

**MINUTES OF REGULAR MEETING OF THE
BOARD OF TRUSTEES
OF COMMUNITY COLLEGE DISTRICT #505
(Parkland College)**

**Counties of Champaign, Coles, Dewitt, Douglas, Edgar,
Ford, Iroquois, Livingston, McLean, Moultrie, Piatt, Vermilion, and State of Illinois**

ROLL CALL

The meeting was called to order by James Voyles, Chairman, at 7:00 p.m. The meeting was held electronically via Teams and in Room U325, 2400 W. Bradley, Champaign, Illinois. At the direction of Chair Voyles, Krystal S. Garrett, Assistant to the President/Board of Trustees, called the roll of members of the Board. The following trustees were present: James Ayers, Maureen Banks, Jarrett Clem, Carolyn Ragsdale, Dana Trimble, Lauren Mobo (Student Trustee), and James Voyles. Also present were President Pamela Lau, representatives of the administration, faculty, staff, and public. Trustee Green was absent.

It was moved by Dr. Banks and seconded by Mr. Clem to allow Trustee Trimble to attend the meeting electronically via Teams due to family illness.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Ragsdale, Mobo (Advisory Vote), Voyles; NAYS—None; ABSENT—Green; ABSTAIN—Trimble.

CONSENT AGENDA MOTION

Chair Voyles asked if Trustees had any questions regarding items included on the Consent Agenda.

It was moved by Ms. Ragsdale and seconded by Dr. Banks to approve the consent agenda that includes all items on the agenda that are preceded by an asterisk.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Ragsdale, Trimble, Mobo (Advisory Vote), Voyles; NAYS—None; ABSENT—Green.

Agenda items designated by an asterisk (*) are considered by administration to be routine items. Trustees are asked to review the agenda, and any Trustee can remove an item from the consent agenda motion for discussion prior to action being taken.

The consent agenda adopted included approval of the following items:

- Approved the Minutes from the Organizational, Regular, and Closed Session Meetings held on April 26, 2023.
- Approved the voucher checks listing thru April 30, 2023, including Board travel, totaling \$2,454,126.35.

- Approved the awarding of funds from the following external sources:
 1. University of Illinois at Urbana-Champaign (UIUC): Center for Global Studies: International Studies Research Lab Fellowship

- Approved the filing of the following grant applications:
 1. U.S. Department of State—Bureau of Educational and Cultural Affairs (ECA): 2023 IDEAS Grant (Phase Two)
 2. Illinois Community College Board (ICCB): Trades School Program Grant
 3. National Science Foundation (NSF): Future of Semiconductors (FuSe)
 4. National Science Foundation (NSF): Research Experiences for Undergraduates (REU) Supplemental

- Approved the changes to the following policy:
 - Policy 3.40 Information Security Policies and Standards

PUBLIC COMMENTS

The Chair opened the floor for public comments.

There were no public comments.

REPORT FROM THE PRESIDENT OF PCA

Kevin Hastings, President of PCA, stated that there was no report.

PRESIDENT'S REPORT

Dr. Pamela Lau reported on the following:

1. Commencement

The college held its celebration of graduation activities on May 11 – Honors Convocation, Commencement Board Dinner, and the Commencement Ceremony. Dr. Lau thanked the Board for their strong support of these events. She also thanked the special guests who added to the ceremony and celebrations – commencement speaker Treasurer Frerichs, distinguished alum Dr. Julia Hart, and honorary degree recipient, United Way Executive Director Sue Grey.

Thanked Dr. Mike Trame and the Student Services team. They worked tirelessly to coordinate the well-planned convocation and commencement ceremonies. She noted that Dr. Trame has nurtured a wonderful spirit of student-focused service.

Updated on three other ceremonies that took place earlier that same day:

- Dental Hygiene and Veterinary Technology - Dr. Lau noted that 2/3 of the VT graduates have gotten jobs; and 100% of the DHG graduates passed their boards!

- Ford ASSET graduation lunch – Dr. Lau noted that the families and sponsoring dealers of the graduating students joined in the celebration, and that the dealers spoke extremely highly of the effectiveness of this apprenticeship program. Parkland College has offered the Ford ASSET program since 1994, and that we expect 35 students for the incoming Fall 2023 cohort.

2. Parkland Science Scholars

Introduced Dr. C. Britt Carlson and the Parkland Science Scholars. Student Trustee Lauren Mobo is one of these Parkland Science Scholars.

Dr. Carlson thanked the Board and explained the program, which is funded through the National Science Foundation. A handout was provided. Benefits to the students include a financial scholarship, connections with faculty and peer mentors, research opportunities, and volunteer opportunities. Dr. Carlson congratulated the students for their successes and thanked everyone for their support of the program. Dr. Lau added that we are privileged to have dedicated faculty and staff to seek these grants to ensure they grow as students.

3. Dr. Trame updated that Parkland's Golf and Softball teams have qualified for their national tournaments, and Baseball is playing in the regional tournament.
4. Reviewed the upcoming meetings listed in the Board book.

PARKLAND COLLEGE STRATEGIC PLAN FOR EXCELLENCE 2024 – 2028

The current college Strategic Plan for Excellence was written in 2017 with a vision for FY2024. A new college Strategic Plan for Excellence articulates a fresh aspirational vision for where the college will be in FY2028 guided by its core values and anchored in its mission of engaging the community in learning.

The new strategic plan comprises five strategic goals.

- Goal A: Empower the Student
- Goal B: Enhance Teaching and Learning
- Goal C: Enrich the Community
- Goal D: Invest in our Employees
- Goal E: Sustain Our Future

Five core components draw out the multiple dimensions of each strategic goal.

The proposed Strategic Plan was put together by the executive leadership team together with the PCA College Planning Committee in January 2023. Dr. Lau and the vice presidents brought this proposal to the college community through six weeks of collegewide discussion meetings. It was presented to the PCA at its April meeting.

Administration presented the proposed Strategic Plan for board approval. A handout was provided.

It was moved by Dr. Banks and seconded by Mr. Clem to approve the 2024-2028 Parkland College Strategic Plan for Excellence.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Ragsdale, Trimble, Mobo (Advisory Vote), Voyles; NAYS—None; ABSENT—Green.

FOUNDATION UPDATE

Tracy Wahlfeldt, Executive Director of the Parkland Foundation provided an update on the 3rd Quarter, FY23 achievements of the Foundation. A handout was provided.

LEGISLATIVE UPDATE

Stephanie Stuart, Vice President for Communications and External Affairs, provided a legislative update. A handout was provided.

Trustees discussed items on the legislative report, and Mr. Randles explained how capital projects may get funded and what the Board options are for designating funding for these projects.

FREEDOM OF INFORMATION ACT (FOIA) REQUESTS

Stephanie Stuart reviewed the requests made under the FOIA during the month and the disposition of the requests.

Requestor

Steven Schupbach

Information Requested

Payment Transaction Data

FINANCIAL STATEMENTS

Chris Randles reported that the financial statements for April reflect the results of operations of the College for the first ten months of fiscal year 2023. The revised budget estimates indicate that expenses will exceed revenues by \$972,567 in the general operating funds.

- The key factors for the College's operating results in FY2023 will be tuition & fees revenue (enrollment), CPPRT revenues, and self-funded health claims.
- The current analytics project a \$1.5M surplus, predominantly due to the increase in enrollment.
- The College has received its first ten FY2023 ICCB Base Operating and Equalization Grant payments.

- The final FY2023 budget projected a \$260,799 surplus.
- The FY2023 audited beginning operating fund balance is \$37.2M. This amount is 66% of current budgeted operating expenditures.
- The FY2023 College tentative budget was lodged in July.
- The FY2023 College final budget was approved in September.
- The FY2022 College audit was approved in October.
- The TY2022 College tax levy was approved in November and has been delivered to all the county clerks.
- The FY2023 budget workshop was presented in February.

BOARD APPROVAL - SURGICAL TECHNOLOGY AUDIO VISUAL UPGRADE

The Surgical Technology program is preparing to relocate to the B Wing of the Main Campus. This space will be remodeled and upgraded to have a larger classroom for 24 students, a new, upgraded scrub room, and a larger operating room laboratory space, along with adjacent office space for the faculty. The remodel of the space in the B Wing was approved by the Board of Trustees in April 2023.

As part of the move, the current portable video recording system used for assessments will need to be replaced. The Surgical Technology Program plans to purchase software, equipment, and services from Intelligent Video Solutions. The new AV and software system, designed specifically for simulation would provide high quality audio and visual functions and improve the learning experience for Parkland students.

Faculty assess students' skills by video recording practice sessions in the lab. Students can review the recordings and make improvements based on observed performance. Additionally, all competency skills exams are recorded to document that students passed.

The new Surgical Technology audio-visual system will need to tie into the server and VALT software already in use in the Huff-McGrain Simulation Lab. The server and software were purchased from Intelligent Video Solutions after a bid was issued for the Nursing Simulation Rooms. The Board of Trustees approved two additional simulation rooms from Intelligent Video Solutions in April 2021. Intelligent Video Solutions is the sole provider of VALT Solution.

This project relates to the following strategic goal:

Goal E: Responsibility: Parkland College will strive for sustainable fiscal and

financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

E3: Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

Administration recommended the purchase of software, equipment, and associated services for the Surgical Technology laboratory and mock operating room from Intelligent Video Solutions of Sussex, WI for a total cost of \$38,613.50. This item is exempt from formal bid requirements per the Illinois Public Community College Act section (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services. Board authorization is requested since the cost exceeds \$20,000.00. Funds are available from the FY2023 and FY2024 operating budget and Congressionally Directed Spending Request (Rep. Davis): FY2023 Community Project Funding Application—Health Professions Improvement.

It was moved by Dr. Banks and seconded by Ms. Ragsdale to approve the purchase of equipment, software, and associated services for the Surgical Technology laboratory and mock operating room from Intelligent Video Solutions OF Sussex, WI for a total cost of \$38,613.50.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Ragsdale, Trimble, Mobo (Advisory Vote), Voyles; NAYS—None; ABSENT—Green.

EXEMPT PURCHASE – 160 DRIVING ACADEMY VENDOR AMENDMENT

Parkland College Community Education is experiencing an increase in registrations for the Truck Driver Training Program. Parkland partners with 160 Driving Academy to provide the personnel and equipment as well as the recruitment, instruction, marketing, and job placement services for this program.

The Board previously approved spending up to \$1,100,000 with 160 Driving Academy for FY 2023 at the June 2022 Board of Trustees meeting. Community Education requests increasing the approved spending amount by \$150,000 (\$1,250,000 total) to accommodate the increase in registration for the remainder of FY 2023.

This purchase relates to the following strategic goal:

Goal D: Engagement: Parkland College will engage the district's institutions and communities to develop citizens who build and sustain economic, social, and cultural assets through work, service, and engagement.

D1: Expand Parkland College's role in economic and workforce development by developing local, regional, and global partnerships with business and industry, government

agencies, health providers, and the agricultural community, and by providing and coordinating the majority of training in District 505.

D3: Provide credit and noncredit lifelong learning and other educational opportunities to members of the District 505 community. Develop programs that make various cultural programs accessible and build relationships with K-12 to develop future student population.

Administration recommended increasing the truck driver training services from Rock Gate Capital, DBA 160 Driving Academy, of Evanston, IL, by \$150,000. Items are exempt from formal bid requirements per the Illinois Public Community College Purchasing Act section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part. Board authorization is requested since the cost exceeds \$20,000. Funds are available from FY 2023 Community Education budget for this purchase.

It was moved by Ms. Ragsdale and seconded by Mr. Ayers to approve the increase in services from Rock Gate Capital, DBA 160 Driving Academy, of Evanston, IL, for a total cost of \$150,000.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Ragsdale, Trimble, Mobo (Advisory Vote), Voyles; NAYS—None; ABSENT—Green.

EXEMPT PURCHASE – CAREER COACH WIDGET BUILDER

The Lightcast Career Coach Widget Builder is a software add-on to program pages on Parkland's online catalog. It displays labor market and job postings data, including average salary/wage data, profession growth forecasts, and current job postings which are powerful marketing tools for Parkland's career programs. The Lightcast Widget purchase includes access to the Widget Builder, which allows for customization of the data displayed in each widget. Additionally, the displayed info is constantly updated from Lightcast's databases without the use of any staff time. By displaying this data on Parkland's program pages, we can provide prospective students with answers to the most common questions posed to faculty and recruiters such as: "What jobs exist in this field? How much do they pay? Will I still be employable in ten years? Can I move up and into what positions?"

After researching available software options, Parkland's Workforce Partnerships Program Manager selected Lightcast as it was the only webpage widget that meets the specifications needed to make our program web pages more helpful and user-friendly to students. Additionally, Parkland currently relies on other Lightcast services for labor market data. Other widgets reviewed, including Illinois workNet and IOER widgets, MyLMI, Geographic Solutions, and Textkernel Jobfeed, were either specific to other states, did not include all the job postings data needed, required too much staff time to maintain, or used data and graphics too complex for the intended audience.

This purchase relates to the following strategic goals:

Goal B: Completion: Parkland College will increase student retention, persistence, and completion.

B3: Increase the completion rates of students earning community college credentials (certificates and associate's degrees) while preserving access and enhancing quality.

Administration recommended the purchase of a 37-month subscription through June 30, 2026, from Career Coach Widget Builder from Economic Modeling LLC (dba Lightcast) of Moscow, ID for a total cost of \$30,557. This item is exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the Perkins grant for this purchase.

It was moved by Mr. Ayers and seconded by Mr. Trimble to approve the purchase of a 37-month subscription to Career Coach Widget Builder from Economic Modeling LLC of Moscow, ID for a total cost of \$30,557.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Ragsdale, Trimble, Mobo (Advisory Vote), Voyles; NAYS—None; ABSENT—Green.

EXEMPT PURCHASE- INSTRUCTIONAL MATERIALS FOR EARLY CHILDHOOD EDUCATION CLASSES

Parkland College currently holds a grant from the Early Childhood Access Consortium for Equity (ECACE). The ECACE grant furthers an initiative to support students pursuing careers in Early Childhood Education. The grant plans to purchase 200 books from Cengage Learning to loan out to students participating in Early Childhood courses. By retaining ownership of the materials and loaning them out to students, the program will be able to help limit costs for students in Early Childhood Education even after the grant period ends.

Cengage Learning is the developer and distributor of the following five titles that will be purchased for the Early Childhood Courses:

Positive Child Guidance, Beginners and Beyond, Week by Week Plans, Health, Safety and Nutrition, and Home, School, And Community.

This purchase relates to the following strategic goals:

Goal A: Quality: Parkland College will maintain the highest educational standards providing ongoing continuous learning for all citizens of District 505.

A2: Ensure the excellence of academic programs with emphasis on teaching and learning, student success, and outcomes assessment.

Administration recommended purchasing course materials for Early Childhood Education courses from Cengage Learning of Boston, MA for a total cost not to exceed \$40,000. This item is exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (l) contracts for goods or services which are economically procurable from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports, and for utility services such as water, light, heat, telephone or telegraph. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the ECACE grant.

It was moved by Mr. Trimble and seconded by Dr. Banks to approve the purchase of course materials for Early Childhood Education classes from Cengage Learning of Boston, MA for a total cost not to exceed \$40,000.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Ragsdale, Trimble, Mobo (Advisory Vote), Voyles; NAYS—None; ABSENT—Green.

EXEMPT PURCHASE – INSTRUCTIONAL/OFFICE COMPUTER HARDWARE & SOFTWARE

In support of the rotational plan for computer replacement, classroom instruction, updating servers/data storage, and security requirements, the following recommendations are made. These purchases are necessary to keep up with our hardware refresh cycle and upkeep of the infrastructure. Purchases will be made only to the extent of budgeted dollars available.

- Purchasing Windows Intel computers for instructional and office use from **Dell Computer Corporation** of Round Rock, Texas and **Lenovo** computers from CDW Government of Vernon Hills, IL for total cost not to exceed \$1,300,000.
- Purchasing **Apple computers** for instructional and office use from Apple Computer of Cupertino, California for a total cost not to exceed \$400,000.
- Purchasing **AV equipment** including TVs, projectors, microphones, and amps for instructional and office use for a total cost not to exceed \$200,000 from Bluum, of Elgin, IL, or B & H Photo & Electronics Corp of New York, NY or Presidio of New York, NY
- Purchasing **Dell infrastructure** systems such as servers and SSD storage for instructional and office use from Dell Computer Corporation of Round Rock, Texas for a total cost not to exceed \$40,000.
- Purchasing **Cisco Switches** from CDW Government of Vernon Hills, IL for a total cost not to exceed \$240,000.
- Purchasing **Aruba Wireless Access** points to improve coverage throughout campus from Entre Solutions II of Bloomington, IL, for a total cost not to exceed \$50,000.

This purchase relates to the following strategic goals:

Goal E: Responsibility: Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

Goal E2: Utilize our strategic technology plan to support all areas of the college.

Goal E3: Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

Administration recommended the purchase of Instructional/Office Computer Hardware from the above vendors for a total cost not to exceed \$2,230,000. These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services and (g) contracts for duplicating machines and supplies. Board authorization is requested since the cost exceeds \$20,000. Funds for these purchases are available from the FY2024 operating budget and grant funds should they become available in FY 2024.

It was moved by Mr. Ayers and seconded by Ms. Ragsdale to approve the purchase of Instructional/Office Computer Hardware for a total cost not to exceed \$2,230,000.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Ragsdale, Trimble, Mobo (Advisory Vote), Voyles; NAYS—None; ABSENT—Green.

EXEMPT PURCHASE – INFORMATION SECURITY MANAGED DETECTION AND RESPONSE

To enhance the detection, prevention, and mitigation capabilities of the College with regard to the ever-increasing security threats we face, Campus Technologies plans to subscribe to Rapid7 Managed Threat Complete for Managed Detection and Response capabilities (MDR) and SentinelOne for Endpoint Threat Management. These programs will further enhance the ability of Parkland College to detect and respond to vulnerabilities as well as cloud-based threats.

The Rapid7 MDR will have an annual cost of approximately \$215,000 for five years and SentinelOne software will have an annual cost of approximately \$65,000 for five years. These prices include onboarding, implementation, configuration assistance, and initial posture assessments.

While they have served Parkland well, we are outgrowing our existing Managed Security Services Provider (MSSP), CyberClan. Over the past year, we have observed that the Cyberclan Security Operation Center (SOC) services currently in use have lacked the precision and detail that typically goes into incident response. Despite the College's attempts to address these issues with the vendor, it has become apparent that the company lacks the necessary resources to effect the required changes.

In light of the growing information security challenges and risks, we need more focused, specific, detailed, measurable, and actionable items to bolster our cybersecurity posture. Rapid7's focus on Managed Detection and Response (MDR) is more suited to our needs rather than the general security services provided by Cyberclan. This change in security providers will make the managed security services we consume more pointed, specific, measurable, and actionable while delivering additional capabilities.

In selecting these vendors, Campus Technologies reviewed offerings from Arctic Wolf and Red Canary in the Managed Detection and Response sector, and Windows Defender ATP and CrowdStrike in the Endpoint Threat Management sector. Also considered was re-evaluating our current relationship with CyberClan. Red Canary and CrowdStrike were too expensive for their offerings. Arctic Wolf was not transparent with their processes and integrations, and Windows Defender ATP were lacking necessary features and integrations.

This purchase relates to the following strategic goals:

Goal E: Responsibility: Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the College.

E2: Utilize our strategic technology plan to support all areas of the College.

E3: Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

Administration recommended the purchase of Information Security software from Rapid7 of Boston, MA and CDW of Chicago, IL for a total cost not to exceed \$280,000. These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or telecommunications and inter-connect equipment, software, and services. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2024 operating budget.

Mr. Randles noted that CyberClan is our current system, but these programs will save the college around \$160,000 per year. He noted that CampusWorks was hired to do a full study and they just provided their final report to the VP team. CampusWorks was very complimentary on the progress Parkland has made so far. They noted that security is still an area for improvement.

Trustee Ragsdale asked if there was an internal committee that goes back to look at these recommendations. Mr. Kassem explained that we have an IT governance structure that we follow and is available on our public website. There are a variety of people who serve on that committee, and it gets approved by the VPs before coming to the Board.

Trustee Ayers- asked if we offer cyber security courses. Dr. Sutton stated that there are some components in some of the courses, but we hope to expand that in the future. Ms. Stuart also noted that we offer noncredit courses through Community Education.

Dr. Banks asked if these companies provide a training component when we purchase the product. Mr. Kassem stated that there is training, but there's much more to it and Campus Tech can't be 24/7 so this solution helps provide that with technology and people.

It was moved by Mr. Ayers and seconded by Ms. Ragsdale to approve the purchase of Rapid7 from Rapid7 of Boston, MA and SentinelOne from CDW of Chicago, IL for a total annual cost not to exceed \$280,000 for five years, for a total of \$1.4M.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Ragsdale, Trimble, Mobo (Advisory Vote), Voyles; NAYS—None; ABSENT—Green.

EXEMPT PURCHASE – ANNUAL SOFTWARE CONTRACTUAL/MAINTENANCE RENEWALS

In support of the ongoing support of administrative and academic needs of the college, the following recommendations are made to renew the annual license/maintenance of the following software/hardware:

- Renewing the license for **Adobe Site License** from CDW of Vernon Hills, IL for approximately, \$88,000.
- Renewing **Apporto** available anywhere cloud-based virtual desktops and applications from Apporto Corporation of Palo Alto, CA for approximately \$120,000.
- Renewing **Augusoft – Lumens** software licensing from Augusoft, Inc., 8441 Wayzata Blvd, Ste 300, Minneapolis, MN 55426 for approximately \$89,000.
- Installment of **Blackboard Ally** accessibility tool integrated into Canvas from Blackboard of Washington, DC for approximately \$28,000.
- Purchase of **Dell Absolute** endpoint security assets, from Dell Marketing of Round Rock, TX for approximately \$27,000.
- Installment of **LinkedIn Learning** from LinkedIn Corp. of Sunnyvale, CA for approximately \$25,000.
- Renewing **Microsoft Site License** from CDW of Vernon Hills, IL for approximately \$190,000.
- Renewing of **Turnitin** from Turnitin LLC of Oakland, CA for approximately \$23,000.
- Renewing of **YuJa Enterprise Video Platform** video solutions tool from Yuja Inc of San Jose, CA for approximately \$23,000.
- Renewal of **Cadence (Mongoose)** higher education texting software from Mongoose Research Inc of Orchard Park, NY for approximately \$27,500.
- Renewal of **Cisco SmartNet** contract from CDW of Vernon Hills, IL for approximately \$50,000.

- Renewal of **DNN** web CMS and online software from DNN Corp of San Mateo, CA for approximately \$50,000 for July 1, 2024, through June 30, 2027.
- Renewal of **Gartner** from Gartner Inc of Stamford, CT for approximately \$180,000 for July 1, 2023, through June 30, 2026.
- Renewal of **Nintex** form software from Nintex of Bellevue, WA, or ImageTech of McHenry, IL for approximately \$30,000.
- Renewal of **File360** from Information Management Services of Columbus, OH, for approximately \$25,500.
- Renewal of **Microsoft Premier Support** from Microsoft Corp of Redmond WA for approximately \$56,000.
- Renewal of **Slate** CRM from Technolutions, Inc. of New Haven, CT for \$52,500.
- Renewing **Veeam** support from CDW of Vernon Hills, IL for approximately \$30,000.
- Renewing **Avatier** software subscription from Avatier of Pleasanton, CA for approximately \$35,000.
- Purchase of MDR software from **CyberClan** from Network Test Labs Inc of Vancouver, BC for approximately \$60,000 from July 2023 to November 2023.
- Renewal of **DarkTrace** AI interruption of cyberattacks from DarkTrace Holding Ltd of Atlanta, GA for approximately \$20,000.
- Renewal of **KnowBe4** security training from KnowBe4 Inc of Clearwater, FL for approximately \$26,250.
- Renewing **Mimecast Email Security Software** and DMark Analyzer from CDW of Vernon Hills, IL for approximately \$70,300.
- Renewing **OKTA software** maintenance from CDW of Vernon Hills, IL for approximately \$50,000.
- Purchasing services from **CDW** of Vernon Hills, IL for network, infrastructure, and data center consultation services for \$100,000.
- Renewal of **Cornerstone** talent management software system from Cornerstone OnDemand Inc of Santa Monica, CA for approximately \$21,000.
- Installment of **Azure Overages** from CDW of Vernon Hills, IL for approximately \$68,250.
- Purchasing **Aruba Licenses** from Entre Solutions II of Bloomington, IL, for a total cost of up to \$50,000.

These purchases relate to the following strategic goals:

Goal E: Responsibility: Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

E2: Utilize our strategic technology plan to support all areas of the college.

E3: Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

Administration recommended the purchase of the annual software contractual/maintenance renewals. These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services; (g) contracts for duplicating machines and supplies. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2023 and FY2024 operating budgets.

It was moved by Dr. Banks and seconded by Mr. Ayers to approve the annual maintenance renewal of items as listed above from the vendors and at the cost described, for a total purchase price not to exceed \$1,615,300.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Ragsdale, Trimble, Mobo (Advisory Vote), Voyles; NAYS—None; ABSENT—Green.

SELF-CERTIFICATION OF MICRO-PURCHASE THRESHOLD FY24

The intent of the Memo is to document the President and Trustees are aware the College follows and documents both State and Federal (if using Federal funds) purchasing requirements. The Memo outlines Parkland's Purchasing Policy 6.01 followed by the Federal purchasing requirements for non-Federal entities (such as Parkland). This annual Memo was recommended as a best-practice by Martin, Hood LLC.

CLOSED SESSION

Chair Voyles stated that the Board would not be going into Closed Session.

PERSONNEL REPORT

It was moved by Mr. Ayers and seconded by Dr. Banks to approve the Personnel Report for May 2023, in accordance with the documents that were provided to the Board.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Ragsdale, Trimble, Mobo (Advisory Vote), Voyles; NAYS—None; ABSENT—Green.

Trustee Clem left the meeting at 8:19 p.m.

TRUSTEE REPORTS

Chair Voyles thanked Dr. Trame for his stellar work on Commencement, noting that he has a great team and it is beyond belief when it comes to the dedication of that event.

Trustee Trimble stated that the Commencement ceremony looked really good online as well.

ADJOURNMENT

There being no further business to come before the Board, it was moved by Mr. Ayers and seconded by Mr. Trimble for adjournment.

The motion carried by the following vote: AYES—Ayers, Banks, Ragsdale, Trimble, Mobo (Advisory Vote), Voyles; NAYS—None; ABSENT—Clem, Green.

The meeting was adjourned at 8:22 p.m.

James Voyles, Chairman
Board of Trustees

Maureen Banks, Secretary
Board of Trustees