# **MISSION AND PURPOSES**

# The mission of Parkland College is to engage the community in learning.

The following purposes are of equal importance in fulfilling the mission of Parkland College:

- Serve students by providing:
  - high-quality and responsive developmental, technical/vocational, transfer, and lifelong educational programs;
  - high-quality and responsive support services;
  - a climate throughout the college that values and promotes integrity, inquiry, diversity, inclusion, active citizenship, global awareness, and academic freedom;
- Serve employees by providing a supportive and responsive work environment;
- Serve the larger community by providing services and resources that promote the intellectual, cultural, and economic development of Illinois Community College District 505.

# PARKLAND COLLEGE

(Community College District #505) 2400 West Bradley Avenue Champaign, Illinois

Wednesday, March 08, 2023 | Hybrid Meeting: Room U325 and Microsoft Teams\*\* | 7:00 p.m. https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting | Meeting ID: 273 252 072 65 | Passcode: 4rufde Phone Conference: (312) 763-9891 | Ph ID: 735 314 419#

\*Agenda items considered to be of a routine nature are marked with an asterisk, and will be included in the Consent Agenda Motion. Items not requested to be removed by any Trustee shall, upon a single motion of any Trustee, seconded by any other Trustee and unanimously approved, be deemed to have been duly approved with the same validity as if each action were separately moved, seconded and approved. \*\* Due to the COVID-19 statewide restrictions and Gubernatorial Disaster Proclamation,

Trustee and public participation may be by remote access.

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VII.	Institutional	A. President's Report	22		Х
VIII.	Program Reports	A. Legislative Update	23		Х
IX.	Business & Finance	<ul> <li>A. Freedom of Information Act (FOIA)</li> <li>B. Financial Statements</li> <li>* C. Invoices (including Board Travel)</li> <li>D. Exempt Purchase - Academic Services Classroom Furniture</li> <li>E. Exempt Purchase - Go1 A1 Quadruped Robot with AI and Lidar</li> <li>F. Kubota Diesel UTV</li> <li>G. Exempt Purchase - Emergency X Wing Boiler Repair</li> </ul>	24 25 41 50 51 52 53	X X X X X	X X

# **AGENDA**

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IX.	Business & Finance	H. Exempt Purchase - Student Computer Hardware	<u>1 uge</u> 54	X	<u>Information</u>
Х.	Academic & Student Services	* A. Application of Funds from External Sources	55		
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XI.	Closed Session		60	Х	
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XIV.	Administrative Services	A. Personnel Report	61	Х	
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<**** <b>*</b>		***************************************	*****	******	*****
	<u>MARCH</u>				
	9-11	ICCTA & ICCCP Meetings, Chicago	1 17		
	11-19	Parkland Spring Break (College Closed Ma	arch 17)		
	<u>APRIL</u> 19	Scholarshin Recention 5:20 nm Dodds	thlatia (	Contor	
	19 26	Scholarship Reception, 5:30 p.m., Dodds A Board of Trustees Meeting, 7:00 p.m.			
		Board of Trustees Meeting, 7:00 p.m.			
	27	PTK All-Illinois Banquet, Springfield			

29 ICCTA Meetings, Springfield

# NOT FOR RELEASE UNTIL AFTER THE MEETING OF THE PARKLAND COLLEGE BOARD OF TRUSTEES ON MARCH 8, 2023

# PARKLAND COLLEGE

# March 1, 2023

- TO: Members of the Board of Trustees
- FROM: Dr. Pamela Lau, President
- SUBJECT: Board of Trustees' Meeting on March 8, 2023
- I. ROLL CALL

# II. PLEDGE OF ALLEGIANCE

Trustees will lead the attendees in saying the Pledge of Allegiance.

# III. CONSENT AGENDA MOTION

Agenda items designated by an asterisk (\*) are considered by administration to be routine items. Trustees are asked to review the agenda, and any Trustee can remove an item from the consent agenda motion for discussion prior to action being taken.

MOTION—Move to approve the consent agenda that includes all items included on the agenda that are preceded by an asterisk (\*) as follows:

- Minutes from Special, Regular, and Closed Session Meetings held on February 15, 2023
- Invoices (including Board Travel)
- Application of Funds from External Sources
- Acceptance of Funds from External Sources

# IV. PUBLIC COMMENTS

The Chairman will open the floor for public comments.

# V. COMMUNICATION FROM PCA—Item A

# REPORT FROM THE PRESIDENT OF PCA

Kevin Hastings, President of PCA, will give a brief update on PCA activities.

# VI. MINUTES—Item A\*

# MINUTES

Minutes of the Special, Regular, and Closed Session Meetings held on February 15, 2023, are presented for approval.

CONSENT MOTION—Move to approve minutes of the Board of Trustees' Special, Regular, and Closed Session Meetings held on February 15, 2023.

# MINUTES OF BUDGET WORKSHOP OF THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #505 (Parkland College)

# Counties of Champaign, Coles, Dewitt, Douglas, Edgar, Ford, Iroquois, Livingston, McLean, Moultrie, Piatt, Vermilion, and State of Illinois

# February 15, 2023

## ROLL CALL

The Meeting was called to order by Bianca Green, Vice-Chair, at 5:39 p.m. The meeting was held in Room U325 and electronically via Teams. At the direction of Vice-Chair Green, Krystal S. Garrett, Assistant to the President/Board of Trustees, called the roll of members of the Board. The following Trustees were present: James Ayers, Maureen Banks, Dana Trimble, Bradley Uken, and Bianca Green. Also present were President Pamela Lau and representatives of the administration, faculty, staff, and public. Trustee Voyles joined the meeting at 5:47 p.m. Trustee Clem joined the meeting at 5:50 p.m. Student Trustee Nguyen was absent.

Chris Randles provided budget information and updates in regard to the revenue and expenses of FY2023. Trustees were given the opportunity to ask questions and get a more in-depth understanding of the historical comparisons of revenues and expenses, trends, and projected assumptions about the upcoming fiscal years. A budget book was provided for reference.

#### **ADJOURNMENT**

There being no further business to come before the Board, it was moved by Mr. Trimble and seconded by Mr. Voyles for adjournment and voted AYE by all trustees present. The meeting was adjourned at 7:02 p.m.

Bianca Green, Vice-Chair Board of Trustees Maureen Banks, Secretary Board of Trustees

# MINUTES OF REGULAR MEETING OF THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #505 (Parkland College)

# Counties of Champaign, Coles, Dewitt, Douglas, Edgar, Ford, Iroquois, Livingston, McLean, Moultrie, Piatt, Vermilion, and State of Illinois

## February 15, 2023

## ROLL CALL

The Meeting was called to order by Bianca Green, Vice-Chair, at 7:16 p.m. The meeting was held electronically via Zoom and in Room U325. At the direction of Vice-Chair Green, Krystal Garrett, Assistant to the President/Board of Trustees, called the roll of members of the Board. The following Trustees were present: James Ayers, Maureen Banks, Jarrett Clem, Dana Trimble, Bradley Uken, James Voyles, and Bianca Green. Also present were President Pamela Lau and representatives of the administration, faculty, staff, and public. Student Trustee Kha Nguyen was absent.

#### **CONSENT AGENDA MOTION**

Vice-Chair Green asked if Trustees had any questions regarding items included on the Consent Agenda.

It was moved by Mr. Clem and seconded by Dr. Banks to approve the consent agenda that includes all items on the agenda that are preceded by an asterisk.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Trimble, Uken, Voyles, and Green; NAYS—None; ABSENT—Nguyen (Student Trustee).

The consent agenda adopted included approval of the following items:

- Approved the Minutes from the Regular Meetings held on January 18, 2023.
- Approved the voucher checks listing thru January 31, 2023, including Board travel, totaling \$1,613,322.67.
- Approved the awarding of funds from the following external sources:
  - Illinois Department of Human Services and Illinois Network of Child Care Resource & Referral Agencies (INCCRRA): Strengthen and Grow Child Care Grants

- Approved the recommended changes to the following policies in the Policies and Procedures Manual:
  - o 3.48 Chosen Name Policy
  - Policy 8.04 Dropping Classes and Withdrawing
  - o Policy 8.15 Student Grievance, PCA Constitution, and PCA By-Laws
  - Policy 5.11 Graduation Requirements

# **PUBLIC COMMENTS**

Vice-Chair Green opened the floor for public comments.

There were no public comments.

# **REPORT FROM THE PRESIDENT OF PCA**

Kevin Hastings, President of PCA, stated that there was no report.

VII. INSTITUTIONAL—Item A

## PRESIDENT'S REPORT

Dr. Pamela Lau provided the following report to the Board:

- 1. **Enrollment.** Enrollment for this Spring semester continues to trend positive. Dean Smigielski will provide details in her report.
- 2. HLC draft review. We received a draft copy of the HLC report, and the team gave us the desired evaluation of "MET" for every core component except one. Criterion 4.B was rated as "MET WITH CONCERNS". Our assessment of learning outcomes as well as program review practices were deemed inconsistent and insufficiently linked to resource allocation decisions. Dr. Sutton and the academic deans will begin work on addressing these gaps. We are asked to provide evidence of closing these gaps in the 2026 mid-cycle assurance argument.
- 3. **ICCB Recognition.** We submitted a self-report last June which initiated the recognition process. We anticipate the renewal of recognition as early as the next ICCB board meeting.

# 4. National Legislative Summit

- a. Our Parkland team comprised of Trustee Banks, Trustee Ayers, Trustee Nguyen, ICCB representative Juarez-Cuevas, VP Stuart, VP Trame, and President Lau.
- b. We visited with Illinois legislators and all of them affirmed the key role of community colleges in preparing the American workforce as we re-tool and upskill our people for work in middle-skill jobs related to emerging technologies and expanding occupational sectors.

- c. We highlighted Parkland's ability to receive significant federal funding through NSF, DoL, and Dept of Ed TRiO grants.
- d. National Science Foundation/NSF visit. Dr. Jonathan Moore, Asst Director for the Directorate of STEM Education, and his team were very welcoming. They knew about Parkland's track record for getting NSF ATE (Advanced Technological Education) and S-STEM (Scholarships in Science, Technology, Engineering, and Math) awards. They strongly encouraged us to continue with innovation. NSF is very interested in developing the work of community colleges in technical education and training and equipping a diverse workforce that is trained to meet the needs of industry and emerging technologies.
- e. Inside Higher Ed "interviewed" us on what is going on at Parkland and were very interested in Dr. Sutton's faculty furniture refresh project. They want to interview her about the initiative to transform faculty offices into inviting learning spaces for students while providing faculty with updated office furniture.
- f. Student leaders Kha Nguyen and Rene Juarez-Cuevas had the opportunity at each of our visits to share about their Parkland experience in terms of academic preparation, diversity in student engagement, and leadership development. Mr. Nguyen and Mr. Juarez-Cuevas represented us very well.
- 5. AGCO. Our discussions with AGCO on the legal agreement are still in process. Details are being ironed out with the help of our counsel, Lorna Geiler.
- 6. Automated License Plate Readers. These cameras have been installed and can capture images and data from vehicles and license plates, can send real-time alerts to law enforcement regarding a stolen vehicle or when an AMBER or Silver Alert is detected. We expect that these cameras will add an important layer of safety and security for our campus.
- 7. Updated on the following events:
  - a. Shared a copy of the Black History Month calendar of events. Trustees are welcome to attend.
  - b. Parkland's Dental Hygiene program hosted Give Kids A Smile on February 11. The event was featured on WCIA and Program Director Peg Boyce was interviewed. There were 92 volunteers, 151 children were given dental services, and the estimated total cost of services rendered is \$34,126.
  - c. Math Contest will be held on Saturday, Feb. 25. Trustees are welcome to help with presentation of awards in the gym at 2 p.m.

Looking ahead to the month of March:

- a. Ag Tech Showcase on March 9. Around 200 high school students are invited to attend and learn about our Ag programs and careers. Ag-related employers have also been invited to participate.
- b. Parkland Pathway to Illinois Open House on March 5. This is an annual event. We expect parents and prospective students to come from all over the state to learn about Pathway.

- 8. ICCTA is organizing a workshop on "The Future of Work" on Feb. 24 at Heartland Community College. Please let Krystal know if you plan to attend.
- 9. Reminder. The March BOT meeting is earlier. It is scheduled for March 8. Just ahead of ICCTA meetings in Chicago on March 10-11.

# ENROLLMENT UPDATE

Kristin Smigielski, Dean of Enrollment Management, provided updates on the end of term enrollment data, historical comparison data, and spring semester 2023 enrollment updates. A handout was provided to the Board.

Trustee Uken asked about the efforts to get high school students to come back to Parkland after high school. Dean Smigielski explained that we try to be more intentional about events and communications to put students in that frame of mind and know what we offer, and to help retention.

# **LEGISLATIVE UPDATE**

Stephanie Stuart, Vice President for Communications and External Affairs, provided a legislative update.

A handout was provided to the Board.

## FREEDOM OF INFORMATION ACT (FOIA) REQUESTS

Stephanie Stuart reviewed the requests made under the FOIA during the month and the disposition of the requests.

<u>Requestor</u> Generation Lab Ephraim Williams **Information Requested** 

Student Directory Information Police ReportIX.

## FINANCIAL STATEMENTS

Chris Randles reported that the financial statements for January reflect the results of operations of the College for the first seven months of fiscal year 2023. The revised budget estimates indicate that expenses will exceed revenues by \$955,929 in the general operating funds.

- The key factors for the College's operating results in FY2023 will be tuition & fees revenue (enrollment), CPPRT revenues, and self-funded health claims.
- The College has received its first seven FY2023 ICCB Base Operating and Equalization Grant payments.
- The final FY2023 budget projected a \$260,799 surplus.

- The FY2023 audited beginning operating fund balance is \$37.2M. This amount is 66% of current budgeted operating expenditures.
- The FY2023 College tentative budget was lodged in July.
- The FY2023 College final budget was approved in September.
- The FY2022 College audit was approved in October.
- The TY2022 College tax levy was approved in November and has been delivered to all the county clerks.
- The FY2023 budget is planned for February 2023.

# **2023-2024 TUITION**

Administration presented fiscal scenarios based on several potential tuition rates for FY2024.

Tuition has not been increased for four consecutive fiscal years.

The current FY2023 tuition rates are as follows:

	On Campus Base		)n Line Base
	 Tuition		uition
In-District	\$ 148.50	\$	148.50
In-District High Tier 2 Career Programs	\$ 225.00	\$	225.00
Out-of-District	\$ 363.50	\$	225.00
Out-of-District Tier 2 Career Programs	\$ 363.50	\$	225.00
Out-of-State	\$ 508.50	\$	280.00
Out-of-State Tier 2 Career Programs	\$ 508.50	\$	280.00
International	\$ 508.50	\$	280.00
International Tier 2 Career Programs	\$ 508.50	\$	280.00
CNH, AGC & Ford ASSET In-District	\$ 225.00	\$	225.00
CNH, AGC & Ford ASSET NOT In-District	\$ 225.00	\$	225.00
Aviation In-District	\$ 225.00	\$	225.00
Aviation Out-of-District	\$ 225.00	\$	225.00
Aviation International	\$ 508.50	\$	280.00

Tier 2 Career Programs include the following pre-fixes: DHG, LPN, NUR, OTA, RTT, SUR, VTT, and XRA.

The following recommended increases are per semester credit hour and would be effective with the Summer term 2023.

	On	Campus	On	Line Base
4% Increase	Bas	e Tuition	٦	luition
In-District	\$	154.75	\$	154.75
In-District High Tier 2 Career Programs	\$	234.00	\$	234.00
Out-of-District	\$	378.00	\$	234.00
Out-of-District Tier 2 Career Programs	\$	378.00	\$	234.00
Out-of-State	\$	529.00	\$	291.00
Out-of-State Tier 2 Career Programs	\$	529.00	\$	291.00
International	\$	529.00	\$	291.00
International Tier 2 Career Programs	\$	529.00	\$	291.00
CNH, AGC & Ford Asset In-District	\$	234.00	\$	234.00
CNH, AGC & Ford Asset NOT In-District	\$	234.00	\$	234.00
Aviation In-District	\$	234.00	\$	234.00
Aviation Out-of-District	\$	234.00	\$	234.00
Aviation International	\$	529.00	\$	291.00

Mr. Randles provided a handout showing the increased projections, as shown above. The trustees had the opportunity to ask questions and discussed the tuition options.

It was moved by Mr. Ayers and seconded by Mr. Clem to approve tuition effective Summer term 2023 as outlined above.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Trimble, Uken, Voyles, and Green; NAYS—None; ABSENT—Nguyen (Student Trustee).

#### 2023-2024 COURSE FEE SCHEDULE

A schedule of course fees for FY2024 has been developed by the Vice President for Academic Services in consultation with the division deans. These proposed fees are based on Policy 8.25 that states: "Course fees are charged to help defray the costs of supplies, equipment, maintenance, and unusual expenses. Individual course fees will be presented annually to the Board of Trustees for their approval."

It was moved by Mr. Ayers and seconded by Dr. Banks to approve the recommended 2023-2024 Course Fee Schedule.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Trimble, Uken, Voyles, and Green; NAYS—None; ABSENT—Nguyen (Student Trustee).

# 2023-2024 STUDENT ACTIVITY FEE

Parkland College administration met with the Student Government Association to review the expected revenues for the Student Activity Fund, created by Parkland policy 8.20 and funded by the Student Activity fee assessed per credit hour. This fee was set by the Board at \$1.75 per credit hour for the 2012-2013 academic year and has not been increased since.

After reviewing the revenue projections for the Student Activity Fee and the impacts for students on the declining revenues generated by this fee, the Student Government Association has passed the following resolution: (Resolution on Following Page)

Per the recommendation of Student Government Association, administration recommends this increase to the student activity fee as follows:

	<u>Current</u>	New	Increase
All Residencies	\$1.75	\$3.00	\$1.25

The increase is per semester credit hour and would be effective with the Summer term 2023.

It was moved by Dr. Banks and seconded by Mr. Ayers to approve a student activity fee increase to \$3.00 per credit hour effective Summer term 2023.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Trimble, Uken, Voyles, and Green; NAYS—None; ABSENT—Nguyen (Student Trustee).

#### EXEMPT PURCHASE – STUDENT COMPUTER HARDWARE

In support of an Academic Services-led initiative to reduce technology barriers for students undertaking classes at Parkland College, Academic Services plans to purchase 100 personal laptop devices and associated accessories. The Board of Trustees previously approved the purchase of 100 laptops in September 2022. Laptops will be distributed to students enrolled in grant-designated disciplines, and who have completed a required online 'digital literacy' module through Cobra, teaching basic computer skills and appropriate academic usage for the laptops. Laptops will be distributed after the College calendar's drop/no refund date each semester. Individual classes will be targeted for distribution within the requirements of the grants funding these purchases.

Dell is the primary provider of both end-user computers and servers. Parkland College's infrastructure and support staff have been set up to support our students using the new laptops described in this resolution.

This purchase relates to the following strategic goals:

Goal B: Completion: Parkland College will increase student retention, persistence, and completion.

B2: Improve student success by providing comprehensive support systems.

Administration recommended purchasing 100 laptops from Dell Computer Corporation of Round Rock, Texas for a total cost not to exceed \$65,000. These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services. Board authorization is requested since the cost exceeds \$20,000. Funds for this purchase are available from the Innovative Bridge and Transitions grant and the Parkland's BEST College Bridge grant.

It was moved by Mr. Clem and seconded by Mr. Trimble to approve the purchase of 100 personal laptop devices and associated accessories from Dell Computer Corporation of Round Rock, TX for a total cost not to exceed \$65,000.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Trimble, Uken, Voyles, and Green; NAYS—None; ABSENT—Nguyen (Student Trustee).

## **EXEMPT PURCHASE – LEARNING COMMONS FURNITURE**

The Learning Commons has received grant funding to allow the College to further expand and enhance student work areas with new or upgraded furnishings. The College has allocated the central lounge space under the Learning Commons stairs to be rebranded as a "Learning Commons Connection Zone," to match a similar designated zone on the 2<sup>nd</sup> floor of the X Wing.

The Learning Commons will select tables, chairs, and lounge furniture that is accessible, movable, and adaptable to ensure that LC spaces will accommodate the needs of the diverse populations served by the College. The choices of furnishings are part of an ongoing plan within the Learning Commons to create spaces which are both functional and comfortable to support student learning needs beyond the classroom. The Learning Commons and Connection Zones are freely available for students and faculty to use for collaboration and individual study.

This purchase relates to the following Strategic Goal:

**Goal E: Responsibility**: Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

E3: Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

Administration recommended purchasing furniture for the Learning Commons from Krueger International of Green Bay, WI for a total cost not to exceed \$65,000. This purchase utilizes the Illinois Public Higher Education Cooperative (IPHEC) agreement. These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27 (k): contracts for goods or services procured from another governmental agency. Board authorization is requested since the cost exceeds \$20,000. Funds for this purchase are available from the Innovative Bridges and Technology grant, the Parkland's BEST College Bridge grant, and FY2023 operating budget.

It was moved by Dr. Banks and seconded by Mr. Clem to approve the purchase of furniture from Krueger International of Green Bay, WI, for a total cost not to exceed \$65,000.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Trimble, Uken, Voyles, and Green; NAYS—None; ABSENT—Nguyen (Student Trustee).

#### **EXEMPT PURCHASE – POLICE PATROL VEHICLE**

The College Public Safety Department requests the purchase of a 2023 Ford SUV Police Interceptor Utility AWD vehicle to replace a 2009 Chevrolet Tahoe Police patrol vehicle. The current vehicle has over 80,000 miles and has significant maintenance issues which make it no longer useable for patrol. The purchase of a hybrid Ford SUV Police Interceptor was previously approved by the Board in July 2022; however, it is unknown when Ford will manufacture these hybrids due to supply chain problems. This gas-only version is anticipated to be available within 60 days.

The vehicle will also require police equipment outfitting to be purchased and installed by James Jones of Champaign, IL for \$10,065.00. Dean's Graphics of Champaign, IL has quoted \$1,162.50 for installing the police graphics on the vehicle. The total cost for the vehicle and outfitting will be \$51,237.50.

This purchase relates to the following Strategic Goals:

**Goal E: Responsibility:** Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

E3: Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

Administration recommended purchasing a 2023 Ford SUV Police Interceptor Utility AWD vehicle from Morrow Brothers Ford Inc. of Greenfield, IL for a total cost of \$40,010.00. This purchase utilizes the Illinois Department of Central Management Services (CMS) agreement. CMS works with State Agencies and the Chief Procurement office for General Services to advertise solicitation opportunities, evaluate bids and publish contract awards. This item is exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (k) contracts for goods or services procured from another governmental agency. Board authorization is requested since the cost exceeds \$20,000.00. Funds are available from FY 2023 Liability, Protection and Settlement budget for this purchase.

It was moved by Mr. Clem and seconded by Dr. Banks to approve the purchase of a 2023 Ford SUV Police Interceptor Utility AWD vehicle from Morrow Brothers Ford Inc., of Greenfield, IL, for a total cost of \$40,010.00.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Trimble, Uken, Voyles, and Green; NAYS—None; ABSENT—Nguyen (Student Trustee).

# **EXEMPT PURCHASE – ALEKS TESTING UNITS**

The Parkland College Assessment Center uses the ALEKS PPL testing system to determine developmental and college-level placements based on the placement scores. ALEKS results also determine high school students' eligibility for dual credit courses.

McGraw-Hill Global Education Holdings LLC of Blacklick, OH is the sole developer, distributor, and owner of the ALEKS PPL and units used by Parkland College for math placement testing must be purchased directly from them. The unit price is the same for all public Illinois community colleges. The estimated annual usage is 4,000 units at \$15.00 per unit for a total cost of \$60,000.

This purchase relates to the following Strategic Goals:

Goal B: Completion: Parkland College will increase student retention, persistence, and completion.

**B2:** Improve student success by providing comprehensive support systems.

Administration recommends purchasing the ALEKS PPL testing units from McGraw-Hill of Blacklick, OH for a total cost not to exceed \$60,000. These items are exempt from formal bid requirement per the Illinois Community College Act, Section 805/3-27.1 (l), contracts for goods or services which are economically procurable from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports, and for utility services such as water, light, heat, telephone or telegraph. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY 2023 and FY 2024 operating budgets.

It was moved by Mr. Trimble and seconded by Mr. Uken to approve the purchase of ALEKS PPL testing units from McGraw- Hill Global Education Holdings LLC of Blacklick, OH, for a total cost not to exceed \$60,000.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Trimble, Uken, Voyles, and Green; NAYS—None; ABSENT—Nguyen (Student Trustee).

## **LEASE APPROVAL - THE ATKINS GROUP (TAG)**

Parkland College Community Education will lease the fenced parking lot from The Atkins Group (TAG) Warehouse, LLC, at 2309 W. Bloomington Road, Champaign, Illinois for the truck driver training program. Having a parking lot approved by the State of Illinois is a requirement as part of the 160 hours of training to obtain a Class A Commercial Driver's License. The lot is used for instruction, hands-on practice, and testing. Students are required to complete 120 hours of observation and behind-the-wheel training, including pre-trip inspections, backing, and parallel parking, which are completed in the parking lot.

We currently lease parking lot space from Rural King and are required to provide a five-month notice of termination. The new rental lot is a fenced-in lot that will provide a less congested more convenient location and will also be safer for the students and equipment.

This is a three-year lease from March 1, 2023, through February 28, 2026. Rent will cost \$4,500.00 per month for the first year, \$4,590.00 per month for the second year, and \$4,681.80 per month for the third year for a total cost of \$165,261.60.

**Goal D: Engagement:** Parkland College will engage the district's institutions and communities to develop citizens who build and sustain economic, social, and cultural assets through work, service, and engagement.

**D1:** Expand Parkland College's role in economic and workforce development by developing local, regional, and global partnerships with business and industry, government agencies, health providers, and the agricultural community, and by providing and coordinating the majority of training in District 505.

**D3:** Provide credit and noncredit lifelong learning and other educational opportunities to members of the District 505 community. Develop programs that make various cultural programs accessible and build relationships with K-12 to develop future student populations.

Administration recommended approval to lease the fenced parking lot at 2309 W. Bloomington Road, Champaign, IL from The Atkins Group (TAG) Warehouse, LLC, for the truck driver training program for a three-year term from March 1, 2023 through February 28, 2026, at a total cost of \$165,261.60. Funds are available from the SWFT grant and Community Education budget.

It was moved by Mr. Uken and seconded by Mr. Clem to approve the fenced parking lot lease agreement with The Atkins Group (TAG) Warehouse, LLC of Urbana, Illinois, for a three-year term at a total cost of \$165,261.60.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Trimble, Uken, Voyles, and Green; NAYS—None; ABSENT—Nguyen (Student Trustee).

#### **CLOSED SESSION**

It was moved by Dr. Banks and seconded by Mr. Clem to go into Closed Session for the purpose of discussing the following topics:

Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal. Or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Trimble, Uken, Voyles, and Green; NAYS—None; ABSENT—Nguyen (Student Trustee).

The Open Meeting resumed at 9:24 p.m.

### **CLOSED SESSION AUDIO APPROVAL**

It was moved by Dr. Banks and seconded by Mr. Clem to approve the audio recording made of the Executive Session of February 15, 2023 and that the secretary of the Board make provisions for its safe keeping and that it be made available only upon the proper order of the court and a finding by a judge that such audio tape should be released, and that such audio recording will be destroyed 18 months after the date of the meeting if the Board has adopted written minutes of the Executive Session in question.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Trimble, Uken, Voyles, and Green; NAYS—None; ABSENT—Nguyen (Student Trustee).

#### PERSONNEL REPORT

It was move by Mr. Clem and seconded by Dr. Banks to approve the Personnel Report for February 2023, in accordance with the documents provided to the Board.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Trimble, Uken, Voyles, and Green; NAYS—None; ABSENT—Nguyen (Student Trustee).

#### TRUSTEE REPORTS

Trustee Trimble thanked Mr. Randles for all the work done to prepare for the Budget Workshop. He noted that it was very extensive, and he is appreciative of that.

Trustee Trimble also noted that the utilities have remained constant through the years, despite the large amount of square footage on campus. He thanked Mr. Bustard and Mr. Randles for managing that.

## **ADJOURNMENT**

There being no further business to come before the Board, it was moved by Mr. Clem and seconded by Dr. Banks for adjournment.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Trimble, Uken, Voyles, and Green; NAYS—None; ABSENT—Nguyen (Student Trustee).

The meeting adjourned at 9:27 p.m.

Bianca Green, Vice-Chair Board of Trustees Maureen Banks, Secretary Board of Trustees

# VII. INSTITUTIONAL—Item A

# PRESIDENT'S REPORT

Dr. Pamela Lau will give a brief report to the Board.

# VIII. PROGRAM REPORTS-Item A

# LEGISLATIVE UPDATE

Stephanie Stuart, Vice President for Communications and External Affairs, will give a legislative update.

# IX. BUSINESS & FINANCE—Item A

# FREEDOM OF INFORMATION ACT (FOIA) REQUESTS

Stephanie Stuart will review any requests made under the FOIA during the month and the disposition of the requests.

# IX. BUSINESS & FINANCE—Item B

## FINANCIAL STATEMENTS

The financial statements for February reflect the results of operations of the College for the first eight months of fiscal year 2023. The revised budget estimates indicate that expenses will exceed revenues by \$971,465 in the general operating funds.

- The key factors for the College's operating results in FY2023 will be tuition & fees revenue (enrollment), CPPRT revenues, and self-funded health claims.
- As was discussed in the February budget workshop, the current projection is a \$2.3M surplus, predominantly due to the increase in enrollment.
- The College has received its first eight FY2023 ICCB Base Operating and Equalization Grant payments.
- The final FY2023 budget projected a \$260,799 surplus.
- The FY2023 audited beginning operating fund balance is \$37.2M. This amount is 66% of current budgeted operating expenditures.
- The FY2023 College tentative budget was lodged in July.
- The FY2023 College final budget was approved in September.
- The FY2022 College audit was approved in October.
- The TY2022 College tax levy was approved in November and has been delivered to all the county clerks.
- The FY2023 budget workshop was presented in February.

#### Parkland College

#### Board of Trustees Balance Sheet

#### For the 08 Months Ending February 21, 2023

	General Funds	Special Revenue	Oper/Maint Restricted	Auxiliary Funds	Fiduciary	Total
				Funas	Funds	All Funds
Assets						
Cash	\$1,594,404	\$252,138	\$7,028,789	\$2,905,242	\$747,828	\$12,528,402
Investments	42,944,146	50,332	0	0	7,606,026	50,600,504
Receivables					· · · · · · · · · · · · · · · · · · ·	
Taxes	(277,320)	(31,257)	16,371	0	0	(292,206)
Tuition and Fees	4,722,866	24,100	0	132,017	0	4,878,984
Other	131,156	474	0	4,594	0	136,225
Accrued Revenue	0	0	0	0	0	0
Inventory	0	0	0	Û	0	0
Other Assets	0	6,238	0	457,997	0	464,236
Total Assets	\$49,115,252	\$302,026	\$7,045,160	\$3,499,851	\$8,353,854	\$68,316,144
Liabilities				_		
Accounts Payable	\$54,220	\$0	\$0	\$33	(\$280)	\$53,972
Salaries & Withholdings Payable	655,677	36,385	125,309	0	0	817,371
Vacation Payable	1,423,373	116,554	0	91,433	0	1,631,360
Retirement Payable	2,289,865	0	0	0	0	2,289,865
Deferred Revenue	10,222,154	1,615,029	1,035,203	(217)	0	12,872,169
Other	2,523,987	(4,165)	0	1,508	753,234	3,274,563
Total Liabilities	17,169,275	1,763,803	1,160,512	92,757	752,954	20,939,301
Fund Balance						
Fund Balance Beginning	37,199,664	2,250,662	5,729,284	3,791,595	7,598,786	56,569,990
Current Year					.,,	60,000,000
Revenues over Expenses	(5,253,687)	(3,712,438)	155,364	(384,501)	2,115	(9,193,147)
Total Fund Balance	31,945,977	(1,461,777)	5,884,648	3,407,094	7,600,901	47,376,843
Total Liabilities and Fund Balance	\$49,115,252	\$302,026	\$7,045,160	\$3,499,851	\$8,353,854	\$68,316,144

#### Parkland College Board of Trustees Income Statement Filters: BOT Funds For the 08 Months Ending February 22, 2023

	Original	Revised	Actual		Encumber	Balance
	Budget	Budget	February	YTD	YTD	Available
Revenues						
Local Government	41,730,153	41,730,153	0	3,486,621	0	38,243,532
State Government	5,045,106	11,650,213	808.232			3,195,101
Federal Government	125,000	18,196,149	1,512,976			10,593,575
Tuition and Fees	24,451,658	24,586,309	91,945	25,148,509		(562,200)
Sales and Services	3,464,500	3,561,776	143,197			1,216,842
Investments	583,022	583,022	0		-	(105,212)
Other	1,005,566	1,120,004	192,662			579,794
Total Revenues	76,405,005	101,427,626	2,749,010			53,161,431
Expenses						
Salaries	40,294,830	42,924,489	3,628,907	27,901,683	10,307,410	4,715,396
Benefits	9,199,058	9,739,087	651,159	5,299,888	2,336,918	2,102,280
Contractual Services	6,301,463	9,264,605	261,285	5,197,354	441,349	3,625,902
Commodities	4,948,185	5,371,296	342,179	3,292,741	528,658	1,549,897
Travel and Meeting	847,773	1,307,742	63,476	540,283	12.372	755,087
Fixed Charges	7,272,774	7,350,731	12,148	6,016,845	62,642	1,271,243
Utilities	1,756,837	1,763,983	154,224	990,839	544,588	228,555
Capital Outlay	5,827,530	10,219,382	123,850	1,568,751	641,352	8,009,279
Other	2,464,376	19,319,875	4,826,129	11,793,354	49,335	7,477,186
Contingency	0	0	0	0	40,000	
Total Expenses	78,912,826	107,261,188	10,063,357	62,601,738	14,924,624	0 0 29,734,826
Transfers (Net)	0	(2,000)	0	0	0	(2,000)
Revenues over Expenses	(2,507,821)	(5,835,563)	(7,314,346)	(14,335,543)	(14,924,624)	23,424,605

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#### Parkland College Board of Trustees Income Statement Filters: General Fund For the 08 Months Ending February 22, 2023

	Original	Revised	Actual		Encumber	Balance
	Budget	Budget	February	YTD	YTD	Available
Revenues			_			
Local Government	30,246,183	30,246,183	0	3,441,994	, o	26,804,189
State Government	5,045,106	5,045,106	481,998	3,629,807		1,415,299
Federal Government	125,000	125,000	0	75,857		49,143
Tuition and Fees	20,814,546	20,814,546	40,412	21,810,103		(995,557)
Sales and Services	188,500	230,776	12,042	130,163	-	(995,557) 100,613
Investments	552,000	552,000	0	659,891	-	(107,891)
Other	960,100	960,100	190,235	448,075		512,025
Total Revenues	57,931,435	57,973,711	724,688	30,195,889		27,777,822
Expenses						
Salaries	36,569,355	36,591,355	3,130,546	23,883,734	8,963,145	3,744,476
Benefits	7,510,747	7,510,747	538,729	4,138,117		1,344,720
Contractual Services	3,959,372	4,298,351	89,903	3,094,195	-	1,050,231
Commodities	2,798,820	2,698,589	112,329	1,316,752	343,901	1,037,936
Travel and Meeting	542,671	561,707	28,504	227,801	9,442	
Fixed Charges	70,309	70,309	(6,325)	50,383	9,442 0	324,464
Utilities	1,754,937	1,754,937	153,594	985,547	543,919	19,926
Capital Outlay	1,399,200	2,407,164	95,534	1,017,377		225,471
Other	2,200,225	2,187,017	342,791	740,702	140,773 263	1,249,014
Contingency	0	0	0.2,701	0,702	203 0	1,446,053
Total Expenses	56,805,636	58,080,176	4,485,606	35,454,608	12,183,278	00
Transfers (Net)	(865,000)	(865,000)	901	5,032	0	(870,032)
Revenues over Expenses	260,799	(971,465)	(3,760,017)	(5,253,687)	(12,183,278)	16,465,500

BOT\_IS - General Fund 2023-02-22, 9:49 AM

#### Parkland College Board of Trustees Income Statement Filters: 01 - Education Fund For the 08 Months Ending February 22, 2023

	Original	-		al	Encumber	Balance
	Budget	Budget	February	YTD	YTD	Available
Revenues						
Local Government	23,786,521	23,786,521	0	3,416,894	ŧ 0	20,200,007
State Government	5,045,106	5,045,106	481,998	3,629,807		20,369,627
Federal Government	125,000	125,000	0	75,857	-	1,415,299 49,143
Tuition and Fees	20,814,546	20,814,546	40,412	21,810,103	_	
Sales and Services	188,500	230,776	12,042	130,163	_	(995,557)
Investments	547,000	547,000	0	650,538	_	100,613
Other	215,100	215,100	158,696	184,505	_	(103,538)
Total Revenues	50,721,773	50,764,049	693,148	29,897,865		30,595 20,866,184
Expenses						
Salaries	34,704,185	34,726,185	2,994,568	22,768,719	8,410,952	
Benefits	6,737,318	6,737,318	481,338	3,673,529		3,546,515
Contractual Services	3,424,846	3,561,325	60,181	2,441,082	, .,	1,268,179
Commodities	2,402,792	2,302,561	99,112	1,055,243	1	1,004,611
Travel and Meeting	523,571	542,607	26,846	225,662	- · <b>, -</b>	965,459
Fixed Charges	40,060	40,060	(7,122)	5,473	6,836	310,109
Utilities	13,500	13,500	(1,122)	0,473	0	34,587
Capital Outlay	1,100,000	2,097,464	54,264	894,277	105 504	13,500
Other	2,200,225	2,187,017	342,791	740,702	105,581	1,097,605
Contingency	0	_,,	042,701	740,702	263	1,446,053
Total Expenses	51,146,497	52,208,037	4,051,977	31,804,688	00	0 9,686,616
Transfers (Net)	(865,000)	(865,000)	901	5,032	0	(870,032)
Revenues over Expenses	(1,289,724)	(2,308,988)	(3,357,928)	(1,901,791)	(10,716,732)	10,309,535

BOT\_IS - 01 - Education Fund 2023-02-22, 9:49 AM

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#### Parkland College Board of Trustees Income Statement Filters: 02 - Operation/Maintenance Fund For the 08 Months Ending February 22, 2023

	Original	Revised	Actu	ual	Encumber	Balance
	Budget	Budget	February	YTD	YTD	Available
Revenues						
Local Government	6,459,662	6,459,662	0	25,100	0	6 434 500
State Government	0	0	0	20,100	0	6,434,562
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	ů O	0	0
Sales and Services	0	0	0	0	0	0
Investments	5,000	5,000	0	9,353	0	0
Other	745,000	745,000	31,540	263,570	0	(4,353) 481,430
Total Revenues	7,209,662	7,209,662	31,540	298,023		6,911,639
Expenses						
Salaries	1,865,170	1,865,170	135,978	1,115,015	552,193	107.000
Benefits	773,429	773,429	57,391	464,588	232,300	197,962
Contractual Services	534,526	737,026	29,723	653,113	38,293	76,541
Commodities	396,028	396,028	13,217	261,508	62,043	45,620
Travel and Meeting	19,100	19,100	1,658	2,139		72,477
Fixed Charges	30,249	30,249	797	44,910	2,606	14,356
Utilities	1,741,437	<b>1</b> ,741,437	153,594	985,547	0 543,919	(14,661)
Capital Outlay	299,200	309,700	41,270	123,099	35,191	211,971
Other	0	0	0	123,099	35,191 0	151,409
Contingency	0	0	0	0		0
Total Expenses	5,659,139	5,872,139	433,629	3,649,920	0	755,674
Transfers (Net)	0	0	0	0	0	0
Revenues over Expenses	1,550,523	1,337,523	(402,089)	(3,351,896)	(1,466,546)	6,155,965

BOT\_IS - 02 - Operation/Maintenance Fund 2023-02-22, 9:49 AM

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#### Parkland College Board of Trustees Income Statement Filters: 03 - Oper/Maint Restricted Fund For the 08 Months Ending February 22, 2023

	Original				Encumber	Balance	
	Budget	Budget	February YTD		YTD	Available	
Revenues							
Local Government	2,362,561	2,362,561	0	9,187	0	2,353,374	
State Government	0	0	0	0,101	0		
Federal Government	0	0	0	0	0	0	
Tuition and Fees	491,917	491,917	1,362	514,351	0	-	
Sales and Services	. 0	0	0	014,001	0	(22,434)	
Investments	20,000	20,000	Û Û	18,741	0	0	
Other	0	0	0	0	0	1,259	
Total Revenues	2,874,478	2,874,478	1,362	542,278	0	0 2,332,200	
Expenses							
Salaries	0	0	0	0	0	_	
Benefits	0	ů O	(30)	4,585	0	0	
Contractual Services	431,740	523,651	(00)	104,936	0	(4,585)	
Commodities	(108,855)	(108,855)	0	0	0	418,715	
Travel and Meeting	0	0	0	_	0	(108,855)	
- Fixed Charges	ů O	0	0	0	0	0	
Utilities	0	0	0	0	0	0	
Capital Outlay	4,428,330	6,281,301		0	0	0	
Other	0	0,201,001	0	277,393	210,701	5,793,207	
Contingency	0	0		0	0	0	
Total Expenses	4,751,215	6,696,097	(30)	0 0 386,914	0 210,701	6,098,482	
Transfers (Net)	(491,917)	(491,917)	0	0	0	(491,917)	
Revenues over Expenses	(2,368,654)	(4,313,536)	1,392	155,364	(210,701)	(4,258,199)	

BOT\_IS - 03 - Oper/Maint Restricted Fund 2023-02-22, 9:49 AM

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#### Parkland College Board of Trustees Income Statement Filters: 04 - Bond & Interest Fund For the 08 Months Ending February 22, 2023

	Original	Revised			Encumber	Balance
	Budget	Budget	February	YTD	YTD	Available
Revenues						
Local Government	5,431,299	5,431,299	0	21,109	0	5,410,190
State Government	0	0	0	0	0	0,410,100
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	ů O	0
Sales and Services	0	0	0	- 0	0	0
Investments	0	0	0	- 0	0	0
Other	0	0	0	0	0	0
Total Revenues	5,431,299	5,431,299	0	21,109	0	5,410,190
Expenses						
Salaries	0	0	0	0	0	0
Benefits	0	0	0	ů O	0	0
Contractual Services	0	ο	0	0	0	0
Commodities	0	0	0	0	0	0
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	5,910,410	5,910,410	0	5,163,505	0	746,905
Utilities	0	0	0	0,100,000	0	740,905
Capital Outlay	0	0	0	0	0	0
Other	0	0	ů O	0	0	0
Contingency	0	0	0	0 0	0	0
Total Expenses	5,910,410	5,910,410	0	5,163,505	0	746,905
Transfers (Net)	491,917	491,917	0	0	0	491,917
Revenues over Expenses	12,806	12,806	0	(5,142,396)	0	5,155,202

BOT\_IS - 04 - Bond & Interest Fund 2023-02-22, 9:49 AM

#### Parkland College Board of Trustees Income Statement Filters: 05 - Auxiliary Enterprises Fund For the 08 Months Ending February 22, 2023

	Original Budget	Revised _ Budget	Actual		Encumber	Balance
			February	YTD	YTD	Available
Revenues						
Local Government	0	0	0	0	0	
State Government	0	0	0	0	0	C
Federal Government	0	0	õ	0	0	
Tuition and Fees	3,145,195	3,279,846	50,170	2,824,056	0	-
Sales and Services	3,276,000	3,331,000	131,155	2,214,772	0	455,79(
Investments	1,022	1,022	0	953	0	1,116,228
Other	45,466	88,466	2,426	54,697	0	69 33,769
Total Revenues	6,467,683	6,700,334	183,751	5,094,478	0	1,605,856
Expenses						
Salaries	2,565,034	2,673,321	229,577	1,907,086	707,180	50.055
Benefits	504,977	528,662	39,231	296,501	146,477	59,055
Contractual Services	1,562,751	1,762,222	121,055	1,141,179	272,723	85,684
Commodities	2,166,240	2,176,800	192,587	1,786,243	144,959	348,321
Travel and Meeting	285,102	289,802	4,307	117,020	730	245,598
Fixed Charges	592,055	588,655	18,473	176,005		172,052
Utilities	1,900	1,900	10,473	1,231	62, <b>642</b> 669	350,008
Capital Outlay	0	40,100	19,975	31,860	0	0
Other	240,751	204,961	399	23,356	-	8,240
Contingency	0	0	0	23,350	61	181,544
Total Expenses	7,918,810	8,266,423	625,712	5,480,480	0 1,335,441	0 1,450,502
Transfers (Net)	875,000	873,000	0	1,502	0	871,498
Revenues over Expenses	(576,127)	(693,089)	(441,961)	(384,501)	(1,335,441)	1,026,853

BOT\_IS - 05 - Auxiliary Enterprises Fund 2023-02-22, 9:49 AM

#### Parkland College Board of Trustees Income Statement Filters: Special Revenue Funds For the 08 Months Ending February 22, 2023

	Original Budget	Revised Budget	Actual		Encumber	Balance
			February	YTD	YTD	Available
Revenues						
Local Government	3,690,110	3,690,110	0	14,332	0	3,675,778
State Government	0	6,605,107	326,234	4,825,306	0	1,779,802
Federal Government	0	18,071,149	1,512,976	7,526,717	0	10,544,431
Tuition and Fees	0	0	0	0	0	10,344,431
Sales and Services	0	0	0	0	0	0
investments	0	0	0	0	0	0
Other	0	71,438	0	37,438	0	34,000
Total Revenues	3,690,110	28,437,804	1,839,209	12,403,793		16,034,011
Expenses						
Salaries	1,160,441	3,659,813	268,785	2,110,863	637,085	014 005
Benefits	1,183,334	1,699,678	73,228	860,686	162,531	911,865
Contractual Services	347,600	2,680,381	50,326	857,043	14,702	676,462
Commodities	91,980	604,762	37,263	189,747	39,797	1,808,637
Travel and Meeting	20,000	456,233	30,665	195,462		375,217
Fixed Charges	700,000	781,357	0	-	2,200	258,571
Utilities	0	7,146	522	626,952 4,061	0	154,405
Capital Outlay	0	1,490,817	8,340		0	3,085
Other	23,400	16,927,897	4,482,939	242,122 11,029,297	289,879	958,817
Contingency	0	0	-,402,809		49,011	5,849,589
Total Expenses	3,526,755	28,308,083	4,952,069	0 16,116,231	0	0000000
Transfers (Net)	0	0	0	0	0	0
Revenues over Expenses	163,355	129,721	(3,112,860)	(3,712,438)	(1,195,204)	5,037,364

BOT\_IS - Special Revenue Funds 2023-02-22, 9:49 AM

#### Parkland College Board of Trustees Income Statement Filters: 06 - Restricted Purposes Fund For the 08 Months Ending February 22, 2023

	Original	RevisedAct		lal	Encumber	Balance
	Budget	Budget	February	YTD	YTD	Available
Revenues						
Local Government	0	0	0	0	0	0
State Government	0	6,605,107	326,234	4,825,306	0	0
Federal Government	0	18,071,149	1,512,976	7,526,717	0	1,779,802
Tuition and Fees	0	D	0	0	0	10,544,431
Sales and Services	0	0	0	0	0	0
Investments	0	0	0	0	0	0
Other	0	71,438	0	37,438	0	34,000
Total Revenues	0	24,747,694	1,839,209	12,389,461	0	12,358,233
Expenses						
Salaries	0	2,499,372	176,401	1,383,874	323,529	791,969
Benefits	0	516,344	36,027	220,471	77,249	218,624
Contractual Services	0	2,332,781	40,323	682,086	11,140	1,639,556
Commodities	0	509,282	28,463	138,960	12,625	357,697
Travel and Meeting	0	436,233	29,765	196,785	0	239,448
Fixed Charges	0	81,357	0	9,474	0	
Utilities	0	7,146	522	4,061	0	71,882
Capital Outlay	O	1,457,183	8,340	225,374	226,535	3,085 1,005,274
Other	0	16,907,997	4,482,880	11,024,847	49,011	5,834,139
Contingency	0	0	0	0	-0,011	
Total Expenses	0	24,747,694	4,802,722	13,885,931	700,089	0
Transfers (Net)	0	0	0	0	0	0
Revenues over Expenses	0	0	(2,963,513)	(1,496,470)	(700,089)	2,196,559

BOT\_IS - 06 - Restricted Purposes Fund 2023-02-22, 9:49 AM

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#### Parkland College Board of Trustees Income Statement Filters: 11 - Audit Fund For the 08 Months Ending February 22, 2023

	Original	Revised Actual		Encumber		Balance
	Budget	Budget	February	YTD	YTD	Available
Revenues						
Local Government	90,131	90,131	O	351	0	89,780
State Government	0	0	0	0	0	03,700
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	0	0	0	0	0
Other	0	0	0	0	0	0
Total Revenues	90,131	90,131	0	351	0	89,780
Expenses						
Salaries	0	0	0	0	0	0
Benefits	0	0	ů O	ů O	0	0
Contractual Services	80,000	80,000	9,800	74,890	0	5,110
Commodities	0	0	0	0	0	0,110
Travel and Meeting	0	0	0	0	ů O	0
Fixed Charges	0	0	ů O	0	0	0
Utilities	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Other	0	0	0	ů 0	0	0
Contingency	0	0	0	e o	0	0
Total Expenses	80,000	80,000	9,800	74,890	<u>0</u>	5,110
Transfers (Net)	0	0	0	0	0	0
Revenues over Expenses	10,131	10,131	(9,800)	(74,539)	0	84,670

BOT\_IS - 11 - Audit Fund 2023-02-22, 9:49 AM

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#### Parkland College Board of Trustees Income Statement Filters: 12 - Liability, Prot, & Stimnt Fund For the 08 Months Ending February 22, 2023

	Original	Revised	Actual		Encumber	Balance
	Budget	Budget	February	YTD	YTD	Available
Revenues						
Local Government	3,599,979	3,599,979	0	13,981	0	3,585,998
State Government	0	0	0	0	0	3,363,996
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	0	0	ů O	0	0
Other	0	0	0	0	0	0
Total Revenues	3,599,979	3,599,979	0	13,981		3,585,998
Expenses						
Salaries	1,160,441	1,160,441	92,384	726,989	313,556	119,896
Benefits	1,183,334	1,183,334	37,201	640,215	85,282	457,838
Contractual Services	267,600	267,600	203	100,068	3,562	163,971
Commodities	91,980	95,480	8,801	50,787	27,173	17,521
Travel and Meeting	20,000	20,000	900	(1,323)	2,200	
Fixed Charges	700,000	700,000	0	617,478	2,200	19,123
Utilities	0	0	0	0	0	82,522 0
Capital Outlay	0	33,634	0	16,748	63,343	
Other	23,400	19,900	59	4,450	00,040	(46,457)
Contingency	0	0	0	0	0	15,450
Total Expenses	3,446,755	3,480,389	139,547	2,155,410	495,115	0 829,863
Transfers (Net)	0	0	0	0	0	0
Revenues over Expenses	153,224	119,590	(139,547)	(2,141,430)	(495,115)	2,756,135

BOT\_IS - 12 - Liability, Prot, & Stimnt Fund 2023-02-22, 9:49 AM

#### Parkland College Board of Trustees Income Statement Filters: Fiduciary Funds For the 08 Months Ending February 22, 2023

	Original	Revised	Actua	I	Encumber	Balance
	Budget	Budget	February	YTD	YTD	Available
Revenues						
Local Government	0	0	o	0	0	0
State Government	0	0	0	0	0	0
Federal Government	0	0	0	ů O	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	10,000	10,000	0	8,649	0	1,351
Other	0	0	0	0,010	0	1,351
Total Revenues	10,000	10,000	0	8,649	0	1,351
Expenses						
Salaries	0	0	o	0	0	•
Benefits	0	0	0	ů O	0	0
Contractual Services	0	0	0	ů O	0	0
Commodities	0	0	0	ů O	0	0
Travel and Meeting	0	0	0	0	0	-
Fixed Charges	0	0	0	0	0	0
Utilities	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Other	0	0	ů 0	0	0	0
Contingency	0	0	0	0	0	0
Total Expenses	0	0	0	0	0	0
Transfers (Net)	(10,000)	(10,000)	(901)	(6,534)	0	(3,466)
Revenues over Expenses	0	0	(901)	2,115	0	(2,115)

BOT\_IS - Fiduciary Funds 2023-02-22, 9:49 AM

#### Parkland College Board of Trustees Income Statement Filters: 07 - Working Cash Fund For the 08 Months Ending February 22, 2023

	Original	Revised	Actual		Encumber	Balance
	Budget	Budget	February	YTD	YTD	Available
Revenues						
Local Government	0	0	0	0	0	0
State Government	0	0	0	ů O	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	10,000	10,000	0	8,649	0	-
Other	0	0	0	0,040	0	1,351 0
Total Revenues	10,000	10,000	0	8,649	0	1,351
Expenses						
Salaries	0	0	0	0	0	0
Benefits	0	0	0	0	0	0
Contractual Services	0	0	ů O	0	0	0
Commodities	0	0	0	0	0	0
Travel and Meeting	0	0	0	0	-	0
Fixed Charges	0	0	0		0	0
Utilities	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Other	0	0	0	0	0	0
Contingency	ů O	0	0	0	0	0
Total Expenses	0	0	0	0	0	<u>0</u>
Transfers (Net)	(10,000)	(10,000)	(901)	(6,534)	0	(3,466)
Revenues over Expenses	0	0	(901)	2,115	0	(2,115)

BOT\_IS - 07 - Working Cash Fund 2023-02-22, 9:49 AM

#### Parkland College Board of Trustees Income Statement Filters: 10 - Trust & Agency Fund For the 08 Months Ending February 22, 2023

	Original Budget	Revised	Actua	Actual		Balance
		Budget	February YTD		Encumber YTD	Available
Revenues						
Local Government	0	0	0	0	0	•
State Government	0	0	0	0 0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	ů 0	0	0	0
Sales and Services	0	0	ů 0	0	0	0
Investments	0	0	ů O	0	0	0
Other	0	0	0 0	0	-	0
Total Revenues	0	0	0	0	0	0
Expenses						
Salaries	0	0	•			
Benefits	0 0	0	0	0	0	0
Contractual Services	0	0	0	0	0	0
Commodities	0	0	0	0	0	0
Travel and Meeting	0	-	0	0	0	0
Fixed Charges	0	0	0	0	0	0
Utilities	0	0	0	0	0	0
Capital Outlay	-	0	0	0	0	0
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
Total Expenses	0	0	0	0	0	0
Total Expenses	0	0	0	0	0	0
Transfers (Net)	0	0	0	0	O	0
Revenues over Expenses	0	0	0	0	0	0

BOT\_IS - 10 - Trust & Agency Fund 2023-02-22, 9:49 AM

# IX. BUSINESS & FINANCE—Item C\*

### **INVOICES (INCLUDING BOARD TRAVEL)**

Included herein are the voucher checks listing thru February 22, 2023.

CONSENT MOTION—Approve the voucher checks listing thru February 22, 2023, totaling \$3,930,853.34 in accordance with the document that will be incorporated in the official minutes.

#### PARKLAND COLLEGE VOUCHER CHECKS LISTING THRU FEBRUARY 22, 2023

CHECK NUMBER	PAY <u>DATE</u>	PAYEE NAME	AMOUNT	<u>AMOUNT</u>	GL ACCOUNT DESCRIPTION
0996228	02/02/2023	A & R Mechanical Contractors I	397.88		Maintenance: Maintenance Services
0996229		Advance Auto Parts	151.57		Ford Asset: Instructional Supplies
0996230		Advanced Commercial Roofing	7,557.11		Maintenance: Maintenance Services
0996231		Aircraft Spruce & Specialty Co	555.55		Aviation Program: Repair Materials/Supplies
0996232	02/02/2023		248.84		Biology: Instructional Supplies
0996233		Ameren Illinois	8,456.20		Utilities: Electricity
0996234	02/02/2023	Barry Anderson	180.00		Womens Basketball: Other Contractual Services
0996235 0996236		Bajco 100, LLC	1,262.48 53.45		Utlilities: Telephone Counseling: Other Material and Supplies
0996237		Moss Enterprises	3,125.00		CTE Competency-Based Education: Other Contractual Services
0996238		Blackmore and Glunt Inc	1,001.07		Maintenance: Maintenance/Custodial Supply
0996239		Bodine Electric	17,387.59		Maintenance: Maintenance Services
0996240	02/02/2023	BSN Sports	80.18		Volleyball: Other Material and Supplies
0996241	02/02/2023	Carolina Biological Supply Co	26.72		Biology: Instructional Supplies
0996242	02/02/2023	Castle Branch Inc	1,148.00		Health Professional Adminstration: Other Expenses
0996243	02/02/2023	Cengage Learning	83,793.96		Bookstore: Resale Textbooks
0996244		Central Steel & Wire Company	6,489.70		Manufacturing Operations: Instructional Supplies
0996245		Michael T. Chambers	500.00		FY23 SWFT: WEI: Other Expenses
0996246		Champaign Country Club	1,193.71		North Central / HLC: College Conf/Meeting Expense
0996247		Champaign Co Regional Planning	1,457.00		Public Safety: Publications and Dues
0996248 0996249		Champaign Urbana Mass Transit Chemical Maintenance Inc	990.00 447.56		Adult Ed State Basic 3400: Other Conf/Meeting Expenses Custodial: Maintenance/Custodial Supply
0996249		Cintas Corp	447.56 196.66		Agriculture-Engineering Scienc: Maintenance Services
0996250		Clark Dietz Engineering	25,000.00		PHS Restripe BPM Parking: Architectural Services
0996252		Ms. Julie R. Clark	94.75		Project Read: Travel In State
0996253		Robert D. Claton	180.00		Womens Basketball: Other Contractual Services
0996254	02/02/2023	Dennis P. Cluver	800.00		Music: Maintenance Services
0996255	02/02/2023	Sjon' Coleman	280.00		IDOT HCCTP Grant: Other Expenses
0996256	02/02/2023	County of Champaign Illinois	330.00		IL Co-op Work Study (ICWS): Other Contractual Services
0996257		Cyntox Biohazard Solutions	228.95		Occupational HIth: Other Supplies
0996258		Mr. David B. Dameron	550.00		Public Safety: College Conf/Meeting Expense
0996259		Darktrace Holding Ltd	19,999.00		Campus Tech - Security: Maintenance Services
0996260		Davis-Houk Mechanical Inc	6,487.40		Maintenance: Maintenance Services
0996261		Dell Marketing LP	119.39		Computing Administration: Other Material and Supplies
0996262 0996263		Duncan Supply Co Inc Evans & Sutherland Computer Co	381.06 8,300.00		Maintenance: Maintenance/Custodial Supply Dean of Arts and Sciences: Other Expenses
0996264		FYXIT LLC	215.85		IL Co-op Work Study (ICWS): Other Contractual Services
0996265		GFL Environmental	3,311.89		Utilities: Refuse Disposal
0996266		Green View	115.63		Grounds: Maintenance Services
0996267		Green View	616.25		Grounds: Maintenance Services
0996268	02/02/2023	Robin L. Hayden	400.00		Academic Institutional: Staff Development-Faculty
0996269	02/02/2023	Adam W. Holleman	180.00		Mens Basketball: Other Contractual Services
0996270		The Home Depot Pro	1,314.16		Custodial: Maintenance/Custodial Supply
0996271	02/02/2023	Nathan R. Howie	180.00		Mens Basketball: Other Contractual Services
0996272		Hummert International	2,499.34		Horticulture: Instructional Supplies
0996273	02/02/2023		10,805.00		General Institutional: Publications and Dues
0996274		Illini Contractors Supply	89.00		Construction Tech: Instructional Supplies
0996275		Illinois American Water	4,605.87		Utilities: Water, Sewage
0996276 0996277		Illinois State University Industrial Repair Service Inc	348.00 1,438.58		ECACE Grant: Equipment-Instructional >2500 Maintenance: Maintenance Services
0996278		Ingram Book Company	1,065.97		Bookstore: Resale Textbooks
0996279		Isaksen Glerum Wachter LLC	3,080.00		Plant Administration: Building Remodeling
0996280		Johnstone Supply Peoria	109.06		Maintenance: Maintenance/Custodial Supply
0996281		Ms. Jacqueline Jones	109.25		Custodial: Maintenance Services
0996282		Ernest Kenner III	200.00		FY23 SWFT: WEI: Other Expenses
0996283		Kirby Risk Electrical Supply	219.87		Custodial: Maintenance/Custodial Supply
0996284	02/02/2023	LabSource Inc	162.90		Chemistry: Other Supplies
0996285		Liminex Inc	10,982.00		College Bridge BEST Grant: Other Contractual Services
0996286		Ms. Jody E. Littleton	2,230.55		Dijon Study Abroad: Deposits for Others
0996287		Martin One Source	566.97		Central Receiving: Office-Supplies
0996288		MBS Textbook Exchange Inc	4,204.50		Bookstore: Resale Textbooks
0996289		McCormick Distributing Inc	323.11		Child Development: Other Material and Supplies
0996290		McKenzie Wagner, Inc.	14,602.70		Marketing: Advertising
0996291 0996292		Rachel A. McQuiad Medline Industries Inc	300.00 908.59		FY23 SWFT: WEI: Other Expenses Respiratory Care Technology: Instructional Supplies
0996292	02/02/2023		559.47		Construction Tech: Instructional Supplies
0996294		Midland Paper Company	186.02		Reprographics: Other Material and Supplies
0996294		The Mizzou Store	589.50		Bookstore: Resale Textbooks
0996296	02/02/2023		6,633.81		Bookstore: Resale Textbooks
0996297		MSC Industrial Supply	1,472.30		Compuer Aided Drafting: Instructional Supplies
0996298	02/02/2023		660.00		Career Employment Services: Publications and Dues
0996299		Napa Auto Parts	45.00		Grounds: Maintenance/Custodial Supply
0996300	02/02/2023	National Collegiate Honors Cou	650.00		Learning Commons: Other Conf/Meeting Expenses 42
0996301	02/02/2023	Molly Page	180.00		Womens Basketball: Other Contractual Services

0996302	02/02/2023	Pocket Nurse Enterprises Inc	248.07	CNA: Instructional Supplies
0996303	02/02/2023	Prairieland Feeds	565.90	Vet Tech: Instructional Supplies
0996304	02/02/2023	Precision Exams LLC	2,000.00	FY22 GEERF II: College Conf/Meeting Expense
0996305	02/02/2023	John M. Prina	180.00	Mens Basketball: Other Contractual Services
0996306		RegisterBlast	125.00	Assessment Center: Other Contractual Services
0996307		Mr. James D. Roberts	3,630.00	Nursing: College Conf/Meeting Expense
0996308		Rogards Office PLUS	3,295.69	Central Receiving: Office-Supplies
0996309	02/02/2023	Aaron D. Rorem	626.00	Automotive: Publications and Dues
0996310	02/02/2023	Ruyle Mechanical Services, Inc	4,938.00	Maintenance: Maintenance/Custodial Supply
0996311	02/02/2023	Sherwin Williams	366.55	Maintenance: Maintenance/Custodial Supply
0996312	02/02/2023	Starcrest Cleaners	162.75	Public Safety: Maintenance Services
0996313	02/02/2023	Streicher"s Inc	1,914.00	Public Safety: Other Expenses
0996314	02/02/2023	Laura E. Sutter	52.40	Vet Tech: Travel In State
0996315		T-Mobile USA, Inc.	56.35	Utilities: Telephone
0996316	02/02/2023	,	2,500.00	
		•		Aviation Program: Advertising
0996317		Triangle Diesel Injection Sale	786.26	Diesel Power: Instructional Supplies
0996318		TrophyTime Inc	126.75	Marketing: Printing
0996319		TSI Commercial		1,485.00 Community Ed Admin: Building Remodeling
0996320	02/02/2023	United Parcel Service	364.70	Central Receiving: Postage
0996321	02/02/2023	Urbana & Champaign Sanitary Di	5,498.84	Utlilities: Water, Sewage
0996322	02/02/2023	USI Insurance Services Nationa	9,000.00	Institutional: General Insurance
0996323	02/02/2023	Calvin L. Washington	300.00	FY23 SWFT: WEI: Other Expenses
0996324		Wave Graphics, Inc.	231.52	Golf: Other Material and Supplies
0996325	02/02/2023		1,752.05	Athletics General Fund: College Conf/Meeting Expense
0996330		Rock Gate Capital	63,980.00	Truck Driving: Instr Service Contracts
			,	5
0996331		A & R Mechanical Contractors I	2,314.51	Maintenance: Maintenance Services
0996332		Accurate Biometrics	1,110.00	Human Resource: Recruit Personnel/Athletes
0996333	02/09/2023	Mrs. Cynthia M. Adamek	776.75	College Theatre: Other Material and Supplies
0996334	02/09/2023	Admin Partners LLC	368.00	Human Resource: Other Employee Benefits Vacation
0996335	02/09/2023	Advanced Commercial Roofing	1,141.05	Maintenance: Maintenance Services
0996336	02/09/2023	Ag Leader Technology	1,995.00	Perkins-Post Secondary: Computer Software
0996337		Aircraft Spruce & Specialty Co	333.28	Aviation Program: Repair Materials/Supplies
0996338		Altorfer Inc	2,600.00	IDOT HCCTP Grant: Instr Service Contracts
0996339	02/09/2023		,	
			2,174.57	Vet Tech: Instructional Supplies
0996340		American Heart Association	1,950.00	Emergency Medical: Instructional Supplies
0996341		ATP Group Inc	573.75	Bookstore: Resale Textbooks
0996342	02/09/2023	The Antigua Group Inc	978.82	Bookstore: Resale Textbooks
0996343	02/09/2023	AT&T	2,214.71	Utlilities: Telephone
0996344	02/09/2023	B & H Photo & Electronics Corp	41.30	Computing Administration: Other Material and Supplies
0996345	02/09/2023	Bahrns Equipment	238.05	FY22 SWFT: WEI: Other Expenses
0996346	02/09/2023	Kumasi J. Barnett	500.00	Ilinois Arts Council FY23: Other Contractual Services
0996347		Taylor C. Battle	400.00	FY23 SWFT: WEI: Other Expenses
0996348		Benco Dental	169.20	Dental Hygiene: Instructional Supplies
0996349		Benefit Planning Consultants I	516.65	General: Unreimb med/child
0996350		Birkey's Farm Store, Inc	363.95	Grounds: Maintenance Services
0996351		Birkey's Farm Store, Inc	1,228.88	Grounds: Maintenance Services
0996352	02/09/2023	Blick Art Materials	1,670.44	Dean of Arts and Sciences: Other Material and Supplies
0996354	02/09/2023	Bluum of Minnesota Llc	18,512.00	Computing Administration: Equipment-Office >2500
0996355	02/09/2023	Boeing Distribution Inc	885.96	Aviation Program: Repair Materials/Supplies
0996356	02/09/2023	Brevard Productions	8,778.00	Softball: Travel-Out of State
0996357	02/09/2023	Bushue Background Screening	66.00	Human Resource: Recruit Personnel/Athletes
0996358		Cameron Craft	3,504.00	NSF EPASS: Other Contractual Services
0996359		Campus Works, Inc.	28,554.50	Campus Tech - Security: Maintenance Services
		•		Maintenance: Maintenance/Custodial Supply
0996360		Capitol Group	2,188.25	
0996361		Carle Regional EMS	350.00	Public Safety: College Conf/Meeting Expense
0996362		Castle Branch Inc	355.00	Human Resource: Recruit Personnel/Athletes
0996363	02/09/2023	CDW-Government	1,792.47	Computing Administration: Other Contractual Services
0996364	02/09/2023	Cengage Learning Inc	1,595.00	Personal Development: Instr Service Contracts
0996365	02/09/2023	Cengage Learning	13,413.75	Bookstore: Resale Textbooks
0996366	02/09/2023	Central States Media	5,995.00	PATH Program: Advertising
0996368		Champaign Ford City	194.75	Ford Asset: Instructional Supplies
0996369		Champaign Multimedia Group	100.40	Fiscal Administration: Advertising
0996370		Chemical Maintenance Inc	150.00	Custodial: Maintenance Services
0996371		Cintas Corp	217.48	Maintenance: Maintenance/Custodial Supply
0996372		Sjon' Coleman	340.00	IDOT HCCTP Grant: Other Expenses
0996373	02/09/2023	College Source Inc	6,698.56	Admissions and Records: Other Contractual Services
0996374	02/09/2023	Commercial Builders Inc	22,343.35	Plant Administration: Building Remodeling
0996375	02/09/2023	Connor Company	1,894.86	Maintenance: Maintenance/Custodial Supply
0996376	02/09/2023	Consolidated Communications	2,069.33	Utililities: Telephone
0996377		Constellation NewEnergy	2,586.39	Utilities: Electricity
0996378		Constellation NewEnergy	36,097.04	Utiliities: Gas
0996379		Cummins Crosspoint LLC	770.00	Perkins-Post Secondary: Computer Software
		-		
0996380		D1 Networks, Llc	19,975.00	Child Development: Equipment-Office >2500
0996381		Dearborn Real Estate Education	1,311.36	Professional Development: Books/Binding Costs
0996382		Dell Marketing LP	5,275.19	Academic Computing: Equipment-Instructional >2500
0996383	02/09/2023	Ms. Aimee N. Densmore	82.08	Dean of Career & Technical Ed: Travel In State
0996384	02/09/2023	Depke Gases & Welding Supplies	662.46	Diesel Power: Instructional Supplies
0996385	02/09/2023	DLT Solutions, LLC	1,658.31	Plant Administration: College Conf/Meeting Expense
0996386		Eastern Engineering Supply Inc	334.94	Reprographics: Other Material and Supplies 43
0996387		Eastern Illinois University	1,575.00	Financial Aid: College Conf/Meeting Expense
			1,010.00	

0996388	02/09/2023 Edvotek	557.22	Biology: Instructional Supplies
0996389	02/09/2023 Ellucian Company, L.P.		Administrative Software Proj: Consultants
0996390	02/09/2023 Elsevier Inc		Bookstore: Resale Textbooks
0996391	02/09/2023 Encova Insurance	,	Institutional: Workers Comp Ins
0996392	02/09/2023 Fastenal Company	273.82	Diesel Power: Instructional Supplies
0996393	02/09/2023 Fasteners Etc Inc	201.37	Diesel Power: Instructional Supplies
0996394	02/09/2023 Ferrilli Information Group	420.00	Administrative Software Proj: Consultants
0996395	02/09/2023 Fire Protection Publications	1,496.00	Bookstore: Resale Textbooks
0996396	02/09/2023 Flightstar		Aviation Program: Maintenance Services
0996397	02/09/2023 Flinn Scientific Inc		
			Chemistry: Instructional Supplies
0996398	02/09/2023 Gem City Aviation Llc		Perkins-Post Secondary: Other Conf/Meeting Expenses
0996399	02/09/2023 Getinge USA Sales LLC		Occupational HIth: Other Supplies
0996400	02/09/2023 GFI Digital Inc	2,864.73	Computing Administration: Other Contractual Services
0996401	02/09/2023 Hendrick House	279.62	FY23 SWFT: WEI: Other Expenses
0996402	02/09/2023 Holt Supply Company	58.82	Maintenance: Maintenance/Custodial Supply
0996403	02/09/2023 IDEXX		Vet Tech: Instructional Supplies
0996404	02/09/2023 Illinois Emergency Management		Radiologic Technology: Maintenance Services
0996405	02/09/2023 Ingram Book Company		Bookstore: Resale Textbooks
0996406	02/09/2023 Interstate Battery System		Maintenance: Maintenance/Custodial Supply
0996407	02/09/2023 Mr. Argie E. Johnson	180.00	Womens Basketball: Other Contractual Services
0996408	02/09/2023 JW Pepper & Sons Inc	147.99	Music: Instructional Supplies
0996409	02/09/2023 Kirby Risk Electrical Supply	1,755.30	Custodial: Maintenance/Custodial Supply
0996410	02/09/2023 Krueger International Inc		Instructional Support Services: Other Expenses
0996411	02/09/2023 Lincoln Electric Company		Manufacturing Operations: Instructional Supplies
0996412	02/09/2023 Lorenz Supply Co		Custodial: Maintenance/Custodial Supply
0996413	02/09/2023 Luck's Music Library		Music: Instructional Supplies
0996414	02/09/2023 Lynn Peavey Company	70.05	Chemistry: Instructional Supplies
0996415	02/09/2023 MBS Textbook Exchange Inc	2,380.65	Bookstore: Resale Textbooks
0996416	02/09/2023 McCormick Distributing Inc	231.40	Child Development: Other Material and Supplies
0996417	02/09/2023 McGraw-Hill LLC	6.515.75	Bookstore: Resale Textbooks
0996418	02/09/2023 Menards		IDOT HCCTP Grant: Instructional Supplies
0996419	02/09/2023 Midwest Fiber Inc.		Maintenance: Maintenance Services
0996420	02/09/2023 Millikin University		Golf: Other Contractual Services
0996421	02/09/2023 Minorites in Agriculture, Natu	,	FCAE FY23: Instr Service Contracts
0996422	02/09/2023 MPS	2,310.60	Bookstore: Resale Textbooks
0996423	02/09/2023 MSC Industrial Supply	806.22	IDOT HCCTP Grant: Instructional Supplies
0996424	02/09/2023 National Press Club of Washing	439.00	VP Inst Advance: Other Material and Supplies
0996425	02/09/2023 National Safety Council	141.62	Traffic Safety: Books/Binding Costs
0996426	02/09/2023 Northeast Iowa Community Colle	28.00	Library: Other Contractual Services
0996427	02/09/2023 Npn360	1,110.26	Admissions and Records: Other Contractual Services
0996428	02/09/2023 Angela D. O'Neal		FY23 SWFT: WEI: Other Expenses
0996429	02/09/2023 Olivet Nazarene University		Golf: Other Contractual Services
0996430	02/09/2023 OSF SJMC Foundation		CNA: Instructional Supplies
0996431	02/09/2023 Parkland College		General Institutional: Staff/Family Tuition Waiver
0996432	02/09/2023 Parkland College		General Institutional: Staff/Family Tuition Waiver
0996433	02/09/2023 Parkland College		General Institutional: Staff/Family Tuition Waiver
0996434	02/09/2023 Parkland College	89.00	General Institutional: Staff/Family Tuition Waiver
0996435	02/09/2023 Parkland College	45.00	General Institutional: Staff/Family Tuition Waiver
0996436	02/09/2023 Parkland College	2,079.00	General Institutional: Staff/Family Tuition Waiver
0996437	02/09/2023 Parkland College	1,800.00	FY23 SWFT: WEI: Other Expenses
0996438	02/09/2023 Parkland College		IDOT HCCTP Grant: Instr Service Contracts
0996440	02/09/2023 Parkland College Foundation		Art Gallery: Deposits for Others
	0		Bookstore: Resale Textbooks
0996441	02/09/2023 Pearson Education	,	
0996442	02/09/2023 Penguin Random House LLC		Bookstore: Resale Textbooks
0996443	02/09/2023 Prairie Gardens	779.78	Unrestricted/Creating Impact: Advertising
0996444	02/09/2023 Prairieland Feeds	191.96	Vet Tech: Instructional Supplies
0996445	02/09/2023 ProQuest LLC	330.96	Library: Books/Binding Costs
0996446	02/09/2023 ProTrain LLC	3,998.11	Professional Development: Instr Service Contracts
0996447	02/09/2023 Puritan Springs Bottled Water	11.94	Biology: Instructional Supplies
0996448	02/09/2023 Quest Diagnostics		FY23 SWFT: WEI: Other Expenses
0996449	02/09/2023 Ray Skillman Ford Inc		Dean of Career & Technical Ed: Equipment-Instructional >2500
0996450	-		llinois Arts Council FY23: Other Contractual Services
	02/09/2023 Stacey Robinson		
0996451	02/09/2023 Rogards Office PLUS		Dean of Arts and Sciences: Other Material and Supplies
0996452	02/09/2023 SafeWorks Illinois Champaign		Human Resource: Recruit Personnel/Athletes
0996453	02/09/2023 Saint Joseph-Ogden High School	250.00	Marketing: Advertising
0996454	02/09/2023 Sam's Club	82.54	Community Ed Admin: Other Supplies
0996455	02/09/2023 Brian W. Shaw	180.00	Womens Basketball: Other Contractual Services
0996456	02/09/2023 Rod Shilts	325.00	Marketing: Other Contractual Services
0996457	02/09/2023 Sigma Aldrich Inc		Chemistry: Instructional Supplies
0996458	02/09/2023 Smart Automation Certification		Dean of Career & Technical Ed: Other Material and Supplies
0996459	02/09/2023 Shar Automation Certification 02/09/2023 Shap-On Tools		
	-		Automotive: Instructional Supplies
0996460	02/09/2023 Stipes Publishing LLC	,	Bookstore: Resale Textbooks
0996461	02/09/2023 Ms. Stephanie L. Stuart		VP Inst Advance: Travel-Out of State
0005155		1 400 00	Golf: Other Contractual Services
0996463	02/09/2023 Tennessee State University		
0996463 0996464	02/09/2023 Tennessee State University 02/09/2023 Tooling U-SME		CTE Competency-Based Education: Other Contractual Services
	-	1,550.00	CTE Competency-Based Education: Other Contractual Services Friends of Planetarium: Deposits for Others
0996464	02/09/2023 Tooling U-SME	1,550.00 596.20	
0996464 0996465	02/09/2023 Tooling U-SME 02/09/2023 Toynetwork, Inc	1,550.00 596.20 138.50	Friends of Planetarium: Deposits for Others
0996464 0996465 0996467	02/09/2023 Tooling U-SME 02/09/2023 Toynetwork, Inc 02/09/2023 TrophyTime Inc	1,550.00 596.20 138.50 1,485.00	Friends of Planetarium: Deposits for Others Marketing: Printing Community Ed Admin: Building Remodeling
0996464 0996465 0996467 0996468	02/09/2023 Tooling U-SME 02/09/2023 Toynetwork, Inc 02/09/2023 TrophyTime Inc 02/09/2023 TSI Commercial	1,550.00 596.20 138.50 1,485.00 180.00	Friends of Planetarium: Deposits for Others Marketing: Printing Community Ed Admin: Building Remodeling

			705.00	
0996471		United Parcel Service	785.38	Central Receiving: Postage
0996472		United Rentals	1,383.24	Grounds: Maintenance Services
0996474		University of Illinois	4,569.00	Library: Other Contractual Services
0996475		USI Insurance Services Nationa	9,390.00	Aviation Program: General Insurance
0996476		Verizon Wireless		39 Utilities: Telephone
0996477		Village of Rantoul	350.00	Adult Ed Federal Basic 4800: Other Conf/Meeting Expenses
0996479		W W Norton & Company Inc	1,460.36	Bookstore: Resale Textbooks
0996480		Strategic Development Institut	2,890.00	Custom Training: Instructional Supplies
0996481		Wolters Kluwer	1,397.36	Bookstore: Resale Textbooks
0996482		World Education LLC	895.00	Professional Development: Instr Service Contracts
0996483	02/09/2023	YBP Library Services	76.13	Library: Publications and Dues
0996495	02/09/2023	McCormick Distributing Inc	231.40	Child Development: Other Material and Supplies
0996496	02/09/2023	McGraw-Hill LLC	6,515.75	Bookstore: Resale Textbooks
0996497	02/09/2023	Parkland College	810.00	General Institutional: Staff/Family Tuition Waiver
0996498	02/09/2023	Verizon Wireless	600.39	Utlilities: Telephone
0996499	02/16/2023	Access Locksmiths & Security L	310.00	Maintenance: Maintenance Services
0996500	02/16/2023	Advance Auto Parts	517.73	Automotive: Instructional Supplies
0996501	02/16/2023	Aircraft Spruce & Specialty Co	562.32	Aviation Program: Repair Materials/Supplies
0996502	02/16/2023	Lucas D. Allen	3,259.73	FCAE FY23: Travel In State
0996503	02/16/2023		5,055.29	Fiscal Administration: Office-Supplies
0996504	02/16/2023	Ameren Illinois	585.04	Utlilities: Electricity
0996505		The Antigua Group Inc	6,309.67	Bookstore: Resale Textbooks
0996506		Association of Surgical Techno	2,470.00	Surgical Technology: Instructional Supplies
0996507	02/16/2023	-	99.32	Utilities: Telephone
0996508		Dan Atherton	150.00	FCAE FY23: Instr Service Contracts
0996509		Automotive Electronics Service	501.00	Automotive: Other Material and Supplies
0996510				
		Bajco 100, LLC	51.45	Counseling: Other Material and Supplies
0996511		BEI Electronics LLC	430.26	Mass Communications: Other Contractual Services
0996512		Benco Dental	1,449.54	Dental Hygiene: Instructional Supplies
0996513		Melissa A. Bennett	101.43	Math Adminsitration: Other Material and Supplies
0996514		Rebecca Harris	850.00	Womens Basketball: Other Contractual Services
0996515		Bodine Electric	3,440.26	Maintenance: Maintenance Services
0996516	02/16/2023	Casey Bolin	2,993.05	FCAE FY23: Travel In State
0996517		Carle Physician Group	4,200.00	Human Resource: Other Employee Benefits Vacation
0996518	02/16/2023	Roger Carr	175.00	FCAE FY23: Instr Service Contracts
0996519	02/16/2023	Ryan Carroll	180.00	Mens Basketball: Other Contractual Services
0996520	02/16/2023	Cengage Learning	848.00	Bookstore: Resale Textbooks
0996521	02/16/2023	Central States Media	5,000.00	Adult Ed Federal Basic 4800: Other Conf/Meeting Expenses
0996522	02/16/2023	CenturyLink	184.43	Utlilities: Telephone
0996523	02/16/2023	Chambanamoms	3,600.00	Marketing: Advertising
0996524	02/16/2023	Michael T. Chambers	200.00	FY23 SWFT: WEI: Other Expenses
0996525	02/16/2023	Champaign County Economic Deve	18,500.00	Human Resource: Advertising
0996526		Champaign Ford City	116.84	Ford Asset: College Conf/Meeting Expense
0996527		Champaign Multimedia Group	104.00	Fiscal Administration: Advertising
0996528		Chemical Maintenance Inc	318.50	Custodial: Maintenance/Custodial Supply
0996529		Marvin L. Childs	180.00	Mens Basketball: Other Contractual Services
0996530		Cintas Corp	406.73	Diesel Power: Instructional Supplies
0996531	02/16/2023		604.88	Utilities: Telephone
0996532		Commercial Builders Inc	12,558.00	Plant Administration: Building Remodeling
0996533		Concord Theatricals	89.65	Bookstore: Resale Textbooks
0996534			26.95	Maintenance: Maintenance/Custodial Supply
		Connor Company		
0996535		Consolidated Edison Developmen	2,156.17	Utilities: Electricity
0996536		Constellation NewEnergy	67,752.18	Utilities: Electricity
0996537		Constellation NewEnergy	32,360.99	Utilities: Gas
0996538		Corky's Service Center	31.00	Student Organization: Maintenance Services
0996539		Country Squire Cleaners Inc	123.00	Massage Practicum: Deposits for Others
0996540		Megan N. Coy	1,161.79	FCAE FY23: Travel In State
0996541	02/16/2023	Kaitlan Cray	150.00	FCAE FY23: Instr Service Contracts
0996542	02/16/2023	Crossroads Contractor Supply C	235.25	Maintenance: Maintenance/Custodial Supply
0996543	02/16/2023	D2L Ltd	3,494.85	ARP-HEERF III SIP: Computer Software
0996544	02/16/2023	Davis-Houk Mechanical Inc	3,196.50	Maintenance: Maintenance Services
0996545	02/16/2023	Darin Deneal	100.00	FCAE FY23: Instr Service Contracts
0996546	02/16/2023	Depke Gases & Welding Supplies	101.95	Manufacturing Operations: Instructional Supplies
0996547	02/16/2023	Dean Dittmar	2,394.67	FCAE FY23: Travel In State
0996548	02/16/2023	Mrs. Heather E. Doody-Jones	143.00	Center for Excellence: Staff Develop-Support Staff
0996549		Duncan Supply Co Inc	66.69	Maintenance: Maintenance/Custodial Supply
0996550		Daniel B. Duster	3,000.00	FY22 GEERF II: Instr Service Contracts
0996551		EAB Global Inc	1,638.00	Admissions and Records: Other Contractual Services
0996552		Eastland Suites	472.00	Personal Development: Other Contractual Services
0996553		Ellucian Company, L.P.	75.00	Computing Administration: College Conf/Meeting Expense
0996554		ELM Resources	2,824.00	Teri Loan ELM Scholar: Deposits for Others
0996554 0996555		Elsevier Inc		Bookstore: Resale Textbooks
			2,583.68	
0996556		Enrollmentfuel Llc	6,750.00	Administrative Software Proj: Consultants
0996557		Enterprise Rent-A-Car Midwest	797.00	Transportation: Rental-Equipment
0996558		Global Philanthropy Partnershi	8,178.19	FCAE FY23: Instr Service Contracts
0996559		Health Alliance Medical Plans,	37,767.00	General: Group Health Insurance
0996560		John Heiser	1,529.83	FCAE FY23: Travel In State
0996561		Hendrick House	5,776.66	Athletic Hall of Fame: College Conf/Meeting Expense
0996562		Herriott's Coffee Columbia Str	86.00	Community Ed Admin: Other Supplies 45
0996563	02/16/2023	Josiah D. Hesterberg	9,500.00	Business Ag Department: Instit Support Contract

0996564		Riley Hintzsche	75.00	FCAE FY23: Instr Service Contracts
0996565		HOH Water Technology, Inc	1,041.00	Maintenance: Maintenance Services
0996566		Nathan R. Howie	180.00	Mens Basketball: Other Contractual Services
0996567	02/16/2023		687.25	Grounds: Maintenance/Custodial Supply
0996568	02/16/2023	Illini Media	300.00	Aviation Program: Advertising
0996569	02/16/2023	Illinois American Water	4,556.06	Utlilities: Water, Sewage
0996570	02/16/2023	IL Dept. of Employment Securit	1,292.00	Institutional: Unemployment Ins
0996571	02/16/2023	Illinois Secretary of State	10.00	Unrestricted/Creating Impact: Publications and Dues
0996572	02/16/2023	Ingram Book Company	99.48	Bookstore: Resale Textbooks
0996573	02/16/2023	Johnstone Supply Peoria	300.48	Maintenance: Maintenance/Custodial Supply
0996574	02/16/2023	Jones and Bartlett Publishers	4,218.19	Bookstore: Resale Textbooks
0996575	02/16/2023	Ernest Kenner III	200.00	FY23 SWFT: WEI: Other Expenses
0996576	02/16/2023	Mr. Taic Kim	37.74	Personal Development: Instructional Supplies
0996577	02/16/2023	Kirby Risk Electrical Supply	1,166.86	Perkins-Post Secondary: Equipment-Instructional >2500
0996578	02/16/2023	Learning Resources Network	1,722.50	Professional Development: Instr Service Contracts
0996579		LFS Consulting Llc	500.00	Professional Development: Instr Service Contracts
0996580		Lincoln Land Community College	454.88	FCAE FY23: Other Contractual Services
0996581		Locker Room	252.47	Parkland College Golf Fund: Instit Support Contract
0996582		Lorenz Supply Co	762.15	Custodial: Maintenance/Custodial Supply
0996583		Kolby Mallory	180.00	Mens Basketball: Other Contractual Services
0996584		Martin Hood Friese & Associate	9,800.00	Audit: Audit Services
0996585		Ms. Macy J. McCall	40.92	Personal Development: Instructional Supplies
0996586		McCormick Distributing Inc	1,540.78	Child Development: Other Material and Supplies
0996587		McKenzie Wagner, Inc.	2,265.65	Adult Ed State Performance 3401: Advertising
0996588		Sarah McKinnies	100.00	FCAE FY23: Instr Service Contracts
0996589		Rachel A. McQuiad	300.00	FY23 SWFT: WEI: Other Expenses
0996590		Medline Industries Inc	3,791.48	-
				Occupational HIth: Other Supplies
0996591		Midstate Collection Solutions	2,386.36	General Institutional: Collection Agency Fees
0996592		Minorites in Agriculture, Natu	200.00	FCAE FY23: Instr Service Contracts
0996593		MMS Rentals and Productions	1,987.50	Speech: College Conf/Meeting Expense
0996594	02/16/2023		480.00	Bookstore: Resale Textbooks
0996595		Multi Service Aviation	116.62	Aviation Program: Vehicle Supplies
0996596		Napa Auto Parts	37.75	Automotive: Instructional Supplies
0996597		NJCAA Region 24	800.00	Athletics General Fund: Printing
0996598		Mrs. Amber R. Osborne	25.60	Trio Student Supprt Svcs FY23: Other Conf/Meeting Expenses
0996599	02/16/2023	OSF SJMC Foundation	28.00	CNA: Instructional Supplies
0996600	02/16/2023	Ouray Sportswear	598.48	Bookstore: Resale Textbooks
0996601	02/16/2023	Parkland College	2,853.21	FY23 CCAMPIS: Other Expenses
0996602	02/16/2023	Parkland College	4,572.89	FY23 CCAMPIS: Other Expenses
0996603	02/16/2023	Parkland College	17,333.13	Art Gallery: Instit Support Contract
0996604	02/16/2023	Parkland College	4,785.00	Entrepreneurship Program: Student Grants, Scholarships
0996605	02/16/2023	Mr. Daniel M. Paulson	3,834.00	Softball: Travel-Out of State
0996606	02/16/2023	Winthrop Phippen	200.00	FCAE FY23: Instr Service Contracts
0996607	02/16/2023	John M. Prina	180.00	Mens Basketball: Other Contractual Services
0996608	02/16/2023	Pro-Type Printing Inc	10,803.74	FCAE FY23: Instr Service Contracts
0996609		Radiation Detection Company	495.10	Radiologic Technology: Instructional Supplies
0996610		Regional Office of Education	330.36	FCAE Donation: Deposits for Others
0996612		Reserve Account	15,000.00	Central Receiving: Postage
0996613		Salesforce Inc	4,320.00	Lumina: Computer Software
0996614		Shawn Shanks	148.83	Automotive: Instructional Supplies
0996615		Brett Sorensen	150.00	FCAE FY23: Instr Service Contracts
0996616		Strada Collaborative Inc	800.00	Center for Excellence: Publications and Dues
0996617		Amanda Stricklin	100.00	FCAE FY23: Instr Service Contracts
0996618		Ms. Lauren E. Sutter	69.00	
				Academic Institutional: Staff Development-Faculty
0996619		Taylor University	600.00	Golf: Other Contractual Services
0996620		Taylor University	750.00	Golf: Other Contractual Services
0996621		Tepper Electric Supply	15.00	Maintenance: Maintenance/Custodial Supply
0996622		Timothy Communications Inc	45.00	Personal Development: Instr Service Contracts
0996623		TrophyTime Inc	10.50	Marketing: Printing
0996624		TSI Commercial	1,180.00	Plant Administration: Building Remodeling
0996625	02/16/2023		215.29	Dean of Career & Technical Ed: Other Material and Supplies
0996626		United Parcel Service	327.20	Central Receiving: Postage
0996627		University of IL Willard Airpo	1,500.00	Aviation Program: Maintenance Services
0996628	02/16/2023	Urbana & Champaign Sanitary Di	873.65	Utlilities: Water, Sewage
0996629	02/16/2023	VWR International LLC	95.90	Biology: Instructional Supplies
0996630	02/16/2023	Calvin L. Washington	300.00	FY23 SWFT: WEI: Other Expenses
0996631	02/16/2023	Jennifer Waters	877.54	FCAE FY23: Travel In State
0996632	02/16/2023	Wave Graphics, Inc.	130.00	Baseball: Other Material and Supplies
0996633		Bernard Weatherly	180.00	Mens Basketball: Other Contractual Services
0996634		Tad Wesley	200.00	FCAE FY23: Instr Service Contracts
0996635		Western Illinois University	100.00	FCAE FY23: Other Contractual Services
0996636		Winner's Cir Speed and Custom	3,522.48	Hot Rodders of Tomorrow: Instit Support Contract
0996637		Yetter Manufacturing Company	1,836.05	Monsanto Land Lab: Deposits for Others
0997255		Reuben A. Buford May	200.00	Community Relations: Other Expenses
E0045754		Dr. Kory J. Allred	721.88	Agriculture-Engineering Scienc: College Conf/Meeting Expense
E0045755		Tyler C. Bretz	280.00	IDOT HCCTP Grant: Other Expenses
E0045755 E0045756		Jemika M. Butler	200.00	IDOT HCCTP Grant: Other Expenses
E0045756 E0045757			210.00	·
E0045757 E0045758		Logan Coffman Quincie D. Cunningham	500.00	IDOT HCCTP Grant: Other Expenses
		-		FY23 SWFT: WEI: Other Expenses 46
E0045759	0210212023	Autumn S. Evans	300.00	FY23 SWFT: WEI: Other Expenses

E0045760	02/02/2023 Blake Goodman	210.00	IDOT HCCTP Grant: Other Expenses
E0045761	02/02/2023 Elvia B. Guadiana	100.00	FY23 SWFT: WEI: Other Expenses
E0045762	02/02/2023 Mrs. Laura L. Hettinger	162.00	Academic Institutional: Staff Development-Faculty
E0045763	02/02/2023 Diva L. Johnson	1,250.00	FY23 SWFT: WEI: Other Expenses
E0045764	02/02/2023 Mr. Connor M. Kamradt	30.00	Ford Asset: College Conf/Meeting Expense
E0045765	02/02/2023 Lesley J. Keaton	800.00	FY23 SWFT: WEI: Other Expenses
E0045766	02/02/2023 Teven T. Keaton	200.00	FY23 SWFT: WEI: Other Expenses
E0045767		28.58	
	02/02/2023 Ms. Amber E. Landis		International Students: Deposits for Others
E0045768	02/02/2023 Robert W. Langston	300.00	FY23 SWFT: WEI: Other Expenses
E0045769	02/02/2023 Randall L. Mance	280.00	IDOT HCCTP Grant: Other Expenses
E0045770	02/02/2023 Aaron R. Marks	300.00	FY23 SWFT: WEI: Other Expenses
E0045771	02/02/2023 Erwin Masukidi	270.00	IDOT HCCTP Grant: Other Expenses
E0045772	02/02/2023 Jansen J. McNeal	300.00	FY23 SWFT: WEI: Other Expenses
E0045773	02/02/2023 Quejuan J. Miller		300.00 FY23 SWFT: WEI: Other Expenses
E0045774	02/02/2023 Ryan T. Miller	500.00	FY23 SWFT: WEI: Other Expenses
E0045775	02/02/2023 Devontae D. Moore	300.00	FY23 SWFT: WEI: Other Expenses
E0045776	02/02/2023 Natalie K. Muya	200.00	FY23 SWFT: WEI: Other Expenses
E0045777	02/02/2023 Jocelyn S. Parnell	300.00	FY23 SWFT: WEI: Other Expenses
	•	200.00	•
E0045778	02/02/2023 Anesha S. Poteat		FY23 SWFT: WEI: Other Expenses
E0045779	02/02/2023 Cameron J. Sanders	500.00	FY23 SWFT: WEI: Other Expenses
E0045780	02/02/2023 April Schaffer	300.00	FY23 SWFT: WEI: Other Expenses
E0045781	02/02/2023 Cody Schluter	280.00	IDOT HCCTP Grant: Other Expenses
E0045782	02/02/2023 Tyrell A. Scott	210.00	IDOT HCCTP Grant: Other Expenses
E0045783	02/02/2023 Amy S. Starns	300.00	FY23 SWFT: WEI: Other Expenses
E0045784	02/02/2023 Jason P. Valdez	280.00	IDOT HCCTP Grant: Other Expenses
E0045785	02/02/2023 Taylor S. Warren	250.00	FY23 SWFT: WEI: Other Expenses
E0045786	02/02/2023 Dennis Wesseh	210.00	IDOT HCCTP Grant: Other Expenses
E0045787	02/02/2023 Cornelius Williams	250.00	FY22 SWFT: WEI: Other Expenses
E0045788	02/02/2023 Shaunteisha N. Williams	500.00	·
			FY23 SWFT: WEI: Other Expenses
E0045789	02/02/2023 Olamin B. Wilson	200.00	FY23 SWFT: WEI: Other Expenses
E0045790	02/02/2023 Shermecker L. Young	200.00	FY23 SWFT: WEI: Other Expenses
E0045796	02/09/2023 Anastacia M. Afeld	500.00	PATH Program: Other Expenses
E0045797	02/09/2023 Mrs. Teresa M. Beard	500.00	PATH Program: Other Expenses
E0045798	02/09/2023 Emma P. Becerril- Perez	500.00	PATH Program: Other Expenses
E0045799	02/09/2023 Isaiah M. Bell	400.00	FY23 SWFT: WEI: Other Expenses
E0045800	02/09/2023 Keyana R. Bishop	770.00	PATH Program: Other Expenses
E0045801	02/09/2023 Felicia M. Bradley	500.00	PATH Program: Other Expenses
E0045802	02/09/2023 Tyler C. Bretz	350.00	IDOT HCCTP Grant: Other Expenses
	-		
E0045803	02/09/2023 Haley L. Briggs	500.00	PATH Program: Other Expenses
E0045804	02/09/2023 Kimberly D. Brunelle	693.00	PATH Program: Other Expenses
E0045805	02/09/2023 Grace M. Burnsmier	770.00	FY23 SWFT: WEI: Other Expenses
E0045806	02/09/2023 Jemika M. Butler	280.00	IDOT HCCTP Grant: Other Expenses
E0045807	02/09/2023 Valentine D. Campbell	770.00	PATH Program: Other Expenses
E0045808	02/09/2023 Kaitlin K. Carter	500.00	PATH Program: Other Expenses
E0045809	02/09/2023 Valeria G. Cervantes	500.00	PATH Program: Other Expenses
E0045810	02/09/2023 Mr. David N. Charney	63.00	Ford Asset: College Conf/Meeting Expense
E0045811	02/09/2023 Logan Coffman	350.00	IDOT HCCTP Grant: Other Expenses
E0045812	02/09/2023 Rayne A. Cooper	801.00	PATH Program: Other Expenses
E0045813	02/09/2023 Maggie E. Cornyn	500.00	PATH Program: Other Expenses
E0045814	02/09/2023 Danielle M. Correiar	500.00	PATH Program: Other Expenses
E0045815	02/09/2023 Keeley M. Crozier	500.00	PATH Program: Other Expenses
E0045816	02/09/2023 Jacob D. Custer	500.00	PATH Program: Other Expenses
E0045817	02/09/2023 Amanda G. Daugherty	770.00	PATH Program: Other Expenses
E0045818	02/09/2023 Christa L. Davidson	770.00	PATH Program: Other Expenses
E0045819	02/09/2023 Lindsey N. Dawkins	500.00	PATH Program: Other Expenses
E0045820	02/09/2023 Elizabeth C. Drollinger	801.00	PATH Program: Other Expenses
E0045821	02/09/2023 Nadia R. Eberhardt	693.00	PATH Program: Other Expenses
E0045822	02/09/2023 Kahlin S. Edwards	500.00	PATH Program: Other Expenses
E0045823	02/09/2023 Shanice S. Edwards	801.00	PATH Program: Other Expenses
E0045824	02/09/2023 Kenia M. Fernandez	500.00	PATH Program: Other Expenses
E0045825	02/09/2023 Tauliya A. Figures	500.00	PATH Program: Other Expenses
E0045825 E0045826	02/09/2023 Tauliya A. Figures 02/09/2023 Sandra Fuentes	801.00	
			PATH Program: Other Expenses
E0045827	02/09/2023 Dielsy N. Garcia	500.00	PATH Program: Other Expenses
E0045828	02/09/2023 Gildardo Garcia	705.00	PATH Program: Other Expenses
E0045829	02/09/2023 Esbeydi J. Garcia-Lucatero	869.00	FY23 SWFT: WEI: Other Expenses
E0045830	02/09/2023 Debriana R. Giboney	500.00	PATH Program: Other Expenses
E0045831	02/09/2023 Elvia B. Guadiana	869.00	FY23 SWFT: WEI: Other Expenses
E0045832	02/09/2023 Hayat Hadjsaid	500.00	PATH Program: Other Expenses
E0045833	02/09/2023 Ms. Julia A. Hawthorne	208.75	Dean of Counseling Services: College Conf/Meeting Expense
E0045834	02/09/2023 Camisha A. Hood	770.00	PATH Program: Other Expenses
E0045835	02/09/2023 Brooklyn M. Houser	500.00	PATH Program: Other Expenses
	-	500.00	
E0045836	02/09/2023 Ms. Veronica R. Hurt		PATH Program: Other Expenses
E0045837	02/09/2023 Lilia R. Isaac	801.00	PATH Program: Other Expenses
E0045838	02/09/2023 Fabiola Jaramillo	500.00	PATH Program: Other Expenses
E0045839	02/09/2023 Kylie M. Johnson	500.00	PATH Program: Other Expenses
E0045840	02/09/2023 Salem Khelif	500.00	PATH Program: Other Expenses
E0045841	02/09/2023 Ashleigh L. Kibbons	500.00	PATH Program: Other Expenses
E0045842	02/09/2023 Madison A. Kirby	500.00	PATH Program: Other Expenses
E0045843	02/09/2023 Allyson R. Krickovich	500.00	PATH Program: Other Expenses 47
E0045844	02/09/2023 Guerlyne Laguerre	869.00	FY23 SWFT: WEI: Other Expenses
L0040044			

E0045845	02/09/2023 Hannah E. Lareau	500.00	PATH Program: Other Expenses
E0045846	02/09/2023 Monae C. Latchison	500.00	FY23 SWFT: WEI: Other Expenses
E0045847	02/09/2023 Hollee B. Lenoir	250.00	FY23 SWFT: WEI: Other Expenses
E0045848	02/09/2023 Candy L. Lewis	770.00	PATH Program: Other Expenses
E0045849	02/09/2023 Melissa A. Lincicum	500.00	PATH Program: Other Expenses
E0045850		693.00	<b>o</b>
	02/09/2023 Ms. Milly J. Machinchy		PATH Program: Other Expenses
E0045851	02/09/2023 Muriel Emma Mampouya Balende	500.00	PATH Program: Other Expenses
E0045852	02/09/2023 Ms. Simon Sarah Mampouya Balen	500.00	FY23 SWFT: WEI: Other Expenses
E0045853	02/09/2023 Randall L. Mance	350.00	IDOT HCCTP Grant: Other Expenses
E0045854	02/09/2023 Erwin Masukidi	340.00	IDOT HCCTP Grant: Other Expenses
E0045855	02/09/2023 Quejuan J. Miller	300.00	FY23 SWFT: WEI: Other Expenses
E0045856	02/09/2023 Bobbie A. Molck	500.00	PATH Program: Other Expenses
E0045857	02/09/2023 Olivier N. Mpanda	500.00	PATH Program: Other Expenses
	•		
E0045858	02/09/2023 Alexandra Mueller	869.00	FY23 SWFT: WEI: Other Expenses
E0045859	02/09/2023 Victoria M. Mullis	500.00	PATH Program: Other Expenses
E0045860	02/09/2023 Larissa N. Murray	770.00	PATH Program: Other Expenses
E0045861	02/09/2023 Mercedes E. Myhre	693.00	PATH Program: Other Expenses
E0045862	02/09/2023 Amy J. Newsome	500.00	PATH Program: Other Expenses
E0045863	02/09/2023 Jesse Nguyen	500.00	FY23 SWFT: WEI: Other Expenses
E0045864	02/09/2023 Rachael E. Nickey	801.00	PATH Program: Other Expenses
	-		
E0045865	02/09/2023 Monica L. Novak	500.00	PATH Program: Other Expenses
E0045866	02/09/2023 Elsie A. Oberg	500.00	PATH Program: Other Expenses
E0045867	02/09/2023 Meline O. Oliveira Tabosa Do E	500.00	PATH Program: Other Expenses
E0045868	02/09/2023 Thorin L. Palmer	500.00	PATH Program: Other Expenses
E0045869	02/09/2023 Viral P. Patel	500.00	PATH Program: Other Expenses
E0045870	02/09/2023 Tori C. Patton	801.00	PATH Program: Other Expenses
E0045871	02/09/2023 Sierra C. Payne	500.00	PATH Program: Other Expenses
	-		<b>o</b>
E0045872	02/09/2023 Daiton M. Piatt	801.00	PATH Program: Other Expenses
E0045873	02/09/2023 Edith Y. Piox Martin	869.00	FY23 SWFT: WEI: Other Expenses
E0045874	02/09/2023 Olivia G. Pleasant	500.00	PATH Program: Other Expenses
E0045875	02/09/2023 Aria A. Pleasure	500.00	FY23 SWFT: WEI: Other Expenses
E0045876	02/09/2023 Vanessa M. Ramon-Calderon	500.00	PATH Program: Other Expenses
E0045877	02/09/2023 Felicity L. Rickgauer	500.00	PATH Program: Other Expenses
E0045878	02/09/2023 Kiersten F. Rogers	500.00	PATH Program: Other Expenses
	-		
E0045879	02/09/2023 Dominique D. Rose	869.00	FY23 SWFT: WEI: Other Expenses
E0045880	02/09/2023 Cody Schluter	350.00	IDOT HCCTP Grant: Other Expenses
E0045881	02/09/2023 Tyrell A. Scott	350.00	IDOT HCCTP Grant: Other Expenses
E0045882	02/09/2023 Ms. Madeline R. Seim	56.33	Respiratory Care Technology: Travel In State
E0045883	02/09/2023 Tiffany M. Seward	800.00	FY23 SWFT: WEI: Other Expenses
E0045884	02/09/2023 Deondre J. Smith	500.00	FY23 SWFT: WEI: Other Expenses
E0045885	02/09/2023 Maddison M. Snyder	500.00	PATH Program: Other Expenses
	02/09/2023 Erin M. Terrall		
E0045886		693.00	FY23 SWFT: WEI: Other Expenses
E0045887	02/09/2023 Shayla J. Traylor	500.00	PATH Program: Other Expenses
E0045888	02/09/2023 Marissa L. Trefren	500.00	PATH Program: Other Expenses
E0045889	02/09/2023 Shaionna O. Tye	869.00	FY23 SWFT: WEI: Other Expenses
E0045890	02/09/2023 Jason P. Valdez	350.00	IDOT HCCTP Grant: Other Expenses
E0045891	02/09/2023 Yeslie G. Velazquez	801.00	PATH Program: Other Expenses
E0045892	02/09/2023 Mrs. Kristen H. Wall	97.00	Center for Excellence: Prof Development - PT Faculty
		348.41	Community Ed Admin: Travel In State
E0045893	02/09/2023 Mr. David C. Webb		
E0045894	02/09/2023 Kaylee G. Wegrich	500.00	PATH Program: Other Expenses
E0045895	02/09/2023 Mr. Michael D. West	500.00	FY23 SWFT: WEI: Other Expenses
E0045896	02/09/2023 Maicyn M. Woodard	500.00	PATH Program: Other Expenses
E0045897	02/09/2023 Avery J. Wright	500.00	PATH Program: Other Expenses
E0045898	02/09/2023 Mrs. Diamond D. Wright	500.00	PATH Program: Other Expenses
E0045899	02/09/2023 Tiffini N. Young	770.00	PATH Program: Other Expenses
E0045900	02/09/2023 Qiongmei Zhang	869.00	FY23 SWFT: WEI: Other Expenses
E0045906		97.00	Academic Institutional: Staff Development-Faculty
	02/16/2023 Ms. Peggy J. Boyce		
E0045907	02/16/2023 Kaitlin K. Carter	250.00	PATH Program: Other Expenses
E0045908	02/16/2023 Autumn S. Evans	300.00	FY23 SWFT: WEI: Other Expenses
E0045909	02/16/2023 Ri'shion E. Frazier	500.00	FY22 SWFT: WEI: Other Expenses
E0045910	02/16/2023 Mrs. Laura L. Hettinger	97.00	Academic Institutional: Staff Development-Faculty
E0045911	02/16/2023 Teven T. Keaton	400.00	FY23 SWFT: WEI: Other Expenses
E0045912	02/16/2023 Salem Khelif	250.00	PATH Program: Other Expenses
E0045913	02/16/2023 Robert W. Langston	300.00	FY23 SWFT: WEI: Other Expenses
	-		-
E0045914	02/16/2023 Aaron R. Marks	300.00	FY23 SWFT: WEI: Other Expenses
E0045915	02/16/2023 Jansen J. McNeal	300.00	FY23 SWFT: WEI: Other Expenses
E0045916	02/16/2023 Quejuan J. Miller	800.00	FY23 SWFT: WEI: Other Expenses
E0045917	02/16/2023 Devontae D. Moore	300.00	FY23 SWFT: WEI: Other Expenses
E0045918	02/16/2023 Natalie K. Muya	400.00	FY23 SWFT: WEI: Other Expenses
E0045919	02/16/2023 Jocelyn S. Parnell	300.00	FY23 SWFT: WEI: Other Expenses
E0045920	02/16/2023 Anesha S. Poteat	500.00	FY23 SWFT: WEI: Other Expenses
		300.00	-
E0045921	02/16/2023 April Schaffer		FY23 SWFT: WEI: Other Expenses
E0045922	02/16/2023 Brandy E. Smith	1,800.00	Center for Excellence: Staff Develop-Support Staff
E0045923	02/16/2023 Deondre J. Smith	500.00	FY23 SWFT: WEI: Other Expenses
E0045924	02/16/2023 Amy S. Starns	400.00	FY23 SWFT: WEI: Other Expenses
E0045925	02/16/2023 Olamin B. Wilson	200.00	FY23 SWFT: WEI: Other Expenses
E0045926	02/16/2023 Shermecker L. Young	200.00	FY23 SWFT: WEI: Other Expenses
	-		·

Totals Voucher Checks

Last Check Numbers Used: AP = 0997255 AP = E0045926 ST = 0997254 ST = E0047546

### IX. BUSINESS & FINANCE—Item D

### EXEMPT PURCHASE – ACADEMIC SERVICES CLASSROOM FURNITURE

Academic Services has determined the need for furniture upgrades in the classroom designated for Early Childhood Education, D151, to accommodate the special needs of the program. The furniture will consist of tables and chairs that are moveable and can be configured to accommodate a variety of teaching/learning opportunities, and to increase accessibility to all students.

This purchase relates to the following strategic goal:

**Goal E: Responsibility**: Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

**E3:** Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

Administration recommends purchasing furniture for the Early Childhood Education classroom from Krueger International of Green Bay, WI for a total cost of \$22,710.20. This purchase utilizes the Illinois Public Higher Education Cooperative (IPHEC) agreement. These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (k) contracts for goods or services procured from another governmental agency. Board authorization is requested since the cost exceeds \$20,000.00. Funds for this purchase are available from the Early Childhood Access Consortium for Equity (ECACE) Grant.

MOTION— Move to approve the purchase of classroom furniture from Krueger International of Green Bay, WI, for a total cost of \$22,710.20.

### IX. BUSINESS & FINANCE—Item E

### EXEMPT PURCHASE - GO1 A1 QUADRUPED ROBOT WITH AI AND LIDAR

Career and Technical Education plans to purchase a remote-controlled quadruped robot package that will provide learning opportunities for students across several programs including computer programming, automotive technology, electronics, and industrial technology. The quadruped will provide students with real-world experience with autonomous quadruped robots that are becoming more commonly used in industries including law enforcement, industrial maintenance, logistics, and agriculture. The robot includes Lidar Dynamic obstacle avoidance, gesture recognition, skeletal recognition, and leverages 3D vision to perform location and mapping functions. This educational package comes with curriculum for instruction in C++ programming, Python programming, introduction to artificial intelligence, and introduction to lidar and mapping.

This purchase relates to the following strategic goals:

**Goal A: Quality**: Parkland College will maintain the highest educational standards providing ongoing continuous learning for all citizens of District 505.

A2: Ensure the excellence of academic programs with emphasis on teaching and learning, student success, and outcomes assessment.

Administration recommends the purchase of a Go1 A1 Quadruped Robot with AI and Lidar along with the Stokes Education Package from Moss Enterprises of Johnston, IA for a total cost of \$32,000. This item is exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services; (l) contracts for goods or services which are economically procurable from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports, and for utility services such as water, light, heat, telephone or telegraph. Board authorization is requested since the cost exceeds \$20,000. Funds are available in the FY 2023 operating budget and FY 2023 Workforce Equity Initiative funds for this purchase.

MOTION—Move to approve the purchase of Go1 A1 Quadruped Robot and Stokes Education Package from Moss Enterprises of Johnston, IA for a total cost of \$32,000.

### IX. BUSINESS & FINANCE—Item F

### KUBOTA DIESEL UTV

A legal bid notice was placed in the News-Gazette. Bid invitations were sent to three companies requesting bids for a diesel Kubota utility terrain vehicle (UTV). Three vendors returned a bid.

This purchase will allow Precision Agriculture students to be immersed in relevant technology on a more accessible level. The UTV will be used in labs for installation, demonstrations, and hands on operations to give students experience installing precision hardware, hardware calibration, and testing.

This purchase relates to the following strategic goals:

**Goal A Quality**: Parkland College will maintain the highest educational standards providing ongoing continuous learning for all citizens of District 505.

A: Ensure the excellence of academic programs with emphasis on teaching and learning, student success, and outcomes assessment.

Birkey's Farm Store \$21,950.00 Urbana, Illinois

Jenner Ag \$22,050.22 Taylorville, Illinois

Tiles in Style \$49,786.00 South Holland, Illinois

Administration recommends the acceptance of the bid from Birkey's Farm Store of Urbana, IL for a total cost of \$21,950.00. Funds are available for this purchase from the NSF-ATE Expanding Precision Agriculture Education and Certification to Secondary Students (EPASS) grant.

MOTION—Move to approve the bid for a diesel Kubota utility terrain vehicle from Birkey's Farm Store of Urbana, IL for a total cost of \$21,950.00.

### IX. BUSINESS & FINANCE—Item G

### EXEMPT PURCHASE – EMERGENCY X WING BOILER REPAIR

After several weeks of operational issues, the hot water boiler system in the X wing was found to have serious structural cracks inside the pressure vessel of the shell. Additionally, several of the water tubes were found to have corroded and needed replacing. This boiler system provides hot water for the heating of the A, B, L and X wings of the College. A local mechanical engineering firm, Henneman Engineering, was brought in to determine the extent of the problems and whether repairs could be made to the boiler in a safe manner. The firm determined that repairs would allow the boiler to extend its useful life another 15 to 20 years. Due to the cold weather and the extent of the necessary repairs, obtaining competitive bids and prior Board approval could not be completed. Dr. Ramage informed the Board of Trustees of the repair in December 2022.

The College retained Entec, Inc. of Peoria, IL to make the repairs. The College has extensive experience with Entec and knew they were qualified to make the necessary repairs. The purchase relates to the following strategic goals:

**Goal E: Responsibility:** Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

**E3.** Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

These items are exempt from formal bid requirement per the Illinois Community College Act, Section 805/3-27.1 (m) where funds are expended in an emergency and such emergency expenditure is approved by  $\frac{3}{4}$  of the members of the board. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2023 operating budget.

MOTION—Move to approve contracting with Entec, Inc., of Peoria, IL to provide repair services for the X Wing boiler system at a cost of \$57,251.

### IX. BUSINESS & FINANCE—Item H

### EXEMPT PURCHASE - STUDENT COMPUTER HARDWARE

Support for Workforce Training (SWFT) plans to purchase 30 Dell personal laptop devices and associated accessories as part of their initiative to reduce technology barriers for students undertaking classes at Parkland College. The laptops will be made available for lending through the established loanable technology program offered through the Learning Commons. Eligible students may borrow a laptop and related accessories for up to a semester at a time. Students borrowing a SWFT laptop must be a SWFT Scholarship recipient, receive clearance from SWFT staff, and sign an agreement acknowledging that the laptop and accessories must be returned to the Learning Commons in the same condition they were loaned.

Dell is the primary provider of both end-user computers, as well as servers. Parkland College's infrastructure and support staff have been set up to support our students using the new laptops described in this resolution.

This purchase relates to the following strategic goals:

Goal B: Completion: Parkland College will increase student retention, persistence, and completion.

B2: Improve student success by providing comprehensive support systems.

Administration recommends purchasing 30 laptops and associated accessories from Dell Computer Corporation of Round Rock, TX for a total cost not to exceed \$30,000. This purchase utilizes the Illinois Public Higher Education Cooperative (IPHEC) agreement. These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (k) contracts for goods or services procured from another governmental agency. Board authorization is requested since the cost exceeds \$20,000. Funds for this purchase are available from the SWFT Workforce Equity Initiative (WEI) grant.

MOTION—Move to approve the purchase of 30 laptop devices and associated accessories from Dell Computer Corporation of Round Rock, TX for a total cost not to exceed \$30,000.

### X. ACADEMIC & STUDENT SERVICES—Item A\*

### APPLICATION OF FUNDS FROM EXTERNAL SOURCES

Grant proposals as described in the accompanying summaries are presented for consideration prior to submission to the specific agencies.

CONSENT MOTION—Move to approve the filing of the following grant applications in accordance with the accompanying summaries which will be incorporated in the official minutes:

- 1. Illinois Community College Board (ICCB): Mental Health Early Action on Campus Act
- 2. Illinois Arts Council Agency (IACA): 2024 General Operating Support Grant

### **Request to Apply**

### Illinois Community College Board (ICCB): Mental Health Early Action on Campus Act

Illinois HB 0969 provides FY23 supplemental appropriations to Illinois community colleges for administration of the Mental Health Early Action on Campus Act. Funds will address gaps in mental health services on college campuses across Illinois. Goals include: 1) identifying students with mental health needs and connecting them to services; 2) increasing supportive services on campus; 3) increasing access to clinical mental health services both on college campuses and in the surrounding communities; 4) establishing peer-to-peer support and training; and 5) reducing the potential burden of administrative policies that negatively affect students seeking mental health leave from school.

Submitted to:	Illinois Community College Board (ICCB)
Proposed by:	Administration: Mike Trame
Target Population:	Parkland College students and community.
Benefits to Population:	Establishes support systems to address mental health challenges, suicide prevention, etc.
Supports Mission:	To provide counseling, advising, assessment, and guidance services to help students attain their educational goals.
Project Lead: Other Partners:	Parkland College N/A

<b>Proposed Dates:</b>	TBA to	10/31/2023
I Toposcu Dates.	1 D/ 1 to	10/51/2025

	First	All Years		First Year	All Years	
	Year					
All Partners	N/A	N/A	Parkland's Cash	\$0	\$0	
Grant Request:			Match:			
Parkland's Grant	\$234,879	N/A	Parkland's In-kind	\$0	\$0	
Request:			Match:			

### Use of grant funds:

Mental Health First Aid staff training, student peer support programming, and other associated costs required to meet the requirements outlined in the MOU.

### **Request to Apply**

### Illinois Arts Council Agency (IACA): 2024 General Operating Support Grant

This grant provides funds for general operating support for established arts organizations in Illinois that have artistic, educational, and cultural value. Grants support high quality arts programming that broaden opportunities for the public to participate in the arts. Funds from this grant will provide general operating support to the Giertz Gallery at Parkland College.

Submitted to:	Illinois Arts Council Agency (IACA)
Proposed by:	Giertz Gallery: Lisa Costello
Target Population:	Parkland College community.
Benefits to Population:	Provides free arts programming that improves the quality of life in District 505.
Supports Mission:	To develop and enrich students' general education, including effective written and oral communication; mathematical, scientific, and computer literacy; critical thinking; creativity; and a recognition of the cultural value of history, geography, literature, music, and art.
Project Lead:	Parkland College
Other Partners:	N/A

### Proposed Dates: 9/1/2023 to 8/31/2024

	First	All Years		First Year	All Years
	Year				
All Partners	N/A	N/A	Parkland's Cash	N/A	N/A
Grant Request:			Match:		
Parkland's Grant	TBD	N/A	Parkland's In-kind	N/A	N/A
Request:			Match:		

### Grant Funds will be used to:

Funds will be used for general operating support for the art gallery, including artist honorariums and gallery events.

# X. ACADEMIC & STUDENT SERVICES—Item B\*

### ACCEPTANCE OF FUNDS FROM EXTERNAL SOURCES

Attached is a summary of funds awarded to the College from external sources:

1. University of Illinois at Urbana-Champaign (UIUC): CARLI Illinois SCOERs Sub-Grant

CONSENT MOTION—Move to approve the awarding of funds from external sources as stated above and in the attached summary.

# **FUNDS RECEIVED**

Title	<b>Received From</b>	Begin Date	End Date	Years	Total Amount	Parkland Amount
CARLI Illinois SCOERs Sub- Grant	University of Illinois at Urbana- Champaign (UIUC)	1/9/23	8/30/24	1.5	N/A	\$51,643
					Total	\$51,643

### XI. CLOSED SESSION

The Board may meet in Closed Session and then return to Open Meeting.

MOTION—Move to go into Closed Session for the purpose of discussing the following topics:

- 1. Appointment, employment, compensation, resignation, or performance of specific employees.
- 2. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

### XIII. CLOSED SESSION AUDIO APPROVAL

The Board may make a motion to approve the audio recording made of the Executive Session.

MOTION—Move to approve the audio recording made of the Executive Session of March 8, 2023 and that the secretary of the Board make provisions for its safe keeping and that it be made available only upon the proper order of the court and a finding by a judge that such audio tape should be released, and that such audio recording will be destroyed 18 months after the date of the meeting if the Board has adopted written minutes of the Executive Session in question.

# XIV. ADMINISTRATIVE SERVICES—Item A

### PERSONNEL REPORT

The Personnel Report for March 2023, is attached and presented for approval.

MOTION—Move to approve the Personnel Report for March 2023, in accordance with the documents that will be incorporated in the official minutes.

### XIV. ADMINISTRATIVE SERVICES-Item B

### POLICY MANUAL UPDATE

### **POLICY 1.03.05 Contracts**

Administration has reviewed the college's policy and practices related to the signing of contracts on behalf of the college. Per current Policy 6.01, all contracts that involve a financial obligation of \$20,000 or more from the college must be approved by and signed by the Board of Trustees. Administration has drawn up guidance for signing of contracts that involve less than \$20,000 and/or obligate the institution.

Administration presents for board approval two documents:

- 1. Policy 1.03.05 Contracts
- 2. Contracts Signatories Guidance document

MOTION—Move to approve Policy 1.03.05 and the Contract Signatories Guidance document as explained above and in the attached document.

# **POLICY 1.03.05 Contracts**

- A. The Board of Trustees shall approve all contracts that involve a financial obligation of \$20,000 or more regardless of the source of the funds.
- B. If a contract does <u>not</u> involve a financial obligation of at least \$20,000, the Board of Trustees delegates authority to the president and/or the appropriate vice presidents to approve and sign contracts on its behalf in accordance with the Contract Signatories Guidance Document.

# **Contracts Signatories Guidance**

# Definitions

Contracts or contractual agreements:

Legally enforceable agreement between two or more parties that creates an exchange of promises involving certain rights and obligations will be fulfilled by each party.

Memoranda of Understanding:

A Memorandum of Understanding (MOU) is likewise an agreement between two or more parties. While an MOU typically outlines expectations and responsibilities, it may not contain legally enforceable promises. It depends on the intent of the parties and language of the MOU.

# Signatories of Contracts and MOUs at Parkland

- Board of Trustees chair or secretary
- President
- Vice presidents
- Foundation executive director
- Deans; associate deans; CIO; or designees
- A. If a contract involves a financial obligation of \$20,000 or more from the college, the contract must be approved by the Board of Trustees regardless of funding source (institutional funds; grant funds; Parkland Foundation funds).
   Signatory: Board chair or designee
- B. If a contract does <u>not</u> involve a financial obligation of at least \$20,000, the following criteria may be used to determine the appropriate signatory.

### On matters of specific interest to the board of trustees

- Contracts or MOUs that involve relationships with strategically important external parties and are of interest to the BOT, e.g., MOU with United Way for the Farmers Feeding Families program; agreement with AGCO Signatory: Board chair or designee
- Contracts or MOUs that touch on initiatives that have potential board interest or commits the college for an extended lease, e.g., contracts with third party recruiters for international students, cybersecurity support Signatory: Board chair or designee
- 3. Grant-related Contracts

BOT pre-approves application for grants and acceptance of grant funds. There is board interest in indirect, in-kind, or other obligations that is associated with grant awards. **Signatory:** President or appropriate Vice President.

Signatory depends on the nature of the grant and criteria set by the grantor. Federal and state grants typically require the signature of the college president.

### Purchases

- Contracts for purchases to maintain college operations
   Signatory: Appropriate vice-president; dean; or designated department leader. Signature protocols are set by the appropriate vice-president.
- 5. Contracts for grant-funded purchases: Acceptance of the grant has been approved by the BOT.

Signatory: Appropriate vice-president or academic dean.

### Academic or Student Affairs Matters

6. MOUs or Agreements related to academic and student matters These include curricular transfer agreements between institutions; apprenticeship agreements; credit articulation agreements; joint admission or guarantee of transfer agreements, e.g., pathways for AAS baccalaureate degree completion; Pathway to Illinois, Collision Engineering Program (apprenticeship); high school articulation; high school transitional courses

**Signatory:** Appropriate vice president, or equivalent to the position of the signatory for the other party.

# Receipt of Donations

 Contracts to (i) accept donations including monetary and in-kind gifts through the Parkland Foundation with or without specification on use of gift; and (ii) use Foundation funds for purchases
 Signatory Executive Director Foundation

Signatory: Executive Director, Foundation

# C. Contracts to Hire

- 1. Contracts to hire benefit-eligible employees Board approval is obtained via Personnel Reports
- 2. Contracts to hire part-time non-benefit eligible instructors:
- a. Hiring of part-time or adjunct faculty for credit classes and Adult Education: The "contract" to hire is represented by the completion of the HR hiring processes; email confirmation of hire from HR and acceptance by candidate; and load assignment by division dean. Overload stipends are approved by the BOT.
- b. Hiring of instructors for Community Education: The contract to hire individuals to teach Community Education non-credit classes is recommended by the Director, Community Education.

Signatory: Vice President, Communications and External Affairs

# XV. TRUSTEE REPORTS

Chairman Voyles will open the floor for Board comments.

INFORMATION

# XVI. ADJOURNMENT

A motion and second will be made for adjournment of the March 8, 2023, Board of Trustees meeting.

# PARKLAND COLLEGE STATEMENT OF CORE VALUES

As an institution of learning, Parkland College cultivates inquiry, practical application of knowledge, and broad enrichment across our community. The following values are important to the fulfillment of Parkland College's mission to provide programs and services of high quality to our students and community.

#### **Honesty and Integrity**

In our daily operations, our classrooms, and all of our interactions, it is essential that we communicate openly, truthfully, and without hypocrisy.

#### Fairness and Just Treatment

We advocate and strive for respect, equity, and justice in all of our operations and proceedings.

#### **Responsibility**

We believe that employees and students are personally and mutually accountable for their actions as they carry out their duties. We understand the need to balance the pursuit of our own well being with concern for others. Likewise, we understand the importance of balancing personal accountability with graciousness in the acceptance of help from others.

#### **Multiculturalism**

We celebrate the diversity in both our community and our world. Our goal is to recognize, promote, utilize, and educate one another regarding the unique qualities and shared humanity of all people and cultures.

#### **Education**

We provide a forum for innovation, critical thinking, open inquiry, and lifelong learning opportunities.

#### Public Trust

In our efforts to serve the community, we honor the trust placed in us by our citizenry. We also rely on our community to guide and advise us as we continue to serve its needs.