken during the Fall 2023 semester. Her sabbatical objective was to diversify Humanities course materials, improve learning outcomes, and help internationalize Parkland

through an immersive study of Korean culture. Professor Zhao's sabbatical included international and national travel aimed at seeking timely, first-hand, engaging teaching materials to help students gain deeper insight into Korean life. A handout was provided.

LEGISLATIVE UPDATE

Dr. Stephanie Stuart, Vice President for Strategic Partnerships and Workforce Innovation, provided a legislative update. A handout was provided.

FREEDOM OF INFORMATION ACT (FOIA) REQUESTS

Dr. Stephanie Stuart reviewed the requests made under the FOIA during the month and the disposition of the requests.

<u>Requestor</u>	<u>Information Requested</u>
Justin Cunningham	Donor, Fund and Scholarship Management Software
Meagan Arreola	Public Safety Report
Justin Cunningham	Faculty Management Software
Rob Carroll	Student Directory
Justin Cunningham	Student Planning and Success
Michelle Hobbs	Public Spending Information
Justin Cunningham	Employee Information
Christopher Schreiner	Payment Transactions
Justin Cunningham	Vendors
Jo Vaughn	Correspondence Records
Sharonda Basemore	Police Report
Jo Vaughn	Police Policy

FINANCIAL STATEMENTS

Chris Randles reported that the financial statements for August reflect the results of operations of the College for the first two months of fiscal year 2025. The revised budget estimates indicate that expenses will exceed revenues by \$3,747,541.

- The key factors for the College's operating results in FY2025 will be tuition & fee revenues (enrollment), CPPRT revenues, and self-funded health claims' expenses and planned fund balance spending.
- FORVIS (formerly BKD) has been on campus for field work on the FY2024 audit.
- The FY2025 unaudited beginning operating fund balance is \$44M. This amount is 67% of current budgeted operating expenditures.
- The FY2025 final budget projected a \$3,660,338 deficit.

- The FY2025 College tentative budget was lodged in July.
- The FY2025 College final budget will be presented in September.
- The FY2024 College audit will be presented in October.
- The TY2024 tax levy will be presented in November or December.

PUBLIC HEARING

A public hearing was held on the proposed 2024-2025 (FY2025) budget.

There were no public comments at the hearing.

2024-2025 BUDGET

The final 2024-2025 (FY2025) budget was presented for approval.

It was moved by Mr. Ayers and seconded by Mr. Trimble that the budget for the 2024-2025 year (FY2025) be adopted in accordance with the document provided to the Board.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), Voyles; NAYS—None; ABSENT—None.

PROTECTION, HEALTH, AND SAFETY PROJECTS/CAMPUS MASTER PLAN UPDATE

Protection, Health, and Safety (PHS) project plans are presented annually to the Board. PHS funds have been used to provide much needed structural and mechanical improvements to the campus. It is proposed that the PHS projects in the FY2025 capital plan be approved for funding purposes.

These projects relate to the following strategic goal:

Goal E: Secure our Future: Parkland College will strive for sustainable fiscal vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

4. Maintain sustainable resources and maximize efficiency to support the learning mission of the college.

Requested projects for approval:

Electrical Distribution Panel Safety Improvements Phase I	\$1,400,000
P Wing Boiler Replacement	\$ 500,000
Chiller Plant Water Tower Refurbishment	\$ 700,000

Exterior Camera Additions Phase III

\$ 100,000

Mr. Troy Burns, Manager of Buildings and Grounds, provided an update on the Campus Master Plan, and updates on the boiler replacement and exterior cameras projects.

It was moved by Mr. Ayers and seconded by Ms. Ragsdale to approve the Protection, Health, and Safety projects listed above for FY2025 to be filed in accordance with the documents provided to the Board.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), Voyles; NAYS—None; ABSENT—None.

EXEMPT PURCHASE – FIVE TASER 10 ENERGY WEAPONS WITH ACCESSORIES, TRAINING, AND WARRANTY

The College Public Safety Department requests the purchase of five Taser Model 10 energy weapons, accessories, and a five-year full-service warranty agreement. These Tasers function by inducing neuromuscular incapacitation through an electric shock delivered via probes fired by the weapon. The primary purpose of acquiring these weapons is to equip Parkland College Police Officers with a less-lethal option when the use of force is necessary against violent or resisting subjects, or to more safely manage situations involving suicidal individuals. Taser 10 energy weapons are only sold by Axon Enterprise, Inc. and Taser 10 energy weapons are the only energy weapons technology which allows for:

1. Multi-shot deployment, which allows for much greater success.
2. Detachable magazine holding ten Taser cartridges.
3. 45-foot range which is approximately twice as long.
4. High-efficiency flashlight that pulsates to warn the suspect.
5. Green laser light vs red laser which allows for more accurate targeting in the daylight.
6. Warning sound to warn suspects that Taser is armed and ready.
7. Reduced voltage to 1,000 volts from previously 55,000 volts.
8. Weapon logs that can be downloaded by the agency.
9. Central Information Display which shows mission critical data such as remaining battery energy and cartridge status.
10. Taser Weapons Dock to allow for automatic updating and connected to Axon Evidence (Evidence.com) video storage services.
11. Onboard self-diagnostic and system status monitoring and reporting.
12. Ambidextrous selector switch.
13. The agency can configure the trigger to only discharge for five seconds. The energy weapon cycle can be stopped by placing the safety switch in the down (SAFE) position.

Research indicates that agencies equipped with Tasers experience a reduction in injuries to officers, suspects, and bystanders during potentially violent incidents. Data from departments utilizing Tasers shows a decrease in occurrences of resistance, a reduction in on-duty injuries related to resisting subjects, fewer injuries to subjects during arrests, and a

decrease in deadly force incidents. Over the past 26 years, Tasers have been deployed in the field more than five million times across over 15,000 agencies.

This purchase relates to the following Strategic Goals:

Goal E: Responsibility: Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

4. Maintain sustainable resources and maximize efficiency to support the learning mission of the college.

Administration recommended purchasing five Taser Model 10 energy weapons, accessories, and a five-year full-service warranty agreement through Axon Enterprise, Inc, Scottsdale, Arizona for \$5,374.40 annual cost for five years for a total cost of \$26,872. Axon Enterprise, Inc. is the sole source in which to purchase this weapon technology. These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (l) contracts for goods or services which are economically procurable from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports, and for utility services such as water, light, heat, telephone or telegraph. Board authorization is requested since the cost exceeds \$20,000 over five years. Funds are available from the liability, protection and settlement fund for this purchase.

Chief Daniels added that this provides a safer alternative to lethal force and ensures that Parkland officers are armed with appropriate weapons.

It was moved by Mr. Trimble and seconded by Ms. Ragsdale to approve the purchase of five Taser Model 10 energy weapons with accessories, training, and extended warranty from Axon Enterprise, Inc., Scottsdale, AZ, for an annual cost of \$5,374.40 for five years for a total cost of \$26,872.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), Voyles; NAYS—None; ABSENT—None.

EXEMPT PURCHASE – FLOCK GROUP, INC. FOR AUTOMATED LICENSE PLATE READER CAMERAS AND TWO YEARS OF DATA ACCESS

The Public Safety Department requests approval to support six automated license plate readers from Flock Group, Inc. with an additional two years of access to data on the National Flock Safety Sharing Network, beginning December 2024. The capabilities of this technology include sending real-time alerts to law enforcement when a stolen car or vehicle associated with a wanted suspect is detected. The readers can also detect if a vehicle is associated with a missing person in an AMBER or Silver Alert. Flock readers add an important layer of safety and security for our campus and have proven helpful in investigating crimes and monitoring our campus for threats. Flock Group, Inc. is the sole source of automated license plate readers connected to the Flock Safety Sharing Network,

which is used by most local police agencies. The connection to a common network keeps our community safe by allowing two-way access to license plate data between local law enforcement agencies and the College.

This purchase relates to the following Strategic Goals:

Goal E: Secure our Future: Parkland College will strive for sustainable fiscal vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

4. Maintain sustainable resources and maximize efficiency to support the learning mission of the college.

Administration recommended extending the licensing contract of six Flock Safety Falcon automated license plate readers and data access to the National Flock Safety Sharing Network for a two-year service agreement through Flock Group, Inc., Atlanta, GA, for \$18,000 per year, for a total cost of \$36,000. These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services; (l) contracts for goods or services which are economically procurable from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports, and for utility services such as water, light, heat, telephone or telegraph.

Board authorization is requested since the cost exceeds \$20,000. Funds are available from the liability, protection and settlement fund for this purchase.

It was moved by Ms. Green and seconded by Dr. Banks to approve the licensing of six Flock Safety Falcon license plate reader cameras with data access to the Flock Safety Sharing Network from Flock Group, Inc., Atlanta, GA, for two years and a total cost of \$36,000.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), Voyles; NAYS—None; ABSENT—None.

EXEMPT PURCHASE – STORAGE AND SHOP EQUIPMENT: AGCO TRAINING CENTER

The AGCO Training Center has one shop space requiring equipment used by faculty, students, and AGCO dealers and technicians. Materials from Grainger are required to equip the shop space. The storage and equipment will be used in the Parkland College AGCO and diesel power technician training courses.

This purchase relates to the following strategic goal:

Goal B: Enhance Teaching and Learning: Parkland College will continually improve teaching practices and enhance learning opportunities to maintain excellence in its academic programs.

3. Create flexible, accessible learning environments that encourage students to participate in and take responsibility for their own education.

Administration recommended purchasing storage and shop equipment for the identified AGCO building shop from Grainger, Lake Forest, IL, for a total cost not to exceed \$55,000 which includes equipment costs of \$54,784.17 and approximate shipping costs of \$215.83. This purchase utilizes the Illinois Public Higher Education Cooperative (IPHEC) agreement. These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (k) contracts for goods or services procured from another governmental agency. Board authorization is requested since the cost exceeds \$20,000. Funds are available from restricted project funds.

It was moved by Mr. Ayers and seconded by Ms. Ragsdale to approve the purchase of storage and shop equipment from Grainger, Lake Forest, IL, for a total cost not to exceed \$55,000.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), Voyles; NAYS—None; ABSENT—None.

EXEMPT PURCHASE – ACADEMIC SERVICES FURNITURE AGCO TRAINING CENTER

This is a request for additional costs to complete the furnishings for the AGCO Training Center which includes three classrooms and two office spaces.

The furniture purchase consists of accessible pieces that can be configured to accommodate a variety of teaching/learning opportunities, and to increase accessibility to all students. Following further requests from our AGCO partners, and their need for additional networking options among tables and conference room arrangements, the choices of furnishings were amended after the Board's initial approval of \$90,000 in December 2023. The office spaces will accommodate Parkland faculty, as well as AGCO dealers and technicians.

This purchase relates to the following strategic goal:

Goal B: Enhance Teaching and Learning: Parkland College will continually improve teaching practices and enhance learning opportunities to maintain excellence in its academic programs.

3. Create flexible, accessible learning environments that encourage students to participate in and take responsibility for their own education.

Administration recommended approval of the additional costs of furnishings and installation from Krueger International, Green Bay, WI, for a total cost of \$13,462.60. This purchase utilizes the Illinois Public Higher Education Cooperative (IPHEC) agreement. These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (k) contracts for goods or services procured from another governmental agency. Board authorization is requested since the cost exceeds \$20,000. Funds are available from restricted project funds.

It was moved by Dr. Banks and seconded by Mr. Trimble to approve the additional costs of furniture and installation from Krueger International, Green Bay, WI, for a total cost of \$13,462.60. approve the purchase of five Taser Model 10 energy weapons with accessories, training, and extended warranty from Axon Enterprise, Inc., Scottsdale, AZ, for an annual cost of \$5,374.40 for five years for a total cost of \$26,872.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), Voyles; NAYS—None; ABSENT—None.

EXEMPT PURCHASE – CDW STAFF AUGMENTATION

To support the Colleague system migration to the cloud, as approved by the Board of Trustees in December 2023, the administration recommends extending the temporary project manager contract with CDW through October 4, 2025. This extension will provide essential project management resources to supplement the College's internal capabilities and bring in specialized skills that are currently lacking. The objective is to leverage the experience of CDW's project manager to finalize the integrated project plan, encompassing deliverables and resources from both Ellucian and Parkland. The consultant will also manage the project flow to ensure smooth progress, train Parkland staff, and transition the project's management to Parkland resources by the end of this engagement.

The Parkland team explored various options to meet the project's needs, including collaborating with other third-party companies and recruiting an experienced project manager on staff for the project's duration. However, the cost of partnering with other companies exceeds \$30,400 per month, while hiring a full-time project manager would require higher wages than the College is prepared to offer. Consequently, we have identified existing staff to assume the project management role and will collaborate with a consultant to address the project's needs while training our internal team.

This purchase relates to the following college strategic goals:

Goal E: Secure our Future: Parkland College will strive for sustainable fiscal vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

2. Create an environment of accessible technology that supports and secures the college's learning experiences, business operations, and digital assets.

4. Maintain sustainable resources and maximize efficiency to support the learning mission of the college.

This purchase relates to the following IT strategic plan goals.

Objective 3: Employ IT capabilities to modernize and simplify administrative processes, promoting efficiency and stakeholder satisfaction.

Key Results A: Modernize the ERP system to implement new features to enable personalization, access to data through Data Lake and Data Warehouse, modern integration and automation, and overall better system management to improve security and resiliency.

Administration recommended hiring a temporary project manager for the Colleague Modernization project via CDW, Vernon Hills, IL, at a cost not to exceed \$197,000. This item is exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part. Board authorization is requested since the cost exceeds \$20,000.00. Funds are available from the FY2025 and FY2026 operating funds.

It was moved by Ms. Green and seconded by Dr. Banks to approve hiring a temporary project manager for the Colleague Modernization project via CDW, Vernon Hills, IL, at a cost not to exceed \$197,000.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), Voyles; NAYS—None; ABSENT—None.

EXEMPT PURCHASE – ACADEMIC SERVICES INSTRUCTIONAL FURNITURE

Academic Services has identified a need to update instructional spaces. The upgrade of furnishings is an ongoing project to replace furniture between 20 and 50 years old in academic wings. The older furniture does not address current technological, ergonomic, or accessibility concerns. Included in this request is furniture for the public waiting area spaces for the dental clinic. The pieces currently in the dental clinic waiting area may be less than 20 years old but are subject to frequent use and deep cleaning.

This purchase relates to the following strategic goals:

Goal B: Enhance Teaching and Learning: Parkland College will continually improve teaching practices and enhance learning opportunities to maintain excellence in its academic programs.

3. Create flexible, accessible learning environments that encourage students to participate in and take responsibility for their own education.

Goal C: Enrich the Community: Parkland College will work collaboratively to enrich the District 505 community.

5. Maintain an open door for the community to visit campus and engage in enriching programs, events, and experiences.

Administration recommended purchasing furniture and installation for instructional spaces from Krueger International, Green Bay, WI, for a total cost of \$44,205.34. This purchase utilizes the Illinois Public Higher Education Cooperative (IPHEC) agreement. These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (k) contracts for goods or services procured from another governmental agency. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2025 operating budget for this purchase.

It was moved by Dr. Banks and seconded by Ms. Ragsdale to approve the purchase of furniture and installation from Krueger International, Green Bay, WI, for a total cost of \$44,205.34.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), Voyles; NAYS—None; ABSENT—None.

CLOSED SESSION

Chair Voyles stated that the Board would not be going into Closed Session.

PERSONNEL REPORT

It was moved by Ms. Ragsdale and seconded by Mr. Trimble to approve the Personnel Report for September 2024, in accordance with the documents provided to the Board.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), Voyles; NAYS—None; ABSENT—None.

COLLECTIVE BARGAINING AGREEMENT – PART-TIME FACULTY ORGANIZATION

Administration recommended approval of the collective bargaining agreement between the Board of Trustees of Parkland College, Community College District No. 505, and the Parkland College Part-Time Faculty Organization, Local 4927, IFT/AFT-AFL-CIO, of the period of academic years 2024/2025 through 2026/2027.

It was moved by Mr. Trimble and seconded by Dr. Banks to approve the collective bargaining agreement between the Board of Trustees of Parkland College, Community College District No. 505, and the Parkland College Part-Time Faculty Organization, Local 4927, IFT/AFT-AFL-CIO, of the period of academic years 2024/2025 through 2026/2027.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), Voyles; NAYS—None; ABSENT—None.

COLLECTIVE BARGAINING AGREEMENT – PUBLIC SAFETY OFFICERS

It was moved by Dr. Banks and seconded by Ms. Ragsdale to postpone consideration of this motion until the collective bargaining agreement has been ratified.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), Voyles; NAYS—None; ABSENT—None.

TRUSTEE REPORTS

Trustees discussed who was attending the ACCT Leadership Congress conference. Mr. Ayers noted that he will be a presenter at one of the pre-sessions talking about Board leadership.

Student Trustee Campbell updated that the Student Government Association is up and running. He noted that his position as student trustee is to be the liaison between the students and the Board and hopes to be able to provide information about upcoming information from students soon.

ADJOURNMENT

There being no further business to come before the Board, it was moved by Mr. Ayers and seconded by Mr. Trimble for adjournment.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), Voyles; NAYS—None; ABSENT—None.

The meeting adjourned at 8:47 p.m.

James Voyles, Chair
Board of Trustees

Maureen Banks, Secretary
Board of Trustees