

MISSION AND PURPOSES

The mission of Parkland College is to engage the community in learning.

The following purposes are of equal importance in fulfilling the mission of Parkland College:

- Serve students by providing:
 - high-quality and responsive developmental, technical/vocational, transfer, and lifelong educational programs;
 - high-quality and responsive support services;
 - a climate throughout the college that values and promotes integrity, inquiry, diversity, inclusion, active citizenship, global awareness, and academic freedom;
- Serve employees by providing a supportive and responsive work environment;
- Serve the larger community by providing services and resources that promote the intellectual, cultural, and economic development of Illinois Community College District 505.

PARKLAND COLLEGE

(Community College District #505)
2400 West Bradley Avenue
Champaign, Illinois

Decennial Committee - 6:30 p.m. Room U325 and Microsoft Teams

Board of Trustees' Meeting - 7:00 p.m.

Wednesday, May 17, 2023 | Hybrid Meeting: Room U325 and Microsoft Teams

<https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting> | Meeting ID: 273 252 072 65 | Passcode: 4rufde

Phone Conference: (312) 763-9891 | Ph ID: 735 314 419#

*Agenda items considered to be of a routine nature are marked with an asterisk, and will be included in the Consent Agenda Motion. Items not requested to be removed by any Trustee shall, upon a single motion of any Trustee, seconded by any other Trustee and unanimously approved, be deemed to have been duly approved with the same validity as if each action were separately moved, seconded and approved.

AGENDA

<u>Order of Business</u>	<u>Item</u>	<u>Page</u>	<u>Action</u>	<u>Information</u>
I.	Roll Call	1		X
II.	Pledge of Allegiance	2		X
III.	Consent Agenda Motion	3	X	
IV.	Public Comments	4		X
V.	Communication from PCA	A. Report from the President of PCA	5	X
VI.	Minutes	* A. Organizational, Regular, and Closed Session Minutes from April 26, 2023	6	
VII.	Institutional	A. President's Report	32	X
		B. Strategic Plan	33	X
VIII.	Program Reports	A. Foundation Update	34	X
		B. Legislative Update	35	X
IX.	Business & Finance	A. Freedom of Information Act (FOIA)	36	X
		B. Financial Statements	37	X
		* C. Invoices (including Board Travel)	53	
		D. Board Approval - Surgical Technology Audio Visual Upgrade	62	X
		E. Exempt Purchase – 160 Driving Academy Vendor Amendment	64	X
		F. Exempt Purchase – Career Coach Widget Builder	65	X

<u>Order of Business</u>		<u>Item</u>	<u>Page</u>	<u>Action</u>	<u>Information</u>
IX.	Business & Finance	G. Exempt Purchase - Instructional Materials for Early Childhood Education Classes	66	X	
		H. Exempt Purchase - Instructional/Office Computer Hardware & Software	67	X	
		I. Exempt Purchase – Information Security Managed Detection and Response	69	X	
		J. Exempt Purchase – Annual Software Contractual/Maintenance Renewals	71	X	
		K. Self Certification of Micro-Purchase Threshold FY24	73	X	
X.	Academic & Student Services	* A. Application of Funds from External Sources	76		
		* B. Acceptance of Funds from External Sources	81		
		* C. Policy Manual Update	83		
XI.	Closed Session		90	X	
XII.	Open Meeting				
XIII.	Closed Session Audio Approval		90	X	
XIV.	Administrative Services	A. Personnel Report	91	X	
XV.	Trustee Reports		95		X
XVI.	Adjournment		96	X	

MAY

- 17 Decennial Committee, 6:30 p.m., U325
- 17 Board of Trustees Meeting, 7:00 p.m., U325
- 25 Board Participation at Leadership Conference, 5:30 p.m., Pana, IL

June

- 1-2 ICCTA Annual Convention & Awards Banquet, Chicago, IL
- 8 Entrepreneur of the Year Banquet, 6:00 p.m., I Hotel
- 9 Beginning of Summer Hours (College closed on Fridays for 8 weeks)
- 21 Board of Trustees Meeting, 7:00 pm

**NOT FOR RELEASE UNTIL AFTER THE MEETING OF THE PARKLAND
COLLEGE BOARD OF TRUSTEES ON MAY 17, 2023**

PARKLAND COLLEGE

May 10, 2023

TO: Members of the Board of Trustees
FROM: Dr. Pamela Lau, President
SUBJECT: Board of Trustees' Meeting on May 17, 2023

I. ROLL CALL

INFORMATION

II. PLEDGE OF ALLEGIANCE

Trustees will lead the attendees in saying the Pledge of Allegiance.

INFORMATION

III. CONSENT AGENDA MOTION

Agenda items designated by an asterisk (*) are considered by administration to be routine items. Trustees are asked to review the agenda, and any Trustee can remove an item from the consent agenda motion for discussion prior to action being taken.

MOTION—Move to approve the consent agenda that includes all items included on the agenda that are preceded by an asterisk (*) as follows:

- Minutes from the Organizational, Regular, and Closed Session Meetings held on April 26, 2023
- Invoices (including Board Travel)
- Application of Funds from External Sources
- Acceptance of Funds from External Sources
- Policy Manual Update

IV. PUBLIC COMMENTS

The Chairman will open the floor for public comments.

INFORMATION

V. COMMUNICATION FROM PCA—Item A

REPORT FROM THE PRESIDENT OF PCA

Kevin Hastings, President of PCA, will give a brief update on PCA activities.

INFORMATION

VI. MINUTES—Item A*

MINUTES

Minutes of the Organizational, Regular, and Closed Session Meetings, held on April 26, 2023, are presented for approval.

CONSENT MOTION—Move to approve the minutes of the Board of Trustees' Organizational, Regular, and Closed Session Meetings held on April 26, 2023.

**MINUTES OF ORGANIZATIONAL MEETING OF THE
BOARD OF TRUSTEES
OF COMMUNITY COLLEGE DISTRICT #505
(Parkland College)**

**Counties of Champaign, Coles, Dewitt, Douglas, Edgar,
Ford, Iroquois, Livingston, McLean, Moultrie, Piatt, Vermilion, and State of Illinois**

April 26, 2023

ROLL CALL

The Organizational Meeting was called to order by James Voyles, Chairman, at 7:00 p.m. The meeting was held electronically via Teams and in Room U325, 2400 W. Bradley, Champaign, Illinois. At the direction of Chair Voyles, Krystal S. Garrett, Assistant to the President/Board of Trustees, called the roll of members of the Board. The following Trustees were present: James Ayers, Maureen Banks, Bianca Green, Dana Trimble, Bradley Uken, Kha Nguyen (Student Trustee), and James Voyles. Also present were President Pamela Lau and representatives of the administration, faculty, staff, and public. Trustee Clem was absent.

OFFICIAL ELECTION RESULTS APPROVAL

As required by law, the Champaign County Clerk has issued to Parkland College the official results of the election held on April 4, 2023. The Board of Trustees will vote to accept these results.

It was moved by Ms. Green and seconded by Mr. Ayers to approve the April 4, 2023, official election results received from the Champaign County Clerk for District #505 Board of Trustees positions.

The motion carried by the following vote: AYES—Ayers, Banks, Green, Trimble, Uken, Nguyen (Advisory Vote), and Voyles; NAYS—None; ABSENT—Clem.

OATH OF OFFICE – TRUSTEES

The Oath of Office was administered by Vice-Chair Green to James Ayers, Carolyn Ragsdale, and Dana Trimble as newly elected trustees serving six-year terms; and to James Voyles as a re-elected trustee serving a two-year term.

Chair Voyles presented Bradley Uken and Kha Nguyen with plaques and thanked them for their service during their terms as trustees.

Trustee Uken thanked the Board for his opportunity to serve this past year, noting it was an honor to be selected. He congratulated the trustees who won the election.

Kha Nguyen also thanked the Board for the experience of serving as student trustee this past year.

The Board expressed their appreciation to both outgoing trustees and thanked them for their service.

RESOLUTION FOR STUDENT TRUSTEE

It was moved by Ms. Green and seconded by Mr. Nguyen (Student Trustee) to approve the Resolution authorizing Lauren Mobo to serve as the student representative on the Board of Trustees.

The motion carried by the following vote: AYES—Ayers, Banks, Green, Trimble, Uken, Nguyen (Advisory Vote), and Voyles; NAYS—None; ABSENT—Clem.

OATH OF OFFICE– STUDENT TRUSTEE

Chair Voyles administered the Oath of Office to Lauren Mobo, the new student trustee.

ADJOURNMENT

The organizational meeting ended at 7:12 p.m., and it was moved by Ms. Green and seconded by Mr. Ayers for adjournment.

The motion carried by the following vote: AYES—Ayers, Banks, Green, Trimble, Uken, Nguyen (Advisory Vote), and Voyles; NAYS—None; ABSENT—Clem.

James Voyles, Chairman
Parkland Board of Trustees

Maureen Banks, Secretary
Parkland Board of Trustees

**MINUTES OF REGULAR MEETING OF THE
BOARD OF TRUSTEES
OF COMMUNITY COLLEGE DISTRICT #505
(Parkland College)**

**Counties of Champaign, Coles, Dewitt, Douglas, Edgar,
Ford, Iroquois, Livingston, McLean, Moultrie, Piatt, Vermilion, and State of Illinois**

APRIL 26, 2023

ROLL CALL

The Meeting was called to order by James Voyles, Chairman, at 7:13 p.m. The meeting was held electronically via Teams and in Room U325, 2400 W. Bradley, Champaign, Illinois. At the direction of Chair Voyles, Krystal S. Garrett, Assistant to the President/Board of Trustees, called the roll of members of the Board. The following Trustees were present: James Ayers, Maureen Banks, Bianca Green, Carolyn Ragsdale, Dana Trimble, Lauren Mobo (Student Trustee), and James Voyles. Also present were President Pamela Lau and representatives of the administration, faculty, staff, and public. Trustee Clem was absent.

ELECTION OF OFFICERS

It was moved by Mr. Ayers and seconded by Mr. Trimble to elect the following officers of the Parkland Board:

- James Voyles as Chair
- Bianca Green as Vice-Chair
- Maureen Banks as Secretary

The motion carried by the following vote: AYES—Ayers, Banks, Green, Ragsdale, Trimble, Mobo (Advisory Vote), and Voyles; NAYS—None; ABSENT—Clem.

These elected officers will serve for a one-year term.

CONSENT AGENDA MOTION

Chair Voyles asked if Trustees had any questions regarding items included on the Consent Agenda.

It was moved by Ms. Green and seconded by Dr. Banks to approve the consent agenda that includes all items on the agenda that are preceded by an asterisk.

The motion carried by the following vote: AYES—Ayers, Banks, Green, Ragsdale, Trimble, Mobo (Advisory Vote), and Voyles; NAYS—None; ABSENT—Clem.

The consent agenda adopted included approval of the following items:

- Approved the Minutes from the Regular Meeting held on March 08, 2023.
- Approved the voucher checks listing thru March 31, 2023, including Board travel, totaling \$ 2,820,235.75.
- Approved the awarding of funds from the following external sources:
 1. Illinois State Board of Education (ISBE): Migrant Education Program (MEP)
- Approved the filing of the following grant applications:
 1. Secretary of State (SOS) Illinois State Library (ISL): Penny Severns Family Literacy Grant
 2. Secretary of State (SOS) Illinois State Library (ISL): Adult Volunteer Literacy Grant
 3. Illinois Department of Human Services and Illinois Network of Child Care Resource & Referral Agencies (INCCRRA): Strengthen and Grow Child Care Grants (Round 6)
- Approved the disposal of the following items as surplus property:

<u>Description</u>	<u>Quantity</u>
• Metal File Boxes	285
• Bookends	252
• Book Carts	19
• Bookshelf – 12 ft x 7.5 ft x 2 ft	1

PUBLIC COMMENTS

The Chairman will open the floor for public comments.

There were no public comments.

REPORT FROM THE PRESIDENT OF PCA

Kevin Hastings, President of PCA stated that there was no report.

PRESIDENT’S REPORT

Dr. Pamela Lau reported on the following:

1. **Enrollment:** Updated on the final numbers of spring 2023 enrollment, which include an increase of 8.6% in headcount and an increase of 8.2% in FTE. This compares well with the state average increase of 7.2%.
 - These increases puts us back to Spring 2021 levels but we are still a little short of matching Spring 2020 numbers.

- This semester's increase is in part due to strong dual credit interest. This includes strong interest in taking dual credit through ECCA on campus.
2. **College Strategic Plan.** FY2024 – 2028. A handout was provided. Administration and the PCA College Planning Committee have been working on developing the new collegewide Strategic Plan for Excellence. Over the past two months, we have hosted 6 weeks of collegewide discussions, allowing the college community to provide input to the plan, its strategic goals, and its core components. In line with this proposed strategic plan, we are planning collegewide priority initiatives to improve our rates of student success in course completion, persistence in program, and graduation. The Board will be asked to approve the new Strategic Plan at the May BOT meeting.

3. **Caterpillar Apprenticeship Completion Celebration** - On April 17, Dr. Lau, VP Sutton, and Dean Baker attended the Caterpillar Apprenticeship Completion Celebration at the Caterpillar Logistics Services on Duncan Road.

In 2020, Dr. Justin Arnold from RPC connected CAT manager Jenny Heather with Parkland. Developing this apprenticeship program involved the development of two new courses in supply chain management and warehouse operations and the modification of an existing course to incorporate OSHA certification in logistics safety. So far, 44 Caterpillar employees have participated. Participants come from across the diversity spectrum:

- 9% identify as Hispanic
- 13% identify as Veterans
- 31% identify as non-white
- 16% identify as having a disability
- 48% have never attended college

Last week, we celebrated the completion of the one-year program by the first 6 apprentices. More than 60% of the participants have been promoted – even before they complete the apprenticeship program. CAT has provided on-going support for these apprentices including paying for the tuition, paying for time used to attend class, covering transportation and childcare costs, celebrations at the completion of each module, and the purchase of laptops for use in the apprenticeship classes.

We submitted this partnership with Caterpillar for ICCTA awards this year.

Thanked Dr. Nancy Sutton, Dean Derrick Baker, and Apprenticeship Coordinator Aimee Densmore. Her organizational skills, knowledge of college processes, and persistent focus on making this work account for much of the success of this program.

4. **Annual Scholarship Reception** Thanked Tracy Wahlfeldt, Executive Director for the Parkland Foundation and her team, Dr. Marietta Turner, Dean of Students and many from Student Services for a very good program. The gym was filled with student scholarship recipients, family and friends, and Scholarship donors. Chair Voyles and several members of the Foundation Board were present. This fiscal year,

the Parkland Foundation gave out 513 scholarships to 286 deserving students, totaling over \$506,000.

5. **Military Appreciation Day at Parkland Baseball**

a. Parkland Athletics commemorated Military Appreciation Day on Sunday, April 23 by inviting Chair Voyles to throw the first ball to start the game.

6. **Accolades:**

a. **Phi Theta Kappa awards**

Congratulated Professor Lori Garrett and the PTK team for their wins at the annual convention in Columbus, OH. They won the Distinguished College Project, Distinguished Honors in Action Project, and a Distinguished Honors in Action Theme Award for their study on the costs and benefits of using technology as play for children under the age of 8. The Alpha Psi Eta chapter was placed within the Top 10 of the most Distinguished Chapters from almost 1300 chapters across the nation. This is the first time in Parkland's history that we have ranked in the Top 10.

b. **ICCCJA Illinois Community College Journalism Association** – our student journalists won 10 awards including 4 first place awards at the ICCJA context.

c. **Student athletes in golf, baseball, and softball** are in the thick of competition and doing well.

Upcoming Events:

- a. **April 27.** The annual Phi Theta Kappa All-Illinois banquet at the President Abraham Lincoln Hotel in Springfield, IL
- b. **May 2.** Inauguration of the Community College Caucus. Reception at the Illinois State Museum from 4.30 to 6.30 p.m.
- c. **May 3.** Lobby Day. VP Stuart has put together an agenda to visit with our elected representatives. She will have more details in her legislative report this evening.
- d. **May 5.** Employee Recognition Event in the Student Union at 2.30 p.m. We recognize retirees as well as employees who mark their 5th, 10th, 15th, 20th, 25th work anniversaries.
- e. **May 11.** Commencement at 8 p.m. and Board dinner at 5.30 p.m. Our commencement speaker for the evening is Treasurer Mike Frerichs.
- f. **May 17.** The Decennial Committee will meet at 6.30 p.m. prior to the scheduled board meeting.
- g. **May 24 – 26.** Annual Leadership Conference. May 24-26 at Oak Terrace Resort in Pana, IL. Trustees are invited to join conferees on May 25 for dinner at 5.30. At 6.30 p.m., trustees will participate in a panel discussion.

LEGISLATIVE UPDATE

Stephanie Stuart, Vice President for Communications and External Affairs, provided a legislative update. A handout was provided.

FREEDOM OF INFORMATION ACT (FOIA) REQUESTS

Stephanie Stuart reviewed the requests made under the FOIA during the month and the disposition of the requests.

Requestor

Jason Garber
Mariska Harshbarger
Dustha Wahls
Rexal Alzona
Karen Garcia
Martin Vandeveld

Information Requested

Graduates Directory Information
Emergency Operations Plan
Faculty Teaching Schedule
Purchasing Records
Employees Directory Information
Employee Information

FINANCIAL STATEMENTS

Chris Randles reported that the financial statements for March reflect the results of operations of the College for the first nine months of fiscal year 2023. The revised budget estimates indicate that expenses will exceed revenues by \$971,465 in the general operating funds.

- The key factors for the College's operating results in FY2023 will be tuition & fees revenue (enrollment), CPPRT revenues, and self-funded health claims.
- As was discussed in the February budget workshop, the current projection is a \$2.3M surplus, predominantly due to the increase in enrollment.
- The College has received its first ten FY2023 ICCB Base Operating and Equalization Grant payments.
- The final FY2023 budget projected a \$260,799 surplus.
- The FY2023 audited beginning operating fund balance is \$37.2M. This amount is 66% of current budgeted operating expenditures.
- The FY2023 College tentative budget was lodged in July.
- The FY2023 College final budget was approved in September.
- The FY2022 College audit was approved in October.
- The TY2022 College tax levy was approved in November and has been delivered to all the county clerks.
- The FY2023 budget workshop was presented in February.

Mr. Randles explained the difference between the revised and working budgets. He also noted that the audit will start again in May.

PHS SEAL/RESTRIPE B/C/M PARKING LOTS

A legal bid notice was placed in the News-Gazette for general contractors to seal and restripe campus parking lots B, C, and M. The bid was also posted on Clark Dietz’s Quest site. 5 contractors were given the project plans.

At the September 2022 Board meeting, Protection, Health, and Safety funds in the amount of \$700,000 were approved for the sealing and restriping of parking lots. Also included in the project is the replacement of existing traffic signage in these areas.

This purchase relates to the following strategic goals:

Goal E: Responsibility: Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

E3: Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

Bids for this project have been received from one contractor. The bid is as follows:

Cross Construction	\$ 677,759.70
Urbana, IL	

Administration recommended accepting the bid for the restriping and sealing of parking lots from Cross Construction of Urbana, IL for a total cost of \$ 677,759.70. Board authorization is requested since the cost exceeds \$20,000.00. PHS funds are available for this project.

It was moved by Mr. Trimble and seconded by Dr. Banks to approve the bid for restriping and sealing of parking lots from Cross Construction of Urbana, IL for a total cost of \$ 677,759.70.

The motion carried by the following vote: AYES—Ayers, Banks, Green, Ragsdale, Trimble, Mobo (Advisory Vote), and Voyles; NAYS—None; ABSENT—Clem.

BOARD APPROVAL - JOHN DEERE GATOR UTV

A legal bid ad was placed in the News-Gazette. Bid invitations were sent to four vendors. Two vendors submitted a bid.

The John Deere Gator Utility Terrain Vehicle (UTV) will allow ECCA students to be immersed in Precision Agriculture Technology on a more accessible level. The UTV will be used in labs for installation, demonstrations, and hands-on operations. The specifications for

this UTV were determined to allow for use during multiple seasons and in multiple environments.

This UTV is the second UTV purchase that was planned as part of the NSF-ATE Expanding Precision Agriculture to Secondary Students grant. A diesel Kubota UTV was previously approved by the Board of Trustees. This Gator UTV is a different brand than the previous one, and has unique design, technology, functionality, and capabilities including John Deere autotractor. Acquiring both UTV's allows students to have practical and immersive experiences with diverse brands, functions, and capabilities.

The bid from Growmark is recommended because it was the only bid that met all the bid specifications including the autotractor capability. The autotractor feature is the only way that students can use John Deere auto steer in an educational setting without purchasing a full-size tractor.

This purchase relates to the following strategic goals:

Goal A Quality: Parkland College will maintain the highest educational standards providing ongoing continuous learning for all citizens of District 505.

A2: Ensure the excellence of academic programs with emphasis on teaching and learning, student success, and outcomes assessment.

Sloan Implement \$30,995.00
Atwood, Illinois

Growmark \$34,304.45
Bloomington, Illinois

Administration recommended the acceptance of the bid from Growmark of Bloomington, Illinois for a total cost of \$34,304.45. Funds are available in the NSF-ATE Expanding Precision Agriculture to Secondary Students grant for this purchase.

It was moved by Ms. Green and seconded by Ms. Ragsdale to approve the bid for a John Deere Gator UTV from Growmark of Bloomington, IL for a total cost of \$34,304.45.

The motion carried by the following vote: AYES—Ayers, Banks, Green, Ragsdale, Trimble, Mobo (Advisory Vote), and Voyles; NAYS—None; ABSENT—Clem.

BOARD APPROVAL - SURGICAL TECHNOLOGY UPGRADE

A legal bid notice was placed in the News-Gazette. Bid documents were provided to four prime vendors and seven subcontractors. Four companies returned a bid.

The current Surgical Technology program is located in the L Wing of the Main Campus. The assigned space includes a classroom for 16 students, a simulation laboratory

with a scrub room, and a mock operating room. The current space is not adequate for the recent increase in enrollment in the program.

Vacated space has been allocated in the B Wing of the Main Campus for the Surgical Technology program to relocate to. This space will be remodeled and upgraded to have a larger classroom for 24 students, a new, upgraded scrub room, and a larger operating room laboratory space, along with adjacent office space for the faculty. Work will begin in the summer of 2023.

These projects relate to the following strategic goal:

Goal E: Responsibility: Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

E3. Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

Bids for this construction have been received from four contractors. The bids were as follows:

Commercial Builders Champaign, IL	\$254,000
Barber & DeAtley Urbana, IL	\$258,400
Petry-Kuhne Co. Champaign, IL	\$298,700
FH Paschen Champaign, IL	\$576,500

Administration recommended acceptance of the bid from Commercial Builders of Champaign, IL for a total cost of \$254,000. Funds are available from FY 2023 and FY 2024 operating funds and a federal grant.

It was moved by Ms. Ragsdale and seconded by Mr. Ayers to approve the bid for the Surgical Technology remodel from Commercial Builders of Champaign, IL for a total cost of \$254,000.

The motion carried by the following vote: AYES—Ayers, Banks, Green, Ragsdale, Trimble, Mobo (Advisory Vote), and Voyles; NAYS—None; ABSENT—Clem.

NEW CONSTRUCTION – PRECISION AGRICULTURE AGCO

On September 3, 2022, the College and AGCO Corporation reached an agreement for the development of a new service technician training program facility to be constructed on the main campus.

The total cost for the project will be \$6,000,000. This cost will include all architectural design and development, all construction costs, and all equipment costs to furnish the facility, except for instructional equipment provided by AGCO Corporation.

The project relates to the following strategic goals:

Goal E: Responsibility: Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

E3. Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

Administration recommended the approval of the new construction of a new training facility for a total cost of \$6,000,000. Board of Trustees approval for this project is required by the Illinois Community College Board. Funds will be available from donations through the Parkland College Foundation and Phase II Master Plan Bonds funds.

It was moved by Mr. Trimble and seconded by Dr. Banks to approve the project to construct a new facility for the AGCO service technician training program at a total cost of \$6,000,000.

The motion carried by the following vote: AYES—Ayers, Banks, Green, Ragsdale, Trimble, Mobo (Advisory Vote), and Voyles; NAYS—None; ABSENT—Clem.

EXEMPT PURCHASE – PALO ALTO FIREWALL

In support of our educational and institutional infrastructure and Information Technology Security, Campus Technologies plans to purchase a Palo Alto PA-5410 Next Generation Firewall. The purchase includes two hardware devices configured for high availability with three years of hardware support, warranty coverage, and software licensing. This equipment will replace existing Palo Alto PA-5220 firewalls that are nearing end-of-life. Additionally, the purchase will include a \$10,000 credit from CDWG for professional services that will aid in installing, configuring, and transferring settings and data.

In 2016, 2019, and 2023, Parkland College Campus Technologies conducted a review of industry-leading products, which included Barracuda Networks, Cisco Systems, Fortinet, and Sonicwall. In addition, in 2023, cloud security solutions, such as Palo Alto Prisma SASE, ZScaler, and CloudFlare, were also considered. Based on these evaluations, it was determined that the PA-5410 provides the most advantageous value for meeting on-campus network security requirements.

This purchase relates to the following strategic goals:

Goal E: Responsibility: Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the College.

E2: Utilize our strategic technology plan to support all areas of the College.

E3: Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

Administration recommended the purchase of a Palo Alto PA-5410 Next Generation Firewall and associated devices and services from CDWG of Vernon Hills, IL, for a total cost not to exceed \$350,000. This item is exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services. Board authorization is requested since the cost exceeds \$20,000. Funds are available in the FY 2023 operating budget.

It was moved by Ms. Green and seconded by Dr. Banks to approve the purchase of a Palo Alto Firewall and associated devices and services from CDWG of Vernon Hills, IL for a total cost not to exceed \$350,000.

The motion carried by the following vote: AYES—Ayers, Banks, Green, Ragsdale, Trimble, Mobo (Advisory Vote), and Voyles; NAYS—None; ABSENT—Clem.

EXEMPT PURCHASE – ACTIVE CYBER OKTA UPGRADE

In support of our educational and institutional infrastructure, Campus Technologies plans to purchase professional support services from Active Cyber LLC. These consulting services will facilitate upgrading our Okta identity management platform by incorporating password management and recovery functionalities. The Okta platform is a critical component that provides single-sign-on access and secures our enterprise applications via multi-factor authentication. The Okta upgrade will replace our legacy system, Avatier. This will improve the user experience and reduce overall operational costs and recurring maintenance associated with supporting two products providing redundant functionality.

Campus Technologies engaged with Active Cyber to conduct an initial Okta assessment to determine the feasibility of replacing the Avatier functionality. That assessment concluded with the following recommendation:

- replacement of the Avatier Password Station with our existing Okta product
- upgrade of Parkland College’s Okta tenant from Classic to Identity Engine
- migration of Avatier password management and recovery functionality to Okta

This purchase relates to the following strategic goals:

Goal E: Responsibility: Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

E2: Utilize our strategic technology plan to support all areas of the college.

E3: Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

Administration recommended purchasing professional support services from Active Cyber LLC of Dallas, TX for a total cost not to exceed \$40,000. This item is exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2023 and FY2024 operating funds.

It was moved by Ms. Ragsdale and seconded by Mr. Trimble to approve the purchase of professional support services from Active Cyber LLC of Dallas, TX for a total cost not to exceed \$40,000.

The motion carried by the following vote: AYES—Ayers, Banks, Green, Ragsdale, Trimble, Mobo (Advisory Vote), and Voyles; NAYS—None; ABSENT—Clem.

MENTORING SERVICES

A legal bid ad was placed in the News-Gazette. Requests for Proposals were sent to eight vendors for a mentoring agency to partner with Parkland College Counseling and the Parkland College Learning Commons for a three-year contract beginning May 2023 to develop peer mentoring services. The Request for Proposals also appeared on the RFP page of the Parkland College website. Two vendors submitted a proposal.

A mentoring program at Parkland College will allow the Counseling and Learning Commons teams to connect students with peers who provide support for both academic and social interaction, mental health awareness and referral to appropriate campus resources, and create and maintain campus connectivity for mentees. The goal of a mentor program is to increase the success of students in both retention and graduation by facilitating engagement with the College and with peers.

This purchase relates to the following Strategic Goals:

Goal B: Completion: Parkland College will increase student retention, persistence, and completion.

B2: Improve student success by providing comprehensive support systems.

B3: Increase the completion rates of students earning community college credentials (certificates and associate’s degrees) while preserving access and enhancing quality.

B4: Reduce credential attainment gaps associated with income, race, ethnicity, and gender.

Pricing for the proposals was as follows:

Mentor Collective Boston, MA	\$133,484
Mentor n’ Match Torrance, CA	\$184,500

The Dean of Counseling Services and the Associate Dean for the Learning Commons reviewed the two submissions and determined only Mentor Collective met the needs as listed in the RFP.

Administration recommended acceptance of the proposal for the development of a peer mentoring program from Mentor Collective of Boston, MA for a total cost of \$133,484. Funds for this purchase are available from the Mental Health Early Action on Campus funds, the ICCB Innovative Bridges and Transition grant, the College Bridge grant, and operating funds.

It was moved by Ms. Green and seconded by Ms. Ragsdale to approve the proposal for the development of a peer mentoring program from Mentor Collective of Boston, MA for a total cost of \$133,484.

The motion carried by the following vote: AYES—Ayers, Banks, Green, Ragsdale, Trimble, Mobo (Advisory Vote), and Voyles; NAYS—None; ABSENT—Clem.

PARKLAND COLLEGE MHEACA EXPERT PANEL BOARD MOTION

In August of 2019, 110 ILCS 58, the Mental Health Early Action on Campus Act (MHEACA), became law. Its provisions were legislatively set to go into effect once the State of Illinois funded implementation of the Act. Funding was finally allocated for this Act in 2023. As a reminder, the Board of Trustees accepted Parkland’s allocation of these funds, \$234,879, at the March 2023 board meeting.

This act obligates the college to establish an expert panel to guide Parkland’s compliance with and implementation of the requirements set forth in this act. 110 ILCS 58/30a includes the following provision:

“The board of trustees of each public college or university must designate an expert panel to develop and implement policies and procedures that (i) advise

students, faculty, and staff on the proper procedures for identifying and addressing the needs of students exhibiting symptoms of mental health conditions, (ii) promote understanding of the rules of Section 504 of the federal Rehabilitation Act of 1973 and the federal Americans with Disabilities Act of 1990 to increase knowledge and understanding of student protections under the law, and (iii) provide training if appropriate.”

The administration will work through its Policy and Procedures processes to have the creation and membership of this committee memorialized in policy. At this point in time, the earliest date this process can completely run through all ratification processes is February 2024.

In order to allow the college to be in compliance with this act while allowing the college to work through the policies and procedures processes, the college is currently asking the Board of Trustees to:

1. Authorize the creation of the Parkland College MHEACA Expert Panel;
2. Set the membership of the Parkland College MHEACA Expert Panel, to include the following 8 members:
 - a. Vice President for Student Services
 - b. Dean of Counseling Services
 - c. 2 faculty members
 - d. Academic Exceptions Officer
 - e. 1 Counselor
 - f. 2 Accessibility Services Specialist
3. Authorize the Vice President for Student Services to appoint individuals to this expert panel according to the above designated position requirements.

It was moved by Dr. Banks and seconded by Mr. Trimble to authorize the creation of the Parkland College Mental Health Early Action on Campus Act Expert Panel with the above-constructed membership and authorize the Vice President for Student Services to appoint individuals to this expert panel accordingly.

The motion carried by the following vote: AYES—Ayers, Banks, Green, Ragsdale, Trimble, Mobo (Advisory Vote), and Voyles; NAYS—None; ABSENT—Clem.

PURCHASE – THIRD-PARTY EVALUATION SERVICES FOR DEPARTMENT OF LABOR STRENGTHENING COMMUNITY COLLEGE TRAINING GRANT

A legal RFP notice was placed in The News-Gazette. The RFP also appeared on the RFP page of the Parkland College website. Bid invitations were sent to four vendors seeking proposals for qualified candidates for a grant evaluator. Proposals were submitted by three vendors.

Through its acceptance of the U.S. Department of Labor Employment and Training Strengthening Community Colleges Training Grant CC-38940-22-60-A-17, Parkland College is required to procure the services of a third-party evaluator to design and execute the

evaluation of the funded project. Parkland College is the lead institution for the project, awarded to a consortium of seven Illinois community colleges. This grant is intended to help the consortium partners focus on recruiting and supporting the target populations of females, students of color, and low-income students into career and technical education programs that prepare students for sustainable wage careers. Between October 1, 2022, and September 30, 2026, Parkland College will receive \$4,999,726 in grant funding; the project budget includes \$150,000 for an external evaluator. The contract for the grant evaluator will run through September 2026.

This purchase relates to the following strategic goals:

Goal A: Quality: Parkland College will maintain the highest educational standards providing ongoing continuous learning for all citizens of District 505.

A2: Ensure the excellence of academic programs with emphasis on teaching and learning, student success, and outcomes assessment.

A3: Implement evidence-based policies and practices that support student learning and success in and outside the classroom.

Goal B: Completion: Parkland College will increase student retention, persistence, and completion.

B2: Improve student success by providing comprehensive support systems.

B3: Increase the completion rates of students earning community college credentials (certificates and associate's degrees) while preserving access and enhancing quality.

B4: Reduce credential attainment gaps associated with income, race, ethnicity, and gender.

Proposals were received from three vendors. The proposals were as follows:

MV Evaluation Services, LLC Sioux City, IA	\$131,000
The New Growth Group, LLC Cleveland, OH	\$240,000
Midwest Evaluation and Research Emporia, KS	\$335,000

Following the review of the proposals and reference checks by the co-principal investigator and the grant manager, MV Evaluation Services, LLC, was chosen as the vendor.

Administration recommended acceptance of the proposal from MV Evaluation Services, LLC of Sioux City, IA for grant evaluation services for a total cost of \$131,000. Funds are available from the U.S. Department of Labor Strengthening Community Colleges Training Grant for this purchase.

It was moved by Ms. Green and seconded by Mr. Ayers to approve the proposal for grant evaluation services from MV Evaluation Services, LLC of Sioux City, IA for a total cost of \$131,000.

The motion carried by the following vote: AYES—Ayers, Banks, Green, Ragsdale, Trimble, Mobo (Advisory Vote), and Voyles; NAYS—None; ABSENT—Clem.

APPOINTMENT OF TITLE IX POLICY AND PROCEDURES CONSULTANTS AND HEARING PROCESS DECISION MAKER

Robbins Schwartz serves as the Title IX expert for the Illinois Chief Student Services Officers and has consulted for all Illinois community colleges on Title IX compliance. Robbins Schwartz also wrote Parkland’s current Title IX Policies and Procedures, and have consulted with the College’s Title IX compliance team to assist in compliance efforts with Federal Title IX, Clery Act, Violence Against Women Act (VAWA) and the Illinois Preventing Sexual Violence in Higher Education Act laws.

Anticipated changes to Title IX implementation requirements for institutions of higher education are expected to be issued by the Department of Education as early as May 2023 with an expected compliance date as early as August 2023. Robbins Schwartz will create a template policy and procedure for Illinois Community Colleges and will be able to provide consulting services to customize the template to each individual college’s needs and compliance structures.

The Parkland College Title IX Coordinator and Deputy Coordinators recommend contracting with Robbins Schwartz to serve as the College’s Title IX Hearing Officers and compliance consultants. Parkland has utilized Robbins Schwartz in this role in recent cases with great success. Previous Title IX changes were approved by the College’s legal counsel and Board of Trustees in January 2021.

Mr. Randles added that this would be billed at their hourly attorney rates, so the fees will vary and could be expensive.

Trustee Green asked if they would ever be on the opposite side of Parkland on legal matters. Mr. Randles explained that they serve as the contracted firm for the Illinois Community College Chief Student Services Officers. They provide blanket statements that get sent to Parkland’s legal counsel to review. We monitor it but a lot of this is mandatory.

It was moved by Dr. Banks and seconded by Mr. Ayers to authorize Robbins Schwartz as Parkland College Title IX Hearing Officers and Title IX, Clery Act, VAWA, and Illinois Preventing Sexual Violence in Higher Education Act Consultants for the college through FY 2024.

The motion carried by the following vote: AYES—Ayers, Banks, Ragsdale, Trimble, Mobo (Advisory Vote), and Voyles; NAYS—None; ABSTAIN: Green; ABSENT—Clem.

CAMPUS ELECTRONIC DOOR LOCK UPGRADE – PHASE II

A legal bid notice was placed in the News-Gazette seeking bids for Phase II of upgrading exterior and interior door locks. Bid documents were provided to six prime vendors and two subcontractors. Three companies returned a bid.

At the September 2019 Board meeting, funding was approved for Phase I of Electronic Door locks. Phase I consisted of exterior entrance doors to the main campus and the interior doors of the D Wing, from standard key locks to electronic proximity access lock systems. The current campus door locks have been in place for over 30 years and are standard key locks. With the upgrade to electronic locks and proximity card access, the ability to control access into main entry doors, classrooms, and offices is greatly improved. Campus safety will be enhanced as the new system will allow Public Safety to monitor doors being opened and can control access in emergencies.

Phase II of this project will be to install electronic locks on the remaining 1400 doors on campus, along with additional hardware to operate the system and additional access cards.

The purchase relates to the following strategic goals:

Goal E: Responsibility: Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

E3: Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

Bids for this project have been received from three contractors. The bids are as follows:

Bodine Electric Decatur, IL	\$5,134,180
Senergy Electric, Inc. Williamsville, IL	\$5,897,985
Glesco Electric Urbana, IL	\$6,254,518

Administration recommended acceptance of the bid from Bodine Electric of Decatur, IL for Phase II of upgrading exterior and interior door locks for a total cost of \$5,134,180. Board authorization is requested since the cost exceeds \$20,000. Funding for this project is available from PHS funds, operating funds, and Campus Master Plan bond funds.

Trustee Ayers inquired about the cards that will be used. Dr. Trame explained that they will be similar to what you see at the hospital and will be pretty sophisticated. He updated that we have some student access spaces, such as music practice rooms, art rooms, computer labs, etc., that can pull real-time enrollment data and grant access accordingly. It also keeps an audit trail of who accessed those doors. We are hoping that the first cards will be printed by the end of September, and plan to phase in additional wings as time goes on. This will also save the Public Safety officers two hours each morning and night because they will not have to manually lock/unlock each door.

It was moved by Ms. Green and seconded by Mr. Trimble to approve the bid for Phase II of upgrading exterior and interior door locks from Bodine Electric of Decatur, IL for a total cost of \$5,134,180.

The motion carried by the following vote: AYES—Ayers, Banks, Green, Ragsdale, Trimble, Mobo (Advisory Vote), and Voyles; NAYS—None; ABSENT—Clem.

CHAMPAIGN UNIT 4 SCHOOL DISTRICT – LEASE AGREEMENT

Champaign Unit 4 School District has requested to enter into an agreement with Parkland College to rent physical space on the main campus to temporarily house the Novak Academy while the Academy’s current facilities undergo renovations and remodeling. The Novak Academy is a trauma-informed alternative school for Central and Centennial students who struggle in a traditional high school setting. This arrangement allows the Novak Academy to continue its important programming while providing Novak students unique opportunities to learn about Parkland as the next step beyond high school graduation.

Unit 4 will lease the 3rd floor of the X wing at an annual rate of \$13.00 per square foot for an area of 8677 square feet. The lease will be for a period of 14 months starting June 2023 for a total rental fee of \$131,601.12.

The College will relocate classes typically scheduled on the 3rd floor X Wing.

This agreement relates to the following strategic goal:

Goal C: Collaboration: Parkland College will work collaboratively to develop a workforce with critical thinking, communication, and technical skills to ensure success in a diverse, technological, and global work environment.

C1: Implement effective collaborations with K-12 districts that develop a college-going culture and build students’ college success skills to accelerate the progress of students on the college pathway.

C3: Engage with community and regional partners to foster partnerships focused on continuous learning.

Administration recommended approval of the Lease Agreement with Champaign Unit 4 School District from June 2023 through July 2024 for a total rental fee of \$131,601.12.

Trustee Green inquired about the number of students who will come over from Unit 4 and the safety concerns. Dr. Lau explained that these are students who need an alternative setting for credit recovery, can include students from any grade in high school, and will be no more than 50 total students. This location will be on the 3rd floor of the X wing. This space will be for Unit 4 only and will not share space with any other Parkland classes.

Dr. Trame added that there is ongoing dialog about safety requirements – institutionally and legally. Final details are still being finalized. Unit 4 is bringing their own staff and they will be stationed in the commons area so students will be monitored. We will be working on dedicating entrances and routes. He noted that we do regularly have high school students on campus.

Dr. Lau noted that one of the reasons Unit 4 chose Parkland was to expose these students to the possibility of continuing beyond high school and possibly for dual credit. We are also talking about developing a better awareness of career programs and bringing them over to see some of those programs.

Mr. Randles explained that everything we do within scope is covered by insurance. We are increasing our risk, but we have insurance coverage should something happen. He noted that Unit 4 also uses the same insurance provider.

Trustee Banks asked if Parkland’s staff are required to have more certification training for children of a certain age. Ms. McAndrew explained that all employees are mandated reporters regardless and recertify every three years. Dr. Sutton added that our faculty and staff won’t be interacting with students unless they use food service or common spaces. Unit 4 is bringing all of their own faculty and staff. They will have about 10-12 faculty/staff for 25-50 students.

Trustee Banks asked about the cost of maintenance, custodial, Public Safety, and other Parkland provided services, should the group need any of these services outside of normal hours. Ms. Stuart explained that anything outside of this agreement would be subject to the same rental policies of any other outside group. Mr. Randles added that Parkland has other renters on campus, such as the ICN, Betsy’s Bistro, and One Stop on Mattis.

Dr. Sutton explained that the third floor of X is a unique space with classrooms but is rather small and not particularly favored by faculty. Novak will not be using all the spaces, but we chose to have them rent the entire third floor to create some separation.

It was moved by Mr. Ayers and seconded by Dr. Banks to approve the lease agreement with Champaign Unit 4 School District from June 2023 through July 2024 for a total rental fee of \$131,601.12.

The motion carried by the following vote: AYES—Ayers, Banks, Ragsdale, Trimble, Mobo (Advisory Vote), and Voyles; NAYS—Green; ABSENT—Clem.

NEW CAREER PROGRAMS

Approval is recommended for the following career certificate:

- Security and Risk Management Certificate – 10 credits

Security and Risk Management Certificate

Careers in the criminal justice field are undergoing a period of rapid change as crime is now more focused on threats to information and identity, given the technological changes and rapid globalization of our society. Private security works in tandem with law enforcement, local and federal governments, and the legal system and is a growing field where these new changes are being addressed. To be competitive in today's job market, Parkland Criminal Justice students require the tools and skills provided by training in security. The proposed security certificate sets out to fill this gap in knowledge and training. This new certificate is a stackable within the Criminal Justice associate in applied sciences degree, S.CJS.AAS, in the Division of Arts and Sciences. The certificate includes three courses in the Criminal Justice AAS: Introduction to Criminal Justice (CJS 101), Criminal Investigation (CJS 209), and a new course titled "Introduction to Security" (CJS 115). The proposed new course is an elective course within the Criminal Justice AAS curriculum.

It was moved by Ms. Ragsdale and seconded by Mr. Trimble to approve the Security and Risk Management Certificate.

The motion carried by the following vote: AYES—Ayers, Banks, Green Ragsdale, Trimble, Mobo (Advisory Vote), and Voyles; NAYS—None; ABSENT—Clem.

POLICY MANUAL UPDATE (LODGED)

The Parkland College Association (PCA) and Administration have completed the latest review of the Policy and Procedures Manual. The recommended changes are being lodged and will be presented as a consent motion for approval at the May meeting.

Policy 3.40

Information Security Policies and Standards are required to achieve and maintain compliance with legal and regulatory requirements such as GLBA and HIPAA. Further to this requirement, these policies and standards must be continually maintained and updated per risk assessments and to address the current information security threats facing the college. As a result, these policies and standards must be agile, living documents updated frequently and regularly. To facilitate this, cross-functional groups need to be authorized and assigned the governance, creation, and updating of the information security policies and related standards.

Mr. Kevin Hastings added that this is a legal thing, with a deadline of June 9.

CLOSED SESSION

It was moved by Dr. Banks and seconded by Ms. Green to go into Closed Session at 8:44 p.m., for the purpose of discussing the following topic:

1. Appointment, employment, compensation, resignation, or performance of specific employees.
2. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
3. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal. Or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

The motion carried by the following vote: AYES—Ayers, Banks, Green Ragsdale, Trimble, Mobo (Advisory Vote), and Voyles; NAYS—None; ABSENT—Clem.

The open meeting resumed at 8:53 p.m.

CLOSED SESSION AUDIO APPROVAL

It was moved by Dr. Banks and seconded by Ms. Green to approve the audio recording made of the Executive Session of April 26, 2023 and that the secretary of the Board make provisions for its safe keeping and that it be made available only upon the proper order of the court and a finding by a judge that such audio tape should be released, and that such audio recording will be destroyed 18 months after the date of the meeting if the Board has adopted written minutes of the Executive Session in question.

The Board may make a motion to approve the audio recording made of the Executive Session.

The motion carried by the following vote: AYES—Ayers, Banks, Green Ragsdale, Trimble, Mobo (Advisory Vote), and Voyles; NAYS—None; ABSENT—Clem.

PERSONNEL REPORT

It was moved by Mr. Trimble and seconded by Ms. Green to approve the Personnel Report for April 2023, in accordance with the document provided to the Board.

The motion carried by the following vote: AYES—Ayers, Banks, Green, Ragsdale, Trimble, Mobo (Advisory Vote), and Voyles; NAYS—None; ABSENT—Clem.

ADMINISTRATIVE CONTRACT AMENDMENTS

Administration recommended amendments to the contracts for the college president, vice-president, and executive director of the Parkland Foundation to comply with applicable state law and the Illinois Administrative Code: 110 ILCS 805; 5 ILCS 415; and 23 IL Administrative Code 1501.803.

The amendments are as follows:

- Removal of the automatic extension of a fifth year in the president's four-year contract
- Limitation of severance pay in termination without cause to no more than 20 weeks (or 140 days)

The amendment recommendation also includes an update to Vice President Stephanie Stuart's title from Vice President for Communications and External Affairs to Vice President for Strategic Partnerships and Workforce Innovation/Chief Communications Officer to better reflect her position responsibilities.

It was moved by Dr. Banks and seconded by Ms. Green to amend the employment contracts for Pamela Lau as President; Stephanie Stuart, Vice President for Strategic Partnerships and Workforce Innovation; Nancy Sutton, Vice President for Academic Services; Michael Trame, Vice President for Student Services; and Tracy Wahlfeldt, Executive Director for the Parkland Foundation.

The motion carried by the following vote: AYES—Ayers, Banks, Green, Ragsdale, Trimble, Mobo (Advisory Vote), and Voyles; NAYS—None; ABSENT—Clem.

ADMINISTRATIVE CONTRACT APPROVAL

It was moved by Ms. Green and seconded by Mr. Trimble to renew the employment contract for Christopher Randles as Vice President for Administration and Chief Financial Officer effective July 1, 2023, through June 30, 2026.

The motion carried by the following vote: AYES—Ayers, Banks, Green, Ragsdale, Trimble, Mobo (Advisory Vote), and Voyles; NAYS—None; ABSENT—Clem.

TRUSTEE REPORTS

Trustee Trimble welcomed Trustee Ragsdale and Student Trustee Mobo, noting that he looks forward to working with them.

Trustee Ayers updated that he and former trustee Lin Warfel were able to attend the retirement reception for Elgin Community College Trustee John Duffy. They were joined by many other trustees and ACCT President Jee Hang Lee.

Trustee Ayers shared that the most recent issue of Successful Farming included an article about former trustee Lin Warfel, who shared his story and noted his service as trustee at Parkland College.

Trustee Ayers mentioned that he and Danville Area Community College Trustee Dave Harby plan to have a cookout for the trustees and presidents of the East Central Region. This will be to thank trustees who have served and gone off the Board. Not date has been set yet, but they are looking at some time in August.

ADJOURNMENT

There being no further business to come before the Board, it was moved by Mr. Ayers and seconded by Mr. Trimble for adjournment.

The motion carried by the following vote: AYES—Ayers, Banks, Green, Ragsdale, Trimble, Mobo (Advisory Vote), and Voyles; NAYS—None; ABSENT—Clem.

The meeting was adjourned at 9:01 p.m.

James Voyles, Chair
Board of Trustees

Maureen Banks, Secretary
Board of Trustees

VII. INSTITUTIONAL—Item A

PRESIDENT'S REPORT

Dr. Pamela Lau will give a brief report to the Board.

INFORMATION

VII. INSTITUTIONAL—Item B

PARKLAND COLLEGE STRATEGIC PLAN FOR EXCELLENCE 2024 – 2028

The current college Strategic Plan for Excellence was written in 2017 with a vision for FY2024. A new college Strategic Plan for Excellence articulates a fresh aspirational vision for where the college will be in FY2028 guided by its core values and anchored in its mission of engaging the community in learning.

The new strategic plan comprises five strategic goals.

- Goal A: Empower the Student
- Goal B: Enhance Teaching and Learning
- Goal C: Enrich the Community
- Goal D: Invest in our Employees
- Goal E: Sustain Our Future

Five core components draw out the multiple dimensions of each strategic goal.

The proposed Strategic Plan was put together by the executive leadership team together with the PCA College Planning Committee in January 2023. Dr. Lau and the vice presidents brought this proposal to the college community through six weeks of collegewide discussion meetings. It was presented to the PCA at its April meeting.

Administration presents the proposed Strategic Plan for board approval.

Motion: Move to approve the 2024-2028 Parkland College Strategic Plan for Excellence.

VIII. PROGRAM REPORTS—Item A

FOUNDATION UPDATE

Tracy Wahlfeldt, Executive Director of the Parkland Foundation, will give an update on the Foundation.

INFORMATION

VIII. PROGRAM REPORTS—Item B

LEGISLATIVE UPDATE

Stephanie Stuart, Vice President for Communications and External Affairs, will give a legislative update.

INFORMATION

IX. BUSINESS & FINANCE—Item A

FREEDOM OF INFORMATION ACT (FOIA) REQUESTS

Stephanie Stuart will review any requests made under the FOIA during the month and the disposition of the requests.

Requestor

Steven Schupbach

Information Requested

Payment Transaction Data

INFORMATION

IX. BUSINESS & FINANCE—Item B

FINANCIAL STATEMENTS

The financial statements for April reflect the results of operations of the College for the first ten months of fiscal year 2023. The revised budget estimates indicate that expenses will exceed revenues by \$972,567 in the general operating funds.

- The key factors for the College’s operating results in FY2023 will be tuition & fees revenue (enrollment), CPPRT revenues, and self-funded health claims.
- The current analytics project a \$1.5M surplus, predominantly due to the increase in enrollment.
- The College has received its first ten FY2023 ICCB Base Operating and Equalization Grant payments.
- The final FY2023 budget projected a \$260,799 surplus.
- The FY2023 audited beginning operating fund balance is \$37.2M. This amount is 66% of current budgeted operating expenditures.
- The FY2023 College tentative budget was lodged in July.
- The FY2023 College final budget was approved in September.
- The FY2022 College audit was approved in October.
- The TY2022 College tax levy was approved in November and has been delivered to all the county clerks.
- The FY2023 budget workshop was presented in February.

INFORMATION

Parkland College
Board of Trustees Balance Sheet
For the 10 Months Ending April 30, 2023

	General Funds	Special Revenue	Oper/Maint Restricted	Auxiliary Funds	Fiduciary Funds	Total All Funds
Assets						
Cash	\$1,767,362	\$2,229,871	\$6,762,639	\$3,746,064	\$784,923	\$15,290,859
Investments	37,697,454	50,505	0	0	7,628,485	45,376,445
Receivables						
Taxes	(480,115)	(63,423)	(4,246)	0	0	(547,785)
Tuition and Fees	7,985,117	24,100	0	138,915	0	8,148,133
Other	162,822	474	0	4,594	0	167,891
Accrued Revenue	0	0	0	0	0	0
Inventory	0	0	0	0	0	0
Other Assets	0	32,351	0	457,997	0	490,349
Total Assets	\$47,132,640	\$2,273,879	\$6,758,393	\$4,347,571	\$8,413,409	\$68,925,891
Liabilities						
Accounts Payable	\$26,732	\$0	\$0	\$33	(\$280)	\$26,485
Salaries & Withholdings Payable	238,476	36,385	125,309	0	0	400,170
Vacation Payable	1,351,718	116,554	0	91,433	0	1,559,705
Retirement Payable	2,289,865	0	0	0	0	2,289,865
Deferred Revenue	6,139,999	0	132,450	569,945	0	6,842,393
Other	3,043,274	(4,165)	0	1,508	790,329	3,830,946
Total Liabilities	13,090,065	148,774	257,759	662,918	790,049	14,949,564
Fund Balance						
Fund Balance Beginning	37,199,664	2,250,662	5,729,284	3,791,595	7,598,786	56,569,990
Current Year						
Revenues over Expenses	(3,157,088)	(125,557)	771,350	(106,942)	24,574	(2,593,663)
Total Fund Balance	34,042,575	2,125,105	6,500,634	3,684,653	7,623,360	53,976,327
Total Liabilities and Fund Balance	\$47,132,640	\$2,273,879	\$6,758,393	\$4,347,571	\$8,413,409	\$68,925,891

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Parkland College
Board of Trustees Income Statement
Filters: BOT Funds
For the 10 Months Ending April 30, 2023

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			April	YTD		
Revenues						
Local Government	41,730,153	41,730,153	16,024,219	20,106,594	0	21,623,559
State Government	5,045,106	12,244,521	808,346	10,225,185	0	2,019,336
Federal Government	125,000	18,584,195	307,264	11,184,054	0	7,400,141
Tuition and Fees	24,451,658	24,586,309	191,413	25,721,549	0	(1,135,240)
Sales and Services	3,464,500	3,561,876	183,957	2,832,700	0	729,176
Investments	583,022	583,022	131	852,132	0	(269,110)
Other	1,005,566	1,147,504	62,348	823,450	0	324,054
Total Revenues	76,405,005	102,437,580	17,577,679	71,745,664	0	30,691,916
Expenses						
Salaries	40,294,830	43,250,340	3,901,614	36,251,149	5,045,569	1,953,623
Benefits	9,199,058	9,770,251	684,071	6,662,036	1,171,659	1,936,557
Contractual Services	6,301,463	9,411,116	325,792	6,107,023	182,368	3,121,725
Commodities	4,948,185	5,446,426	341,793	4,187,845	387,021	871,560
Travel and Meeting	847,773	1,362,944	77,471	748,641	1,168	613,136
Fixed Charges	7,272,774	7,352,969	794,480	7,012,747	38,863	301,358
Utilities	1,756,837	1,763,983	157,635	1,302,703	269,165	192,115
Capital Outlay	5,827,530	10,682,389	498,593	2,667,014	784,381	7,230,994
Other	2,464,376	19,346,127	176,224	12,917,933	342,377	6,085,817
Contingency	0	0	0	0	0	0
Total Expenses	78,912,826	108,386,545	6,957,672	77,857,091	8,222,571	22,306,884
Transfers (Net)	0	(2,000)	0	0	0	(2,000)
Revenues over Expenses	(2,507,821)	(5,950,965)	10,620,007	(6,111,427)	(8,222,571)	8,383,032

BOT_IS - BOT Funds
2023-05-02, 9:13 AM

Parkland College
Board of Trustees Income Statement
Filters: General Fund
For the 10 Months Ending April 30, 2023

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			April	YTD		
Revenues						
Local Government	30,246,183	30,246,183	11,021,633	15,048,181	0	15,198,002
State Government	5,045,106	5,045,106	635,256	4,518,410	0	526,696
Federal Government	125,000	125,000	32,577	120,003	0	4,997
Tuition and Fees	20,814,546	20,814,546	91,654	22,093,266	0	(1,278,720)
Sales and Services	188,500	230,876	44,141	195,076	0	35,800
Investments	552,000	552,000	131	781,011	0	(229,011)
Other	960,100	960,100	31,866	692,696	0	267,404
Total Revenues	57,931,435	57,973,811	11,857,258	43,448,643	0	14,525,168
Expenses						
Salaries	36,569,355	36,591,355	3,376,034	31,192,491	4,395,307	1,003,557
Benefits	7,510,747	7,510,747	523,464	5,125,199	1,021,052	1,364,496
Contractual Services	3,959,372	4,298,051	118,920	3,324,135	85,683	888,233
Commodities	2,798,820	2,694,491	234,692	1,743,128	268,844	682,519
Travel and Meeting	542,671	563,707	26,635	317,383	430	245,894
Fixed Charges	70,309	70,309	852	64,446	0	5,863
Utilities	1,754,937	1,754,937	156,072	1,295,181	268,717	191,040
Capital Outlay	1,399,200	2,407,164	35,123	1,514,561	468,351	424,252
Other	2,200,225	2,190,617	(47,652)	1,161,113	9,653	1,019,851
Contingency	0	0	0	0	0	0
Total Expenses	56,805,636	58,081,378	4,424,140	45,737,637	6,518,035	5,825,706
Transfers (Net)	(865,000)	(865,000)	(874,069)	(868,094)	0	3,094
Revenues over Expenses	260,799	(972,567)	6,559,049	(3,157,088)	(6,518,035)	8,702,556

BOT_IS - General Fund
2023-05-02, 9:13 AM

Parkland College
Board of Trustees Income Statement
Filters: 01 - Education Fund
For the 10 Months Ending April 30, 2023

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			April	YTD		
Revenues						
Local Government	23,786,521	23,786,521	8,208,029	12,203,177	0	11,583,344
State Government	5,045,106	5,045,106	635,256	4,518,410	0	526,696
Federal Government	125,000	125,000	32,577	120,003	0	4,997
Tuition and Fees	20,814,546	20,814,546	91,654	22,093,266	0	(1,278,720)
Sales and Services	188,500	230,876	44,141	195,076	0	35,800
Investments	547,000	547,000	131	768,874	0	(221,874)
Other	215,100	215,100	326	186,551	0	28,549
Total Revenues	50,721,773	50,764,149	9,012,114	40,085,358	0	10,678,791
Expenses						
Salaries	34,704,185	34,726,185	3,235,058	29,797,214	4,109,552	819,419
Benefits	6,737,318	6,737,318	464,222	4,548,072	900,793	1,288,453
Contractual Services	3,424,846	3,561,025	76,313	2,481,117	72,368	1,007,540
Commodities	2,402,792	2,298,463	213,713	1,427,851	226,957	643,655
Travel and Meeting	523,571	544,607	26,610	312,614	430	231,564
Fixed Charges	40,060	40,060	(742)	14,754	0	25,306
Utilities	13,500	13,500	0	0	0	13,500
Capital Outlay	1,100,000	2,097,464	24,588	1,325,364	438,945	333,155
Other	2,200,225	2,190,617	(47,652)	1,161,113	9,653	1,019,851
Contingency	0	0	0	0	0	0
Total Expenses	51,146,497	52,209,239	3,992,109	41,068,099	5,758,696	5,382,445
Transfers (Net)	(865,000)	(865,000)	(874,069)	(868,094)	0	3,094
Revenues over Expenses	(1,289,724)	(2,310,090)	4,145,936	(1,850,835)	(5,758,696)	5,299,440

Parkland College
Board of Trustees Income Statement
Filters: 02 - Operation/Maintenance Fund
For the 10 Months Ending April 30, 2023

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			April	YTD		
Revenues						
Local Government	6,459,662	6,459,662	2,813,605	2,845,003	0	3,614,659
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	5,000	5,000	0	12,137	0	(7,137)
Other	745,000	745,000	31,540	506,144	0	238,856
Total Revenues	7,209,662	7,209,662	2,845,144	3,363,285	0	3,846,377
Expenses						
Salaries	1,865,170	1,865,170	140,976	1,395,278	285,755	184,138
Benefits	773,429	773,429	59,243	577,126	120,260	76,043
Contractual Services	534,526	737,026	42,607	843,018	13,316	(119,308)
Commodities	396,028	396,028	20,979	315,277	41,887	38,864
Travel and Meeting	19,100	19,100	25	4,769	0	14,331
Fixed Charges	30,249	30,249	1,594	49,692	0	(19,443)
Utilities	1,741,437	1,741,437	156,072	1,295,181	268,717	177,540
Capital Outlay	299,200	309,700	10,535	189,197	29,406	91,097
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
Total Expenses	5,659,139	5,872,139	432,031	4,669,539	759,339	443,261
Transfers (Net)	0	0	0	0	0	0
Revenues over Expenses	1,550,523	1,337,523	2,413,113	(1,306,254)	(759,339)	3,403,116

BOT_IS - 02 - Operation/Maintenance Fund
2023-05-02, 9:13 AM

Parkland College
Board of Trustees Income Statement
Filters: 03 - Oper/Maint Restricted Fund
For the 10 Months Ending April 30, 2023

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			April	YTD		
Revenues						
Local Government	2,362,561	2,362,561	1,029,780	1,041,272	0	1,321,289
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	491,917	491,917	689	516,747	0	(24,830)
Sales and Services	0	0	0	0	0	0
Investments	20,000	20,000	0	36,852	0	(16,852)
Other	0	0	0	0	0	0
Total Revenues	2,874,478	2,874,478	1,030,469	1,594,871	0	1,279,607
Expenses						
Salaries	0	0	0	0	0	0
Benefits	0	0	620	5,245	0	(5,245)
Contractual Services	431,740	523,651	0	140,610	0	383,041
Commodities	(108,855)	(108,855)	0	0	0	(108,855)
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	0	0	0	0	0	0
Utilities	0	0	0	0	0	0
Capital Outlay	4,428,330	6,281,301	329,051	677,666	112,674	5,490,962
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
Total Expenses	4,751,215	6,696,097	329,671	823,521	112,674	5,759,902
Transfers (Net)	(491,917)	(491,917)	0	0	0	(491,917)
Revenues over Expenses	(2,368,654)	(4,313,536)	700,799	771,350	(112,674)	(4,972,212)

BOT_IS - 03 - Oper/Maint Restricted Fund
2023-05-02, 9:13 AM

Parkland College
Board of Trustees Income Statement
Filters: 04 - Bond & Interest Fund
For the 10 Months Ending April 30, 2023

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			April	YTD		
Revenues						
Local Government	5,431,299	5,431,299	2,366,240	2,392,646	0	3,038,653
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	0	0	0	0	0
Other	0	0	0	0	0	0
Total Revenues	5,431,299	5,431,299	2,366,240	2,392,646	0	3,038,653
Expenses						
Salaries	0	0	0	0	0	0
Benefits	0	0	0	0	0	0
Contractual Services	0	0	0	0	0	0
Commodities	0	0	0	0	0	0
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	5,910,410	5,910,410	746,905	5,910,410	0	0
Utilities	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
Total Expenses	5,910,410	5,910,410	746,905	5,910,410	0	0
Transfers (Net)	491,917	491,917	0	0	0	491,917
Revenues over Expenses	12,806	12,806	1,619,335	(3,517,764)	0	3,530,570

BOT_IS - 04 - Bond & Interest Fund
2023-05-02, 9:13 AM

Parkland College
Board of Trustees Income Statement
Filters: 05 - Auxiliary Enterprises Fund
For the 10 Months Ending April 30, 2023

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			April	YTD		
Revenues						
Local Government	0	0	0	0	0	0
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	3,145,195	3,279,846	99,070	3,111,536	0	168,310
Sales and Services	3,276,000	3,331,000	139,816	2,637,624	0	693,376
Investments	1,022	1,022	0	1,288	0	(266)
Other	45,466	88,466	2,982	65,817	0	22,649
Total Revenues	6,467,683	6,700,334	241,868	5,816,264	0	884,070
Expenses						
Salaries	2,565,034	2,673,321	235,220	2,381,310	311,572	(19,561)
Benefits	504,977	528,662	33,738	359,314	70,434	98,913
Contractual Services	1,562,751	1,766,668	145,641	1,474,749	83,105	208,813
Commodities	2,166,240	2,168,159	41,034	1,963,152	55,706	149,301
Travel and Meeting	285,102	293,297	20,206	176,063	730	116,504
Fixed Charges	592,055	588,655	29,106	375,148	38,863	174,644
Utilities	1,900	1,900	110	1,452	448	0
Capital Outlay	0	40,100	6,620	38,480	0	1,620
Other	240,751	204,961	568	30,038	180	174,743
Contingency	0	0	0	0	0	0
Total Expenses	7,918,810	8,265,723	512,243	6,799,708	561,039	904,977
Transfers (Net)	875,000	873,000	875,000	876,502	0	(3,502)
Revenues over Expenses	(576,127)	(692,389)	604,625	(106,942)	(561,039)	(24,408)

Parkland College
Board of Trustees Income Statement
Filters: Special Revenue Funds
For the 10 Months Ending April 30, 2023

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			April	YTD		
Revenues						
Local Government	3,690,110	3,690,110	1,606,566	1,624,495	0	2,065,615
State Government	0	7,199,415	173,090	5,706,775	0	1,492,640
Federal Government	0	18,459,195	274,687	11,064,051	0	7,395,144
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	0	0	0	0	0
Other	0	98,938	27,500	64,938	0	34,000
Total Revenues	3,690,110	29,447,658	2,081,844	18,460,258	0	10,987,400
Expenses						
Salaries	1,160,441	3,985,664	290,360	2,677,347	338,690	969,627
Benefits	1,183,334	1,730,842	126,248	1,172,278	80,172	478,393
Contractual Services	347,600	2,822,746	61,230	1,167,529	13,580	1,641,638
Commodities	91,980	692,631	66,067	481,565	62,471	148,595
Travel and Meeting	20,000	505,940	30,631	255,195	8	250,737
Fixed Charges	700,000	783,595	17,617	662,743	0	120,851
Utilities	0	7,146	1,452	6,070	0	1,076
Capital Outlay	0	1,953,824	127,800	436,307	203,357	1,314,160
Other	23,400	16,950,549	223,308	11,726,782	332,544	4,891,223
Contingency	0	0	0	0	0	0
Total Expenses	3,526,755	29,432,937	944,713	18,585,815	1,030,823	9,816,299
Transfers (Net)	0	0	0	0	0	0
Revenues over Expenses	163,355	14,721	1,137,130	(125,557)	(1,030,823)	1,171,100

BOT_IS - Special Revenue Funds
2023-05-02, 9:13 AM

Parkland College
Board of Trustees Income Statement
Filters: 06 - Restricted Purposes Fund
For the 10 Months Ending April 30, 2023

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			April	YTD		
Revenues						
Local Government	0	0	0	0	0	0
State Government	0	7,199,415	173,090	5,706,775	0	1,492,640
Federal Government	0	18,459,195	274,687	11,064,051	0	7,395,144
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	0	0	0	0	0
Other	0	98,938	27,500	64,938	0	34,000
Total Revenues	0	25,757,548	475,277	16,835,763	0	8,921,785
Expenses						
Salaries	0	2,825,223	199,059	1,771,914	174,525	878,785
Benefits	0	547,508	37,651	294,891	37,348	215,269
Contractual Services	0	2,360,146	14,460	830,619	11,903	1,517,624
Commodities	0	596,718	62,620	423,827	41,076	131,816
Travel and Meeting	0	485,940	28,817	253,943	8	231,988
Fixed Charges	0	83,595	15,150	42,799	0	40,795
Utilities	0	7,146	1,452	6,070	0	1,076
Capital Outlay	0	1,920,190	127,800	419,559	140,014	1,360,617
Other	0	16,931,081	223,092	11,721,102	332,442	4,877,538
Contingency	0	0	0	0	0	0
Total Expenses	0	25,757,548	710,101	15,764,725	737,315	9,255,508
Transfers (Net)	0	0	0	0	0	0
Revenues over Expenses	0	0	(234,824)	1,071,038	(737,315)	(333,723)

BOT_IS - 06 - Restricted Purposes Fund
2023-05-02, 9:13 AM

Parkland College
Board of Trustees Income Statement
Filters: 11 - Audit Fund
For the 10 Months Ending April 30, 2023

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			April	YTD		
Revenues						
Local Government	90,131	90,131	39,390	39,830	0	50,301
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	0	0	0	0	0
Other	0	0	0	0	0	0
Total Revenues	90,131	90,131	39,390	39,830	0	50,301
Expenses						
Salaries	0	0	0	0	0	0
Benefits	0	0	0	0	0	0
Contractual Services	80,000	80,000	0	74,890	0	5,110
Commodities	0	0	0	0	0	0
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	0	0	0	0	0	0
Utilities	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
Total Expenses	80,000	80,000	0	74,890	0	5,110
Transfers (Net)	0	0	0	0	0	0
Revenues over Expenses	10,131	10,131	39,390	(35,060)	0	45,191

BOT_IS - 11 - Audit Fund
2023-05-02, 9:13 AM

Parkland College
Board of Trustees Income Statement
Filters: 12 - Liability, Prot, & Stmnt Fund
For the 10 Months Ending April 30, 2023

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			April	YTD		
Revenues						
Local Government	3,599,979	3,599,979	1,567,176	1,584,665	0	2,015,314
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	0	0	0	0	0
Other	0	0	0	0	0	0
Total Revenues	3,599,979	3,599,979	1,567,176	1,584,665	0	2,015,314
Expenses						
Salaries	1,160,441	1,160,441	91,301	905,433	164,165	90,843
Benefits	1,183,334	1,183,334	88,597	877,386	42,824	263,124
Contractual Services	267,600	382,600	46,770	262,019	1,677	118,904
Commodities	91,980	95,912	3,447	57,738	21,396	16,779
Travel and Meeting	20,000	20,000	1,814	1,251	0	18,749
Fixed Charges	700,000	700,000	2,467	619,944	0	80,056
Utilities	0	0	0	0	0	0
Capital Outlay	0	33,634	0	16,748	63,343	(46,457)
Other	23,400	19,468	216	5,680	103	13,684
Contingency	0	0	0	0	0	0
Total Expenses	3,446,755	3,595,389	234,612	2,746,200	293,508	555,681
Transfers (Net)	0	0	0	0	0	0
Revenues over Expenses	153,224	4,590	1,332,564	(1,161,535)	(293,508)	1,459,632

BOT_JS - 12 - Liability, Prot, & Stmnt Fund
2023-05-02, 9:13 AM

Parkland College
Board of Trustees Income Statement
Filters: Fiduciary Funds
For the 10 Months Ending April 30, 2023

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			April	YTD		
Revenues						
Local Government	0	0	0	0	0	0
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	10,000	10,000	0	32,982	0	(22,982)
Other	0	0	0	0	0	0
Total Revenues	10,000	10,000	0	32,982	0	(22,982)
Expenses						
Salaries	0	0	0	0	0	0
Benefits	0	0	0	0	0	0
Contractual Services	0	0	0	0	0	0
Commodities	0	0	0	0	0	0
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	0	0	0	0	0	0
Utilities	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
Total Expenses	0	0	0	0	0	0
Transfers (Net)	(10,000)	(10,000)	(931)	(8,408)	0	(1,592)
Revenues over Expenses	0	0	(931)	24,574	0	(24,574)

BOT_IS - Fiduciary Funds
2023-05-02, 9:13 AM

Parkland College
Board of Trustees Income Statement
Filters: 07 - Working Cash Fund
For the 10 Months Ending April 30, 2023

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			April	YTD		
Revenues						
Local Government	0	0	0	0	0	0
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	10,000	10,000	0	32,982	0	(22,982)
Other	0	0	0	0	0	0
Total Revenues	10,000	10,000	0	32,982	0	(22,982)
Expenses						
Salaries	0	0	0	0	0	0
Benefits	0	0	0	0	0	0
Contractual Services	0	0	0	0	0	0
Commodities	0	0	0	0	0	0
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	0	0	0	0	0	0
Utilities	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
Total Expenses	0	0	0	0	0	0
Transfers (Net)	(10,000)	(10,000)	(931)	(8,408)	0	(1,592)
Revenues over Expenses	0	0	(931)	24,574	0	(24,574)

BOT_IS - 07 - Working Cash Fund
2023-05-02, 9:13 AM

Parkland College
Board of Trustees Income Statement
Filters: 10 - Trust & Agency Fund
For the 10 Months Ending April 30, 2023

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			April	YTD		
Revenues						
Local Government	0	0	0	0	0	0
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	0	0	0	0	0
Other	0	0	0	0	0	0
Total Revenues	0	0	0	0	0	0
Expenses						
Salaries	0	0	0	0	0	0
Benefits	0	0	0	0	0	0
Contractual Services	0	0	0	0	0	0
Commodities	0	0	0	0	0	0
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	0	0	0	0	0	0
Utilities	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
Total Expenses	0	0	0	0	0	0
Transfers (Net)	0	0	0	0	0	0
Revenues over Expenses	0	0	0	0	0	0

BOT_IS - 10 - Trust & Agency Fund
 2023-05-02, 9:13 AM

IX. BUSINESS & FINANCE—Item C*

INVOICES (INCLUDING BOARD TRAVEL)

Included herein are the voucher checks listing thru April 30, 2023.

CONSENT MOTION—Approve the voucher checks listing thru April 30, 2023, totaling \$2,454,126.35 in accordance with the document that will be incorporated in the official minutes.

PARKLAND COLLEGE
VOUCHER CHECKS LISTING THRU APRIL 30, 2023

CHECK NUMBER	PAY DATE	PAYEE NAME	AMOUNT	AMOUNT	GL ACCOUNT DESCRIPTION
0998023	04/06/2023	Rock Gate Capital	41,130.00		Truck Driving: Instr Service Contracts
0998024	04/06/2023	A & R Mechanical Contractors I	3,006.58		Maintenance: Maintenance Services
0998025	04/06/2023	Accurate Biometrics	370.00		Human Resource: Recruit Personnel/Athletes
0998026	04/06/2023	Mr. Omar Adawi	155.00		Math Adminsitration: College Conf/Meeting Expense
0998027	04/06/2023	Admin Partners LLC	358.00		Human Resource: Other Contractual Services
0998028	04/06/2023	Advance Auto Parts	104.86		Automotive: Instructional Supplies
0998029	04/06/2023	Advanced Commercial Roofing	390.00		Maintenance: Maintenance Services
0998030	04/06/2023	Ai-Media Technologies Llc	267.00		Accessibility Services: Other Contractual Services
0998031	04/06/2023	Aircraft Spruce & Specialty Co	285.53		Aviation Program: Repair Materials/Supplies
0998032	04/06/2023	Amazon	306.38		Academic Computing: Audio/Visual Materials
0998033	04/06/2023	American Paper Optics	2,601.50		Friends of Planetarium: Deposits for Others
0998034	04/06/2023	John Arbogast	185.00		Softball: Other Contractual Services
0998035	04/06/2023	Art Coop Inc	39.54		Art and Design: Instructional Supplies
0998036	04/06/2023	AT&T	2,211.64		Utilities: Telephone
0998037	04/06/2023	ATS Acoustics	2,160.98		FY22 SWFT: WEI: Other Expenses
0998038	04/06/2023	Bajco 100, LLC	49.45		Counseling: Other Material and Supplies
0998039	04/06/2023	Alicia M. Beck	1,222.23		Lumina: Other Conf/Meeting Expenses
0998040	04/06/2023	Benco Dental	482.86		Dental Hygiene: Instructional Supplies
0998041	04/06/2023	Benefit Planning Consultants I	524.55		General: Unreimb med/child
0998042	04/06/2023	Moss Enterprises	32,000.00		FY22 SWFT: WEI: Other Expenses
0998043	04/06/2023	Kyle Blumhorst	220.00		Baseball: Other Contractual Services
0998044	04/06/2023	Bodine Electric	165,471.26		Campus Door Lock Phase I: Building Remodeling
0998045	04/06/2023	Avantay T. Bragg	300.00		FY23 SWFT: WEI: Other Expenses
0998046	04/06/2023	Ms. Debbie S. Bucher	525.00		Academic Institutional: Staff Development-Faculty
0998047	04/06/2023	Cambridge FFA Chapter	140.00		FCAE FY23: Instr Service Contracts
0998048	04/06/2023	CDW-Government	3,517.56		Computing Administration: Maintenance Services
0998049	04/06/2023	Central Illinois Ag Inc	3,505.35		Business and Agriculture: Other Material and Supplies
0998050	04/06/2023	Central States Media	15,015.00		Marketing: Advertising
0998051	04/06/2023	Champaign Multimedia Group	442.00		Dean of Arts and Sciences: Advertising
0998052	04/06/2023	Champaign Urbana Mass Transit	799.50		Dean of Arts and Sciences: Advertising
0998053	04/06/2023	Chemical Maintenance Inc	273.57		Custodial: Maintenance Services
0998054	04/06/2023	Cintas Corp	228.51		Maintenance: Maintenance/Custodial Supply
0998055	04/06/2023	Commercial Builders Inc	7,770.12		Plant Administration: Building Remodeling
0998056	04/06/2023	Connor Company	15.00		Maintenance: Maintenance/Custodial Supply
0998057	04/06/2023	Constellation NewEnergy	54,765.36		Utilities: Electricity
0998058	04/06/2023	CU Hardware Company	43.65		Art and Design: Instructional Supplies
0998059	04/06/2023	Davis-Houk Mechanical Inc	3,552.25		Maintenance: Maintenance Services
0998060	04/06/2023	Dentsply North America	2,679.12		Dental Hygiene: Instructional Supplies
0998061	04/06/2023	Department of Veterans Affairs	792.80		General: Chapter 33
0998062	04/06/2023	Depke Gases & Welding Supplies	1,375.06		Manufacturing Operations: Instructional Supplies
0998063	04/06/2023	Desser Tire & Rubber Co.LLC	1,104.40		Aviation Program: Repair Materials/Supplies
0998064	04/06/2023	Ray Donald	185.00		Softball: Other Contractual Services
0998065	04/06/2023	Duncan Supply Co Inc	1,391.25		FY22 SWFT: WEI: Other Expenses
0998066	04/06/2023	Aviation Digest	225.00		Aviation Program: Advertising
0998067	04/06/2023	Eastern Engineering Supply Inc	431.72		Reprographics: Other Material and Supplies
0998068	04/06/2023	Ellucian Company, L.P.	160.00		Computing Administration: College Conf/Meeting Expense
0998069	04/06/2023	EMDR Consulting Llc	1,295.00		FY22 GEERF II: College Conf/Meeting Expense
0998070	04/06/2023	Enterprise Rent-A-Car Midwest	797.00		Transportation: Rental-Equipment
0998071	04/06/2023	Ferrilli Information Group	945.00		Administrative Software Proj: Consultants
0998072	04/06/2023	Flock Group Inc	14,250.00		Public Safety: Other Contractual Services
0998073	04/06/2023	Full Compass Systems, LTD	12,749.64		FY22 SWFT: WEI: Other Expenses
0998074	04/06/2023	Edward G. Gabriel, III		300.00	FY23 SWFT: WEI: Other Expenses
0998075	04/06/2023	Jasmine C. Garvin	750.00		FY23 SWFT: WEI: Other Expenses
0998076	04/06/2023	GFI Digital Inc	2,864.73		Computing Administration: Other Contractual Services
0998077	04/06/2023	Graybar Electric	27,390.03		Ext Park Lot Light Upgrade: Building Remodeling
0998078	04/06/2023	Tom Grey, Grey & Associates	2,500.00		Custom Training: Instr Service Contracts
0998079	04/06/2023	Habegger Corporation	629.74		Maintenance: Maintenance/Custodial Supply
0998080	04/06/2023	Mr. Kevin L. Hastings	187.75		Math Adminsitration: College Conf/Meeting Expense
0998081	04/06/2023	Cody Hawkins	680.00		Baseball: Other Contractual Services
0998082	04/06/2023	Health Alliance Medical Plans,	37,221.70		General: Group Health Insurance
0998083	04/06/2023	Heartland Cleaner Inc	58.50		Student Services: Other Conf/Meeting Expenses
0998084	04/06/2023	Hendrick House	1,180.22		Public Safety: Other Expenses
0998085	04/06/2023	Herriott's Coffee Columbia Str	86.00		Community Ed Admin: Other Supplies
0998086	04/06/2023	Holt Supply Company	17.35		Maintenance: Maintenance/Custodial Supply
0998087	04/06/2023	IDEXX	545.78		Vet Tech: Instructional Supplies
0998088	04/06/2023	Interstate Battery System	1,038.30		Grounds: Maintenance/Custodial Supply
0998089	04/06/2023	Johnstone Supply Peoria	463.56		Maintenance: Maintenance/Custodial Supply
0998090	04/06/2023	Mr. Allen E. Jones	230.00		Baseball: Other Contractual Services
0998091	04/06/2023	Mr. Taic Kim	38.42		Personal Development: Instructional Supplies
0998092	04/06/2023	Kirby Risk Electrical Supply	2,082.59		Custodial: Maintenance/Custodial Supply
0998093	04/06/2023	Dave Logan	230.00		Baseball: Other Contractual Services
0998094	04/06/2023	Mrs. Molly A. Martin	85.00		Academic Institutional: Staff Development-Faculty
0998095	04/06/2023	Martin One Source	208.79		Central Receiving: Office-Supplies
0998096	04/06/2023	Ms. Macy J. McCall	44.01		Personal Development: Instructional Supplies

0998097	04/06/2023	McCormick Distributing Inc	367.89	Child Development: Other Material and Supplies
0998098	04/06/2023	Rachel A. McQuiad	500.00	FY23 SWFT: WEI: Other Expenses
0998099	04/06/2023	Medline Industries Inc	3,338.27	Surgical Technology: Instructional Supplies
0998100	04/06/2023	Menards	1,939.15	Construction Tech: Instructional Supplies
0998101	04/06/2023	Midland Paper Company	2,427.20	Reprographics: Other Material and Supplies
0998102	04/06/2023	Midwest Fiber Inc.	166.31	Maintenance: Maintenance Services
0998103	04/06/2023	John J. Mozingo	230.00	Baseball: Other Contractual Services
0998104	04/06/2023	Multi Service Aviation	1,071.66	Aviation Program: Vehicle Supplies
0998105	04/06/2023	Muncie Aviation Company	1,230.12	Aviation Program: Repair Materials/Supplies
0998106	04/06/2023	Napa Auto Parts	9.00	Automotive: Instructional Supplies
0998107	04/06/2023	Niemann Foods	51.26	Grounds: Maintenance/Custodial Supply
0998108	04/06/2023	Niemann Foods	20.68	Grounds: Maintenance/Custodial Supply
0998109	04/06/2023	Jebediah R. Odam	230.00	Baseball: Other Contractual Services
0998110	04/06/2023	Andrew J. Pankey	185.00	Softball: Other Contractual Services
0998111	04/06/2023	Parkland College	9,950.00	FY23 SWFT: WEI: Other Expenses
0998112	04/06/2023	Parkland College	5,347.20	FY23 CCAMPIS: Other Expenses
0998113	04/06/2023	Parkland College	3,142.00	General Institutional: Staff/Family Tuition Waiver
0998114	04/06/2023	Parkland College	1,800.00	General Institutional: Staff/Family Tuition Waiver
0998115	04/06/2023	Parkland College	828.00	General Institutional: Staff/Family Tuition Waiver
0998116	04/06/2023	Mr. Daniel M. Paulson	675.00	Softball: Travel-Out of State
0998117	04/06/2023	Mr. Daniel M. Paulson	675.00	Softball: Travel-Out of State
0998118	04/06/2023	Mr. Daniel M. Paulson	675.00	Softball: Travel-Out of State
0998119	04/06/2023	Mrs. Somphon S. Penland	555.55	Public Safety: College Conf/Meeting Expense
0998120	04/06/2023	Phi Theta Kappa	600.00	Phi Theta Kappa: Deposits for Others
0998121	04/06/2023	Phi Theta Kappa	1,000.00	Phi Theta Kappa: College Conf/Meeting Expense
0998122	04/06/2023	Prairieland Feeds	506.92	Vet Tech: Instructional Supplies
0998123	04/06/2023	Puritan Springs Bottled Water	89.28	Biology: Instructional Supplies
0998124	04/06/2023	Record-A-Hit Inc	1,800.00	Student Services: Other Contractual Services
0998125	04/06/2023	RegisterBlast	125.00	Assessment Center: Other Contractual Services
0998126	04/06/2023	Rogards Office PLUS	1,771.85	Central Receiving: Office-Supplies
0998127	04/06/2023	Christian E. Rosenbeck	230.00	Baseball: Other Contractual Services
0998128	04/06/2023	Mrs. Mary K. Ross	255.36	Perkins-Post Secondary: Other Conf/Meeting Expenses
0998129	04/06/2023	Sam's Club	1,481.85	Project Read: Other Material and Supplies
0998130	04/06/2023	School Specialty LLC	100.54	Project Read: Instructional Supplies
0998131	04/06/2023	Mr. Corbin T. Sebens	675.00	Golf: Travel-Out of State
0998132	04/06/2023	Mr. Corbin T. Sebens	450.00	Golf: Travel-Out of State
0998133	04/06/2023	Mr. Corbin T. Sebens	225.00	Golf: Travel-Out of State
0998134	04/06/2023	Mr. Anthony J. Silkwood	1,000.00	Baseball: Travel-Out of State
0998135	04/06/2023	Mr. Anthony J. Silkwood	1,000.00	Baseball: Travel-Out of State
0998136	04/06/2023	Mr. Anthony J. Silkwood	1,000.00	Baseball: Travel-Out of State
0998137	04/06/2023	Mr. Anthony J. Silkwood	1,000.00	Baseball: Travel-Out of State
0998138	04/06/2023	Mr. Anthony J. Silkwood	1,000.00	Baseball: Travel-Out of State
0998139	04/06/2023	Software Solutions Integrated	14,000.00	NSF CAAT Curriculum: Computer Software
0998140	04/06/2023	South Side Control Supply Co	391.14	Custodial: Maintenance/Custodial Supply
0998141	04/06/2023	Starcrest Cleaners	370.60	Public Safety: Maintenance Services
0998142	04/06/2023	Laura E. Sutter	69.00	Academic Institutional: Staff Development-Faculty
0998143	04/06/2023	Mrs. Anita A. Taylor	1,118.81	Dean of Arts and Sciences: Other Conf/Meeting Expenses
0998144	04/06/2023	Technology Management Revolvln	177.08	Public Safety: Other Contractual Services
0998145	04/06/2023	Terminix Services Inc	61.00	Maintenance: Maintenance Services
0998146	04/06/2023	Timothy Tribble	230.00	Baseball: Other Contractual Services
0998147	04/06/2023	United Parcel Service	78.44	Central Receiving: Postage
0998148	04/06/2023	Anova Furnishings Inc	420.10	Grounds: Maintenance/Custodial Supply
0998149	04/06/2023	Village of Rantoul	350.00	Adult Ed Federal Basic 4800: Other Conf/Meeting Expenses
0998150	04/06/2023	VWR International LLC	385.15	Chemistry: Other Supplies
0998151	04/06/2023	Trent J. Warren	300.00	FY23 SWFT: WEI: Other Expenses
0998152	04/06/2023	Robert B. Watson	185.00	Softball: Other Contractual Services
0998153	04/06/2023	Western Illinois University	33.34	FCAE FY23: Other Contractual Services
0998154	04/06/2023	Wex Bank	4,041.00	Athletics General Fund: College Conf/Meeting Expense
0998155	04/06/2023	Mr. Dan Wild	350.00	Student Services: Other Contractual Services
0998156	04/06/2023	Jace K. Winfield	600.00	FY23 SWFT: WEI: Other Expenses
0998157	04/06/2023	Xerox Corporation	6,264.83	Reprographics: Install Pay Lease/Pur Agree
0998158	04/06/2023	Young Innovations	10,656.00	Dental Hygiene: Instructional Supplies
0998169	04/13/2023	A & R Mechanical Contractors I	2,687.68	Maintenance: Maintenance Services
0998170	04/13/2023	Abbott's Florist	70.95	Human Resource: Other Expenses
0998171	04/13/2023	AGA	100.00	Fiscal Administration: Publications and Dues
0998172	04/13/2023	Amazon	2,087.41	Health Professional Administration: College Conf/Meeting Expense
0998174	04/13/2023	AT&T	96.62	Utilities: Telephone
0998175	04/13/2023	AT&T	1,949.06	Utilities: Telephone
0998176	04/13/2023	Avante Health Solutions	517.10	Vet Tech: Instructional Supplies
0998177	04/13/2023	Bajco 100, LLC	51.45	Counseling: Other Material and Supplies
0998178	04/13/2023	Benco Dental	2,968.34	Occupational Hlth: Other Supplies
0998179	04/13/2023	Blackmore and Glunt Inc	1,532.00	Maintenance: Maintenance/Custodial Supply
0998181	04/13/2023	BMI Supply	1,578.43	Dean of Arts and Sciences: Equipment-Instructional >2500
0998182	04/13/2023	BSN Sports	128.10	Athletics General Fund: Instructional Supplies
0998183	04/13/2023	Camp David	923.94	Bookstore: Resale Textbooks
0998184	04/13/2023	Campion Barrow & Associates	455.00	Human Resource: Recruit Personnel/Athletes
0998185	04/13/2023	Caleb J. Casad	250.00	FY23 SWFT: WEI: Other Expenses
0998186	04/13/2023	CDW-Government	1,387.50	Administrative Software Proj: Consultants
0998188	04/13/2023	Champaign Signal & Lighting Co	130,680.00	Ext Park Lot Light Upgrade: Building Remodeling
0998189	04/13/2023	John Chance	185.00	Softball: Other Contractual Services

0998190	04/13/2023	Chemical Maintenance Inc	1,393.00	Custodial: Maintenance/Custodial Supply
0998191	04/13/2023	City of Champaign	1,341.78	Public Safety: Other Contractual Services
0998192	04/13/2023	Alicia N. Courtney	3,029.50	Emergency Medical: Instructional Supplies
0998193	04/13/2023	Comcast	604.78	Utilities: Telephone
0998196	04/13/2023	Connor Company	500.00	FY22 SWFT: WEI: Other Expenses
0998197	04/13/2023	Consolidated Communications	2,101.30	Utilities: Telephone
0998198	04/13/2023	Consolidated Edison Developmen	6,394.37	Utilities: Electricity
0998199	04/13/2023	Country Squire Cleaners Inc	70.00	Massage Practicum: Deposits for Others
0998200	04/13/2023	Custom Service Crane Inc	490.50	IDOT HCCTP Grant: Equipment-Office >2500
0998201	04/13/2023	Darby Dental	26.00	Dental Hygiene: Instructional Supplies
0998202	04/13/2023	Davis-Houk Mechanical Inc	3,258.75	Maintenance: Maintenance Services
0998203	04/13/2023	Deans Graphics	161.29	Dean of Students: Office-Supplies
0998204	04/13/2023	Dell Marketing LP	99.49	Computing Administration: Other Material and Supplies
0998205	04/13/2023	Dentsply North America	8,037.36	Dental Hygiene: Instructional Supplies
0998206	04/13/2023	Depke Gases & Welding Supplies	602.30	Manufacturing Operations: Instructional Supplies
0998207	04/13/2023	Dominion Dental Services Usa I	1,729.75	General: Unreimb med/child
0998208	04/13/2023	EDU Business Solutions	5,268.60	Reprographics: Install Pay Lease/Pur Agree
0998209	04/13/2023	Encova Insurance	14,115.00	Institutional: Workers Comp Ins
0998210	04/13/2023	Environmental Control Solution	571.00	Maintenance: Maintenance Services
0998211	04/13/2023	Ferrilli Information Group	525.00	Administrative Software Proj: Consultants
0998212	04/13/2023	Nick Finck	185.00	Softball: Other Contractual Services
0998213	04/13/2023	Flightstar	23,603.08	Aviation Program: Maintenance Services
0998214	04/13/2023	FYXIT LLC	186.08	IL Co-op Work Study (ICWS): Other Contractual Services
0998215	04/13/2023	Edward G. Gabriel, III	300.00	FY23 SWFT: WEI: Other Expenses
0998216	04/13/2023	Jasmine C. Garvin	250.00	FY23 SWFT: WEI: Other Expenses
0998217	04/13/2023	Getinge USA Sales LLC	638.79	Occupational Hlth: Other Supplies
0998218	04/13/2023	Tom Grey, Grey & Associates	1,310.00	Professional Development: Instr Service Contracts
0998219	04/13/2023	Healthstream Inc	161.50	Nursing: Instructional Supplies
0998220	04/13/2023	Heartland Community College	3,625.00	Spain - Study Abroad: Deposits for Others
0998221	04/13/2023	Hendrick House	7,000.38	Counseling: College Conf/Meeting Expense
0998222	04/13/2023	HOH Water Technology, Inc	1,041.00	Maintenance: Maintenance Services
0998223	04/13/2023	Illini FS	1,143.69	Grounds: Maintenance/Custodial Supply
0998224	04/13/2023	Illinois American Water	4,284.42	Utilities: Water, Sewage
0998225	04/13/2023	Johnson & Johnson Insurance	100.00	Institutional: General Insurance
0998226	04/13/2023	Joint Review Committee on Educ	5,120.00	Health Professional Adminstration: Consultants
0998227	04/13/2023	Ms. Jacqueline Jones	124.45	Custodial: Maintenance Services
0998228	04/13/2023	Kirby Risk Electrical Supply	4,959.27	Custodial: Maintenance/Custodial Supply
0998229	04/13/2023	Mr. John W. Knittle	192.75	Math Adminsitratio: College Conf/Meeting Expense
0998230	04/13/2023	LabSource Inc	603.66	Chemistry: Other Supplies
0998231	04/13/2023	Lorenz Supply Co	686.80	Custodial: Maintenance/Custodial Supply
0998232	04/13/2023	Jason MacK	855.00	Personal Development: Instr Service Contracts
0998233	04/13/2023	Matco Tools	12.08	Diesel Power: Instructional Supplies
0998234	04/13/2023	MBS Textbook Exchange Inc	112.48	Bookstore: Resale Textbooks
0998235	04/13/2023	McCormick Distributing Inc	372.37	Child Development: Other Material and Supplies
0998236	04/13/2023	Mr. James B. McHale	1,500.00	General Institutional: Dual Credit
0998237	04/13/2023	Mr. Dan Meccoli	82.08	General Institutional: Dual Credit
0998238	04/13/2023	Ronald a. Mechling	185.00	Softball: Other Contractual Services
0998239	04/13/2023	Menards	339.11	IDOT HCCTP Grant: Materials
0998240	04/13/2023	MPS	52.00	Bookstore: Resale Textbooks
0998241	04/13/2023	Niemann Foods	26.22	Grounds: Maintenance/Custodial Supply
0998242	04/13/2023	Novel Electronic Designs, Inc	686.95	Surgical Technology: Instructional Supplies
0998243	04/13/2023	OSF SJMC Foundation	348.00	CNA: Instructional Supplies
0998244	04/13/2023	Andrew J. Pankey	185.00	Softball: Other Contractual Services
0998245	04/13/2023	PaperClip Communications Inc	399.00	Student Life: Other Conf/Meeting Expenses
0998247	04/13/2023	Pitney Bowes Global Financial	265.59	Central Receiving: Other Material and Supplies
0998248	04/13/2023	Pitney Bowes Global Financial	2,458.17	General Institutional: Maintenance Services
0998249	04/13/2023	Pocket Nurse Enterprises Inc	7,362.10	Simulation: Instructional Supplies
0998250	04/13/2023	Quest Diagnostics	504.00	FY23 SWFT: WEI: Other Expenses
0998251	04/13/2023	Quicksilver Mailing Services L	268.12	Central Receiving: Postage
0998253	04/13/2023	Reserve Account	15,000.00	Central Receiving: Postage
0998254	04/13/2023	Robbins Schwartz	17,809.18	Title IX Compliance: Legal Services
0998255	04/13/2023	SafeWorks Illinois Champaign	775.18	Human Resource: Recruit Personnel/Athletes
0998256	04/13/2023	Sam's Club	99.26	Community Ed Admin: Other Supplies
0998257	04/13/2023	Joseph M. Segobiano	150.00	Soccer Womens: Other Contractual Services
0998258	04/13/2023	Rod Shiits	525.00	Marketing: Other Contractual Services
0998259	04/13/2023	Shoot-A-Way Inc	6,620.00	Athletics General Fund: Equipment-Office >2500
0998260	04/13/2023	Sikich Llp	5,000.00	Fiscal Administration: Consultants
0998262	04/13/2023	United Parcel Service	222.14	Central Receiving: Postage
0998263	04/13/2023	United Way of Champaign County	1,750.00	General Institutional: Publications and Dues
0998264	04/13/2023	University of Illinois	100.00	Student Services Events: Other Expenses
0998265	04/13/2023	Verizon Wireless	693.22	Utilities: Telephone
0998267	04/13/2023	VWR International LLC	283.53	Biology: Instructional Supplies
0998268	04/13/2023	Trent J. Warren	200.00	FY23 SWFT: WEI: Other Expenses
0998269	04/13/2023	Strategic Development Institut	4,780.00	Custom Training: Instructional Supplies
0998270	04/13/2023	World Education LLC	2,145.00	Professional Development: Instr Service Contracts
0998276	04/20/2023	A & R Mechanical Contractors I	782.09	Maintenance: Maintenance Services
0998277	04/20/2023	ABC Sanitary	125.00	Maintenance: Maintenance Services
0998278	04/20/2023	Access Locksmiths & Security L	4,400.00	Maintenance: Maintenance/Custodial Supply
0998279	04/20/2023	ACI Payments Inc	108.50	Fiscal Administration: Other Fixed Charges
0998280	04/20/2023	Advance Auto Parts	180.16	Automotive: Instructional Supplies

0998281	04/20/2023	Advance Auto Parts	630.81	Automotive: Instructional Supplies
0998282	04/20/2023	Connor J. Altan	100.00	Art Gallery: Instructional Supplies
0998283	04/20/2023	Altorfer Inc	194.04	IDOT HCCTP Grant: Equipment-Office >2500
0998284	04/20/2023	Amazon	5,838.13	Child Development: Other Expenses
0998285	04/20/2023	Ameren Illinois	821.05	Utilities: Electricity
0998286	04/20/2023	American Dental Education Asso	945.00	Dental Hygiene: Publications and Dues
0998287	04/20/2023	Emily E. Antonacci	250.00	Mass Communications: Other Contractual Services
0998288	04/20/2023	Apera Instruments Llc	1,310.00	Dean of Arts and Sciences: Equipment-Instructional >2500
0998289	04/20/2023	Apple Inc	2,058.00	Academic Computing: Equipment-Instructional >2500
0998290	04/20/2023	Art Coop Inc	70.00	Art and Design: Instructional Supplies
0998291	04/20/2023	AT&T	1,260.22	Utilities: Telephone
0998292	04/20/2023	AT&T	2,942.62	Utilities: Telephone
0998293	04/20/2023	AT&T	512.46	Utilities: Telephone
0998294	04/20/2023	Benco Dental	115.58	Dental Hygiene: Instructional Supplies
0998295	04/20/2023	Moss Enterprises	10,947.00	FY22 SWFT: WEI: Other Expenses
0998296	04/20/2023	Blackmore and Glunt Inc	4,246.55	Maintenance: Maintenance Services
0998297	04/20/2023	Boeing Distribution Inc	1,605.95	Aviation Program: Repair Materials/Supplies
0998298	04/20/2023	Arthur Boley	1,500.00	Aviation Program: Other Contractual Services
0998299	04/20/2023	Ms. Tracey L. Brown	1,688.11	Dijon Study Abroad: Deposits for Others
0998300	04/20/2023	Capitol Group	500.00	FY22 SWFT: WEI: Other Expenses
0998301	04/20/2023	Supernatural Inc - CCA SPV I L	46.95	Biology: Instructional Supplies
0998302	04/20/2023	Carolina Biological Supply Co	73.97	Biology: Instructional Supplies
0998303	04/20/2023	Caleb J. Casad	750.00	FY23 SWFT: WEI: Other Expenses
0998304	04/20/2023	Castle Branch Inc	771.00	Health Professional Administration: Other Material and Supplies
0998305	04/20/2023	CDW-Government	404.44	Academic Computing: Repair Materials/Supplies
0998306	04/20/2023	Central States Media	19,448.00	Marketing: Advertising
0998307	04/20/2023	CenturyLink	179.50	Utilities: Telephone
0998308	04/20/2023	Champaign Country Club	665.00	Unrestricted/Creating Impact: College Conf/Meeting Expense
0998309	04/20/2023	Champaign County Forest Preser	100.00	Personal Development: Instr Service Contracts
0998310	04/20/2023	Chemical Maintenance Inc	115.67	Custodial: Maintenance/Custodial Supply
0998311	04/20/2023	Cintas Corp	447.30	Business and Agriculture: Other Material and Supplies
0998312	04/20/2023	Cintas Corp	224.03	Agriculture-Engineering Scienc: Maintenance Services
0998313	04/20/2023	CollegeNET Inc	6,255.23	Computing Administration: Maintenance Services
0998314	04/20/2023	Consolidated Communications	2,069.33	Utilities: Telephone
0998315	04/20/2023	Cross Implement Inc	6,085.39	NSF EPASS: Equipment-Instructional >2500
0998316	04/20/2023	Cross Implement Inc	6,555.79	NSF EPASS: Equipment-Instructional >2500
0998317	04/20/2023	CU Hardware Company	42.83	Art and Design: Instructional Supplies
0998318	04/20/2023	Cyntox Biohazard Solutions	228.95	Occupational Hlth: Other Supplies
0998319	04/20/2023	Davis-Houk Mechanical Inc	16,538.15	Maintenance: Maintenance Services
0998320	04/20/2023	Dell Marketing LP	111,548.17	FY22 SWFT: WEI: Other Expenses
0998321	04/20/2023	Depke Gases & Welding Supplies	238.97	Manufacturing Operations: Instructional Supplies
0998322	04/20/2023	Dj Silkee Ent Llc	200.00	Illinois Arts Council FY23: Other Contractual Services
0998323	04/20/2023	Duncan Supply Co Inc	310.48	Perkins-Post Secondary: Instructional Supplies
0998324	04/20/2023	EAB Global Inc	1,638.00	Admissions and Records: Other Contractual Services
0998325	04/20/2023	Eastern Engineering Supply Inc	218.61	Reprographics: Other Material and Supplies
0998326	04/20/2023	Entec Services Inc	4,046.84	Green Revolving Fund: Deposits for Others
0998327	04/20/2023	Janann R. Feeney	500.40	Marketing: Consultants
0998328	04/20/2023	Fein-Bursoni Inc	5,000.00	Marketing: Advertising
0998329	04/20/2023	Flinn Scientific Inc	571.75	Chemistry: Other Supplies
0998330	04/20/2023	Edward G. Gabriel, III	300.00	FY23 SWFT: WEI: Other Expenses
0998331	04/20/2023	Ms. Kamila A. Glowacki	250.00	Mass Communications: Other Contractual Services
0998332	04/20/2023	Heartland Bank and Trust Co.	746,905.00	General 2018: Interest Paymts-Bonded Debt
0998333	04/20/2023	Hendrick House	829.98	FY23 SWFT: WEI: Other Expenses
0998334	04/20/2023	Henry Schein Inc	415.39	Dental Hygiene: Instructional Supplies
0998335	04/20/2023	IKI Inc	176.00	Personal Development: Instr Service Contracts
0998336	04/20/2023	Illini Radio Group	504.00	Dean of Arts and Sciences: Advertising
0998337	04/20/2023	Illinois American Water	607.09	Utilities: Water, Sewage
0998338	04/20/2023	Isaksen Glerum Wachter LLC	8,629.92	Precision Ag: New Buildings and Additions
0998339	04/20/2023	Justi Hudson	20.00	Child Development: Other Material and Supplies
0998340	04/20/2023	Kaplan, Inc.	27,750.00	Nursing: Instructional Supplies
0998341	04/20/2023	Kirby Risk Electrical Supply	698.25	Custodial: Maintenance/Custodial Supply
0998342	04/20/2023	Seamus Kreitzer	250.00	Mass Communications: Other Contractual Services
0998343	04/20/2023	LabSource Inc	108.62	Chemistry: Other Supplies
0998344	04/20/2023	Ms. Elyse A. Larsen	100.00	Art Gallery: Instructional Supplies
0998345	04/20/2023	Learning Resources Network	945.00	Community Ed Admin: Publications and Dues
0998346	04/20/2023	Holly A. Lewis	100.00	Art Gallery: Instructional Supplies
0998347	04/20/2023	Loan Science Sc, LLC	4,142.00	CAP IT FY23: Advertising
0998348	04/20/2023	Mrs. Laurie A. Lobdell	169.75	Vet Tech Club: Deposits for Others
0998349	04/20/2023	Lorenz Supply Co	2,001.15	Custodial: Maintenance/Custodial Supply
0998350	04/20/2023	Mrs. Molly A. Martin	112.00	Respiratory Care Technology: Travel In State-Faculty
0998351	04/20/2023	Dorothy H. Martirano	250.00	Illinois Arts Council FY23: Other Contractual Services
0998352	04/20/2023	McCormick Distributing Inc	292.36	Child Development: Other Material and Supplies
0998353	04/20/2023	McCormick Distributing Inc	659.43	Maintenance: Maintenance Services
0998354	04/20/2023	Medline Industries Inc	145.15	Surgical Technology: Instructional Supplies
0998355	04/20/2023	Meyer Capel	12,644.49	Institutional: Legal Services
0998356	04/20/2023	Midstate Collection Solutions	722.09	General Institutional: Collection Agency Fees
0998357	04/20/2023	Multi Service Aviation	3,279.85	Aviation Program: Vehicle Supplies
0998358	04/20/2023	Napa Auto Parts	9.00	Automotive: Instructional Supplies
0998359	04/20/2023	OADN	595.00	Nursing: Publications and Dues
0998360	04/20/2023	NISOD	1,200.00	Center for Excellence: Publications and Dues

0998361	04/20/2023	Negwer Materials Inc	23.52	Art and Design: Instructional Supplies
0998362	04/20/2023	Network Test Labs Inc	13,180.21	Computing Administration: Maintenance Services
0998363	04/20/2023	Niemann Foods	5.39	Grounds: Maintenance/Custodial Supply
0998364	04/20/2023	Norris Tire & Auto Center	293.65	Grounds: Maintenance Services
0998365	04/20/2023	Pan and Cake Catering Co Llc	500.00	Board of Trustees: College Conf/Meeting Expense
0998366	04/20/2023	Andrew A. Parker	100.00	Art Gallery: Instructional Supplies
0998367	04/20/2023	Della Perrone Photography	150.00	Marketing: Other Contractual Services
0998368	04/20/2023	Professional Outdoor Solutions	1,505.26	Grounds: Maintenance Services
0998369	04/20/2023	Radiation Detection Company	531.00	Vet Tech: Instructional Supplies
0998370	04/20/2023	Ms. Nancy A. Roth	366.80	CNA: Travel In State-Faculty
0998371	04/20/2023	S J Smith Company	12,541.00	Perkins-Post Secondary: Equipment-Instructional >2500
0998372	04/20/2023	Salesforce Inc	1,024.80	FY22 SWFT: WEI: Other Contractual Services
0998373	04/20/2023	Cleven L. Samuels	750.00	FY23 SWFT: WEI: Other Expenses
0998374	04/20/2023	Chase O. Scott	250.00	Mass Communications: Other Contractual Services
0998375	04/20/2023	SiteOne Landscape Supply LLC	147.88	Grounds: Maintenance/Custodial Supply
0998376	04/20/2023	Smartsheet Inc	17,900.00	Strengthening Com College FY23: Computer Software
0998377	04/20/2023	Softchalk LLC	1,428.00	Perkins-Post Secondary: Computer Software
0998378	04/20/2023	Stylus Publishing LLC	696.03	General Institutional: Other Supplies
0998379	04/20/2023	Ms. Nancy A. Sutton	701.19	Vice President Academics: College Conf/Meeting Expense
0998380	04/20/2023	Technolutions Inc.	1,090.00	Perkins-Post Secondary: Travel In State
0998381	04/20/2023	Terminix Services Inc	362.00	Maintenance: Maintenance Services
0998382	04/20/2023	TrophyTime Inc	414.75	Marketing: Printing
0998383	04/20/2023	United Fuel Company	609.40	Aviation Program: Vehicle Supplies
0998385	04/20/2023	University of Illinois	100.00	Board of Trustees: College Conf/Meeting Expense
0998386	04/20/2023	UpKeep Maintenance Service Inc	3,040.00	Custodial: Other Contractual Services
0998387	04/20/2023	USI Insurance Services Nationa	28,480.00	Institutional: General Insurance
0998388	04/20/2023	USI Insurance Services Nationa	11,471.00	Aviation Program: General Insurance
0998389	04/20/2023	James Voyles	258.34	Board of Trustees: Travel-Out of State
0998390	04/20/2023	VWR Sargent Welch Scientific C	239.81	Vet Tech: Instructional Supplies
0998391	04/20/2023	VWR International LLC	2,742.80	Biology: Instructional Supplies
0998392	04/20/2023	Western Inter. Commission High	1,850.00	Center for Excellence: Publications and Dues
0998393	04/20/2023	Aaron Wood	250.00	Mass Communications: Other Contractual Services
0998394	04/20/2023	Ruoheng Yang	100.00	Art Gallery: Instructional Supplies
0998402	04/27/2023	Rock Gate Capital	59,410.00	Truck Driving: Instr Service Contracts
0998404	04/27/2023	Ai-Media Technologies Llc	534.00	Accessibility Services: Other Contractual Services
0998405	04/27/2023	Aircraft Spruce & Specialty Co	806.88	Aviation Program: Instructional Supplies
0998406	04/27/2023	Lucas D. Allen	1,880.96	FCAE FY23: Travel In State
0998407	04/27/2023	Allen Precision Equipment Inc	1,044.65	Dean of Career & Technical Ed: Equipment-Instructional >2500
0998408	04/27/2023	Connor J. Altan	100.00	Art Gallery: Student Grants, Scholarships
0998409	04/27/2023	Amazon	442.22	Biology: Instructional Supplies
0998410	04/27/2023	Ameren Illinois	9,910.08	Utilities: Electricity
0998411	04/27/2023	American Paper Optics	266.00	Friends of Planetarium: Deposits for Others
0998412	04/27/2023	APCO Graphics Inc	2,296.40	Plant Administration: Building Remodeling
0998413	04/27/2023	Apple Inc	2,114.75	Project Read: Instructional Supplies
0998414	04/27/2023	Avfuel Corporation	19,580.20	Aviation Program: Vehicle Supplies
0998415	04/27/2023	B & H Photo & Electronics Corp	563.50	Computing Administration: Other Contractual Services
0998416	04/27/2023	Bahrns Equipment	168.75	Professional Development: Repair Materials/Supplies
0998417	04/27/2023	Bajco 100, LLC	51.45	Counseling: Other Material and Supplies
0998418	04/27/2023	Benco Dental	291.71	Occupational Hlth: Other Supplies
0998419	04/27/2023	Best One of Central Illinois	676.06	Student Organization: Maintenance Services
0998420	04/27/2023	Birkey's Farm Store, Inc	693.23	Business and Agriculture: Other Material and Supplies
0998421	04/27/2023	Birkey's Farm Store, Inc	3,833.00	Perkins-Post Secondary: Equipment-Instructional >2500
0998422	04/27/2023	Charles R. Black	185.00	Softball: Other Contractual Services
0998423	04/27/2023	Boeing Distribution Inc	744.00	Aviation Program: Repair Materials/Supplies
0998424	04/27/2023	Casey Bolin	2,128.74	FCAE FY23: Travel In State
0998425	04/27/2023	Sarah E. Brown	100.00	Art Gallery: Student Grants, Scholarships
0998426	04/27/2023	Willie A. Butler	300.00	FY23 SWFT: WEI: Other Expenses
0998427	04/27/2023	Capitol Group	1,439.68	Perkins-Post Secondary: Instructional Supplies
0998428	04/27/2023	Cengage Learning	200.00	Library: Other Contractual Services
0998429	04/27/2023	Michael T. Chambers	750.00	FY23 SWFT: WEI: Other Expenses
0998430	04/27/2023	Champaign Rural King	1,650.00	FY23 SWFT: WEI: Rental-Facilities
0998431	04/27/2023	Chemical Maintenance Inc	1,146.11	Custodial: Maintenance/Custodial Supply
0998432	04/27/2023	Clover Learning Inc	2,080.00	Radiologic Technology: Instructional Supplies
0998433	04/27/2023	Colby String Bass	360.00	College Theatre: Other Contractual Services
0998434	04/27/2023	Constellation NewEnergy	58,776.80	Utilities: Electricity
0998435	04/27/2023	Megan N. Coy	2,983.66	FCAE FY23: Travel In State
0998436	04/27/2023	Benjamin R. Cresap	1,000.00	Murray Wise Land Contest: Student Grants, Scholarships
0998437	04/27/2023	Julia De Souza Campos Paiva	40.91	Sadha Dental Hygiene: Deposits for Others
0998438	04/27/2023	Department of Veterans Affairs	180.00	General: Chapter 33
0998439	04/27/2023	Department of Veterans Affairs	704.00	General: Chapter 33
0998440	04/27/2023	Department of Veterans Affairs	1,891.71	General: Chapter 33
0998441	04/27/2023	Depke Gases & Welding Supplies	911.62	Student Services: Other Conf/Meeting Expenses
0998442	04/27/2023	Dean Dittmar	2,252.99	FCAE FY23: Travel In State
0998443	04/27/2023	Ray Donald	185.00	Softball: Other Contractual Services
0998444	04/27/2023	Eastern Engineering Supply Inc	417.54	Reprographics: Other Material and Supplies
0998445	04/27/2023	Enterprise Rent-A-Car Midwest	797.00	Transportation: Rental-Equipment
0998446	04/27/2023	Ferrilli Information Group	4,987.50	Administrative Software Proj: Consultants
0998447	04/27/2023	Ms. Amy N. Frasca	500.00	Center for Excellence: Staff Develop-Support Staff
0998448	04/27/2023	Elizabeth M. Garner	250.00	Mass Communications: Other Contractual Services
0998449	04/27/2023	GFI Digital Inc	9,904.71	Computing Administration: Other Contractual Services

0998450	04/27/2023	Grainger Industrial Supplies	99.54	NSF: Research Pheno Plasticity: Instructional Supplies
0998451	04/27/2023	Heartland Cleaner Inc	15.00	Student Services: Other Conf/Meeting Expenses
0998452	04/27/2023	John Heiser	2,513.61	FCAE FY23: Travel In State
0998453	04/27/2023	Hendrick House	428.85	Business-Computer Sci Tech: College Conf/Meeting Expense
0998454	04/27/2023	Henry Schein Inc	468.09	Dental Hygiene: Instructional Supplies
0998455	04/27/2023	Herriott's Coffee Columbia Str	86.00	President: Office-Supplies
0998456	04/27/2023	The Home Depot Pro	502.00	Custodial: Maintenance/Custodial Supply
0998457	04/27/2023	Illini Contractors Supply	248.50	IDOT HCCTP Grant: Equipment-Office >2500
0998458	04/27/2023	Illinois Association of Realto	40.00	Professional Development: Instructional Supplies
0998459	04/27/2023	Illinois Dept of Agriculture	60.00	Monsanto Land Lab: Deposits for Others
0998460	04/27/2023	John Wiley & Sons Inc	4,122.30	Library: Other Contractual Services
0998461	04/27/2023	Keffer Development Services LL	1,635.00	Academic Computing: Maintenance Services
0998462	04/27/2023	Kognito Solutions Llc	6,970.00	Mental Health Early Action: Computer Software
0998463	04/27/2023	Mr. Bryan S. Krall	73.36	Natural Sciences Adminstration: College Conf/Meeting Expense
0998464	04/27/2023	Krueger International Inc	1,539.49	Instructional Support Services: Instructional Supplies
0998465	04/27/2023	Charles Lawrence	185.00	Softball: Other Contractual Services
0998466	04/27/2023	Learning Resources Network	97.50	Professional Development: Instr Service Contracts
0998467	04/27/2023	Locker Room	2,110.00	Baseball: Other Material and Supplies
0998468	04/27/2023	Ezechieel L. Lokango Litale	300.00	FY22 SWFT: WEI: Other Expenses
0998469	04/27/2023	McCormick Distributing Inc	273.11	Child Development: Other Material and Supplies
0998470	04/27/2023	McGraw-Hill LLC	12,285.00	Assessment Center: Other Material and Supplies
0998471	04/27/2023	Medline Industries Inc	1,258.09	Surgical Technology: Instructional Supplies
0998472	04/27/2023	Menards	931.35	Perkins-Post Secondary: Instructional Supplies
0998473	04/27/2023	Midland Paper Company	1,464.78	Reprographics: Other Material and Supplies
0998474	04/27/2023	MSC Industrial Supply	277.38	Compuer Aided Drafting: Instructional Supplies
0998475	04/27/2023	Chloe D. Mueller	500.00	FY22 SWFT: WEI: Other Expenses
0998476	04/27/2023	Multi Service Aviation	823.75	Aviation Program: Vehicle Supplies
0998477	04/27/2023	Jacob Nagler	160.00	College Theatre: Other Contractual Services
0998478	04/27/2023	National Testing Network	110.00	Human Resource: Recruit Personnel/Athletes
0998479	04/27/2023	Negwer Materials Inc	23.52	Art and Design: Instructional Supplies
0998480	04/27/2023	NILRC	945.00	Library: Other Contractual Services
0998481	04/27/2023	Northwestern University	1,100.00	Public Safety: College Conf/Meeting Expense
0998482	04/27/2023	Andrew J. Pankey	185.00	Softball: Other Contractual Services
0998483	04/27/2023	Parkland College	360.00	SOAR Fund: Instit Support Contract
0998484	04/27/2023	Mr. Daniel M. Paulson	675.00	Softball: Travel-Out of State
0998485	04/27/2023	Pocket Nurse Enterprises Inc	1,140.63	Simulation: Instructional Supplies
0998486	04/27/2023	Premier Print Group	2,055.00	Unrestricted/Creating Impact: Printing
0998487	04/27/2023	P & G Distributing	82.08	Dental Hygiene: Instructional Supplies
0998488	04/27/2023	Professional Outdoor Solutions	4,440.50	Athletics General Fund: Maintenance Services
0998489	04/27/2023	ProQuest LLC	55.80	Library: Audio/Visual Materials
0998490	04/27/2023	Ray O'Herron Co Inc	243.90	Public Safety: Other Supplies
0998491	04/27/2023	Mr. Paul A. Rebeiz	566.60	Center for Excellence: Prof Development - PT Faculty
0998492	04/27/2023	Matthew Reese	230.00	Baseball: Other Contractual Services
0998493	04/27/2023	Ms. Nancy A. Roth	278.76	Center for Excellence: Prof Development - PT Faculty
0998494	04/27/2023	Rowman & Littlefield Publishin	61.96	Library: Publications and Dues
0998495	04/27/2023	Scrubs AC, Inc	941.36	Sadha Dental Hygiene: Deposits for Others
0998496	04/27/2023	Mr. Corbin T. Sebens	448.00	Golf: Travel-Out of State
0998497	04/27/2023	Servio Consulting Llc	12,000.00	FY22 SWFT: WEI: Other Contractual Services
0998498	04/27/2023	Mr. Anthony J. Silkwood	1,000.00	Baseball: Travel-Out of State
0998499	04/27/2023	Mr. Anthony J. Silkwood	1,000.00	Baseball: Travel-Out of State
0998500	04/27/2023	Ricky A. Smith, Jr.	250.00	FY23 SWFT: WEI: Other Expenses
0998501	04/27/2023	Swank Motion Pictures Inc	11,900.00	Library: Audio/Visual Materials
0998502	04/27/2023	Technology Management Revolvin	2,500.00	Utilities: Telephone
0998503	04/27/2023	Terminix Services Inc	61.00	Maintenance: Maintenance Services
0998504	04/27/2023	Timothy Communications Inc	100.00	Personal Development: Instr Service Contracts
0998505	04/27/2023	Timothy Tribble	230.00	Baseball: Other Contractual Services
0998506	04/27/2023	TrophyTime Inc	87.50	Parkland College Television: Other Material and Supplies
0998507	04/27/2023	United Parcel Service	36.46	Aviation Program: Office-Supplies
0998508	04/27/2023	Urbana & Champaign Sanitary Di	6,019.62	Utilities: Water, Sewage
0998509	04/27/2023	Voices for All, LLC	382.20	Professional Development: Instr Service Contracts
0998510	04/27/2023	VWR International LLC	163.82	Biology: Instructional Supplies
0998511	04/27/2023	Andrew J. Waner	150.00	Marketing: Other Contractual Services
0998512	04/27/2023	Jennifer Waters	1,003.38	FCAE FY23: Telephone
0998513	04/27/2023	Ms. Chloe M. White	100.00	Underwood-Alger Art & Metals: Student Grants, Scholarships
0998515	04/27/2023	Xerox Corporation	5,576.33	Reprographics: Install Pay Lease/Pur Agree
0998516	04/27/2023	YBP Library Services	663.83	Library: Publications and Dues
E0047966	04/06/2023	Dr. Kory J. Allred	300.00	Academic Institutional: Staff Development-Faculty
E0047967	04/06/2023	Mrs. Jessica L. Alvarez	158.00	Public Safety: College Conf/Meeting Expense
E0047968	04/06/2023	Ms. Kelsey A. Anello	237.72	Perkins-Post Secondary: Other Conf/Meeting Expenses
E0047969	04/06/2023	Ms. Rebecca R. Bahnke	393.05	Occupation Therapy: Instructional Supplies
E0047970	04/06/2023	Channing J. Butler	300.00	FY23 SWFT: WEI: Other Expenses
E0047971	04/06/2023	Jemika M. Butler	300.00	FY23 SWFT: WEI: Other Expenses
E0047972	04/06/2023	Dr. Catherine B. Carlson	2,440.96	Academic Institutional: Staff Development-Faculty
E0047973	04/06/2023	Mark E. Carter	370.00	IDOT HCCTP Grant: Other Expenses
E0047974	04/06/2023	Joy M. Catchings	370.00	IDOT HCCTP Grant: Other Expenses
E0047975	04/06/2023	Mr. David N. Charney	177.00	Agriculture-Engineering Scienc: College Conf/Meeting Expense
E0047976	04/06/2023	Rochella D. Crawford	300.00	FY23 SWFT: WEI: Other Expenses
E0047977	04/06/2023	Ms. Wendy L. Evans	1,545.10	Aviation Program: Travel In State-Othr Personnel
E0047978	04/06/2023	Bertha R. Frazier	340.00	IDOT HCCTP Grant: Other Expenses
E0047979	04/06/2023	Mr. Dionisio Garcia, Jr.	750.00	FY23 SWFT: WEI: Other Expenses

E0047980	04/06/2023	Kabinyanga K. Godet	300.00	FY23 SWFT: WEI: Other Expenses
E0047981	04/06/2023	Kalib R. Gordon	370.00	IDOT HCCTP Grant: Other Expenses
E0047982	04/06/2023	Lucretia N. Gordon	370.00	IDOT HCCTP Grant: Other Expenses
E0047983	04/06/2023	Tyquone C. Greer	300.00	FY23 SWFT: WEI: Other Expenses
E0047984	04/06/2023	James R. Hardeman	300.00	FY23 SWFT: WEI: Other Expenses
E0047985	04/06/2023	Stephanie L. Harmon	370.00	IDOT HCCTP Grant: Other Expenses
E0047986	04/06/2023	Jerry C. Harper	370.00	IDOT HCCTP Grant: Other Expenses
E0047987	04/06/2023	Nashawn O. Jackson	300.00	FY23 SWFT: WEI: Other Expenses
E0047988	04/06/2023	Mr. Connor M. Kamradt	61.00	Agriculture-Engineering Scienc: College Conf/Meeting Expense
E0047989	04/06/2023	Mrs. Brittany N. Kelly	603.00	Center for Excellence: Prof Development - PT Faculty
E0047990	04/06/2023	Corey B. Kelly	300.00	IDOT HCCTP Grant: Other Expenses
E0047991	04/06/2023	Bobo B. Komingo	370.00	IDOT HCCTP Grant: Other Expenses
E0047992	04/06/2023	Tamonte A. Lackey	300.00	FY23 SWFT: WEI: Other Expenses
E0047993	04/06/2023	Marquell L. Lattimore	280.00	IDOT HCCTP Grant: Other Expenses
E0047994	04/06/2023	Kitchin Lee	300.00	FY23 SWFT: WEI: Other Expenses
E0047995	04/06/2023	Roderick J. Levy	300.00	FY23 SWFT: WEI: Other Expenses
E0047996	04/06/2023	Amandrae S. McGill	300.00	FY23 SWFT: WEI: Other Expenses
E0047997	04/06/2023	Devontae D. Moore	200.00	FY23 SWFT: WEI: Other Expenses
E0047998	04/06/2023	Mrs. Caitlin M. Morris	272.93	NSF EPASS: Travel-Out of State
E0047999	04/06/2023	Gabriel C. Nelson	500.00	FY23 SWFT: WEI: Other Expenses
E0048000	04/06/2023	Mrs. Tawanna R. Nickens	117.90	Adult Ed State Performance 3401: Other Conf/Meeting Expenses
E0048001	04/06/2023	Lavontae V. Pelmore	370.00	IDOT HCCTP Grant: Other Expenses
E0048002	04/06/2023	Dominisha A. Sayles	370.00	IDOT HCCTP Grant: Other Expenses
E0048003	04/06/2023	Gerard R. Smith	300.00	FY23 SWFT: WEI: Other Expenses
E0048004	04/06/2023	Shantel B. Virginia	300.00	FY23 SWFT: WEI: Other Expenses
E0048005	04/06/2023	Rodney Weatherspoon, Jr.	300.00	FY23 SWFT: WEI: Other Expenses
E0048006	04/06/2023	Ms. Julie A. Weishar	1,200.44	Fine Arts Administration: College Conf/Meeting Expense
E0048007	04/06/2023	James G. Williams	300.00	FY23 SWFT: WEI: Other Expenses
E0048008	04/06/2023	Vincent E. Williams	300.00	FY23 SWFT: WEI: Other Expenses
E0048009	04/06/2023	Diamond P. Woods	300.00	FY23 SWFT: WEI: Other Expenses
E0048022	04/13/2023	Ms. Cassandra M. Alpers	38.78	Project Read: Travel In State
E0048023	04/13/2023	Mark E. Carter	370.00	IDOT HCCTP Grant: Other Expenses
E0048024	04/13/2023	Joy M. Catchings	350.00	IDOT HCCTP Grant: Other Expenses
E0048025	04/13/2023	Mr. Alejandro Chavez	36.02	IDOT HCCTP Grant: Travel In State
E0048026	04/13/2023	Ms. Mina Cho	12.05	Simulation: Instructional Supplies
E0048027	04/13/2023	Ms. Jennifer E. Clifton	500.00	Center for Excellence: Staff Develop-Support Staff
E0048028	04/13/2023	Bertha R. Frazier	370.00	IDOT HCCTP Grant: Other Expenses
E0048029	04/13/2023	Kalib R. Gordon	370.00	IDOT HCCTP Grant: Other Expenses
E0048030	04/13/2023	Lucretia N. Gordon	370.00	IDOT HCCTP Grant: Other Expenses
E0048031	04/13/2023	Stephanie L. Harmon	330.00	IDOT HCCTP Grant: Other Expenses
E0048032	04/13/2023	Jerry C. Harper	370.00	IDOT HCCTP Grant: Other Expenses
E0048033	04/13/2023	Corey B. Kelly	360.00	IDOT HCCTP Grant: Other Expenses
E0048034	04/13/2023	Bobo B. Komingo	370.00	IDOT HCCTP Grant: Other Expenses
E0048035	04/13/2023	Marquell L. Lattimore	370.00	IDOT HCCTP Grant: Other Expenses
E0048036	04/13/2023	Kitchin Lee	330.00	FY23 SWFT: WEI: Other Expenses
E0048037	04/13/2023	Ms. Lisa A. Lyne	76.50	Dual Credit: Office-Supplies
E0048038	04/13/2023	Aaron R. Marks	500.00	FY23 SWFT: WEI: Other Expenses
E0048039	04/13/2023	Ms. Kendra M. McClure	1,400.00	Fine Arts Administration: College Conf/Meeting Expense
E0048040	04/13/2023	Tory Parker	300.00	FY23 SWFT: WEI: Other Expenses
E0048041	04/13/2023	Lavontae V. Pelmore	370.00	IDOT HCCTP Grant: Other Expenses
E0048042	04/13/2023	Dr. Amy F. Penne	2,235.28	Humanities Administration: College Conf/Meeting Expense
E0048043	04/13/2023	Dominisha A. Sayles	370.00	IDOT HCCTP Grant: Other Expenses
E0048044	04/13/2023	Dr. Isabel M. Scarborough	651.73	Social Science Administration: College Conf/Meeting Expense
E0048045	04/13/2023	Marissa L. Trefren	500.00	PATH Program: Other Expenses
E0048046	04/13/2023	Ms. Nikki J. Woods-Stahler	986.77	General Institutional: Dual Credit
E0048049	04/20/2023	Ms. Honoka Adachi	100.00	Art Gallery: Instructional Supplies
E0048050	04/20/2023	Ms. Peggy J. Boyce	240.35	Dental Hygiene Board Exam: Deposits for Others
E0048051	04/20/2023	Mark E. Carter	370.00	IDOT HCCTP Grant: Other Expenses
E0048052	04/20/2023	Joy M. Catchings	370.00	IDOT HCCTP Grant: Other Expenses
E0048053	04/20/2023	Ms. Amy K. Chamley	116.72	ECACE Grant: Travel In State-Othr Personnel
E0048054	04/20/2023	Bertha R. Frazier	360.00	IDOT HCCTP Grant: Other Expenses
E0048055	04/20/2023	Kalib R. Gordon	370.00	IDOT HCCTP Grant: Other Expenses
E0048056	04/20/2023	Lucretia N. Gordon	370.00	IDOT HCCTP Grant: Other Expenses
E0048057	04/20/2023	Tyquone C. Greer	300.00	FY23 SWFT: WEI: Other Expenses
E0048058	04/20/2023	Mr. Wade H. Hales	190.98	Health Professional Administration: College Conf/Meeting Expense
E0048059	04/20/2023	James R. Hardeman	300.00	FY23 SWFT: WEI: Other Expenses
E0048060	04/20/2023	Stephanie L. Harmon	290.00	IDOT HCCTP Grant: Other Expenses
E0048061	04/20/2023	Jerry C. Harper	370.00	IDOT HCCTP Grant: Other Expenses
E0048062	04/20/2023	Kelly E. Hoene	100.00	Art Gallery: Instructional Supplies
E0048063	04/20/2023	Nashawn O. Jackson	300.00	FY23 SWFT: WEI: Other Expenses
E0048064	04/20/2023	Corey B. Kelly	300.00	IDOT HCCTP Grant: Other Expenses
E0048065	04/20/2023	Bobo B. Komingo	370.00	IDOT HCCTP Grant: Other Expenses
E0048066	04/20/2023	Tamonte A. Lackey	300.00	FY23 SWFT: WEI: Other Expenses
E0048067	04/20/2023	Marquell L. Lattimore	370.00	IDOT HCCTP Grant: Other Expenses
E0048068	04/20/2023	Kitchin Lee	300.00	FY23 SWFT: WEI: Other Expenses
E0048069	04/20/2023	Amandrae S. McGill	300.00	FY23 SWFT: WEI: Other Expenses
E0048070	04/20/2023	Quejuan J. Miller	500.00	FY23 SWFT: WEI: Other Expenses
E0048071	04/20/2023	Moriah L. Mobley	750.00	FY23 SWFT: WEI: Other Expenses
E0048072	04/20/2023	Sophie M. Morgan	100.00	Art Gallery: Instructional Supplies
E0048073	04/20/2023	Mrs. Amber R. Osborne	4.38	Trio Student Supprt Svcs FY23: Other Conf/Meeting Expenses

E0048074	04/20/2023	Jocelyn S. Parnell	137.00	FY23 SWFT: WEI: Other Expenses
E0048075	04/20/2023	Lavontae V. Pelmore	370.00	IDOT HCCTP Grant: Other Expenses
E0048076	04/20/2023	Davianna L. Reed	275.00	FY23 SWFT: WEI: Other Expenses
E0048077	04/20/2023	Dominisha A. Sayles	290.00	IDOT HCCTP Grant: Other Expenses
E0048078	04/20/2023	Gerard R. Smith	300.00	FY23 SWFT: WEI: Other Expenses
E0048079	04/20/2023	Mr. Travis A. Sola	1,000.00	Study Abroad: Deposits for Others
E0048080	04/20/2023	Kiah J. Thompson	50.00	Art Gallery: Instructional Supplies
E0048081	04/20/2023	Mr. Matthew D. Watt	808.80	Social Science Administration: College Conf/Meeting Expense
E0048082	04/20/2023	Rodney Weatherspoon, Jr.	300.00	FY23 SWFT: WEI: Other Expenses
E0048083	04/20/2023	Mr. David C. Webb	412.00	Community Ed Admin: Travel In State
E0048084	04/20/2023	Vincent E. Williams	300.00	FY23 SWFT: WEI: Other Expenses
E0048085	04/20/2023	Ms. Robin E. Young	50.00	Art Gallery: Instructional Supplies
E0048086	04/20/2023	Ms. Ruijie Zhao	600.00	Study Abroad: Deposits for Others
E0048100	04/27/2023	Rijaal A. Akbar	300.00	FY23 SWFT: WEI: Other Expenses
E0048101	04/27/2023	Mrs. Amanda R. Avery	269.05	Library: College Conf/Meeting Expense
E0048102	04/27/2023	Artiez O. Buckley	300.00	FY23 SWFT: WEI: Other Expenses
E0048103	04/27/2023	Jemika M. Butler	500.00	FY23 SWFT: WEI: Other Expenses
E0048104	04/27/2023	Mark E. Carter	360.00	IDOT HCCTP Grant: Other Expenses
E0048105	04/27/2023	Joy M. Catchings	860.00	IDOT HCCTP Grant: Other Expenses
E0048106	04/27/2023	Mr. John J. Dahlman	28.82	Agriculture-Engineering Scienc: College Conf/Meeting Expense
E0048107	04/27/2023	Carol Lyn Dennis	300.00	FY23 SWFT: WEI: Other Expenses
E0048108	04/27/2023	Brenda I. Dominguez	500.00	FY22 SWFT: WEI: Other Expenses
E0048109	04/27/2023	Keyonta C. Dunn	300.00	FY23 SWFT: WEI: Other Expenses
E0048110	04/27/2023	Ms. Wendy L. Evans	1,103.19	Aviation Program: Travel In State-Othr Personnel
E0048111	04/27/2023	Bre'anna Q. Felton	340.00	FY23 SWFT: WEI: Other Expenses
E0048112	04/27/2023	Bertha R. Frazier	370.00	IDOT HCCTP Grant: Other Expenses
E0048113	04/27/2023	Kalib R. Gordon	330.00	IDOT HCCTP Grant: Other Expenses
E0048114	04/27/2023	Lucretia N. Gordon	370.00	IDOT HCCTP Grant: Other Expenses
E0048115	04/27/2023	Jelisa T. Greer	300.00	FY23 SWFT: WEI: Other Expenses
E0048116	04/27/2023	Stephanie L. Harmon	370.00	IDOT HCCTP Grant: Other Expenses
E0048117	04/27/2023	Jerry C. Harper	330.00	IDOT HCCTP Grant: Other Expenses
E0048118	04/27/2023	Aaron Harris	300.00	FY23 SWFT: WEI: Other Expenses
E0048119	04/27/2023	Ms. Kati L. Haskins	216.89	Instructional Support Services: College Conf/Meeting Expense
E0048120	04/27/2023	Alison B. Hernandez	100.00	Art Gallery: Student Grants, Scholarships
E0048121	04/27/2023	Mrs. Laura L. Hettinger	17.97	Dental Hygiene Board Exam: Deposits for Others
E0048122	04/27/2023	Jovaunte A. Johnson	500.00	FY23 SWFT: WEI: Other Expenses
E0048123	04/27/2023	Mr. Connor M. Kamradt	28.00	Agriculture-Engineering Scienc: College Conf/Meeting Expense
E0048124	04/27/2023	Guy M. Kinavuidi Masamba	300.00	FY23 SWFT: WEI: Other Expenses
E0048125	04/27/2023	Tamala L. Kirk	750.00	FY23 SWFT: WEI: Other Expenses
E0048126	04/27/2023	Bobo B. Komingo	290.00	IDOT HCCTP Grant: Other Expenses
E0048127	04/27/2023	Tamonte A. Lackey	200.00	FY23 SWFT: WEI: Other Expenses
E0048128	04/27/2023	Ms. Amber E. Landis	29.86	International Students: Deposits for Others
E0048129	04/27/2023	Marquell L. Lattimore	370.00	IDOT HCCTP Grant: Other Expenses
E0048130	04/27/2023	Lise N. Likya	750.00	FY22 SWFT: WEI: Other Expenses
E0048131	04/27/2023	Melissa A. Lincicum	500.00	FY23 SWFT: WEI: Other Expenses
E0048132	04/27/2023	Marie D. Maemble	500.00	FY22 SWFT: WEI: Other Expenses
E0048133	04/27/2023	Michel K. Mulumba	500.00	FY22 SWFT: WEI: Other Expenses
E0048134	04/27/2023	Rachel B. Mwatumu Harris	500.00	FY22 SWFT: WEI: Other Expenses
E0048135	04/27/2023	Michael E. Neal	300.00	FY23 SWFT: WEI: Other Expenses
E0048136	04/27/2023	Bryan D. Oneal, Sr.	750.00	FY22 SWFT: WEI: Other Expenses
E0048137	04/27/2023	Jocelyn S. Parnell	500.00	FY23 SWFT: WEI: Other Expenses
E0048138	04/27/2023	Lavontae V. Pelmore	370.00	IDOT HCCTP Grant: Other Expenses
E0048139	04/27/2023	Dominisha A. Sayles	370.00	IDOT HCCTP Grant: Other Expenses
E0048140	04/27/2023	Ms. Shalini A. Smith	173.00	Library: College Conf/Meeting Expense
E0048141	04/27/2023	Marcus J. Taylor	300.00	FY23 SWFT: WEI: Other Expenses
E0048142	04/27/2023	Daniel K. Vuvu	500.00	FY22 SWFT: WEI: Other Expenses
E0048143	04/27/2023	James G. Williams	250.00	FY23 SWFT: WEI: Other Expenses
E0048144	04/27/2023	Kenny W. Wilson	300.00	FY23 SWFT: WEI: Other Expenses
E0048145	04/27/2023	Olatin B. Wilson	250.00	FY23 SWFT: WEI: Other Expenses
E0048146	04/27/2023	Ms. Robin E. Young	100.00	David & Shirley Jones: Student Grants, Scholarships
Student Refunds			73,181.71	
Totals Voucher Checks			<u>\$ 2,454,126.35</u>	<u>\$ 473.00</u>

Last Check Numbers Used: AP = 0998516 AP = E0048146 ST = 0998525 ST = E0048154

IX. BUSINESS & FINANCE—Item D

BOARD APPROVAL - SURGICAL TECHNOLOGY AUDIO VISUAL UPGRADE

The Surgical Technology program is preparing to relocate to the B Wing of the Main Campus. This space will be remodeled and upgraded to have a larger classroom for 24 students, a new, upgraded scrub room, and a larger operating room laboratory space, along with adjacent office space for the faculty. The remodel of the space in the B Wing was approved by the Board of Trustees in April 2023.

As part of the move, the current portable video recording system used for assessments will need to be replaced. The Surgical Technology Program plans to purchase software, equipment, and services from Intelligent Video Solutions. The new AV and software system, designed specifically for simulation would provide high quality audio and visual functions and improve the learning experience for Parkland students.

Faculty assess students' skills by video recording practice sessions in the lab. Students can review the recordings and make improvements based on observed performance. Additionally, all competency skills exams are recorded to document that students passed.

The new Surgical Technology audio-visual system will need to tie into the server and VALT software already in use in the Huff-McGrain Simulation Lab. The server and software were purchased from Intelligent Video Solutions after a bid was issued for the Nursing Simulation Rooms. The Board of Trustees approved two additional simulation rooms from Intelligent Video Solutions in April 2021. Intelligent Video Solutions is the sole provider of VALT Solution.

This project relates to the following strategic goal:

Goal E: Responsibility: Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

E3: Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

Administration recommends the purchase of software, equipment, and associated services for the Surgical Technology laboratory and mock operating room from Intelligent Video Solutions of Sussex, WI for a total cost of \$38,613.50. This item is exempt from formal bid requirements per the Illinois Public Community College Act section (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services. Board authorization is requested since the cost exceeds \$20,000.00. Funds are available from the FY2023 and FY2024 operating budget and Congressionally Directed Spending Request (Rep. Davis): FY2023 Community Project Funding Application—Health Professions Improvement.

MOTION— Move to approve the purchase of equipment, software, and associated services for the Surgical Technology laboratory and mock operating room from Intelligent Video Solutions OF Sussex, WI for a total cost of \$38,613.50.

IX. BUSINESS & FINANCE—Item E

EXEMPT PURCHASE – 160 DRIVING ACADEMY VENDOR AMENDMENT

Parkland College Community Education is experiencing an increase in registrations for the Truck Driver Training Program. Parkland partners with 160 Driving Academy to provide the personnel and equipment as well as the recruitment, instruction, marketing, and job placement services for this program.

The Board previously approved spending up to \$1,100,000 with 160 Driving Academy for FY 2023 at the June 2022 Board of Trustees meeting. Community Education requests increasing the approved spending amount by \$150,000 (\$1,250,000 total) to accommodate the increase in registration for the remainder of FY 2023.

This purchase relates to the following strategic goal:

Goal D: Engagement: Parkland College will engage the district’s institutions and communities to develop citizens who build and sustain economic, social, and cultural assets through work, service, and engagement.

D1: Expand Parkland College's role in economic and workforce development by developing local, regional, and global partnerships with business and industry, government agencies, health providers, and the agricultural community, and by providing and coordinating the majority of training in District 505.

D3: Provide credit and noncredit lifelong learning and other educational opportunities to members of the District 505 community. Develop programs that make various cultural programs accessible and build relationships with K-12 to develop future student population.

Administration recommends increasing the truck driver training services from Rock Gate Capital, DBA 160 Driving Academy, of Evanston, IL, by \$150,000. Items are exempt from formal bid requirements per the Illinois Public Community College Purchasing Act section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part. Board authorization is requested since the cost exceeds \$20,000. Funds are available from FY 2023 Community Education budget for this purchase.

MOTION— Move to approve the increase in services from Rock Gate Capital, DBA 160 Driving Academy, of Evanston, IL, for a total cost of \$150,000.

IX. BUSINESS & FINANCE—Item F

EXEMPT PURCHASE – CAREER COACH WIDGET BUILDER

The Lightcast Career Coach Widget Builder is a software add-on to program pages on Parkland’s online catalog. It displays labor market and job postings data, including average salary/wage data, profession growth forecasts, and current job postings which are powerful marketing tools for Parkland’s career programs. The Lightcast Widget purchase includes access to the Widget Builder, which allows for customization of the data displayed in each widget. Additionally, the displayed info is constantly updated from Lightcast’s databases without the use of any staff time. By displaying this data on Parkland’s program pages, we can provide prospective students with answers to the most common questions posed to faculty and recruiters such as: “What jobs exist in this field? How much do they pay? Will I still be employable in ten years? Can I move up and into what positions?”

After researching available software options, Parkland’s Workforce Partnerships Program Manager selected Lightcast as it was the only webpage widget that meets the specifications needed to make our program web pages more helpful and user-friendly to students. Additionally, Parkland currently relies on other Lightcast services for labor market data. Other widgets reviewed, including Illinois workNet and IOER widgets, MyLMI, Geographic Solutions, and Textkernel Jobfeed, were either specific to other states, did not include all the job postings data needed, required too much staff time to maintain, or used data and graphics too complex for the intended audience.

This purchase relates to the following strategic goals:

Goal B: Completion: Parkland College will increase student retention, persistence, and completion.

B3: Increase the completion rates of students earning community college credentials (certificates and associate's degrees) while preserving access and enhancing quality.

Administration recommends the purchase of a 37-month subscription through June 30, 2026, from Career Coach Widget Builder from Economic Modeling LLC (dba Lightcast) of Moscow, ID for a total cost of \$30,557. This item is exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the Perkins grant for this purchase.

MOTION—Move to approve the purchase of a 37-month subscription to Career Coach Widget Builder from Economic Modeling LLC of Moscow, ID for a total cost of \$30,557.
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IX. BUSINESS & FINANCE—Item G

EXEMPT PURCHASE- INSTRUCTIONAL MATERIALS FOR EARLY CHILDHOOD EDUCATION CLASSES

Parkland College currently holds a grant from the Early Childhood Access Consortium for Equity (ECACE). The ECACE grant furthers an initiative to support students pursuing careers in Early Childhood Education. The grant plans to purchase 200 books from Cengage Learning to loan out to students participating in Early Childhood courses. By retaining ownership of the materials and loaning them out to students, the program will be able to help limit costs for students in Early Childhood Education even after the grant period ends.

Cengage Learning is the developer and distributor of the following five titles that will be purchased for the Early Childhood Courses:

Positive Child Guidance, Beginners and Beyond, Week by Week Plans, Health, Safety and Nutrition, and Home, School, And Community.

This purchase relates to the following strategic goals:

Goal A: Quality: Parkland College will maintain the highest educational standards providing ongoing continuous learning for all citizens of District 505.

A2: Ensure the excellence of academic programs with emphasis on teaching and learning, student success, and outcomes assessment.

Administration recommends purchasing course materials for Early Childhood Education courses from Cengage Learning of Boston, MA for a total cost not to exceed \$40,000. This item is exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (l) contracts for goods or services which are economically procurable from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports, and for utility services such as water, light, heat, telephone or telegraph. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the ECACE grant.

MOTION— Move to approve the purchase of course materials for Early Childhood Education classes from Cengage Learning of Boston, MA for a total cost not to exceed \$40,000.

IX. BUSINESS & FINANCE—Item H

EXEMPT PURCHASE – INSTRUCTIONAL/OFFICE COMPUTER HARDWARE & SOFTWARE

In support of the rotational plan for computer replacement, classroom instruction, updating servers/data storage, and security requirements, the following recommendations are made. These purchases are necessary to keep up with our hardware refresh cycle and upkeep of the infrastructure. Purchases will be made only to the extent of budgeted dollars available.

- Purchasing Windows Intel computers for instructional and office use from **Dell Computer Corporation** of Round Rock, Texas and **Lenovo** computers from CDW Government of Vernon Hills, IL for total cost not to exceed \$1,300,000.
- Purchasing **Apple computers** for instructional and office use from Apple Computer of Cupertino, California for a total cost not to exceed \$400,000.
- Purchasing **AV equipment** including TVs, projectors, microphones, and amps for instructional and office use for a total cost not to exceed \$200,000 from Bluum, of Elgin, IL, or B & H Photo & Electronics Corp of New York, NY or Presidio of New York, NY
- Purchasing **Dell infrastructure** systems such as servers and SSD storage for instructional and office use from Dell Computer Corporation of Round Rock, Texas for a total cost not to exceed \$40,000.
- Purchasing **Cisco Switches** from CDW Government of Vernon Hills, IL for a total cost not to exceed \$240,000.
- Purchasing **Aruba Wireless Access** points to improve coverage throughout campus from Entre Solutions II of Bloomington, IL, for a total cost not to exceed \$50,000.

This purchase relates to the following strategic goals:

Goal E: Responsibility: Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

Goal E2: Utilize our strategic technology plan to support all areas of the college.

Goal E3: Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

Administration recommends the purchase of Instructional/Office Computer Hardware from the above vendors for a total cost not to exceed \$2,230,000. These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services and (g) contracts for duplicating machines and supplies. Board authorization is requested since the cost exceeds \$20,000. Funds for these purchases are available from the FY2024 operating budget and grant funds should they become available in FY 2024.

MOTION—Move to approve the purchase of Instructional/Office Computer Hardware for a total cost not to exceed \$2,230,000.

IX. BUSINESS & FINANCE—Item I

EXEMPT PURCHASE – INFORMATION SECURITY MANAGED DETECTION AND RESPONSE

To enhance the detection, prevention, and mitigation capabilities of the College with regard to the ever-increasing security threats we face, Campus Technologies plans to subscribe to Rapid7 Managed Threat Complete for Managed Detection and Response capabilities (MDR) and SentinelOne for Endpoint Threat Management. These programs will further enhance the ability of Parkland College to detect and respond to vulnerabilities as well as cloud-based threats.

The Rapid7 MDR will have an annual cost of approximately \$215,000 for five years and SentinelOne software will have an annual cost of approximately \$65,000 for five years. These prices include onboarding, implementation, configuration assistance, and initial posture assessments.

While they have served Parkland well, we are outgrowing our existing Managed Security Services Provider (MSSP), CyberClan. Over the past year, we have observed that the Cyberclan Security Operation Center (SOC) services currently in use have lacked the precision and detail that typically goes into incident response. Despite the College's attempts to address these issues with the vendor, it has become apparent that the company lacks the necessary resources to effect the required changes.

In light of the growing information security challenges and risks, we need more focused, specific, detailed, measurable, and actionable items to bolster our cybersecurity posture. Rapid7's focus on Managed Detection and Response (MDR) is more suited to our needs rather than the general security services provided by Cyberclan. This change in security providers will make the managed security services we consume more pointed, specific, measurable, and actionable while delivering additional capabilities.

In selecting these vendors, Campus Technologies reviewed offerings from Arctic Wolf and Red Canary in the Managed Detection and Response sector, and Windows Defender ATP and CrowdStrike in the Endpoint Threat Management sector. Also considered was re-evaluating our current relationship with CyberClan. Red Canary and CrowdStrike were too expensive for their offerings. Arctic Wolf was not transparent with their processes and integrations, and Windows Defender ATP were lacking necessary features and integrations.

This purchase relates to the following strategic goals:

Goal E: Responsibility: Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the College.

E2: Utilize our strategic technology plan to support all areas of the College.

E3: Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

Administration recommends the purchase of Information Security software from Rapid7 of Boston, MA and CDW of Chicago, IL for a total cost not to exceed \$280,000. These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or telecommunications and inter-connect equipment, software, and services. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2024 operating budget.

MOTION—Move to approve the purchase of Rapid7 from Rapid7 of Boston, MA and SentinelOne from CDW of Chicago, IL for a total cost not to exceed \$280,000.

IX. BUSINESS & FINANCE—Item J

EXEMPT PURCHASE – ANNUAL SOFTWARE CONTRACTUAL/MAINTENANCE RENEWALS

In support of the ongoing support of administrative and academic needs of the college, the following recommendations are made to renew the annual license/maintenance of the following software/hardware:

- Renewing the license for **Adobe Site License** from CDW of Vernon Hills, IL for approximately, \$88,000.
- Renewing **Apporto** available anywhere cloud-based virtual desktops and applications from Apporto Corporation of Palo Alto, CA for approximately \$120,000.
- Renewing **Augusoft – Lumens** software licensing from Augusoft, Inc., 8441 Wayzata Blvd, Ste 300, Minneapolis, MN 55426 for approximately \$89,000.
- Installment of **Blackboard Ally** accessibility tool integrated into Canvas from Blackboard of Washington, DC for approximately \$28,000.
- Purchase of **Dell Absolute** endpoint security assets, from Dell Marketing of Round Rock, TX for approximately \$27,000.
- Installment of **LinkedIn Learning** from LinkedIn Corp. of Sunnyvale, CA for approximately \$25,000.
- Renewing **Microsoft Site License** from CDW of Vernon Hills, IL for approximately \$190,000.
- Renewing of **Turnitin** from Turnitin LLC of Oakland, CA for approximately \$23,000.
- Renewing of **YuJa Enterprise Video Platform** video solutions tool from Yuja Inc of San Jose, CA for approximately \$23,000.
- Renewal of **Cadence (Mongoose)** higher education texting software from Mongoose Research Inc of Orchard Park, NY for approximately \$27,500.
- Renewal of **Cisco SmartNet** contract from CDW of Vernon Hills, IL for approximately \$50,000.
- Renewal of **DNN** web CMS and online software from DNN Corp of San Mateo, CA for approximately \$50,000 for July 1, 2024, through June 30, 2027.
- Renewal of **Gartner** from Gartner Inc of Stamford, CT for approximately \$180,000 for July 1, 2023, through June 30, 2026.
- Renewal of **Nintex** form software from Nintex of Bellevue, WA, or ImageTech of McHenry, IL for approximately \$30,000.
- Renewal of **File360** from Information Management Services of Columbus, OH, for approximately \$25,500.
- Renewal of **Microsoft Premier Support** from Microsoft Corp of Redmond WA for approximately \$56,000.
- Renewal of **Slate** CRM from Technolutions, Inc. of New Haven, CT for \$52,500.
- Renewing **Veeam** support from CDW of Vernon Hills, IL for approximately \$30,000.
- Renewing **Avatier** software subscription from Avatier of Pleasanton, CA for approximately \$35,000.

- Purchase of MDR software from **CyberClan** from Network Test Labs Inc of Vancouver, BC for approximately \$60,000 from July 2023 to November 2023.
- Renewal of **DarkTrace** AI interruption of cyberattacks from DarkTrace Holding Ltd of Atlanta, GA for approximately \$20,000.
- Renewal of **KnowBe4** security training from KnowBe4 Inc of Clearwater, FL for approximately \$26,250.
- Renewing **Mimecast Email Security Software** and DMark Analyzer from CDW of Vernon Hills, IL for approximately \$70,300.
- Renewing **OKTA software** maintenance from CDW of Vernon Hills, IL for approximately \$50,000.
- Purchasing services from **CDW** of Vernon Hills, IL for network, infrastructure, and data center consultation services for \$100,000.
- Renewal of **Cornerstone** talent management software system from Cornerstone OnDemand Inc of Santa Monica, CA for approximately \$21,000.
- Installment of **Azure Overages** from CDW of Vernon Hills, IL for approximately \$68,250.
- Purchasing **Aruba Licenses** from Entre Solutions II of Bloomington, IL, for a total cost of up to \$50,000.

These purchases relate to the following strategic goals:

Goal E: Responsibility: Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

E2: Utilize our strategic technology plan to support all areas of the college.

E3: Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

Administration recommends the purchase of the annual software contractual/maintenance renewals. These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services; (g) contracts for duplicating machines and supplies. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2023 and FY2024 operating budgets.

MOTION— MOTION – Move to approve the annual maintenance renewal of items as listed above from the vendors and at the cost described, for a total purchase price not to exceed \$1,615,300.

IX. BUSINESS & FINANCE—Item K

SELF-CERTIFICATION OF MICRO-PURCHASE THRESHOLD FY24

The intent of the Memo is to document the President and Trustees are aware the College follows and documents both State and Federal (if using Federal funds) purchasing requirements. The Memo outlines Parkland’s Purchasing Policy 6.01 followed by the Federal purchasing requirements for non-Federal entity’s (such as Parkland). This annual Memo was recommended as a best-practice by Martin, Hood LLC.

INFORMATION

To: Parkland College Board of Trustees
Dr. Pamela Lau, President
From: Christopher Randles, Vice President Administrative Services/CFO
Date: July 1, 2023
Re: Self-Certification of Micro-Purchase Threshold FY24

It is the policy (Policy 6.01) of Parkland College whereby the bid limits, purchasing, and contractual agreements shall be consistent with and in conformance to the Illinois Public Community College Act, Chapter 110, par. 805/3-27.1 and 27.2 as amended. Parkland's Procedure is any purchase in excess of \$20,000 shall require the approval of the Board of Trustees prior to purchase. The College's Policy & Procedure allows for exemptions from formal bid requirements per the Illinois Public Community College Purchasing Act section 805/3-27.1. Board approval is still required and obtained for exempt purchases over \$20,000.

Based on Parkland's ability to document (a)(1)(iv)(A) through (C) below, Parkland College District #505 self certifies that for the Fiscal Year July 1, 2023., through June 30, 2024, its micro-purchase threshold is \$49,999.99.

The non-Federal entity must have and use documented procurement procedures, consistent with the standards of this section and §§ 200.317, 200.318, and 200.319 for any of the following methods of procurement used for the acquisition of property or services required under a Federal award or sub-award.

(a) Informal procurement methods. When the value of the procurement for property or services under a Federal award does not exceed the simplified acquisition threshold (SAT), as defined in § 200.1, or a lower threshold established by a non-Federal entity, formal procurement methods are not required. The non-Federal entity may use informal procurement methods to expedite the completion of its transactions and minimize the associated administrative burden and cost. The informal methods used for procurement of property or services at or below the SAT include:

(1) Micro-purchases -

(i) Distribution. The acquisition of supplies or services, the aggregate dollar amount of which does not exceed the micro-purchase threshold (See the definition of micro-purchase in § 200.1). To the maximum extent practicable, the non-Federal entity should distribute micro-purchases equitably among qualified suppliers.

(ii) Micro-purchase awards. Micro-purchases may be awarded without soliciting competitive price or rate quotations if the non-Federal entity considers the price to be reasonable based on research, experience, purchase history or other information and documents it files accordingly. Purchase cards can be used for micro-purchases if procedures are documented and approved by the non-Federal entity.

(iii) Micro-purchase thresholds. The non-Federal entity is responsible for determining and documenting an appropriate micro-purchase threshold based on internal controls, an evaluation of risk, and its documented procurement procedures. The micro-purchase threshold used by the non-Federal entity must be authorized or not prohibited under State, local, or tribal laws or regulations. Non-Federal entities may establish a threshold higher than the Federal threshold established in the Federal Acquisition Regulations (FAR) in accordance with paragraphs (a)(1)(iv) and (v) of this section.

(iv) Non-Federal entity increase to the micro-purchase threshold up to \$50,000. Non-Federal entities may establish a threshold higher than the micro-purchase threshold identified in the FAR in accordance with the requirements of this section. The non-Federal entity may self-certify a threshold up to \$50,000 on an annual basis and must maintain documentation to be made available to the Federal awarding agency and auditors in accordance with § 200.334. The self-certification must include a justification, clear identification of the threshold, and supporting documentation of any of the following:

(A) A qualification as a low-risk auditee, in accordance with the criteria in § 200.520 for the most recent audit;

(B) An annual internal institutional risk assessment to identify, mitigate, and manage financial risks; or,

(C) For public institutions, a higher threshold consistent with State law.

(c) Noncompetitive procurement. There are specific circumstances in which noncompetitive procurement can be used. Noncompetitive procurement can only be awarded if one or more of the following circumstances apply:

(1) The acquisition of property or services, the aggregate dollar amount of which does not exceed the micro-purchase threshold (see paragraph (a)(1) of this section);

(2) The item is available only from a single source;

(3) The public exigency or emergency for the requirement will not permit a delay resulting from publicizing a competitive solicitation;

(4) The Federal awarding agency or pass-through entity expressly authorizes a noncompetitive procurement in response to a written request from the non-Federal entity; or

(5) After solicitation of a number of sources, competition is determined inadequate.

X. ACADEMIC & STUDENT SERVICES—Item A*

APPLICATION OF FUNDS FROM EXTERNAL SOURCES

Grant proposals as described in the accompanying summaries are presented for consideration prior to submission to the specific agencies.

CONSENT MOTION—Move to approve the filing of the following grant applications in accordance with the accompanying summaries which will be incorporated in the official minutes:

1. U.S. Department of State—Bureau of Educational and Cultural Affairs (ECA): 2023 IDEAS Grant (Phase Two)
2. Illinois Community College Board (ICCB): Trades School Program Grant
3. National Science Foundation (NSF): Future of Semiconductors (FuSe)
4. National Science Foundation (NSF): Research Experiences for Undergraduates (REU) Supplemental

Request to Apply

**U.S. Department of State—Bureau of Educational and Cultural Affairs (ECA): 2023
IDEAS Grant (Phase Two)**

After an initial application, Parkland College was selected as a semi-finalist for the IDEAS (Increase and Diversify Education Abroad for U.S. Students) Program. With funding from this grant, Parkland will develop the Parkland Study Abroad in Taiwan (PSAT) program with a goal to grow and diversify study abroad participants and opportunities at Parkland College and other colleges in the Midwest. This project will target underrepresented study abroad participants through marketing, outreach, and coordination with various offices and resources at Parkland.

Submitted to: U.S. Department of State

Proposed by: Fine & Applied Arts: Jody Littleton
Humanities: Ruijie Zhao

Target Population: Low-income, first-generation, and minority students taking humanities courses.

Benefits to Population: This grant will provide a short-term study abroad opportunity for cultural enrichment.

Supports Mission: To expand global awareness by providing opportunities for international studies and experiences.

Project Lead: Parkland College

Other Partners: N/A

Proposed Dates: 8/1/23 to 7/31/25

	First Year	All Years		First Year	All Years
All Partners Grant Request:	N/A	N/A	Parkland’s Cash Match:	\$0	\$0
Parkland’s Grant Request:	\$22,827	N/A	Parkland’s In-kind Match:	\$0	\$0

Use of grant funds:

Faculty release time; fringe benefits; travel; and supplies.

Request to Apply

Illinois Community College Board (ICCB): Trades School Program Grant

Funding from this grant will support the development and implementation of structured, sustainable career exploration activities that will increase awareness of trades sector career opportunities among middle and high school students and their families in Parkland’s district. Professional development opportunities will be provided for high school teachers and Parkland faculty, focusing on curriculum development and alignment. Parkland will also engage with employers to assist in career preparation workshops and to offer internships to high school juniors and seniors.

Submitted to: Illinois Community College Board (ICCB)

Proposed by: Administration: Nancy Sutton

Target Population: Area high school students and families, with an emphasis on the Black and Hispanic populations in the district.

Benefits to Population: Increase student and family awareness and exploration of career opportunities in trades careers.

Supports Mission: To provide services, training, programs, and resources to the public and to business, industry, agriculture, and labor that promote the intellectual, cultural, and economic development of Illinois Community College District 505.

Project Lead: Parkland College

Other Partners: Champaign Unit 4, EFE #330, Champaign County Economic Development Corporation, DREAAM, and employer partners.

Proposed Dates: 7/1/2023 to 6/30/2024

	First Year	All Years		First Year	All Years
All Partners Grant Request:	N/A	N/A	Parkland’s Cash Match:	N/A	N/A
Parkland’s Grant Request:	\$398,408	N/A	Parkland’s In-kind Match:	N/A	N/A

Use of grant funds:

Release time, salaries, and fringe benefits; laptops; event supplies; contractual (to EFE for professional development); Slate consultant; summer camp tuition, meals, stipends; marketing; and transportation assistance.

Request to Apply

National Science Foundation (NSF): Future of Semiconductors (FuSe)

For Parkland's portion of this project, which is led by UIUC, Parkland College will assist with the development of a pilot semiconductor technician summer bootcamp training program for community college students. Parkland will work to recruit nine of its students each year to participate in the pilot training program. With UIUC, Parkland faculty will co-teach (1) Basic concept of semiconductors, (2) Fundamentals of chemistry and vacuum technologies, and (3) Workplace and chemical safety in cleanroom.

Submitted to: National Science Foundation (NSF)

Proposed by: Natural Sciences: Curtis Shoaf

Target Population: Parkland College students interested in semiconductor technician careers.

Benefits to Population: Provides semiconductor training bootcamp and course opportunities.

Supports Mission: To provide services, training, programs, and resources to the public and to business, industry, agriculture, and labor that promote the intellectual, cultural, and economic development of Illinois Community College District 505.

Project Lead: University of Illinois at Urbana-Champaign (UIUC)

Other Partners: N/A

Proposed Dates: 7/1/2023 to 6/30/2026

	First Year	All Years		First Year	All Years
All Partners Grant Request:	TBA	TBA	Parkland's Cash Match:	N/A	N/A
Parkland's Grant Request:	\$18,527	\$57,548	Parkland's In-kind Match:	N/A	N/A

Use of grant funds:

Faculty release time, fringe benefits, and indirect costs.

Request to Apply

National Science Foundation (NSF): Research Experiences for Undergraduates (REU) Site Supplemental

Funding from this REU Supplement will be used to host a summer STEM career exploration and REU awareness event for area early-stage college students and high school students who may be unaware of the career opportunities in STEM. The goal of this one-day event is for students to learn about and encourage participation in undergraduate research opportunities as part of their journey to becoming a STEM professional.

Submitted to: National Science Foundation (NSF)

Proposed by: Natural Sciences: Britt Carlson

Target Population: High school and early-stage college students interested in STEM careers.

Benefits to Population: Provides information about, and connections to, undergraduate research experiences and STEM career pathways.

Supports Mission: To provide services, training, programs, and resources to the public and to business, industry, agriculture, and labor that promote the intellectual, cultural, and economic development of Illinois Community College District 505.

Project Lead: Parkland College

Other Partners: University of Illinois at Urbana-Champaign

Proposed Dates: 7/1/2023 to 8/31/2023

	First Year	All Years		First Year	All Years
All Partners Grant Request:	N/A	N/A	Parkland's Cash Match:	N/A	N/A
Parkland's Grant Request:	\$16,021	N/A	Parkland's In-kind Match:	N/A	N/A

Use of grant funds:
Rental fees and participant meals/refreshments.

X. ACADEMIC & STUDENT SERVICES—Item B*

ACCEPTANCE OF FUNDS FROM EXTERNAL SOURCES

Attached is a summary of funds awarded to the College from external sources:

1. University of Illinois at Urbana-Champaign (UIUC): Center for Global Studies:
International Studies Research Lab Fellowship

CONSENT MOTION—Move to approve the awarding of funds from external sources as stated above and in the attached summary.

FUNDS RECEIVED

Title	Received From	Begin Date	End Date	Years	Total Amount	Parkland Amount
Center for Global Studies: International Studies Research Lab Fellowship	University of Illinois at Urbana-Champaign (UIUC)	5/1/23	7/30/23	1	N/A	\$500
Total						\$500

X. ACADEMIC & STUDENT SERVICES—Item C*

POLICY MANUAL UPDATE

The Parkland College Association (PCA) and Administration have completed the latest review of the Policy and Procedures Manual. The recommended changes are being lodged and will be presented as a consent motion for approval at the May meeting.

Policy 3.40

Information Security Policies and Standards are required to achieve and maintain compliance with legal and regulatory requirements such as GLBA and HIPAA. Further to this requirement, these policies and standards must be continually maintained and updated per risk assessments and to address the current information security threats facing the college. As a result, these policies and standards must be agile, living documents updated frequently and regularly. To facilitate this, cross-functional groups need to be authorized and assigned the governance, creation, and updating of the information security policies and related standards.

CONSENT MOTION—Move to approve the changes to the following policy as indicated above and in the attached policy:

- Policy 3.40 Information Security Policies and Standards

A. Sponsor Information

1. Sponsor Name: Peter Delaney
2. Date: 10/04/2022
3. Email: pdelaney@parkland.edu
4. Office phone: 217-351-2230

New Policy:

1. Policy title: POLICY 3.40 INFORMATION SECURITY POLICIES AND STANDARDS

2. If this is a new policy please provide the following:

- **A concise explanation for why the policy is being created**
 - **Information Security Policies and Standards are required to achieve and maintain compliance with legal and regulatory requirements such as GLBA and HIPAA. Further to this requirement, these policies and standards must be continually maintained and updated per risk assessments and to address the current information security threats facing the college. As a result, these policies and standards must be agile, living documents updated frequently and regularly. To facilitate this, cross-functional groups need to be authorized and assigned the governance, creation, and updating of the information security policies and related standards.**
- **A write-up of the new policy for review**
 - **See the next page for text of the policy and procedure**
- **A write-up of the procedure for the new policy -- list the guidelines and, where appropriate, action sequences that outline how the policy's requirements will be met**
 - **See the next page for text of the policy and procedure**

Strike the following policies:

- **The policy numbers**
 - **3.40 COMPUTER ACCESS/NETWORK USAGE**
 - **3.41 ELECTRONIC MAIL (EMAIL) ACCOUNTS AND USAGE**
- **A concise explanation/rationale for the changes**
 - **New Information Security policies and standards to be published to replace the intent of these policies, per the new policy 3.40 Information Security Policies and Standards.**

POLICY 3.40 INFORMATION SECURITY POLICIES AND STANDARDS

Policy Statement

Information Security Policies and Standards are required to achieve and maintain compliance with legal and regulatory requirements such as GLBA and HIPAA. Further to this requirement, these policies and standards must be continually maintained and updated as a result of risk assessment to address the current information security threats facing the college. These policies and standards must be adaptable documents, updated frequently and regularly. To facilitate this, cross-functional groups shall be authorized and assigned by the Executive Technology Committee to govern, create, and update the information security policies and related standards.

Information Security Policies are institution-wide imperatives from Parkland College that define an intended, required, high-level course of action for securing systems and data, achieving and maintaining legal and regulatory compliance, and reducing risk to the college and its constituents.

Information Security Standards are detailed, institution-wide requirements intended to implement the approved information security policies. Information Security Standards are intended to be updated frequently.

Information Security Policies and Standards must be regularly reviewed and updated to reflect the current and continuously evolving information security risks that can impact the college, including legal, regulatory, and operational risks.

Information Security Policies and Standards can be found in Appendix R.

Procedure

Executive Technology Committee and Infrastructure and Security Committee are standing committees under the Campus Technologies Information Technology governance structure.

Information Security Policy Process:

1. Substantive changes to Information Security policies shall be supported by a risk assessment.
2. Review shall be performed by the Infrastructure and Security Committee and submitted to the Executive Technology Committee for final approval.
3. Final approval shall be made by the Executive Technology Committee.

Information Security Standards Process:

1. Information Security Standards shall implement approved Information Security Policies.
2. Review and approval shall be performed by the Infrastructure and Security Committee.

Communication:

1. Information Security Policies shall be published publicly, widely distributed, and easily accessible.
2. Information Security Standards shall be published internally to Parkland College employees.

~~A. Each computer site will be designated as one of the following: *public, private, limited access.*~~

~~1. Public Sites~~

~~Computers in such areas as labs, library and classrooms will generally be considered as part of a *public site*. As such, any Parkland employee and legally enrolled student may access these computers and use them in accordance with the guidelines detailed in the Computer Usage Policy. No data, software, or configuration will be considered as private or permanent on a public site machine. No one may install or remove software on a public site machine without prior approval by the person designated as responsible for the public site in question and without prior notification of the Campus Technologies department. Any significant modification of software, hardware, or system configuration by Campus Technologies personnel must first be approved by the person designated as responsible for the public site in question. Under no circumstances will public site computers be used to copy software illegally.~~

~~2. Private Sites~~

~~Computers in individual offices (e.g., faculty or Department Chairs) will generally be considered as a part of a *private site*. As such, the primary user(s) of a computer in a private site will have exclusive access to the computer. No modification of software, hardware, or system configuration by Campus Technologies personnel will be performed on a computer in a private site without prior notification of the designated user(s).~~

~~3. Limited Access Sites~~

~~Computers which store or have access to data of an institutional interest (e.g., departmental secretary) will generally be considered as a part of a *limited access site*. As such, one or more persons will be designated as the primary user(s). If only one person is designated as a primary user, he/she will grant permission and means, in writing, for at least one other individual to access institutional data in an emergency. No one may use a limited access computer without prior consent of the primary user(s). No modification of software, hardware, or system configuration by Campus Technologies personnel will be performed on a computer in a limited access site without prior notification of the primary user(s).~~

- ~~B. Since all computer equipment, hardware, and software purchased with Parkland funds is considered the property of Parkland College, it is strongly advised that computer users at Parkland College avoid storing information of a personal nature on their computers at work.~~
- ~~C. Parkland College computers are intended for use by students and employees of the College. Community access to computers is allowed in (and limited to) the Parkland library. Students, employees, and community members who use a Parkland College computer must do so in a manner consistent with the institution's computer/network usage policy and the College's Mission and Purposes. College computer use that violates this policy or that is detrimental to the fulfillment of the College's Mission and Purposes may result in suspension of computing privileges, disciplinary review, suspension or expulsion from the College, termination of employment, and/or legal action. The Parkland College Policy and Procedures Manual and the Parkland College Student Policies and Procedures Manual cite specific policies and procedures that may be applicable.~~
- ~~D. All members of the College are bound by local, state, and federal laws relating to copyright, security, and other statutes regarding telecommunications and media.~~
- ~~E. In areas where computers are available for public access, academic class work takes precedence over recreational use. Specific computer labs may post computer use policies to supplement this policy.~~
- ~~F. Examples of inappropriate and prohibited use of College computing facilities include the following:~~
- ~~1. Cheating~~
 - ~~2. Plagiarism~~
 - ~~3. Any illegal use, including but not limited to uses that infringe on the rights of others to enjoy an environment free of harassment.~~
 - ~~4. Software copyright infringement~~
 - ~~5. Computer and/or network vandalism~~
 - ~~6. Advertising or commercial use for private gain~~
 - ~~7. Unauthorized alteration of computer hardware or software configuration~~
 - ~~8. Unauthorized use of someone else's password or reading of someone else's e-mail or personal files, except in compliance with legal proceedings/investigations~~
 - ~~9. Displaying, creating, or transmitting images or messages which are inconsistent with or detrimental to the College's Mission and Purposes~~

Approved: June 18, 1997
Revised: March 29, 2000
Revised: January 26, 2005

POLICY 3.41 ELECTRONIC MAIL (EMAIL) ACCOUNTS AND USAGE

~~Parkland College uses email as an official means of communication. All Parkland employees and retirees, students, and others as determined by College administration are issued an official Parkland email account. Parkland email services are the official email services to be used for instruction, instructional support, advising, service, administration, and college-related correspondence in support of the College's mission. The College has the right to send communications via email and expect these communications to be read in a timely fashion.~~

~~Parkland email users are expected to comply with and are subject to all Federal, State, and College rules, regulations, and procedures when using email.~~

~~Users are responsible for safeguarding their username and password and for using them only as authorized. Sharing email accounts and/or passwords with another person, or attempting to obtain access to another person's account is prohibited. Each user is responsible for all email transactions made under the authorization of his or her Parkland email username.~~

~~Users who choose to access the Parkland email, calendar, and contacts system on their personal devices are responsible for following security procedures and guidelines as defined by Campus Technologies.~~

~~Email addresses will be listed in the email directory and other appropriate College publications as allowed by the federal and state laws and regulations. The College is not responsible for the handling of email by non-Parkland email systems.~~

~~The College has the right, when required by applicable law, to access, review, and release all electronic information that is transmitted or stored by the College whether or not such information is private in nature. Confidentiality or privacy of electronic mail cannot be guaranteed.~~

~~Email is subject to all pertinent laws regarding sharing or transmission of sensitive information, such as:~~

- ~~1. Freedom of Information Act (FOIA)~~
- ~~2. Family Educational Rights and Privacy Act (FERPA)~~
- ~~3. Health Insurance Portability and Accountability Act (HIPAA)~~

~~3.41.01 Inappropriate Use~~

~~The College's email systems and services are not to be used for purposes that could be reasonably expected to strain storage or bandwidth.~~

~~Inappropriate use of Parkland email systems and services includes, but is not limited to:~~

- ~~• Email for unlawful purposes such as copyright infringement, obscenity, libel, slander, fraud, defamation, plagiarism, harassment, intimidation, forgery, impersonation, soliciting for pyramid schemes, and computer tampering.~~
- ~~• Email that violates Parkland College's policies, rules, or administrative orders.~~
- ~~• Viewing, copying, altering, or deletion of email accounts or files belonging to Parkland College or another individual without authorized permission.~~
- ~~• Opening email attachments from unknown or unsigned sources.~~
- ~~• Excessive personal use of Parkland email resources which is defined as use that would interfere with productivity, preempt any business activity, or consume more than a trivial amount of resources. Limited personal use for communication with family and friends, independent learning, and public service is permitted.~~
- ~~• Use of Parkland email systems and services for non Parkland commercial activity, political campaigning, and dissemination of chain letters.~~
- ~~• Use of Parkland email by people not associated with the College.~~

~~3.41.02 Email Account Termination~~

~~Upon termination of employment, a user's access to their email account will also be changed to the following:~~

- ~~1. Email access for qualified retirees and Emeriti (as determined by HR) and part-time faculty with 30 semesters of service will be maintained for as long as they wish. Access to an account may be terminated if the account remains inactive (i.e., account has not been logged into) for one calendar year.~~
- ~~2. Email access to full-time faculty and staff who leave the college prior to retirement will be terminated at the end of business thirty days after their last day of employment, per notification from HR.~~
- ~~3. Email access to part-time faculty who leave the college prior to completing 30 semesters of service will be terminated at the end of business thirty days after the final day of the term for which they were employed with the exception of those likely to be returning within two semesters, per notification from HR.~~
- ~~4. Email access for students will be terminated after two consecutive semesters of non-enrollment (excluding summer terms).~~
- ~~5. Email access may be terminated for a cause at any given time per a request from HR for employees or Student Services for students.~~
- ~~6. Campus Technologies may interrupt and/or terminate access to email accounts for security reasons.~~

~~3.41.03 Email Record Storage and Retention~~

~~Some email messages are considered to be College records and must be stored and disposed of in accordance with the State Records Act and Illinois Administrative Code. Email and email attachments related to official College processes, must be copied to a compliant archival systems as determined by the appropriate administrator in consultation with Campus Technologies. The Parkland email system is not recognized as an official complaint~~

~~document storage system.~~

~~All email sent or received by senior administrative officers of the College and others, as listed below, will be automatically retained indefinitely.~~

- ~~• President of the College~~
- ~~• Vice Presidents~~
- ~~• Board of Trustees Members~~
- ~~• Assistant to the President and Board of Trustees~~

~~All email sent or received by other College employees will be automatically retained for a minimum of one year from the date sent or received.~~

~~Email Distribution Lists~~

~~Campus-wide distribution lists are created and maintained by Campus Technologies, through coordination with Human Resources. Access to send to these lists is restricted by default to Parkland Administration and additional authorized users. Exceptions may be requested by submitting the Campus Technologies Account Request form to the Tech Service Desk, with the name of the person requesting access, the name of the distribution list, and the business rationale.~~

~~Other distribution lists such as the department and requested lists are populated and maintained per guidelines provided by Campus Technologies~~

~~Approved: February 21, 2001~~

~~Revised: December 21, 2005~~

~~Revised: March 15, 2017~~

XI. CLOSED SESSION

The Board may meet in Closed Session and then return to Open Meeting.

MOTION—Move to go into Closed Session for the purpose of discussing the following topics:

1. Appointment, employment, compensation, resignation, or performance of specific employees.
2. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal. Or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

XIII. CLOSED SESSION AUDIO APPROVAL

The Board may make a motion to approve the audio recording made of the Executive Session.

MOTION—Move to approve the audio recording made of the Executive Session of May 17, 2023 and that the secretary of the Board make provisions for its safe keeping and that it be made available only upon the proper order of the court and a finding by a judge that such audio tape should be released, and that such audio recording will be destroyed 18 months after the date of the meeting if the Board has adopted written minutes of the Executive Session in question.

XIV. ADMINISTRATIVE SERVICES—Item A

PERSONNEL REPORT

The Personnel Report for May 2023, is attached and presented for approval.

MOTION—Move to approve the Personnel Report for May 2023, in accordance with the documents that will be incorporated in the official minutes.

XV. TRUSTEE REPORTS

The Chairman will open the floor for Board comments.

INFORMATION

XVI. ADJOURNMENT

A motion and second will be made for adjournment of the May 17, 2023 Board of Trustees meeting.

PARKLAND COLLEGE

STATEMENT OF CORE VALUES

As an institution of learning, Parkland College cultivates inquiry, practical application of knowledge, and broad enrichment across our community. The following values are important to the fulfillment of Parkland College's mission to provide programs and services of high quality to our students and community.

Honesty and Integrity

In our daily operations, our classrooms, and all of our interactions, it is essential that we communicate openly, truthfully, and without hypocrisy.

Fairness and Just Treatment

We advocate and strive for respect, equity, and justice in all of our operations and proceedings.

Responsibility

We believe that employees and students are personally and mutually accountable for their actions as they carry out their duties. We understand the need to balance the pursuit of our own well being with concern for others. Likewise, we understand the importance of balancing personal accountability with graciousness in the acceptance of help from others.

Multiculturalism

We celebrate the diversity in both our community and our world. Our goal is to recognize, promote, utilize, and educate one another regarding the unique qualities and shared humanity of all people and cultures.

Education

We provide a forum for innovation, critical thinking, open inquiry, and lifelong learning opportunities.

Public Trust

In our efforts to serve the community, we honor the trust placed in us by our citizenry. We also rely on our community to guide and advise us as we continue to serve its needs.