## MISSION AND PURPOSES

The mission of Parkland College is to engage the community in learning.

The following purposes are of equal importance in fulfilling the mission of Parkland College:

- Serve students by providing:
$>$ high-quality and responsive developmental, technical/vocational, transfer, and lifelong educational programs;
$>$ high-quality and responsive support services;
$>$ a climate throughout the college that values and promotes integrity, inquiry, diversity, inclusion, active citizenship, global awareness, and academic freedom;
- Serve employees by providing a supportive and responsive work environment;
- Serve the larger community by providing services and resources that promote the intellectual, cultural, and economic development of Illinois Community College District 505.


## PARKLAND COLLEGE

## (Community College District \#505) <br> 2400 West Bradley Avenue <br> Champaign, Illinois

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# NOT FOR RELEASE UNTIL AFTER THE MEETING OF THE PARKLAND COLLEGE BOARD OF TRUSTEES ON MARCH 8, 2023 

## PARKLAND COLLEGE

March 1, 2023

TO: $\quad$ Members of the Board of Trustees
FROM: Dr. Pamela Lau, President
SUBJECT: Board of Trustees’ Meeting on March 8, 2023
I. ROLL CALL

INFORMATION

## II. PLEDGE OF ALLEGIANCE

Trustees will lead the attendees in saying the Pledge of Allegiance.

## III. CONSENT AGENDA MOTION

Agenda items designated by an asterisk (*) are considered by administration to be routine items. Trustees are asked to review the agenda, and any Trustee can remove an item from the consent agenda motion for discussion prior to action being taken.

MOTION-Move to approve the consent agenda that includes all items included on the agenda that are preceded by an asterisk $\left(^{*}\right)$ as follows:

- Minutes from Special, Regular, and Closed Session Meetings held on February 15, 2023
- Invoices (including Board Travel)
- Application of Funds from External Sources
- Acceptance of Funds from External Sources


## IV. PUBLIC COMMENTS

The Chairman will open the floor for public comments.

INFORMATION

## V. COMMUNICATION FROM PCA—Item A

## REPORT FROM THE PRESIDENT OF PCA

Kevin Hastings, President of PCA, will give a brief update on PCA activities.

## VI. MINUTES—Item A*

## MINUTES

Minutes of the Special, Regular, and Closed Session Meetings held on February 15, 2023, are presented for approval.

[^0]
# MINUTES OF BUDGET WORKSHOP OF THE BOARD OF TRUSTEES <br> OF COMMUNITY COLLEGE DISTRICT \#505 <br> (Parkland College) 

Counties of Champaign, Coles, Dewitt, Douglas, Edgar, Ford, Iroquois, Livingston, McLean, Moultrie, Piatt, Vermilion, and State of Illinois

February 15, 2023

## ROLL CALL

The Meeting was called to order by Bianca Green, Vice-Chair, at 5:39 p.m. The meeting was held in Room U325 and electronically via Teams. At the direction of Vice-Chair Green, Krystal S. Garrett, Assistant to the President/Board of Trustees, called the roll of members of the Board. The following Trustees were present: James Ayers, Maureen Banks, Dana Trimble, Bradley Uken, and Bianca Green. Also present were President Pamela Lau and representatives of the administration, faculty, staff, and public. Trustee Voyles joined the meeting at 5:47 p.m. Trustee Clem joined the meeting at 5:50 p.m. Student Trustee Nguyen was absent.

Chris Randles provided budget information and updates in regard to the revenue and expenses of FY2023. Trustees were given the opportunity to ask questions and get a more in-depth understanding of the historical comparisons of revenues and expenses, trends, and projected assumptions about the upcoming fiscal years. A budget book was provided for reference.

## ADJOURNMENT

There being no further business to come before the Board, it was moved by Mr. Trimble and seconded by Mr. Voyles for adjournment and voted AYE by all trustees present. The meeting was adjourned at 7:02 p.m.

[^1]Maureen Banks, Secretary<br>Board of Trustees

# MINUTES OF REGULAR MEETING OF THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT \#505 (Parkland College) 

Counties of Champaign, Coles, Dewitt, Douglas, Edgar, Ford, Iroquois, Livingston, McLean, Moultrie, Piatt, Vermilion, and State of Illinois

February 15, 2023

## ROLL CALL

The Meeting was called to order by Bianca Green, Vice-Chair, at 7:16 p.m. The meeting was held electronically via Zoom and in Room U325. At the direction of Vice-Chair Green, Krystal Garrett, Assistant to the President/Board of Trustees, called the roll of members of the Board. The following Trustees were present: James Ayers, Maureen Banks, Jarrett Clem, Dana Trimble, Bradley Uken, James Voyles, and Bianca Green. Also present were President Pamela Lau and representatives of the administration, faculty, staff, and public. Student Trustee Kha Nguyen was absent.

## CONSENT AGENDA MOTION

Vice-Chair Green asked if Trustees had any questions regarding items included on the Consent Agenda.

It was moved by Mr. Clem and seconded by Dr. Banks to approve the consent agenda that includes all items on the agenda that are preceded by an asterisk.

The motion carried by the following vote: AYES-Ayers, Banks, Clem, Trimble, Uken, Voyles, and Green; NAYS-None; ABSENT-Nguyen (Student Trustee).

The consent agenda adopted included approval of the following items:

- Approved the Minutes from the Regular Meetings held on January 18, 2023.
- Approved the voucher checks listing thru January 31, 2023, including Board travel, totaling \$1,613,322.67.
- Approved the awarding of funds from the following external sources:
- Illinois Department of Human Services and Illinois Network of Child Care Resource \& Referral Agencies (INCCRRA): Strengthen and Grow Child Care Grants
- Approved the recommended changes to the following policies in the Policies and Procedures Manual:
- 3.48 Chosen Name Policy
- Policy 8.04 Dropping Classes and Withdrawing
- Policy 8.15 Student Grievance, PCA Constitution, and PCA By-Laws
- Policy 5.11 Graduation Requirements


## PUBLIC COMMENTS

Vice-Chair Green opened the floor for public comments.
There were no public comments.

## REPORT FROM THE PRESIDENT OF PCA

Kevin Hastings, President of PCA, stated that there was no report.

## VII. INSTITUTIONAL—Item A

## PRESIDENT'S REPORT

Dr. Pamela Lau provided the following report to the Board:

1. Enrollment. Enrollment for this Spring semester continues to trend positive. Dean Smigielski will provide details in her report.
2. HLC draft review. We received a draft copy of the HLC report, and the team gave us the desired evaluation of "MET" for every core component except one. Criterion 4.B was rated as "MET WITH CONCERNS". Our assessment of learning outcomes as well as program review practices were deemed inconsistent and insufficiently linked to resource allocation decisions. Dr. Sutton and the academic deans will begin work on addressing these gaps. We are asked to provide evidence of closing these gaps in the 2026 mid-cycle assurance argument.
3. ICCB Recognition. We submitted a self-report last June which initiated the recognition process. We anticipate the renewal of recognition as early as the next ICCB board meeting.

## 4. National Legislative Summit

a. Our Parkland team comprised of Trustee Banks, Trustee Ayers, Trustee Nguyen, ICCB representative Juarez-Cuevas, VP Stuart, VP Trame, and President Lau.
b. We visited with Illinois legislators and all of them affirmed the key role of community colleges in preparing the American workforce as we re-tool and upskill our people for work in middle-skill jobs related to emerging technologies and expanding occupational sectors.
c. We highlighted Parkland's ability to receive significant federal funding through NSF, DoL, and Dept of Ed TRiO grants.
d. National Science Foundation/NSF visit. Dr. Jonathan Moore, Asst Director for the Directorate of STEM Education, and his team were very welcoming. They knew about Parkland's track record for getting NSF ATE (Advanced Technological Education) and S-STEM (Scholarships in Science, Technology, Engineering, and Math) awards. They strongly encouraged us to continue with innovation. NSF is very interested in developing the work of community colleges in technical education and training and equipping a diverse workforce that is trained to meet the needs of industry and emerging technologies.
e. Inside Higher Ed "interviewed" us on what is going on at Parkland and were very interested in Dr. Sutton's faculty furniture refresh project. They want to interview her about the initiative to transform faculty offices into inviting learning spaces for students while providing faculty with updated office furniture.
f. Student leaders Kha Nguyen and Rene Juarez-Cuevas had the opportunity at each of our visits to share about their Parkland experience in terms of academic preparation, diversity in student engagement, and leadership development. Mr. Nguyen and Mr. Juarez-Cuevas represented us very well.
5. AGCO. Our discussions with AGCO on the legal agreement are still in process. Details are being ironed out with the help of our counsel, Lorna Geiler.
6. Automated License Plate Readers. These cameras have been installed and can capture images and data from vehicles and license plates, can send real-time alerts to law enforcement regarding a stolen vehicle or when an AMBER or Silver Alert is detected. We expect that these cameras will add an important layer of safety and security for our campus.
7. Updated on the following events:
a. Shared a copy of the Black History Month calendar of events. Trustees are welcome to attend.
b. Parkland's Dental Hygiene program hosted Give Kids A Smile on February 11. The event was featured on WCIA and Program Director Peg Boyce was interviewed. There were 92 volunteers, 151 children were given dental services, and the estimated total cost of services rendered is $\$ 34,126$.
c. Math Contest will be held on Saturday, Feb. 25. Trustees are welcome to help with presentation of awards in the gym at 2 p.m.

Looking ahead to the month of March:
a. Ag Tech Showcase on March 9. Around 200 high school students are invited to attend and learn about our Ag programs and careers. Ag-related employers have also been invited to participate.
b. Parkland Pathway to Illinois Open House on March 5. This is an annual event. We expect parents and prospective students to come from all over the state to learn about Pathway.
8. ICCTA is organizing a workshop on "The Future of Work" on Feb. 24 at Heartland Community College. Please let Krystal know if you plan to attend.
9. Reminder. The March BOT meeting is earlier. It is scheduled for March 8. Just ahead of ICCTA meetings in Chicago on March 10-11.

## ENROLLMENT UPDATE

Kristin Smigielski, Dean of Enrollment Management, provided updates on the end of term enrollment data, historical comparison data, and spring semester 2023 enrollment updates. A handout was provided to the Board.

Trustee Uken asked about the efforts to get high school students to come back to Parkland after high school. Dean Smigielski explained that we try to be more intentional about events and communications to put students in that frame of mind and know what we offer, and to help retention.

## LEGISLATIVE UPDATE

Stephanie Stuart, Vice President for Communications and External Affairs, provided a legislative update.

A handout was provided to the Board.

## FREEDOM OF INFORMATION ACT (FOIA) REQUESTS

Stephanie Stuart reviewed the requests made under the FOIA during the month and the disposition of the requests.

## Requestor

Generation Lab
Ephraim Williams

## Information Requested

Student Directory Information
Police ReportIX.

## FINANCIAL STATEMENTS

Chris Randles reported that the financial statements for January reflect the results of operations of the College for the first seven months of fiscal year 2023. The revised budget estimates indicate that expenses will exceed revenues by $\$ 955,929$ in the general operating funds.

- The key factors for the College's operating results in FY2023 will be tuition \& fees revenue (enrollment), CPPRT revenues, and self-funded health claims.
- The College has received its first seven FY2023 ICCB Base Operating and Equalization Grant payments.
- The final FY2023 budget projected a $\$ 260,799$ surplus.
- The FY2023 audited beginning operating fund balance is $\$ 37.2 \mathrm{M}$. This amount is $66 \%$ of current budgeted operating expenditures.
- The FY2023 College tentative budget was lodged in July.
- The FY2023 College final budget was approved in September.
- The FY2022 College audit was approved in October.
- The TY2022 College tax levy was approved in November and has been delivered to all the county clerks.
- The FY2023 budget is planned for February 2023.


## 2023-2024 TUITION

Administration presented fiscal scenarios based on several potential tuition rates for FY2024.

Tuition has not been increased for four consecutive fiscal years.
The current FY2023 tuition rates are as follows:

|  | On Campus <br> Base <br> Tuition |  | On Line Base Tuition |  |
| :---: | :---: | :---: | :---: | :---: |
| In-District | \$ | 148.50 | \$ | 148.50 |
| In-District High Tier 2 Career Programs | \$ | 225.00 | \$ | 225.00 |
| Out-of-District | \$ | 363.50 | \$ | 225.00 |
| Out-of-District Tier 2 Career Programs | \$ | 363.50 | \$ | 225.00 |
| Out-of-State | \$ | 508.50 | \$ | 280.00 |
| Out-of-State Tier 2 Career Programs | \$ | 508.50 | \$ | 280.00 |
| International | \$ | 508.50 | \$ | 280.00 |
| International Tier 2 Career Programs | \$ | 508.50 | \$ | 280.00 |
| CNH, AGC \& Ford ASSET In-District | \$ | 225.00 | \$ | 225.00 |
| CNH, AGC \& Ford ASSET NOT In-District | \$ | 225.00 | \$ | 225.00 |
| Aviation In-District | \$ | 225.00 |  | 225.00 |
| Aviation Out-of-District | \$ | 225.00 |  | 225.00 |
| Aviation International |  | 508.50 |  | 280.00 |

Tier 2 Career Programs include the following pre-fixes: DHG, LPN, NUR, OTA, RTT, SUR, VTT, and XRA.

The following recommended increases are per semester credit hour and would be effective with the Summer term 2023.

|  | On Campus |  | On Line Base |  |
| :--- | :---: | :---: | :---: | :---: |
| 4\% Increase | Base Tuition | Tuition |  |  |
| In-District | $\$$ | 154.75 | $\$$ | 154.75 |
| In-District High Tier 2 Career Programs | $\$$ | 234.00 | $\$$ | 234.00 |
|  |  |  |  |  |
| Out-of-District | $\$$ | 378.00 | $\$$ | 234.00 |
| Out-of-District Tier 2 Career Programs | $\$$ | 378.00 | $\$$ | 234.00 |
|  |  |  |  |  |
| Out-of-State | $\$$ | 529.00 | $\$$ | 291.00 |
| Out-of-State Tier 2 Career Programs | $\$$ | 529.00 | $\$$ | 291.00 |
|  |  |  |  |  |
| International | $\$$ | 529.00 | $\$$ | 291.00 |
| International Tier 2 Career Programs | $\$$ | 529.00 | $\$$ | 291.00 |
|  |  |  |  |  |
| CNH, AGC \& Ford Asset In-District | $\$$ | 234.00 | $\$$ | 234.00 |
| CNH, AGC \& Ford Asset NOT In-District | $\$$ | 234.00 | $\$$ | 234.00 |
| Aviation In-District | $\$$ | 234.00 | $\$$ | 234.00 |
| Aviation Out-of-District | $\$$ | 234.00 | $\$$ | 234.00 | | Aviation International |
| :--- |

Mr. Randles provided a handout showing the increased projections, as shown above. The trustees had the opportunity to ask questions and discussed the tuition options.

It was moved by Mr. Ayers and seconded by Mr. Clem to approve tuition effective Summer term 2023 as outlined above.

The motion carried by the following vote: AYES-Ayers, Banks, Clem, Trimble, Uken, Voyles, and Green; NAYS-None; ABSENT-Nguyen (Student Trustee).

## 2023-2024 COURSE FEE SCHEDULE

A schedule of course fees for FY2024 has been developed by the Vice President for Academic Services in consultation with the division deans. These proposed fees are based on Policy 8.25 that states: "Course fees are charged to help defray the costs of supplies, equipment, maintenance, and unusual expenses. Individual course fees will be presented annually to the Board of Trustees for their approval."

It was moved by Mr. Ayers and seconded by Dr. Banks to approve the recommended 2023-2024 Course Fee Schedule.

The motion carried by the following vote: AYES-Ayers, Banks, Clem, Trimble, Uken, Voyles, and Green; NAYS-None; ABSENT-Nguyen (Student Trustee).

## 2023-2024 STUDENT ACTIVITY FEE

Parkland College administration met with the Student Government Association to review the expected revenues for the Student Activity Fund, created by Parkland policy 8.20 and funded by the Student Activity fee assessed per credit hour. This fee was set by the Board at $\$ 1.75$ per credit hour for the 2012-2013 academic year and has not been increased since.

After reviewing the revenue projections for the Student Activity Fee and the impacts for students on the declining revenues generated by this fee, the Student Government Association has passed the following resolution: (Resolution on Following Page)

Per the recommendation of Student Government Association, administration recommends this increase to the student activity fee as follows:

|  | Current Residencies | $\$ 1.75$ | $\frac{\text { New }}{\$ 3.00}$ |
| :--- | :--- | :--- | :--- |$\quad \frac{\text { Increase }}{\$ 1.25}$

The increase is per semester credit hour and would be effective with the Summer term 2023.

It was moved by Dr. Banks and seconded by Mr. Ayers to approve a student activity fee increase to $\$ 3.00$ per credit hour effective Summer term 2023.

The motion carried by the following vote: AYES-Ayers, Banks, Clem, Trimble, Uken, Voyles, and Green; NAYS-None; ABSENT-Nguyen (Student Trustee).

## EXEMPT PURCHASE - STUDENT COMPUTER HARDWARE

In support of an Academic Services-led initiative to reduce technology barriers for students undertaking classes at Parkland College, Academic Services plans to purchase 100 personal laptop devices and associated accessories. The Board of Trustees previously approved the purchase of 100 laptops in September 2022. Laptops will be distributed to students enrolled in grant-designated disciplines, and who have completed a required online 'digital literacy' module through Cobra, teaching basic computer skills and appropriate academic usage for the laptops. Laptops will be distributed after the College calendar's drop/no refund date each semester. Individual classes will be targeted for distribution within the requirements of the grants funding these purchases.

Dell is the primary provider of both end-user computers and servers. Parkland College's infrastructure and support staff have been set up to support our students using the new laptops described in this resolution.

This purchase relates to the following strategic goals:
Goal B: Completion: Parkland College will increase student retention, persistence, and completion.

B2: Improve student success by providing comprehensive support systems.
Administration recommended purchasing 100 laptops from Dell Computer Corporation of Round Rock, Texas for a total cost not to exceed $\$ 65,000$. These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services. Board authorization is requested since the cost exceeds $\$ 20,000$. Funds for this purchase are available from the Innovative Bridge and Transitions grant and the Parkland's BEST College Bridge grant.

It was moved by Mr. Clem and seconded by Mr. Trimble to approve the purchase of 100 personal laptop devices and associated accessories from Dell Computer Corporation of Round Rock, TX for a total cost not to exceed $\$ 65,000$.

The motion carried by the following vote: AYES-Ayers, Banks, Clem, Trimble, Uken, Voyles, and Green; NAYS-None; ABSENT-Nguyen (Student Trustee).

## EXEMPT PURCHASE - LEARNING COMMONS FURNITURE

The Learning Commons has received grant funding to allow the College to further expand and enhance student work areas with new or upgraded furnishings. The College has allocated the central lounge space under the Learning Commons stairs to be rebranded as a "Learning Commons Connection Zone," to match a similar designated zone on the $2^{\text {nd }}$ floor of the X Wing.

The Learning Commons will select tables, chairs, and lounge furniture that is accessible, movable, and adaptable to ensure that LC spaces will accommodate the needs of the diverse populations served by the College. The choices of furnishings are part of an ongoing plan within the Learning Commons to create spaces which are both functional and comfortable to support student learning needs beyond the classroom. The Learning Commons and Connection Zones are freely available for students and faculty to use for collaboration and individual study.

This purchase relates to the following Strategic Goal:
Goal E: Responsibility: Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

E3: Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

Administration recommended purchasing furniture for the Learning Commons from Krueger International of Green Bay, WI for a total cost not to exceed $\$ 65,000$. This purchase utilizes the Illinois Public Higher Education Cooperative (IPHEC) agreement. These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27 (k): contracts for goods or services procured from another governmental agency. Board authorization is requested since the cost exceeds $\$ 20,000$. Funds for this purchase are available from the Innovative Bridges and Technology grant, the Parkland's BEST College Bridge grant, and FY2023 operating budget.

It was moved by Dr. Banks and seconded by Mr. Clem to approve the purchase of furniture from Krueger International of Green Bay, WI, for a total cost not to exceed $\$ 65,000$.

The motion carried by the following vote: AYES-Ayers, Banks, Clem, Trimble, Uken, Voyles, and Green; NAYS-None; ABSENT—Nguyen (Student Trustee).

## EXEMPT PURCHASE - POLICE PATROL VEHICLE

The College Public Safety Department requests the purchase of a 2023 Ford SUV Police Interceptor Utility AWD vehicle to replace a 2009 Chevrolet Tahoe Police patrol vehicle. The current vehicle has over 80,000 miles and has significant maintenance issues which make it no longer useable for patrol. The purchase of a hybrid Ford SUV Police Interceptor was previously approved by the Board in July 2022; however, it is unknown when Ford will manufacture these hybrids due to supply chain problems. This gas-only version is anticipated to be available within 60 days.

The vehicle will also require police equipment outfitting to be purchased and installed by James Jones of Champaign, IL for $\$ 10,065.00$. Dean's Graphics of Champaign, IL has quoted $\$ 1,162.50$ for installing the police graphics on the vehicle. The total cost for the vehicle and outfitting will be $\$ 51,237.50$.

This purchase relates to the following Strategic Goals:
Goal E: Responsibility: Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

E3: Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

Administration recommended purchasing a 2023 Ford SUV Police Interceptor Utility AWD vehicle from Morrow Brothers Ford Inc. of Greenfield, IL for a total cost of $\$ 40,010.00$. This purchase utilizes the Illinois Department of Central Management Services
(CMS) agreement. CMS works with State Agencies and the Chief Procurement office for General Services to advertise solicitation opportunities, evaluate bids and publish contract awards. This item is exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (k) contracts for goods or services procured from another governmental agency. Board authorization is requested since the cost exceeds $\$ 20,000.00$. Funds are available from FY 2023 Liability, Protection and Settlement budget for this purchase.

It was moved by Mr. Clem and seconded by Dr. Banks to approve the purchase of a 2023 Ford SUV Police Interceptor Utility AWD vehicle from Morrow Brothers Ford Inc., of Greenfield, IL, for a total cost of $\$ 40,010.00$.

The motion carried by the following vote: AYES-Ayers, Banks, Clem, Trimble, Uken, Voyles, and Green; NAYS-None; ABSENT—Nguyen (Student Trustee).

## EXEMPT PURCHASE - ALEKS TESTING UNITS

The Parkland College Assessment Center uses the ALEKS PPL testing system to determine developmental and college-level placements based on the placement scores. ALEKS results also determine high school students' eligibility for dual credit courses.

McGraw-Hill Global Education Holdings LLC of Blacklick, OH is the sole developer, distributor, and owner of the ALEKS PPL and units used by Parkland College for math placement testing must be purchased directly from them. The unit price is the same for all public Illinois community colleges. The estimated annual usage is 4,000 units at $\$ 15.00$ per unit for a total cost of $\$ 60,000$.

This purchase relates to the following Strategic Goals:
Goal B: Completion: Parkland College will increase student retention, persistence, and completion.

B2: Improve student success by providing comprehensive support systems.
Administration recommends purchasing the ALEKS PPL testing units from McGrawHill of Blacklick, OH for a total cost not to exceed $\$ 60,000$. These items are exempt from formal bid requirement per the Illinois Community College Act, Section 805/3-27.1 (1), contracts for goods or services which are economically procurable from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports, and for utility services such as water, light, heat, telephone or telegraph. Board authorization is requested since the cost exceeds $\$ 20,000$. Funds are available from the FY 2023 and FY 2024 operating budgets.

It was moved by Mr. Trimble and seconded by Mr. Uken to approve the purchase of ALEKS PPL testing units from McGraw- Hill Global Education Holdings LLC of Blacklick, OH , for a total cost not to exceed $\$ 60,000$.

The motion carried by the following vote: AYES-Ayers, Banks, Clem, Trimble, Uken, Voyles, and Green; NAYS-None; ABSENT-Nguyen (Student Trustee).

## LEASE APPROVAL - THE ATKINS GROUP (TAG)

Parkland College Community Education will lease the fenced parking lot from The Atkins Group (TAG) Warehouse, LLC, at 2309 W. Bloomington Road, Champaign, Illinois for the truck driver training program. Having a parking lot approved by the State of Illinois is a requirement as part of the 160 hours of training to obtain a Class A Commercial Driver's License. The lot is used for instruction, hands-on practice, and testing. Students are required to complete 120 hours of observation and behind-the-wheel training, including pre-trip inspections, backing, and parallel parking, which are completed in the parking lot.

We currently lease parking lot space from Rural King and are required to provide a five-month notice of termination. The new rental lot is a fenced-in lot that will provide a less congested more convenient location and will also be safer for the students and equipment.

This is a three-year lease from March 1, 2023, through February 28, 2026. Rent will cost $\$ 4,500.00$ per month for the first year, $\$ 4,590.00$ per month for the second year, and $\$ 4,681.80$ per month for the third year for a total cost of $\$ 165,261.60$.

Goal D: Engagement: Parkland College will engage the district's institutions and communities to develop citizens who build and sustain economic, social, and cultural assets through work, service, and engagement.

D1: Expand Parkland College's role in economic and workforce development by developing local, regional, and global partnerships with business and industry, government agencies, health providers, and the agricultural community, and by providing and coordinating the majority of training in District 505.

D3: Provide credit and noncredit lifelong learning and other educational opportunities to members of the District 505 community. Develop programs that make various cultural programs accessible and build relationships with K-12 to develop future student populations.

Administration recommended approval to lease the fenced parking lot at 2309 W . Bloomington Road, Champaign, IL from The Atkins Group (TAG) Warehouse, LLC, for the truck driver training program for a three-year term from March 1, 2023 through February 28, 2026, at a total cost of $\$ 165,261.60$. Funds are available from the SWFT grant and Community Education budget.

It was moved by Mr. Uken and seconded by Mr. Clem to approve the fenced parking lot lease agreement with The Atkins Group (TAG) Warehouse, LLC of Urbana, Illinois, for a three-year term at a total cost of $\$ 165,261.60$.

The motion carried by the following vote: AYES-Ayers, Banks, Clem, Trimble, Uken, Voyles, and Green; NAYS-None; ABSENT—Nguyen (Student Trustee).

## CLOSED SESSION

It was moved by Dr. Banks and seconded by Mr. Clem to go into Closed Session for the purpose of discussing the following topics:

Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal. Or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

The motion carried by the following vote: AYES-Ayers, Banks, Clem, Trimble, Uken, Voyles, and Green; NAYS-None; ABSENT-Nguyen (Student Trustee).

The Open Meeting resumed at 9:24 p.m.

## CLOSED SESSION AUDIO APPROVAL

It was moved by Dr. Banks and seconded by Mr. Clem to approve the audio recording made of the Executive Session of February 15, 2023 and that the secretary of the Board make provisions for its safe keeping and that it be made available only upon the proper order of the court and a finding by a judge that such audio tape should be released, and that such audio recording will be destroyed 18 months after the date of the meeting if the Board has adopted written minutes of the Executive Session in question.

The motion carried by the following vote: AYES-Ayers, Banks, Clem, Trimble, Uken, Voyles, and Green; NAYS-None; ABSENT-Nguyen (Student Trustee).

## PERSONNEL REPORT

It was move by Mr. Clem and seconded by Dr. Banks to approve the Personnel Report for February 2023, in accordance with the documents provided to the Board.

The motion carried by the following vote: AYES-Ayers, Banks, Clem, Trimble, Uken, Voyles, and Green; NAYS-None; ABSENT-Nguyen (Student Trustee).

## TRUSTEE REPORTS

Trustee Trimble thanked Mr. Randles for all the work done to prepare for the Budget Workshop. He noted that it was very extensive, and he is appreciative of that.

Trustee Trimble also noted that the utilities have remained constant through the years, despite the large amount of square footage on campus. He thanked Mr. Bustard and Mr. Randles for managing that.

## ADJOURNMENT

There being no further business to come before the Board, it was moved by Mr. Clem and seconded by Dr. Banks for adjournment.

The motion carried by the following vote: AYES-Ayers, Banks, Clem, Trimble, Uken, Voyles, and Green; NAYS-None; ABSENT-Nguyen (Student Trustee).

The meeting adjourned at 9:27 p.m.

Bianca Green, Vice-Chair
Board of Trustees

Maureen Banks, Secretary
Board of Trustees
VII. INSTITUTIONAL—Item A

## PRESIDENT'S REPORT

Dr. Pamela Lau will give a brief report to the Board.

INFORMATION

## VIII. PROGRAM REPORTS—Item A

## LEGISLATIVE UPDATE

Stephanie Stuart, Vice President for Communications and External Affairs, will give a legislative update.

## IX. BUSINESS \& FINANCE-Item A

## FREEDOM OF INFORMATION ACT (FOIA) REQUESTS

Stephanie Stuart will review any requests made under the FOIA during the month and the disposition of the requests.
DNFRMATION

## IX. BUSINESS \& FINANCE—Item B

## FINANCIAL STATEMENTS

The financial statements for February reflect the results of operations of the College for the first eight months of fiscal year 2023. The revised budget estimates indicate that expenses will exceed revenues by $\$ 971,465$ in the general operating funds.

- The key factors for the College's operating results in FY2023 will be tuition \& fees revenue (enrollment), CPPRT revenues, and self-funded health claims.
- As was discussed in the February budget workshop, the current projection is a $\$ 2.3 \mathrm{M}$ surplus, predominantly due to the increase in enrollment.
- The College has received its first eight FY2023 ICCB Base Operating and Equalization Grant payments.
- The final FY2023 budget projected a $\$ 260,799$ surplus.
- The FY2023 audited beginning operating fund balance is $\$ 37.2 \mathrm{M}$. This amount is $66 \%$ of current budgeted operating expenditures.
- The FY2023 College tentative budget was lodged in July.
- The FY2023 College final budget was approved in September.
- The FY2022 College audit was approved in October.
- The TY2022 College tax levy was approved in November and has been delivered to all the county clerks.
- The FY2023 budget workshop was presented in February.


## INFORMATION

Parkland College

## Board of Trustees Balance Sheet

## For the 08 Months Ending February 21, 2023

## Assets

Cash
Investments

## Receivables

Taxes
Tuition and Fees
Other
Accrued Revenue
Inventory
Other Assets
Total Assets

Liabilities
Accounts Payable
Salaries \& Withholdings Payable
Vacation Payable
Retirement Payable
Deferred Revenue
Other
Total Liabilities

Fund Balance
Fund Balance Beginning
Current Year
Revenues over Expenses
Total Fund Balance

Total Liabilities and Fund Balance

## BOT_BS

2023-02-22, 9:48 AM

| General <br> Funds | Special <br> Revenue | Oper/Maint <br> Restricted | Auxiliary <br> Funds | Fiduciary <br> Funds | Total <br> All Funds |
| :---: | ---: | ---: | ---: | ---: | ---: |
|  |  |  |  |  |  |
| $\$ 1,594,404$ | $\$ 252,138$ | $\$ 7,028,789$ | $\$ 2,905,242$ | $\$ 747,828$ | $\$ 12,528,402$ |
| $42,944,146$ | 50,332 | 0 | 0 | $7,606,026$ | $50,600,504$ |
|  |  |  |  | 0 | 0 |


| $\$ 54,220$ | $\$ 0$ | $\$ 0$ | $\$ 33$ | $(\$ 280)$ | $\$ 53,972$ |
| ---: | ---: | ---: | ---: | ---: | ---: |
| 655,677 | 36,385 | 125,309 | 0 | 0 | 817,371 |
| $1,423,373$ | 116,554 | 0 | 91,433 | 0 | $1,631,360$ |
| $2,289,865$ | 0 | 0 | 0 | 0 | $2,289,865$ |
| $10,222,154$ | $1,615,029$ | $1,035,203$ | $(217)$ | 0 | $12,872,169$ |
| $2,523,987$ | $(4,165)$ | 0 | 1,508 | 753,234 | $3,274,563$ |
| $17,169,275$ | $1,763,803$ | $1,160,512$ | 92,757 | 752,954 | $\mathbf{2 0 , 9 3 9 , 3 0 1}$ |


| $37,199,664$ | $2,250,662$ | $5,729,284$ | $3,791,595$ | $7,598,786$ | $56,569,990$ |
| ---: | ---: | ---: | ---: | ---: | ---: |
| $(5,253,687)$ | $(3,712,438)$ | 155,364 | $(384,501)$ | 2,115 | $(9,193,147)$ |
| $31,945,977$ | $(1,461,777)$ | $5,884,648$ | $3,407,094$ | $7,600,901$ | $47,376,843$ |
|  |  |  |  |  |  |
| $\$ 49,115,252$ | $\$ 302,026$ | $\$ 7,045,160$ | $\$ 3,499,851$ | $\$ 8,353,854$ | $\$ 68,316,144$ |

Parkland College
Board of Trustees Income Statement
Filters: BOT Funds
For the $\mathbf{0 8}$ Months Ending February 22, 2023

| Original <br> Budget | Revised Budget | Actual |  | Encumber YTD | Balance |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | February | YTD |  |  |


| Revenues |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Local Government | 41,730,153 | 41,730,153 | 0 | 3,486,621 | 0 | 38,243,532 |
| State Government | 5,045,106 | 11,650,213 | 808,232 | 8,455,112 | 0 | 3,195,101 |
| Federal Government | 125,000 | 18,196,149 | 1,512,976 | 7,602,574 | 0 | 10,593,575 |
| Tuition and Fees | 24,451,658 | 24,586,309 | 91,945 | 25,148,509 | 0 | $(562,200)$ |
| Sales and Services | 3,464,500 | 3,561,776 | 143,197 | 2,344,934 | 0 | 1,216,842 |
| Investments | 583,022 | 583,022 | 0 | 688,234 | 0 | $(105,212)$ |
| Other | 1,005,566 | 1,120,004 | 192,662 | 540,210 | 0 | 579,794 |
| Total Revenues | 76,405,005 | 101,427,626 | 2,749,010 | 48,266,194 | 0 | 53,161,431 |
| Expenses |  |  |  |  |  |  |
| Salaries | 40,294,830 | 42,924,489 | 3,628,907 | 27,901,683 | 10,307,410 | 4,715,396 |
| Benefits | 9,199,058 | 9,739,087 | 651,159 | 5,299,888 | 2,336,918 | 2,102,280 |
| Contractual Services | 6,301,463 | 9,264,605 | 261,285 | 5,197,354 | 441,349 | 3,625,902 |
| Commodities | 4,948,185 | 5,371,296 | 342,179 | 3,292,741 | 528,658 | 1,549,897 |
| Travel and Meeting | 847,773 | 1,307,742 | 63,476 | 540,283 | 12,372 | 755,087 |
| Fixed Charges | 7,272,774 | 7,350,731 | 12,148 | 6,016,845 | 62,642 | 1,271,243 |
| Utilities | 1,756,837 | 1,763,983 | 154,224 | 990,839 | 544,588 | 228,555 |
| Capital Outlay | 5,827,530 | 10,219,382 | 123,850 | 1,568,751 | 641,352 | 8,009,279 |
| Other | 2,464,376 | 19,319,875 | 4,826,129 | 11,793,354 | 49,335 | 7,477,186 |
| Contingency | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expenses | 78,912,826 | 107,261,188 | 10,063,357 | 62,601,738 | 14,924,624 | 29,734,826 |
| Transfers (Net) | 0 | $(2,000)$ | 0 | 0 | 0 | $(2,000)$ |
| Revenues over Expenses | $(2,507,821)$ | $(5,835,563)$ | $(7,314,346)$ | $(14,335,543)$ | $(14,924,624)$ | 23,424,605 |

BOT_IS - BOT Funds
2023-02-22, 9:49 AM

## Parkland College

Board of Trustees Income Statement
Filters: General Fund
For the $\mathbf{0 8}$ Months Ending February 22, 2023

|  | Original <br> Budget | Revised Budget | Actual |  | Encumber YTD | Balance <br> Available |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  | February | YTD |  |  |
| Revenues |  |  |  |  |  |  |
| Local Government | 30,246,183 | 30,246,183 | 0 | 3,441,994 | 0 | 26,804,189 |
| State Government | 5,045,106 | 5,045,106 | 481,998 | 3,629,807 | 0 | 1,415,299 |
| Federal Government | 125,000 | 125,000 | 0 | 75,857 | 0 | 49,143 |
| Tuition and Fees | 20,814,546 | 20,814,546 | 40,412 | 21,810,103 | 0 | $(995,557)$ |
| Sales and Services | 188,500 | 230,776 | 12,042 | 130,163 | 0 | 100,613 |
| Investments | 552,000 | 552,000 | 0 | 659,891 | 0 | $(107,891)$ |
| Other | 960,100 | 960,100 | 190,235 | 448,075 | 0 | 512,025 |
| Total Revenues | 57,931,435 | 57,973,711 | 724,688 | 30,195,889 | 0 | 27,777,822 |
| Expenses |  |  |  |  |  |  |
| Salaries | 36,569,355 | 36,591,355 | 3,130,546 | 23,883,734 | 8,963,145 | ,744,476 |
| Benefits | 7,510,747 | 7,510,747 | 538,729 | 4,138,117 | 2,027,910 |  |
| Contractual Services | 3,959,372 | 4,298,351 | 89,903 | 3,094,195 | 153,925 | 1,050,231 |
| Commodities | 2,798,820 | 2,698,589 | 112,329 | 1,316,752 | 343,901 | 1,037,936 |
| Travel and Meeting | 542,671 | 561,707 | 28,504 | 227,801 | 9,442 | 324,464 |
| Fixed Charges | 70,309 | 70,309 | $(6,325)$ | 50,383 | 0 | 324,464 19,926 |
| Utilities | 1,754,937 | 1,754,937 | 153,594 | 985,547 | 543,919 | 225,471 |
| Capital Outlay | 1,399,200 | 2,407,164 | 95,534 | 1,017,377 | 140,773 |  |
| Other | 2,200,225 | 2,187,017 | 342,791 | 740,702 | 263 |  |
| Contingency | 0 | 0 | 0 | 0 | 0 | 1,446,053 |
| Total Expenses | 56,805,636 | 58,080,176 | 4,485,606 | 35,454,608 |  | 10,442,290 |
|  |  |  | 4,485,606 | 35,454,608 | 12,183,278 | 10,442,290 |
| Transfers (Net) | $(865,000)$ | $(865,000)$ | 901 | 5,032 | 0 | $(870,032)$ |
| Revenues over Expenses | 260,799 | $(971,465)$ | $(3,760,017)$ | $(5,253,687)$ | $(12,183,278)$ | 16,465,500 |

BOT_IS - General Fund
2023-02-22, 9:49 AM

## Parkland College

Board of Trustees Income Statement
Filters: 01 - Education Fund
For the $\mathbf{0 8}$ Months Ending February 22, 2023

|  | Original Budget | Revised Budget | Actual |  | $\begin{aligned} & \text { Encumber } \\ & \text { YTD } \end{aligned}$ | Balance <br> Available |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  | February | YTD |  |  |
| Revenues |  |  |  |  |  |  |
| Local Government | 23,786,521 | 23,786,521 | 0 | 3,416,894 | 0 | 20,369,627 |
| State Government | 5,045,106 | 5,045,106 | 481,998 | 3,629,807 | 0 | ,415,299 |
| Federal Government | 125,000 | 125,000 | 0 | 75,857 | 0 | 49,143 |
| Tuition and Fees | 20,814,546 | 20,814,546 | 40,412 | 21,810,103 | 0 | $(995,557)$ |
| Sales and Services | 188,500 | 230,776 | 12,042 | 130,163 | 0 | 100,613 |
| Investments | 547,000 | 547,000 | 0 | 650,538 | 0 | $(103,538)$ |
| Other | 215,100 | 215,100 | 158,696 | 184,505 | 0 | 30,595 |
| Total Revenues | 50,721,773 | 50,764,049 | 693,148 | 29,897,865 | 0 | 20,866,184 |
| Expenses |  |  |  |  |  |  |
| Salaries | 34,704,185 | 34,726,185 | 2,994,568 | 22,768,719 | 8,410,952 | ,546,515 |
| Benefits | 6,737,318 | 6,737,318 | 481,338 | 3,673,529 | 1,795,610 | 1,268,179 |
| Contractual Services | 3,424,846 | 3,561,325 | 60,181 | 2,441,082 | 115,632 | 1,004,611 |
| Commodities | 2,402,792 | 2,302,561 | 99,112 | 1,055,243 | 281,858 | 965,459 |
| Travel and Meeting | 523,571 | 542,607 | 26,846 | 225,662 | 6,836 | 310,109 |
| Fixed Charges | 40,060 | 40,060 | $(7,122)$ | 5,473 | 0 | 34,587 |
| Utilities | 13,500 | 13,500 | 0 | 0 | 0 | 3,500 |
| Capital Outlay | 1,100,000 | 2,097,464 | 54,264 | 894,277 | 105,581 | 1,097,605 |
| Other | 2,200,225 | 2,187,017 | 342,791 | 740,702 | 263 | $1.446 .053$ |
| Contingency | 0 | 0 | 0 | 0 |  | 1,446,053 |
| Total Expenses | 51,146,497 | 52,208,037 | 4,051,977 | 31,804,688 | 10,716,732 | 9,686,616 |
| Transfers (Net) | $(865,000)$ | $(865,000)$ | 901 | 5,032 | 0 | $(870,032)$ |
| Revenues over Expenses | $(1,289,724)$ | $(2,308,988)$ | (3,357,928) | $(1,901,791)$ | $(10,716,732)$ | 10,309,535 |

BOT_IS - 01 - Education Fund 2023-02-22, 9.49 AM

## Parkland College

## Board of Trustees Income Statement

 Filters: 02 - Operation/Maintenance Fund For the 08 Months Ending February 22, 2023| Original | Revised | Actual |  | Encumber | Balance |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | Budget | Budget | February | YTD | YTD | Available


| Revenues |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Local Government | 6,459,662 | 6,459,662 | 0 | 25,100 | 0 | 6,434,562 |
| State Government | 0 | 0 | 0 | 0 | 0 | 0 |
| Federal Government | 0 | 0 | 0 | 0 | 0 | 0 |
| Tuition and Fees | 0 | 0 | 0 | 0 | 0 | 0 |
| Sales and Services | 0 | 0 | 0 | 0 | 0 | 0 |
| Investments | 5,000 | 5,000 | 0 | 9,353 | 0 | ) |
| Other | 745,000 | 745,000 | 31,540 | 263,570 | 0 | 481,430 |
| Total Revenues | 7,209,662 | 7,209,662 | 31,540 | 298,023 | 0 | 6,911,639 |
| Expenses |  |  |  |  |  |  |
| Salaries | 1,865,170 | 1,865,170 | 135,978 | 1,115,015 | 552,193 | 197,962 |
| Benefits | 773,429 | 773,429 | 57,391 | 464,588 | 232,300 | 76,541 |
| Contractual Services | 534,526 | 737,026 | 29,723 | 653,113 | 38,293 | 45,620 |
| Commodities | 396,028 | 396,028 | 13,217 | 261,508 | 62,043 | 72,477 |
| Travel and Meeting | 19,100 | 19,100 | 1,658 | 2,139 | 2,606 | 4,356 |
| Fixed Charges | 30,249 | 30,249 | 797 | 44,910 | 0 | 14,661) |
| Utilities | 1,741,437 | 1,741,437 | 153,594 | 985,547 | 543,919 | 211,971 |
| Capital Outlay | 299,200 | 309,700 | 41,270 | 123,099 | 35,191 | 151,409 |
| Other | 0 | 0 | 0 | 0 | 0 |  |
| Contingency | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expenses | 5,659,139 | 5,872,139 | 433,629 | 3,649,920 | 1,466,546 | 755,674 |
| Transfers (Net) | 0 | 0 | 0 | 0 | 0 | 0 |
| Revenues over Expenses | 1,550,523 | 1,337,523 | $(402,089)$ | $(3,351,896)$ | $(1,466,546)$ | 6,155,965 |

BOT_IS - 02- Operation/Maintenance Fund
2023-02-22, 9.49 AM

## Parkland College

Board of Trustees Income Statement
Filters: 03 - Oper/Maint Restricted Fund For the 08 Months Ending February 22, 2023

|  | Original <br> Budget | Revised Budget | Actual |  | Encumber YTD | Balance <br> Available |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  | February | YTD |  |  |
| Revenues |  |  |  |  |  |  |
| Local Government | 2,362,561 | 2,362,561 | 0 | 9,187 | 0 | 2,353,374 |
| State Government | 0 | 0 | 0 | 0 | 0 | 2,353,374 |
| Federal Government | 0 | 0 | 0 | 0 | 0 | 0 |
| Tuition and Fees | 491,917 | 491,917 | 1,362 | 514,351 | 0 | $(22,434)$ |
| Sales and Services | 0 | 0 | 0 | 0 | 0 | (22,43) |
| Investments | 20,000 | 20,000 | 0 | 18,741 | 0 | 1,259 |
| Other | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 2,874,478 | 2,874,478 | 1,362 | 542,278 | 0 | 2,332,200 |

## Expenses

| Salaries | 0 | 0 | 0 | 0 | 0 | 0 |
| :--- | ---: | ---: | ---: | ---: | ---: | ---: |
| Benefits | 0 | 0 | $(30)$ | 4,585 | 0 | $(4,585)$ |
| Contractual Services | 431,740 | 523,651 | 0 | 104,936 | 0 | 418,715 |
| Commodities | $(108,855)$ | $(108,855)$ | 0 | 0 | 0 | $(108,855)$ |
| Travel and Meeting | 0 | 0 | 0 | 0 | 0 | 0 |
| Fixed Charges | 0 | 0 | 0 | 0 | 0 | 0 |
| Utilities | 0 | 0 | 0 | 0 | 0 | 0 |
| Capital Outlay | $4,428,330$ | $6,281,301$ | 0 | 277,393 | 210,701 | $5,793,207$ |
| Other | 0 | 0 | 0 | 0 | 0 | 0 |
| Contingency | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expenses | $4,751,215$ | $6,696,097$ | $(30)$ | 386,914 | 210,701 | $6,098,482$ |
|  |  | $(491,917)$ | $(491,917)$ | 0 | 0 | 0 |
| Transfers (Net) |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| Revenues over Expenses |  | $(2,368,654)$ | $(4,313,536)$ | 1,392 | 155,364 | $(210,701)$ |

BOT_IS - 03- Oper/Maint Restricted Fund
2023-02-22, 9:49 AM

## Parkland College

Board of Trustees Income Statement Filters: 04 - Bond \& Interest Fund
For the $\mathbf{0 8}$ Months Ending February 22, 2023

|  | Original Budget | Revised Budget | Actual |  | Encumber YTD | Balance <br> Available |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  | February | YTD |  |  |
| Revenues |  |  |  |  |  |  |
| Local Government | 5,431,299 | 5,431,299 | 0 | 21,109 | 0 | 5,410,190 |
| State Government | 0 | 0 | 0 | 0 | 0 | 0 |
| Federal Government | 0 | 0 | 0 | 0 | 0 | 0 |
| Tuition and Fees | 0 | 0 | 0 | 0 | 0 | 0 |
| Sales and Services | 0 | 0 | 0 | 0 | 0 | 0 |
| Investments | 0 | 0 | 0 | 0 | 0 | 0 |
| Other | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 5,431,299 | 5,431,299 | 0 | 21,109 | 0 | 5,410,190 |
| Expenses |  |  |  |  |  |  |
| Salaries | 0 | 0 | 0 | 0 | 0 | 0 |
| Benefits | 0 | 0 | 0 | 0 | 0 | 0 |
| Contractual Services | 0 | 0 | 0 | 0 | 0 | 0 |
| Commodities | 0 | 0 | 0 | 0 | 0 | 0 |
| Travel and Meeting | 0 | 0 | 0 | 0 | 0 | 0 |
| Fixed Charges | 5,910,410 | 5,910,410 | 0 | 5,163,505 | 0 | 746,905 |
| Utilities | 0 | 0 | 0 | 0 | 0 | - |
| Capital Outlay | 0 | 0 | 0 | 0 | 0 | 0 |
| Other | 0 | 0 | 0 | 0 | 0 | 0 |
| Contingency | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expenses | 5,910,410 | 5,910,410 | 0 | 5,163,505 | 0 | 746,905 |
| Transfers (Net) | 491,917 | 491,917 | 0 | 0 | 0 | 491,917 |
| Revenues over Expenses | 12,806 | 12,806 | 0 | $(5,142,396)$ | 0 | 5,155,202 |

BOT is - 04 - Bond \& interest Fund
2023-02-22, 9:49 AM

## Parkland College

Board of Trustees Income Statement
Filters: 05 - Auxiliary Enterprises Fund
For the $\mathbf{0 8}$ Months Ending February 22, 2023

| Original <br> Budget | Revised <br> Budget | February | Actual | YTD | Encumber <br> YTD |
| :--- | :---: | :---: | :---: | :---: | :---: | | Balance |
| :---: |
| Available |

## Revenues

| Local Government | 0 | 0 | 0 | 0 | 0 | 0 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| State Government | 0 | 0 | 0 | 0 | 0 | 0 |
| Federal Government | 0 | 0 | 0 | 0 | 0 | 0 |
| Tuition and Fees | 3,145,195 | 3,279,846 | 50,170 | 2,824,056 | 0 | 455,790 |
| Sales and Services | 3,276,000 | 3,331,000 | 131,155 | 2,214,772 | 0 | 1,116,228 |
| Investments | 1,022 | 1,022 | 0 | 953 | 0 | 1,116,228 |
| Other | 45,466 | 88,466 | 2,426 | 54,697 | 0 | 33,769 |
| Total Revenues | 6,467,683 | 6,700,334 | 183,751 | 5,094,478 | 0 | 1,605,856 |
| Expenses |  |  |  |  |  |  |
| Salaries | 2,565,034 | 2,673,321 | 229,577 | 1,907,086 | 707,180 | 59,055 |
| Benefits | 504,977 | 528,662 | 39,231 | 296,501 | 146,477 | 5,684 |
| Contractual Services | 1,562,751 | 1,762,222 | 121,055 | 1,141,179 | 272,723 | 348,321 |
| Commodities | 2,166,240 | 2,176,800 | 192,587 | 1,786,243 | 144,959 | 245,598 |
| Travel and Meeting | 285,102 | 289,802 | 4,307 | 117,020 | 730 | 172,052 |
| Fixed Charges | 592,055 | 588,655 | 18,473 | 176,005 | 62,642 | 350,008 |
| Utilities | 1,900 | 1,900 | 107 | 1,231 | 669 | 350,008 |
| Capital Outlay | 0 | 40,100 | 19,975 | 31,860 | 0 | 240 |
| Other | 240,751 | 204,961 | 399 | 23,356 | 61 | 181,544 |
| Contingency | 0 | 0 | 0 | 0 | 0 | 181,544 |
| Total Expenses | 7,918,810 | 8,266,423 | 625,712 | 5,480,480 | 1,335,441 | 1,450,502 |
| Transfers (Net) | 875,000 | 873,000 | 0 | 1,502 | 0 | 871,498 |
| Revenues over Expenses | $(576,127)$ | $(693,089)$ | $(441,961)$ | $(384,501)$ | $(1,335,441)$ | 1,026,853 |

BOT_IS - 05 - Auxiliary Enterprises Fund
2023-02-22, 9:49 AM

## Parkland College

Board of Trustees income Statement Filters: Special Revenue Funds
For the $\mathbf{0 8}$ Months Ending February 22, 2023

|  | Original <br> Budget | Revised Budget | Actual |  | Encumber YTD | Balance <br> Available |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  | February | YTD |  |  |
| Revenues |  |  |  |  |  |  |
| Local Government | 3,690,110 | 3,690,110 | 0 | 14,332 | 0 | 3,675,778 |
| State Government | 0 | 6,605,107 | 326,234 | 4,825,306 | 0 | 1,779,802 |
| Federal Government | 0 | 18,071,149 | 1,512,976 | 7,526,717 | 0 | 10,544,431 |
| Tuition and Fees | 0 | 0 | 0 | 0 | 0 | 0 |
| Sales and Services | 0 | 0 | 0 | 0 | 0 | 0 |
| investments | 0 | 0 | 0 | 0 | 0 | 0 |
| Other | 0 | 71,438 | 0 | 37,438 | 0 | 34,000 |
| Total Revenues | 3,690,110 | 28,437,804 | 1,839,209 | 12,403,793 | 0 | 16,034,011 |
| Expenses |  |  |  |  |  |  |
| Salaries | 1,160,441 | 3,659,813 | 268,785 | 2,110,863 | 637,085 | 911,865 |
| Benefits | 1,183,334 | 1,699,678 | 73,228 | 860,686 | 162,531 | 676,462 |
| Contractual Services | 347,600 | 2,680,381 | 50,326 | 857,043 | 14,702 | 1,808,637 |
| Commodities | 91,980 | 604,762 | 37,263 | 189,747 | 39,797 | 375,217 |
| Travel and Meeting | 20,000 | 456,233 | 30,665 | 195,462 | 2,200 | 58.571 |
| Fixed Charges | 700,000 | 781,357 | 0 | 626,952 | 0 | 154,405 |
| Utilities | 0 | 7,146 | 522 | 4,061 | 0 | 3,085 |
| Capital Outlay | 0 | 1,490,817 | 8,340 | 242,122 | 289,879 | 958,817 |
| Other | 23,400 | 16,927,897 | 4,482,939 | 11,029,297 | 49,011 | 5,849,589 |
| Contingency | 0 | 0 | 0 | 0 | 0 | 5,840,589 |
| Total Expenses | 3,526,755 | 28,308,083 | 4,952,069 | 16,116,231 | 1,195,204 | 10,996,647 |
| Transfers (Net) | 0 | 0 | 0 | 0 | 0 | 0 |
| Revenues over Expenses | 163,355 | 129,721 | (3,112,860) | $(3,712,438)$ | $(1,195,204)$ | 5,037,364 |

BOT IS - Special Revenue Funds
2023-02-22, 9:49 AM

## Parkland College

Board of Trustees Income Statement
Filters: 06 - Restricted Purposes Fund For the $\mathbf{0 8}$ Months Ending February 22, 2023

| Original | Revised | Actual |  |  | Encumber |
| :---: | :---: | :---: | :---: | :---: | :---: | | Balance |
| :---: |
|  |
| Budget | Budget | February |
| :---: |
| BTD |

## Revenues

| Local Government | 0 | 0 | 0 | 0 | 0 | 0 |
| :--- | ---: | ---: | ---: | ---: | ---: | ---: |
| State Government | 0 | $6,605,107$ | 326,234 | $4,825,306$ | 0 | $1,779,802$ |
| Federal Government | 0 | $18,071,149$ | $1,512,976$ | $7,526,717$ | 0 | $10,544,431$ |
| Tuition and Fees | 0 | 0 | 0 | 0 | 0 | 0 |
| Sales and Services | 0 | 0 | 0 | 0 | 0 | 0 |
| Investments | 0 | 0 | 0 | 0 | 0 | 0 |
| Other | 0 | 71,438 | 0 | 37,438 | 0 | 34,000 |
| Total Revenues | 0 | $24,747,694$ | $1,839,209$ | $12,389,461$ | 0 | $12,358,233$ |

Expenses

| Salaries | 0 | $2,499,372$ | 176,401 | $1,383,874$ | 323,529 | 791,969 |
| :--- | ---: | ---: | ---: | ---: | ---: | ---: |
| Benefits | 0 | 516,344 | 36,027 | 220,471 | 77,249 | 218,624 |
| Contractual Services | 0 | $2,332,781$ | 40,323 | 682,086 | 11,140 | $1,639,556$ |
| Commodities | 0 | 509,282 | 28,463 | 138,960 | 12,625 | 357,697 |
| Travel and Meeting | 0 | 436,233 | 29,765 | 196,785 | 0 | 239,448 |
| Fixed Charges | 0 | 81,357 | 0 | 9,474 | 0 | 71,882 |
| Utilities | 0 | 7,146 | 522 | 4,061 | 0 | 3,085 |
| Capital Outlay | 0 | $1,457,183$ | 8,340 | 225,374 | 226,535 | $1,005,274$ |
| Other | 0 | $16,907,997$ | $4,482,880$ | $11,024,847$ | 49,011 | $5,834,139$ |
| Contingency | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expenses | 0 | $24,747,694$ | $4,802,722$ | $13,885,931$ | 700,089 | $10,161,674$ |


| Transfers (Net) | 0 | 0 | 0 | 0 | 0 | 0 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Revenues over Expenses | 0 | 0 | $(2,963,513)$ | $(1,496,470)$ | $(700,089)$ | 2,196,559 |

BOT_IS - 06-Restricted Purposes Fund
2023-02-22, 9-49 AM

Parkland College
Board of Trustees Income Statement
Filters: 11 - Audit Fund
For the $\mathbf{0 8}$ Months Ending February 22, 2023

| Original <br> Budget | Revised <br> Budget | February | Actual | YTD |
| :---: | :---: | :---: | :---: | :---: |
|  |  | YTD |  |  | | Balance |
| :---: |
| Available |

## Revenues

Local Government
State Government
Federal Government

| 90,131 | 90,131 | 0 | 351 | 0 | 89,780 |
| ---: | ---: | ---: | ---: | ---: | ---: |
| 0 | 0 | 0 | 0 | 0 | 0 |
| 0 | 0 | 0 | 0 | 0 | 0 |
| 0 | 0 | 0 | 0 | 0 | 0 |
| 0 | 0 | 0 | 0 | 0 | 0 |
| 0 | 0 | 0 | 0 | 0 | 0 |
| 0 | 0 | 0 | 0 | 0 | 0 |
| 90,131 | 90,131 | 0 | 351 | 0 | 89,780 |

## Expenses

| Salaries | 0 | 0 | 0 | 0 | 0 | 0 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Benefits | 0 | 0 | 0 | 0 | 0 | 0 |
| Contractual Services | 80,000 | 80,000 | 9,800 | 74,890 | 0 | 5,110 |
| Commodities | 0 | 0 | 0 | 0 | 0 | 0 |
| Travel and Meeting | 0 | 0 | 0 | 0 | 0 | 0 |
| Fixed Charges | 0 | 0 | 0 | 0 | 0 | 0 |
| Utilities | 0 | 0 | 0 | 0 | 0 | 0 |
| Capital Outlay | 0 | 0 | 0 | 0 | 0 | 0 |
| Other | 0 | 0 | 0 | 0 | 0 | 0 |
| Contingency | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expenses | 80,000 | 80,000 | 9,800 | 74,890 | 0 | 5,110 |
| Transfers (Net) | 0 | 0 | 0 | 0 | 0 | 0 |
| Revenues over Expenses | 10,131 | 10,131 | $(9,800)$ | $(74,539)$ | 0 | 84,670 |

BOT_IS - 11 - Audit Fund
2023-02-22, 9:49 AM

## Parkland College

Board of Trustees Income Statement
Filters: $\mathbf{1 2}$-Liability, Prot, \& Stlmnt Fund For the 08 Months Ending February 22, 2023

| Original | Revised | Actual |  |  | Encumber |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | Budget | February | YTD | BTD | Balance |
| Available |  |  |  |  |  |

## Revenues

| Local Government | $3,599,979$ | $3,599,979$ | 0 | 13,981 | 0 | $3,585,998$ |
| :--- | ---: | ---: | ---: | ---: | ---: | ---: |
| State Government | 0 | 0 | 0 | 0 | 0 | 0 |
| Federal Government | 0 | 0 | 0 | 0 | 0 | 0 |
| Tuition and Fees | 0 | 0 | 0 | 0 | 0 | 0 |
| Sales and Services | 0 | 0 | 0 | 0 | 0 | 0 |
| Investments | 0 | 0 | 0 | 0 | 0 | 0 |
| Other | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | $3,599,979$ | $3,599,979$ | 0 | 13,981 | 0 | $3,585,998$ |


| Expenses |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Salaries | 1,160,441 | 1,160,441 | 92,384 | 726,989 | 313.556 | 119896 |
| Benerits | 1,183,334 | 1,183,334 | 37,201 | 640,215 | 85,282 | 457,838 |
| Contractual Services | 267,600 | 267,600 | 203 | 100,068 | 3,562 | 163,971 |
| Commodities | 91,980 | 95,480 | 8,801 | 50,787 | 27,173 | 17,521 |
| Travel and Meeting | 20,000 | 20,000 | 900 | $(1,323)$ | 2,200 | 19,123 |
| Fixed Charges | 700,000 | 700,000 | 0 | 617,478 | 0 | 82,522 |
| Utilities | 0 | 0 | 0 | 0 | 0 | 82,522 |
| Capital Outlay | 0 | 33,634 | 0 | 16,748 | 63,343 | $(46,457)$ |
| Other | 23,400 | 19,900 | 59 | 4,450 | 0 | 15,450 |
| Contingency | 0 | 0 | 0 | 0 | 0 | 15,450 |
| Total Expenses | 3,446,755 | 3,480,389 | 139,547 | 2,155,410 | 495,115 | 829,863 |
| Transfers ( ${ }^{\text {Net) }}$ | 0 | 0 | 0 | 0 | 0 | 0 |
| Revenues over Expenses | 153,224 | 119,590 | (139,547) | $(2,141,430)$ | $(495,115)$ | 2,756,135 |

BOT_IS - 12 -Liability, Prot, \& Stlmnt Fund 2023-02-22, 9:49 AM

Board of Trustees Income Statement
Filters: Fiduciary Funds
For the 08 Months Ending February 22, 2023

| Original Budget | Revised | Actual |  | Encumber YTD | Balance |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | Budget | February | YTD |  | Available |

## Revenues

| Local Government | 0 | 0 | 0 | 0 | 0 | 0 |
| :--- | ---: | :--- | :--- | :--- | :--- | ---: |
| State Government | 0 | 0 | 0 | 0 | 0 | 0 |
| Federal Government | 0 | 0 | 0 | 0 | 0 | 0 |
| Tuition and Fees | 0 | 0 | 0 | 0 | 0 | 0 |
| Sales and Services | 0 | 0 | 0 | 0 | 0 | 0 |
| Investments | 10,000 | 10,000 | 0 | 8,649 | 0 | 1,351 |
| Other | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 10,000 | 10,000 | 0 | 8,649 | 0 | 1,351 |

Expenses

| Salaries | 0 | 0 | 0 | 0 | 0 | 0 |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| Benefits | 0 | 0 | 0 | 0 | 0 | 0 |
| Contractual Services | 0 | 0 | 0 | 0 | 0 | 0 |
| Commodities | 0 | 0 | 0 | 0 | 0 | 0 |
| Travel and Meeting | 0 | 0 | 0 | 0 | 0 | 0 |
| Fixed Charges | 0 | 0 | 0 | 0 | 0 | 0 |
| Utilities | 0 | 0 | 0 | 0 | 0 | 0 |
| Capital Outlay | 0 | 0 | 0 | 0 | 0 | 0 |
| Other | 0 | 0 | 0 | 0 | 0 | 0 |
| Contingency | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expenses | $(10,000)$ | $(10,000)$ | $(901)$ | $(6,534)$ | 0 | 0 |
|  |  |  |  |  |  |  |
| Transfers (Net) | 0 | 0 | $(901)$ | 2,115 | 0 | $(3,466)$ |
| Revenues over Expenses |  | 0 | 0 | 0 | 0 | 0 |

BOT_IS - Fiduciary Funds
2023-02-22, 9:49 AM

Parkland College
Board of Trustees Income Statement Filters: 07 - Working Cash Fund
For the $\mathbf{0 8}$ Months Ending February 22, 2023

| Original Budget | Revised Budget | Actual |  | $\begin{aligned} & \text { Encumber } \\ & \text { YTD } \end{aligned}$ | Balance <br> Available |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | February | YTD |  |  |

## Revenues

| Local Government | 0 | 0 | 0 | 0 | 0 | 0 |
| :--- | ---: | ---: | ---: | ---: | ---: | ---: |
| State Government | 0 | 0 | 0 | 0 | 0 | 0 |
| Federal Govemment | 0 | 0 | 0 | 0 | 0 | 0 |
| Tuition and Fees | 0 | 0 | 0 | 0 | 0 | 0 |
| Sales and Services | 0 | 0 | 0 | 0 | 0 | 0 |
| Investments | 10,000 | 10,000 | 0 | 8,649 | 0 | 1,351 |
| Other | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 10,000 | 10,000 | 0 | 8,649 | 0 | 1,351 |

## Expenses

| Salaries | 0 | 0 | 0 | 0 | 0 | 0 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Benefits | 0 | 0 | 0 | 0 | 0 | 0 |
| Contractual Services | 0 | 0 | 0 | 0 | 0 | 0 |
| Commodities | 0 | 0 | 0 | 0 | 0 | 0 |
| Travel and Meeting | 0 | 0 | 0 | 0 | 0 | 0 |
| Fixed Charges | 0 | 0 | 0 | 0 | 0 | 0 |
| Utilities | 0 | 0 | 0 | 0 | 0 | 0 |
| Capital Outlay | 0 | 0 | 0 | 0 | 0 | 0 |
| Other | 0 | 0 | 0 | 0 | 0 | 0 |
| Contingency | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expenses | 0 | 0 | 0 | 0 | 0 | 0 |
| Transfers (Net) | $(10,000)$ | $(10,000)$ | (901) | $(6,534)$ | 0 | $(3,466)$ |
| Revenues over Expenses | 0 | 0 | (901) | 2,115 | 0 | $(2,115)$ |

BOT_IS - 07-Working Cash Fund
2023-02-22, 9:49 AM

## Parkland College

Board of Trustees Income Statement Filters: 10 - Trust \& Agency Fund For the 08 Months Ending February 22, 2023
Original

Budget \begin{tabular}{c}
Revised <br>
Budget

$\quad$

Encumber <br>
\end{tabular}

## Revenues

| Local Government | 0 | 0 | 0 | 0 | 0 | 0 |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| State Government | 0 | 0 | 0 | 0 | 0 | 0 |
| Federal Government | 0 | 0 | 0 | 0 | 0 | 0 |
| Tuition and Fees | 0 | 0 | 0 | 0 | 0 | 0 |
| Sales and Services | 0 | 0 | 0 | 0 | 0 | 0 |
| Investments | 0 | 0 | 0 | 0 | 0 | 0 |
| Other | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 0 | 0 | 0 | 0 | 0 | 0 |

## Expenses

| Salaries | 0 | 0 | 0 | 0 | 0 | 0 |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| Benefits | 0 | 0 | 0 | 0 | 0 | 0 |
| Contractual Services | 0 | 0 | 0 | 0 | 0 | 0 |
| Commodities | 0 | 0 | 0 | 0 | 0 | 0 |
| Travel and Meeting | 0 | 0 | 0 | 0 | 0 | 0 |
| Fixed Charges | 0 | 0 | 0 | 0 | 0 | 0 |
| Utilities | 0 | 0 | 0 | 0 | 0 | 0 |
| Capital Outlay | 0 | 0 | 0 | 0 | 0 | 0 |
| Other | 0 | 0 | 0 | 0 | 0 | 0 |
| Contingency | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expenses | 0 | 0 | 0 | 0 | 0 | 0 |

Transfers (Net) | 0 |
| :---: |
|  |

Revenues over Expenses

| 0 | 0 | 0 | 0 | 0 | 0 |
| :--- | :--- | :--- | :--- | :--- | :--- |

BOT_IS - 10 - Trust \& Agency Fund
2023-02-22, 9:49 AM

## IX. BUSINESS \& FINANCE-Item C*

## INVOICES (INCLUDING BOARD TRAVEL)

Included herein are the voucher checks listing thru February 22, 2023.

CONSENT MOTION—Approve the voucher checks listing thru February 22, 2023, totaling $\$ 3,930,853.34$ in accordance with the document that will be incorporated in the official minutes.

CHECK NUMBER PAY DATE

0996228
0996229
0996230
0996231
0996232
0996233
0996234
0996235
0996236
0996237
0996238
0996239
0996240
0996241
0996242
0996243
0996244
0996245
0996246
0996247
0996248
0996249
0996250
0996251
0996252
0996253
0996254
0996255
0996256
0996257
0996258
0996259
0996260
0996261
0996262
0996263
0996264
0996265
0996266
0996267
0996268
0996269
0996270
0996271
0996272
0996273
0996274
0996275
0996276
0996277
0996278
0996279
0996280
0996281
0996282
0996283
0996284
0996285
0996286
0996287
0996288
0996289
0996290
0996291
0996292
0996293
0996294
0996295
0996296
0996297
0996298
0996299
0996300 0996301

02/02/2023 A \& R Mechanical Contractors I
02/02/2023 Advance Auto Parts
02/02/2023 Advanced Commercial Roofing
02/02/2023 Aircraft Spruce \& Specialty Co
02/02/2023 Amazon
02/02/2023 Ameren Illinois
02/02/2023 Barry Anderson
02/02/2023 AT\&T
02/02/2023 Bajco 100, LLC
02/02/2023 Moss Enterprises
02/02/2023 Blackmore and Glunt Inc
02/02/2023 Bodine Electric
02/02/2023 BSN Sports
02/02/2023 Carolina Biological Supply Co
02/02/2023 Castle Branch Inc
02/02/2023 Cengage Learning
02/02/2023 Central Steel \& Wire Company
02/02/2023 Michael T. Chambers
02/02/2023 Champaign Country Club
02/02/2023 Champaign Co Regional Planning
02/02/2023 Champaign Urbana Mass Transit
02/02/2023 Chemical Maintenance Inc
02/02/2023 Cintas Corp
02/02/2023 Clark Dietz Engineering
02/02/2023 Ms. Julie R. Clark
02/02/2023 Robert D. Claton
02/02/2023 Dennis P. Cluver
02/02/2023 Sjon' Coleman
02/02/2023 County of Champaign Illinois
02/02/2023 Cyntox Biohazard Solutions
02/02/2023 Mr. David B. Dameron
02/02/2023 Darktrace Holding Ltd
02/02/2023 Davis-Houk Mechanical Inc
02/02/2023 Dell Marketing LP
02/02/2023 Duncan Supply Co Inc
02/02/2023 Evans \& Sutherland Computer Co
02/02/2023 FYXIT LLC
02/02/2023 GFL Environmental
02/02/2023 Green View
02/02/2023 Green View
02/02/2023 Robin L. Hayden
02/02/2023 Adam W. Holleman
02/02/2023 The Home Depot Pro
02/02/2023 Nathan R. Howie
02/02/2023 Hummert International
02/02/2023 ICCTA
02/02/2023 Illini Contractors Supply
02/02/2023 Illinois American Water
02/02/2023 Illinois State University
02/02/2023 Industrial Repair Service Inc
02/02/2023 Ingram Book Company
02/02/2023 Isaksen Glerum Wachter LLC
02/02/2023 Johnstone Supply Peoria
02/02/2023 Ms. Jacqueline Jones
02/02/2023 Ernest Kenner III
02/02/2023 Kirby Risk Electrical Supply
02/02/2023 LabSource Inc
02/02/2023 Liminex Inc
02/02/2023 Ms. Jody E. Littleton
02/02/2023 Martin One Source
02/02/2023 MBS Textbook Exchange Inc
02/02/2023 McCormick Distributing Inc
02/02/2023 McKenzie Wagner, Inc.
02/02/2023 Rachel A. McQuiad
02/02/2023 Medline Industries Inc 02/02/2023 Menards

02/02/2023 Midland Paper Company
02/02/2023 The Mizzou Store
02/02/2023 MPS
02/02/2023 MSC Industrial Supply
02/02/2023 NACE
02/02/2023 Napa Auto Parts
02/02/2023 National Collegiate Honors Cou
02/02/2023 Molly Page
397.88
151.57

7,557.11 555.55 248.84

8,456.20
180.00

1,262.48
53.45

3,125.00
1,001.07
17,387.59
80.18
26.72

1,148.00
83,793.96
6,489.70
500.00

1,193.71
1,457.00
990.00
447.56
196.66

25,000.00
94.75
180.00
800.00
280.00
330.00
228.95
550.00

19,999.00
6,487.40
119.39
381.06

8,300.00
215.85

3,311.89
115.63
616.25
400.00
180.00

1,314.16
180.00

2,499.34
10,805.00
89.00

4,605.87
348.00

1,438.58
1,065.97
3,080.00
109.06
109.25
200.00
219.87
162.90

10,982.00
2,230.55
566.97

4,204.50
323.11

14,602.70
300.00
908.59
559.47
186.02
589.50

6,633.81
1,472.30
660.00
45.00
650.00
180.00

Maintenance: Maintenance Services
Ford Asset: Instructional Supplies
Maintenance: Maintenance Services
Aviation Program: Repair Materials/Supplies
Biology: Instructional Supplies
Utlilities: Electricity
Womens Basketball: Other Contractual Services
Utililities: Telephone
Counseling: Other Material and Supplies
CTE Competency-Based Education: Other Contractual Services
Maintenance: Maintenance/Custodial Supply
Maintenance: Maintenance Services
Volleyball: Other Material and Supplies
Biology: Instructional Supplies
Health Professional Adminstration: Other Expenses
Bookstore: Resale Textbooks
Manufacturing Operations: Instructional Supplies
FY23 SWFT: WEI: Other Expenses
North Central / HLC: College Conf/Meeting Expense
Public Safety: Publications and Dues
Adult Ed State Basic 3400: Other Conf/Meeting Expenses
Custodial: Maintenance/Custodial Supply
Agriculture-Engineering Scienc: Maintenance Services
PHS Restripe BPM Parking: Architectural Services
Project Read: Travel In State
Womens Basketball: Other Contractual Services
Music: Maintenance Services
IDOT HCCTP Grant: Other Expenses
IL Co-op Work Study (ICWS): Other Contractual Services
Occupational HIth: Other Supplies
Public Safety: College Conf/Meeting Expense
Campus Tech - Security: Maintenance Services
Maintenance: Maintenance Services
Computing Administration: Other Material and Supplies
Maintenance: Maintenance/Custodial Supply
Dean of Arts and Sciences: Other Expenses
IL Co-op Work Study (ICWS): Other Contractual Services
Utilities: Refuse Disposal
Grounds: Maintenance Services
Grounds: Maintenance Services
Academic Institutional: Staff Development-Faculty
Mens Basketball: Other Contractual Services
Custodial: Maintenance/Custodial Supply
Mens Basketball: Other Contractual Services
Horticulture: Instructional Supplies
General Institutional: Publications and Dues
Construction Tech: Instructional Supplies
Utilities: Water, Sewage
ECACE Grant: Equipment-Instructional >2500
Maintenance: Maintenance Services
Bookstore: Resale Textbooks
Plant Administration: Building Remodeling
Maintenance: Maintenance/Custodial Supply
Custodial: Maintenance Services
FY23 SWFT: WEI: Other Expenses
Custodial: Maintenance/Custodial Supply
Chemistry: Other Supplies
College Bridge BEST Grant: Other Contractual Services
Dijon Study Abroad: Deposits for Others
Central Receiving: Office-Supplies
Bookstore: Resale Textbooks
Child Development: Other Material and Supplies
Marketing: Advertising
FY23 SWFT: WEI: Other Expenses
Respiratory Care Technology: Instructional Supplies
Construction Tech: Instructional Supplies
Reprographics: Other Material and Supplies
Bookstore: Resale Textbooks
Bookstore: Resale Textbooks
Compuer Aided Drafting: Instructional Supplies
Career Employment Services: Publications and Dues
Grounds: Maintenance/Custodial Supply
Learning Commons: Other Conf/Meeting Expenses
Womens Basketball: Other Contractual Services

| 02/02/2023 Pocket Nurse Enterprises Inc | 248.07 |
| :--- | ---: |
| 02/02/2023 Prairieland Feeds | 565.90 |
| 02/02/2023 Precision Exams LLC | $2,000.00$ |
| 02/02/2023 John M. Prina | 180.00 |
| 02/02/2023 RegisterBlast | 125.00 |
| 02/02/2023 Mr. James D. Roberts | $3,630.00$ |
| 02/02/2023 Rogards Office PLUS | $3,295.69$ |
| 02/02/2023 Aaron D. Rorem | 626.00 |
| 02/02/2023 Ruyle Mechanical Services, Inc | $4,938.00$ |
| 02/02/2023 Sherwin Williams | 366.55 |
| 02/02/2023 Starcrest Cleaners | 162.75 |
| 02/02/2023 Streicher"s Inc | $1,914.00$ |
| 02/02/2023 Laura E. Sutter | 52.40 |
| 02/02/2023 T-Mobile USA, Inc. | 56.35 |
| 02/02/2023 Thryv, Inc | $2,500.00$ |
| 02/02/2023 Triangle Diesel Injection Sale | 786.26 |
| 02/02/2023 TrophyTime Inc | 126.75 |

02/02/2023 TSI Commercial
02/02/2023 United Parcel Service
02/02/2023 Urbana \& Champaign Sanitary Di
364.70

5,498.84
9,000.00
300.00
231.52

1,752.05
63,980.00
2,314.51
1,110.00
776.75
368.00

1,141.05
1,995.00
333.28

2,600.00
2,174.57
1,950.00
573.75
978.82

2,214.71
41.30
238.05
500.00
400.00
169.20
516.65
363.95

1,228.88
1,670.44
18,512.00
885.96

8,778.00
66.00

3,504.00
28,554.50
2,188.25
350.00
355.00

1,792.47
1,595.00
13,413.75
5,995.00
194.75
100.40
150.00
217.48
340.00

6,698.56
22,343.35
1,894.86
2,069.33
2,586.39
36,097.04
770.00

19,975.00
1,311.36
5,275.19
82.08
662.46

1,658.31
334.94

1,575.00
02/09/2023 Eastern Engineering Supply Inc

CNA: Instructional Supplies
Vet Tech: Instructional Supplies
FY22 GEERF II: College Conf/Meeting Expense
Mens Basketball: Other Contractual Services
Assessment Center: Other Contractual Services
Nursing: College Conf/Meeting Expense
Central Receiving: Office-Supplies
Automotive: Publications and Dues
Maintenance: Maintenance/Custodial Supply
Maintenance: Maintenance/Custodial Supply
Public Safety: Maintenance Services
Public Safety: Other Expenses
Vet Tech: Travel In State
Utililities: Telephone
Aviation Program: Advertising
Diesel Power: Instructional Supplies
Marketing: Printing
1,485.00 Community Ed Admin: Building Remodeling
Central Receiving: Postage
Utiliities: Water, Sewage
Institutional: General Insurance
FY23 SWFT: WEl: Other Expenses
Golf: Other Material and Supplies
Athletics General Fund: College Conf/Meeting Expense
Truck Driving: Instr Service Contracts
Maintenance: Maintenance Services
Human Resource: Recruit Personnel/Athletes
College Theatre: Other Material and Supplies
Human Resource: Other Employee Benefits Vacation
Maintenance: Maintenance Services
Perkins-Post Secondary: Computer Software
Aviation Program: Repair Materials/Supplies
IDOT HCCTP Grant: Instr Service Contracts
Vet Tech: Instructional Supplies
Emergency Medical: Instructional Supplies
Bookstore: Resale Textbooks
Bookstore: Resale Textbooks
Utiliities: Telephone
Computing Administration: Other Material and Supplies
FY22 SWFT: WEI: Other Expenses
Ilinois Arts Council FY23: Other Contractual Services
FY23 SWFT: WEI: Other Expenses
Dental Hygiene: Instructional Supplies
General: Unreimb med/child
Grounds: Maintenance Services
Grounds: Maintenance Services
Dean of Arts and Sciences: Other Material and Supplies
Computing Administration: Equipment-Office >2500
Aviation Program: Repair Materials/Supplies
Softball: Travel-Out of State
Human Resource: Recruit Personnel/Athletes
NSF EPASS: Other Contractual Services
Campus Tech - Security: Maintenance Services
Maintenance: Maintenance/Custodial Supply
Public Safety: College Conf/Meeting Expense
Human Resource: Recruit Personnel/Athletes
Computing Administration: Other Contractual Services
Personal Development: Instr Service Contracts
Bookstore: Resale Textbooks
PATH Program: Advertising
Ford Asset: Instructional Supplies
Fiscal Administration: Advertising
Custodial: Maintenance Services
Maintenance: Maintenance/Custodial Supply
IDOT HCCTP Grant: Other Expenses
Admissions and Records: Other Contractual Services
Plant Administration: Building Remodeling
Maintenance: Maintenance/Custodial Supply
Utilities: Telephone
Utiliities: Electricity
Utlilities: Gas
Perkins-Post Secondary: Computer Software
Child Development: Equipment-Office >2500
Professional Development: Books/Binding Costs
Academic Computing: Equipment-Instructional >2500
Dean of Career \& Technical Ed: Travel In State
Diesel Power: Instructional Supplies
Plant Administration: College Conf/Meeting Expense
Reprographics: Other Material and Supplies
Financial Aid: College Conf/Meeting Expense

| 02/09/2023 Edvotek | 557.22 |
| :---: | :---: |
| 02/09/2023 Ellucian Company, L.P. | 213.00 |
| 02/09/2023 Elsevier Inc | 10,326.96 |
| 02/09/2023 Encova Insurance | 14,115.00 |
| 02/09/2023 Fastenal Company | 273.82 |
| 02/09/2023 Fasteners Etc Inc | 201.37 |
| 02/09/2023 Ferrilli Information Group | 420.00 |
| 02/09/2023 Fire Protection Publications | 1,496.00 |
| 02/09/2023 Flightstar | 33,723.24 |
| 02/09/2023 Flinn Scientific Inc | 39.62 |
| 02/09/2023 Gem City Aviation Llc | 650.00 |
| 02/09/2023 Getinge USA Sales LLC | 1,434.63 |
| 02/09/2023 GFI Digital Inc | 2,864.73 |
| 02/09/2023 Hendrick House | 279.62 |
| 02/09/2023 Holt Supply Company | 58.82 |
| 02/09/2023 IDEXX | 1,101.50 |
| 02/09/2023 Illinois Emergency Management | 900.00 |
| 02/09/2023 Ingram Book Company | 597.98 |
| 02/09/2023 Interstate Battery System | 43.50 |
| 02/09/2023 Mr. Argie E. Johnson | 180.00 |
| 02/09/2023 JW Pepper \& Sons Inc | 147.99 |
| 02/09/2023 Kirby Risk Electrical Supply | 1,755.30 |
| 02/09/2023 Krueger International Inc | 995.00 |
| 02/09/2023 Lincoln Electric Company | 788.01 |
| 02/09/2023 Lorenz Supply Co | 1,016.85 |
| 02/09/2023 Luck's Music Library | 261.36 |
| 02/09/2023 Lynn Peavey Company | 70.05 |
| 02/09/2023 MBS Textbook Exchange Inc | 2,380.65 |
| 02/09/2023 McCormick Distributing Inc |  |
| 02/09/2023 McGraw-Hill LLC |  |
| 02/09/2023 Menards | 526.29 |
| 02/09/2023 Midwest Fiber Inc. | 100.00 |
| 02/09/2023 Millikin University | 800.00 |
| 02/09/2023 Minorites in Agriculture, Natu | 5,500.00 |
| 02/09/2023 MPS | 2,310.60 |
| 02/09/2023 MSC Industrial Supply | 806.22 |
| 02/09/2023 National Press Club of Washing | 439.00 |
| 02/09/2023 National Safety Council | 141.62 |
| 02/09/2023 Northeast lowa Community Colle | 28.00 |
| 02/09/2023 Npn360 | 1,110.26 |
| 02/09/2023 Angela D. O'Neal | 500.00 |
| 02/09/2023 Olivet Nazarene University | 675.00 |
| $2 / 0$ | 21.00 |

02/09/2023 OSF SJMC Foundation
02/09/2023 Parkland College
02/09/2023 Parkland College
02/09/2023 Parkland College
02/09/2023 Parkland College
02/09/2023 Parkland College
02/09/2023 Parkland College
02/09/2023 Parkland College
02/09/2023 Parkland College
02/09/2023 Parkland College Foundation
02/09/2023 Pearson Education
02/09/2023 Penguin Random House LLC
02/09/2023 Prairie Gardens
02/09/2023 Prairieland Feeds
02/09/2023 ProQuest LLC
02/09/2023 ProTrain LLC
02/09/2023 Puritan Springs Bottled Water
02/09/2023 Quest Diagnostics
02/09/2023 Ray Skillman Ford Inc
02/09/2023 Stacey Robinson
02/09/2023 Rogards Office PLUS
02/09/2023 SafeWorks Illinois Champaign
02/09/2023 Saint Joseph-Ogden High School

## 02/09/2023 Sam's Club

02/09/2023 Brian W. Shaw
02/09/2023 Rod Shilts
02/09/2023 Sigma Aldrich Inc
02/09/2023 Smart Automation Certification
02/09/2023 Snap-On Tools
02/09/2023 Stipes Publishing LLC
02/09/2023 Ms. Stephanie L. Stuart
02/09/2023 Tennessee State University
02/09/2023 Tooling U-SME
02/09/2023 Toynetwork, Inc
02/09/2023 TrophyTime Inc
02/09/2023 TSI Commercial
02/09/2023 Mr. Sheldon M. Turner, Sr.
02/09/2023 Uline
557.22
213.00

Biology: Instructional Supplies
Administrative Software Proj: Consultants
Bookstore: Resale Textbooks
Institutional: Workers Comp Ins
Diesel Power: Instructional Supplies
Diesel Power: Instructional Supplies
Administrative Software Proj: Consultants
Bookstore: Resale Textbooks
Aviation Program: Maintenance Services
Chemistry: Instructional Supplies
Perkins-Post Secondary: Other Conf/Meeting Expenses
Occupational HIth: Other Supplies
Computing Administration: Other Contractual Services
FY23 SWFT: WEI: Other Expenses
Maintenance: Maintenance/Custodial Supply
Vet Tech: Instructional Supplies
Radiologic Technology: Maintenance Services
Bookstore: Resale Textbooks
Maintenance: Maintenance/Custodial Supply
Womens Basketball: Other Contractual Services
Music: Instructional Supplies
Custodial: Maintenance/Custodial Supply
Instructional Support Services: Other Expenses
Manufacturing Operations: Instructional Supplies
Custodial: Maintenance/Custodial Supply
Music: Instructional Supplies
Chemistry: Instructional Supplies
Bookstore: Resale Textbooks
231.40 Child Development: Other Material and Supplies

6,515.75 Bookstore: Resale Textbooks
IDOT HCCTP Grant: Instructional Supplies
Maintenance: Maintenance Services
Golf: Other Contractual Services
FCAE FY23: Instr Service Contracts
Bookstore: Resale Textbooks
IDOT HCCTP Grant: Instructional Supplies
VP Inst Advance: Other Material and Supplies
Traffic Safety: Books/Binding Costs
Library: Other Contractual Services
Admissions and Records: Other Contractual Services
FY23 SWFT: WEI: Other Expenses
Golf: Other Contractual Services
CNA: Instructional Supplies
810.00 General Institutional: Staff/Family Tuition Waiver General Institutional: Staff/Family Tuition Waiver
General Institutional: Staff/Family Tuition Waiver
General Institutional: Staff/Family Tuition Waiver
General Institutional: Staff/Family Tuition Waiver
General Institutional: Staff/Family Tuition Waiver
FY23 SWFT: WEI: Other Expenses
IDOT HCCTP Grant: Instr Service Contracts
Art Gallery: Deposits for Others
Bookstore: Resale Textbooks
Bookstore: Resale Textbooks
Unrestricted/Creating Impact: Advertising
Vet Tech: Instructional Supplies
Library: Books/Binding Costs
Professional Development: Instr Service Contracts
Biology: Instructional Supplies
FY23 SWFT: WEI: Other Expenses
Dean of Career \& Technical Ed: Equipment-Instructional >2500
llinois Arts Council FY23: Other Contractual Services
Dean of Arts and Sciences: Other Material and Supplies
Human Resource: Recruit Personnel/Athletes
Marketing: Advertising
Community Ed Admin: Other Supplies
Womens Basketball: Other Contractual Services
Marketing: Other Contractual Services
Chemistry: Instructional Supplies
Dean of Career \& Technical Ed: Other Material and Supplies
Automotive: Instructional Supplies
Bookstore: Resale Textbooks
VP Inst Advance: Travel-Out of State
Golf: Other Contractual Services
CTE Competency-Based Education: Other Contractual Services
Friends of Planetarium: Deposits for Others
Marketing: Printing
Community Ed Admin: Building Remodeling
Womens Basketball: Other Contractual Services

Biology: Instructional Supplies
86.00
$9,500.00$

Central Receiving: Postage
Grounds: Maintenance Services
Library: Other Contractual Services
Aviation Program: General Insurance

### 600.39 Utililities: Telephone

Adult Ed Federal Basic 4800: Other Conf/Meeting Expenses
Bookstore: Resale Textbooks
Custom Training: Instructional Supplies
Bookstore: Resale Textbooks
Professional Development: Instr Service Contracts
Library: Publications and Dues
Child Development: Other Material and Supplies
Bookstore: Resale Textbooks
General Institutional: Staff/Family Tuition Waiver
Utililities: Telephone
Maintenance: Maintenance Services
Automotive: Instructional Supplies
Aviation Program: Repair Materials/Supplies
FCAE FY23: Travel In State
Fiscal Administration: Office-Supplies
Utlilities: Electricity
Bookstore: Resale Textbooks
Surgical Technology: Instructional Supplies
Utililities: Telephone
FCAE FY23: Instr Service Contracts
Automotive: Other Material and Supplies
Counseling: Other Material and Supplies
Mass Communications: Other Contractual Services
Dental Hygiene: Instructional Supplies
Math Adminsitration: Other Material and Supplies
Womens Basketball: Other Contractual Services
Maintenance: Maintenance Services
FCAE FY23: Travel In State
Human Resource: Other Employee Benefits Vacation
FCAE FY23: Instr Service Contracts
Mens Basketball: Other Contractual Services
Bookstore: Resale Textbooks
Adult Ed Federal Basic 4800: Other Conf/Meeting Expenses Utililities: Telephone
Marketing: Advertising
FY23 SWFT: WEI: Other Expenses
Human Resource: Advertising
Ford Asset: College Conf/Meeting Expense
Fiscal Administration: Advertising
Custodial: Maintenance/Custodial Supply
Mens Basketball: Other Contractual Services
Diesel Power: Instructional Supplies
Utiliities: Telephone
Plant Administration: Building Remodeling
Bookstore: Resale Textbooks
Maintenance: Maintenance/Custodial Supply
Utlilities: Electricity
Utlilities: Electricity
Utlilities: Gas
Student Organization: Maintenance Services
Massage Practicum: Deposits for Others
FCAE FY23: Travel In State
FCAE FY23: Instr Service Contracts
Maintenance: Maintenance/Custodial Supply
ARP-HEERF III SIP: Computer Software
Maintenance: Maintenance Services
FCAE FY23: Instr Service Contracts
Manufacturing Operations: Instructional Supplies
FCAE FY23: Travel In State
Center for Excellence: Staff Develop-Support Staff
Maintenance: Maintenance/Custodial Supply
FY22 GEERF II: Instr Service Contracts
Admissions and Records: Other Contractual Services
Personal Development: Other Contractual Services
Computing Administration: College Conf/Meeting Expense
Teri Loan ELM Scholar: Deposits for Others
Bookstore: Resale Textbooks
Administrative Software Proj: Consultants
Transportation: Rental-Equipment
FCAE FY23: Instr Service Contracts
General: Group Health Insurance
FCAE FY23: Travel In State
Athletic Hall of Fame: College Conf/Meeting Expense
Community Ed Admin: Other Supplies
Business Ag Department: Instit Support Contract

0996564
0996565 0996566 0996567 0996568 0996569 0996570 0996571 0996572 0996573 0996574 0996575 0996576 0996577 0996578 0996579 0996580 0996581 0996582 0996583 0996584 0996585 0996586 0996587 0996588 0996589 0996590 0996591 0996592 0996593 0996594 0996595 0996596 0996597 0996598 0996599 0996600 0996601 0996602 0996603 0996604 0996605 0996606 0996607 0996608 0996609 0996610 0996612 0996613 0996614 0996615 0996616 0996617 0996618 0996619 0996620 0996621 0996622 0996623 0996624 0996625 0996626 0996627 0996628 0996629 0996630 0996631 0996632 0996633 0996634 0996635 0996636 0996637 0997255 E0045754 E0045755 E0045756 E0045757 E0045758 E0045759

02/16/2023 Riley Hintzsche
75.00

1,041.00 180.00 687.25 300.00

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1,292.00
10.00
99.48
300.48

4,218.19
200.00
37.74

1,166.86
1,722.50
500.00
454.88
252.47
762.15
180.00

9,800.00
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1,540.78
2,265.65
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3,791.48
2,386.36
200.00

1,987.50
480.00
116.62
37.75
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25.60
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598.48

2,853.21
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FCAE FY23: Instr Service Contracts
Maintenance: Maintenance Services
Mens Basketball: Other Contractual Services
Grounds: Maintenance/Custodial Supply
Aviation Program: Advertising
Utlilities: Water, Sewage
Institutional: Unemployment Ins
Unrestricted/Creating Impact: Publications and Dues
Bookstore: Resale Textbooks
Maintenance: Maintenance/Custodial Supply
Bookstore: Resale Textbooks
FY23 SWFT: WEI: Other Expenses
Personal Development: Instructional Supplies
Perkins-Post Secondary: Equipment-Instructional >2500
Professional Development: Instr Service Contracts
Professional Development: Instr Service Contracts
FCAE FY23: Other Contractual Services
Parkland College Golf Fund: Instit Support Contract
Custodial: Maintenance/Custodial Supply
Mens Basketball: Other Contractual Services
Audit: Audit Services
Personal Development: Instructional Supplies
Child Development: Other Material and Supplies
Adult Ed State Performance 3401: Advertising
FCAE FY23: Instr Service Contracts
FY23 SWFT: WEI: Other Expenses
Occupational HIth: Other Supplies
General Institutional: Collection Agency Fees
FCAE FY23: Instr Service Contracts
Speech: College Conf/Meeting Expense
Bookstore: Resale Textbooks
Aviation Program: Vehicle Supplies
Automotive: Instructional Supplies
Athletics General Fund: Printing
Trio Student Supprt Svcs FY23: Other Conf/Meeting Expenses
CNA: Instructional Supplies
Bookstore: Resale Textbooks
FY23 CCAMPIS: Other Expenses
FY23 CCAMPIS: Other Expenses
Art Gallery: Instit Support Contract
Entrepreneurship Program: Student Grants, Scholarships
Softball: Travel-Out of State
FCAE FY23: Instr Service Contracts
Mens Basketball: Other Contractual Services
FCAE FY23: Instr Service Contracts
Radiologic Technology: Instructional Supplies
FCAE Donation: Deposits for Others
Central Receiving: Postage
Lumina: Computer Software
Automotive: Instructional Supplies
FCAE FY23: Instr Service Contracts
Center for Excellence: Publications and Dues
FCAE FY23: Instr Service Contracts
Academic Institutional: Staff Development-Faculty
Golf: Other Contractual Services
Golf: Other Contractual Services
Maintenance: Maintenance/Custodial Supply
Personal Development: Instr Service Contracts
Marketing: Printing
Plant Administration: Building Remodeling
Dean of Career \& Technical Ed: Other Material and Supplies
Central Receiving: Postage
Aviation Program: Maintenance Services
Utlilities: Water, Sewage
Biology: Instructional Supplies
FY23 SWFT: WEI: Other Expenses
FCAE FY23: Travel In State
Baseball: Other Material and Supplies
Mens Basketball: Other Contractual Services
FCAE FY23: Instr Service Contracts
FCAE FY23: Other Contractual Services
Hot Rodders of Tomorrow: Instit Support Contract
Monsanto Land Lab: Deposits for Others
Community Relations: Other Expenses
Agriculture-Engineering Scienc: College Conf/Meeting Expense
IDOT HCCTP Grant: Other Expenses
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FY23 SWFT: WEI: Other Expenses
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IDOT HCCTP Grant: Other Expenses
FY23 SWFT: WEI: Other Expenses
Academic Institutional: Staff Development-Faculty
FY23 SWFT: WEI: Other Expenses
Ford Asset: College Conf/Meeting Expense
FY23 SWFT: WEI: Other Expenses
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International Students: Deposits for Others
FY23 SWFT: WEI: Other Expenses
IDOT HCCTP Grant: Other Expenses
FY23 SWFT: WEI: Other Expenses
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Ford Asset: College Conf/Meeting Expense
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Dean of Counseling Services: College Conf/Meeting Expense
PATH Program: Other Expenses
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IDOT HCCTP Grant: Other Expenses
IDOT HCCTP Grant: Other Expenses
Respiratory Care Technology: Travel In State
FY23 SWFT: WEI: Other Expenses
FY23 SWFT: WEI: Other Expenses
PATH Program: Other Expenses
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FY23 SWFT: WEI: Other Expenses
IDOT HCCTP Grant: Other Expenses
PATH Program: Other Expenses
Center for Excellence: Prof Development - PT Faculty
Community Ed Admin: Travel In State
PATH Program: Other Expenses
FY23 SWFT: WEl: Other Expenses
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FY23 SWFT: WEI: Other Expenses
Academic Institutional: Staff Development-Faculty
PATH Program: Other Expenses
FY23 SWFT: WEI: Other Expenses
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Academic Institutional: Staff Development-Faculty
FY23 SWFT: WEI: Other Expenses
PATH Program: Other Expenses
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Center for Excellence: Staff Develop-Support Staff
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## IX. BUSINESS \& FINANCE—Item D

## EXEMPT PURCHASE - ACADEMIC SERVICES CLASSROOM FURNITURE

Academic Services has determined the need for furniture upgrades in the classroom designated for Early Childhood Education, D151, to accommodate the special needs of the program. The furniture will consist of tables and chairs that are moveable and can be configured to accommodate a variety of teaching/learning opportunities, and to increase accessibility to all students.
This purchase relates to the following strategic goal:
Goal E: Responsibility: Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

E3: Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

Administration recommends purchasing furniture for the Early Childhood Education classroom from Krueger International of Green Bay, WI for a total cost of $\$ 22,710.20$. This purchase utilizes the Illinois Public Higher Education Cooperative (IPHEC) agreement. These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (k) contracts for goods or services procured from another governmental agency. Board authorization is requested since the cost exceeds $\$ 20,000.00$. Funds for this purchase are available from the Early Childhood Access Consortium for Equity (ECACE) Grant.

## IX. BUSINESS \& FINANCE—Item E

## EXEMPT PURCHASE - GO1 A1 QUADRUPED ROBOT WITH AI AND LIDAR

Career and Technical Education plans to purchase a remote-controlled quadruped robot package that will provide learning opportunities for students across several programs including computer programming, automotive technology, electronics, and industrial technology. The quadruped will provide students with real-world experience with autonomous quadruped robots that are becoming more commonly used in industries including law enforcement, industrial maintenance, logistics, and agriculture. The robot includes Lidar Dynamic obstacle avoidance, gesture recognition, skeletal recognition, and leverages 3D vision to perform location and mapping functions. This educational package comes with curriculum for instruction in C++ programming, Python programming, introduction to artificial intelligence, and introduction to lidar and mapping.

This purchase relates to the following strategic goals:
Goal A: Quality: Parkland College will maintain the highest educational standards providing ongoing continuous learning for all citizens of District 505.

A2: Ensure the excellence of academic programs with emphasis on teaching and learning, student success, and outcomes assessment.

Administration recommends the purchase of a Go1 A1 Quadruped Robot with AI and Lidar along with the Stokes Education Package from Moss Enterprises of Johnston, IA for a total cost of $\$ 32,000$. This item is exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services; (l) contracts for goods or services which are economically procurable from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports, and for utility services such as water, light, heat, telephone or telegraph. Board authorization is requested since the cost exceeds $\$ 20,000$. Funds are available in the FY 2023 operating budget and FY 2023 Workforce Equity Initiative funds for this purchase.

[^2]
## IX. BUSINESS \& FINANCE—Item F

## KUBOTA DIESEL UTV

A legal bid notice was placed in the News-Gazette. Bid invitations were sent to three companies requesting bids for a diesel Kubota utility terrain vehicle (UTV). Three vendors returned a bid.

This purchase will allow Precision Agriculture students to be immersed in relevant technology on a more accessible level. The UTV will be used in labs for installation, demonstrations, and hands on operations to give students experience installing precision hardware, hardware calibration, and testing.

This purchase relates to the following strategic goals:

Goal A Quality: Parkland College will maintain the highest educational standards providing ongoing continuous learning for all citizens of District 505.

A: Ensure the excellence of academic programs with emphasis on teaching and learning, student success, and outcomes assessment.

Birkey's Farm Store \$21,950.00
Urbana, Illinois
Jenner Ag $\quad \$ 22,050.22$
Taylorville, Illinois

Tiles in Style $\$ 49,786.00$
South Holland, Illinois

Administration recommends the acceptance of the bid from Birkey's Farm Store of Urbana, IL for a total cost of $\$ 21,950.00$. Funds are available for this purchase from the NSF-ATE Expanding Precision Agriculture Education and Certification to Secondary Students (EPASS) grant.

MOTION-Move to approve the bid for a diesel Kubota utility terrain vehicle from Birkey's Farm Store of Urbana, IL for a total cost of \$21,950.00.

## IX. BUSINESS \& FINANCE—Item G

## EXEMPT PURCHASE - EMERGENCY X WING BOILER REPAIR

After several weeks of operational issues, the hot water boiler system in the X wing was found to have serious structural cracks inside the pressure vessel of the shell. Additionally, several of the water tubes were found to have corroded and needed replacing. This boiler system provides hot water for the heating of the $\mathrm{A}, \mathrm{B}, \mathrm{L}$ and X wings of the College. A local mechanical engineering firm, Henneman Engineering, was brought in to determine the extent of the problems and whether repairs could be made to the boiler in a safe manner. The firm determined that repairs would allow the boiler to extend its useful life another 15 to 20 years. Due to the cold weather and the extent of the necessary repairs, obtaining competitive bids and prior Board approval could not be completed. Dr. Ramage informed the Board of Trustees of the repair in December 2022.
The College retained Entec, Inc. of Peoria, IL to make the repairs. The College has extensive experience with Entec and knew they were qualified to make the necessary repairs.
The purchase relates to the following strategic goals:
Goal E: Responsibility: Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

E3. Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

These items are exempt from formal bid requirement per the Illinois Community College Act, Section 805/3-27.1 (m) where funds are expended in an emergency and such emergency expenditure is approved by $3 / 4$ of the members of the board. Board authorization is requested since the cost exceeds $\$ 20,000$. Funds are available from the FY2023 operating budget.

[^3] services for the X Wing boiler system at a cost of $\$ 57,251$.

## IX. BUSINESS \& FINANCE-Item H

## EXEMPT PURCHASE - STUDENT COMPUTER HARDWARE

Support for Workforce Training (SWFT) plans to purchase 30 Dell personal laptop devices and associated accessories as part of their initiative to reduce technology barriers for students undertaking classes at Parkland College. The laptops will be made available for lending through the established loanable technology program offered through the Learning Commons. Eligible students may borrow a laptop and related accessories for up to a semester at a time. Students borrowing a SWFT laptop must be a SWFT Scholarship recipient, receive clearance from SWFT staff, and sign an agreement acknowledging that the laptop and accessories must be returned to the Learning Commons in the same condition they were loaned.

Dell is the primary provider of both end-user computers, as well as servers. Parkland College's infrastructure and support staff have been set up to support our students using the new laptops described in this resolution.

This purchase relates to the following strategic goals:
Goal B: Completion: Parkland College will increase student retention, persistence, and completion.

B2: Improve student success by providing comprehensive support systems.
Administration recommends purchasing 30 laptops and associated accessories from Dell Computer Corporation of Round Rock, TX for a total cost not to exceed $\$ 30,000$. This purchase utilizes the Illinois Public Higher Education Cooperative (IPHEC) agreement. These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (k) contracts for goods or services procured from another governmental agency. Board authorization is requested since the cost exceeds $\$ 20,000$. Funds for this purchase are available from the SWFT Workforce Equity Initiative (WEI) grant.

[^4]
## X. ACADEMIC \& STUDENT SERVICES—Item A*

## APPLICATION OF FUNDS FROM EXTERNAL SOURCES

Grant proposals as described in the accompanying summaries are presented for consideration prior to submission to the specific agencies.

CONSENT MOTION—Move to approve the filing of the following grant applications in accordance with the accompanying summaries which will be incorporated in the official minutes:

1. Illinois Community College Board (ICCB): Mental Health Early Action on Campus Act
2. Illinois Arts Council Agency (IACA): 2024 General Operating Support Grant

## Request to Apply

## Illinois Community College Board (ICCB): Mental Health Early Action on Campus Act

Illinois HB 0969 provides FY23 supplemental appropriations to Illinois community colleges for administration of the Mental Health Early Action on Campus Act. Funds will address gaps in mental health services on college campuses across Illinois. Goals include: 1) identifying students with mental health needs and connecting them to services; 2) increasing supportive services on campus; 3 ) increasing access to clinical mental health services both on college campuses and in the surrounding communities; 4) establishing peer-to-peer support and training; and 5) reducing the potential burden of administrative policies that negatively affect students seeking mental health leave from school.

| Submitted to: | Illinois Community College Board (ICCB) |
| :--- | :--- |
| Proposed by: | Administration: Mike Trame |
| Target Population: | Parkland College students and community. |
| Benefits to Population: | Establishes support systems to address mental health challenges, <br> suicide prevention, etc. |
| Supports Mission: | To provide counseling, advising, assessment, and guidance <br> services to help students attain their educational goals. |
| Project Lead: | Parkland College <br> Other Partners: |

Proposed Dates: TBA to $10 / 31 / 2023$

|  | First <br> Year | All Years |  | First Year | All Years |
| :--- | :--- | :--- | :--- | :--- | :--- |
| All Partners <br> Grant Request: | N/A | N/A | Parkland's Cash <br> Match: | $\$ 0$ | $\$ 0$ |
| Parkland's Grant <br> Request: | $\$ 234,879$ | N/A | Parkland's In-kind <br> Match: | $\$ 0$ | $\$ 0$ |

## Use of grant funds:

Mental Health First Aid staff training, student peer support programming, and other associated costs required to meet the requirements outlined in the MOU.

## Request to Apply

## Illinois Arts Council Agency (IACA): 2024 General Operating Support Grant

This grant provides funds for general operating support for established arts organizations in Illinois that have artistic, educational, and cultural value. Grants support high quality arts programming that broaden opportunities for the public to participate in the arts. Funds from this grant will provide general operating support to the Giertz Gallery at Parkland College.

| Submitted to: | Illinois Arts Council Agency (IACA) |
| :--- | :--- |
| Proposed by: | Giertz Gallery: Lisa Costello |

Target Population: Parkland College community.
Benefits to Population: Provides free arts programming that improves the quality of life in District 505.

| Supports Mission: | To develop and enrich students' general education, including <br> effective written and oral communication; mathematical, scientific, <br> and computer literacy; critical thinking; creativity; and a <br> recognition of the cultural value of history, geography, literature, <br> music, and art. |
| :--- | :--- |
| Project Lead: | Parkland College |
| Other Partners: | N/A |

Proposed Dates: 9/1/2023 to 8/31/2024

|  | First <br> Year | All Years |  | First Year | All Years |
| :--- | :--- | :--- | :--- | :--- | :--- |
| All Partners <br> Grant Request: | N/A | N/A | Parkland's Cash <br> Match: | N/A | N/A |
| Parkland's Grant <br> Request: | TBD | N/A | Parkland's In-kind <br> Match: | N/A | N/A |

## Grant Funds will be used to:

Funds will be used for general operating support for the art gallery, including artist honorariums and gallery events.
X. ACADEMIC \& STUDENT SERVICES—Item B*

## ACCEPTANCE OF FUNDS FROM EXTERNAL SOURCES

Attached is a summary of funds awarded to the College from external sources:

1. University of Illinois at Urbana-Champaign (UIUC): CARLI Illinois SCOERs Sub-Grant

CONSENT MOTION—Move to approve the awarding of funds from external sources as stated above and in the attached summary.

## FUNDS RECEIVED

| Title | Received From | Begin <br> Date | End Date | Years | Total <br> Amount | Parkland <br> Amount |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| CARLI Illinois <br> SCOERs Sub- <br> Grant | University of <br> Illinois at Urbana- <br> Champaign (UIUC) | $1 / 9 / 23$ |  | $8 / 30 / 24$ | 1.5 | N/A |

## XI. CLOSED SESSION

The Board may meet in Closed Session and then return to Open Meeting.

MOTION—Move to go into Closed Session for the purpose of discussing the following topics:

1. Appointment, employment, compensation, resignation, or performance of specific employees.
2. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

## XIII. CLOSED SESSION AUDIO APPROVAL

The Board may make a motion to approve the audio recording made of the Executive Session.

MOTION-Move to approve the audio recording made of the Executive Session of March 8, 2023 and that the secretary of the Board make provisions for its safe keeping and that it be made available only upon the proper order of the court and a finding by a judge that such audio tape should be released, and that such audio recording will be destroyed 18 months after the date of the meeting if the Board has adopted written minutes of the Executive Session in question.
XIV. ADMINISTRATIVE SERVICES-Item A

## PERSONNEL REPORT

The Personnel Report for March 2023, is attached and presented for approval.

MOTION-Move to approve the Personnel Report for March 2023, in accordance with the documents that will be incorporated in the official minutes.

## XIV. ADMINISTRATIVE SERVICES—Item B

## POLICY MANUAL UPDATE

## POLICY 1.03.05 Contracts

Administration has reviewed the college's policy and practices related to the signing of contracts on behalf of the college. Per current Policy 6.01, all contracts that involve a financial obligation of $\$ 20,000$ or more from the college must be approved by and signed by the Board of Trustees. Administration has drawn up guidance for signing of contracts that involve less than $\$ 20,000$ and/or obligate the institution.

Administration presents for board approval two documents:

1. Policy 1.03.05 Contracts
2. Contracts Signatories Guidance document

MOTION-Move to approve Policy 1.03 .05 and the Contract Signatories Guidance document as explained above and in the attached document.

## POLICY 1.03.05 Contracts

A. The Board of Trustees shall approve all contracts that involve a financial obligation of $\$ 20,000$ or more regardless of the source of the funds.
B. If a contract does not involve a financial obligation of at least $\$ 20,000$, the Board of Trustees delegates authority to the president and/or the appropriate vice presidents to approve and sign contracts on its behalf in accordance with the Contract Signatories Guidance Document.

## Contracts Signatories Guidance

## Definitions

Contracts or contractual agreements:
Legally enforceable agreement between two or more parties that creates an exchange of promises involving certain rights and obligations will be fulfilled by each party.

Memoranda of Understanding:
A Memorandum of Understanding (MOU) is likewise an agreement between two or more parties. While an MOU typically outlines expectations and responsibilities, it may not contain legally enforceable promises. It depends on the intent of the parties and language of the MOU.

## Signatories of Contracts and MOUs at Parkland

- Board of Trustees chair or secretary
- President
- Vice presidents
- Foundation executive director
- Deans; associate deans; CIO; or designees
A. If a contract involves a financial obligation of $\$ 20,000$ or more from the college, the contract must be approved by the Board of Trustees regardless of funding source (institutional funds; grant funds; Parkland Foundation funds).
Signatory: Board chair or designee
B. If a contract does not involve a financial obligation of at least $\$ 20,000$, the following criteria may be used to determine the appropriate signatory.


## On matters of specific interest to the board of trustees

1. Contracts or MOUs that involve relationships with strategically important external parties and are of interest to the BOT, e.g., MOU with United Way for the Farmers Feeding Families program; agreement with AGCO
Signatory: Board chair or designee
2. Contracts or MOUs that touch on initiatives that have potential board interest or commits the college for an extended lease, e.g., contracts with third party recruiters for international students, cybersecurity support
Signatory: Board chair or designee
3. Grant-related Contracts

BOT pre-approves application for grants and acceptance of grant funds. There is board interest in indirect, in-kind, or other obligations that is associated with grant awards.
Signatory: President or appropriate Vice President.

Signatory depends on the nature of the grant and criteria set by the grantor. Federal and state grants typically require the signature of the college president.

## Purchases

4. Contracts for purchases to maintain college operations

Signatory: Appropriate vice-president; dean; or designated department leader.
Signature protocols are set by the appropriate vice-president.
5. Contracts for grant-funded purchases: Acceptance of the grant has been approved by the BOT.
Signatory: Appropriate vice-president or academic dean.

## Academic or Student Affairs Matters

6. MOUs or Agreements related to academic and student matters

These include curricular transfer agreements between institutions; apprenticeship agreements; credit articulation agreements; joint admission or guarantee of transfer agreements, e.g., pathways for AAS baccalaureate degree completion; Pathway to Illinois, Collision Engineering Program (apprenticeship); high school articulation; high school transitional courses
Signatory: Appropriate vice president, or equivalent to the position of the signatory for the other party.

## Receipt of Donations

7. Contracts to (i) accept donations including monetary and in-kind gifts through the Parkland Foundation with or without specification on use of gift; and (ii) use Foundation funds for purchases
Signatory: Executive Director, Foundation
C. Contracts to Hire
8. Contracts to hire benefit-eligible employees

Board approval is obtained via Personnel Reports
2. Contracts to hire part-time non-benefit eligible instructors:
a. Hiring of part-time or adjunct faculty for credit classes and Adult Education: The "contract" to hire is represented by the completion of the HR hiring processes; email confirmation of hire from HR and acceptance by candidate; and load assignment by division dean. Overload stipends are approved by the BOT.
b. Hiring of instructors for Community Education: The contract to hire individuals to teach Community Education non-credit classes is recommended by the Director, Community Education.
Signatory: Vice President, Communications and External Affairs

## XV. TRUSTEE REPORTS

Chairman Voyles will open the floor for Board comments.

## XVI. ADJOURNMENT

A motion and second will be made for adjournment of the March 8, 2023, Board of Trustees meeting.

## PARKLAND COLLEGE STATEMENT OF CORE VALUES

As an institution of learning, Parkland College cultivates inquiry, practical application of knowledge, and broad enrichment across our community. The following values are important to the fulfillment of Parkland College's mission to provide programs and services of high quality to our students and community.

## Honesty and Integrity

In our daily operations, our classrooms, and all of our interactions, it is essential that we communicate openly, truthfully, and without hypocrisy.

## Fairness and Just Treatment

We advocate and strive for respect, equity, and justice in all of our operations and proceedings.

## Responsibility

We believe that employees and students are personally and mutually accountable for their actions as they carry out their duties. We understand the need to balance the pursuit of our own well being with concern for others. Likewise, we understand the importance of balancing personal accountability with graciousness in the acceptance of help from others.

## Multiculturalism

We celebrate the diversity in both our community and our world. Our goal is to recognize, promote, utilize, and educate one another regarding the unique qualities and shared humanity of all people and cultures.

## Education

We provide a forum for innovation, critical thinking, open inquiry, and lifelong learning opportunities.

## Public Trust

In our efforts to serve the community, we honor the trust placed in us by our citizenry. We also rely on our community to guide and advise us as we continue to serve its needs.


[^0]:    CONSENT MOTION—Move to approve minutes of the Board of Trustees' Special, Regular, and Closed Session Meetings held on February 15, 2023.

[^1]:    Bianca Green, Vice-Chair
    Board of Trustees

[^2]:    MOTION-Move to approve the purchase of Gol A1 Quadruped Robot and Stokes Education Package from Moss Enterprises of Johnston, IA for a total cost of \$32,000.

[^3]:    MOTION-Move to approve contracting with Entec, Inc., of Peoria, IL to provide repair

[^4]:    MOTION-Move to approve the purchase of 30 laptop devices and associated accessories from Dell Computer Corporation of Round Rock, TX for a total cost not to exceed \$30,000.

