

## **MISSION AND PURPOSES**

**The mission of Parkland College is to engage the community in learning.**

The following purposes are of equal importance in fulfilling the mission of Parkland College:

- Serve students by providing:
  - high-quality and responsive developmental, technical/vocational, transfer, and lifelong educational programs;
  - high-quality and responsive support services;
  - a climate throughout the college that values and promotes integrity, inquiry, diversity, inclusion, active citizenship, global awareness, and academic freedom;
- Serve employees by providing a supportive and responsive work environment;
- Serve the larger community by providing services and resources that promote the intellectual, cultural, and economic development of Illinois Community College District 505.

# PARKLAND COLLEGE

(Community College District #505)  
2400 West Bradley Avenue  
Champaign, Illinois

Wednesday, February 21, 2024 | Hybrid Meeting: Room U325 and Microsoft Teams | 7:00 p.m.

<https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting> | Meeting ID: 275 511 402 865 | Passcode: mkBKbK

Phone Conference: (312) 763-9891 | Ph ID: 481 460 305#

\*Agenda items considered to be of a routine nature are marked with an asterisk, and will be included in the Consent Agenda Motion. Items not requested to be removed by any Trustee shall, upon a single motion of any Trustee, seconded by any other Trustee and unanimously approved, be deemed to have been duly approved with the same validity as if each action were separately moved, seconded and approved.

## AGENDA

<u>Order of Business</u>	<u>Item</u>	<u>Page</u>	<u>Action</u>	<u>Information</u>
I.	Roll Call	1		X
II.	Pledge of Allegiance	2		X
III.	Consent Agenda Motion	3	X	
IV.	Public Comments	4		X
V.	Communication from PCA	A. Report from the President of PCA	5	X
VI.	Minutes	* A. Regular Minutes from January 17, 2024	6	
VII.	Institutional	A. President's Report	14	X
VIII.	Program Reports	A. Enrollment Report	15	X
		B. Legislative Update	16	X
IX.	Business & Finance	A. Freedom of Information Act (FOIA)	17	X
		B. Financial Statements	18	X
		* C. Invoices (including Board Travel)	34	
		D. Exempt Purchase - ALEKS Testing Units	41	X
		E. 2024-2025 Course Fee Schedule	42	X
		F. 2024-2025 Tuition	50	X
X.	Academic & Student Services	* A. Application of Funds from External Sources	51	
		* B. Acceptance of Funds from External Sources	54	
		* C. Policy Manual Updates	56	
XI.	Closed Session		62	X

<u>Order of Business</u>		<u>Page</u>	<u>Action</u>	<u>Information</u>
XII.	Open Meeting			
XIII.	Closed Session Audio Approval	62	X	
XIV.	Administrative Services			
	A. Personnel Report	63	X	
XV.	Trustee Reports	75		X
XVI.	Adjournment	76	X	

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**FEBRUARY**

- 17 Athletic Hall of Fame
- 21 Board of Trustees Budget Workshop, 5:30 p.m.
- 21 Board of Trustees Regular Meeting, 7:00 p.m.

**March**

- 7-9 ICCTA/ICCCP Meetings, Kankakee Community College
- 9-17 Spring Break (campus closed 3/15)
- 20 Board of Trustees Regular Meeting, 7:00 p.m.

**NOT FOR RELEASE UNTIL AFTER THE MEETING OF THE PARKLAND  
COLLEGE BOARD OF TRUSTEES ON February 21, 2024**

PARKLAND COLLEGE

February 14, 2024

TO: Members of the Board of Trustees  
FROM: Dr. Pamela Lau, President  
SUBJECT: Board of Trustees' Meeting on February 21, 2024

I. ROLL CALL

INFORMATION

## II. PLEDGE OF ALLEGIANCE

Trustees will lead the attendees in saying the Pledge of Allegiance.

INFORMATION

### III. CONSENT AGENDA MOTION

Agenda items designated by an asterisk (\*) are considered by administration to be routine items. Trustees are asked to review the agenda, and any Trustee can remove an item from the consent agenda motion for discussion prior to action being taken.

MOTION—Move to approve the consent agenda that includes all items included on the agenda that are preceded by an asterisk (\*) as follows:

- Minutes from Regular Meeting held on January 17, 2024
- Invoices (including Board Travel)
- Application of Funds from External Sources
- Acceptance of Funds from External Sources
- Policy Manual Updates

#### IV. PUBLIC COMMENTS

The Chair will open the floor for public comments.

INFORMATION

V. COMMUNICATION FROM PCA—Item A

REPORT FROM THE PRESIDENT OF PCA

Adam Karch, President of PCA, will give a brief update on PCA activities.

VI. MINUTES—Item A\*

MINUTES

Minutes of the Regular Meeting held on January 17, 2024, are presented for approval.

INFORMATION

**MINUTES OF REGULAR MEETING OF THE  
BOARD OF TRUSTEES  
OF COMMUNITY COLLEGE DISTRICT #505  
(Parkland College)**

**Counties of Champaign, Coles, Dewitt, Douglas, Edgar,  
Ford, Iroquois, Livingston, McLean, Moultrie, Piatt, Vermilion, and State of Illinois**

**JANUARY 17, 2024**

**ROLL CALL**

The Meeting was called to order by James Voyles, Chair, at 7:00 p.m. The meeting was held in Room U325, 2400 W. Bradley, Champaign, Illinois, and electronically via Teams. At the direction of Chair Voyles, Krystal Garrett, Assistant to the President/Board of Trustees, called the roll of members of the Board. The following Trustees were present: James Ayers, Maureen Banks, Jarrett Clem, Bianca Green, Carolyn Ragsdale, Dana Trimble, and Lauren Mobo (Student Trustee). Also present were President Pamela Lau and representatives of the administration, faculty, staff, and public.

It was moved by Mr. Ayers and seconded by Ms. Green to allow:

1. Trustee Banks to attend the meeting electronically via Teams due to business.
2. Trustee Trimble to attend the meeting electronically via Teams due to family illness.
3. Trustee Ayers to act as secretary pro tem for the January 17, 2024, Board of Trustees regular meeting.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Mobo (Advisory Vote), and Voyles. NAYS—None. ABSENT—None.

**CONSENT AGENDA MOTION**

Chair Voyles asked if Trustees had any questions regarding items included on the Consent Agenda.

It was moved by Ms. Green and seconded by Ms. Ragsdale to approve the consent agenda that includes all items on the agenda that are preceded by an asterisk.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Mobo (Advisory Vote), and Voyles. NAYS—None. ABSENT—None.

The consent agenda adopted included approval of the following items:

- Approved the minutes from the Regular and Closed Session Meetings held on December 20, 2023.
- Approved the voucher checks listing thru December 31, 2023, totaling \$2,100,923.07.
- Approved the Resolution identifying work contracts to the Installment Purchase Agreement entered into in connection with the issuance of Series 2008 and Series 2009 Debt Certificates in accordance with the Resolution.
- Approved the filing of the following grant applications:
  - Illinois Community College Board (ICCB): FY24 Digital Instruction for Adult Learners
  - Illinois Community College Board (ICCB): FY24 Rev Up EV Community College Initiative (Electric Vehicle Technology Grant)
  - U.S. Department of State—Bureau of Educational and Cultural Affairs (ECA): 2023 IDEAS Grant (Phase One)
- Approved the recommendation by Legal Counsel that no closed session minutes be released at this time.

### **PUBLIC COMMENTS**

The Chair opened the floor for public comments.

There were no public comments.

### **PUBLIC SAFETY DEPARTMENT – RESOLUTION AND OATH OF OFFICE**

In accordance with the Illinois Compiled Statutes, the Board of Trustees is empowered to appoint sworn members to the College’s Public Safety Department. Erik Combs was appointed to the full-time, 12-month public safety officer position, filling the vacancy created by Somphon Penland’s transfer.

It was moved by Mr. Ayers and seconded by Mr. Clem to approve the Resolution to appoint Erik Combs as a Peace Officer to the Parkland College Public Safety Department.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Mobo (Advisory Vote), and Voyles. NAYS—None. ABSENT—None.

### **REPORT FROM THE PRESIDENT OF PCA**

Adam Karch, President of PCA, noted that he is excited for a new year with new faculty representing as senators and a lot of new people serving on committees.

### **PRESIDENT'S REPORT**

Dr. Pamela Lau reported on the following:

1. **Legislative Breakfast – January 9:** Many elected officials at the federal, state, and municipal levels attended or sent representatives from their offices. There was genuine interest in and support for Parkland and our initiatives to engage the community in learning and be on the forefront of workforce development. Thanked Trustees Ayers, Clem, Ragsdale, and Chair Voyles for coming out to support us, and VP Stephanie Stuart for her excellent work in putting this breakfast together. We plan to bring the legislative breakfast back as an annual event.
2. **White House's Advanced Manufacturing Workforce Sprint webinar – January 11:** Aimee Densmore, our CTE program manager for workforce partnerships, was invited to participate in a national panel on training more people for advanced manufacturing as part of the White House's Advanced Manufacturing Workforce Sprint. The program was hosted by Jobs for the Future (JFF). It opened with JFF CEO Maria Flynn in conversation with Neera Tanden of the White House Domestic Policy Council. The panel followed. It was moderated by Brendan Danahar from the National Economic Council at the White House with Aimee from Parkland and a representative from AFL-CIO as panelists. Aimee did a splendid job representing Parkland. She spoke from her frontline experience in working directly with employers, especially in the area of setting up apprenticeships and advising students on their academic options as they pursue career pathways. She knocked every question out of the ballpark with to-the-point answers. She helped to put Parkland in the spotlight as these nationwide conversations are taking place. Congratulated Aimee for a job very well done and thanked trustees who had opportunity within their day to view the webinar. This webinar may also be viewed on YouTube.
3. **MLK Countywide Celebration – January 14:** Every year, Parkland joins the cities of Champaign and Urbana, the Village of Rantoul, and the University of Illinois in hosting a countywide celebration honoring the life and legacy of the Rev. Dr. Martin Luther King, Jr. Dr. Lau participated on behalf of the college in reading the proclamation. Several Parkland people were in the choir: retired counselor Donna Tanner Harold; counselor Joe Omo-Osagie; and business faculty member Ashley Davis. It was a meaningful celebration and a reminder that more needs to be done to fulfill Dr. King's dream.  
**Rice Repack – MLK Day of Service – January 15:** The college traditionally marks MLK Day as a Day of Service. This year, as in previous years, many of us braved the cold and came out to partner with the Wesley Food Pantry. We repacked 1250 lbs. of rice into 20 oz bags in two hours of teamwork. The Wesley Food Pantry at Parkland is located in M-138 and is open to the public on Wednesday afternoons every week and the 1<sup>st</sup> and 3<sup>rd</sup> Saturday mornings each month. Twenty-eight percent of the families served come through the Parkland pantry.

4. **Career Guide:** The CTE division in collaboration with EFE 330 has produced a Career Guide for high school guidance counselors, students, and their families. Thanks to the board for approving the funds to do so. A copy of the guide was provided. Vice President Nancy Sutton updated that the guide will be shared with all the high schools, advisors are using it, and we will start to develop individual pathway guidelines for each of the high schools within all of the career areas.
5. **Spring Semester Enrollment:** We are seeing a positive trend in enrollment when pegged against spring 2023 headcount and FTE numbers. As of this morning, we are up 6.7% in headcount and 3.9% in FTE. We are glad to see the students come back. Behind these good numbers is a lot of student-focused, innovative, and sheer hard work from marketing, advising, faculty, employer outreach, and high school career pathways.
6. **Dr/ Trame update on keylock project.** Trustees received their new badges and are encouraged to wear them as a sense of identification to employees and students. The badges will serve as employee keys and employees are encouraged to wear to make it a friendly and welcoming environment. This wing will go live later this month and we already have a few soft launches. He noted that Bodine Electric has been a great partner, Jim Bustard has helped lead the physical aspects of the project, and we have a great team helping with programing. We hope to be live with most of campus by end of July.

Dr. Lau noted the following upcoming events:

1. National Legislative Summit, February 4–7 in Washington, DC.
2. Budget Workshop at 5.30 p.m. on February 21.

### **LEGISLATIVE UPDATE**

Stephanie Stuart, Vice President for Strategic Partnerships and Workforce Innovation, provided a legislative update. A handout was provided.

### **FREEDOM OF INFORMATION ACT (FOIA) REQUESTS**

Stephanie Stuart reviewed the requests made under the FOIA during the month and the disposition of the requests.

<u>Requestor</u>	<u>Information Requested</u>
Tiffany Ferguson	Student Directory Information

### **FINANCIAL STATEMENTS**

Mr. Dave Donsbach updated that the financial statements for November reflect the results of operations of the College for the first six months of fiscal year 2024. The revised budget estimates indicate that expenses will exceed revenues by \$344,803.

- The key factors for the College’s operating results in FY2024 will be tuition & fee revenues (enrollment), CPPRT revenues, and self-funded health claims’ expenses.
- The FY2024 audited beginning operating fund balance is \$41.2M. This amount is 66% of current budgeted operating expenditures.
- The FY2024 final budget projected a \$43,429 surplus.
- The FY2024 College tentative budget was lodged in July.
- The FY2024 College final budget was approved in September.
- The FY2023 College audit was approved in October.
- The TY2023 tax levy was approved in November.
  - Tax levy documents were delivered to all twelve counties in November.
- The budget workshop will be presented in February.

**EXEMPT PURCHASE- PHYSICAL PLANT SKID LOADER**

The Physical Plant Department is looking to purchase a used 2020 Case SR240 skid loader to replace two 4410 John Deere compact tractors currently used for snow removal and salting. The current tractors are 25+ years old and have heavy corrosion damage. The skid loader will be used for snow removal along with salt, mulch, rock, and dirt loading. Additionally, the variety of quick detach implements compatible with the skid loader will allow the Physical Plant to rent attachments for special needs or projects without having to purchase additional equipment.

The Physical Plant has researched available used and new options from area implement dealers, rental outlets, and online retailers and found the quote from Birkey’s Farm Store to be the best option based on the price, condition, and availability. Staff from the College’s Diesel Technology program have also reviewed the quote for the skid loader to confirm the value of the purchase.

The purchase relates to the following strategic goals:

**Goal E: Secure our Future:** Parkland College will strive for sustainable fiscal vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

**E4:** Maintain sustainable resources and maximize efficiency to support the learning mission of the college.

Administration recommended purchasing a used 2020 Case SR240 Skid Loader from Birkey's Farm Store of Gibson City, IL, for a total cost of \$44,000. This item is exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27 (k) contracts for goods or services procured from another governmental agency. Board authorization is requested since the cost exceeds \$20,000. Funds are available from FY2024 operating budget for this purchase.

It was moved by Ms. Ragsdale and seconded by Mr. Trimble to approve the purchase of a 2020 Case SR240 Skid Loader from Birkey's Farm Store of Gibson City, IL for a total cost of \$44,000.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Mobo (Advisory Vote), and Voyles. NAYS—None. ABSENT—None.

### **POLICY MANUAL UPDATES (LODGED)**

The Parkland College Association (PCA) and Administration have completed the latest review of the Policy and Procedures Manual. The recommended changes are being lodged and will be presented as a consent motion for approval at the February meeting.

- 5.01.02 Course Syllabus
- 5.10 Final Examination Requirement and Conflict Resolution
- 8.10.02 Athletics
- 8.20 Student Activity Fund

### **CLOSED SESSION**

Chair Voyles stated that the Board would not be going into Closed Session.

### **PERSONNEL REPORT**

It was moved by Ms. Green and seconded by Mr. Clem to approve the Personnel Report for January 2024.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Mobo (Advisory Vote), and Voyles. NAYS—None. ABSENT—None.

### **TRUSTEE REPORTS**

Student Trustee Mobo updated on the activities of Student Government. Some of their upcoming efforts include teaching students about importance of voting and registering for voting station; hosting events to promote student engagement and school spirit such as a culture fair, arts and music showcase, hot chocolate and board games event, hygiene drive to help students in need, and blood pressure awareness. They also plan to create a survey to

collect feedback from Parkland students to help gain a better relationship between Parkland students and the institution.

Trustee Clem acknowledged the challenging work of pulling together all the components of the key project, noting that there is a lot of difficulty involved in coordinating the work between all the contractors and manufacturers and ensuring that it all works.

Trustee Ayers noted that there are some ID cards that have students credentials and transcript information linked so the information is always available from their ID card. Dr. Trame added that some states have a statewide system with this repository built in, but is not something Parkland is thinking about at this time.

### **ADJOURNMENT**

There being no further business to come before the Board, it was moved by Mr. Ayers and seconded by Mr. Clem for adjournment.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Mobo (Advisory Vote), and Voyles. NAYS—None. ABSENT—None.

The meeting was adjourned at 7:48 p.m.

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James Voyles, Chair

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James Ayers, Secretary Pro Tem

VII. INSTITUTIONAL—Item A

PRESIDENT'S REPORT

Dr. Pamela Lau will give a brief report to the Board.

CONSENT MOTION—Move to approve minutes of the Board of Trustees' Regular Meeting held on January 17, 2024.

VIII. PROGRAM REPORTS—Item A

ENROLLMENT UPDATE

Kristin Smigielski, Dean of Enrollment Management, will provide the following enrollment reports:

- End of Fall 2023 enrollment report
- Spring 2024 preliminary enrollment report

INFORMATION

VIII. PROGRAM REPORTS—Item B

LEGISLATIVE UPDATE

Stephanie Stuart, Vice President for Strategic Partnerships and Workforce Innovation, will give a legislative update.

INFORMATION

IX. BUSINESS & FINANCE—Item A

FREEDOM OF INFORMATION ACT (FOIA) REQUESTS

Stephanie Stuart will review any requests made under the FOIA during the month and the disposition of the requests.

**Requestor**

CheckCU.org  
Nikolai Tarter  
Kayla Owens

**Information Requested**

Firearm and Ammunition Purchasing  
Public Safety Records  
Public Safety Records

INFORMATION

IX. BUSINESS & FINANCE—Item B

FINANCIAL STATEMENTS

The financial statements for January reflect the results of operations of the College for the first seven months of fiscal year 2024. The revised budget estimates indicate that expenses will exceed revenues by \$448,303.

- The key factors for the College’s operating results in FY2024 will be tuition & fee revenues (enrollment), CPPRT revenues, and self-funded health claims’ expenses.
- The FY2024 audited beginning operating fund balance is \$41.2M. This amount is 66% of current budgeted operating expenditures.
- The FY2024 final budget projected a \$43,429 surplus.
- The FY2024 College tentative budget was lodged in July.
- The FY2024 College final budget was approved in September.
- The FY2023 College audit was approved in October.
- The TY2023 tax levy was approved in November.
  - Tax levy documents were delivered to all twelve counties in November.
- The budget workshop will be presented in February.

INFORMATION

**Parkland College**  
**Board of Trustees Balance Sheet**  
**For the 07 Months Ending January 31, 2024**

	<b>General Funds</b>	<b>Special Revenue</b>	<b>Oper/Maint Restricted</b>	<b>Auxiliary Funds</b>	<b>Fiduciary Funds</b>	<b>Total All Funds</b>
<b>Assets</b>						
Cash	\$18,278,824	\$3,424,022	\$2,300,697	\$3,358,749	\$1,028,046	\$28,390,337
Investments	30,266,246	52,778	0	0	7,736,853	38,055,877
<b>Receivables</b>						
Taxes	(332,948)	(40,483)	10,928	0	0	(362,504)
Tuition and Fees	8,408,658	19,500	0	188,269	0	8,616,427
Other	84,079	14,720	0	17,922	82,853	199,573
Accrued Revenue	0	0	0	0	0	0
Inventory	0	0	0	0	0	0
Other Assets	0	26,113	0	514,122	0	540,235
<b>Total Assets</b>	<b>\$56,704,858</b>	<b>\$3,496,651</b>	<b>\$2,311,625</b>	<b>\$4,079,061</b>	<b>\$8,847,752</b>	<b>\$75,439,947</b>
<b>Liabilities</b>						
Accounts Payable	\$371,773	\$0	\$0	\$33	(\$280)	\$371,526
Salaries & Withholdings Payable	(269,268)	23,959	15,341	0	0	(229,968)
Vacation Payable	1,443,357	151,683	0	142,619	0	1,737,659
Retirement Payable	2,307,409	0	0	0	0	2,307,409
Deferred Revenue	11,005,707	1,629,651	1,172,739	(217)	0	13,807,880
Other	2,375,957	(4,165)	0	1,508	1,033,452	3,406,751
<b>Total Liabilities</b>	<b>17,234,934</b>	<b>1,801,128</b>	<b>1,188,080</b>	<b>143,943</b>	<b>1,033,171</b>	<b>21,401,256</b>
<b>Fund Balance</b>						
Fund Balance Beginning	41,178,751	2,544,765	5,602,931	3,788,181	7,735,163	60,849,790
Current Year						
Revenues over Expenses	(1,708,826)	(849,242)	(4,479,387)	146,937	79,418	(6,811,100)
<b>Total Fund Balance</b>	<b>39,469,924</b>	<b>1,695,523</b>	<b>1,123,544</b>	<b>3,935,118</b>	<b>7,814,580</b>	<b>54,038,691</b>
<b>Total Liabilities and Fund Balance</b>	<b>\$56,704,858</b>	<b>\$3,496,651</b>	<b>\$2,311,625</b>	<b>\$4,079,061</b>	<b>\$8,847,752</b>	<b>\$75,439,947</b>

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**Parkland College**  
**Board of Trustees Income Statement**  
**Filters: BOT Funds**  
**For the 07 Months Ending January 31, 2024**

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			January	YTD		
<b>Revenues</b>						
Local Government	42,701,266	42,701,266	675,397	2,347,791	0	40,353,475
State Government	5,333,174	11,424,285	831,687	7,812,772	0	3,611,513
Federal Government	13,690,714	18,964,040	405,793	7,437,123	0	11,526,917
Tuition and Fees	29,941,777	30,001,777	2,037,210	27,059,468	0	2,942,309
Sales and Services	3,741,776	3,743,096	553,751	2,296,748	0	1,446,348
Investments	1,105,022	1,137,779	0	1,223,127	0	(85,348)
Other	5,989,066	6,135,807	91,025	1,579,881	0	4,555,925
<b>Total Revenues</b>	<b>102,502,795</b>	<b>114,108,049</b>	<b>4,594,863</b>	<b>49,756,910</b>	<b>0</b>	<b>64,351,139</b>
<b>Expenses</b>						
Salaries	43,308,871	46,169,284	3,318,869	25,392,456	13,819,656	6,957,172
Benefits	9,793,762	10,510,729	737,665	5,121,681	3,184,743	2,204,305
Contractual Services	8,803,521	12,602,665	589,152	6,128,707	1,103,690	5,370,268
Commodities	4,881,404	5,485,872	458,508	2,911,222	697,280	1,877,369
Travel and Meeting	899,905	1,296,976	56,435	489,848	36,878	770,250
Fixed Charges	7,650,134	7,736,845	43,327	6,587,124	78,373	1,071,347
Utilities	1,621,691	1,630,001	138,815	866,889	644,158	118,955
Capital Outlay	14,277,636	17,806,994	412,868	7,246,496	246,277	10,314,222
Other	15,859,290	18,658,790	176,388	7,396,062	8,164	11,254,563
Contingency	2,000,000	2,000,000	0	0	0	2,000,000
<b>Total Expenses</b>	<b>109,096,214</b>	<b>123,898,156</b>	<b>5,932,027</b>	<b>62,140,487</b>	<b>19,819,218</b>	<b>41,938,451</b>
<b>Transfers (Net)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Revenues over Expenses</b>	<b>(6,593,419)</b>	<b>(9,790,107)</b>	<b>(1,337,164)</b>	<b>(12,383,576)</b>	<b>(19,819,218)</b>	<b>22,412,687</b>

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**Parkland College**  
**Board of Trustees Income Statement**  
**Filters: General Fund**  
**For the 07 Months Ending January 31, 2024**

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			January	YTD		
<b>Revenues</b>						
Local Government	30,445,787	30,445,787	672,335	2,275,339	0	28,170,448
State Government	5,333,174	5,365,423	635,787	3,304,088	0	2,061,335
Federal Government	125,000	125,000	8,663	56,036	0	68,964
Tuition and Fees	25,134,779	25,134,779	1,618,568	23,676,510	0	1,458,269
Sales and Services	258,776	260,096	11,006	108,539	0	151,557
Investments	1,075,000	1,075,000	0	1,014,171	0	60,829
Other	910,100	910,100	75,749	391,363	0	518,737
<b>Total Revenues</b>	<b>63,282,616</b>	<b>63,316,185</b>	<b>3,022,109</b>	<b>30,826,046</b>	<b>0</b>	<b>32,490,139</b>
<b>Expenses</b>						
Salaries	38,859,825	39,001,086	2,860,678	21,628,144	12,131,148	5,241,793
Benefits	8,031,511	8,045,191	592,112	3,972,905	2,748,635	1,323,650
Contractual Services	5,019,275	5,119,630	215,444	3,464,626	119,965	1,535,039
Commodities	2,714,671	2,761,600	183,924	1,273,310	395,656	1,092,635
Travel and Meeting	580,803	600,238	35,933	230,296	0	369,942
Fixed Charges	70,309	70,309	10,406	55,053	0	15,256
Utilities	1,619,791	1,619,791	138,026	861,842	643,224	114,725
Capital Outlay	1,280,000	1,476,341	102,013	580,425	34,749	861,168
Other	2,198,002	2,205,302	39,438	513,177	8,120	1,684,005
Contingency	2,000,000	2,000,000	0	0	0	2,000,000
<b>Total Expenses</b>	<b>62,374,187</b>	<b>62,899,488</b>	<b>4,177,974</b>	<b>32,579,778</b>	<b>16,081,497</b>	<b>14,238,213</b>
<b>Transfers (Net)</b>	<b>(865,000)</b>	<b>(865,000)</b>	<b>8,941</b>	<b>44,905</b>	<b>0</b>	<b>(909,905)</b>
<b>Revenues over Expenses</b>	<b>43,429</b>	<b>(448,303)</b>	<b>(1,146,924)</b>	<b>(1,708,826)</b>	<b>(16,081,497)</b>	<b>17,342,020</b>

BOT\_JS - General Fund  
2024-02-01, 1:43 PM

**Parkland College**  
**Board of Trustees Income Statement**  
**Filters: 01 - Education Fund**  
**For the 07 Months Ending January 31, 2024**

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			January	YTD		
<b>Revenues</b>						
Local Government	23,454,580	23,454,580	670,589	2,234,008	0	21,220,572
State Government	5,333,174	5,365,423	635,787	3,304,088	0	2,061,335
Federal Government	125,000	125,000	8,663	56,036	0	68,964
Tuition and Fees	25,134,779	25,134,779	1,618,568	23,676,510	0	1,458,269
Sales and Services	258,776	260,096	11,006	108,539	0	151,557
Investments	1,055,000	1,055,000	0	943,171	0	111,829
Other	215,100	215,100	13,735	36,540	0	178,560
<b>Total Revenues</b>	<b>55,576,409</b>	<b>55,609,978</b>	<b>2,958,349</b>	<b>30,358,892</b>	<b>0</b>	<b>25,251,086</b>
<b>Expenses</b>						
Salaries	36,943,972	37,085,233	2,717,709	20,608,831	11,422,436	5,053,967
Benefits	7,199,693	7,213,373	533,401	3,555,015	2,448,370	1,209,987
Contractual Services	4,007,249	4,094,604	113,747	2,857,784	98,141	1,138,679
Commodities	2,318,643	2,348,072	164,961	1,043,607	304,904	999,560
Travel and Meeting	561,703	581,138	35,933	229,903	0	351,235
Fixed Charges	40,060	40,060	441	13,174	0	26,886
Utilities	0	0	0	0	0	0
Capital Outlay	930,000	1,076,341	52,288	434,675	34,749	606,917
Other	2,198,002	2,205,302	39,438	513,177	8,120	1,684,005
Contingency	2,000,000	2,000,000	0	0	0	2,000,000
<b>Total Expenses</b>	<b>56,199,322</b>	<b>56,644,123</b>	<b>3,657,919</b>	<b>29,256,166</b>	<b>14,316,720</b>	<b>13,071,237</b>
<b>Transfers (Net)</b>	<b>(865,000)</b>	<b>(865,000)</b>	<b>8,941</b>	<b>44,905</b>	<b>0</b>	<b>(909,905)</b>
<b>Revenues over Expenses</b>	<b>(1,487,913)</b>	<b>(1,899,145)</b>	<b>(690,630)</b>	<b>1,147,631</b>	<b>(14,316,720)</b>	<b>11,269,944</b>

*BOT\_IS - 01 - Education Fund*  
2024-02-01, 1:43 PM

**Parkland College**  
**Board of Trustees Income Statement**  
**Filters: 02 - Operation/Maintenance Fund**  
**For the 07 Months Ending January 31, 2024**

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			January	YTD		
<b>Revenues</b>						
Local Government	6,991,207	6,991,207	1,747	41,331	0	6,949,876
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	20,000	20,000	0	71,001	0	(51,001)
Other	695,000	695,000	62,014	354,823	0	340,177
<b>Total Revenues</b>	<b>7,706,207</b>	<b>7,706,207</b>	<b>63,761</b>	<b>467,154</b>	<b>0</b>	<b>7,239,053</b>
<b>Expenses</b>						
Salaries	1,915,853	1,915,853	142,969	1,019,314	708,713	187,827
Benefits	831,818	831,818	58,710	417,890	300,265	113,663
Contractual Services	1,012,026	1,025,026	101,697	606,842	21,824	396,360
Commodities	396,028	413,528	18,963	229,703	90,751	93,074
Travel and Meeting	19,100	19,100	0	393	0	18,707
Fixed Charges	30,249	30,249	9,965	41,879	0	(11,630)
Utilities	1,619,791	1,619,791	138,026	861,842	643,224	114,725
Capital Outlay	350,000	400,000	49,725	145,749	0	254,251
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
<b>Total Expenses</b>	<b>6,174,865</b>	<b>6,255,365</b>	<b>520,055</b>	<b>3,323,612</b>	<b>1,764,777</b>	<b>1,166,976</b>
<b>Transfers (Net)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Revenues over Expenses</b>	<b>1,531,342</b>	<b>1,450,842</b>	<b>(456,294)</b>	<b>(2,856,458)</b>	<b>(1,764,777)</b>	<b>6,072,076</b>

BOT\_IS - 02 - Operation/Maintenance Fund  
2024-02-01, 1:43 PM

**Parkland College**  
**Board of Trustees Income Statement**  
**Filters: 03 - Oper/Maint Restricted Fund**  
**For the 07 Months Ending January 31, 2024**

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			January	YTD		
<b>Revenues</b>						
Local Government	2,689,255	2,689,255	672	15,912	0	2,673,343
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	569,373	569,373	35,218	528,739	0	40,634
Sales and Services	0	0	0	0	0	0
Investments	20,000	20,000	0	45,901	0	(25,901)
Other	5,000,000	5,000,000	0	1,000,000	0	4,000,000
<b>Total Revenues</b>	<b>8,278,628</b>	<b>8,278,628</b>	<b>35,891</b>	<b>1,590,552</b>	<b>0</b>	<b>6,688,076</b>
<b>Expenses</b>						
Salaries	0	0	0	0	0	0
Benefits	0	0	885	4,795	0	(4,795)
Contractual Services	1,083,228	1,630,333	40,838	340,372	0	1,289,961
Commodities	(108,855)	(108,855)	0	0	0	(108,855)
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	0	0	0	0	0	0
Utilities	0	0	0	0	0	0
Capital Outlay	12,886,237	14,693,637	251,964	5,724,771	49,688	8,919,177
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
<b>Total Expenses</b>	<b>13,860,610</b>	<b>16,215,115</b>	<b>293,687</b>	<b>6,069,939</b>	<b>49,688</b>	<b>10,095,488</b>
<b>Transfers (Net)</b>	<b>(569,373)</b>	<b>(569,373)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(569,373)</b>
<b>Revenues over Expenses</b>	<b>(6,151,355)</b>	<b>(8,505,860)</b>	<b>(257,797)</b>	<b>(4,479,387)</b>	<b>(49,688)</b>	<b>(3,976,785)</b>

*BOT\_IS - 03 - Oper/Maint Restricted Fund*  
2024-02-01, 1:43 PM

**Parkland College**  
**Board of Trustees Income Statement**  
**Filters: 04 - Bond & Interest Fund**  
**For the 07 Months Ending January 31, 2024**

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			January	YTD		
<b>Revenues</b>						
Local Government	5,822,688	5,822,688	1,455	34,428	0	5,788,260
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	0	0	0	0	0
Other	0	0	0	0	0	0
<b>Total Revenues</b>	<b>5,822,688</b>	<b>5,822,688</b>	<b>1,455</b>	<b>34,428</b>	<b>0</b>	<b>5,788,260</b>
<b>Expenses</b>						
Salaries	0	0	0	0	0	0
Benefits	0	0	0	0	0	0
Contractual Services	0	0	0	0	0	0
Commodities	0	0	0	0	0	0
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	6,256,610	6,256,610	0	5,606,905	0	649,705
Utilities	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
<b>Total Expenses</b>	<b>6,256,610</b>	<b>6,256,610</b>	<b>0</b>	<b>5,606,905</b>	<b>0</b>	<b>649,705</b>
<b>Transfers (Net)</b>	<b>569,373</b>	<b>569,373</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>569,373</b>
<b>Revenues over Expenses</b>	<b>135,451</b>	<b>135,451</b>	<b>1,455</b>	<b>(5,572,477)</b>	<b>0</b>	<b>5,707,928</b>

BOT\_IS - 04 - Bond & Interest Fund  
2024-02-01, 1:43 PM

**Parkland College**  
**Board of Trustees Income Statement**  
**Filters: 05 - Auxiliary Enterprises Fund**  
**For the 07 Months Ending January 31, 2024**

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			January	YTD		
<b>Revenues</b>						
Local Government	0	0	0	0	0	0
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	4,237,625	4,297,625	383,423	2,854,218	0	1,443,407
Sales and Services	3,483,000	3,483,000	542,745	2,188,210	0	1,294,790
Investments	22	22	0	5,975	0	(5,953)
Other	78,966	81,411	12,776	44,223	0	37,188
<b>Total Revenues</b>	<b>7,799,613</b>	<b>7,862,058</b>	<b>938,945</b>	<b>5,092,626</b>	<b>0</b>	<b>2,769,432</b>
<b>Expenses</b>						
Salaries	3,028,691	3,132,142	224,737	1,782,620	867,571	481,951
Benefits	563,325	589,871	38,763	266,645	192,568	130,657
Contractual Services	2,248,418	2,287,264	179,395	1,058,578	975,082	253,605
Commodities	2,189,049	2,288,033	246,404	1,479,881	260,057	548,095
Travel and Meeting	299,102	387,753	11,687	113,090	36,878	237,785
Fixed Charges	623,215	627,965	19,577	190,075	63,845	374,045
Utilities	1,900	1,900	119	967	933	0
Capital Outlay	71,300	116,600	744	17,044	20,425	79,131
Other	224,656	223,638	1,806	36,788	44	186,806
Contingency	0	0	0	0	0	0
<b>Total Expenses</b>	<b>9,249,656</b>	<b>9,655,165</b>	<b>723,233</b>	<b>4,945,688</b>	<b>2,417,403</b>	<b>2,292,074</b>
<b>Transfers (Net)</b>	<b>875,000</b>	<b>875,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>875,000</b>
<b>Revenues over Expenses</b>	<b>(575,043)</b>	<b>(918,107)</b>	<b>215,711</b>	<b>146,937</b>	<b>(2,417,403)</b>	<b>1,352,359</b>

BOT\_IS - 05 - Auxiliary Enterprises Fund  
2024-02-01, 1:43 PM

**Parkland College**  
**Board of Trustees Income Statement**  
**Filters: Special Revenue Funds**  
**For the 07 Months Ending January 31, 2024**

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			January	YTD		
<b>Revenues</b>						
Local Government	3,743,536	3,743,536	934	22,112	0	3,721,424
State Government	0	6,058,862	195,900	4,508,684	0	1,550,178
Federal Government	13,565,714	18,839,040	397,129	7,381,087	0	11,457,953
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	32,757	0	32,757	0	0
Other	0	144,296	2,500	144,296	0	0
<b>Total Revenues</b>	<b>17,309,250</b>	<b>28,818,490</b>	<b>596,464</b>	<b>12,088,935</b>	<b>0</b>	<b>16,729,556</b>
<b>Expenses</b>						
Salaries	1,420,355	4,036,056	233,454	1,981,691	820,937	1,233,428
Benefits	1,198,926	1,875,668	105,905	877,335	243,540	754,792
Contractual Services	452,600	3,565,438	153,475	1,265,131	8,644	2,291,663
Commodities	86,539	545,094	28,179	158,032	41,567	345,495
Travel and Meeting	20,000	308,985	8,815	146,463	0	162,522
Fixed Charges	700,000	781,961	13,344	735,092	14,528	32,341
Utilities	0	8,310	670	4,080	0	4,230
Capital Outlay	40,099	1,520,417	58,147	924,256	141,415	454,746
Other	13,436,632	16,229,850	135,144	6,846,097	0	9,383,753
Contingency	0	0	0	0	0	0
<b>Total Expenses</b>	<b>17,355,151</b>	<b>28,871,778</b>	<b>737,133</b>	<b>12,938,177</b>	<b>1,270,630</b>	<b>14,662,971</b>
<b>Transfers (Net)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Revenues over Expenses</b>	<b>(45,901)</b>	<b>(53,288)</b>	<b>(140,669)</b>	<b>(849,242)</b>	<b>(1,270,630)</b>	<b>2,066,584</b>

BOT\_IS - Special Revenue Funds  
2024-02-01, 1:43 PM

**Parkland College**  
**Board of Trustees Income Statement**  
**Filters: 06 - Restricted Purposes Fund**  
**For the 07 Months Ending January 31, 2024**

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			January	YTD		
<b>Revenues</b>						
Local Government	0	0	0	0	0	0
State Government	0	6,058,862	195,900	4,508,684	0	1,550,178
Federal Government	13,565,714	18,839,040	397,129	7,381,087	0	11,457,953
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	32,757	0	32,757	0	0
Other	0	144,296	2,500	144,296	0	0
<b>Total Revenues</b>	<b>13,565,714</b>	<b>25,074,954</b>	<b>595,529</b>	<b>12,066,823</b>	<b>0</b>	<b>13,008,131</b>
<b>Expenses</b>						
Salaries	147,923	2,763,624	116,873	1,236,283	361,983	1,165,358
Benefits	0	676,742	24,982	228,041	112,686	336,015
Contractual Services	0	3,112,698	151,675	1,005,961	4,982	2,101,755
Commodities	0	458,138	25,494	116,627	8,577	332,933
Travel and Meeting	0	288,985	8,513	126,823	0	162,162
Fixed Charges	0	81,961	4,175	29,023	14,528	38,410
Utilities	0	8,310	670	4,080	0	4,230
Capital Outlay	0	1,473,618	58,147	910,511	141,415	421,691
Other	13,417,791	16,211,149	133,576	6,837,631	0	9,373,517
Contingency	0	0	0	0	0	0
<b>Total Expenses</b>	<b>13,565,714</b>	<b>25,075,224</b>	<b>524,106</b>	<b>10,494,981</b>	<b>644,171</b>	<b>13,936,073</b>
<b>Transfers (Net)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Revenues over Expenses</b>	<b>0</b>	<b>(270)</b>	<b>71,423</b>	<b>1,571,842</b>	<b>(644,171)</b>	<b>(927,942)</b>

BOT\_IS - 06 - Restricted Purposes Fund  
2024-02-01, 1:43 PM

**Parkland College**  
**Board of Trustees Income Statement**  
**Filters: 11 - Audit Fund**  
**For the 07 Months Ending January 31, 2024**

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			January	YTD		
<b>Revenues</b>						
Local Government	97,873	97,873	24	579	0	97,294
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	0	0	0	0	0
Other	0	0	0	0	0	0
<b>Total Revenues</b>	<b>97,873</b>	<b>97,873</b>	<b>24</b>	<b>579</b>	<b>0</b>	<b>97,294</b>
<b>Expenses</b>						
Salaries	0	0	0	0	0	0
Benefits	0	0	0	0	0	0
Contractual Services	90,000	90,000	0	53,365	0	36,635
Commodities	0	0	0	0	0	0
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	0	0	0	0	0	0
Utilities	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
<b>Total Expenses</b>	<b>90,000</b>	<b>90,000</b>	<b>0</b>	<b>53,365</b>	<b>0</b>	<b>36,635</b>
<b>Transfers (Net)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Revenues over Expenses</b>	<b>7,873</b>	<b>7,873</b>	<b>24</b>	<b>(52,786)</b>	<b>0</b>	<b>60,659</b>

BOT\_IS - 11 - Audit Fund  
2024-02-01, 1:43 PM

**Parkland College**  
**Board of Trustees Income Statement**  
**Filters: 12 - Liability, Prot, & Stmnt Fund**  
**For the 07 Months Ending January 31, 2024**

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			January	YTD		
<b>Revenues</b>						
Local Government	3,645,663	3,645,663	910	21,533	0	3,624,130
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	0	0	0	0	0
Other	0	0	0	0	0	0
<b>Total Revenues</b>	<b>3,645,663</b>	<b>3,645,663</b>	<b>910</b>	<b>21,533</b>	<b>0</b>	<b>3,624,130</b>
<b>Expenses</b>						
Salaries	1,272,432	1,272,432	116,581	745,408	458,954	68,070
Benefits	1,198,926	1,198,926	80,923	649,295	130,854	418,777
Contractual Services	362,600	362,740	1,800	205,805	3,662	153,274
Commodities	86,539	86,956	2,685	41,404	32,990	12,562
Travel and Meeting	20,000	20,000	302	19,640	0	360
Fixed Charges	700,000	700,000	9,169	706,069	0	(6,069)
Utilities	0	0	0	0	0	0
Capital Outlay	40,099	46,799	0	13,745	0	33,054
Other	18,841	18,701	1,568	8,466	0	10,235
Contingency	0	0	0	0	0	0
<b>Total Expenses</b>	<b>3,699,437</b>	<b>3,706,554</b>	<b>213,027</b>	<b>2,389,831</b>	<b>626,460</b>	<b>690,263</b>
<b>Transfers (Net)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Revenues over Expenses</b>	<b>(53,774)</b>	<b>(60,891)</b>	<b>(212,117)</b>	<b>(2,368,298)</b>	<b>(626,460)</b>	<b>2,933,866</b>

*BOT\_IS - 12 - Liability, Prot, & Stmnt Fund*  
2024-02-01, 1:43 PM

Parkland College  
Board of Trustees Income Statement  
Filters: Fiduciary Funds  
For the 07 Months Ending January 31, 2024

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			January	YTD		
<b>Revenues</b>						
Local Government	0	0	0	0	0	0
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	10,000	10,000	0	124,323	0	(114,323)
Other	0	0	0	0	0	0
<b>Total Revenues</b>	<b>10,000</b>	<b>10,000</b>	<b>0</b>	<b>124,323</b>	<b>0</b>	<b>(114,323)</b>
<b>Expenses</b>						
Salaries	0	0	0	0	0	0
Benefits	0	0	0	0	0	0
Contractual Services	0	0	0	0	0	0
Commodities	0	0	0	0	0	0
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	0	0	0	0	0	0
Utilities	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
<b>Total Expenses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers (Net)</b>	<b>(10,000)</b>	<b>(10,000)</b>	<b>(8,941)</b>	<b>(44,905)</b>	<b>0</b>	<b>34,905</b>
<b>Revenues over Expenses</b>	<b>0</b>	<b>0</b>	<b>(8,941)</b>	<b>79,418</b>	<b>0</b>	<b>(79,418)</b>

BOT\_IS - Fiduciary Funds  
2024-02-01, 1:43 PM

**Parkland College**  
**Board of Trustees Income Statement**  
**Filters: 07 - Working Cash Fund**  
**For the 07 Months Ending January 31, 2024**

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			January	YTD		
<b>Revenues</b>						
Local Government	0	0	0	0	0	0
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	10,000	10,000	0	124,323	0	(114,323)
Other	0	0	0	0	0	0
<b>Total Revenues</b>	<b>10,000</b>	<b>10,000</b>	<b>0</b>	<b>124,323</b>	<b>0</b>	<b>(114,323)</b>
<b>Expenses</b>						
Salaries	0	0	0	0	0	0
Benefits	0	0	0	0	0	0
Contractual Services	0	0	0	0	0	0
Commodities	0	0	0	0	0	0
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	0	0	0	0	0	0
Utilities	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
<b>Total Expenses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers (Net)</b>	<b>(10,000)</b>	<b>(10,000)</b>	<b>(8,941)</b>	<b>(44,905)</b>	<b>0</b>	<b>34,905</b>
<b>Revenues over Expenses</b>	<b>0</b>	<b>0</b>	<b>(8,941)</b>	<b>79,418</b>	<b>0</b>	<b>(79,418)</b>

*BOT\_IS - 07 - Working Cash Fund*  
2024-02-01, 1:43 PM

**Parkland College**  
**Board of Trustees Income Statement**  
**Filters: 10 - Trust & Agency Fund**  
**For the 07 Months Ending January 31, 2024**

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			January	YTD		
<b>Revenues</b>						
Local Government	0	0	0	0	0	0
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	0	0	0	0	0
Other	0	0	0	0	0	0
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenses</b>						
Salaries	0	0	0	0	0	0
Benefits	0	0	0	0	0	0
Contractual Services	0	0	0	0	0	0
Commodities	0	0	0	0	0	0
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	0	0	0	0	0	0
Utilities	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
<b>Total Expenses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers (Net)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Revenues over Expenses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

BOT\_IS - 10 - Trust & Agency Fund  
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IX. BUSINESS & FINANCE—Item C\*

INVOICES (INCLUDING BOARD TRAVEL)

Included herein are the voucher checks listing thru January 31, 2024.

CONSENT MOTION—Approve the voucher checks listing thru January 31, 2024, totaling \$1,613,453.33 in accordance with the document that will be incorporated in the official minutes.

PARKLAND COLLEGE  
VOUCHER CHECKS LISTING THRU JANUARY 31, 2024

<u>CHECK NUMBER</u>	<u>PAY DATE</u>	<u>PAYEE NAME</u>	<u>AMOUNT</u>	<u>AMOUNT</u>	<u>GL ACCOUNT DESCRIPTION</u>
1004455	01/04/2024	Advanced Commercial Roofing	910.47		Maintenance: Maintenance Services
1004456	01/04/2024	Amazon	2,145.42		Public Safety: Other Expenses
1004457	01/04/2024	Ameren Illinois	1,843.35		Utilities: Electricity
1004458	01/04/2024	Andrew Jackson Foundation	95.00		Personal Development: Instr Service Contracts
1004459	01/04/2024	AT&T	736.63		Utilities: Telephone
1004460	01/04/2024	Mr. Shamir Brown	150.66		FY24 SWFT: WEI: Other Expenses
1004461	01/04/2024	CDW-Government	11,048.19		Computing Administration: Maintenance Services
1004462	01/04/2024	Central Steel & Wire Company	3,647.12		Manufacturing Operations: Instructional Supplies
1004463	01/04/2024	Chambanamoms	3,600.00		Marketing: Advertising
1004464	01/04/2024	Champaign Country Club	665.00		Unrestricted/Creating Impact: College Conf/Meeting Expense
1004465	01/04/2024	Chemical Maintenance Inc	126.00		Custodial: Maintenance/Custodial Supply
1004466	01/04/2024	College Source Inc	7,368.42		Admissions and Records: Other Contractual Services
1004467	01/04/2024	Commercial Collision of Champa	461.72		Student Organization: Maintenance Services
1004468	01/04/2024	Constellation NewEnergy	56,410.36		Utilities: Electricity
1004469	01/04/2024	Don Moyer Boys & Girls Club	4,000.00		General Institutional: Publications and Dues
1004470	01/04/2024	Eastern Engineering Supply Inc		120.16	Reprographics: Other Material and Supplies
1004471	01/04/2024	Do It Right Masonry	700.00		Maintenance: Maintenance Services
1004472	01/04/2024	Enterprise Rent-A-Car Midwest	822.50		Transportation: Rental-Equipment
1004473	01/04/2024	Enterprise Rent-A-Car Midwest	822.50		Transportation: Rental-Equipment
1004474	01/04/2024	Fasteners Etc Inc	189.88		Diesel Power: Instructional Supplies
1004475	01/04/2024	Gaumard Scientific	457.30		Simulation: Instructional Supplies
1004476	01/04/2024	IDEXX	545.78		Vet Tech: Instructional Supplies
1004477	01/04/2024	Illinois Agricultural Associat	200.00		FCAE FY24: Instr Service Contracts
1004478	01/04/2024	Isaksen Glerum Wachter LLC	12,866.70		HRSA Surgical Tech Remodel: Building Remodeling
1004479	01/04/2024	Johnstone Supply Peoria	467.15		Maintenance: Maintenance/Custodial Supply
1004480	01/04/2024	Kelli's Gift Shop Suppliers	548.40		Bookstore: Resale Textbooks
1004481	01/04/2024	Kirby Risk Electrical Supply	1,089.19		Maintenance: Maintenance/Custodial Supply
1004482	01/04/2024	Lincoln Electric Company	2,168.29		Manufacturing Operations: Instructional Supplies
1004483	01/04/2024	Martin One Source	613.92		Central Receiving: Office-Supplies
1004484	01/04/2024	Matco Tools	68.76		Diesel Power: Instructional Supplies
1004485	01/04/2024	McCormick Distributing Inc	591.45		Child Development: Other Material and Supplies
1004486	01/04/2024	Midland Paper Company	3,669.11		Reprographics: Other Material and Supplies
1004487	01/04/2024	MANRRS	2,550.00		FCAE FY24: Instr Service Contracts
1004488	01/04/2024	Parkland College	1,633.00		General Institutional: Staff/Family Tuition Waiver
1004489	01/04/2024	Radiation Detection Company	145.00		Vet Tech: Instructional Supplies
1004490	01/04/2024	RegisterBlast	125.00		Assessment Center: Other Contractual Services
1004491	01/04/2024	Regards Office PLUS	1,605.64		Central Receiving: Office-Supplies
1004492	01/04/2024	Sam's Club	879.76		Art Gallery: Deposits for Others
1004493	01/04/2024	Springfield Electric Supply Co	175.32		Electronics: Instructional Supplies
1004494	01/04/2024	Springfield Electric Supply Co	217.88		Electronics: Instructional Supplies
1004495	01/04/2024	Starcrest Cleaners	139.85		Public Safety: Maintenance Services
1004496	01/04/2024	TeamDynamix Solutions LLC	4,500.00		Computing Administration: Maintenance Services
1004497	01/04/2024	Technolutions Inc.	25,000.00		Computing Administration: Maintenance Services
1004498	01/04/2024	Terminix Services Inc	423.00		Maintenance: Maintenance Services
1004499	01/04/2024	Uline	90.00		Physics and Astronomy: Instructional Supplies
1004500	01/04/2024	Ultradent Products Inc	3,209.94		Sadha Dental Hygiene: Deposits for Others
1004501	01/04/2024	United Parcel Service	575.83		Bookstore: Resale Textbooks
1004502	01/04/2024	United Parcel Service	275.95		Central Receiving: Postage
1004503	01/04/2024	Urbana & Champaign Sanitary Di	6,187.04		Utilities: Water, Sewage
1004504	01/04/2024	Verizon Wireless	38.01		Dean of Career & Technical Ed: Computer Software
1004505	01/04/2024	Village of Rantoul	360.00		Adult Education: Rental-Facilities
1004506	01/04/2024	VWR International LLC	666.60		Biology: Instructional Supplies
1004507	01/04/2024	Weldstar Company	1,105.84		Maintenance: Maintenance Services
1004508	01/04/2024	Wex Bank	2,610.32		Athletics General Fund: College Conf/Meeting Expense
1004512	01/05/2024	CDW-Government	1,600.00		Academic Computing: Equipment-Office >2500
1004513	01/05/2024	Central States Media	7,562.50		Marketing: Advertising
1004514	01/05/2024	Champaign Multimedia Group	117.20		Fiscal Administration: Advertising
1004515	01/05/2024	Consolidated Edison Developmen	2,550.30		Utilities: Electricity
1004516	01/05/2024	Crawford Equipment Company	1,507.00		Diesel Power: Instructional Supplies
1004517	01/05/2024	Julia Galloway	800.00		Art Gallery: Deposits for Others
1004518	01/05/2024	GFI Digital Inc	3,151.20		Computing Administration: Other Contractual Services
1004519	01/05/2024	Hendrick House	129.87		Health Professional Administration: College Conf/Meeting Expense
1004520	01/05/2024	Hennings Equipment Company Llc	475.00		Agriculture: Instructional Supplies
1004521	01/05/2024	The Home Depot Pro	257.76		Custodial: Maintenance/Custodial Supply
1004522	01/05/2024	Isaksen Glerum Wachter LLC	1,925.00		Plant Administration: Building Remodeling
1004523	01/05/2024	Maverick Lube Service Inc	575.12		Diesel Power: Instructional Supplies
1004524	01/05/2024	Midwest Fiber Inc.	126.39		Maintenance: Maintenance Services
1004525	01/05/2024	MacMillan Holdings Llc	1,690.40		Physics and Astronomy: Instructional Supplies

1004526	01/05/2024	MVES Lic	3,000.00	Strengthening Com College FY24: Instr Service Contracts
1004527	01/05/2024	Jill Oberman	700.00	Art Gallery: Deposits for Others
1004528	01/05/2024	Della Perrone Photography	225.00	Marketing: Other Contractual Services
1004529	01/05/2024	Quicksilver Mailing Services L	214.80	Central Receiving: Postage
1004530	01/05/2024	Rod Shilts	100.00	Marketing: Other Contractual Services
1004531	01/05/2024	TrophyTime Inc	62.50	Marketing: Printing
1004532	01/10/2024	Snehal S. Saini	50.00	David M. Jones Scholarship: Student Grants, Scholarships
1004533	01/11/2024	Rock Gate Capital	52,470.00	Truck Driving: Instr Service Contracts
1004534	01/11/2024	51 Fire & Safety Corp	1,215.00	Maintenance: Maintenance Services
1004535	01/11/2024	A & R Mechanical Contractors I	21,498.34	Maintenance: Maintenance Services
1004536	01/11/2024	Access Locksmiths & Security L	328.50	Maintenance: Maintenance Services
1004537	01/11/2024	Accurate Biometrics	565.00	Human Resource: Recruit Personnel/Athletes
1004538	01/11/2024	Admin Partners LLC	456.00	Human Resource: Other Contractual Services
1004539	01/11/2024	Advanced Commercial Roofing	2,953.64	Maintenance: Maintenance Services
1004540	01/11/2024	AHW LLC	43.36	Diesel Power: Instructional Supplies
1004541	01/11/2024	AHW LLC	800.41	Diesel Power: Instructional Supplies
1004542	01/11/2024	Ai-Media Technologies Lic	1,441.50	Accessibility Services: Other Contractual Services
1004543	01/11/2024	Amazon	904.98	Public Safety: Other Expenses
1004544	01/11/2024	The Antigua Group Inc	1,143.96	Bookstore: Resale Textbooks
1004545	01/11/2024	Benefit Planning Consultants I	508.75	General: Unreimb med/child
1004546	01/11/2024	BG Equipment Repair Llc	459.55	Automotive: Instructional Supplies
1004547	01/11/2024	Bioindustrial Manufacturing an	100.00	Dean of Career & Technical Ed: Publications and Dues
1004548	01/11/2024	Blue 360 Media Llc	1,213.60	Bookstore: Resale Textbooks
1004549	01/11/2024	Bodine Electric	5,689.55	Maintenance: Maintenance Services
1004550	01/11/2024	Cambridge University Press	700.30	Bookstore: Resale Textbooks
1004551	01/11/2024	Carle	3,762.50	Human Resource: Other Employee Benefits Vacation
1004552	01/11/2024	Castle Branch Inc	472.00	Health Professional Administration: Other Expenses
1004553	01/11/2024	Central IL Human Resources Gro	195.00	Community Ed Admin: College Conf/Meeting Expense
1004554	01/11/2024	Champaign Co Chamber of Commer	500.00	Custom Training: Advertising
1004556	01/11/2024	Chemical Maintenance Inc	1,084.50	Custodial: Maintenance/Custodial Supply
1004557	01/11/2024	Cintas Corp	221.16	Diesel Power: Instructional Supplies
1004558	01/11/2024	Cintas Corp	97.04	Grounds: Maintenance/Custodial Supply
1004559	01/11/2024	Cintas Corp	1,944.09	Bookstore: Resale Textbooks
1004560	01/11/2024	City of Champaign		1,200.54 Public Safety: Other Contractual Services
1004561	01/11/2024	Cognella Inc	6,294.50	Bookstore: Resale Textbooks
1004562	01/11/2024	Comevo Inc	7,045.00	SOAR Fund: Instit Support Contract
1004563	01/11/2024	Connor Company	482.81	Maintenance: Maintenance/Custodial Supply
1004564	01/11/2024	Consolidated Communications	2,076.72	General Institutional: Other Contractual Services
1004565	01/11/2024	Katrina M. Covello	44.24	CNA: Travel In State-Faculty
1004566	01/11/2024	CU Woodshop Supply Inc	1,205.00	Personal Development: Instr Service Contracts
1004567	01/11/2024	Cyntox LLC	249.35	Occupational Hlth: Other Supplies
1004568	01/11/2024	Davis Electric	354.00	Maintenance: Maintenance Services
1004569	01/11/2024	Davis-Houk Mechanical Inc	6,017.90	Maintenance: Maintenance Services
1004570	01/11/2024	Dell Marketing LP	1,042.81	Academic Computing: Other Material and Supplies
1004571	01/11/2024	Department of Veterans Affairs	476.09	General: Chapter 33
1004572	01/11/2024	Department of Veterans Affairs	1,053.74	General: Chapter 33
1004573	01/11/2024	Department of Veterans Affairs	552.99	General: Chapter 33
1004574	01/11/2024	Dominion Dental Services Usa I	1,708.50	General: Unreimb med/child
1004575	01/11/2024	Dover Publications	241.19	Bookstore: Resale Textbooks
1004576	01/11/2024	Marty Downing	7,000.00	Grounds: Maintenance Services
1004577	01/11/2024	Encova Insurance	11,227.00	Institutional: Workers Comp Ins
1004578	01/11/2024	F.A. Davis Company	4,565.68	Bookstore: Resale Textbooks
1004579	01/11/2024	Ferrilli Information Group	2,445.00	Administrative Software Proj: Consultants
1004580	01/11/2024	Franklin Beedle & Associates I	720.00	Bookstore: Resale Textbooks
1004581	01/11/2024	FYXIT LLC	418.43	IL Co-op Work Study (ICWS): Other Contractual Services
1004582	01/11/2024	Julia Galloway	500.00	Art Gallery: Instit Support Contract
1004583	01/11/2024	GFL Environmental	3,408.83	Utilities: Refuse Disposal
1004584	01/11/2024	GFI Digital Inc	3,671.00	Academic Computing: Printing
1004585	01/11/2024	Gibson City Area Hospital	125.00	Surgical Technology: Instr Service Contracts
1004586	01/11/2024	Gibson City Area Hospital	125.00	Surgical Technology: Instr Service Contracts
1004587	01/11/2024	Deidre N. Glass	1,000.00	FY24 SWFT: WEI: Other Expenses
1004588	01/11/2024	Goodheart-Willcox Publisher	6,857.74	Bookstore: Resale Textbooks
1004589	01/11/2024	Grainger Industrial Supplies	118.56	Bookstore: Resale Textbooks
1004590	01/11/2024	Tom Grey, Grey & Associates	1,200.00	Custom Training: Instr Service Contracts
1004591	01/11/2024	Health Alliance Medical Plans,	40,750.98	General: Group Health Insurance
1004592	01/11/2024	Mr. Gordon M. Hedrick	295.54	Business and Agriculture: College Conf/Meeting Expense
1004593	01/11/2024	Hendrick House	849.02	Entrepreneurship Program: Instit Support Contract
1004594	01/11/2024	Herriott's Coffee Columbia Str	86.00	Community Ed Admin: Other Supplies
1004595	01/11/2024	Holt Supply Company	13,688.72	Maintenance: Maintenance/Custodial Supply
1004596	01/11/2024	Maureen C. Holtz	52.50	Personal Development: Instr Service Contracts
1004597	01/11/2024	Human Kinetics	4,756.00	Bookstore: Resale Textbooks
1004598	01/11/2024	Illinois American Water	554.27	Utilities: Water, Sewage

1004599	01/11/2024	Illinois FFA Alumni Associatio	450.00	FCAE FY24: Instr Service Contracts
1004600	01/11/2024	Illinois State University	348.00	ECACE Grant: Travel Out State-Othr Pers'l
1004601	01/11/2024	Indiana Printing and Publishin	13,655.66	Marketing: Printing
1004602	01/11/2024	Indigo Instruments	1,241.27	Bookstore: Resale Textbooks
1004603	01/11/2024	Johnstone Supply Peoria	572.07	Maintenance: Maintenance/Custodial Supply
1004604	01/11/2024	Jones and Bartlett Publishers	6,905.51	Bookstore: Resale Textbooks
1004605	01/11/2024	Veronica J. Jones	2,745.50	ECACE Grant: Other
1004606	01/11/2024	Kirby Risk Electrical Supply	1,358.16	Maintenance: Maintenance/Custodial Supply
1004607	01/11/2024	Knoll Inc.	22,117.99	Human Resource: Equipment-Office >2500
1004608	01/11/2024	Kone Inc	839.61	Maintenance: Maintenance Services
1004609	01/11/2024	Mr. Bryan S. Krall	73.36	Natural Sciences Administration: College Conf/Meeting Expense
1004610	01/11/2024	Learning Resources Network	175.00	Professional Development: Instr Service Contracts
1004611	01/11/2024	Luck's Music Library	215.43	Music: Instructional Supplies
1004612	01/11/2024	Matco Tools	110.42	Diesel Power: Instructional Supplies
1004613	01/11/2024	Ms. Shelby A. May	941.89	CNA: Travel In State-Faculty
1004614	01/11/2024	McCormick Distributing Inc	303.73	Child Development: Other Material and Supplies
1004615	01/11/2024	Menards	441.91	IDOT HCCTP Grant: Materials
1004616	01/11/2024	Midland Paper Company	408.96	Reprographics: Other Material and Supplies
1004617	01/11/2024	Midstate Collection Solutions	4,302.31	General Institutional: Collection Agency Fees
1004618	01/11/2024	MANRRS	200.00	FCAE FY24: Instr Service Contracts
1004619	01/11/2024	Motion Industries	26.67	Maintenance: Maintenance/Custodial Supply
1004620	01/11/2024	Napa Auto Parts	2,951.76	Grounds: Maintenance/Custodial Supply
1004622	01/11/2024	PartnerShip LLC	259.31	Bookstore: Resale Textbooks
1004623	01/11/2024	Petry-Kuhne Company	208,908.62	Precision Ag - AGCO: New Buildings and Additions
1004624	01/11/2024	ProTrain LLC	118.96	Professional Development: Instr Service Contracts
1004625	01/11/2024	Puritan Springs Bottled Water	11.94	Dental Hygiene: Instructional Supplies
1004626	01/11/2024	Regional Office of Education	105,596.28	FCAE FY24: Office Services
1004628	01/11/2024	Mrs. Zelda L. Rhoden-Williams	177.45	Perkins-Post Secondary: Travel In State
1004629	01/11/2024	Sam's Club	113.45	Community Ed Admin: Other Supplies
1004630	01/11/2024	Sarah Bush Lincoln Health Syst	250.00	Surgical Technology: Instr Service Contracts
1004631	01/11/2024	Securitas Electronic Security	1,435.80	Maintenance: Maintenance Services
1004632	01/11/2024	SESAC	925.47	Student Projects: Other Contractual Services
1004633	01/11/2024	Sherwin Williams	148.54	Maintenance: Maintenance/Custodial Supply
1004634	01/11/2024	State University Retirement	3,892.23	Human Resource: Other Employee Benefits Vacation
1004635	01/11/2024	State University Retirement	5,468.32	Human Resource: Other Employee Benefits Vacation
1004636	01/11/2024	Shannon B. Summers	111.03	Student Nurses: Deposits for Others
1004638	01/11/2024	Technology Management Revolvin	2,500.00	Utilities: Telephone
1004639	01/11/2024	Technology Management Revolvin	177.08	Public Safety: Other Contractual Services
1004640	01/11/2024	TrophyTime Inc	1,006.75	Athletic Hall of Fame: Other Supplies
1004641	01/11/2024	Twin City Industrial Rubber Ho	99.78	Diesel Power: Instructional Supplies
1004642	01/11/2024	United Parcel Service	888.68	Bookstore: Resale Textbooks
1004644	01/11/2024	USI Insurance Services Nationa	9,000.00	Institutional: General Insurance
1004645	01/11/2024	Verizon Wireless	757.50	Utilities: Telephone
1004647	01/11/2024	Weldstar Company	9,299.19	Manufacturing Operations: Instructional Supplies
1004648	01/11/2024	Strategic Development Institut	3,475.00	Custom Training: Instructional Supplies
1004649	01/11/2024	Pierre C. Willhite	300.00	FY24 SWFT: WEI: Other Expenses
1004650	01/11/2024	Larry A. Woodard	300.00	FY24 SWFT: WEI: Other Expenses
1004651	01/11/2024	Xerox Corporation	2,547.03	Reprographics: Install Pay Lease/Pur Agree
1004683	01/11/2024	Global Test Supply Llc	295.34	Manufacturing Operations: Instructional Supplies
1004684	01/18/2024	A & R Mechanical Contractors I	7,500.00	Maintenance: Maintenance Services
1004685	01/18/2024	ABC Sanitary	125.00	Maintenance: Maintenance Services
1004686	01/18/2024	Accreditation Review Committee	2,000.00	Surgical Technology: Consultants
1004687	01/18/2024	ACI Payments Inc	735.00	Fiscal Administration: Other Fixed Charges
1004688	01/18/2024	Aircraft Spruce & Specialty Co	400.00	Aviation Program: Repair Materials/Supplies
1004689	01/18/2024	Lucas D. Allen	2,841.02	FCAE FY24: Travel In State
1004690	01/18/2024	Altorfer Inc	2,675.41	NSF EPASS: Equipment-Instructional >2500
1004691	01/18/2024	Amazon	862.30	Bookstore: Resale Textbooks
1004692	01/18/2024	Ameren Illinois	433.90	Utilities: Electricity
1004693	01/18/2024	American Outdoor Products Inc	1,853.19	Friends of Planetarium: Deposits for Others
1004694	01/18/2024	Assessment Technologies Instit	6,110.00	Nursing: Instructional Supplies
1004695	01/18/2024	AT&T	2,618.08	Utilities: Telephone
1004696	01/18/2024	AT&T	1,297.05	Utilities: Telephone
1004697	01/18/2024	AT&T	2,874.43	Utilities: Telephone
1004698	01/18/2024	AT&T	512.46	Utilities: Telephone
1004699	01/18/2024	AT&T	85.38	Utilities: Telephone
1004700	01/18/2024	Avfuel Corporation	900.00	Aviation Program: Vehicle Supplies
1004701	01/18/2024	Alicia M. Beck	821.66	FY24 SWFT: WEI: Other Expenses
1004702	01/18/2024	Best Inc	1,259.25	Dental Hygiene: Maintenance Services
1004703	01/18/2024	Birkey's Farm Store, Inc	44,000.00	Grounds: Other Capital Outlay >2500
1004704	01/18/2024	Bodine Electric	14,201.61	Maintenance: Maintenance Services
1004705	01/18/2024	Boeing Distribution Inc	839.10	Aviation Program: Repair Materials/Supplies
1004706	01/18/2024	Casey Bolin	870.34	FCAE FY24: Travel In State

1004707	01/18/2024	BSN Sports	2,657.00	Softball: Other Material and Supplies
1004708	01/18/2024	Ryan Carroll	180.00	Mens Basketball: Other Contractual Services
1004709	01/18/2024	Champaign Co Regional Planning	1,457.00	Public Safety: Publications and Dues
1004710	01/18/2024	Chemical Maintenance Inc	204.31	Custodial: Maintenance Services
1004711	01/18/2024	Cintas Corp	62.17	Maintenance: Maintenance/Custodial Supply
1004712	01/18/2024	Cintas Corp	141.00	Grounds: Maintenance/Custodial Supply
1004713	01/18/2024	City of Champaign	1,230.63	Public Safety: Other Contractual Services
1004714	01/18/2024	Clauss Specialties	181.48	Grounds: Maintenance/Custodial Supply
1004715	01/18/2024	Comcast	605.51	Utilities: Telephone
1004716	01/18/2024	Commercial Builders Inc	3,800.00	Plant Administration: Building Remodeling
1004717	01/18/2024	Commercial Collision of Champa	519.68	Student Organization: Maintenance Services
1004718	01/18/2024	Constellation NewEnergy	27,281.78	Utilities: Gas
1004719	01/18/2024	Megan N. Coy	574.24	FCAE FY24: Travel In State
1004720	01/18/2024	Crawford Equipment Company	2,549.05	Diesel Power: Instructional Supplies
1004721	01/18/2024	Davis Electric	234.00	Maintenance: Maintenance Services
1004722	01/18/2024	Desser Tire & Rubber Co.LLC	514.20	Aviation Program: Repair Materials/Supplies
1004723	01/18/2024	Dixon Graphics	2,244.17	Business-Computer Sci Tech: Instructional Supplies
1004724	01/18/2024	DLT Solutions, LLC	3,496.98	Computing Administration: Maintenance Services
1004725	01/18/2024	Mrs. Heather E. Doody-Jones	1,792.30	Perkins-Post Secondary: Travel In State
1004726	01/18/2024	Entec Services Inc	10,272.50	Maintenance: Maintenance Services
1004727	01/18/2024	Enterprise Rent-A-Car Midwest	822.50	Transportation: Rental-Equipment
1004728	01/18/2024	Entre Solution II	15,256.14	Academic Computing: Equipment-Office >2500
1004729	01/18/2024	Janann R. Feeney	674.40	Marketing: Consultants
1004730	01/18/2024	Flightstar	25,621.44	Aviation Program: Maintenance Services
1004731	01/18/2024	Global Philanthropy Partnershi	8,256.32	FCAE FY24: Instr Service Contracts
1004732	01/18/2024	Green View	463.60	Grounds: Maintenance Services
1004733	01/18/2024	Jonathan P. Hardy	180.00	Womens Basketball: Other Contractual Services
1004734	01/18/2024	Cody Hawkins	180.00	Womens Basketball: Other Contractual Services
1004735	01/18/2024	Healthstream Inc	2,456.00	Nursing: Instructional Supplies
1004736	01/18/2024	John Heiser	1,818.34	FCAE FY24: Travel In State
1004737	01/18/2024	Henderson Janitorial Llc	1,600.00	Aviation Program: Other Contractual Services
1004738	01/18/2024	Hendrick House	4,676.59	FY24 SWFT: WEI: Other Expenses
1004739	01/18/2024	Henneman Engineering Inc	4,487.21	Campus Door Lock Phase II PHS: Architectural Services
1004740	01/18/2024	HOH Water Technology, Inc	1,041.00	Maintenance: Maintenance Services
1004741	01/18/2024	Holt Supply Company	45.89	Maintenance: Maintenance/Custodial Supply
1004742	01/18/2024	Illini Media	1,250.00	Aviation Program: Advertising
1004743	01/18/2024	Illinois American Water	3,478.81	Utilities: Water, Sewage
1004744	01/18/2024	Ingram Book Company	395.70	Bookstore: Resale Textbooks
1004745	01/18/2024	International Assoc Chiefs of	190.00	Public Safety: Other Expenses
1004746	01/18/2024	Interstate Battery System	130.95	Grounds: Maintenance/Custodial Supply
1004747	01/18/2024	John Wiley & Sons Inc	4,328.42	Library: Other Contractual Services
1004748	01/18/2024	Mr. Argie E. Johnson	180.00	Womens Basketball: Other Contractual Services
1004749	01/18/2024	Johnstone Supply Peoria	568.00	Maintenance: Maintenance/Custodial Supply
1004750	01/18/2024	Lewis University	1,200.00	Golf: Other Contractual Services
1004751	01/18/2024	Lorenz Supply Co	1,172.00	Custodial: Maintenance/Custodial Supply
1004752	01/18/2024	Matthews Book Company	840.38	Bookstore: Resale Textbooks
1004753	01/18/2024	McCormick Distributing Inc	433.74	Child Development: Other Material and Supplies
1004754	01/18/2024	McGraw-Hill LLC	56,704.89	Bookstore: Resale Textbooks
1004755	01/18/2024	Menards	24.62	Student Organization: Maintenance Services
1004756	01/18/2024	Midwest Engineering and Testin	425.00	M Wing Boiler: Equipment-Service >2500
1004757	01/18/2024	Millikin University	800.00	Golf: Other Contractual Services
1004758	01/18/2024	MSC Industrial Supply	183.97	Computer Aided Drafting: Instructional Supplies
1004759	01/18/2024	Muncie Aviation Company	834.62	Aviation Program: Instructional Supplies
1004760	01/18/2024	Napa Auto Parts	15.43	Grounds: Maintenance/Custodial Supply
1004761	01/18/2024	Christopher Nestleroad	180.00	Mens Basketball: Other Contractual Services
1004762	01/18/2024	Don Newman, Jr.	1,000.00	FY24 SWFT: WEI: Other Expenses
1004763	01/18/2024	NILRC	973.35	Library: Other Contractual Services
1004764	01/18/2024	Norris Tire & Auto Center	483.70	Grounds: Maintenance Services
1004765	01/18/2024	Olivet Nazarene University	910.00	Golf: Other Contractual Services
1004766	01/18/2024	Parkland College	1,780.00	PATH Program: Other Expenses
1004767	01/18/2024	Della Perrone Photography	150.00	Marketing: Other Contractual Services
1004768	01/18/2024	Prairie Restorations	2,064.00	Grounds: Maintenance Services
1004769	01/18/2024	ProQuest LLC	11,074.00	Library: Audio/Visual Materials
1004770	01/18/2024	Rapsodo, Inc.	3,412.27	Golf: Other Material and Supplies
1004771	01/18/2024	Reserve Account	15,000.00	Central Receiving: Postage
1004772	01/18/2024	Simucase LLC	1,300.00	Occupation Therapy: Instructional Supplies
1004773	01/18/2024	Snap-On Tools	741.52	Diesel Power: Instructional Supplies
1004774	01/18/2024	University of Kansas	1,000.00	Hites Foundation Scholarship: Student Grants, Scholarships
1004775	01/18/2024	Surface 51	3,150.00	Aviation Program: Advertising
1004776	01/18/2024	Laura E. Sutter	532.80	Vet Tech: College Conf/Meeting Expense
1004777	01/18/2024	Taylor University	695.00	Golf: Other Contractual Services
1004778	01/18/2024	Terminix Services Inc	301.00	Maintenance: Maintenance Services

1004779	01/18/2024	Thryv, Inc	5,346.64	Aviation Program: Advertising
1004780	01/18/2024	Triple T Car Wash Lube & Detai	30.00	Public Safety: Vehicle Supplies
1004781	01/18/2024	TrophyTime Inc	1,292.50	Marketing: Printing
1004782	01/18/2024	Twin City Industrial Rubber Ho	44.69	Grounds: Maintenance/Custodial Supply
1004783	01/18/2024	United Parcel Service	36.91	Central Receiving: Postage
1004784	01/18/2024	United Parcel Service	1,211.03	Bookstore: Resale Textbooks
1004785	01/18/2024	UniversityTickets	2,360.00	College Theatre: Other Contractual Services
1004786	01/18/2024	UpKeep Maintenance Service Inc	3,040.00	Custodial: Other Contractual Services
1004787	01/18/2024	USI Insurance Services Nationa	11,650.00	Aviation Program: General Insurance
1004788	01/18/2024	VWR International LLC	1,109.42	Vet Tech: Instructional Supplies
1004789	01/18/2024	Jennifer Waters	577.29	FCAE FY24: Travel In State
1004790	01/18/2024	Sean West	180.00	Mens Basketball: Other Contractual Services
1004791	01/18/2024	Larry A. Woodard	500.00	FY24 SWFT: WEI: Other Expenses
1004792	01/18/2024	YBP Library Services	192.96	Library: Publications and Dues
1004793	01/18/2024	Yuja Inc	4,200.00	Perkins-Post Secondary: Computer Software
1004863	01/25/2024	Rock Gate Capital	23,850.00	Truck Driving: Instr Service Contracts
1004864	01/25/2024	Advance Auto Parts	624.60	Automotive: Instructional Supplies
1004866	01/25/2024	Amazon	822.46	Public Safety: Other Supplies
1004867	01/25/2024	Amazon	64.57	Library: Books/Binding Costs
1004868	01/25/2024	Ameren Illinois	7,553.08	Utilities: Electricity
1004869	01/25/2024	American Library Association	649.00	Library: Other Contractual Services
1004870	01/25/2024	ATP Group Inc	1,062.00	Bookstore: Resale Textbooks
1004871	01/25/2024	Art Coop Inc	325.31	Art and Design: Instructional Supplies
1004872	01/25/2024	Association of Surgical Techno	1,729.00	Surgical Technology: Instructional Supplies
1004873	01/25/2024	Blick Art Materials	230.51	Art and Design: Instructional Supplies
1004874	01/25/2024	Boeing Distribution Inc	498.30	Aviation Program: Repair Materials/Supplies
1004875	01/25/2024	Brick Wall	414.51	Art and Design: Instructional Supplies
1004876	01/25/2024	Carle	7.00	Professional Development: Instructional Supplies
1004877	01/25/2024	Carle Regional EMS	9,000.00	Emergency Medical: Instr Service Contracts
1004878	01/25/2024	CDW-Government	14,678.67	USDA NIFA VR: Instructional Supplies
1004879	01/25/2024	CenturyLink	374.18	Utilities: Telephone
1004880	01/25/2024	Champaign County Economic Deve	15,000.00	General Institutional: Publications and Dues
1004881	01/25/2024	Champaign Park District	1,500.00	Penny Severns Grant: Rental-Facilities
1004882	01/25/2024	Clark Dietz Engineering	17,064.66	PHS Reconstruct Access Areas: Architectural Services
1004883	01/25/2024	Competency-Based Education Net	32,115.00	Strengthening Com College FY24: Instr Service Contracts
1004884	01/25/2024	Davis Electric	3,413.00	Maintenance: Maintenance Services
1004885	01/25/2024	Elsevier Inc	3,316.48	Bookstore: Resale Textbooks
1004886	01/25/2024	F.A. Davis Company	6,584.36	Bookstore: Resale Textbooks
1004887	01/25/2024	GFL Environmental	481.78	Utilities: Refuse Disposal
1004888	01/25/2024	Greenhaven Publishing, LLC	156.60	Library: Publications and Dues
1004889	01/25/2024	Health First	410.82	Occupational Hlth: Other Supplies
1004890	01/25/2024	Hendrick House	6,460.90	VP Inst Advance: Other Expenses
1004891	01/25/2024	Holt Supply Company	426.96	Maintenance: Maintenance/Custodial Supply
1004892	01/25/2024	Illini FS	2,644.00	Grounds: Maintenance/Custodial Supply
1004893	01/25/2024	Illinois American Water	119.05	Community Ed Admin: Water, Sewage
1004894	01/25/2024	Isaksen Glerum Wachter LLC	7,477.07	Precision Ag - AGCO: Architectural Services
1004895	01/25/2024	Kirby Risk Electrical Supply	210.36	Maintenance: Maintenance/Custodial Supply
1004896	01/25/2024	Ms. Heidi K. Leuszler	313.09	Natural Sciences Adminstration: College Conf/Meeting Expense
1004897	01/25/2024	Matthews Book Company	2,797.65	Bookstore: Resale Textbooks
1004898	01/25/2024	MBS Textbook Exchange Inc	360.00	Bookstore: Resale Textbooks
1004899	01/25/2024	McCormick Distributing Inc	366.98	Child Development: Other Material and Supplies
1004900	01/25/2024	McCoy	47.64	Bookstore: Resale Textbooks
1004901	01/25/2024	McKenzie Wagner, Inc.	18,604.99	Marketing: Advertising
1004902	01/25/2024	Menards	349.35	Student Organization: Maintenance Services
1004903	01/25/2024	NACE	2,800.00	Career Employment Services: Travel-Out of State
1004904	01/25/2024	Napa Auto Parts	256.84	Automotive: Instructional Supplies
1004905	01/25/2024	New Readers Press		600.00 Adult Ed State Basic 3400: Instructional Supplies
1004906	01/25/2024	Niemann Foods	92.69	Phi Theta Kappa: College Conf/Meeting Expense
1004907	01/25/2024	Scrip-Safe Holdings LLC	3,475.00	Student Services Events: Other Expenses
1004908	01/25/2024	Sullivan-Parkhill	88.75	Automotive: Instructional Supplies
1004909	01/25/2024	Trenton J. Taber	81.25	FCAE FY24: Instr Service Contracts
1004910	01/25/2024	Taylor & Francis Group LLC	1,571.60	Bookstore: Resale Textbooks
1004911	01/25/2024	Terminix Services Inc	61.00	Maintenance: Maintenance Services
1004912	01/25/2024	United Parcel Service	860.51	Bookstore: Resale Textbooks
1004913	01/25/2024	Urbana & Champaign Sanitary Di	1,062.02	Utilities: Water, Sewage
1004914	01/25/2024	Wolters Kluwer	12,169.38	Bookstore: Resale Textbooks
1004915	01/25/2024	Xerox Corporation	2,288.35	Reprographics: Install Pay Lease/Pur Agree
E0051434	01/04/2024	Eunice R. Armstead	500.00	FY24 SWFT: WEI: Other Expenses
E0051435	01/04/2024	Mary A. Davis	1,000.00	FY24 SWFT: WEI: Other Expenses
E0051436	01/04/2024	Kayendra A. Dixon	500.00	FY24 SWFT: WEI: Other Expenses
E0051437	01/04/2024	Carmen M. Jackson	500.00	FY24 SWFT: WEI: Other Expenses
E0051438	01/04/2024	Ms. Amber E. Landis	64.54	Intl Student Svcs: Other Conf/Meeting Expenses

E0051439	01/04/2024	Ms. Michelle R. White	51.90	Admissions and Records: Travel In State
E0051440	01/04/2024	Mrs. Stacie J. Young	249.99	Academic Institutional: Staff Development-Faculty
E0051446	01/05/2024	Ms. Janice L. Grewatz	1,800.00	Academic Institutional: Staff Development-Faculty
E0051447	01/05/2024	Brandy E. Smith	1,800.00	Center for Excellence: Public Safety/Confidential
E0051448	01/05/2024	Ms. Robin E. Young	91.00	General: Other Payroll Deductions
E0051449	01/11/2024	Ean P. Auterson	300.00	FY24 SWFT: WEI: Other Expenses
E0051450	01/11/2024	Alexander J. Bishop	500.00	FY24 SWFT: WEI: Other Expenses
E0051451	01/11/2024	Travis J. Campbell	500.00	FY24 SWFT: WEI: Other Expenses
E0051452	01/11/2024	Mary A. Davis	300.00	FY24 SWFT: WEI: Other Expenses
E0051453	01/11/2024	Bertha R. Frazier	500.00	FY24 SWFT: WEI: Other Expenses
E0051454	01/11/2024	Hassan Hajjar	500.00	FY24 SWFT: WEI: Other Expenses
E0051455	01/11/2024	Ms. Veronica R. Hurt	500.00	PATH Program: Other Expenses
E0051456	01/11/2024	Eugene Ivery, III	1,000.00	FY24 SWFT: WEI: Other Expenses
E0051457	01/11/2024	Kylie M. Johnson	500.00	PATH Program: Other Expenses
E0051458	01/11/2024	Tomika T. Lowe	500.00	FY24 SWFT: WEI: Other Expenses
E0051459	01/11/2024	Ms. Ivey L. Spenard	212.22	CNA: Travel In State-Faculty
E0051460	01/11/2024	Esten W. Watson	1,000.00	FY24 SWFT: WEI: Other Expenses
E0051461	01/11/2024	Ashley M. Wells	300.00	FY24 SWFT: WEI: Other Expenses
E0051477	01/18/2024	Seth W. Bowers	330.00	IDOT HCCTP Grant: Other Expenses
E0051478	01/18/2024	Tyree A. Breeding	330.00	IDOT HCCTP Grant: Other Expenses
E0051479	01/18/2024	Lance Bufford	320.00	IDOT HCCTP Grant: Other Expenses
E0051480	01/18/2024	Channing J. Butler	330.00	IDOT HCCTP Grant: Other Expenses
E0051481	01/18/2024	Kenyatte M. Chambers	500.00	FY24 SWFT: WEI: Other Expenses
E0051482	01/18/2024	Chase W. Chenoweth	330.00	IDOT HCCTP Grant: Other Expenses
E0051483	01/18/2024	Misty E. Cook	1,000.00	FY24 SWFT: WEI: Other Expenses
E0051484	01/18/2024	Chelsea L. Cross	500.00	FY24 SWFT: WEI: Other Expenses
E0051485	01/18/2024	Alberto Cruz	190.00	IDOT HCCTP Grant: Other Expenses
E0051486	01/18/2024	Elizabeth J. Erickson	2,555.00	ECACE Grant: Other
E0051487	01/18/2024	Quantez R. Finch	330.00	IDOT HCCTP Grant: Other Expenses
E0051488	01/18/2024	Richard E. Goines	1,000.00	FY24 SWFT: WEI: Other Expenses
E0051489	01/18/2024	Ms. Monea Harris	592.61	ECACE Grant: Other
E0051490	01/18/2024	Tyler Hollenbeck	330.00	IDOT HCCTP Grant: Other Expenses
E0051491	01/18/2024	Antonial D. Lotts Jr, Jr.	330.00	IDOT HCCTP Grant: Other Expenses
E0051492	01/18/2024	Johnathan C. Maldonado	330.00	IDOT HCCTP Grant: Other Expenses
E0051493	01/18/2024	Ms. Kendra M. McClure	1,800.00	Academic Institutional: Staff Development-Faculty
E0051494	01/18/2024	Mr. Patrick S. McGinness	1,000.00	Center for Excellence: Staff Develop-Support Staff
E0051495	01/18/2024	Qiananna S. Pelmore	2,016.50	ECACE Grant: Other
E0051496	01/18/2024	Kathryn M. Rowe	500.00	FY24 SWFT: WEI: Other Expenses
E0051497	01/18/2024	Dylan D. Schweighart	330.00	IDOT HCCTP Grant: Other Expenses
E0051498	01/18/2024	Danny O. Scott	330.00	IDOT HCCTP Grant: Other Expenses
E0051499	01/18/2024	Truvonda Simmons	330.00	IDOT HCCTP Grant: Other Expenses
E0051500	01/18/2024	Anthony M. Smith	330.00	IDOT HCCTP Grant: Other Expenses
E0051501	01/18/2024	Aniyiah A. Taylor	1,460.00	ECACE Grant: Other
E0051502	01/18/2024	Nairobi J. Williams	500.00	FY24 SWFT: WEI: Other Expenses
E0051503	01/18/2024	Ms. Nikki J. Woods-Stahler	1,127.80	Math Adminsitration: College Conf/Meeting Expense
E0051592	01/25/2024	Seth W. Bowers	280.00	IDOT HCCTP Grant: Other Expenses
E0051593	01/25/2024	Tyree A. Breeding	280.00	IDOT HCCTP Grant: Other Expenses
E0051594	01/25/2024	Lance Bufford	280.00	IDOT HCCTP Grant: Other Expenses
E0051595	01/25/2024	Channing J. Butler	270.00	IDOT HCCTP Grant: Other Expenses
E0051596	01/25/2024	Chase W. Chenoweth	280.00	IDOT HCCTP Grant: Other Expenses
E0051597	01/25/2024	Alberto Cruz	270.00	IDOT HCCTP Grant: Other Expenses
E0051598	01/25/2024	Quantez R. Finch	280.00	IDOT HCCTP Grant: Other Expenses
E0051599	01/25/2024	Renaul M. Glover	300.00	FY24 SWFT: WEI: Other Expenses
E0051600	01/25/2024	Tyler Hollenbeck	240.00	IDOT HCCTP Grant: Other Expenses
E0051601	01/25/2024	Angela S. Jackson	300.00	FY24 SWFT: WEI: Other Expenses
E0051602	01/25/2024	Deniro L. Jones	300.00	FY24 SWFT: WEI: Other Expenses
E0051603	01/25/2024	Antonial D. Lotts Jr, Jr.	270.00	IDOT HCCTP Grant: Other Expenses
E0051604	01/25/2024	Valentine D. Machorro Barrios	500.00	FY24 SWFT: WEI: Other Expenses
E0051605	01/25/2024	Johnathan C. Maldonado	200.00	IDOT HCCTP Grant: Other Expenses
E0051606	01/25/2024	Lawante D. Montgomery	300.00	FY24 SWFT: WEI: Other Expenses
E0051607	01/25/2024	Cortenay R. Pulliam	500.00	FY24 SWFT: WEI: Other Expenses
E0051608	01/25/2024	Kathryn M. Rowe	1,000.00	FY24 SWFT: WEI: Other Expenses
E0051609	01/25/2024	Dylan D. Schweighart	280.00	IDOT HCCTP Grant: Other Expenses
E0051610	01/25/2024	Danny O. Scott	270.00	IDOT HCCTP Grant: Other Expenses
E0051611	01/25/2024	Truvonda Simmons	280.00	IDOT HCCTP Grant: Other Expenses
E0051612	01/25/2024	Anthony M. Smith	270.00	IDOT HCCTP Grant: Other Expenses
E0051613	01/25/2024	Nairobi J. Williams	1,000.00	FY24 SWFT: WEI: Other Expenses
Student Refunds			142,491.14	820.00
Totals Voucher Checks			<u>\$ 1,613,453.33</u>	<u>\$ 2,740.70</u>

Last Check Numbers Used: AP = 1004915 AP = E0051613 ST = 1004929 ST = E0051617

IX. BUSINESS & FINANCE—Item D

EXEMPT PURCHASE – ALEKS TESTING UNITS

The Parkland College Assessment Center uses the ALEKS PPL testing system to determine developmental and college-level placements based on the placement scores. ALEKS results also determine high school students' eligibility for dual credit courses.

McGraw-Hill Global Education Holdings LLC of Blacklick, OH is the sole developer, distributor, and owner of the ALEKS PPL and units used by Parkland College for math placement testing must be purchased directly from them. The unit price is the same for all public Illinois community colleges. The estimated annual usage is 4,000 units at \$15.00 per unit for a total cost of \$60,000.

This purchase relates to the following Strategic Goals:

**Goal A: Empower Our Students:** Parkland College will empower all students for success.

1. Develop clear evidence-based pathways for success so that students start right, maintain progress, and complete a credential in a timely manner.

Administration recommends purchasing the ALEKS PPL testing units from McGraw-Hill of Blacklick, OH for a total cost not to exceed \$60,000. These items are exempt from formal bid requirement per the Illinois Community College Act, Section 805/3-27.1 (1), contracts for goods or services which are economically procurable from only one source, such as for the purchase of magazines, books, periodicals, pamphlets, and reports, and for utility services such as water, light, heat, telephone, or telegraph. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY 2024 and FY 2025 operating budgets.

MOTION – Move to approve the purchase of ALEKS PPL testing units from McGraw-Hill Global Education Holdings LLC of Blacklick, OH, for a total cost not to exceed \$60,000.
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IX. BUSINESS & FINANCE—Item E

2024-2025 COURSE FEE SCHEDULE

A schedule of course fees for FY2025 has been developed by the Vice President for Academic Services in consultation with the division deans. These proposed fees are based on Policy 8.25 that states: “Course fees are charged to help defray the costs of supplies, equipment, maintenance, and unusual expenses. Individual course fees will be presented annually to the Board of Trustees for their approval.”

MOTION—Move to approve the 2024-202 Course Fee Schedule.

**Bold text indicates standard fee for prefix.**

**Yellow area denotes course fee change.**

**Green areas indicate new courses with fees requiring BOT approval.**

**Course Fees Fiscal Year 2025**

<b>DIVISION</b>	<b>PREFIX</b>		<b>FY2024</b>	<b>FY2025</b>
<b>Arts and Sciences</b>	<b>ANT</b>		<b>\$ 4.00</b>	<b>\$ 4.00</b>
	ANT	220	\$ 10.00	\$ 10.00
	<b>ART</b>		<b>\$ 10.00</b>	<b>\$ 10.00</b>
	ART	105	\$ 35.00	\$ 35.00
	ART	121	\$ 24.00	\$ 24.00
	ART	122	\$ 23.00	\$ 23.00
	ART	128	\$ 31.00	\$ 31.00
	ART	130	\$ 32.00	\$ 32.00
	ART	140	\$ 35.00	\$ 35.00
	ART	142	\$ 35.00	\$ 35.00
	ART	145	\$ 12.00	\$ 12.00
	ART	228	\$ 32.00	\$ 32.00
	ART	245	\$ 12.00	\$ 12.00
	<b>ASL</b>		<b>\$ 4.00</b>	<b>\$ 4.00</b>
	<b>AST</b>		<b>\$ 4.00</b>	<b>\$ 4.00</b>
	<b>BIO</b>		<b>\$ 10.00</b>	<b>\$ 10.00</b>
	<b>CCS</b>		<b>\$ 3.00</b>	<b>\$ 3.00</b>
	<b>CHE</b>		<b>\$ 5.00</b>	<b>\$ 5.00</b>
	CHE	203	\$ 6.00	\$ 6.00
	CHE	204	\$ 12.00	\$ 12.00
	CHE	205	\$ 14.00	\$ 14.00
	CHE	206	\$ 12.00	\$ 12.00
	<b>CJS</b>		<b>\$ 4.00</b>	<b>\$ 4.00</b>
	<b>CMS</b>		<b>\$ 35.00</b>	<b>\$ 35.00</b>
	CMS	444	\$ -	\$ -
	<b>COM</b>		<b>\$ 4.00</b>	<b>\$ 4.00</b>
	COM	105	\$ 16.00	\$ 16.00
	COM	106	\$ 16.00	\$ 16.00
	COM	141	\$ 16.00	\$ 16.00
	COM	142	\$ 16.00	\$ 16.00
	COM	144	\$ 16.00	\$ 16.00
	COM	145	\$ 16.00	\$ 16.00
	COM	181	\$ 6.00	\$ 6.00
	COM	293	\$ 11.00	\$ 11.00
	<b>ECE</b>		<b>\$ 4.00</b>	<b>\$ 4.00</b>
	<b>ECO</b>		<b>\$ 4.00</b>	<b>\$ 4.00</b>
	<b>EDU</b>		<b>\$ 4.00</b>	<b>\$ 4.00</b>
	EDU	101	\$ 52.00	\$ 52.00
	<b>ENG</b>		<b>\$ 4.00</b>	<b>\$ 4.00</b>
	ENG	98	\$ 3.00	\$ 3.00
ENG	99	\$ 3.00	\$ 3.00	

EDU 101 - a one time \$52.00 fee to cover background check cost, not per credit

Only for courses with AHUM department code

<b>ENS</b>		\$ 25.00	\$ 25.00
<b>ESC</b>		\$ 4.00	\$ 4.00
<b>ESL</b>		\$ 4.00	\$ 4.00
<b>FRE</b>		\$ 4.00	\$ 4.00
<b>GEO</b>		\$ 4.00	\$ 4.00
<b>GER</b>		\$ 4.00	\$ 4.00
<b>HIS</b>		\$ 4.00	\$ 4.00
<b>HUM</b>		\$ 4.00	\$ 4.00
<b>IND</b>		\$ 10.00	\$ 10.00
<b>ITA</b>		\$ 4.00	\$ 4.00
<b>JPN</b>		\$ 4.00	\$ 4.00
<b>KIN</b>		\$ 4.00	\$ 4.00
KIN	101	\$ 10.00	\$ 10.00
KIN	103	\$ 50.00	\$ 50.00
KIN	147	\$ 50.00	\$ 50.00
KIN	183	\$ 10.00	\$ 10.00
KIN	203	\$ 175.00	\$ 175.00
KIN	247	\$ 175.00	\$ 175.00
KIN	262	\$ 25.00	\$ 25.00
<b>KOR</b>			\$ 4.00
<b>LAS</b>		\$ 4.00	\$ 4.00
<b>LIT</b>		\$ 4.00	\$ 4.00
<b>MAT</b>		\$ 4.00	\$ 4.00
<b>MUS</b>		\$ 10.00	\$ 10.00
MUS	100	\$ 10.00	\$ 10.00
MUS	161	\$ 20.00	\$ 20.00
MUS	162	\$ 20.00	\$ 20.00
MUS	180	\$ 160.00	\$ 160.00
MUS	280	\$ 160.00	\$ 160.00
<b>PHI</b>		\$ 4.00	\$ 4.00
<b>PHY</b>		\$ 4.00	\$ 4.00
<b>POS</b>		\$ 4.00	\$ 4.00
<b>PSY</b>		\$ 4.00	\$ 4.00
<b>REL</b>		\$ 4.00	\$ 4.00
<b>SCI</b>		\$ 4.00	\$ 4.00
<b>SOC</b>		\$ 4.00	\$ 4.00
<b>SPA</b>		\$ 4.00	\$ 4.00
<b>THE</b>		\$ 4.00	\$ 4.00
THE	104	\$ 10.00	\$ 10.00
THE	105	\$ 13.00	\$ 13.00
THE	107	\$ 13.00	\$ 13.00
THE	109	\$ 13.00	\$ 13.00
THE	202	\$ 10.00	\$ 10.00
THE	205	\$ 13.00	\$ 13.00
<b>TRN</b>		\$ 3.00	\$ 3.00

DIVISION	PREFIX		FY2024	FY2025
Career and Technical Education	<b>ACC</b>		\$ 4.00	\$ 4.00
	<b>ACR</b>		\$ 40.00	\$ 40.00
	ACR	130	\$ 65.00	\$ 65.00
	ACR	133	\$ 65.00	\$ 65.00
	ACR	135	\$ 65.00	\$ 65.00
	ACR	137	\$ 65.00	\$ 65.00
	ACR	154	\$ 65.00	\$ 65.00
	ACR	273	\$ 65.00	\$ 65.00
	ACR	274	\$ 65.00	\$ 65.00
	<b>AFD</b>		\$ 21.00	\$ 15.00
	<b>AFM</b>		\$ 20.00	\$ 15.00
	AFM	256	\$ 26.00	\$ 26.00
	AFM	257	\$ 26.00	\$ 26.00
	AFM	258	\$ 26.00	\$ 26.00
	AFM	259	\$ 26.00	\$ 26.00
	AFM	270	\$ 26.00	\$ 26.00
	<b>AGB</b>		\$ 18.00	\$ 18.00
	<b>AGC</b>		\$ 50.00	\$ 50.00
	<b>BUS</b>		\$ 4.00	\$ 4.00
	<b>CAD</b>		\$ 13.00	\$ 13.00
	CAD	113	\$ 25.00	\$ 25.00
	CAD	119	\$ 25.00	\$ 25.00
	CAD	114	\$ 25.00	\$ 25.00
	<b>CCA</b>			\$4.00
	<b>CCP</b>		\$ 4.00	\$ 4.00
	<b>CIS</b>		\$ 5.00	\$ 4.00
	<b>CIT</b>		\$ 30.00	\$ 25.00
	CIT	114	\$ 45.00	\$ 45.00
	CIT	135	\$ 45.00	\$ 45.00
	CIT	215	\$ 45.00	\$ 45.00
	<b>CNH</b>		\$ 50.00	\$ 50.00
	<b>CSC</b>		\$ 5.00	\$ 4.00
	CSC	115	\$ 20.00	\$ 10.00
	CSC	116	\$ 20.00	\$ 10.00
	CSC	150	\$ 20.00	\$ 10.00
	CSC	151	\$ 30.00	\$ 15.00
	CSC	153	\$ 30.00	\$ 15.00
	CSC	159	\$ 25.00	\$ 20.00
	CSC	171	\$ 10.00	\$ 10.00
	CSC	175	\$ 5.00	\$ 4.00
	CSC	179	\$ 5.00	\$ 20.00
CSC	186	\$ 5.00	\$ 20.00	
CSC	187	\$ 5.00	\$ 20.00	
CSC	188	\$ 5.00	\$ 20.00	
CSC	189	\$ 5.00	\$ 20.00	
CSC	191	\$ 5.00	\$ 4.00	

CSC	231	\$ 10.00	\$ 4.00
CSC	233	\$ 5.00	\$ 4.00
CSC	236	\$ 5.00	\$ 4.00
CSC	271	\$ 10.00	\$ 4.00
CSC	294	\$ 5.00	\$ 4.00
<b>CTC</b>		<b>\$ 5.00</b>	<b>\$ 4.00</b>
CTC	130	\$ 5.00	\$ 4.00
CTC	135	\$ 5.00	\$ 4.00
CTC	137	\$ 24.00	\$ 24.00
CTC	138	\$ 24.00	\$ 24.00
CTC	151	\$ 24.00	\$ 24.00
CTC	152	\$ 24.00	\$ 24.00
CTC	153	\$ 24.00	\$ 24.00
CTC	171	\$ 5.00	\$ 4.00
CTC	172	\$ 5.00	\$ 4.00
CTC	173	\$ 5.00	\$ 4.00
CTC	174	\$ 5.00	\$ 4.00
CTC	175	\$ 5.00	\$ 4.00
CTC	176	\$ 5.00	\$ 4.00
CTC	177	\$ 5.00	\$ 4.00
CTC	178	\$ 5.00	\$ 4.00
CTC	179	\$ 5.00	\$ 4.00
CTC	272	\$ 5.00	\$ 4.00
<b>DPE</b>		<b>\$ 50.00</b>	<b>\$ 50.00</b>
<b>DRT</b>		<b>\$ 10.00</b>	<b>\$ 10.00</b>
<b>ECJ</b>			<b>\$4.00</b>
<b>ELT</b>		<b>\$ 20.00</b>	<b>\$ 24.00</b>
<b>ELX</b>		<b>\$ 20.00</b>	<b>\$ 24.00</b>
<b>EST</b>		<b>\$ 4.00</b>	<b>\$ 4.00</b>
<b>GIS</b>		<b>\$ 5.00</b>	<b>\$ 4.00</b>
GIS	115	\$ 15.00	\$ 15.00
<b>HRT</b>		<b>\$ 20.00</b>	<b>\$ 24.00</b>
<b>HVC</b>		<b>\$ 35.00</b>	<b>\$ 35.00</b>
<b>IRW</b>			<b>\$4.00</b>
<b>LBR</b>			<b>\$4.00</b>
<b>MFT</b>		<b>\$ 35.00</b>	<b>\$ 40.00</b>
<b>MFX</b>		<b>\$ 35.00</b>	<b>\$ 40.00</b>
<b>MGT</b>		<b>\$ 4.00</b>	<b>\$ 4.00</b>
<b>MKT</b>		<b>\$ 4.00</b>	<b>\$ 4.00</b>
<b>PFT</b>		<b>\$ 30.00</b>	<b>\$ 30.00</b>
<b>SRV</b>		<b>\$ 40.00</b>	<b>\$ 30.00</b>
<b>WLD</b>		<b>\$ 40.00</b>	<b>\$ 45.00</b>
<b>WLX</b>			<b>\$45.00</b>
<b>Institute of Aviation</b>			
ALV	101	\$ 2,340.00	\$ 2,430.00
ALV	101-D	\$ 3,740.00	\$ 3,890.00
ALV	110	\$ 360.00	\$ 370.00

ALV	120	\$ 3,120.00	\$ 3,240.00	
ALV	120-D	\$ 4,697.00	\$ 4,880.00	
ALV	129	\$ 2,600.00	\$ 2,700.00	
ALV	140	\$ 2,600.00	\$ 2,700.00	
ALV	200	\$ 3,190.00	\$ 3,320.00	
ALV	209	\$ 3,190.00	\$ 3,320.00	
ALV	220	\$ 1,450.00	\$ 1,510.00	
ALV	222	\$ 3,640.00	\$ 3,790.00	
ALV	280	\$ 8,100.00	\$ 8,420.00	
<b>AVI</b>		<b>\$ 4.00</b>	<b>\$ 4.00</b>	
AVI	101	\$ 2,520.00	\$ 2,620.00	
AVI	111	\$ 59.00	\$ 59.00	
AVI	112	\$ 33.00	\$ 33.00	
AVI	120	\$ 3,132.00	\$ 3,260.00	
AVI	129	\$ 2,844.00	\$ 2,960.00	
AVI	140	\$ 3,018.00	\$ 3,140.00	
AVI	200	\$ 3,994.00	\$ 4,150.00	
AVI	209	\$ 3,866.00	\$ 4,020.00	
AVI	220	\$ 1,755.00	\$ 1,830.00	
AVI	222	\$ 3,823.00	\$ 3,980.00	
AVI	280	\$ 8,850.00	\$ 9,200.00	
AVI	281	\$ 710.00	\$ 740.00	
<b>DIVISION</b>	<b>PREFIX</b>	<b>FY2024</b>	<b>FY2025</b>	
<b>Health Professions</b>	<b>ALH</b>	<b>\$3.00</b>	<b>\$3.00</b>	
	<b>ALR</b>	<b>\$3.00</b>	<b>\$3.00</b>	
	<b>DHG</b>	<b>\$13.00</b>	<b>\$13.00</b>	
	DHG	111	\$ 13.00	\$ 11.00
	DHG	113		\$ 100.00
	DHG	114	\$ 484.00	\$ 484.00
	DHG	115	\$ 72.00	\$ 150.00
	DHG	116	\$ 23.00	\$ 23.00
	DHG	211	\$ 48.00	\$ 48.00
	DHG	212	\$ 7.00	\$ 7.00
	DHG	215	\$ 40.00	\$ 38.00
	DHG	216		\$ 85.00
	DHG	217	\$ 36.00	\$ 32.00
	DHG	218	\$ 12.00	\$ 27.00
	DHG	219	\$ 12.00	\$ 13.00
	DHG	230	\$ 29.00	\$ 27.00
	<b>EMS</b>	<b>\$10.00</b>	<b>\$10.00</b>	
	EMS	110	\$ 60.00	\$ 65.00
	EMS	111	\$ 32.00	\$ 32.00
	EMS	113	\$ 23.00	\$ 23.00
	EMS	114	\$ 23.00	\$ 23.00
	EMS	115	\$ 28.00	\$ 28.00
	EMS	116	\$ 38.00	\$ 38.00
	EMS	117	\$ 60.00	\$ 60.00

EMS	138	\$ 17.00	\$ 17.00
<b>FST</b>		<b>\$ 4.00</b>	<b>\$ 4.00</b>
FST	111	\$ 10.00	\$ 10.00
FST	116	\$ 40.00	\$ 40.00
FST	132	\$ 33.00	\$ 33.00
FST	152	\$ 33.00	\$ 33.00
FST	210	\$ 33.00	\$ 33.00
<b>HCS</b>		<b>\$ 10.00</b>	<b>\$ 10.00</b>
HCS	153	\$ 82.00	\$ 90.00
HCS	173	\$ 30.00	\$ 35.00
<b>LPN</b>		<b>\$ 10.00</b>	<b>\$ 10.00</b>
LPN	114	\$ 69.00	\$ 69.00
LPN	117	\$ 52.00	\$ 52.00
LPN	118	\$ 40.00	\$ 40.00
LPN	131	\$ 54.00	\$ 54.00
LPN	132	\$ 113.00	\$ 110.00
LPN	135	\$ 25.00	\$ 25.00
<b>MAS</b>		<b>\$ 10.00</b>	\$ 10.00
MAS	116	\$ 35.00	\$ 45.00
MAS	135	\$ 40.00	\$ 50.00
MAS	156	\$ 48.00	\$ 58.00
MAS	158	\$ 58.00	\$ 68.00
MAS	170	\$ 7.00	\$ 17.00
<b>NAS</b>	<b>111</b>	<b>\$ 17.00</b>	<b>\$ 17.00</b>
<b>NUR</b>		<b>\$ 10.00</b>	<b>\$ 10.00</b>
NUR	110	\$ 63.00	\$ 78.00
NUR	113	\$ 74.00	\$ 74.00
NUR	114	\$ 43.00	\$ 51.00
NUR	117	\$ 50.00	\$ 50.00
NUR	118	\$ 36.00	\$ 44.00
NUR	151	\$ 29.00	\$ 29.00
NUR	210	\$ 61.00	\$ 101.00
NUR	215	\$ 50.00	\$ 50.00
NUR	218	\$ 21.00	\$ 37.00
NUR	236	\$ 30.00	\$ 30.00
NUR	238	\$ 30.00	\$ 30.00
NUR	255	\$ 43.00	\$ 50.00
NUR	257	\$ 38.00	\$ 38.00
NUR	258	\$ 49.00	\$ 56.00
<b>OTA</b>		<b>\$20.00</b>	<b>\$20.00</b>
OTA	111	\$ 77.00	\$ 77.00
OTA	112	\$ 43.00	\$ 41.00
OTA	114		\$ 11.00
OTA	115	\$ 26.00	\$ 28.00
OTA	212	\$ 60.00	\$ 43.00
OTA	213		\$ 6.00
OTA	216	\$ 86.00	\$ 85.00

<b>RTT</b>		<b>\$10.00</b>	<b>\$10.00</b>
RTT	130	\$ 162.00	\$ 160.00
RTT	133	\$ 20.00	\$ 10.00
RTT	134	\$ 31.00	\$ 31.00
RTT	137	\$ 67.00	\$ 67.00
RTT	212	\$ 20.00	\$ 5.00
RTT	213	\$ 10.00	\$ 6.00
RTT	215	\$ 38.00	\$ 33.00
RTT	217	\$ 180.00	\$ 180.00
<b>SPT</b>		<b>\$25.00</b>	<b>\$25.00</b>
<b>SUR</b>		<b>\$10.00</b>	<b>\$10.00</b>
SUR	116	\$ 140.00	\$ 140.00
SUR	170	\$ 17.00	\$ 17.00
SUR	231	\$ 330.00	\$ 330.00
SUR	232	\$ 108.00	\$ 108.00
SUR	274	\$ 31.00	\$ 31.00
SUR	275	\$ 10.00	\$ 10.00
<b>VTT</b>		<b>\$10.00</b>	<b>\$10.00</b>
VTT	110	\$ 50.00	\$ 70.00
VTT	111	\$ 28.00	\$ 37.00
VTT	112	\$ 40.00	\$ 39.00
VTT	113		\$ 10.00
VTT	114	\$ 55.00	\$ 33.00
VTT	115	\$ 55.00	\$ 33.00
VTT	116	\$ 35.00	\$ 25.00
VTT	117	\$ 50.00	\$ 55.00
VTT	118	\$ 40.00	\$ 13.00
VTT	119	\$ 42.00	\$ 22.00
VTT	150	\$ 35.00	\$ 13.00
VTT	210	\$ 40.00	\$ 41.00
VTT	211	\$ 50.00	\$ 38.00
VTT	212	\$ 70.00	\$ 65.00
VTT	213	\$ 40.00	\$ 20.00
VTT	214	\$ 35.00	\$ 28.00
VTT	215		\$ 10.00
VTT	216		\$ 10.00
<b>XCT</b>		<b>\$ 10.00</b>	<b>\$ 10.00</b>
XCT	215	\$ 20.00	\$ 20.00
<b>XMR</b>		<b>\$10.00</b>	<b>\$10.00</b>
<b>XRA</b>		<b>\$10.00</b>	<b>\$10.00</b>
XRA	110	\$ 54.00	\$ 102.00
XRA	111	\$ 50.00	\$ 50.00
XRA	114	\$ 18.00	\$ 18.00
XRA	131	\$ 21.00	\$ 21.00
XRA	231	\$ 52.00	\$ 52.00
<b>DIVISION</b>	<b>PREFIX</b>	<b>FY2024</b>	<b>FY2025</b>
Learning Commons	FYE	\$ 4.00	\$ 4.00

IX. BUSINESS & FINANCE—Item F

2024-2025 TUITION

After carefully reviewing the projected revenues and expenditures, Administration recommends no increase for base tuition next year. Tuition rates will remain the same for FY2025.

**FY2025 (effective summer term 2024) per credit hour tuition rates are as follows:**

	<b>On Campus Base Tuition</b>	<b>On Line Base Tuition</b>
In-District	\$ 154.75	\$ 154.75
In-District High Tier 2 Career Programs	\$ 234.00	\$ 234.00
Out-of-District	\$ 378.00	\$ 234.00
Out-of-District Tier 2 Career Programs	\$ 378.00	\$ 234.00
Out-of-State	\$ 529.00	\$ 291.00
Out-of-State Tier 2 Career Programs	\$ 529.00	\$ 291.00
International	\$ 529.00	\$ 291.00
International Tier 2 Career Programs	\$ 529.00	\$ 291.00
CNH, AGC & Ford Asset In-District	\$ 234.00	\$ 234.00
CNH, AGC & Ford Asset NOT In-District	\$ 234.00	\$ 234.00
Aviation In-District	\$ 234.00	\$ 234.00
Aviation Out-of-District	\$ 234.00	\$ 234.00
Aviation International	\$ 529.00	\$ 291.00

Tier 2 Career Programs include the following pre-fixes: DHG, LPN, NUR, OTA, RTT, SUR, VTT, and XRA

MOTION— Move to approve tuition effective Summer term 2024 as above.

X. ACADEMIC & STUDENT SERVICES—Item A\*

APPLICATION OF FUNDS FROM EXTERNAL SOURCES

Grant proposals as described in the accompanying summaries are presented for consideration prior to submission to the specific agencies.

CONSENT MOTION—Move to approve the filing of the following grant applications in accordance with the accompanying summaries which will be incorporated in the official minutes:

1. Illinois Community College Board (ICCB): CTE Virtual Reality Grant
2. Illinois Community College Board (ICCB): Access and Equity in Dual Credit Project Grant

**Request to Apply**

**Illinois Community College Board (ICCB): CTE Virtual Reality Grant**

Funding from this grant will allow Parkland to integrate virtual reality (VR) technology into its welding, automotive, and advanced manufacturing courses. This will allow students to practice complex skills in a safe, virtual environment and explore concepts interactively through 3D models. This initiative aims to accelerate skill development, improve student outcomes, and prepare them better for careers in these fields.

**Submitted to:** Illinois Community College Board (ICCB)

**Proposed by:** Career & Technical Education: Derrick Baker

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**Target Population:** CTE students in automotive, welding, and advanced manufacturing.

**Benefits to Population:** VR hardware & software will enhance student learning in CTE areas.

**Project Lead:** Parkland College

**Other Partners:** N/A

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**Proposed Dates: 1/1/2024 to 12/31/2024**

	First Year	All Years		First Year	All Years
<b>All Partners Grant Request:</b>	N/A	N/A	<b>Parkland's Cash Match:</b>	N/A	N/A
<b>Parkland's Grant Request:</b>	\$99,985	N/A	<b>Parkland's In-kind Match:</b>	N/A	N/A

**Use of grant funds:**

Equipment: welding VR simulator station (1), VR learning stations for automotive and advanced manufacturing (7); VR software licenses.

**Request to Apply**

**Illinois Community College Board (ICCB): Access and Equity in Dual Credit Project Grant**

Parkland’s goals for this project are to 1) increase dual credit equity and enrollment among underrepresented groups, 2) build high school-to-college pathways, 3) increase the number of high school faculty credentialed to teach dual credit and 4) increase students’ awareness of careers and dual credit opportunities. Funds will allow Parkland to work with high school partners to create templates for the career and transfer dual credit pathways; address scheduling and support services needed for diverse student populations; use successful models to build wider access to dual credit programs; and leverage our existing Summer Start program to support these populations in accessing post-secondary education.

**Submitted to:** Illinois Community College Board (ICCB)

**Proposed by:** Administration: Nancy Sutton

**Target Population:** Middle and high school Black and Hispanic students, low-income students, and rural students.

**Benefits to Population:** Provides career exploration and clear pathways for students to pursue early college coursework.

**Project Lead:** Parkland College

**Other Partners:** N/A

**Proposed Dates: 3/1/2024 to 6/30/2025**

	First Year	All Years		First Year	All Years
<b>All Partners Grant Request:</b>	N/A	N/A	<b>Parkland’s Cash Match:</b>	N/A	N/A
<b>Parkland’s Grant Request:</b>	\$149,234	N/A	<b>Parkland’s In-kind Match:</b>	N/A	N/A

**Use of grant funds:**

Faculty release time and benefits; supplies for career exploration events; professional development costs for high school teachers; Summer Start student stipends; bus passes for students; and printed informational materials.

X. ACADEMIC & STUDENT SERVICES—Item B\*

ACCEPTANCE OF FUNDS FROM EXTERNAL SOURCES

Attached is a summary of funds awarded to the College from the following external sources:

1. Illinois Community College Board (ICCB): FY24 Rev Up EV Community College Initiative (Electric Vehicle Technology Grant)
2. Illinois Community College Board (ICCB): FY24 Digital Instruction for Adult Learners

CONSENT MOTION— Move to approve the awarding of funds from external sources as stated above and in the attached summary.

**FUNDS RECEIVED**

<b>Title</b>	<b>Received From</b>	<b>Start Date</b>	<b>End Date</b>	<b>Years</b>	<b>Total Amount</b>	<b>Parkland Amount</b>
FY24 Rev Up EV Community College Initiative (Electric Vehicle Technology Grant)	Illinois Community College Board (ICCB)	01/15/24	06/30/25	1.5	\$305,086	\$305,086
FY24 Digital Instruction for Adult Learners	Illinois Community College Board (ICCB)	01/01/24	12/31/24	1	\$75,000	\$75,000
					<b>Total:</b>	<b>\$380,086</b>

X. ACADEMIC & STUDENT SERVICES—Item C\*

POLICY MANUAL UPDATES

The Parkland College Association (PCA) and Administration have completed the latest review of the Policy and Procedures Manual. The recommended changes are presented for approval.

**5.01.02 Course Syllabus**

**5.10 Final Examination Requirement and Conflict Resolution**

**8.10.02 Athletics**

**8.20 Student Activity Fund**

MOTION – Move to approve the changes to the following policies and procedures as indicated above and in the attached document:

- 5.01.02 Course Syllabus
- 5.10 Final Examination Requirement and Conflict Resolution
- 8.10.02 Athletics
- 8.20 Student Activity Fund

## Policy and Procedure Proposal

### A. Sponsor Information

1. Sponsor Name: Nancy Sutton, Vice President for Academic Services
2. Date: April 1, 2023
3. Email: nsutton@parkland.edu
4. Office phone: (217) 353-2113

### B. Policy Information

1. Policy title: Course Syllabus

*This is a change to existing policy/procedure.*

- The policy number: 5.01.02
- A concise explanation/rationale for the changes:

Changes in accreditation expectations and ICCB requirements identified a need for consistency, standardization, and documentation in course syllabi. In 2019, a faculty committee selected a template for a standard syllabus and a several year process followed to develop the template, integrate it with existing databases and software platforms, and train faculty on the use of the template. The use of the template requires amending the policy to support the use of an electronic syllabus (where a paper one was previously possible) and to clarify administrative responsibility for maintaining the template, keeping it current with state and federal requirements, as well as to clarify faculty responsibility in using the template.

### 5.01.02 Course Syllabus

During the first week of class, instructors will provide students with a course syllabus (~~printed or electronic~~), using the College's syllabus system.

#### Procedure

The syllabus will contain ~~the following~~ information required by state, federal, and accrediting bodies; as well as information included in the College's syllabus system intended to increase opportunities for student success. ~~The office of the Vice President for Academic Services will ensure that general college information in the syllabus system is updated on a semester basis and that the system template is in compliance with state, federal, and accrediting agencies. Faculty will be responsible for updating specific section information identified in the system template each semester. Information faculty are responsible for providing includes, but may not be limited to:~~

1. Faculty member's name, office location, office hours, Parkland email address, and office telephone number.
- ~~2. Course description.~~
- ~~3. Required text and materials.~~
- ~~4. Highlights of course-specific and General Education learning outcomes (from the Course Information Form).~~
- ~~5. 2. Grading, attendance, and make-up policies.~~
- ~~6. Consequences for academic dishonesty.~~
- ~~7. 3. Approximate amount of time to be spent on each topic, both in-class and outside of class. (course schedule).~~
4. A course schedule, at least weekly, indicating topics or activities to be covered.
- ~~8. Location of the Parkland College general syllabus.~~
- ~~9. Legally required statements as provided by the Vice President for Academic Services~~

~~When applicable, the syllabus will also include or link to:~~

- ~~1. Course prerequisite(s).~~
- ~~2-5. Optional books or additional required materials and the costs.~~
- ~~3-6. Laboratory information.~~
4. 7. Required writing and/or projects.
- ~~5-8. Quiz/examination information and schedule.~~
- ~~6. 9. Any other requirements, rules, or expectations online and in-class, e.g., penalties for late work, term paper requirements, student-teacher conferences, or classroom behavior expectations, ~~etc.~~~~
- ~~7. Program outcomes connected to the course.~~

~~Instructors are also encouraged to include or link to:~~

- ~~4-10. Expectations related to communication response time and feedback on course work.~~
- ~~2. Additional costs.~~

## POLICY 5.10 FINAL EXAMINATION REQUIREMENT AND CONFLICT RESOLUTION

Students are required to take their final examinations at the times and places scheduled. Conflicts may be resolved by arrangement with the faculty member. **Students having** three examinations scheduled for the same day **will be considered as having** a conflict. Alterations of officially scheduled times for examinations are likely to create inconvenience and hardship for students, and ill will toward the College; therefore, it is important that faculty adhere to the final examination schedule, and that no final examination be required of students except during examination week. ~~It is also recognized by the~~ The College **also recognizes** that a final examination is an important part of the instructional process; therefore, in most instances, faculty are expected to provide students with some form of final examination.

Approved: January 20, 1993

### Procedure

A final examination should be expected in each credit course at Parkland College. Final examinations for all ~~full-term courses~~ **credit courses with a scheduled end date on the last day of the semester** are to be given during final exam week according to the official published schedule. Such final examinations are not to be given early during regular class periods. In courses where a final examination is not appropriate as determined by the department, an educational alternative scheduled during the week of final examinations is expected. Any requests from faculty to alter scheduled final examination times or dates must be reviewed and approved by the ~~Department Chair~~ and the ~~Vice President for Academic Services~~ division dean. Final examinations for all credit courses ~~less than a full-term in length~~ **with a scheduled end date that is earlier than the last day of the semester** will be administered at the last scheduled class meeting.

### 8.10.02 Athletics

The Athletic Department has a total of ~~86~~ **93** full semester tuition and fees waivers (**excluding Aviation flight fees**) available each year to allocate among the sports as regulated by the National Junior College Athletic Association as follows:

<u>Men's Program</u>	<u>Women's Program</u>
Baseball..... <del>45</del> <b>16</b>	Softball..... <del>40</del> <b>11</b>
Basketball..... <del>40</del> <b>11</b>	Basketball..... <del>40</del> <b>11</b>
Golf..... <del>5</del> <b>6</b>	Volleyball..... <del>40</del> <b>11</b>
Soccer..... <del>9</del> <b>10</b>	Soccer..... <del>9</del> <b>10</b>
	<b>Cross Country/Half Marathon..... 7</b>
Total ..... <del>39</del> <b>43</b>	Total..... <del>39</del> <b>50</b>

### Procedures

These waivers will be awarded under the following guidelines:

1. Individual awards will be recommended by the coach and approved by the Athletic Director and the College President.
2. The terms of the offered award will be specifically designated in written contract form (NJCAA Letter of Intent) to be signed by the student, parent (if the student is under 18), coach and the appropriate College official.
3. If all the allocated full tuition and fee waivers are not used by a given sport, the Athletic Director may use his/her discretion in awarding the unused waiver to other sports for that current year. Candidates for the waiver must be eligible for regular College admission (following national eligibility rules) as a high school graduate or GED recipient. The tuition award is renewable each semester for a maximum of six full-time semesters, or until the student has completed his/her sophomore year of eligibility.
4. To continue in eligibility for renewal, the student must have passed a minimum of 12 hours of College course work during the previous full-time semester with a minimum "C" average. In addition, the student must be making reasonable progress toward a declared educational objective. Summer school hours may be used to make up deficiencies in spring credit hours and grade point average in order for the tuition waiver to be granted in the upcoming semester. Athletes who are not meeting academic progress will meet with the Athletic Director to determine continuation of the tuition waiver for the following semester.
5. Students wanting to attend summer school and receive their award must follow the guidelines for eligibility renewal.
6. The student ~~will~~ **may** lose the eligibility for renewal if he or she is in violation of the Student Conduct Code.
- ~~7. The College will not submit a request for chargeback for any out-of-district student enrolled with an approved scholarship.~~
7. Full tuition and fee waivers can be issued to in-district, out-of-district, and out-of-state to include international residents.
8. All in-state athletes will be required to submit the "Free Application for Federal Student Aid" (FAFSA). The College will not waive tuition and fees if the student athlete qualifies for funding under the Illinois Student Assistance Commission Monetary Award Program (MAP).

### Athletics Out-of-District Tuition Waivers

In addition to the ~~86~~ **93** full tuition and fee waivers (**excluding Aviation flight fees**), the athletic department may award out-of-district tuition and fee waivers. Full tuition and fee waivers and out-of-

## POLICY 8.20 STUDENT ACTIVITY FUND

The Student Activity Fund was established by the Board of Trustees to assist students in developing a student activity program within the resolution adopted by the Board for "Establishment of Student Organizations at Parkland College." The Board believes that a student activity program is helpful in providing maximum learning experiences for students in conjunction with the traditional academic classroom setting.

As a general policy, the College provides salaries for coaches, faculty and staff advisors, clerical staff, and administrators for the student activity program. **Student Activity funds may be used for additional staff salaries to administer the Student Activity Program.**

In an effort to formulating a total comprehensive student activity program, the Student Activity Fund encompasses areas of concern for the total is utilized by the College community and to establishes a balanced series of programs and activities for the students. The Student Activity Fund budget is subject to approval by the Board of Trustees. The Fund is to be budgeted annually by the Director of Student Life, allocated for the operation of the following areas:

<b>Intramurals, Individual and Team Activities</b> .....	25-35	<b>35-50%</b>
<b>Prospectus and Student Media Student Publications</b> .....	13-15	<b>4-8%</b>
<b>Student Campus Organizations</b> .....	8	<b>10-15%</b>
<del>Intramurals</del> .....	5-10%	
<del>Commencement and End-Of-Year Programming Convocations and Student Services</del> ....	18-25	<b>1-2%</b>
<b>Student Government and Leadership Academy</b> .....	6-10	<b>8-12%</b>
<b>Student Academic and Co-Curricular Supports</b> .....		<b>10-15%</b>
<b>Student Transportation</b> .....		<b>15-20%</b>
<b>Loanable Equipment</b> .....		<b>0-5%</b>
<del>Campus Bonds and Other</del> .....	5-10	<b>0-5%</b>

**Student and team activity** Interscholastic funds are expended for continuance of individual and team activities including transportation, room and board, and participation of students in national competition. ~~Drama and debate are financed by the Student Activity Fund, excluding capital equipment for the programs.~~ These funds also finance a balanced series of student programming, activities, events, and functions.

**Prospectus and Student Media activities** ~~Student Publications is~~ are totally financed, including payments for services to the student staff members of the yearbook and newspaper via the Student Activity Fund.

**Student Campus organizations activities** include the operation of the interorganizational council and the allocation of funds to chartered and recognized campus organizations for program planning and organizational campus-wide activities.

~~Intramurals is totally financed through the Student Activity Fund.~~

**Commencement and End-Of-The-Year Programming** Convocations and Student Services are partially financed by the Student Activity Fund., and a balanced series of social functions is provided as well as appropriate social activities and events.

**Student Government and Leadership Academy** expenditures are financed through the Student Activities Fund, including the equipment and supplies necessary for a student activity program, travel and conference expenses for student-related meetings, salaries for the Executive Board of Student Government, office operational expenses, district-wide service, and community projects directed by presently enrolled students, and other related ~~Student Senate~~ **Government and Leadership Academy** expenses.

**Student Academic and Co-Curricular Supports** include partial funding for peer-academic tutoring; licensing services for music used in the arts programs and the radio and the TV stations; CTE competition teams; and co-curricular student activities within the academic units.

**Student transportation funds** are used to purchase, maintain, and support the use of the college busses vehicles utilized for student transportation.

**Loanable equipment funds** are used to purchase and maintain items such as food service items, tablecloths, decorations, etc. utilized in part for student events and activities.

Unexpended monies of the Student Activity Fund may be set aside each year for "bonds," and held in reserve to be used for capital outlay items and/or services which enhance the Student Activity Program on the College campus. Such

## XI. CLOSED SESSION

The Board may meet in Closed Session and then return to Open Meeting.

MOTION—Move to go into Closed Session for the purpose of discussing the following topics:

1. Appointment, employment, compensation, resignation, or performance of specific employees.
2. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

## XIII. CLOSED SESSION AUDIO APPROVAL

The Board may make a motion to approve the audio recording made of the Executive Session.

MOTION—Move to approve the audio recording made of the Executive Session of February 21, 2024 and that the secretary of the Board make provisions for its safe keeping and that it be made available only upon the proper order of the court and a finding by a judge that such audio tape should be released, and that such audio recording will be destroyed 18 months after the date of the meeting if the Board has adopted written minutes of the Executive Session in question.

XIV. ADMINISTRATIVE SERVICES—Item A

PERSONNEL REPORT

The Personnel Report for February 2024 is attached and presented for approval.

MOTION—Move to approve the Personnel Report for February 2024, in accordance with the documents that will be incorporated in the official minutes.

XV. TRUSTEE REPORTS

The Chair will open the floor for Board comments.

INFORMATION

## XVI. ADJOURNMENT

A motion and second will be made for adjournment of the February 21, 2024, Board of Trustees meeting.

# **PARKLAND COLLEGE**

## **STATEMENT OF CORE VALUES**

As an institution of learning, Parkland College cultivates inquiry, practical application of knowledge, and broad enrichment across our community. The following values are important to the fulfillment of Parkland College's mission to provide programs and services of high quality to our students and community.

### **Honesty and Integrity**

In our daily operations, our classrooms, and all of our interactions, it is essential that we communicate openly, truthfully, and without hypocrisy.

### **Fairness and Just Treatment**

We advocate and strive for respect, equity, and justice in all of our operations and proceedings.

### **Responsibility**

We believe that employees and students are personally and mutually accountable for their actions as they carry out their duties. We understand the need to balance the pursuit of our own well being with concern for others. Likewise, we understand the importance of balancing personal accountability with graciousness in the acceptance of help from others.

### **Multiculturalism**

We celebrate the diversity in both our community and our world. Our goal is to recognize, promote, utilize, and educate one another regarding the unique qualities and shared humanity of all people and cultures.

### **Education**

We provide a forum for innovation, critical thinking, open inquiry, and lifelong learning opportunities.

### **Public Trust**

In our efforts to serve the community, we honor the trust placed in us by our citizenry. We also rely on our community to guide and advise us as we continue to serve its needs.