

MISSION AND PURPOSES

The mission of Parkland College is to engage the community in learning.

The following purposes are of equal importance in fulfilling the mission of Parkland College:

- Serve students by providing:
 - high-quality and responsive developmental, technical/vocational, transfer, and lifelong educational programs;
 - high-quality and responsive support services;
 - a climate throughout the college that values and promotes integrity, inquiry, diversity, inclusion, active citizenship, global awareness, and academic freedom;
- Serve employees by providing a supportive and responsive work environment;
- Serve the larger community by providing services and resources that promote the intellectual, cultural, and economic development of Illinois Community College District 505.

PARKLAND COLLEGE
 (Community College District #505)
 2400 West Bradley Avenue
 Champaign, Illinois

Board of Trustees' Meeting - 7:00 p.m.

Wednesday, June 21, 2023 | Hybrid Meeting: Room U325 and Microsoft Teams

<https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting> | Meeting ID: 273 252 072 65 | Passcode: 4rufde

Phone Conference: (312) 763-9891 | Ph ID: 735 314 419#

*Agenda items considered to be of a routine nature are marked with an asterisk, and will be included in the Consent Agenda Motion. Items not requested to be removed by any Trustee shall, upon a single motion of any Trustee, seconded by any other Trustee and unanimously approved, be deemed to have been duly approved with the same validity as if each action were separately moved, seconded and approved.

AGENDA

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June

19 Juneteenth Celebration, 11:30 am, Student Union
 21 Board of Trustees Meeting, 7:00 pm, U325

July

19 Board of Trustees Tour, 6:00 pm - Learning Commons
 Board of Trustees Meeting, 7:00 pm, U325

**NOT FOR RELEASE UNTIL AFTER THE MEETING OF THE PARKLAND
COLLEGE BOARD OF TRUSTEES ON JUNE 21, 2023**

PARKLAND COLLEGE

June 14, 2023

TO: Members of the Board of Trustees
FROM: Dr. Pamela Lau, President
SUBJECT: Board of Trustees' Meeting on June 21, 2023
I. ROLL CALL

INFORMATION

II. PLEDGE OF ALLEGIANCE

Trustees will lead the attendees in saying the Pledge of Allegiance.

INFORMATION

III. CONSENT AGENDA MOTION

Agenda items designated by an asterisk (*) are considered by administration to be routine items. Trustees are asked to review the agenda, and any Trustee can remove an item from the consent agenda motion for discussion prior to action being taken.

MOTION—Move to approve the consent agenda that includes all items included on the agenda that are preceded by an asterisk (*) as follows:

- Minutes from the Regular Meeting held on May 17, 2023
- Invoices (including Board Travel)
- Surplus Property
- Appointment of Legal Counsel
- Application of Funds from External Sources
- Acceptance of Funds from External Sources
- Release of Closed Session Minutes

IV. PUBLIC COMMENTS

The Chairman will open the floor for public comments.

INFORMATION

V. COMMUNICATION FROM PCA—Item A

REPORT FROM THE PRESIDENT OF PCA

Kevin Hastings, President of PCA, will give a brief update on PCA activities.

INFORMATION

VI. MINUTES—Item A*

MINUTES

Minutes of the Regular Meeting held on May 17, 2023, are presented for approval.

CONSENT MOTION—Move to approve minutes of the Board of Trustees' Regular Meeting held on May 17, 2023.

**MINUTES OF REGULAR MEETING OF THE
BOARD OF TRUSTEES
OF COMMUNITY COLLEGE DISTRICT #505
(Parkland College)**

**Counties of Champaign, Coles, Dewitt, Douglas, Edgar,
Ford, Iroquois, Livingston, McLean, Moultrie, Piatt, Vermilion, and State of Illinois**

ROLL CALL

The meeting was called to order by James Voyles, Chairman, at 7:00 p.m. The meeting was held electronically via Teams and in Room U325, 2400 W. Bradley, Champaign, Illinois. At the direction of Chair Voyles, Krystal S. Garrett, Assistant to the President/Board of Trustees, called the roll of members of the Board. The following trustees were present: James Ayers, Maureen Banks, Jarrett Clem, Carolyn Ragsdale, Dana Trimble, Lauren Mobo (Student Trustee), and James Voyles. Also present were President Pamela Lau, representatives of the administration, faculty, staff, and public. Trustee Green was absent.

It was moved by Dr. Banks and seconded by Mr. Clem to allow Trustee Trimble to attend the meeting electronically via Teams due to family illness.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Ragsdale, Mobo (Advisory Vote), Voyles; NAYS—None; ABSENT—Green; ABSTAIN—Trimble.

CONSENT AGENDA MOTION

Chair Voyles asked if Trustees had any questions regarding items included on the Consent Agenda.

It was moved by Ms. Ragsdale and seconded by Dr. Banks to approve the consent agenda that includes all items on the agenda that are preceded by an asterisk.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Ragsdale, Trimble, Mobo (Advisory Vote), Voyles; NAYS—None; ABSENT—Green.

Agenda items designated by an asterisk (*) are considered by administration to be routine items. Trustees are asked to review the agenda, and any Trustee can remove an item from the consent agenda motion for discussion prior to action being taken.

The consent agenda adopted included approval of the following items:

- Approved the Minutes from the Organizational, Regular, and Closed Session Meetings held on April 26, 2023.
- Approved the voucher checks listing thru April 30, 2023, including Board travel, totaling \$2,454,126.35.

- Approved the awarding of funds from the following external sources:
 1. University of Illinois at Urbana-Champaign (UIUC): Center for Global Studies: International Studies Research Lab Fellowship
- Approved the filing of the following grant applications:
 1. U.S. Department of State—Bureau of Educational and Cultural Affairs (ECA): 2023 IDEAS Grant (Phase Two)
 2. Illinois Community College Board (ICCB): Trades School Program Grant
 3. National Science Foundation (NSF): Future of Semiconductors (FuSe)
 4. National Science Foundation (NSF): Research Experiences for Undergraduates (REU) Supplemental
- Approved the changes to the following policy:
 - Policy 3.40 Information Security Policies and Standards

PUBLIC COMMENTS

The Chair opened the floor for public comments.

There were no public comments.

REPORT FROM THE PRESIDENT OF PCA

Kevin Hastings, President of PCA, stated that there was no report.

PRESIDENT'S REPORT

Dr. Pamela Lau reported on the following:

1. Commencement

The college held its celebration of graduation activities on May 11 – Honors Convocation, Commencement Board Dinner, and the Commencement Ceremony. Dr. Lau thanked the Board for their strong support of these events. She also thanked the special guests who added to the ceremony and celebrations – commencement speaker Treasurer Frerichs, distinguished alum Dr. Julia Hart, and honorary degree recipient, United Way Executive Director Sue Grey.

Thanked Dr. Mike Trame and the Student Services team. They worked tirelessly to coordinate the well-planned convocation and commencement ceremonies. She noted that Dr. Trame has nurtured a wonderful spirit of student-focused service.

Updated on three other ceremonies that took place earlier that same day:

- Dental Hygiene and Veterinary Technology - Dr. Lau noted that 2/3 of the VT graduates have gotten jobs; and 100% of the DHG graduates passed their boards!

- Ford ASSET graduation lunch – Dr. Lau noted that the families and sponsoring dealers of the graduating students joined in the celebration, and that the dealers spoke extremely highly of the effectiveness of this apprenticeship program. Parkland College has offered the Ford ASSET program since 1994, and that we expect 35 students for the incoming Fall 2023 cohort.

2. Parkland Science Scholars

Introduced Dr. C. Britt Carlson and the Parkland Science Scholars. Student Trustee Lauren Mobo is one of these Parkland Science Scholars.

Dr. Carlson thanked the Board and explained the program, which is funded through the National Science Foundation. A handout was provided. Benefits to the students include a financial scholarship, connections with faculty and peer mentors, research opportunities, and volunteer opportunities. Dr. Carlson congratulated the students for their successes and thanked everyone for their support of the program. Dr. Lau added that we are privileged to have dedicated faculty and staff to seek these grants to ensure they grow as students.

3. Dr. Trame updated that Parkland’s Golf and Softball teams have qualified for their national tournaments, and Baseball is playing in the regional tournament.
4. Reviewed the upcoming meetings listed in the Board book.

PARKLAND COLLEGE STRATEGIC PLAN FOR EXCELLENCE 2024 – 2028

The current college Strategic Plan for Excellence was written in 2017 with a vision for FY2024. A new college Strategic Plan for Excellence articulates a fresh aspirational vision for where the college will be in FY2028 guided by its core values and anchored in its mission of engaging the community in learning.

The new strategic plan comprises five strategic goals.

- Goal A: Empower the Student
- Goal B: Enhance Teaching and Learning
- Goal C: Enrich the Community
- Goal D: Invest in our Employees
- Goal E: Sustain Our Future

Five core components draw out the multiple dimensions of each strategic goal.

The proposed Strategic Plan was put together by the executive leadership team together with the PCA College Planning Committee in January 2023. Dr. Lau and the vice presidents brought this proposal to the college community through six weeks of collegewide discussion meetings. It was presented to the PCA at its April meeting.

Administration presented the proposed Strategic Plan for board approval. A handout was provided.

It was moved by Dr. Banks and seconded by Mr. Clem to approve the 2024-2028 Parkland College Strategic Plan for Excellence.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Ragsdale, Trimble, Mobo (Advisory Vote), Voyles; NAYS—None; ABSENT—Green.

FOUNDATION UPDATE

Tracy Wahlfeldt, Executive Director of the Parkland Foundation provided an update on the 3rd Quarter, FY23 achievements of the Foundation. A handout was provided.

LEGISLATIVE UPDATE

Stephanie Stuart, Vice President for Communications and External Affairs, provided a legislative update. A handout was provided.

Trustees discussed items on the legislative report, and Mr. Randles explained how capital projects may get funded and what the Board options are for designating funding for these projects.

FREEDOM OF INFORMATION ACT (FOIA) REQUESTS

Stephanie Stuart reviewed the requests made under the FOIA during the month and the disposition of the requests.

Requestor

Steven Schupbach

Information Requested

Payment Transaction Data

FINANCIAL STATEMENTS

Chris Randles reported that the financial statements for April reflect the results of operations of the College for the first ten months of fiscal year 2023. The revised budget estimates indicate that expenses will exceed revenues by \$972,567 in the general operating funds.

- The key factors for the College’s operating results in FY2023 will be tuition & fees revenue (enrollment), CPPRT revenues, and self-funded health claims.
- The current analytics project a \$1.5M surplus, predominantly due to the increase in enrollment.
- The College has received its first ten FY2023 ICCB Base Operating and Equalization Grant payments.

- The final FY2023 budget projected a \$260,799 surplus.
- The FY2023 audited beginning operating fund balance is \$37.2M. This amount is 66% of current budgeted operating expenditures.
- The FY2023 College tentative budget was lodged in July.
- The FY2023 College final budget was approved in September.
- The FY2022 College audit was approved in October.
- The TY2022 College tax levy was approved in November and has been delivered to all the county clerks.
- The FY2023 budget workshop was presented in February.

BOARD APPROVAL - SURGICAL TECHNOLOGY AUDIO VISUAL UPGRADE

The Surgical Technology program is preparing to relocate to the B Wing of the Main Campus. This space will be remodeled and upgraded to have a larger classroom for 24 students, a new, upgraded scrub room, and a larger operating room laboratory space, along with adjacent office space for the faculty. The remodel of the space in the B Wing was approved by the Board of Trustees in April 2023.

As part of the move, the current portable video recording system used for assessments will need to be replaced. The Surgical Technology Program plans to purchase software, equipment, and services from Intelligent Video Solutions. The new AV and software system, designed specifically for simulation would provide high quality audio and visual functions and improve the learning experience for Parkland students.

Faculty assess students' skills by video recording practice sessions in the lab. Students can review the recordings and make improvements based on observed performance. Additionally, all competency skills exams are recorded to document that students passed.

The new Surgical Technology audio-visual system will need to tie into the server and VALT software already in use in the Huff-McGrain Simulation Lab. The server and software were purchased from Intelligent Video Solutions after a bid was issued for the Nursing Simulation Rooms. The Board of Trustees approved two additional simulation rooms from Intelligent Video Solutions in April 2021. Intelligent Video Solutions is the sole provider of VALT Solution.

This project relates to the following strategic goal:

Goal E: Responsibility: Parkland College will strive for sustainable fiscal and

financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

E3: Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

Administration recommended the purchase of software, equipment, and associated services for the Surgical Technology laboratory and mock operating room from Intelligent Video Solutions of Sussex, WI for a total cost of \$38,613.50. This item is exempt from formal bid requirements per the Illinois Public Community College Act section (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services. Board authorization is requested since the cost exceeds \$20,000.00. Funds are available from the FY2023 and FY2024 operating budget and Congressionally Directed Spending Request (Rep. Davis): FY2023 Community Project Funding Application—Health Professions Improvement.

It was moved by Dr. Banks and seconded by Ms. Ragsdale to approve the purchase of equipment, software, and associated services for the Surgical Technology laboratory and mock operating room from Intelligent Video Solutions OF Sussex, WI for a total cost of \$38,613.50.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Ragsdale, Trimble, Mobo (Advisory Vote), Voyles; NAYS—None; ABSENT—Green.

EXEMPT PURCHASE – 160 DRIVING ACADEMY VENDOR AMENDMENT

Parkland College Community Education is experiencing an increase in registrations for the Truck Driver Training Program. Parkland partners with 160 Driving Academy to provide the personnel and equipment as well as the recruitment, instruction, marketing, and job placement services for this program.

The Board previously approved spending up to \$1,100,000 with 160 Driving Academy for FY 2023 at the June 2022 Board of Trustees meeting. Community Education requests increasing the approved spending amount by \$150,000 (\$1,250,000 total) to accommodate the increase in registration for the remainder of FY 2023.

This purchase relates to the following strategic goal:

Goal D: Engagement: Parkland College will engage the district’s institutions and communities to develop citizens who build and sustain economic, social, and cultural assets through work, service, and engagement.

D1: Expand Parkland College's role in economic and workforce development by developing local, regional, and global partnerships with business and industry, government

agencies, health providers, and the agricultural community, and by providing and coordinating the majority of training in District 505.

D3: Provide credit and noncredit lifelong learning and other educational opportunities to members of the District 505 community. Develop programs that make various cultural programs accessible and build relationships with K-12 to develop future student population.

Administration recommended increasing the truck driver training services from Rock Gate Capital, DBA 160 Driving Academy, of Evanston, IL, by \$150,000. Items are exempt from formal bid requirements per the Illinois Public Community College Purchasing Act section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part. Board authorization is requested since the cost exceeds \$20,000. Funds are available from FY 2023 Community Education budget for this purchase.

It was moved by Ms. Ragsdale and seconded by Mr. Ayers to approve the increase in services from Rock Gate Capital, DBA 160 Driving Academy, of Evanston, IL, for a total cost of \$150,000.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Ragsdale, Trimble, Mobo (Advisory Vote), Voyles; NAYS—None; ABSENT—Green.

EXEMPT PURCHASE – CAREER COACH WIDGET BUILDER

The Lightcast Career Coach Widget Builder is a software add-on to program pages on Parkland’s online catalog. It displays labor market and job postings data, including average salary/wage data, profession growth forecasts, and current job postings which are powerful marketing tools for Parkland’s career programs. The Lightcast Widget purchase includes access to the Widget Builder, which allows for customization of the data displayed in each widget. Additionally, the displayed info is constantly updated from Lightcast’s databases without the use of any staff time. By displaying this data on Parkland’s program pages, we can provide prospective students with answers to the most common questions posed to faculty and recruiters such as: “What jobs exist in this field? How much do they pay? Will I still be employable in ten years? Can I move up and into what positions?”

After researching available software options, Parkland’s Workforce Partnerships Program Manager selected Lightcast as it was the only webpage widget that meets the specifications needed to make our program web pages more helpful and user-friendly to students. Additionally, Parkland currently relies on other Lightcast services for labor market data. Other widgets reviewed, including Illinois workNet and IOER widgets, MyLMI, Geographic Solutions, and Textkernel Jobfeed, were either specific to other states, did not include all the job postings data needed, required too much staff time to maintain, or used data and graphics too complex for the intended audience.

This purchase relates to the following strategic goals:

Goal B: Completion: Parkland College will increase student retention, persistence, and completion.

B3: Increase the completion rates of students earning community college credentials (certificates and associate's degrees) while preserving access and enhancing quality.

Administration recommended the purchase of a 37-month subscription through June 30, 2026, from Career Coach Widget Builder from Economic Modeling LLC (dba Lightcast) of Moscow, ID for a total cost of \$30,557. This item is exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the Perkins grant for this purchase.

It was moved by Mr. Ayers and seconded by Mr. Trimble to approve the purchase of a 37-month subscription to Career Coach Widget Builder from Economic Modeling LLC of Moscow, ID for a total cost of \$30,557.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Ragsdale, Trimble, Mobo (Advisory Vote), Voyles; NAYS—None; ABSENT—Green.

EXEMPT PURCHASE- INSTRUCTIONAL MATERIALS FOR EARLY CHILDHOOD EDUCATION CLASSES

Parkland College currently holds a grant from the Early Childhood Access Consortium for Equity (ECACE). The ECACE grant furthers an initiative to support students pursuing careers in Early Childhood Education. The grant plans to purchase 200 books from Cengage Learning to loan out to students participating in Early Childhood courses. By retaining ownership of the materials and loaning them out to students, the program will be able to help limit costs for students in Early Childhood Education even after the grant period ends.

Cengage Learning is the developer and distributor of the following five titles that will be purchased for the Early Childhood Courses:

Positive Child Guidance, Beginners and Beyond, Week by Week Plans, Health, Safety and Nutrition, and Home, School, And Community.

This purchase relates to the following strategic goals:

Goal A: Quality: Parkland College will maintain the highest educational standards providing ongoing continuous learning for all citizens of District 505.

A2: Ensure the excellence of academic programs with emphasis on teaching and learning, student success, and outcomes assessment.

Administration recommended purchasing course materials for Early Childhood Education courses from Cengage Learning of Boston, MA for a total cost not to exceed \$40,000. This item is exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (l) contracts for goods or services which are economically procurable from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports, and for utility services such as water, light, heat, telephone or telegraph. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the ECACE grant.

It was moved by Mr. Trimble and seconded by Dr. Banks to approve the purchase of course materials for Early Childhood Education classes from Cengage Learning of Boston, MA for a total cost not to exceed \$40,000.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Ragsdale, Trimble, Mobo (Advisory Vote), Voyles; NAYS—None; ABSENT—Green.

EXEMPT PURCHASE – INSTRUCTIONAL/OFFICE COMPUTER HARDWARE & SOFTWARE

In support of the rotational plan for computer replacement, classroom instruction, updating servers/data storage, and security requirements, the following recommendations are made. These purchases are necessary to keep up with our hardware refresh cycle and upkeep of the infrastructure. Purchases will be made only to the extent of budgeted dollars available.

- Purchasing Windows Intel computers for instructional and office use from **Dell Computer Corporation** of Round Rock, Texas and **Lenovo** computers from CDW Government of Vernon Hills, IL for total cost not to exceed \$1,300,000.
- Purchasing **Apple computers** for instructional and office use from Apple Computer of Cupertino, California for a total cost not to exceed \$400,000.
- Purchasing **AV equipment** including TVs, projectors, microphones, and amps for instructional and office use for a total cost not to exceed \$200,000 from Bluum, of Elgin, IL, or B & H Photo & Electronics Corp of New York, NY or Presidio of New York, NY
- Purchasing **Dell infrastructure** systems such as servers and SSD storage for instructional and office use from Dell Computer Corporation of Round Rock, Texas for a total cost not to exceed \$40,000.
- Purchasing **Cisco Switches** from CDW Government of Vernon Hills, IL for a total cost not to exceed \$240,000.
- Purchasing **Aruba Wireless Access** points to improve coverage throughout campus from Entre Solutions II of Bloomington, IL, for a total cost not to exceed \$50,000.

This purchase relates to the following strategic goals:

Goal E: Responsibility: Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

Goal E2: Utilize our strategic technology plan to support all areas of the college.

Goal E3: Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

Administration recommended the purchase of Instructional/Office Computer Hardware from the above vendors for a total cost not to exceed \$2,230,000. These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services and (g) contracts for duplicating machines and supplies. Board authorization is requested since the cost exceeds \$20,000. Funds for these purchases are available from the FY2024 operating budget and grant funds should they become available in FY 2024.

It was moved by Mr. Ayers and seconded by Ms. Ragsdale to approve the purchase of Instructional/Office Computer Hardware for a total cost not to exceed \$2,230,000.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Ragsdale, Trimble, Mobo (Advisory Vote), Voyles; NAYS—None; ABSENT—Green.

EXEMPT PURCHASE – INFORMATION SECURITY MANAGED DETECTION AND RESPONSE

To enhance the detection, prevention, and mitigation capabilities of the College with regard to the ever-increasing security threats we face, Campus Technologies plans to subscribe to Rapid7 Managed Threat Complete for Managed Detection and Response capabilities (MDR) and SentinelOne for Endpoint Threat Management. These programs will further enhance the ability of Parkland College to detect and respond to vulnerabilities as well as cloud-based threats.

The Rapid7 MDR will have an annual cost of approximately \$215,000 for five years and SentinelOne software will have an annual cost of approximately \$65,000 for five years. These prices include onboarding, implementation, configuration assistance, and initial posture assessments.

While they have served Parkland well, we are outgrowing our existing Managed Security Services Provider (MSSP), CyberClan. Over the past year, we have observed that the Cyberclan Security Operation Center (SOC) services currently in use have lacked the precision and detail that typically goes into incident response. Despite the College's attempts to address these issues with the vendor, it has become apparent that the company lacks the necessary resources to effect the required changes.

In light of the growing information security challenges and risks, we need more focused, specific, detailed, measurable, and actionable items to bolster our cybersecurity posture. Rapid7's focus on Managed Detection and Response (MDR) is more suited to our needs rather than the general security services provided by Cyberclan. This change in security providers will make the managed security services we consume more pointed, specific, measurable, and actionable while delivering additional capabilities.

In selecting these vendors, Campus Technologies reviewed offerings from Arctic Wolf and Red Canary in the Managed Detection and Response sector, and Windows Defender ATP and CrowdStrike in the Endpoint Threat Management sector. Also considered was re-evaluating our current relationship with CyberClan. Red Canary and CrowdStrike were too expensive for their offerings. Arctic Wolf was not transparent with their processes and integrations, and Windows Defender ATP were lacking necessary features and integrations.

This purchase relates to the following strategic goals:

Goal E: Responsibility: Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the College.

E2: Utilize our strategic technology plan to support all areas of the College.

E3: Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

Administration recommended the purchase of Information Security software from Rapid7 of Boston, MA and CDW of Chicago, IL for a total cost not to exceed \$280,000. These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or telecommunications and inter-connect equipment, software, and services. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2024 operating budget.

Mr. Randles noted that CyberClan is our current system, but these programs will save the college around \$160,000 per year. He noted that CampusWorks was hired to do a full study and they just provided their final report to the VP team. CampusWorks was very complimentary on the progress Parkland has made so far. They noted that security is still an area for improvement.

Trustee Ragsdale asked if there was an internal committee that goes back to look at these recommendations. Mr. Kassem explained that we have an IT governance structure that we follow and is available on our public website. There are a variety of people who serve on that committee, and it gets approved by the VPs before coming to the Board.

Trustee Ayers- asked if we offer cyber security courses. Dr. Sutton stated that there are some components in some of the courses, but we hope to expand that in the future. Ms. Stuart also noted that we offer noncredit courses through Community Education.

Dr. Banks asked if these companies provide a training component when we purchase the product. Mr. Kassem stated that there is training, but there's much more to it and Campus Tech can't be 24/7 so this solution helps provide that with technology and people.

It was moved by Mr. Ayers and seconded by Ms. Ragsdale to approve the purchase of Rapid7 from Rapid7 of Boston, MA and SentinelOne from CDW of Chicago, IL for a total annual cost not to exceed \$280,000 for five years, for a total of \$1.4M.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Ragsdale, Trimble, Mobo (Advisory Vote), Voyles; NAYS—None; ABSENT—Green.

EXEMPT PURCHASE – ANNUAL SOFTWARE CONTRACTUAL/MAINTENANCE RENEWALS

In support of the ongoing support of administrative and academic needs of the college, the following recommendations are made to renew the annual license/maintenance of the following software/hardware:

- Renewing the license for **Adobe Site License** from CDW of Vernon Hills, IL for approximately, \$88,000.
- Renewing **Apporto** available anywhere cloud-based virtual desktops and applications from Apporto Corporation of Palo Alto, CA for approximately \$120,000.
- Renewing **Augusoft – Lumens** software licensing from Augusoft, Inc., 8441 Wayzata Blvd, Ste 300, Minneapolis, MN 55426 for approximately \$89,000.
- Installment of **Blackboard Ally** accessibility tool integrated into Canvas from Blackboard of Washington, DC for approximately \$28,000.
- Purchase of **Dell Absolute** endpoint security assets, from Dell Marketing of Round Rock, TX for approximately \$27,000.
- Installment of **LinkedIn Learning** from LinkedIn Corp. of Sunnyvale, CA for approximately \$25,000.
- Renewing **Microsoft Site License** from CDW of Vernon Hills, IL for approximately \$190,000.
- Renewing of **Turnitin** from Turnitin LLC of Oakland, CA for approximately \$23,000.
- Renewing of **YuJa Enterprise Video Platform** video solutions tool from Yuja Inc of San Jose, CA for approximately \$23,000.
- Renewal of **Cadence (Mongoose)** higher education texting software from Mongoose Research Inc of Orchard Park, NY for approximately \$27,500.
- Renewal of **Cisco SmartNet** contract from CDW of Vernon Hills, IL for approximately \$50,000.

- Renewal of **DNN** web CMS and online software from DNN Corp of San Mateo, CA for approximately \$50,000 for July 1, 2024, through June 30, 2027.
- Renewal of **Gartner** from Gartner Inc of Stamford, CT for approximately \$180,000 for July 1, 2023, through June 30, 2026.
- Renewal of **Nintex** form software from Nintex of Bellevue, WA, or ImageTech of McHenry, IL for approximately \$30,000.
- Renewal of **File360** from Information Management Services of Columbus, OH, for approximately \$25,500.
- Renewal of **Microsoft Premier Support** from Microsoft Corp of Redmond WA for approximately \$56,000.
- Renewal of **Slate** CRM from Technolutions, Inc. of New Haven, CT for \$52,500.
- Renewing **Veeam** support from CDW of Vernon Hills, IL for approximately \$30,000.
- Renewing **Avatier** software subscription from Avatier of Pleasanton, CA for approximately \$35,000.
- Purchase of MDR software from **CyberClan** from Network Test Labs Inc of Vancouver, BC for approximately \$60,000 from July 2023 to November 2023.
- Renewal of **DarkTrace** AI interruption of cyberattacks from DarkTrace Holding Ltd of Atlanta, GA for approximately \$20,000.
- Renewal of **KnowBe4** security training from KnowBe4 Inc of Clearwater, FL for approximately \$26,250.
- Renewing **Mimecast Email Security Software** and DMark Analyzer from CDW of Vernon Hills, IL for approximately \$70,300.
- Renewing **OKTA software** maintenance from CDW of Vernon Hills, IL for approximately \$50,000.
- Purchasing services from **CDW** of Vernon Hills, IL for network, infrastructure, and data center consultation services for \$100,000.
- Renewal of **Cornerstone** talent management software system from Cornerstone OnDemand Inc of Santa Monica, CA for approximately \$21,000.
- Installment of **Azure Overages** from CDW of Vernon Hills, IL for approximately \$68,250.
- Purchasing **Aruba Licenses** from Entre Solutions II of Bloomington, IL, for a total cost of up to \$50,000.

These purchases relate to the following strategic goals:

Goal E: Responsibility: Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

E2: Utilize our strategic technology plan to support all areas of the college.

E3: Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

Administration recommended the purchase of the annual software contractual/maintenance renewals. These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services; (g) contracts for duplicating machines and supplies. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2023 and FY2024 operating budgets.

It was moved by Dr. Banks and seconded by Mr. Ayers to approve the annual maintenance renewal of items as listed above from the vendors and at the cost described, for a total purchase price not to exceed \$1,615,300.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Ragsdale, Trimble, Mobo (Advisory Vote), Voyles; NAYS—None; ABSENT—Green.

SELF-CERTIFICATION OF MICRO-PURCHASE THRESHOLD FY24

The intent of the Memo is to document the President and Trustees are aware the College follows and documents both State and Federal (if using Federal funds) purchasing requirements. The Memo outlines Parkland’s Purchasing Policy 6.01 followed by the Federal purchasing requirements for non-Federal entities (such as Parkland). This annual Memo was recommended as a best-practice by Martin, Hood LLC.

CLOSED SESSION

Chair Voyles stated that the Board would not be going into Closed Session.

PERSONNEL REPORT

It was moved by Mr. Ayers and seconded by Dr. Banks to approve the Personnel Report for May 2023, in accordance with the documents that were provided to the Board.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Ragsdale, Trimble, Mobo (Advisory Vote), Voyles; NAYS—None; ABSENT—Green.

Trustee Clem left the meeting at 8:19 p.m.

TRUSTEE REPORTS

Chair Voyles thanked Dr. Trame for his stellar work on Commencement, noting that he has a great team and it is beyond belief when it comes to the dedication of that event.

Trustee Trimble stated that the Commencement ceremony looked really good online as well.

ADJOURNMENT

There being no further business to come before the Board, it was moved by Mr. Ayers and seconded by Mr. Trimble for adjournment.

The motion carried by the following vote: AYES—Ayers, Banks, Ragsdale, Trimble, Mobo (Advisory Vote), Voyles; NAYS—None; ABSENT—Clem, Green.

The meeting was adjourned at 8:22 p.m.

James Voyles, Chairman
Board of Trustees

Maureen Banks, Secretary
Board of Trustees

VII. INSTITUTIONAL—Item A

PRESIDENT'S REPORT

Dr. Pamela Lau will give a brief report to the Board.

INFORMATION

VIII. PROGRAM REPORTS—Item A

MARKETING PLAN REPORT

Erin Shannon, Director of Marketing and Public Relations, will present an overview of marketing initiatives and outline some strategic direction for the future.

INFORMATION

VIII. PROGRAM REPORTS—Item B

LEGISLATIVE UPDATE

Stephanie Stuart, Vice President for Strategic Partnerships and Workforce Innovation, will give a legislative update.

INFORMATION

IX. BUSINESS & FINANCE—Item A

FREEDOM OF INFORMATION ACT (FOIA) REQUESTS

Stephanie Stuart will review any requests made under the FOIA during the month and the disposition of the requests.

Requestor

Gene Koprowski
Charles Berry

Information Requested

Theatre Department Employee Information
Institute of Aviation Janitorial Bid Tabulation Sheet

INFORMATION

IX. BUSINESS & FINANCE—Item B

FINANCIAL STATEMENTS

The financial statements for May reflect the results of operations of the College for the first eleven months of fiscal year 2023. The revised budget estimates indicate that expenses will exceed revenues by \$978,131 in the general operating funds.

- The key factors for the College’s operating results in FY2023 will be tuition & fees revenue (enrollment), CPPRT revenues, and self-funded health claims.
- The current analytics project a \$2.2M surplus, predominantly due to the increase in enrollment. Other factors include strong EAV growth, climbing interest rates, and well-managed expenses.
- FORVIS (formerly BKD) has been on campus for field work on the FY2023 audit.
- The College has received all twelve FY2023 ICCB Base Operating and Equalization Grant payments.
- The final FY2023 budget projected a \$260,799 surplus.
- The FY2023 audited beginning operating fund balance is \$37.2M. This amount is 66% of current budgeted operating expenditures.
- The FY2023 College tentative budget was lodged in July.
- The FY2023 College final budget was approved in September.
- The FY2022 College audit was approved in October.
- The TY2022 College tax levy was approved in November and has been delivered to all the county clerks.
- The FY2023 budget workshop was presented in February.
- The College will lodge a FY2024 tentative budget in July.

INFORMATION

Parkland College
Board of Trustees Balance Sheet
For the 11 Months Ending May 31, 2023

	General Funds	Special Revenue	Oper/Maint Restricted	Auxiliary Funds	Fiduciary Funds	Total All Funds
Assets						
Cash	\$3,690,092	\$1,118,519	\$5,848,415	\$3,882,995	\$745,229	\$15,285,250
Investments	34,773,426	50,708	0	0	7,628,485	42,452,620
Receivables						
Taxes	23,995,192	3,574,949	2,612,687	0	0	30,182,828
Tuition and Fees	8,723,362	24,100	0	159,738	0	8,907,201
Other	131,654	474	0	4,594	0	136,723
Accrued Revenue	0	0	0	0	0	0
Inventory	0	0	0	0	0	0
Other Assets	0	32,351	0	457,997	0	490,349
Total Assets	\$71,313,726	\$4,801,102	\$8,461,103	\$4,505,325	\$8,373,714	\$97,454,970
Liabilities						
Accounts Payable	\$628,338	\$0	\$0	\$33	(\$280)	\$628,090
Salaries & Withholdings Payable	(105,411)	36,385	125,309	0	0	56,283
Vacation Payable	1,337,230	116,175	0	91,433	0	1,544,838
Retirement Payable	2,289,865	0	0	0	0	2,289,865
Deferred Revenue	19,478,787	1,629,651	1,358,499	737,555	0	23,204,492
Other	3,316,457	(4,165)	0	1,508	750,634	4,064,434
Total Liabilities	26,945,266	1,778,046	1,483,808	830,528	750,354	31,788,002
Fund Balance						
Fund Balance Beginning	37,199,664	2,250,662	5,729,284	3,791,595	7,598,786	56,569,990
Current Year						
Revenues over Expenses	7,168,797	772,394	1,248,011	(116,798)	24,574	9,096,978
Total Fund Balance	44,368,460	3,023,056	6,977,295	3,674,797	7,623,360	65,666,968
Total Liabilities and Fund Balance	\$71,313,726	\$4,801,102	\$8,461,103	\$4,505,325	\$8,373,714	\$97,454,970

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Parkland College
Board of Trustees Income Statement
Filters: BOT Funds
For the 11 Months Ending May 31, 2023

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			May	YTD		
Revenues						
Local Government	41,730,153	41,730,153	21,392,195	41,658,184	0	71,969
State Government	5,045,106	12,249,521	447,493	10,672,678	0	1,576,843
Federal Government	125,000	18,584,195	138,402	11,321,745	0	7,262,450
Tuition and Fees	24,451,658	24,586,309	238,617	25,960,429	0	(1,374,120)
Sales and Services	3,464,500	3,572,274	212,196	3,050,790	0	521,484
Investments	583,022	583,022	219	1,020,365	0	(437,343)
Other	1,005,566	6,149,814	122,444	945,913	0	5,203,900
Total Revenues	76,405,005	107,455,288	22,551,567	94,630,104	0	12,825,184
Expenses						
Salaries	40,294,830	43,235,945	3,949,098	40,202,544	1,732,071	1,301,329
Benefits	9,199,058	9,742,862	698,391	7,360,426	555,266	1,827,169
Contractual Services	6,301,463	9,910,429	722,165	6,832,161	119,932	2,958,336
Commodities	4,948,185	5,464,448	385,962	4,599,008	304,716	560,724
Travel and Meeting	847,773	1,399,713	110,320	879,138	20,943	499,631
Fixed Charges	7,272,774	7,352,969	60,847	7,079,177	29,860	243,932
Utilities	1,756,837	1,763,983	107,774	1,410,477	204,287	149,218
Capital Outlay	5,827,530	15,192,328	882,355	3,549,369	492,319	11,150,640
Other	2,464,376	19,390,828	636,581	13,492,255	30,494	5,868,080
Contingency	0	0	0	0	0	0
Total Expenses	78,912,826	113,453,503	7,553,492	85,404,556	3,489,888	24,559,059
Transfers (Net)	0	(2,000)	0	0	0	(2,000)
Revenues over Expenses	(2,507,821)	(6,000,215)	14,998,074	9,225,547	(3,489,888)	(11,735,875)

BOT_IS - BOT Funds
2023-06-05, 2:06 PM

Parkland College
Board of Trustees Income Statement
Filters: General Fund
For the 11 Months Ending May 31, 2023

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			May	YTD		
Revenues						
Local Government	30,246,183	30,246,183	14,860,932	30,015,809	0	230,374
State Government	5,045,106	5,045,106	253,348	4,771,758	0	273,348
Federal Government	125,000	125,000	1,507	120,799	0	4,201
Tuition and Fees	20,814,546	20,814,546	(153,940)	21,939,589	0	(1,125,043)
Sales and Services	188,500	241,274	31,653	226,739	0	14,535
Investments	552,000	552,000	219	938,039	0	(386,039)
Other	960,100	962,410	118,720	811,416	0	150,994
Total Revenues	57,931,435	57,986,519	15,112,439	58,824,148	0	(837,629)
Expenses						
Salaries	36,569,355	36,596,855	3,427,019	34,619,510	1,458,179	519,166
Benefits	7,510,747	7,510,747	532,216	5,657,415	483,234	1,370,099
Contractual Services	3,959,372	4,298,364	184,545	3,509,337	58,034	730,993
Commodities	2,798,820	2,706,498	228,203	1,989,098	183,050	534,351
Travel and Meeting	542,671	564,991	33,863	366,160	380	198,451
Fixed Charges	70,309	70,309	13,485	83,031	0	(12,722)
Utilities	1,754,937	1,754,937	106,999	1,402,180	203,987	148,770
Capital Outlay	1,399,200	2,407,072	391,682	1,906,244	198,908	301,920
Other	2,200,225	2,189,877	158,077	1,257,626	17,328	914,923
Contingency	0	0	0	0	0	0
Total Expenses	56,805,636	58,099,650	5,076,089	50,790,600	2,603,098	4,705,952
Transfers (Net)	(865,000)	(865,000)	3,343	(864,751)	0	(249)
Revenues over Expenses	260,799	(978,131)	10,039,692	7,168,797	(2,603,098)	(5,543,830)

BOT_IS - General Fund
2023-06-05, 2:06 PM

Parkland College
Board of Trustees Income Statement
Filters: 01 - Education Fund
For the 11 Months Ending May 31, 2023

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			May	YTD		
Revenues						
Local Government	23,786,521	23,786,521	11,135,208	23,415,445	0	371,076
State Government	5,045,106	5,045,106	253,348	4,771,758	0	273,348
Federal Government	125,000	125,000	1,507	120,799	0	4,201
Tuition and Fees	20,814,546	20,814,546	(153,940)	21,939,589	0	(1,125,043)
Sales and Services	188,500	241,274	31,653	226,739	0	14,535
Investments	547,000	547,000	219	920,935	0	(373,935)
Other	215,100	217,410	72,532	259,083	0	(41,673)
Total Revenues	50,721,773	50,776,857	11,340,527	51,654,347	0	(877,490)
Expenses						
Salaries	34,704,185	34,731,685	3,287,695	33,084,909	1,315,301	331,475
Benefits	6,737,318	6,737,318	474,918	5,022,990	423,104	1,291,224
Contractual Services	3,424,846	3,561,338	96,090	2,577,863	48,904	934,571
Commodities	2,402,792	2,309,020	189,827	1,630,916	148,038	530,066
Travel and Meeting	523,571	545,891	33,863	361,391	380	184,121
Fixed Charges	40,060	40,060	2,003	21,857	0	18,203
Utilities	13,500	13,500	0	0	0	13,500
Capital Outlay	1,100,000	2,097,372	363,504	1,688,868	157,042	251,462
Other	2,200,225	2,189,877	158,077	1,257,626	17,328	914,923
Contingency	0	0	0	0	0	0
Total Expenses	51,146,497	52,226,061	4,605,977	45,646,421	2,110,096	4,469,545
Transfers (Net)	(865,000)	(865,000)	3,343	(864,751)	0	(249)
Revenues over Expenses	(1,289,724)	(2,314,204)	6,737,892	5,143,175	(2,110,096)	(5,347,284)

BOT_IS - 01 - Education Fund
2023-06-05, 2:06 PM

Parkland College
Board of Trustees Income Statement
Filters: 02 - Operation/Maintenance Fund
For the 11 Months Ending May 31, 2023

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			May	YTD		
Revenues						
Local Government	6,459,662	6,459,662	3,725,724	6,600,364	0	(140,702)
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	5,000	5,000	0	17,104	0	(12,104)
Other	745,000	745,000	46,188	552,333	0	192,667
Total Revenues	7,209,662	7,209,662	3,771,912	7,169,801	0	39,861
Expenses						
Salaries	1,865,170	1,865,170	139,323	1,534,601	142,877	187,692
Benefits	773,429	773,429	57,298	634,425	60,130	78,875
Contractual Services	534,526	737,026	88,456	931,474	9,130	(203,578)
Commodities	396,028	397,478	38,377	358,182	35,011	4,285
Travel and Meeting	19,100	19,100	0	4,769	0	14,331
Fixed Charges	30,249	30,249	11,481	61,173	0	(30,924)
Utilities	1,741,437	1,741,437	106,999	1,402,180	203,987	135,270
Capital Outlay	299,200	309,700	28,178	217,376	41,866	50,458
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
Total Expenses	5,659,139	5,873,589	470,112	5,144,179	493,002	236,408
Transfers (Net)	0	0	0	0	0	0
Revenues over Expenses	1,550,523	1,336,073	3,301,800	2,025,621	(493,002)	(196,546)

BOT_IS - 02 - Operation/Maintenance Fund
2023-06-05, 2:06 PM

Parkland College
Board of Trustees Income Statement
Filters: 03 - Oper/Maint Restricted Fund
For the 11 Months Ending May 31, 2023

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			May	YTD		
Revenues						
Local Government	2,362,561	2,362,561	1,434,352	2,486,470	0	(123,909)
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	491,917	491,917	1,110	517,857	0	(25,940)
Sales and Services	0	0	0	0	0	0
Investments	20,000	20,000	0	44,068	0	(24,068)
Other	0	5,000,000	0	0	0	5,000,000
Total Revenues	2,874,478	7,874,478	1,435,462	3,048,395	0	4,826,083
Expenses						
Salaries	0	0	0	0	0	0
Benefits	0	0	750	5,995	0	(5,995)
Contractual Services	431,740	1,023,651	60,600	201,210	0	822,441
Commodities	(108,855)	(108,855)	0	0	0	(108,855)
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	0	0	0	0	0	0
Utilities	0	0	0	0	0	0
Capital Outlay	4,428,330	10,781,301	397,656	1,075,322	112,674	9,593,305
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
Total Expenses	4,751,215	11,696,097	459,006	1,282,527	112,674	10,300,896
Transfers (Net)	(491,917)	(491,917)	(517,857)	(517,857)	0	25,940
Revenues over Expenses	(2,368,654)	(4,313,536)	458,599	1,248,011	(112,674)	(5,448,873)

BOT_IS - 03 - Oper/Maint Restricted Fund
2023-06-05, 2:06 PM

Parkland College
Board of Trustees Income Statement
Filters: 04 - Bond & Interest Fund
For the 11 Months Ending May 31, 2023

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			May	YTD		
Revenues						
Local Government	5,431,299	5,431,299	3,103,550	5,521,123	0	(89,824)
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	0	0	0	0	0
Other	0	0	0	0	0	0
Total Revenues	5,431,299	5,431,299	3,103,550	5,521,123	0	(89,824)
Expenses						
Salaries	0	0	0	0	0	0
Benefits	0	0	0	0	0	0
Contractual Services	0	0	0	0	0	0
Commodities	0	0	0	0	0	0
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	5,910,410	5,910,410	0	5,910,410	0	0
Utilities	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
Total Expenses	5,910,410	5,910,410	0	5,910,410	0	0
Transfers (Net)	491,917	491,917	517,857	517,857	0	(25,940)
Revenues over Expenses	12,806	12,806	3,621,407	128,570	0	(115,764)

BOT_IS - 04 - Bond & Interest Fund
2023-06-05, 2:06 PM

Parkland College
Board of Trustees Income Statement
Filters: 05 - Auxiliary Enterprises Fund
For the 11 Months Ending May 31, 2023

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			May	YTD		
Revenues						
Local Government	0	0	0	0	0	0
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	3,145,195	3,279,846	391,447	3,502,983	0	(223,137)
Sales and Services	3,276,000	3,331,000	180,543	2,824,051	0	506,949
Investments	1,022	1,022	0	1,934	0	(912)
Other	45,466	88,466	3,724	69,560	0	18,906
Total Revenues	6,467,683	6,700,334	575,714	6,398,528	0	301,806
Expenses						
Salaries	2,565,034	2,674,181	238,883	2,620,193	122,669	(68,681)
Benefits	504,977	528,662	35,415	394,729	33,738	100,195
Contractual Services	1,562,751	1,764,808	164,284	1,640,203	42,438	82,167
Commodities	2,166,240	2,171,459	94,525	2,059,731	31,992	79,736
Travel and Meeting	285,102	333,297	33,229	210,356	664	122,278
Fixed Charges	592,055	588,655	20,136	395,767	29,860	163,028
Utilities	1,900	1,900	148	1,600	300	0
Capital Outlay	0	41,486	0	38,480	5,565	(2,559)
Other	240,751	204,961	730	30,768	196	173,997
Contingency	0	0	0	0	0	0
Total Expenses	7,918,810	8,309,409	587,351	7,391,827	267,422	650,160
Transfers (Net)	875,000	873,000	0	876,502	0	(3,502)
Revenues over Expenses	(576,127)	(736,075)	(11,637)	(116,798)	(267,422)	(351,855)

Parkland College
Board of Trustees Income Statement
Filters: Special Revenue Funds
For the 11 Months Ending May 31, 2023

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			May	YTD		
Revenues						
Local Government	3,690,110	3,690,110	1,993,362	3,634,782	0	55,328
State Government	0	7,204,415	194,146	5,900,920	0	1,303,495
Federal Government	0	18,459,195	136,895	11,200,946	0	7,258,249
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	0	0	0	0	0
Other	0	98,938	0	64,938	0	34,000
Total Revenues	3,690,110	29,452,658	2,324,402	20,801,586	0	8,651,072
Expenses						
Salaries	1,160,441	3,964,909	283,197	2,962,841	151,224	850,844
Benefits	1,183,334	1,703,453	130,009	1,302,287	38,295	362,871
Contractual Services	347,600	2,823,606	312,735	1,481,411	19,460	1,322,735
Commodities	91,980	695,345	63,234	550,179	89,674	55,492
Travel and Meeting	20,000	501,424	43,228	302,622	19,900	178,902
Fixed Charges	700,000	783,595	27,225	689,969	0	93,626
Utilities	0	7,146	627	6,697	0	448
Capital Outlay	0	1,962,469	93,016	529,324	175,172	1,257,974
Other	23,400	16,995,991	477,774	12,203,861	12,970	4,779,160
Contingency	0	0	0	0	0	0
Total Expenses	3,526,755	29,437,937	1,431,046	20,029,192	506,694	8,902,051
Transfers (Net)	0	0	0	0	0	0
Revenues over Expenses	163,355	14,721	893,356	772,394	(506,694)	(250,979)

BOT_IS - Special Revenue Funds
2023-06-05, 2:06 PM

Parkland College
Board of Trustees Income Statement
Filters: 06 - Restricted Purposes Fund
For the 11 Months Ending May 31, 2023

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			May	YTD		
Revenues						
Local Government	0	0	0	0	0	0
State Government	0	7,204,415	194,146	5,900,920	0	1,303,495
Federal Government	0	18,459,195	136,895	11,200,946	0	7,258,249
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	0	0	0	0	0
Other	0	98,938	0	64,938	0	34,000
Total Revenues	0	25,762,548	331,041	17,166,804	0	8,595,744
Expenses						
Salaries	0	2,804,468	191,692	1,965,904	65,179	773,385
Benefits	0	520,119	39,132	334,023	16,784	169,311
Contractual Services	0	2,361,006	296,648	1,127,267	10,853	1,222,886
Commodities	0	598,806	59,016	488,223	72,292	38,291
Travel and Meeting	0	481,424	43,108	300,762	19,900	160,763
Fixed Charges	0	83,595	27,225	70,025	0	13,570
Utilities	0	7,146	627	6,697	0	448
Capital Outlay	0	1,928,835	53,006	472,566	151,838	1,304,431
Other	0	16,977,149	477,669	12,198,076	12,635	4,766,438
Contingency	0	0	0	0	0	0
Total Expenses	0	25,762,548	1,188,123	16,963,542	349,482	8,449,523
Transfers (Net)	0	0	0	0	0	0
Revenues over Expenses	0	0	(857,083)	203,261	(349,482)	146,221

BOT_IS - 06 - Restricted Purposes Fund
2023-06-05, 2:06 PM

Parkland College
Board of Trustees Income Statement
Filters: 11 - Audit Fund
For the 11 Months Ending May 31, 2023

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			May	YTD		
Revenues						
Local Government	90,131	90,131	52,160	92,406	0	(2,275)
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	0	0	0	0	0
Other	0	0	0	0	0	0
Total Revenues	90,131	90,131	52,160	92,406	0	(2,275)
Expenses						
Salaries	0	0	0	0	0	0
Benefits	0	0	0	0	0	0
Contractual Services	80,000	80,000	0	74,890	7,200	(2,090)
Commodities	0	0	0	0	0	0
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	0	0	0	0	0	0
Utilities	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
Total Expenses	80,000	80,000	0	74,890	7,200	(2,090)
Transfers (Net)	0	0	0	0	0	0
Revenues over Expenses	10,131	10,131	52,160	17,516	(7,200)	(185)

BOT_IS - 11 - Audit Fund
2023-06-05, 2:06 PM

Parkland College
Board of Trustees Income Statement
Filters: 12 - Liability, Prot, & Stmnt Fund
For the 11 Months Ending May 31, 2023

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			May	YTD		
Revenues						
Local Government	3,599,979	3,599,979	1,941,201	3,542,376	0	57,603
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	0	0	0	0	0
Other	0	0	0	0	0	0
Total Revenues	3,599,979	3,599,979	1,941,201	3,542,376	0	57,603
Expenses						
Salaries	1,160,441	1,160,441	91,505	996,938	86,045	77,458
Benefits	1,183,334	1,183,334	90,878	968,264	21,510	193,560
Contractual Services	267,600	382,600	16,087	279,254	1,407	101,939
Commodities	91,980	96,539	4,218	61,955	17,382	17,201
Travel and Meeting	20,000	20,000	120	1,860	0	18,140
Fixed Charges	700,000	700,000	0	619,944	0	80,056
Utilities	0	0	0	0	0	0
Capital Outlay	0	33,634	40,010	56,758	23,333	(46,457)
Other	23,400	18,841	105	5,785	334	12,722
Contingency	0	0	0	0	0	0
Total Expenses	3,446,755	3,595,389	242,923	2,990,759	150,012	454,618
Transfers (Net)	0	0	0	0	0	0
Revenues over Expenses	153,224	4,590	1,698,279	551,617	(150,012)	(397,015)

BOT_IS - 12 - Liability, Prot, & Stmnt Fund
2023-06-05, 2:06 PM

Parkland College
Board of Trustees Income Statement
Filters: Fiduciary Funds
For the 11 Months Ending May 31, 2023

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			May	YTD		
Revenues						
Local Government	0	0	0	0	0	0
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	10,000	10,000	0	36,324	0	(26,324)
Other	0	0	0	0	0	0
Total Revenues	10,000	10,000	0	36,324	0	(26,324)
Expenses						
Salaries	0	0	0	0	0	0
Benefits	0	0	0	0	0	0
Contractual Services	0	0	0	0	0	0
Commodities	0	0	0	0	0	0
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	0	0	0	0	0	0
Utilities	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
Total Expenses	0	0	0	0	0	0
Transfers (Net)	(10,000)	(10,000)	(3,343)	(11,750)	0	1,750
Revenues over Expenses	0	0	(3,343)	24,574	0	(24,574)

BOT_IS - Fiduciary Funds
2023-06-05, 2:06 PM

Parkland College
Board of Trustees Income Statement
Filters: 07 - Working Cash Fund
For the 11 Months Ending May 31, 2023

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			May	YTD		
Revenues						
Local Government	0	0	0	0	0	0
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	10,000	10,000	0	36,324	0	(26,324)
Other	0	0	0	0	0	0
Total Revenues	10,000	10,000	0	36,324	0	(26,324)
Expenses						
Salaries	0	0	0	0	0	0
Benefits	0	0	0	0	0	0
Contractual Services	0	0	0	0	0	0
Commodities	0	0	0	0	0	0
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	0	0	0	0	0	0
Utilities	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
Total Expenses	0	0	0	0	0	0
Transfers (Net)	(10,000)	(10,000)	(3,343)	(11,750)	0	1,750
Revenues over Expenses	0	0	(3,343)	24,574	0	(24,574)

BOT_IS - 07 - Working Cash Fund
2023-06-05, 2:06 PM

Parkland College
Board of Trustees Income Statement
Filters: 10 - Trust & Agency Fund
For the 11 Months Ending May 31, 2023

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			May	YTD		
Revenues						
Local Government	0	0	0	0	0	0
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	0	0	0	0	0
Other	0	0	0	0	0	0
Total Revenues	0	0	0	0	0	0
Expenses						
Salaries	0	0	0	0	0	0
Benefits	0	0	0	0	0	0
Contractual Services	0	0	0	0	0	0
Commodities	0	0	0	0	0	0
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	0	0	0	0	0	0
Utilities	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
Total Expenses	0	0	0	0	0	0
Transfers (Net)	0	0	0	0	0	0
Revenues over Expenses	0	0	0	0	0	0

BOT_JS - 10 - Trust & Agency Fund
2023-06-05, 2:06 PM

IX. BUSINESS & FINANCE—Item C*

INVOICES (INCLUDING BOARD TRAVEL)

Included herein are the voucher checks listing thru May 31, 2023.

CONSENT MOTION—Approve the voucher checks listing thru May 31, 2023, totaling \$ 2,370,595.66 in accordance with the document that will be incorporated in the official minutes.

PARKLAND COLLEGE
VOUCHER CHECKS LISTING THRU MAY 31, 2023

<u>CHECK NUMBER</u>	<u>PAY DATE</u>	<u>PAYEE NAME</u>	<u>AMOUNT</u>	<u>AMOUNT</u>	<u>GL ACCOUNT DESCRIPTION</u>
0998526	05/04/2023	4IMPRINT	2,611.02		FY22 SWFT: WEI: Other Expenses
0998527	05/04/2023	A & R Mechanical Contractors I	2,309.42		Maintenance: Maintenance Services
0998528	05/04/2023	Access Locksmiths & Security L	225.00		Maintenance: Maintenance Services
0998529	05/04/2023	Adrianna Myers Photography	308.75		Vet Tech Club: Deposits for Others
0998530	05/04/2023	Advance Auto Parts	89.43		Automotive: Instructional Supplies
0998531	05/04/2023	Advanced Commercial Roofing	771.83		Maintenance: Maintenance Services
0998532	05/04/2023	AHW LLC	127.38		Ag Club: Deposits for Others
0998533	05/04/2023	Ai-Media Technologies Llc	178.00		Accessibility Services: Other Contractual Services
0998534	05/04/2023	Aircraft Spruce & Specialty Co	1,775.96		Aviation Program: Instructional Supplies
0998535	05/04/2023	Altorfer Inc	2,400.00		IDOT HCCTP Grant: Instr Service Contracts
0998536	05/04/2023	Amazon	97.98		Human Resource: Other Material and Supplies
0998537	05/04/2023	Amazon	770.96		Library: Books/Binding Costs
0998538	05/04/2023	AT&T	376.87		Utilities: Telephone
0998539	05/04/2023	Avfuel Corporation	900.00		Aviation Program: Vehicle Supplies
0998540	05/04/2023	Baran Marketing	594.00		PATH Program: Advertising
0998541	05/04/2023	Ms. Laura L. Bauer	520.00		College Theatre: Other Contractual Services
0998542	05/04/2023	Benco Dental	1,781.91		Dental Hygiene: Instructional Supplies
0998543	05/04/2023	Benefit Planning Consultants I	524.55		General: Unreimb med/child
0998544	05/04/2023	Bodine Electric	2,952.99		FY22 SWFT: WEI: Other Expenses
0998545	05/04/2023	Boeing Distribution Inc	1,408.26		Aviation Program: Repair Materials/Supplies
0998546	05/04/2023	Avantay T. Bragg	200.00		FY23 SWFT: WEI: Other Expenses
0998547	05/04/2023	Carle	4,200.00		Human Resource: Other Employee Benefits Vacation
0998548	05/04/2023	CDW-Government	13,826.57		Computing Administration: Other Contractual Services
0998549	05/04/2023	Central States Media	21,202.50		Marketing: Advertising
0998550	05/04/2023	Champaign County Forest Preser		100.00	Youth Programs: Instr Service Contracts
0998551	05/04/2023	Champaign Multimedia Group	63.20		Board of Trustees: Publications and Dues
0998552	05/04/2023	Champaign Public Library	1,000.87		Penny Severns Grant: Instructional Supplies
0998553	05/04/2023	John Chance	185.00		Baseball: Other Contractual Services
0998554	05/04/2023	CAAHEP	1,050.00		Emergency Medical: Publications and Dues
0998555	05/04/2023	Rhiannon M. Cospier	520.00		College Theatre: Other Contractual Services
0998556	05/04/2023	CU Woodshop Supply Inc	755.00		Personal Development: Instr Service Contracts
0998557	05/04/2023	Darby Dental	240.00		Dental Hygiene: Instructional Supplies
0998558	05/04/2023	David Runyon	230.00		Baseball: Other Contractual Services
0998559	05/04/2023	Dell Marketing LP	10,588.49		ECACE Grant: Other Expenses
0998560	05/04/2023	Depke Gases & Welding Supplies	4,089.67		Maintenance: Maintenance Services
0998561	05/04/2023	Desser Tire & Rubber Co.LLC	478.20		Aviation Program: Repair Materials/Supplies
0998562	05/04/2023	DH Pace Company	358.90		Maintenance: Maintenance Services
0998563	05/04/2023	Ms. Kat R. Downs	520.00		College Theatre: Other Contractual Services
0998564	05/04/2023	Edvotek	1,054.50		NSF: Research Pheno Plasticity: Instructional Supplies
0998565	05/04/2023	Elaine L Craft Educational Cou	3,623.00		NSF CAAT Curriculum: Other Contractual Services
0998566	05/04/2023	ELM Resources	4,000.00		Teri Loan ELM Scholar: Deposits for Others
0998567	05/04/2023	ELM Resources	3,000.00		Teri Loan ELM Scholar: Deposits for Others
0998568	05/04/2023	Caleb George	230.00		Softball: Other Contractual Services
0998569	05/04/2023	Mrs. Heidi A. Gerber	90.98		Personal Development: Instructional Supplies
0998570	05/04/2023	Grit Digital Health Llc	16,000.00		Mental Health Early Action: Computer Software
0998571	05/04/2023	Health Alliance Medical Plans,	37,690.90		General: Group Health Insurance
0998572	05/04/2023	Heartland Community College	900.00		International Education: Publications and Dues
0998573	05/04/2023	Hummert International	1,341.02		Monsanto Land Lab: Deposits for Others
0998574	05/04/2023	Illinois American Water	560.12		Utilities: Water, Sewage
0998575	05/04/2023	Illinois Secretary of State	9,900.00		Penny Severns Grant: Other Illinois Govt Sources
0998576	05/04/2023	Ms. Sandra F. Ivy	520.00		College Theatre: Other Contractual Services
0998577	05/04/2023	Johnstone Supply Peoria	457.90		Maintenance: Maintenance/Custodial Supply
0998578	05/04/2023	Ernest Kenner III	750.00		FY23 SWFT: WEI: Other Expenses
0998579	05/04/2023	Kevin Kierspe	520.00		College Theatre: Other Contractual Services
0998580	05/04/2023	Kirby Risk Electrical Supply	279.98		Maintenance: Maintenance/Custodial Supply
0998581	05/04/2023	Brian Lauthen	520.00		College Theatre: Other Contractual Services
0998582	05/04/2023	Dave Logan	230.00		Softball: Other Contractual Services
0998583	05/04/2023	Tania Madrigal	520.00		College Theatre: Other Contractual Services
0998584	05/04/2023	Mammoth Printshop Llc	971.00		Dijon Study Abroad: Deposits for Others
0998585	05/04/2023	Nick Marple	230.00		Baseball: Other Contractual Services
0998586	05/04/2023	Martin One Source	234.81		Central Receiving: Office-Supplies
0998587	05/04/2023	McCormick Distributing Inc	689.67		Child Development: Other Material and Supplies
0998588	05/04/2023	Medline Industries Inc	753.66		Nursing: Instructional Supplies
0998589	05/04/2023	Menards	877.85		Construction Tech: Instructional Supplies
0998590	05/04/2023	Midwest Fiber Inc.	118.69		Maintenance: Maintenance Services
0998591	05/04/2023	Jerry Min	520.00		College Theatre: Other Contractual Services
0998592	05/04/2023	Morrow Brothers Ford, Inc.	40,010.00		Public Safety: Equipment-Service >2500
0998593	05/04/2023	Multi Service Aviation	1,058.72		Aviation Program: Vehicle Supplies
0998594	05/04/2023	Elaina Nelson	520.00		College Theatre: Other Contractual Services
0998595	05/04/2023	Niemann Foods	228.70		Maintenance: Maintenance/Custodial Supply
0998596	05/04/2023	Mike Papinchook	185.00		Baseball: Other Contractual Services
0998597	05/04/2023	Parkland College	285,725.00		FY23 SWFT: WEI: Other Expenses
0998598	05/04/2023	Parkland College	4,656.00		IDOT HCCTP Grant: Instr Service Contracts
0998599	05/04/2023	Parkland College	5,195.00		FY22 SWFT: WEI: Other Expenses
0998600	05/04/2023	Della Perrone Photography	350.00		Elva Hensley Greeson Trust: Instit Support Contract

0998601	05/04/2023	Stacey M. Peterik	520.00	College Theatre: Other Contractual Services
0998602	05/04/2023	Phi Theta Kappa	350.00	Phi Theta Kappa: Deposits for Others
0998603	05/04/2023	Phi Theta Kappa	280.00	Board of Trustees: College Conf/Meeting Expense
0998604	05/04/2023	Pocket Nurse Enterprises Inc	1,368.34	Surgical Technology: Instructional Supplies
0998605	05/04/2023	Premier Dental Products Co	18,612.00	Dental Hygiene: Instructional Supplies
0998606	05/04/2023	ProQuest LLC	218.00	Library: Books/Binding Costs
0998607	05/04/2023	Puritan Springs Bottled Water	116.43	Biology: Instructional Supplies
0998608	05/04/2023	Radiation Detection Company	14.70	Radiologic Technology: Instructional Supplies
0998609	05/04/2023	Ray O'Herron Co Inc	1,286.99	Public Safety: Other Supplies
0998610	05/04/2023	RegisterBlast	125.00	Assessment Center: Other Contractual Services
0998611	05/04/2023	Amy N. Reid	520.00	College Theatre: Other Contractual Services
0998612	05/04/2023	Reserve Account	15,000.00	Central Receiving: Postage
0998613	05/04/2023	Mr. Verlin D. Richardson	520.00	College Theatre: Other Contractual Services
0998614	05/04/2023	Ms. Michelle D. Roberts	1,533.25	Health Professional Administration: College Conf/Meeting Expense
0998615	05/04/2023	Rogards Office PLUS	1,603.61	Central Receiving: Office-Supplies
0998616	05/04/2023	Sam's Club	989.72	Theatre: Deposits for Others
0998617	05/04/2023	Scrubs AC, Inc	67.04	Sadha Dental Hygiene: Deposits for Others
0998618	05/04/2023	SiteOne Landscape Supply LLC	54.22	Grounds: Maintenance/Custodial Supply
0998619	05/04/2023	Starcrest Cleaners	92.35	Public Safety: Maintenance Services
0998620	05/04/2023	Jennifer Stone	772.92	FCAE FY23: Travel In State
0998621	05/04/2023	Team REIL Inc.	10,999.00	Child Development Department: Instit Support Contract
0998622	05/04/2023	Technology Management Revolv	177.08	Public Safety: Other Contractual Services
0998623	05/04/2023	Triple T Car Wash Lube & Detai	72.42	Custodial: Maintenance Services
0998624	05/04/2023	Triple T Car Wash Lube & Detai	18.00	Public Safety: Vehicle Supplies
0998625	05/04/2023	TrophyTime Inc	128.25	Planetarium: Audio/Visual Materials
0998626	05/04/2023	United Parcel Service	46.80	Central Receiving: Postage
0998627	05/04/2023	Venture Medical ReQuip Inc	319.50	Perkins-Post Secondary: Equipment-Instructional >2500
0998628	05/04/2023	Wex Bank	3,976.13	Athletics General Fund: College Conf/Meeting Expense
0998629	05/04/2023	Angela D. Williams	500.00	FY22 SWFT: WEI: Other Expenses
0998630	05/04/2023	Vincent M. Woods	520.00	College Theatre: Other Contractual Services
0998631	05/04/2023	Mrs. Stacie J. Young	2,271.87	Occupation Therapy: College Conf/Meeting Expense
0998652	05/11/2023	Rock Gate Capital	18,280.00	Truck Driving: Instr Service Contracts
0998653	05/11/2023	A & R Mechanical Contractors I	2,821.29	Maintenance: Maintenance Services
0998654	05/11/2023	Mrs. Cynthia M. Adamek	612.46	College Theatre: Other Material and Supplies
0998655	05/11/2023	Admin Partners LLC	354.00	Human Resource: Other Contractual Services
0998656	05/11/2023	Advance Auto Parts	689.57	Ford Asset: Instructional Supplies
0998657	05/11/2023	Advanced Commercial Roofing	905.62	Maintenance: Maintenance Services
0998658	05/11/2023	Allen Precision Equipment Inc	434.80	Dean of Career & Technical Ed: Equipment-Instructional >2500
0998659	05/11/2023	Amazon	3,173.61	Academic Computing: Other Material and Supplies
0998660	05/11/2023	Jean Aime M. Bakubile	500.00	Strides Fund: Student Grants, Scholarships
0998661	05/11/2023	Moss Enterprises	12,515.00	Perkins-Post Secondary: Equipment-Instructional >2500
0998663	05/11/2023	Bodine Electric	3,596.23	Maintenance: Maintenance Services
0998664	05/11/2023	Preston D. Bollman	500.00	Adult Literacy Fund: Student Grants, Scholarships
0998665	05/11/2023	Bonnies Baskets Llc	450.00	Personal Development: Instr Service Contracts
0998666	05/11/2023	Breizh Realty Llc	5,455.68	FCAE FY23: Rental-Facilities
0998667	05/11/2023	Mr. Shamir Brown	52.40	Workforce Development: College Conf/Meeting Expense
0998668	05/11/2023	Bulldog Disposal Service Inc	1,850.00	Utilities: Refuse Disposal
0998669	05/11/2023	Willie A. Butler	300.00	FY23 SWFT: WEI: Other Expenses
0998670	05/11/2023	CDW-Government	304,148.18	Academic Computing: Repair Materials/Supplies
0998671	05/11/2023	Challenged Athletes Inc	500.00	Adult Literacy Fund: Student Grants, Scholarships
0998672	05/11/2023	Champaign Co Chamber of Commer	1,388.83	VP Inst Advance: College Conf/Meeting Expense
0998673	05/11/2023	Champaign County Collector	39,484.60	General Institutional: K's Property Taxes
0998674	05/11/2023	Champaign County Collector	138.30	General Institutional: K's Property Taxes
0998676	05/11/2023	Champaign Multimedia Group	482.80	Fiscal Administration: Advertising
0998677	05/11/2023	Chemical Maintenance Inc	3,177.53	Custodial: Maintenance/Custodial Supply
0998678	05/11/2023	Cintas Corp	227.04	Maintenance: Maintenance/Custodial Supply
0998679	05/11/2023	Cissna Park Schools	170.00	Marketing: Advertising
0998680	05/11/2023	Commercial Collision of Champa	5,479.01	Student Organization: Maintenance Services
0998682	05/11/2023	Confidential On-Site Paper Shr	127.73	Fiscal Administration: Other Contractual Services
0998683	05/11/2023	Consolidated Communications	2,069.33	Utilities: Telephone
0998684	05/11/2023	Constellation NewEnergy	26,991.79	Utilities: Gas
0998685	05/11/2023	Country Arbors Nursery	1,540.00	Grounds: Maintenance/Custodial Supply
0998686	05/11/2023	Corey Flournoy	1,191.26	FCAE FY23: Instr Service Contracts
0998687	05/11/2023	CU Hardware Company	10.98	Art and Design: Instructional Supplies
0998688	05/11/2023	Davis-Houk Mechanical Inc	7,447.50	Maintenance: Maintenance Services
0998689	05/11/2023	De Lage Landen Public Finance	7,496.48	Grounds: Install Pay Lease/Pur Agree
0998690	05/11/2023	Dixon Graphics	40.00	Student Services Events: Other Expenses
0998691	05/11/2023	Dow Jones & Company Inc	3,629.00	Library: Publications and Dues
0998692	05/11/2023	Duncan Supply Co Inc	590.53	Maintenance: Maintenance/Custodial Supply
0998693	05/11/2023	DuPage County Fair	4,080.00	FCAE FY23: Rental-Facilities
0998694	05/11/2023	Eastern Engineering Supply Inc	113.43	Reprographics: Other Material and Supplies
0998695	05/11/2023	Eastland Suites	590.00	Personal Development: Other Contractual Services
0998696	05/11/2023	Ellucian Company, L.P.	1,065.00	Administrative Software Proj: Consultants
0998697	05/11/2023	Emergency Medical Products Inc	926.13	Dental Hygiene: Instructional Supplies
0998698	05/11/2023	Encova Insurance	14,223.00	Institutional: Workers Comp Ins
0998699	05/11/2023	Enterprise Rent-A-Car Midwest	2,391.00	Transportation: Rental-Equipment
0998700	05/11/2023	Environmental Control Solution	1,910.00	Maintenance: Maintenance Services
0998701	05/11/2023	Ferrilli Information Group	1,197.28	Administrative Software Proj: Consultants
0998702	05/11/2023	Flightstar	34,281.50	Aviation Program: Maintenance Services
0998703	05/11/2023	Flinn Scientific Inc	247.52	Chemistry: Other Supplies
0998704	05/11/2023	Ms. Amy N. Frasca	1,662.80	Vice President Academics: Other Expenses

0998705	05/11/2023	FYXIT LLC	745.80	IL Co-op Work Study (ICWS): Other Contractual Services
0998706	05/11/2023	GFL Environmental	2,943.60	Utilities: Refuse Disposal
0998707	05/11/2023	GFI Digital Inc	2,864.73	Computing Administration: Other Contractual Services
0998708	05/11/2023	Graybar Electric	94,160.20	Ext Park Lot Light Upgrade: Building Remodeling
0998709	05/11/2023	Tom Grey, Grey & Associates	500.00	Custom Training: Instr Service Contracts
0998710	05/11/2023	Heartland Community College	25,950.00	Italy - Study Abroad: Deposits for Others
0998711	05/11/2023	Hendrick House	7,003.34	Learning Commons: Other Conf/Meeting Expenses
0998712	05/11/2023	Ms. Tracey E. Hickox	1,800.00	Center for Excellence: Staff Develop-Support Staff
0998713	05/11/2023	Holt Supply Company	188.61	Maintenance: Maintenance/Custodial Supply
0998714	05/11/2023	Illini FS	1,159.23	Grounds: Maintenance/Custodial Supply
0998715	05/11/2023	IAVAT	1,440.00	FCAE FY23: College Conf/Meeting Expense
0998716	05/11/2023	Illinois CPA Society	370.00	Fiscal Administration: Publications and Dues
0998717	05/11/2023	Information Management Service	26,465.00	Computing Administration: Maintenance Services
0998718	05/11/2023	Ms. Kerry L. Janesky	150.65	Radiologic Technology: Travel In State
0998719	05/11/2023	John A Logan College	6,511.84	Strengthening Com College FY23: Other Contractual Services
0998720	05/11/2023	John Wood Community College	7,221.51	Strengthening Com College FY23: Other Contractual Services
0998721	05/11/2023	Jenny M. Johnson	520.00	College Theatre: Other Contractual Services
0998722	05/11/2023	Johnstone Supply Peoria	1,388.38	Maintenance: Maintenance/Custodial Supply
0998723	05/11/2023	Ms. Carol J. Kamradt	206.00	Personal Development: Instructional Supplies
0998724	05/11/2023	Kemper Industrial Equip/Midwes	450.00	Speech: College Conf/Meeting Expense
0998725	05/11/2023	Kirby Risk Electrical Supply	2,102.00	Custodial: Maintenance/Custodial Supply
0998726	05/11/2023	Jeffrey D. Knapp	230.00	Baseball: Other Contractual Services
0998727	05/11/2023	Krueger International Inc	4,941.78	Computing Administration: Other Capital Outlay >2500
0998728	05/11/2023	LabSource Inc	123.44	Chemistry: Other Supplies
0998729	05/11/2023	Lapayne Photography	2,750.00	General Institutional: Other Contractual Services
0998730	05/11/2023	Lincoln Land Community College	3,739.89	Strengthening Com College FY23: Other Contractual Services
0998731	05/11/2023	Lorenz Supply Co	3,501.15	Custodial: Maintenance/Custodial Supply
0998732	05/11/2023	Main Street Capital Partners L	6,000.00	FCAE FY23: Rental-Facilities
0998733	05/11/2023	Mrs. Molly A. Martin	276.41	Respiratory Care Technology: Travel In State-Faculty
0998734	05/11/2023	McCormick Distributing Inc	210.50	Child Development: Other Material and Supplies
0998735	05/11/2023	McKenzie Wagner, Inc.	32,669.83	Marketing: Advertising
0998736	05/11/2023	Medline Industries Inc	1,477.26	Occupational Hlth: Other Supplies
0998737	05/11/2023	Menards	21.48	IDOT HCCTP Grant: Materials
0998738	05/11/2023	Meyer Capel	5,613.00	Institutional: Legal Services
0998739	05/11/2023	Midland Paper Company	4,682.34	Reprographics: Other Material and Supplies
0998740	05/11/2023	John J. Mozingo	230.00	Baseball: Other Contractual Services
0998741	05/11/2023	Multi Service Aviation	289.71	Aviation Program: Vehicle Supplies
0998742	05/11/2023	NASW	236.00	Counseling: College Conf/Meeting Expense
0998743	05/11/2023	NCMPR	1,375.00	Marketing: Publications and Dues
0998744	05/11/2023	Nielsen-Kellerman Co	7,960.00	NSF CAAT Curriculum: Other Conf/Meeting Expenses
0998745	05/11/2023	Niemann Foods	123.25	Grounds: Maintenance/Custodial Supply
0998746	05/11/2023	Hannah Y. Null	50.00	Adult Literacy Fund: Student Grants, Scholarships
0998747	05/11/2023	Parkland College	11,515.05	FY23 CCAMPIS: Other Expenses
0998749	05/11/2023	Premier Dental Products Co	153.22	Dental Hygiene: Instructional Supplies
0998750	05/11/2023	Premier Print Group	17,895.00	Marketing: Printing
0998751	05/11/2023	Prominic.NET Inc	6,389.34	IL Co-op Work Study (ICWS): Other Contractual Services
0998752	05/11/2023	Ms. Patty S. Pyrz	21.64	Personal Development: Instructional Supplies
0998753	05/11/2023	Quicksilver Mailing Services L	231.12	Central Receiving: Postage
0998754	05/11/2023	Ray O'Herron Co Inc	176.97	Public Safety: Other Supplies
0998755	05/11/2023	Regional Office of Education	117,691.18	FCAE FY23: Office Services
0998757	05/11/2023	Rend Lake College	17,603.47	Strengthening Com College FY23: Other Contractual Services
0998758	05/11/2023	Roth Drainage	1,969.00	Grounds: Maintenance/Custodial Supply
0998759	05/11/2023	Ms. Nancy A. Roth	262.00	CNA: Travel In State-Faculty
0998760	05/11/2023	Sam's Club	225.98	Community Ed Admin: Other Supplies
0998761	05/11/2023	Joseph M. Segobiano	75.00	Soccer Womens: Other Contractual Services
0998762	05/11/2023	Sherwin Williams	1,160.10	Maintenance: Maintenance/Custodial Supply
0998763	05/11/2023	Rod Shilts	700.00	Marketing: Other Contractual Services
0998764	05/11/2023	SiteOne Landscape Supply LLC	6.77	Grounds: Maintenance/Custodial Supply
0998765	05/11/2023	Sport Redi-Mix	419.60	IDOT HCCTP Grant: Materials
0998766	05/11/2023	Mr. Michael D. Steen	600.01	College Theatre: Other Material and Supplies
0998767	05/11/2023	Rebecca A. Steinbach	250.00	Adult Literacy Fund: Student Grants, Scholarships
0998768	05/11/2023	Laura E. Sutter	26.98	Vet Tech: Instructional Supplies
0998770	05/11/2023	TherapyEd Ltd	3,360.00	Occupation Therapy: Instructional Supplies
0998771	05/11/2023	Town Square Publications Llc	1,295.00	Marketing: Advertising
0998772	05/11/2023	Tradesfutures	250.00	IDOT HCCTP Grant: Books/Binding Costs
0998773	05/11/2023	Triple T Car Wash Lube & Detai	34.00	Public Safety: Vehicle Supplies
0998774	05/11/2023	United Parcel Service	16.01	Central Receiving: Postage
0998776	05/11/2023	USI Insurance Services Nationa	10,505.00	Aviation Program: General Insurance
0998777	05/11/2023	Venture Medical ReQuip Inc	4,929.34	Perkins-Post Secondary: Equipment-Instructional >2500
0998778	05/11/2023	Verizon Wireless	679.18	Utilities: Telephone
0998779	05/11/2023	Victoria Beach	6,000.00	VP Inst Advance: Other Expenses
0998780	05/11/2023	Village of Patoka	3,600.00	FCAE FY23: Other Fixed Charges
0998781	05/11/2023	Village of Rantoul	350.00	Adult Ed Federal Basic 4800: Other Conf/Meeting Expenses
0998783	05/11/2023	VWR International LLC	4,728.87	Biology: Instructional Supplies
0998784	05/11/2023	Andrew J. Waner	375.00	Marketing: Other Contractual Services
0998785	05/11/2023	Strategic Development Institut	3,455.00	Custom Training: Instructional Supplies
0998786	05/11/2023	Wilpen Environmental Services	2,875.00	Dean of Arts and Sciences: Other Expenses
0998787	05/11/2023	Women in Aviation, Internation	500.00	Aviation Program: Advertising
0998801	05/11/2023	Ameren Illinois	3,476.27	Utilities: Electricity
0998802	05/17/2023	Champaign County YMCA	5,000.00	General Institutional: College Conf/Meeting Expense
0998803	05/17/2023	Mr. Daniel M. Paulson	6,330.00	Softball: College Conf/Meeting Expense

0998804	05/17/2023	Mr. Corbin T. Sebens	1,224.00	Golf: College Conf/Meeting Expense
0998805	05/18/2023	4IMPRINT	9,583.21	Mental Health Early Action: Other Material and Supplies
0998806	05/18/2023	51 Fire & Safety Corp	77.75	Maintenance: Maintenance Services
0998807	05/18/2023	A & R Mechanical Contractors I	3,755.48	Maintenance: Maintenance Services
0998808	05/18/2023	ACI Payments Inc	617.75	Fiscal Administration: Other Fixed Charges
0998809	05/18/2023	Richard S. Adams	390.00	Softball: Other Conf/Meeting Expenses
0998810	05/18/2023	Advanced Commercial Roofing	374.40	Maintenance: Maintenance Services
0998811	05/18/2023	AI-Media Technologies Llc	534.00	Accessibility Services: Other Contractual Services
0998812	05/18/2023	Lucas D. Allen	2,925.96	FCAE FY23: Travel In State
0998813	05/18/2023	Amazon	3,323.23	Occupational Hlth: Other Supplies
0998814	05/18/2023	Ameren Illinois	706.52	Utilities: Electricity
0998815	05/18/2023	American Dental Association	2,491.20	Dental Hygiene: Instructional Supplies
0998816	05/18/2023	John Arbogast	390.00	Softball: Other Conf/Meeting Expenses
0998817	05/18/2023	Arrow Ambulance, LLC	150.10	Emergency Medical: Instructional Supplies
0998818	05/18/2023	AT&T	3,151.38	Utilities: Telephone
0998819	05/18/2023	AT&T	96.62	Utilities: Telephone
0998820	05/18/2023	AT&T	512.46	Utilities: Telephone
0998821	05/18/2023	AT&T	2,874.43	Utilities: Telephone
0998822	05/18/2023	AT&T	1,261.26	Utilities: Telephone
0998823	05/18/2023	ATI Physical Therapy	150.00	Human Resource: Recruit Personnel/Athletes
0998824	05/18/2023	Automotive Equipment Sales & S	592.47	Ford Asset: Instructional Supplies
0998825	05/18/2023	Baran Marketing	1,403.50	PATH Program: Advertising
0998826	05/18/2023	Bodine Electric	12,885.49	Maintenance: Maintenance Services
0998827	05/18/2023	Arthur Boley	1,500.00	Aviation Program: Other Contractual Services
0998828	05/18/2023	Casey Bolin	1,540.70	FCAE FY23: Travel In State
0998829	05/18/2023	Leco D. Braggs, Jr.	300.00	FY23 SWFT: WEI: Other Expenses
0998830	05/18/2023	Ms. Teresa M. Brennan	230.58	Medical Assisting: Travel In State
0998831	05/18/2023	Carle	408.00	Custom Training: Instructional Supplies
0998832	05/18/2023	Carle	17.70	Professional Development: Instructional Supplies
0998833	05/18/2023	CDW-Government	1,183.56	Academic Computing: Other Material and Supplies
0998834	05/18/2023	Cengage Learning	6,960.00	ECACE Grant: Instructional Supplies
0998835	05/18/2023	CenturyLink	179.50	Utilities: Telephone
0998836	05/18/2023	Champaign Co Chamber of Commer	425.00	Community Ed Admin: Advertising
0998837	05/18/2023	John Chance	390.00	Softball: Other Conf/Meeting Expenses
0998838	05/18/2023	Chemical Maintenance Inc	310.55	Custodial: Maintenance/Custodial Supply
0998839	05/18/2023	Ms. Julie R. Clark	62.21	Project Read: Travel In State
0998840	05/18/2023	CoAEMSP	1,700.00	Emergency Medical: Publications and Dues
0998841	05/18/2023	CollegeNET Inc	6,255.23	Computing Administration: Maintenance Services
0998842	05/18/2023	Comcast	604.78	Utilities: Telephone
0998843	05/18/2023	Country Arbors Nursery	863.48	Grounds: Maintenance/Custodial Supply
0998844	05/18/2023	Country Squire Cleaners Inc	93.00	Nursing: Instructional Supplies
0998845	05/18/2023	Ms. Tammy M. Cox	124.16	Health Professional Administration: Office-Supplies
0998846	05/18/2023	Megan N. Coy	982.08	FCAE FY23: Travel In State
0998847	05/18/2023	Cross Construction, Inc	16,200.96	Ext Park Lot Light Upgrade: Building Remodeling
0998848	05/18/2023	Crossroads Contractor Supply C	169.87	Maintenance: Maintenance/Custodial Supply
0998849	05/18/2023	Cyntox Biohazard Solutions	228.95	Occupational Hlth: Other Supplies
0998850	05/18/2023	Darby Dental	94.00	Dental Hygiene: Instructional Supplies
0998851	05/18/2023	Philip S. Davis	390.00	Softball: Other Conf/Meeting Expenses
0998852	05/18/2023	Davis-Houk Mechanical Inc	4,836.22	Maintenance: Maintenance Services
0998853	05/18/2023	Dell Marketing LP	169.14	Computing Administration: Other Material and Supplies
0998854	05/18/2023	Dentsply North America	2,679.12	Dental Hygiene: Instructional Supplies
0998855	05/18/2023	Digital Theatre Llc	2,956.25	Library: Other Contractual Services
0998856	05/18/2023	Dean Dittmar	2,619.56	FCAE FY23: Travel In State
0998857	05/18/2023	Dominion Dental Services Usa I	1,572.50	General: Dental
0998858	05/18/2023	Hinckley Springs	92.85	Parkland College Television: Other Material and Supplies
0998859	05/18/2023	Duncan Supply Co Inc	195.08	Maintenance: Maintenance/Custodial Supply
0998860	05/18/2023	Edvotek	1,859.00	Dean of Arts and Sciences: Equipment-Instructional >2500
0998861	05/18/2023	Tianna C. Eiermann	300.00	FY23 SWFT: WEI: Other Expenses
0998862	05/18/2023	Ellsworth Publishing Co	402.00	Bookstore: Resale Textbooks
0998863	05/18/2023	Emergency Medical Products Inc	50.33	Custom Training: Instructional Supplies
0998864	05/18/2023	Entec Services Inc	981.18	Maintenance: Maintenance Services
0998865	05/18/2023	Entre Solutions II	4,600.00	Administrative Software Proj: Consultants
0998866	05/18/2023	Fastenal Company	2,376.49	Maintenance: Maintenance/Custodial Supply
0998867	05/18/2023	Ferrilli Information Group	1,050.00	Administrative Software Proj: Consultants
0998868	05/18/2023	Gempler's Inc	5,177.76	NSF CAAT Curriculum: Other Conf/Meeting Expenses
0998869	05/18/2023	Georgia Stage Llc	3,223.47	FY22 SWFT: WEI: Other Expenses
0998870	05/18/2023	Dennis Grah	390.00	Softball: Other Conf/Meeting Expenses
0998871	05/18/2023	Grainger Industrial Supplies	46.45	Ford Asset: Instructional Supplies
0998872	05/18/2023	Mr. Adam Z. Harris	969.12	Lumina: Other Conf/Meeting Expenses
0998873	05/18/2023	John Heiser	1,207.29	FCAE FY23: Travel In State
0998874	05/18/2023	Hendrick House	256.45	Counseling: College Conf/Meeting Expense
0998875	05/18/2023	Brennon Hightower	262.98	FY22 GEERF II: Travel In State
0998876	05/18/2023	HOH Water Technology, Inc	1,041.00	Maintenance: Maintenance Services
0998877	05/18/2023	Dr. D. Andrew Holm	264.50	Workforce Development: College Conf/Meeting Expense
0998878	05/18/2023	Holt Supply Company	243.30	Maintenance: Maintenance/Custodial Supply
0998879	05/18/2023	Illinois American Water	6,641.97	Utilities: Water, Sewage
0998880	05/18/2023	IACAC	195.00	Admissions and Records: Publications and Dues
0998881	05/18/2023	Indiana University	1,100.00	Golf: Other Conf/Meeting Expenses
0998882	05/18/2023	Industrial Repair Service Inc	1,547.19	Maintenance: Maintenance Services
0998883	05/18/2023	Mr. Argie E. Johnson	780.00	Softball: Other Conf/Meeting Expenses
0998884	05/18/2023	Jordan T. Johnson	1,001.12	Lumina: Other Conf/Meeting Expenses

0998885	05/18/2023	Johnstone Supply Peoria	1,108.58	Maintenance: Maintenance/Custodial Supply
0998886	05/18/2023	Jones and Bartlett Publishers	10,794.56	Bookstore: Resale Textbooks
0998887	05/18/2023	Justi Hudson	20.00	Child Development: Other Material and Supplies
0998888	05/18/2023	Kirby Risk Electrical Supply	260.00	Custodial: Maintenance/Custodial Supply
0998889	05/18/2023	Learning Resources Network	1,430.00	Professional Development: Instr Service Contracts
0998890	05/18/2023	Lincoln Electric Company	869.76	Bookstore: Resale Textbooks
0998891	05/18/2023	Lorenz Supply Co	971.00	Custodial: Maintenance/Custodial Supply
0998892	05/18/2023	Ms. Shelby A. May	424.66	CNA: Travel In State-Faculty
0998893	05/18/2023	MBS Textbook Exchange Inc	2,209.00	Bookstore: Resale Textbooks
0998894	05/18/2023	McCormick Distributing Inc	345.56	Child Development: Other Material and Supplies
0998895	05/18/2023	Mrs. Jessica A. McMahon	170.00	Kinesiology: Publications and Dues
0998896	05/18/2023	McMaster Carr Supply Company	37.78	Automotive: Instructional Supplies
0998897	05/18/2023	Medline Industries Inc	324.40	Occupational Hlth: Other Supplies
0998898	05/18/2023	Menards	970.78	IDOT HCCTP Grant: Books/Binding Costs
0998899	05/18/2023	Midstate Collection Solutions	66.71	General Institutional: Collection Agency Fees
0998900	05/18/2023	NASFAA	2,637.00	Financial Aid: Other Expenses
0998901	05/18/2023	National Safety Council	10,170.00	Traffic Safety: Instr Service Contracts
0998902	05/18/2023	Network Test Labs Inc	13,180.21	Campus Tech - Security: Maintenance Services
0998903	05/18/2023	New Readers Press	1,200.00	Adult Ed State Basic 3400: Instructional Supplies
0998904	05/18/2023	Niemann Foods	78.73	Phi Theta Kappa: Deposits for Others
0998905	05/18/2023	Niemann Foods	80.93	Manufacturing Operations: Instructional Supplies
0998906	05/18/2023	Niemann Foods	24.29	Grounds: Maintenance/Custodial Supply
0998907	05/18/2023	Mrs. Deana L. O'Connor	188.93	Center for Excellence: Staff Develop-Support Staff
0998908	05/18/2023	Orasoptic	1,449.00	Dental Hygiene: Instructional Supplies
0998909	05/18/2023	Ouray Sportswear	366.80	Bookstore: Resale Textbooks
0998910	05/18/2023	Mike Papinchook	390.00	Softball: Other Conf/Meeting Expenses
0998911	05/18/2023	Parkland College	2,535.00	General Institutional: Staff/Family Tuition Waiver
0998912	05/18/2023	Parkland College	2,848.00	Human Resource: Other Contractual Services
0998913	05/18/2023	Parkland College	5,820.00	IDOT HCCTP Grant: Instr Service Contracts
0998914	05/18/2023	PartnerShip LLC	632.01	Bookstore: Resale Textbooks
0998915	05/18/2023	Pepsi-Cola Champaign-Urbana Bo	252.50	Bookstore: Resale Food
0998916	05/18/2023	Performance Health Supply, Inc	1,034.19	Occupation Therapy: Instructional Supplies
0998917	05/18/2023	Mrs. Susan M. Pierce	80.13	Occupation Therapy: Instructional Supplies
0998918	05/18/2023	Mrs. Paula J. Prather	128.12	Admissions and Records: College Conf/Meeting Expense
0998919	05/18/2023	ProTrain LLC	118.96	Professional Development: Instr Service Contracts
0998920	05/18/2023	Quest Diagnostics	670.00	FY23 SWFT: WEI: Other Expenses
0998921	05/18/2023	Radiation Detection Company	235.20	Radiologic Technology: Instructional Supplies
0998922	05/18/2023	Emily R. Reeves	135.57	Vet Tech Club: Deposits for Others
0998923	05/18/2023	Ms. Christine M. Rigsby	520.00	College Theatre: Other Contractual Services
0998924	05/18/2023	Robbins Schwartz	10,205.00	Title IX Compliance: Legal Services
0998925	05/18/2023	Ms. Michelle D. Roberts	901.20	Occupation Therapy: Instructional Supplies
0998926	05/18/2023	Mrs. Christa D. Robertson	797.00	CNA: Travel In State-Faculty
0998927	05/18/2023	S & S Worldwide Inc	100.76	Occupation Therapy: Instructional Supplies
0998928	05/18/2023	Shearwater International Inc	42,633.00	Mental Health Early Action: Other Contractual Services
0998929	05/18/2023	Jay Smith	390.00	Softball: Other Conf/Meeting Expenses
0998930	05/18/2023	Ricky A. Smith, Jr.	750.00	FY23 SWFT: WEI: Other Expenses
0998931	05/18/2023	Sport Redi-Mix	1,350.00	IDOT HCCTP Grant: Materials
0998932	05/18/2023	Springfield Electric Supply Co	211.65	Maintenance: Maintenance/Custodial Supply
0998933	05/18/2023	State University Retirement	2,611.11	Human Resource: Other Employee Benefits Vacation
0998934	05/18/2023	Terminix Services Inc	216.00	Maintenance: Maintenance Services
0998935	05/18/2023	TrophyTime Inc	46.10	Dental Hygiene Vet Technology: Deposits for Others
0998936	05/18/2023	Uline	483.62	Earth Science: Instructional Supplies
0998937	05/18/2023	United Parcel Service	1,996.82	Central Receiving: Postage
0998938	05/18/2023	University of Illinois	200.00	Social Science Administration: Other Material and Supplies
0998939	05/18/2023	UpKeep Maintenance Service Inc	3,040.00	Custodial: Other Contractual Services
0998940	05/18/2023	Urbana & Champaign Sanitary Di	1,205.84	Utilities: Water, Sewage
0998941	05/18/2023	Victoria Beach	450.00	Marketing: Advertising
0998942	05/18/2023	VWR International LLC	610.36	Dean of Arts and Sciences: Equipment-Instructional >2500
0998943	05/18/2023	Jennifer Waters	1,629.05	FCAE FY23: Travel In State
0998944	05/18/2023	WholeRen, LLC	1,800.35	General Institutional: Other Contractual Services
0998945	05/18/2023	Widmer Interiors	4,954.06	Compliance: Equipment-Office >2500
0998946	05/18/2023	WorldPoint ECC Inc	312.51	Custom Training: Instructional Supplies
0998947	05/18/2023	XanEdu Publishing Inc	938.72	Bookstore: Resale Textbooks
0998948	05/18/2023	Xerox Corporation	5,263.56	Reprographics: Install Pay Lease/Pur Agree
0998959	05/25/2023	A & R Mechanical Contractors I	250.00	Maintenance: Maintenance Services
0998960	05/25/2023	ABC Sanitary	125.00	Maintenance: Maintenance Services
0998961	05/25/2023	Acoustic Design of America Inc	4,021.87	Mental Health Early Action: Equipment-Office >2500
0998962	05/25/2023	Advance Auto Parts	676.15	Automotive: Instructional Supplies
0998963	05/25/2023	Advanced Commercial Roofing	5,434.84	Maintenance: Maintenance Services
0998965	05/25/2023	Amazon	1,262.63	Library: Audio/Visual Materials
0998966	05/25/2023	Amazon	5,483.08	Dental Hygiene: Instructional Supplies
0998967	05/25/2023	Ameren Illinois	10,559.08	Utilities: Electricity
0998968	05/25/2023	American Heart Association	680.00	CNA: Instructional Supplies
0998969	05/25/2023	Awardco, LLC	5,000.00	Human Resource: Other Contractual Services
0998970	05/25/2023	Bio-Rad Laboratories Inc	3,168.85	NSF: Research Pheno Plasticity: Instructional Supplies
0998971	05/25/2023	Bodine Electric	11,701.15	Maintenance: Maintenance Services
0998972	05/25/2023	Vaushawn L. Brown	300.00	FY23 SWFT: WEI: Other Expenses
0998973	05/25/2023	Willie A. Butler	300.00	FY23 SWFT: WEI: Other Expenses
0998974	05/25/2023	Cahokia High School	2,381.74	FCAE FY23: Other Contractual Services
0998975	05/25/2023	Carbondale Community HSD#165	2,123.61	FCAE FY23: Other Contractual Services
0998976	05/25/2023	Castle Branch Inc	9,105.00	Health Professional Administration: Other Expenses

0998977	05/25/2023	Champaign County Farm Bureau	2,000.00	General Institutional: College Conf/Meeting Expense
0998978	05/25/2023	Chemical Maintenance Inc	265.56	Custodial: Maintenance/Custodial Supply
0998979	05/25/2023	Chris Sturdyvin	511.00	Grounds: Maintenance/Custodial Supply
0998980	05/25/2023	Cintas Corp	268.38	Diesel Power: Other Contractual Services
0998981	05/25/2023	Clark Dietz Engineering	16,568.18	Precision Ag - AGCO: Architectural Services
0998982	05/25/2023	Dennis P. Cluver	850.00	Music: Instructional Supplies
0998983	05/25/2023	Commercial Builders Inc	26,600.17	Plant Administration: Building Remodeling
0998984	05/25/2023	Connor Company	128.43	Maintenance: Maintenance/Custodial Supply
0998985	05/25/2023	Consolidated Edison Developmen	9,283.31	Utilities: Electricity
0998986	05/25/2023	Constellation NewEnergy	17,575.20	Utilities: Gas
0998987	05/25/2023	Country Squire Cleaners Inc	112.50	Biology: Instructional Supplies
0998988	05/25/2023	Crete-Monee High School	2,833.15	FCAE FY23: Other Contractual Services
0998989	05/25/2023	Josh Dallas	2,055.00	FCAE FY23: Rental-Facilities
0998990	05/25/2023	Davis-Houk Mechanical Inc	1,921.50	Maintenance: Maintenance Services
0998991	05/25/2023	Dell Marketing LP	7,190.40	Computing Administration: Equipment-Office >2500
0998992	05/25/2023	Edvotek	285.00	Dean of Arts and Sciences: Other Expenses
0998993	05/25/2023	Enterprise Rent-A-Car Midwest	1,594.00	Transportation: Rental-Equipment
0998994	05/25/2023	Fertilizer Dealer Supply Inc	217.89	Horticulture: Other Material and Supplies
0998995	05/25/2023	Galena High School	796.53	FCAE FY23: Other Contractual Services
0998996	05/25/2023	Gibson City Area Hospital	125.00	Surgical Technology: Instr Service Contracts
0998997	05/25/2023	Gibson City Area Hospital	125.00	Surgical Technology: Instr Service Contracts
0998998	05/25/2023	Tom Grey, Grey & Associates	800.00	Custom Training: Instr Service Contracts
0998999	05/25/2023	Habegger Corporation	5,192.00	Maintenance: Maintenance/Custodial Supply
0999000	05/25/2023	Hendrick House	593.30	Ford Asset: Instructional Supplies
0999001	05/25/2023	Mr. Anthony L. Hooker	76.08	Admissions and Records: Travel In State
0999002	05/25/2023	Mr. Dennis W. Huffman	43.23	Agriculture-Engineering Scienc: College Conf/Meeting Expense
0999003	05/25/2023	IAVAT	1,715.00	FCAE FY23: Publications and Dues
0999004	05/25/2023	ICEP	385.00	Emergency Medical: Instructional Supplies
0999005	05/25/2023	Illinois State University	4,500.00	FCAE FY23: Other Contractual Services
0999006	05/25/2023	Intech Innovations Inc	11,800.00	Dean of Career & Technical Ed: Equipment-Instructional >2500
0999007	05/25/2023	Isaksen Glerum Wachter LLC	17,753.26	Plant Administration: Building Remodeling
0999008	05/25/2023	Jag TTT	15,500.00	Softball: College Conf/Meeting Expense
0999009	05/25/2023	Johnstone Supply Peoria	599.99	Maintenance: Maintenance/Custodial Supply
0999010	05/25/2023	Kenwood Academy	2,336.00	FCAE FY23: Other Contractual Services
0999011	05/25/2023	Kirby Risk Electrical Supply	1,456.52	Maintenance: Maintenance/Custodial Supply
0999012	05/25/2023	Krueger International Inc	22,710.20	ECACE Grant: Equipment-Instructional >2500
0999013	05/25/2023	Gia M. Macedo	750.00	Cobra Venture Program: Student Grants, Scholarships
0999014	05/25/2023	Derek L. Martin	100.00	Cobra Venture Program: Student Grants, Scholarships
0999015	05/25/2023	Derek L. Martin	100.00	Entrepreneurship Program: Student Grants, Scholarships
0999016	05/25/2023	McCormick Distributing Inc	771.59	Child Development: Other Material and Supplies
0999017	05/25/2023	McKenzie Wagner, Inc.	3,070.44	Perkins-Post Secondary: Advertising
0999018	05/25/2023	Medline Industries Inc	1,876.13	Medical Assisting: Instructional Supplies
0999019	05/25/2023	Menards	295.97	IDOT HCCTP Grant: Materials
0999020	05/25/2023	Lisa C. Merrifield	157.00	Personal Development: Instr Service Contracts
0999021	05/25/2023	MicroTech	2,482.50	Biology: Instructional Supplies
0999022	05/25/2023	Midland Paper Company	2,071.78	Reprographics: Other Material and Supplies
0999023	05/25/2023	Midwest Fiber Inc.	63.75	Maintenance: Maintenance Services
0999024	05/25/2023	MyBinding, LLC	2,891.62	Reprographics: Repair Materials/Supplies
0999025	05/25/2023	Niemann Foods	65.97	Manufacturing Operations: Instructional Supplies
0999026	05/25/2023	North East Multi Regional Trai	120.00	Public Safety: College Conf/Meeting Expense
0999027	05/25/2023	Parkland College Foundation	913.05	VP Inst Advance: Other Expenses
0999028	05/25/2023	Phi Theta Kappa	1,300.00	Phi Theta Kappa: Deposits for Others
0999029	05/25/2023	Pocket Nurse Enterprises Inc	953.16	Medical Assisting: Instructional Supplies
0999030	05/25/2023	Pro-Type Printing Inc	4,629.00	FCAE FY23: Printing
0999031	05/25/2023	ProQuest LLC	2,305.06	Library: Books/Binding Costs
0999032	05/25/2023	Ray O'Herron Co Inc	74.26	Public Safety: Other Supplies
0999033	05/25/2023	Regional Office of Education	199.88	FCAE FY23: Telecommunications
0999034	05/25/2023	Rogards Office PLUS	9,246.92	FY23 SWFT: WEI: Other Expenses
0999035	05/25/2023	Rowman & Littlefield Publishin	61.96	Library: Publications and Dues
0999036	05/25/2023	Sarah Bush Lincoln Health Syst	250.00	Surgical Technology: Instr Service Contracts
0999037	05/25/2023	Sauk Valley Community College	4,500.00	FCAE FY23: Other Contractual Services
0999038	05/25/2023	Mr. Corbin T. Sebens	95.07	Athletics General Fund: College Conf/Meeting Expense
0999039	05/25/2023	Mrs. Leslie K. Shan	143.70	Professional Development: Books/Binding Costs
0999040	05/25/2023	Sherwin Williams	20.56	Maintenance: Maintenance/Custodial Supply
0999041	05/25/2023	Rod Shilts	275.00	Marketing: Other Contractual Services
0999042	05/25/2023	SiteOne Landscape Supply LLC	6.77	Grounds: Maintenance/Custodial Supply
0999043	05/25/2023	Rebecca L. Smith	3,000.00	Murray Wise Assoc. LLC EOTY: Student Grants, Scholarships
0999044	05/25/2023	Rebecca L. Smith	100.00	Entrepreneurship Program: Student Grants, Scholarships
0999045	05/25/2023	Spark Hire Inc	1,999.00	Human Resource: Advertising
0999046	05/25/2023	Technology Management Revolvin	2,677.08	Utilities: Telephone
0999047	05/25/2023	Terminix Services Inc	146.00	Maintenance: Maintenance Services
0999048	05/25/2023	TrophyTime Inc	1,290.00	General Institutional: Other Supplies
0999049	05/25/2023	Uline	16,023.54	Dean of Career & Technical Ed: Equipment-Instructional >2500
0999050	05/25/2023	United Parcel Service	29.67	Central Receiving: Postage
0999051	05/25/2023	University of Illinois	7,473.75	FCAE Donation: Deposits for Others
0999052	05/25/2023	VWR International LLC	2,947.26	Biology: Instructional Supplies
0999053	05/25/2023	Western Illinois University	200.82	FCAE FY23: Other Contractual Services
0999054	05/25/2023	Mr. William J. Wirth	69.16	Agriculture-Engineering Scienc: College Conf/Meeting Expense
0999055	05/25/2023	Mrs. Marcia Wright	206.98	CNA: Travel In State-Faculty
0999056	05/25/2023	WTK LLC	78.95	Computing Administration: Other Material and Supplies
0999057	05/25/2023	Xerox Corporation	3,740.00	Reprographics: Install Pay Lease/Pur Agree

0999058	05/25/2023	YBP Library Services	4,187.19	Library: Books/Binding Costs
0999066	05/30/2023	Kirby Risk Electrical Supply	4,877.50	IGEN General: Equipment-Instructional >2500
E0048155	05/04/2023	Anastacia M. Afeld	500.00	PATH Program: Other Expenses
E0048156	05/04/2023	Mrs. Teresa M. Beard	500.00	PATH Program: Other Expenses
E0048157	05/04/2023	Emma P. Becerril- Perez	500.00	PATH Program: Other Expenses
E0048158	05/04/2023	Keyana R. Bishop	500.00	PATH Program: Other Expenses
E0048159	05/04/2023	Persevald F. Blissit, Jr.	300.00	FY22 SWFT: WEI: Other Expenses
E0048160	05/04/2023	Felicia M. Bradley	500.00	PATH Program: Other Expenses
E0048161	05/04/2023	Haley L. Briggs	500.00	PATH Program: Other Expenses
E0048162	05/04/2023	Kimberly D. Brunelle	500.00	PATH Program: Other Expenses
E0048163	05/04/2023	Grace M. Burnsmier	500.00	PATH Program: Other Expenses
E0048164	05/04/2023	Valentine D. Campbell	500.00	PATH Program: Other Expenses
E0048165	05/04/2023	Kaylin R. Cargo	500.00	FY22 SWFT: WEI: Other Expenses
E0048166	05/04/2023	Brysen D. Carr	500.00	FY22 SWFT: WEI: Other Expenses
E0048167	05/04/2023	Kaitlin K. Carter	500.00	PATH Program: Other Expenses
E0048168	05/04/2023	Mark E. Carter	370.00	IDOT HCCTP Grant: Other Expenses
E0048169	05/04/2023	Joy M. Catchings	370.00	IDOT HCCTP Grant: Other Expenses
E0048170	05/04/2023	Valeria G. Cervantes	500.00	PATH Program: Other Expenses
E0048171	05/04/2023	Constance Y. Chapple	500.00	FY22 SWFT: WEI: Other Expenses
E0048172	05/04/2023	Rayne A. Cooper	500.00	PATH Program: Other Expenses
E0048173	05/04/2023	Maggie E. Cornyn	500.00	PATH Program: Other Expenses
E0048174	05/04/2023	Danielle M. Correiar	500.00	PATH Program: Other Expenses
E0048175	05/04/2023	Keeley M. Crozier	500.00	PATH Program: Other Expenses
E0048176	05/04/2023	Jacob D. Custer	500.00	PATH Program: Other Expenses
E0048177	05/04/2023	Mr. John J. Dahlman	159.74	Agriculture-Engineering Scienc: College Conf/Meeting Expense
E0048178	05/04/2023	Amanda G. Daugherty	500.00	PATH Program: Other Expenses
E0048179	05/04/2023	Lindsey N. Dawkins	500.00	PATH Program: Other Expenses
E0048180	05/04/2023	Karlos D. Dorsey, Jr.	500.00	PATH Program: Other Expenses
E0048181	05/04/2023	Ms. Sheri A. Doyle	79.85	College Theatre: Other Material and Supplies
E0048182	05/04/2023	Elizabeth C. Drollinger	500.00	PATH Program: Other Expenses
E0048183	05/04/2023	Keyonta C. Dunn	300.00	FY23 SWFT: WEI: Other Expenses
E0048184	05/04/2023	Nadia R. Eberhardt	500.00	PATH Program: Other Expenses
E0048185	05/04/2023	Kahlin S. Edwards	500.00	PATH Program: Other Expenses
E0048186	05/04/2023	Shanice S. Edwards	500.00	PATH Program: Other Expenses
E0048187	05/04/2023	Autumn S. Evans	500.00	FY23 SWFT: WEI: Other Expenses
E0048188	05/04/2023	Bre'anna Q. Felton	450.00	FY23 SWFT: WEI: Other Expenses
E0048189	05/04/2023	Kenia M. Fernandez	500.00	PATH Program: Other Expenses
E0048190	05/04/2023	Tauliya A. Figures	500.00	PATH Program: Other Expenses
E0048191	05/04/2023	Bertha R. Frazier	370.00	IDOT HCCTP Grant: Other Expenses
E0048192	05/04/2023	Ri'shion E. Frazier	500.00	FY22 SWFT: WEI: Other Expenses
E0048193	05/04/2023	Sandra .. Fuentes	500.00	PATH Program: Other Expenses
E0048194	05/04/2023	Dielsy N. Garcia	500.00	PATH Program: Other Expenses
E0048195	05/04/2023	Gildardo Garcia	500.00	PATH Program: Other Expenses
E0048196	05/04/2023	Esbeydi J. Garcia-Lucatero	500.00	FY23 SWFT: WEI: Other Expenses
E0048197	05/04/2023	Debriana R. Giboney	500.00	PATH Program: Other Expenses
E0048198	05/04/2023	Kalib R. Gordon	370.00	IDOT HCCTP Grant: Other Expenses
E0048199	05/04/2023	Lucretia N. Gordon	370.00	IDOT HCCTP Grant: Other Expenses
E0048200	05/04/2023	Alana B. Greenwood	500.00	FY22 SWFT: WEI: Other Expenses
E0048201	05/04/2023	Jelisa T. Greer	300.00	FY23 SWFT: WEI: Other Expenses
E0048202	05/04/2023	Tyquone C. Greer	500.00	FY23 SWFT: WEI: Other Expenses
E0048203	05/04/2023	Elvia B. Guadiana	500.00	FY23 SWFT: WEI: Other Expenses
E0048204	05/04/2023	Stephanie L. Harmon	370.00	IDOT HCCTP Grant: Other Expenses
E0048205	05/04/2023	Jerry C. Harper	370.00	IDOT HCCTP Grant: Other Expenses
E0048206	05/04/2023	Aaron Harris	300.00	FY23 SWFT: WEI: Other Expenses
E0048207	05/04/2023	Shaina J. Harris	500.00	FY23 SWFT: WEI: Other Expenses
E0048208	05/04/2023	Marquise T. Henderson	1,000.00	FY22 SWFT: WEI: Other Expenses
E0048209	05/04/2023	Mrs. Laura L. Hettinger	237.00	Academic Institutional: Staff Development-Faculty
E0048210	05/04/2023	Camisha A. Hood	500.00	PATH Program: Other Expenses
E0048211	05/04/2023	Brooklyn M. Houser	500.00	PATH Program: Other Expenses
E0048212	05/04/2023	Ms. Veronica R. Hurt	500.00	PATH Program: Other Expenses
E0048213	05/04/2023	Lilia R. Isaac	500.00	PATH Program: Other Expenses
E0048214	05/04/2023	Fabiola Jaramillo	500.00	PATH Program: Other Expenses
E0048215	05/04/2023	Kylie M. Johnson	500.00	PATH Program: Other Expenses
E0048216	05/04/2023	Adam L. Kellems	500.00	PATH Program: Other Expenses
E0048217	05/04/2023	Salem Khelif	500.00	PATH Program: Other Expenses
E0048218	05/04/2023	Guy M. Kinavuidi Masamba	300.00	FY23 SWFT: WEI: Other Expenses
E0048219	05/04/2023	Madison A. Kirby	500.00	PATH Program: Other Expenses
E0048220	05/04/2023	Bobo B. Komingo	370.00	IDOT HCCTP Grant: Other Expenses
E0048221	05/04/2023	Allyson R. Krickovich	500.00	PATH Program: Other Expenses
E0048222	05/04/2023	Guerlyne Laguerre	500.00	FY23 SWFT: WEI: Other Expenses
E0048223	05/04/2023	Hannah E. Lareau	500.00	PATH Program: Other Expenses
E0048224	05/04/2023	Monae C. Latchison	500.00	FY23 SWFT: WEI: Other Expenses
E0048225	05/04/2023	Marquell L. Lattimore	330.00	IDOT HCCTP Grant: Other Expenses
E0048226	05/04/2023	Roderick J. Levy	500.00	FY23 SWFT: WEI: Other Expenses
E0048227	05/04/2023	Candy L. Lewis	500.00	PATH Program: Other Expenses
E0048228	05/04/2023	Melissa A. Lincicum	500.00	PATH Program: Other Expenses
E0048229	05/04/2023	Ms. Joline J. Luecke	237.00	Center for Excellence: Prof Development - PT Faculty
E0048230	05/04/2023	Ms. Milly J. Machinchy	500.00	PATH Program: Other Expenses
E0048231	05/04/2023	Muriel Emma Mampouya Balende	500.00	PATH Program: Other Expenses
E0048232	05/04/2023	Ms. Simon Sarah Mampouya Balen	400.00	FY23 SWFT: WEI: Other Expenses
E0048233	05/04/2023	Bobbie A. Molck	500.00	PATH Program: Other Expenses

E0048234	05/04/2023	Olivier N. Mpanda	500.00	PATH Program: Other Expenses
E0048235	05/04/2023	Alexandra Mueller	500.00	FY23 SWFT: WEI: Other Expenses
E0048236	05/04/2023	Victoria M. Mullis	500.00	PATH Program: Other Expenses
E0048237	05/04/2023	Larissa N. Murray	500.00	PATH Program: Other Expenses
E0048238	05/04/2023	Mercedes E. Myhre	500.00	PATH Program: Other Expenses
E0048239	05/04/2023	Michael E. Neal	300.00	FY23 SWFT: WEI: Other Expenses
E0048240	05/04/2023	Amy J. Newsome	500.00	PATH Program: Other Expenses
E0048241	05/04/2023	Vicky M. Ngalula	500.00	FY22 SWFT: WEI: Other Expenses
E0048242	05/04/2023	Jesse Nguyen	500.00	PATH Program: Other Expenses
E0048243	05/04/2023	Rachael E. Nickey	500.00	PATH Program: Other Expenses
E0048244	05/04/2023	Elsie A. Oberg	500.00	PATH Program: Other Expenses
E0048245	05/04/2023	Melaine O. Oliveira Tabosa Do E	500.00	PATH Program: Other Expenses
E0048246	05/04/2023	Thorin L. Palmer	500.00	PATH Program: Other Expenses
E0048247	05/04/2023	Viral P. Patel	500.00	PATH Program: Other Expenses
E0048248	05/04/2023	Tori C. Patton	500.00	PATH Program: Other Expenses
E0048249	05/04/2023	Sierra C. Payne	500.00	PATH Program: Other Expenses
E0048250	05/04/2023	Lavontae V. Pelmore	370.00	IDOT HCCTP Grant: Other Expenses
E0048251	05/04/2023	Ursula N. Phoba Nkongo	500.00	FY22 SWFT: WEI: Other Expenses
E0048252	05/04/2023	Daiton M. Piatt	500.00	PATH Program: Other Expenses
E0048253	05/04/2023	Edith Y. Piox Martin	500.00	FY23 SWFT: WEI: Other Expenses
E0048254	05/04/2023	Olivia G. Pleasant	500.00	PATH Program: Other Expenses
E0048255	05/04/2023	Aria A. Pleasure	400.00	FY23 SWFT: WEI: Other Expenses
E0048256	05/04/2023	Vanessa M. Ramon-Calderon	500.00	PATH Program: Other Expenses
E0048257	05/04/2023	Felicity L. Rickgauer	500.00	PATH Program: Other Expenses
E0048258	05/04/2023	Dominique D. Rose	500.00	FY22 SWFT: WEI: Other Expenses
E0048259	05/04/2023	Dominisha A. Sayles	350.00	IDOT HCCTP Grant: Other Expenses
E0048260	05/04/2023	Ms. Madeline R. Seim	122.49	Respiratory Care Technology: Travel In State-Faculty
E0048261	05/04/2023	Tiffany M. Seward	500.00	FY23 SWFT: WEI: Other Expenses
E0048262	05/04/2023	Gerard R. Smith	300.00	FY23 SWFT: WEI: Other Expenses
E0048263	05/04/2023	Ms. Shalini A. Smith	173.00	Library: College Conf/Meeting Expense
E0048264	05/04/2023	Maddison M. Snyder	500.00	PATH Program: Other Expenses
E0048265	05/04/2023	Shayla J. Traylor	500.00	PATH Program: Other Expenses
E0048266	05/04/2023	Marissa L. Trefren	500.00	PATH Program: Other Expenses
E0048267	05/04/2023	Shaionna O. Tye	500.00	FY23 SWFT: WEI: Other Expenses
E0048268	05/04/2023	Yeslie G. Velazquez	500.00	PATH Program: Other Expenses
E0048269	05/04/2023	Shantel B. Virginia	200.00	FY23 SWFT: WEI: Other Expenses
E0048270	05/04/2023	Mr. Michael L. Weaver	87.78	Occupation Therapy: College Conf/Meeting Expense
E0048271	05/04/2023	Kaylee G. Wegrich	500.00	PATH Program: Other Expenses
E0048272	05/04/2023	Mr. Michael D. West	400.00	FY23 SWFT: WEI: Other Expenses
E0048273	05/04/2023	Vincent E. Williams	140.00	FY23 SWFT: WEI: Other Expenses
E0048274	05/04/2023	Maicyn M. Woodard	500.00	PATH Program: Other Expenses
E0048275	05/04/2023	Diamond P. Woods	500.00	FY23 SWFT: WEI: Other Expenses
E0048276	05/04/2023	Avery J. Wright	500.00	PATH Program: Other Expenses
E0048277	05/04/2023	Mrs. Diamond D. Wright	500.00	PATH Program: Other Expenses
E0048278	05/04/2023	Tiffini N. Young	500.00	PATH Program: Other Expenses
E0048279	05/04/2023	Qiongmei Zhang	500.00	FY23 SWFT: WEI: Other Expenses
E0048314	05/11/2023	Rijaal A. Akbar	300.00	FY23 SWFT: WEI: Other Expenses
E0048315	05/11/2023	Artiez O. Buckley	300.00	FY23 SWFT: WEI: Other Expenses
E0048316	05/11/2023	Mark E. Carter	370.00	IDOT HCCTP Grant: Other Expenses
E0048317	05/11/2023	Joy M. Catchings	370.00	IDOT HCCTP Grant: Other Expenses
E0048318	05/11/2023	Rochella D. Crawford	100.00	FY23 SWFT: WEI: Other Expenses
E0048319	05/11/2023	Carol Lyn Dennis	300.00	FY23 SWFT: WEI: Other Expenses
E0048320	05/11/2023	Ms. Wendy L. Evans	140.11	Aviation Program: Travel In State-Othr Personnel
E0048321	05/11/2023	Bre'anna Q. Felton	200.00	FY23 SWFT: WEI: Other Expenses
E0048322	05/11/2023	Bertha R. Frazier	350.00	IDOT HCCTP Grant: Other Expenses
E0048323	05/11/2023	Kalib R. Gordon	370.00	IDOT HCCTP Grant: Other Expenses
E0048324	05/11/2023	Lucretia N. Gordon	370.00	IDOT HCCTP Grant: Other Expenses
E0048325	05/11/2023	Jelisa T. Greer	55.00	FY23 SWFT: WEI: Other Expenses
E0048326	05/11/2023	Stephanie L. Harmon	370.00	IDOT HCCTP Grant: Other Expenses
E0048327	05/11/2023	Jerry C. Harper	370.00	IDOT HCCTP Grant: Other Expenses
E0048328	05/11/2023	Yafa K. Issa	50.00	Adult Literacy Fund: Student Grants, Scholarships
E0048329	05/11/2023	Abigael M. Johnson	150.00	Adult Literacy Fund: Student Grants, Scholarships
E0048330	05/11/2023	Bobo B. Komingo	370.00	IDOT HCCTP Grant: Other Expenses
E0048331	05/11/2023	Marquell L. Lattimore	320.00	IDOT HCCTP Grant: Other Expenses
E0048332	05/11/2023	Mr. Charles R. Mitsdarfer	440.66	Business and Agriculture: Other Material and Supplies
E0048333	05/11/2023	Devontae D. Moore	500.00	FY23 SWFT: WEI: Other Expenses
E0048334	05/11/2023	Ms. Ashlynd F. Norvask	50.00	Adult Literacy Fund: Student Grants, Scholarships
E0048335	05/11/2023	Lavontae V. Pelmore	370.00	IDOT HCCTP Grant: Other Expenses
E0048336	05/11/2023	Alexandra M. Rayburn	100.00	Fran Hill Memorial Scholarship: Student Grants, Scholarships
E0048337	05/11/2023	Davianna L. Reed	250.00	FY23 SWFT: WEI: Other Expenses
E0048338	05/11/2023	Dominisha A. Sayles	370.00	IDOT HCCTP Grant: Other Expenses
E0048339	05/11/2023	April Schaffer	1,500.00	FY23 SWFT: WEI: Other Expenses
E0048340	05/11/2023	Ms. Nancy A. Sutton	664.21	Vice President Academics: College Conf/Meeting Expense
E0048341	05/11/2023	Mr. Antoine R. Thomas	465.42	Library: College Conf/Meeting Expense
E0048342	05/11/2023	Mrs. Stacie J. Young	274.81	Occupation Therapy: Instructional Supplies
E0048352	05/18/2023	Ms. Peggy J. Boyce	127.91	Dental Hygiene Board Exam: Deposits for Others
E0048353	05/18/2023	Breanea R. Brown	300.00	FY23 SWFT: WEI: Other Expenses
E0048354	05/18/2023	Mark E. Carter	370.00	IDOT HCCTP Grant: Other Expenses
E0048355	05/18/2023	Joy M. Catchings	370.00	IDOT HCCTP Grant: Other Expenses
E0048356	05/18/2023	Mr. David N. Charney	63.00	Ford Asset: Instructional Supplies
E0048357	05/18/2023	Ms. Jennifer E. Clifton	2,362.80	Vice President Academics: Other Expenses

E0048358	05/18/2023	Keyonta C. Dunn	300.00	FY23 SWFT: WEI: Other Expenses
E0048359	05/18/2023	Ms. Ellen S. Elghammer	331.07	Admissions and Records: College Conf/Meeting Expense
E0048360	05/18/2023	Bre'anna Q. Felton	450.00	FY23 SWFT: WEI: Other Expenses
E0048361	05/18/2023	Bertha R. Frazier	320.00	IDOT HCCTP Grant: Other Expenses
E0048362	05/18/2023	Kalib R. Gordon	370.00	IDOT HCCTP Grant: Other Expenses
E0048363	05/18/2023	Lucretia N. Gordon	370.00	IDOT HCCTP Grant: Other Expenses
E0048364	05/18/2023	Jelisa T. Greer	300.00	FY23 SWFT: WEI: Other Expenses
E0048365	05/18/2023	Tyquone C. Greer	500.00	FY23 SWFT: WEI: Other Expenses
E0048366	05/18/2023	Elvia B. Guadiana	120.00	FY23 SWFT: WEI: Other Expenses
E0048367	05/18/2023	Stephanie L. Harmon	240.00	IDOT HCCTP Grant: Other Expenses
E0048368	05/18/2023	Jerry C. Harper	370.00	IDOT HCCTP Grant: Other Expenses
E0048369	05/18/2023	Aaron Harris	300.00	FY23 SWFT: WEI: Other Expenses
E0048370	05/18/2023	Mr. Connor M. Kamradt	50.00	Ford Asset: Instructional Supplies
E0048371	05/18/2023	Guy M. Kinavuidi Masamba	300.00	FY23 SWFT: WEI: Other Expenses
E0048372	05/18/2023	Bobo B. Komingo	370.00	IDOT HCCTP Grant: Other Expenses
E0048373	05/18/2023	Tamonte A. Lackey	500.00	FY23 SWFT: WEI: Other Expenses
E0048374	05/18/2023	Akeria K. McDonald	300.00	FY23 SWFT: WEI: Other Expenses
E0048375	05/18/2023	Lahenson Merant	300.00	FY23 SWFT: WEI: Other Expenses
E0048376	05/18/2023	Rosa Isela Morales	300.00	FY23 SWFT: WEI: Other Expenses
E0048377	05/18/2023	Alexandra Mueller	500.00	FY23 SWFT: WEI: Other Expenses
E0048378	05/18/2023	Lavontae V. Pelmore	370.00	IDOT HCCTP Grant: Other Expenses
E0048379	05/18/2023	Kiersten F. Rogers	500.00	PATH Program: Other Expenses
E0048380	05/18/2023	Mr. August D. Rossow	383.18	Construction Tech: Travel In State
E0048381	05/18/2023	Dominisha A. Sayles	370.00	IDOT HCCTP Grant: Other Expenses
E0048382	05/18/2023	Mr. David C. Webb	329.71	Community Ed Admin: Travel In State
E0048383	05/18/2023	Kenny W. Wilson	300.00	FY23 SWFT: WEI: Other Expenses
E0048384	05/18/2023	Mary E. Wipfli	500.00	FY22 SWFT: WEI: Other Expenses
E0048385	05/18/2023	Hamza Zaher	500.00	FY22 SWFT: WEI: Other Expenses
E0048388	05/25/2023	Rijaal A. Akbar	300.00	FY23 SWFT: WEI: Other Expenses
E0048389	05/25/2023	Artiez O. Buckley	300.00	FY23 SWFT: WEI: Other Expenses
E0048390	05/25/2023	Channing J. Butler	300.00	FY23 SWFT: WEI: Other Expenses
E0048391	05/25/2023	Mark E. Carter	370.00	IDOT HCCTP Grant: Other Expenses
E0048392	05/25/2023	Joy M. Catchings	360.00	IDOT HCCTP Grant: Other Expenses
E0048393	05/25/2023	Rochella D. Crawford	300.00	FY23 SWFT: WEI: Other Expenses
E0048394	05/25/2023	Carol Lyn Dennis	300.00	FY23 SWFT: WEI: Other Expenses
E0048395	05/25/2023	Bertha R. Frazier	370.00	IDOT HCCTP Grant: Other Expenses
E0048396	05/25/2023	Ri'shion E. Frazier	500.00	FY22 SWFT: WEI: Other Expenses
E0048397	05/25/2023	Ms. Lori K. Garrett	2,541.07	Phi Theta Kappa: Deposits for Others
E0048398	05/25/2023	Kabinyanga K. Godet	500.00	FY23 SWFT: WEI: Other Expenses
E0048399	05/25/2023	Kalib R. Gordon	370.00	IDOT HCCTP Grant: Other Expenses
E0048400	05/25/2023	Lucretia N. Gordon	370.00	IDOT HCCTP Grant: Other Expenses
E0048401	05/25/2023	Jelisa T. Greer	300.00	FY23 SWFT: WEI: Other Expenses
E0048402	05/25/2023	Tyquone C. Greer	1,000.00	FY23 SWFT: WEI: Other Expenses
E0048403	05/25/2023	Stephanie L. Harmon	370.00	IDOT HCCTP Grant: Other Expenses
E0048404	05/25/2023	Jerry C. Harper	350.00	IDOT HCCTP Grant: Other Expenses
E0048405	05/25/2023	Ms. Christina S. Havenland	3,005.22	Humanities Administration: College Conf/Meeting Expense
E0048406	05/25/2023	Jovaunte A. Johnson	500.00	FY23 SWFT: WEI: Other Expenses
E0048407	05/25/2023	Bobo B. Komingo	370.00	IDOT HCCTP Grant: Other Expenses
E0048408	05/25/2023	Ms. Amber E. Landis	330.00	International Students: Deposits for Others
E0048409	05/25/2023	Mohamed H. Maamar	100.00	Cobra Venture Program: Student Grants, Scholarships
E0048410	05/25/2023	Victor R. Martinon	300.00	FY23 SWFT: WEI: Other Expenses
E0048411	05/25/2023	Ms. Kendra M. McClure	895.28	Social Science Administration: Other Contractual Services
E0048412	05/25/2023	Amandrae S. McGill	500.00	FY23 SWFT: WEI: Other Expenses
E0048413	05/25/2023	Ledora F. Moore	300.00	FY23 SWFT: WEI: Other Expenses
E0048414	05/25/2023	Michael E. Neal	300.00	FY23 SWFT: WEI: Other Expenses
E0048415	05/25/2023	Lavontae V. Pelmore	370.00	IDOT HCCTP Grant: Other Expenses
E0048416	05/25/2023	Curtis J. Royse	35.90	Student Nurses: Deposits for Others
E0048417	05/25/2023	Dominisha A. Sayles	370.00	IDOT HCCTP Grant: Other Expenses
E0048418	05/25/2023	Dr. Isabel M. Scarborough	760.60	Social Science Administration: College Conf/Meeting Expense
E0048419	05/25/2023	Mr. Travis A. Sola	21.55	Japanese Culture Club: Deposits for Others
E0048420	05/25/2023	Shantel B. Virginia	500.00	FY23 SWFT: WEI: Other Expenses
E0048421	05/25/2023	Tameka A. Williams	300.00	FY23 SWFT: WEI: Other Expenses
E0048422	05/25/2023	Vincent E. Williams	500.00	FY23 SWFT: WEI: Other Expenses
E0048423	05/25/2023	Joetaro Wilson	579.37	Cobra Venture Program: Student Grants, Scholarships
E0048424	05/25/2023	Kenny W. Wilson	300.00	FY23 SWFT: WEI: Other Expenses
E0048425	05/25/2023	Mrs. Diamond D. Wright	100.00	Cobra Venture Program: Student Grants, Scholarships
E0048426	05/25/2023	Ms. Betty J. Zeedyk	49.68	Human Resource: Office-Supplies
Student Refunds			68,305.40	82.79
Totals Voucher Checks			<u>\$ 2,370,595.66</u>	<u>\$ 182.79</u>

Last Check Numbers Used: AP = 0999066 AP = E0048426 ST = 0999065 ST = E0048430

IX. BUSINESS & FINANCE—Item D

EXEMPT PURCHASE – 160 DRIVING ACADEMY

Parkland College Community Education partners with 160 Driving Academy to provide the personnel and equipment as well as the recruitment, instruction, marketing, and job placement services for the truck driver training program.

160 Driving Academy has 19 locations in Illinois and another 100 plus locations out of state. They provide a tuition reimbursement program for those students that qualify. Their goal is to train students according to the trucking regulations, promoting safe and secure driving, and to place students with one of the top U.S. trucking companies.

Community Education has had a long-standing relationship with 160 Driving Academy and were the first community college to partner with them in 2014. After researching available options and discussing program options with other Illinois Community Colleges, 160 Driving Academy was selected due to their professionalism and commitment to quality, including instructors who care.

This purchase relates to the following strategic goal:

Goal D: Engagement: Parkland College will engage the district’s institutions and communities to develop citizens who build and sustain economic, social, and cultural assets through work, service, and engagement.

D1: Expand Parkland College's role in economic and workforce development by developing local, regional, and global partnerships with business and industry, government agencies, health providers, and the agricultural community, and by providing and coordinating the majority of training in District 505.

D3: Provide credit and noncredit lifelong learning and other educational opportunities to members of the District 505 community. Develop programs that make various cultural programs accessible and build relationships with K-12 to develop future student population.

Administration recommends purchasing the truck driver training services from Rock Gate Capital, DBA 160 Driving Academy, of Evanston, IL, for a total cost not to exceed \$1,500,000. Items are exempt from formal bid requirements per the Illinois Public Community College Purchasing Act section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part. Board authorization is requested since the cost exceeds \$20,000. Funds are available from FY 2024 Community Education budget for this purchase.

MOTION — Move to approve the purchase of services from Rock Gate Capital, DBA 160 Driving Academy, of Evanston, IL, for a total cost not to exceed \$1,500,000.

IX. BUSINESS & FINANCE—Item E

EXEMPT PURCHASE – GREY & ASSOCIATES

Parkland College Community Education uses Grey & Associates to provide various safety training and consulting services. Grey & Associates is a full-service safety provider whose goal is to provide services to our customers so they can achieve successful safety performance and compliance within their workforce. They help employers and employees achieve greater personal, financial and operating success, develop and maintain a higher safe work environment, increase the responsibility and accountability of their core safety organization, and improve overall safety performance.

Community Education has had a long-term working relationship with Grey & Associates and have confidence in their quality, variety of services, availability, and skills. Grey & Associates is a trusted vendor, providing the best quality and service with competitive pricing in our area. In the past five years, other vendors have been used but their services did not meet expectations.

This purchase relates to the following strategic goal:

Goal D: Engagement: Parkland College will engage the district’s institutions and communities to develop citizens who build and sustain economic, social, and cultural assets through work, service, and engagement.

D1: Expand Parkland College's role in economic and workforce development by developing local, regional, and global partnerships with business and industry, government agencies, health providers, and the agricultural community, and by providing and coordinating the majority of training in District 505.

D3: Provide credit and noncredit lifelong learning and other educational opportunities to members of the District 505 community. Develop programs that make various cultural programs accessible and build relationships with K-12 to develop future student population.

Administration recommends purchasing the safety training services from Grey & Associates of Champaign, IL for a total cost not to exceed \$30,000. Items are exempt from formal bid requirements per the Illinois Public Community College Purchasing Act section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part. Board authorization is requested since the cost exceeds \$20,000. Funds are available from FY 2024 Community Education budget for this purchase.

MOTION — Move to approve the purchase of services from Grey & Associates of Champaign, IL, for a total cost not to exceed \$30,000.

IX. BUSINESS & FINANCE—Item F

EXEMPT PURCHASE – PROTRAIN

Parkland College Community Education plans to utilize ProTrain to expand our online offerings with 500 high-quality courses and certification programs plus applicable course material, course instructors/mentors, student access/support, course hosting/evaluation, and marketing support.

Founded in 2004, ProTrain is dedicated to quality educational services at an affordable cost, in the classroom or online, ensuring success in the workforce through the active engagement of direct relationships with our students, corporations, non-profits, federal and state agencies, higher education, and the military community throughout the United States and internationally. ProTrain is about “Education to Employment” to assist the student population in gaining employment, or developing stackable skill sets to further their career.

After researching available options, Community Education selected ProTrain because they assign a Training Assessment Manager (TAM) to the institution, and they integrate with Modern Campus – Lumens noncredit registration system to provide seamless promotion, registration, and online class access to students. Other vendors researched and considered were World Education, Condensed Curriculum International, LERN UGotClass, ed2go, etc.

This purchase relates to the following strategic goal:

Goal D: Engagement: Parkland College will engage the district’s institutions and communities to develop citizens who build and sustain economic, social, and cultural assets through work, service, and engagement.

D1: Expand Parkland College's role in economic and workforce development by developing local, regional, and global partnerships with business and industry, government agencies, health providers, and the agricultural community, and by providing and coordinating the majority of training in District 505.

D3: Provide credit and noncredit lifelong learning and other educational opportunities to members of the District 505 community. Develop programs that make various cultural programs accessible and build relationships with K-12 to develop future student population.

Administration recommends purchasing the courses, certificates, and certifications from ProTrain of Raleigh, NC, for a total cost not to exceed \$30,000. Items are exempt from formal bid requirements per the Illinois Public Community College Purchasing Act section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part. Board authorization is requested since the cost exceeds \$20,000. Funds are available from FY 2024 Community Education budget for this purchase.

MOTION — Move to approve the purchase of services from ProTrain of Raleigh, NC, for a total cost not to exceed \$30,000.

IX. BUSINESS & FINANCE—Item G

EXEMPT PURCHASE – STRATEGIC DEVELOPMENT INSTITUTE

Parkland College Community Education purchases books, training materials, and assessment services from Strategic Development Institute (SDI), a distributor for our leadership and customer service training programs. They are a certified trainer for the DiSC assessments and DiSC programs. SDI also provides curriculum for four additional topics in the Leading EDGE Certificate series, as well as multiple customized classes offered by Community Education.

We have developed a reputable and long-standing Leading EDGE program in partnership with SDI as well as custom soft skills programs (communication, team building, collaboration, time and email management, etc.) to develop employees. SDI offers a variety of quality programs and services at competitive pricing. Community Education regularly evaluates the program and has researched other vendors. Community Education has continued to partner with SDI due to the quality solutions they provide that exceed customers' and students' expectations.

This purchase relates to the following strategic goal:

Goal D: Engagement: Parkland College will engage the district's institutions and communities to develop citizens who build and sustain economic, social, and cultural assets through work, service, and engagement.

D1: Expand Parkland College's role in economic and workforce development by developing local, regional, and global partnerships with business and industry, government agencies, health providers, and the agricultural community, and by providing and coordinating the majority of training in District 505.

D3: Provide credit and noncredit lifelong learning and other educational opportunities to members of the District 505 community. Develop programs that make various cultural programs accessible and build relationships with K-12 to develop future student population.

Administration recommends purchasing the various leadership and soft skills books, training materials, and assessment services from SDI of Champaign, IL, for a total cost not to exceed \$35,000. Items are exempt from formal bid requirements per the Illinois Public Community College Purchasing Act section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part. Board authorization is requested since the cost exceeds \$20,000. Funds are available from FY 2024 Community Education budget for this purchase.

MOTION — Move to approve the purchase of services from Strategic Development Institute of Champaign, IL, for a total cost not to exceed \$35,000.

IX. BUSINESS & FINANCE—Item H

EXEMPT PURCHASE – PROJECT MONARCH

Parkland College Community Education plans to partner with Project Monarch to provide Camp Monarch: Evolving with Dyslexia. This camp helps dyslexic students ages 7-14 who have an IEP, 504 plan, or are in a reading intervention program, gain confidence in reading, math, and writing through individualized tutoring using multisensory and Orton-Gillingham-based teaching methods. Camp Monarch aims to create an environment that focuses on developing the whole child, including academic subjects (reading, writing, and math) and activities that support the child’s social and emotional development.

Project Monarch is local and has unique expertise and experience in understanding the challenges students face when diagnosed with dyslexia or other learning disabilities and will provide trained instructors, staff, volunteers, curriculum, and administration for Camp Monarch.

This purchase relates to the following strategic goal:

Goal D: Engagement: Parkland College will engage the district’s institutions and communities to develop citizens who build and sustain economic, social, and cultural assets through work, service, and engagement.

D1: Expand Parkland College's role in economic and workforce development by developing local, regional, and global partnerships with business and industry, government agencies, health providers, and the agricultural community, and by providing and coordinating the majority of training in District 505.

D3: Provide credit and noncredit lifelong learning and other educational opportunities to members of the District 505 community. Develop programs that make various cultural programs accessible and build relationships with K-12 to develop future student population.

Administration recommends purchasing Camp Monarch services from Project Monarch of Champaign, IL, for a total cost not to exceed \$40,000. Items are exempt from formal bid requirements per the Illinois Public Community College Purchasing Act section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part. Board authorization is requested since the cost exceeds \$20,000. Funds are available from FY 2023 Community Education budget for this purchase.

MOTION – Move to approve the purchase of services from Project Monarch of Champaign, Illinois, for a total cost not to exceed \$40,000.

MOTION — Move to approve the purchase of services from Project Monarch of Champaign, Illinois, for a total cost not to exceed \$40,000.

IX. BUSINESS & FINANCE—Item I

EXEMPT PURCHASE – AVIATION FUEL

The Institute of Aviation at Parkland College currently purchases aviation fuel from AvFuel Corporation. On site, this fuel is managed and dispensed by FlightStar of Savoy, IL.

Having a common fuel vendor with FlightStar and having this fuel distributed to our fleet by FlightStar, the airport fixed base operator, is the most practical and cost-efficient means to fuel our fleet. FlightStar currently uses AvFuel as its sole vendor of fuel. Retaining the same single fuel provider is necessary to assure that no mixing of different source fuel in the fuel farm or fuel truck occurs. Mixing of fuel from different sources would obfuscate third-party liability in the case of a fueling accident or aircraft accident attributed to fuel contamination.

This purchase relates to the following Strategic Goals:

Goal D: Engagement: Parkland College will engage the district’s institutions and communities to develop citizens who build and sustain economic, social, and cultural assets through work, service, and engagement.

D1: Expand Parkland College’s role in economic and workforce development by developing local, regional, and global partnerships with business and industry, government agencies, health providers, and the agricultural community, and by providing and coordinating the majority of training in District 505.

Administration recommends purchasing aviation fuel from AvFuel Corporation of Ann Arbor, MI for a total cost not to exceed \$320,000. This item is exempt from formal bid requirement per the Illinois Community College Act, Section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part and (l) contracts for goods or services which are economically procurable from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports, and for utility services, such as water, light, heat, telephone or telegraph. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2024 Aviation budget.

MOTION — Move to approve the purchase of aviation fuel from AvFuel Corporation of Ann Arbor, MI for a total cost not to exceed \$320,000.

IX. BUSINESS & FINANCE—Item J

EXEMPT PURCHASE – AVIATION MAINTENANCE SERVICES

The Institute of Aviation at Parkland College purchases maintenance services for aircraft repairs from FlightStar. This includes maintaining a fleet of 20 airplanes to FAA and manufacturer specifications, including mandatory annual and 100-hour inspections. The estimated usage is 3300 annual hours at a rate of \$87.84 per hour.

This purchase relates to the following Strategic Goals:

Goal D: Engagement: Parkland College will engage the district’s institutions and communities to develop citizens who build and sustain economic, social, and cultural assets through work, service, and engagement.

DI: Expand Parkland College’s role in economic and workforce development by developing local, regional, and global partnerships with business and industry, government agencies, health providers, and the agricultural community, and by providing and coordinating the majority of training in District 505.

Administration recommends purchasing the maintenance services from FlightStar of Savoy, IL for a total cost not to exceed \$289,872.00. This item is exempt from formal bid requirement per the Illinois Community College Act, Section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part. Board authorization is requested since the cost exceeds \$20,000.00. Funds are available from the FY2024 Aviation budget.

MOTION — Move to approve the purchase of maintenance services from FlightStar, Savoy, IL for a total cost not to exceed \$289,872.00.

IX. BUSINESS & FINANCE—Item K

EXEMPT PURCHASE – AVIATION REPAIR SERVICES

The Institute of Aviation at Parkland College requires engine and engine component overhaul services for the overhaul of fleet aircraft engines that are required after every 2000 hours of use. Poplar Grove Airmotive is an Illinois business qualified to provide overhaul services on the Institute of Aviation’s engines. They specialize in and maintain an inventory of the primary engine type used in the Institute’s fleet. This request covers the cost of 3 near future overhauls for the Institute aircraft.

This purchase relates to the following Strategic Goals:

Goal D: Engagement: Parkland College will engage the district’s institutions and communities to develop citizens who build and sustain economic, social, and cultural assets through work, service, and engagement.

D1: Expand Parkland College’s role in economic and workforce development by developing local, regional, and global partnerships with business and industry, government agencies, health providers, and the agricultural community, and by providing and coordinating the majority of training in District 505.

Administration recommends purchasing repair services from Poplar Grove Airmotive, Inc. of Poplar Grove, IL for a total cost not to exceed \$90,000. This item is exempt from formal bid requirement per the Illinois Community College Act, Section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2024 Aviation budget.

MOTION — Move to approve the purchase of repair services from Poplar Grove Airmotive, Inc., Poplar Grove, IL for a total cost not to exceed \$90,000.

IX. BUSINESS & FINANCE—Item L

EXEMPT PURCHASE – AVIATION LINE SERVICES

The Institute of Aviation at Parkland College purchases line services from FlightStar. This includes daily movement of 20 airplanes from hangar to ramp, securing planes on ramp, refueling as needed and returning fleet to hangar at the end of the day. Additionally, the services provided will include being available to return airplanes to hangar if any inclement weather would appear. The estimated usage is 11 hours per day over 313 service days.

This purchase relates to the following Strategic Goals:

Goal D: Engagement: Parkland College will engage the district’s institutions and communities to develop citizens who build and sustain economic, social, and cultural assets through work, service, and engagement.

D1: Expand Parkland College’s role in economic and workforce development by developing local, regional, and global partnerships with business and industry, government agencies, health providers, and the agricultural community, and by providing and coordinating the majority of training in District 505.

Administration recommends purchasing line services from FlightStar of Savoy, IL for a total cost not to exceed \$78,000. This item is exempt from formal bid requirement per the Illinois Community College Act, Section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2024 Aviation budget.

MOTION— Move to approve the purchase of line services from FlightStar, Savoy, IL for a total cost not to exceed \$78,000.

IX. BUSINESS & FINANCE—Item M

EXEMPT PURCHASE –FLIGHT SCHEDULE PRO

The Institute of Aviation requires aviation management software to enable instructors to check out aircraft for instructional use, document aircraft discrepancies to alert maintenance personnel, and support other routine functions. The software chosen must also provide minimal reporting capability to enable staff to see cumulative flight hours for each student.

Aviation has reviewed other software options, including Talon ETA and Flight Circle, but found that the instructor workloads were too high, they did not have adequate security, or were not cost effective. Flight Schedule Pro was found to best meet the function and security needs of the department. The cost for the first year of the product will include a \$2,500 one-time onboarding fee and a cost of up to \$28,500 for software for 23 aircraft and simulators.

Goal E: Responsibility: Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

E3: Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

Administration recommends the purchase of aviation management software from Flight Schedule Pro of Overland Park, KS for a total cost not to exceed \$31,000. This item is exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY 2024 operating and Aviation budgets for this purchase.

MOTION — Move to approve the purchase of aviation management software from Flight Schedule Pro of Overland Park, KS for a total cost not to exceed \$31,000.

IX. BUSINESS & FINANCE—Item N

EXEMPT PURCHASE – CARLI LEARNING COMMONS DATABASE COLLECTION

CARLI, the Consortium of Academic and Research Libraries of Illinois, is a collective of 89 libraries in the state of Illinois which adds value to individual member libraries by negotiating prices and sharing costs for high quality informational and educational resources. Purchasing as a collective with member libraries results in significant savings off the list price for electronic books, databases, journals, and other materials. The University of Illinois serves as CARLI’s fiscal and contractual agent per their Host Institution Agreement. CARLI currently operates as a unit of the University of Illinois System Office for Academic Affairs.

Through participation in CARLI, Parkland College Learning Commons offers the following scholarly collections of electronic books, reference resources, and journals to faculty, staff, and students:

VENDOR (CARLI)	PRODUCT	COST
Chronicle of Higher Education	Chronicle of Higher Education	\$2,672.00
Credo Reference	Credo Reference - Academic Core	\$2,940.00
EBSCO	African American Experience: The American Mosaic	\$761.77
EBSCO	CINAHL Ultimate	\$13,780.40
EBSCO	Veterinary Source	\$2,402.40
EBSCO	EBook Academic Subscription Collection	\$8,035.90
EBSCO	eBook Community College Collection	\$7,432.51
EBSCO	OmniFile Full Text Select	\$720.41
Gale Group	Gale in Context: Opposing Viewpoints (formerly Opposing Viewpoints in Context)	\$4,103.84
LexisNexis	Nexis Uni (formerly LexisNexis Academic)	\$4,991.09
Oxford University Press	Oxford English Dictionary	\$770.00
Sydnetics Unbound	ProQuest	\$574.74
		TOTAL: \$49,185.06

This purchase relates to the following strategic goals:

Goal A: Quality: Parkland College will maintain the highest educational standards providing ongoing continuous learning for all citizens of District 505.

A3: Implement evidence-based policies and practices that support student learning and success in and outside the classroom.

Goal B: Completion: Parkland College will increase student retention, persistence, and completion.

B2: Improve student success by providing comprehensive support systems.

Goal C: Collaboration: Parkland College will work collaboratively to develop a workforce with critical thinking, communication, and technical skills to ensure success in a diverse, technological, and global work environment.

C3: Engage with community and regional partners to foster partnerships focused on continuous learning.

Administration recommends renewing the database subscriptions via CARLI through the University of Illinois System of Urbana, IL for an additional year for a total cost of \$49,185.06. Items are exempt from formal bid requirements per the Illinois Public Community College Purchasing Act section 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services. Board authorization is requested since the cost exceeds \$20,000.00. Funds are available from FY 2024 operating budget for this purchase.

MOTION — Move to approve the purchase agreement for the CARLI databases renewal through the University of Illinois System of Urbana, IL for a total cost of \$49,185.06.

IX. BUSINESS & FINANCE—Item O

EXEMPT PURCHASE – EBSCO

EBSCO provides both information resources and information infrastructure to the Parkland College Learning Commons. The EBSCO Discovery Service and Custom Catalog facilitate federated searching and full text access across the range of databases and services offered by the Learning Commons. This infrastructure is essential to ensure students and faculty can use a single search interface to access most resources, simplifying the research process and enhancing discoverability. EBSCO also includes the Academic Search Ultimate, Associates Programs Source Plus, and Business Source Premier databases, and the eBook Clinical Collection.

EBSCO and the associated discovery interface were originally purchased as part of a collective agreement with CARLI. The agreement for the discovery service with CARLI and EBSCO has now ended, and this agreement is now between Parkland Learning Commons and EBSCO directly. Other EBSCO databases used by the Learning Commons are still covered by the CARLI agreement and are included in the CARLI renewal that has been submitted to the Board. As the discovery system is at the center of all Learning Commons databases, migrating to a new vendor, if identified, will be a significant project that will need to be completed over a multiple-month timeframe. Learning Commons will continue to review other potential vendors, but at this time maintaining the EBSCO contract is the most cost and time effective option.

This purchase relates to the following strategic goals:

Goal A: Quality: Parkland College will maintain the highest educational standards providing ongoing continuous learning for all citizens of District 505.

A2. Ensure the excellence of academic programs with emphasis on teaching and learning, student success, and outcomes assessment.

Goal D: Engagement: Parkland College will engage the district’s institutions and communities to develop citizens who build and sustain economic, social, and cultural assets through work, service, and engagement.

D3. Provide credit and noncredit lifelong learning and other educational opportunities to members of the District 505 community. Develop programs that make various cultural programs accessible and build relationships with K–12 to develop future student population.

Administration recommends renewing the EBSCO Parkland Learning Commons Package from Ebsco Information Services of Ipswich, MA for an additional year for a total cost of \$36,508.00. Items are exempt from formal bid requirements per the Illinois Public Community College Purchasing Act section 805/3-27.1 (f) purchases and contracts for the

use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2024 operating budget for this purchase.

MOTION — Move to approve the purchase agreement for the EBSCO Parkland Learning Commons Package renewal from EBSCO Information Services of Ipswich, MA for a total of \$36,508.00.

IX. BUSINESS & FINANCE—Item P

PRINTING & BULK MAIL SERVICES – COMMUNITY EDUCATION

A legal bid notice was placed in The News-Gazette. The bid also appeared on the RFP page of the Parkland College website. Bid invitations were sent to eight companies requesting bids for printing and bulk mailing services for Community Education brochures for FY24-Q2, FY24-Q3, FY24-Q4, and FY25-Q1. Four vendors returned a bid.

This purchase relates to the following Strategic Goal:

Goal C: Collaboration: Parkland College will work collaboratively to develop a workforce with critical thinking, communication, and technical skills to ensure success in a diverse, technological, and global work environment.

C3: Engage with community and regional partners to foster partnerships focused on continuous learning.

Goal D: Engagement: Parkland College will engage the district’s institutions and communities to develop citizens who build and sustain economic, social, and cultural assets through work, service, and engagement.

D3: Provide credit and noncredit lifelong learning and other educational opportunities to members of the District 505 community. Develop programs that make various cultural programs accessible and build relationships with K-12 to develop future student population.

D4: Market the mission, programs, and services of Parkland College effectively to support the institution's enrollment goals and so that constituents fully understand the comprehensive programs offered that provide opportunities to students and support development of District 505 communities.

Bids for this project have been received from four companies. The bids are as follows:

Indiana Printing and Publishing Company Indiana, PA	\$50,228.00
K.K. Stevens Astoria, IL	\$52,657.18
Woodward Printing Platteville, WI	\$53,300.00
Premier Print Group Champaign, IL	\$75,996.00

Administration recommends acceptance of the bid from Indiana Printing and Publishing Company for a total cost of \$50,228.00. Funds are available from the FY2023 and FY2024 operating funds and Community Education budget.

MOTION — Move to approve the bid for printing and bulk mailing services from Indiana Printing and Publishing Company of Indiana, PA for a total cost of \$50,228.00.

IX. BUSINESS & FINANCE—Item Q

EXEMPT PURCHASE – LOCAL MEDIA PURCHASING CONSULTANT

A legal notice for a Request for Proposals (RFP) for local traditional media buying was placed in the New-Gazette. The RFP also appeared on the Parkland website. Invitations to submit proposals were sent to three vendors. Two vendors submitted a proposal.

The college retains the services of an independent media purchasing consultant to recommend the most effective means to reach the college’s target audience, negotiate competitive rates with advertising companies on behalf of the college, and to ensure media outlets comply with advertising contracts. Consultants must navigate a complex landscape of media offerings and consult the institution in making strategic marketing ad buys to support its enrollment goals. Given their specialized experience and additional clients, independent media purchasing consultants bring more bargaining leverage to media negotiations than Parkland administrators would without this assistance. The college has budgeted up to \$130,000 for traditional media purchasing within District #505 for the upcoming year.

This purchase relates to the following strategic goals:

Goal D: Engagement: Parkland College will engage the district’s institution and communities to develop citizens who build and sustain economic, social, and cultural assets through work, service, and engagement.

D4: Market the mission, programs, and services of Parkland College effectively to support the institution’s enrollment goals and so that constituents fully understand the comprehensive programs offered that provide opportunities to students and support development of District 505 communities.

The following firms submitted proposals in response to the RFP:

VENDOR	LOCATION	COST
McKenzie Wagner	Champaign, IL	Option 1: 13% of gross media spend Option 2: \$75 - \$125/hour depending on task
Tracey Sholem	Champaign, IL	\$75/hour (estimated \$2,625 per month / \$31,500 per year)

The Marketing Department has reviewed both submissions and determined Option 1 from McKenzie-Wagner to be the most cost-effective option. McKenzie-Wagner also has more experience buying media and marketing for a higher education audience.

Administration recommends purchasing local media buying services from McKenzie-Wagner of Champaign, IL for a total cost not to exceed \$130,000. Funds are available from the FY 2024 operating budget for this purchase.

MOTION— Move to approve the purchase of services from McKenzie-Wagner of Champaign, IL for a total cost not to exceed \$130,000.

IX. BUSINESS & FINANCE—Item R

EXEMPT PURCHASE – STRATEGIC DIGITAL MEDIA PURCHASING CONSULTANT

The college retains the services of an independent strategic digital media purchasing agency to recommend the most effective means to reach the college’s target audiences, negotiate and place ads at competitive rates with advertising channels and companies on behalf of the college, and to ensure effective placement of media. Consultants must navigate a complex landscape of digital offerings and consult the institution in making strategic digital marketing ad buys to support its enrollment goals. Given their specialized experience, knowledge of the digital landscape, and understanding of the community college enrollment landscape, independent media purchasing consultants provide a strategic advantage to the college when planning and executing its digital marketing plan. The value of this expertise in ad placement, access to specialized ad networks, and overall strategic value make-up the fees paid to the consultant.

Following the award of a Request for Proposal in March 2022, the College has had a successful partnership with Central States Media (CSM) in FY 2023 and will receive a strategic benefit from continuity of continuing the partnership in FY 2024. CSM is an experienced digital advertising partner, is BEP certified, and brings experience in higher education digital advertising.

This purchase relates to the following strategic goals:

Goal D: Engagement: Parkland College will engage the district’s institution and communities to develop citizens who build and sustain economic, social, and cultural assets through work, service, and engagement.

D4: Market the mission, programs, and services of Parkland College effectively to support the institution’s enrollment goals and so that constituents fully understand the comprehensive programs offered that provide opportunities to students and support development of District 505 communities.

Administration recommends purchasing services for digital media buying from Central States Media of Peoria, IL for a total cost not to exceed \$190,000. These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part. Funds are available from the planned FY2024 operating budget for this purchase.

MOTION — Move to approve the purchase of services from Central States Media of Peoria, IL for a total cost not to exceed \$190,000.

IX. BUSINESS & FINANCE—Item S

BOARD APPROVAL – EVALUATION SERVICES

A request for proposals was placed in the News-Gazette and invitations for proposals were sent to four vendors for evaluator services. The Request for Proposals also appeared on the RFP page of the Parkland College website. Two vendors submitted a proposal.

Parkland College is writing a grant proposal to be the lead institution for an NSF-ATE National AgTech Center which will strengthen Parkland's role as a national leader in agricultural education and workforce development. An ATE national center award provides up to \$7,500,000 over five years. It is a collaboration of multiple colleges and serves as umbrella for all ATE funded projects within that discipline. The project award is distributed through subaward to consortium partners, but the lead college serves as the fiscal agent for the grant.

NSF strongly encourages colleges to secure the services of an evaluator prior to their application so that the evaluator can write the evaluation plan into the grant. The cost of an evaluator will exceed the threshold required for Board approval. Therefore, since Parkland intends to apply as the lead college and fiscal agent for the center, Administration is seeking Board approval prior to submission of the grant in order to allow an evaluator to be named in the grant and to include a specific evaluation plan in the grant proposal.

Project implementation and outcomes of all ATE-funded work must be evaluated. Project implementation evaluation includes the project's activities and deliverables. Project outcomes evaluation can include changes related to student learning, persistence, retention, graduation, employment, faculty knowledge and pedagogical skill, broadening participation in STEM, meeting workforce needs, enhancing institutional capacity, and advancing knowledge of technical education. The evaluation plan included in the grant proposal will include identification of the specific data sources, data collection instruments, methods that will be employed to address the evaluation questions or criteria, and timeline for the evaluation.

This RFP is proactive in anticipation of receiving a grant, but the RFP indicated that no payment would be made unless the grant is awarded.

This purchase relates to the following Strategic Goal:

Goal A: Quality: Parkland College will maintain the highest educational standards providing ongoing continuous learning for all citizens of District 505.

A1: Ensure the excellence of academic programs with emphasis on teaching and learning, student success, and outcomes assessment.

A2: Implement evidence-based policies and practices that support student learning and success in and outside the classroom.

Pricing for the proposals were as follows:

Evaluation & Grant Support Collaborative, LLC (EGSC)
Mt Pleasant, SC \$379,395

Washington State University Social and Economic Sciences Research Center
Torrance, CA estimated 7-10% of grant (\$525,000-\$750,000)

Administration recommends acceptance of the proposal for evaluation services from Evaluation & Grant Support Collaborative, LLC of Mt. Pleasant, SC for a total cost of \$379,395. Funds for this service will be written into the NSF-ATE Center grant application.

MOTION — Move to approve the proposal to include a cost of \$379,395 to Evaluation & Grant Support Collaborative, LLC for evaluator services in the NSF-ATE AgTech Center grant proposal.

IX. BUSINESS & FINANCE—Item T

BOARD APPROVAL – CULTURAL AND COLLEGE TOUR, WASHINGTON D.C.

A legal ad for a Request for Proposals was placed in the News-Gazette. The RFP also appeared on the Parkland website. Requests for Proposals were sent to three vendors for a travel company to partner with Parkland College TRiO/Student Support Services, for a 4-day, 3-night trip to Washington, D.C., July 20-23, 2023. Three vendors submitted a proposal.

Per federal regulations, a permissible service for TRiO students (1st generation, low income, and/or students with a disability) is exposure to cultural events and academic programs not usually available to disadvantaged students. This trip serves to broaden our students’ horizons historically, culturally, academically, and socially. It also serves to encourage students to remain engaged with and connected to TRiO and Parkland, helping to bolster their retention, success, and graduation.

This purchase relates to the following Strategic Goals:

Goal B: Completion: Parkland College will increase student retention, persistence, and completion.

B2: Improve student success by providing comprehensive support systems.

B3: Increase the completion rates of students earning community college credentials (certificates and associate’s degrees) while preserving access and enhancing quality.

B4: Reduce credential attainment gaps associated with income, race, ethnicity, and gender.

Pricing for the proposals was as follows:

WorldStrides Educational Travel Charlottesville, VA	\$38,050
GL Travel Granite Bay, CA	\$39,607
Diversity Study Trips Arlington, VA	\$43,776

The Director of Academic Advising and the Associate Director of TRiO/Student Support Services reviewed the three submissions and determined that WorldStrides best met the needs as listed in the RFP, giving the most favorable cost, and included amenities for all participants.

Administration recommends acceptance of the proposal for TRiO's Washington, D.C. Cultural and College Tour from WorldStrides Educational Travel of Charlottesville, VA for a total cost of \$38,050. Funds are available from the FY 2023 TRiO grant for this purchase.

MOTION -- Move to approve the proposal for the cultural and college tour from WorldStrides Educational Travel of Charlottesville, VA for a total cost of \$38,050.

IX. BUSINESS & FINANCE—Item U

BOARD APPROVAL – TRAINING EQUIPMENT FOR THE INDUSTRIAL MAINTENANCE PROGRAM

A legal bid notice was placed in the News-Gazette. Bid invitations were sent to three companies requesting bids for equipment for an Industrial Maintenance program. One vendor submitted a bid.

Parkland College’s Career and Technical Education division has recently developed a competency-based education program in Industrial Maintenance. The College requested bids for integrated curriculum and training equipment aligned with defined curricular goals for this program. This curricular and training equipment will expand capacity for the number of students who can participate in the Industrial Maintenance CBE program.

The bid was as follows:

Moss Enterprises	\$396,580
Johnston, IA	

This purchase relates to the following strategic goals:

Goal A: Quality: Parkland College will maintain the highest educational standards providing ongoing continuous learning for all citizens of District 505.

A2: Ensure the excellence of academic programs with emphasis on teaching and learning, student success, and outcomes assessment.

A3: Implement evidence-based policies and practices that support student learning and success in and outside the classroom.

Goal B: Completion: Parkland College will increase student retention, persistence, and completion.

B3: Increase the completion rates of students earning community college credentials (certificates and associate's degrees) while preserving access and enhancing quality.

B4: Reduce credential attainment gaps associated with income, race, ethnicity, and gender.

Administration recommends acceptance of the bid for integrated curricular and training equipment from Moss Enterprises of Johnston, IA, for a total cost of \$396,580. Funds are available from the U.S. Department of Labor Employment and Training Administration Grant (ATOMAT Project) and from the FY 2024 Perkins grant for this purchase.

MOTION -- Move to approve the bid for integrated curricular and training equipment for the industrial maintenance program from Moss Enterprises of Johnston, IA, for a total cost of \$396,580.

IX. BUSINESS & FINANCE—Item V

BOARD APPROVAL – M WING BOILER REPLACEMENT

During routine maintenance operations, the hot water boiler system in the M wing was found to have serious structural cracks inside the pressure vessel of the shell and was leaking water externally. In addition, when the boiler was opened to investigate the problems, the internal water tubes and support structures were badly corroded. This boiler system provides hot water for the heating of the M-Wing, C-Wing, and portions of X-Wing of the College and has been in operation since 1972. A local mechanical engineering firm, Henneman Engineering, was brought in to determine the extent of the problems and whether repairs could be made to the boiler in a safe manner. It has been determined that repairs to this boiler are not feasible and it must be replaced.

A legal bid ad was placed in the News-Gazette. Bids for this construction have been received from four contractors.

The bids were as follows:

Reliable Plumbing & Heating Champaign, IL	\$649,900
A&R Mechanical Urbana, IL	\$656,982
Davis-Houk Mechanical Urbana, IL	\$692,800
United Mechanical Group Champaign, IL	\$812,000

The purchase relates to the following strategic goals:

Goal E: Responsibility: Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

E3: Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

Administration recommends acceptance of the bid from Reliable Plumbing & Heating of Champaign, IL for a total cost of \$649,900. Funds are available from FY 2023 and FY 2024 operating budgets.

Motion – Move to approve the bid for the M-Wing boiler replacement from Reliable Plumbing & Heating of Champaign, IL for a total cost of \$649,900.

MOTION -- Move to approve the bid for the M-Wing boiler replacement from Reliable Plumbing & Heating of Champaign, IL for a total cost of \$649,900.
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IX. BUSINESS & FINANCE—Item W

BOARD APPROVAL – PARKLAND CHILD DEVELOPMENT CENTER FOOD SERVICE

The Parkland College Child Development Center (PCDC) is an accredited, state-licensed childcare center that supports Parkland College students by providing on-site childcare, while also serving families of Parkland employees and the public. PCDC provides nutritious meals and snacks to its students during the day and participates in the Illinois State Board of Education Child and Adult Care Food Program (CACFP). Funding from CACFP reimburses the college for a portion of the cost of providing PCDC students with healthy meals during their time of attendance. The center currently services approximately 50 children aged 6 weeks through five years.

The College utilizes an outside food vendor to meet the daily nutritional needs of the PCDC students and is under contract with Hendrick House from December 1, 2022, through June 30, 2024. A bid was issued in October 2022 and the Board of Trustees approved awarding the bid to Hendrick House in November 2022.

This purchase relates to the following strategic goals:

Goal B: Completion: Parkland College will increase student retention, persistence, and completion.

B2: Improve student success by providing comprehensive support systems.

Goal E: Responsibility: Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

E3: Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

Administration recommends purchasing food services from Hendrick House Catering of Urbana, IL for a total cost not to exceed \$50,000. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY 2024 Child Development Center budget for this purchase.

MOTION -- Move to approve the purchase of food services from Hendrick House Catering, of Urbana, IL for a total cost not to exceed \$50,000.
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IX. BUSINESS & FINANCE—Item X

EXEMPT PURCHASE – CLOUD STORAGE BACKUP

Campus Technologies plans to renew subscription services from AvePoint for cloud backup services. Office 365 (O365) is built for high availability and offers excellent data protection for primary storage, but it is still a single copy of data in one storage location. To protect against accidental deletion, file corruption, and malware such as ransomware, the O365 suite (Exchange email, OneDrive, SharePoint, Teams, and others) must be independently backed up. For the past three years, the College has relied on AvePoint to handle O365 backups and restoration, ensuring the safety and recoverability of critical data.

In addition to Avepoint, Veeam, and Microsoft native backups were evaluated by Campus Technologies. Microsoft native solutions were more expensive and more difficult to implement. Avepoint and Veeam have a similar cost and feature set, but Veeam does not have a method for moving existing backups into its service.

This purchase relates to the following strategic goals:

Goal E: Responsibility: Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the College.

E2: Utilize our strategic technology plan to support all areas of the College.

E3: Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

Administration recommends renewing cloud backup subscription services from Avepoint Public Sector, Inc of Arlington, VA for a total cost not to exceed \$65,000. This item is exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY 2024 operating budget for this purchase.

MOTION—Move to approve the renewal of subscription services from Avepoint Public Sector, Inc of Arlington, VA for a total cost not to exceed \$65,000.
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IX. BUSINESS & FINANCE—Item Y

EXEMPT PURCHASE – ACADEMIC SERVICES FURNITURE

The Divisions of Academic Services have identified several classrooms, faculty, staff and student work areas, and storage areas of the institutional archives that require new or upgraded furnishings. The upgrade of furnishings in instructional spaces is an ongoing project with the intent to replace aging seating and storage that no longer meets the needs of the students or faculty. Instructional spaces are prioritized for upgrades and Academic Services will be attempting to refurbish all spaces over the next few years.

The furniture consists of accessible pieces that can be configured to accommodate a variety of teaching/learning opportunities, and to increase accessibility to all students. The choices of furnishings are part of an ongoing plan to gain efficiency in the classrooms and archival areas, and maximum learning outcomes. The spaces identified support students in both general education core curriculum as well as career and technology, and health professions.

This purchase relates to the following strategic goal:

Goal E: Responsibility: Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

E3: Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

Administration recommends purchasing furniture for learning spaces, archives, and office spaces from Krueger International of Green Bay, WI for a total cost not to exceed \$150,000. This purchase utilizes the Illinois Public Higher Education Cooperative (IPHEC) agreement. These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27(k) contracts for goods or services procured from another governmental agency. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY24 operating budget for this purchase.

MOTION -- Move to approve the purchase of furniture from Krueger International of Green Bay, WI, for a total cost not to exceed \$150,000

IX. BUSINESS & FINANCE—Item Z*

SURPLUS PROPERTY

The Agriculture Engineering Sciences and Technologies no longer has a need for the following vehicle which is no longer operational and too costly to repair. Administration is requesting Board of Trustees approval for disposal.

<u>Description</u>	<u>Qty</u>
1999 Dodge Ram 2500 Pickup VIN: 1B7KF23Z2XJ615862 Mileage: estimated 150,000 (digital odometer not working)	1

CONSENT MOTION – Move to declare as surplus property the above-mentioned item.

IX. BUSINESS & FINANCE—Item AA*

APPOINTMENT OF LEGAL COUNSEL

Legal counsel is appointed annually on a fiscal year basis.

CONSENT MOTION -- Move to reappoint Meyer Capel as legal counsel for the Board for FY 2024 at a monthly retainer fee of \$250.00.

X. ACADEMIC & STUDENT SERVICES—Item A*

APPLICATION OF FUNDS FROM EXTERNAL SOURCES

Grant proposals as described in the accompanying summaries are presented for consideration prior to submission to the specific agencies.

CONSENT MOTION—Move to approve the filing of the following grant applications in accordance with the accompanying summaries which will be incorporated in the official minutes:

1. U.S. Department of Agriculture (USDA): NIFA FY24 Higher Education Challenge Grants
2. Illinois Community College Board (ICCB): Adult Education and Literacy Grant
3. Illinois Community College Board (ICCB): Integrated English Language and Civics Education Renewal
4. Local Workforce Development Board 17—LWIA 17 Youth Committee: WIOA Youth Programming
5. Illinois Department of Commerce & Economic Opportunity (DCEO): Illinois Creative Recovery Grant Program (B2B Arts)
6. Illinois Community College Board (ICCB): FY24 Federal Postsecondary Perkins Basic Grant - Career and Technical Education
7. Illinois Community College Board (ICCB): Early School Leaver Transition Program (ESLTP)

Request to Apply

U.S. Department of Agriculture (USDA): NIFA FY24 Higher Education Challenge Grants

The purpose of this grant program is to strengthen institutional capacities to respond to educational needs in the food and agricultural sciences, including facilitating cooperative initiatives between institutions to improve programs. For this project, Parkland has partnered with UIUC to develop a joint degree program in veterinary technology and animal sciences. Through this grant, Parkland's Veterinary Technology program will expand its instructional capacity, ensuring compliance with accreditation standards while accommodating the growing enrollment and maintaining an optimal student-to-instructor ratio.

Submitted to: U.S. Department of Agriculture (USDA)

Proposed by: Health Professions: Laurie Lobdell

Target Population: Students interested in veterinary sciences.

Benefits to Population: Creates a pathway for students to concurrently work toward a BS in Animal Sciences from UIUC and an AAS degree in Veterinary Technology from Parkland.

Supports Mission: To provide technical-vocational and career education that meets the needs of students, business, and industry.

Project Lead: University of Illinois at Urbana-Champaign (UIUC)

Other Partners: Parkland College

Proposed Dates: 10/1/2023 to 9/30/2026

	First Year	All Years		First Year	All Years
All Partners Grant Request:	TBD	\$300,000	Parkland's Cash Match:	\$0	\$0
Parkland's Grant Request:	\$20,983	\$192,694	Parkland's In-kind Match:	\$0	\$0

Use of grant funds:

Faculty release time and fringe benefits; equipment and supplies; an adjunct faculty; and recovered indirect costs.

Request to Apply

Illinois Community College Board (ICCB): Adult Education and Literacy Grant

Funding from this continuation grant provides general operating support for Adult Education at Parkland. These grant funds provide comprehensive support to adult students in Illinois by providing educational and literacy services that promote career pathways for adult learners.

Submitted to: Illinois Community College Board (ICCB)

Proposed by: CTE/Adult Education: Tawanna Nickens

Target Population: Adult learners in District 505.

Benefits to Population: This program provides adult basic education instruction and services to adult learners in District 505.

Supports Mission: To provide developmental programs, courses, and services which prepare students to pursue college-level work successfully.

Project Lead: Parkland College

Other Partners: N/A

Proposed Dates: 7/1/2023 to 6/30/2024

	First Year	All Years		First Year	All Years
All Partners Grant Request:	N/A	N/A	Parkland's Cash Match:	N/A	N/A
Parkland's Grant Request:	\$415,061	N/A	Parkland's In-kind Match:	\$103,766*	N/A

**in-kind cost explanation is on the last page of this document*

Use of grant funds:

Faculty/staff salaries and fringe benefits; instructional software licenses; supplies; bus tokens; and faculty stipends.

Request to Apply

Illinois Community College Board (ICCB): Integrated English Language and Civics Education Renewal

Funding from this grant prepares adults who are English Language Learners to enter employment in in-demand occupations. Services provided under this grant include literacy and English language acquisition, civics education, and workforce preparation activities.

Submitted to: Illinois Community College Board (ICCB)

Proposed by: CTE/Adult Education: Tawanna Nickens

Target Population: Adult English language learners in District 505.

Benefits to Population: This program provides English language acquisition instruction and services to adult learners in District 505.

Supports Mission: To provide developmental programs, courses, and services which prepare students to pursue college-level work successfully.

Project Lead: Parkland College

Other Partners: N/A

Proposed Dates: 7/1/2023 to 6/30/2024

	First Year	All Years		First Year	All Years
All Partners Grant Request:	N/A	N/A	Parkland's Cash Match:	N/A	N/A
Parkland's Grant Request:	\$19,960	N/A	Parkland's In-kind Match:	\$4,990*	N/A

**in-kind cost explanation is on the last page of this document*

Use of grant funds:

Faculty salaries and fringe benefits; instructional software licenses; instructional supplies.

Request to Apply

Local Workforce Development Board 17—LWIA 17 Youth Committee: WIOA Youth Programming

Funding from this grant will support programs that serve youth within a comprehensive workforce development system. Funding will support Parkland's Adult Education work recruiting at-risk youth and providing them with the educational and supportive services they require in to successfully complete their high school equivalency test and transition into higher education or careers.

Submitted to: Champaign County Regional Planning Commission

Proposed by: CTE/Adult Education: Tawanna Nickens

Target Population: At-risk youth in District 505 who do not have a high school diploma or equivalency.

Benefits to Population: This project will provide at-risk youth with the support and educational services they need to successfully complete their GED and transition into higher education or the workforce.

Supports Mission: To provide developmental programs, courses, and services which prepare students to pursue college-level work successfully.

Project Lead: Parkland College

Other Partners: N/A

Proposed Dates: 7/1/2023 to 8/31/2023

	First Year	All Years		First Year	All Years
All Partners Grant Request:	N/A	N/A	Parkland's Cash Match:	N/A	N/A
Parkland's Grant Request:	\$47,801	N/A	Parkland's In-kind Match:	N/A	N/A

Use of grant funds: GED test vouchers; instructional supplies; staff salary and fringe benefits; and participant stipends/incentives.

Request to Apply

Illinois Department of Commerce & Economic Opportunity (DCEO): Illinois Creative Recovery Grant Program (B2B Arts)

The Back-to-Business Creative Recovery Grant Program provides recovery grants to businesses in the arts and creative sector that experienced financial hardship due to the COVID-19 pandemic. Due to its closure in 2020, the Giertz Gallery is eligible for funding.

Submitted to: Illinois Department of Commerce & Economic Opportunity (DCEO) and NCRC CDF (program administrator)

Proposed by: Giertz Gallery: Lisa Costello

Target Population: Parkland College community.

Benefits to Population: Provides free art programming to the District 505 community.

Supports Mission: To develop and enrich students’ general education, including effective written and oral communication; mathematical, scientific, and computer literacy; critical thinking; creativity; and a recognition of the cultural value of history, geography, literature, music, and art.

Project Lead: Parkland College

Other Partners: N/A

Proposed Dates: 7/1/2023 to 6/30/2024

	First Year	All Years		First Year	All Years
All Partners Grant Request:	N/A	N/A	Parkland’s Cash Match:	N/A	N/A
Parkland’s Grant Request:	\$48,152	N/A	Parkland’s In-kind Match:	N/A	N/A

Use of grant funds:
General operating costs for the gallery.

Request to Apply

Illinois Community College Board (ICCB): FY24 Federal Postsecondary Perkins Basic Grant - Career and Technical Education

The Perkins grant ensures Career & Technical Education programs are of high quality, align with academic and labor market demands, and provide opportunities for all students, especially those who are underserved. The Perkins grant supports CTE programs at Parkland by funding various instructional supplies, equipment, personnel wages, professional development, etc. Perkins helps equip classrooms and labs with current technology to ensure excellence in teaching and learning to our career/technical students.

Submitted to: Illinois Community College Board (ICCB)

Proposed by: Career & Technical Education: Derrick Baker

Target Population: CTE students and faculty.

Benefits to Population: This grant improves CTE programs, ensuring students receive high-quality and current education to prepare them for the workforce.

Supports Mission: To provide technical-vocational and career education that meets the needs of students, business, and industry.

Project Lead: Parkland College

Other Partners: N/A

Proposed Dates: 7/1/2023 to 6/30/2024

	First Year	All Years		First Year	All Years
All Partners Grant Request:	N/A	N/A	Parkland's Cash Match:	N/A	N/A
Parkland's Grant Request:	\$588,014	N/A	Parkland's In-kind Match:	N/A	N/A

Use of grant funds:

Faculty/staff salaries and fringe benefits; faculty stipends; conference travel; equipment; instructional supplies; advertising; software; memberships and subscriptions.

Request to Apply

Illinois Community College Board (ICCB): Early School Leaver Transition Program (ESLTP)

The Early School Leaver Transition Program helps at-risk high school dropouts between the ages of 16 and 21 become reoriented and motivated to complete their education by allowing students to participate in adult education instruction as well as career and work training activities. FY23 program design will target out of school youths—particularly English-language learners, DACA students, DOC re-entry, and those aging out of foster care. ESLTP services prepare youth for college and career, helping young people transition to higher education, full time work, or the military.

Submitted to: Illinois Community College Board (ICCB)

Proposed by: CTE/Adult Education: Tawanna Nickens

Target Population: Out-of-school youth and young adults in District 505.

Benefits to Population: This program provides educational services to help at-risk high school dropouts complete their GED and enter into post-secondary education or training.

Supports Mission: To provide developmental programs, courses, and services which prepare students to pursue college-level work successfully.

Project Lead: Parkland College

Other Partners: N/A

Proposed Dates: 7/1/2023 to 6/30/2024

	First Year	All Years		First Year	All Years
All Partners Grant Request:	N/A	N/A	Parkland’s Cash Match:	N/A	N/A
Parkland’s Grant Request:	\$39,035	N/A	Parkland’s In-kind Match:	N/A	N/A

Use of grant funds:

Faculty/staff salaries and fringe benefits; travel; and instructional supplies.

In-Kind Cost Explanation

Grant: Illinois Community College Board (ICCB): Adult Education & Family Literacy Activities (AEFLA)

In-Kind Amount: \$103,766

Explanation: This grant requires a 25% match. Parkland’s match is met through institutional personnel support (salary and benefits); instructional supplies; rent; and WIOA infrastructure costs.

Grant: Illinois Community College Board (ICCB): Adult Education & Literacy—Integrated English Language and Civics Education (IELCE)

In-Kind Amount: \$4,990

Explanation: This grant requires a 25% match. Parkland’s match is met through institutional personnel support (salary and benefits).

FUNDS RECEIVED

Title	Received From	Begin Date	End Date	Years	Total Amount	Parkland Amount
Research Experiences for Undergraduates (REU) Supplemental	National Science Foundation (NSF)	5/23/23	1/31/24	1	N/A	\$16,021
					Total	\$16,021

X. ACADEMIC & STUDENT SERVICES—Item B*

ACCEPTANCE OF FUNDS FROM EXTERNAL SOURCES

Attached is a summary of funds awarded to the College from external sources:

1. National Science Foundation (NSF): Research Experiences for Undergraduates (REU)
Supplemental

CONSENT MOTION—Move to approve the awarding of funds from external sources as stated above and in the attached summary.

X. ACADEMIC & STUDENT SERVICES—Item C

POLICY MANUAL UPDATES (LODGED)

The Parkland College Association (PCA) and Administration have completed the latest review of the Policy and Procedures Manual. The recommended changes are being lodged and will be presented as a consent motion for approval at the July meeting.

Policy 6.02 Bad Check Fees and Responses

Public Act 102-0998 was passed by the State of Illinois that necessitates these changes.

Policy 6.03 Student Debt and Hold/Drop Of Academic Records And Registration

Public Act 102-0998 was passed by the State of Illinois that necessitates these changes.

Chapter 5 End: Procedures for Other Instructional Issues

Public Act 102-0998 was passed by the State of Illinois that necessitates these changes.

Policy 8.12 Support for Students With Disabilities And Accessibility Of Campus Programs And Facilities

Changes are being made to clarify policy and procedures. Time frames were clarified by making all days as school days. Title of staff member was changed to be consistent with current title. Language was added to provide alternative resolution options.

INFORMATION

A. Sponsor Information

1. Sponsor Name: Mike Trame, Chris Randles, and Nancy Sutton
2. Date: 11/7/22
3. Email: mtrame@parkland.edu
4. Office phone: 217-351-2551

B. Policy Information

1. Policy title: Policy 6.02 Bad check fees and responses, 6.03 Student debt and hold/drop of academic records and registration, and Chapter 5 Procedures for other instructional issues
3. If this is a change to existing policy/procedure please provide the following:
 - The policy number 6.02, 6.03, and the end of Chapter 5
 - A concise explanation/rationale for the changes. Public Act 102-0998 was passed by the State of Illinois that necessitates these changes.

POLICY 6.02 BAD CHECK FEES AND RESPONSES

Checks returned to Parkland from a bank marked "Insufficient Funds" will be returned one time in an attempt to collect payment. If a check written for tuition and fees is returned to Parkland a second time or is returned marked "Account Closed" or, "Stop Payment" the student will be assessed a fee., ~~have a hold placed on their academic records, and be removed from all classes. All charges pertaining to those classes will be removed from the student's account.~~ Any student who pays institutional charges with a returned check may not be permitted to pay any future charges with a personal check.

Approved: May 15, 1991

Procedure

Checks returned to Parkland College from the bank marked "Insufficient Funds" will be returned one time in an attempt to collect payment.

If a check written for tuition and fees is returned to Parkland for the second time or is returned to Parkland marked "Account Closed":

1. The student will be assessed a \$15 NSF check charge.
2. ~~A hold will be placed on grades, transcripts and graduation processing until all charges on the~~

~~student's account have been paid in full.~~

3. ~~(This list item will change to 2.)~~ A letter of warning will be sent to the student.
4. ~~If payment has not been received 5 working days after the letter has been sent, the student will be removed from all current classes for reason of nonpayment and all charges pertaining to these classes will be removed from the student's account.~~

If a check written for tuition and fees is returned to Parkland marked "Stop Payment": **the student will be assessed a \$15 returned check charge.**

- ~~1. The student will be assessed a \$15 returned check charge.~~
- ~~2. A hold will be placed on grades, transcripts and graduation processing until all charges on the student's account has been paid in full.~~
- ~~3. The student will be removed from all current classes for reason of nonpayment and all charges pertaining to these classes will be removed from the student's account.~~

POLICY 6.03 STUDENT DEBT AND HOLD/DROP OF ACADEMIC RECORDS AND REGISTRATION

Students in debt to Parkland College for any amount will not be allowed to ~~pre-register or~~ register for classes without the prior approval of the Vice President for Administrative Services/Chief Financial Officer, or designee. ~~Transcripts, grades, and graduation certification will be withheld.~~

Approved: May 15, 1991
Revised: July 19, 1995

Chapter 5 End:

PROCEDURES FOR OTHER INSTRUCTIONAL ISSUES

Course/Section Cancellation Procedures

In August of each year, Deans and Department Chairs/Directors shall review the offer report to determine:

1. Which, if any, programs have insufficient enrollments to merit admittance of a beginning class. (Students should be given advance notice, when possible, to pursue alternate programs or plans.)
2. Which, if any, sections of multi-section courses need to be combined due to more efficient scheduling.
3. Which, if any, elective courses need to be withdrawn because of negligible enrollments. (Students should be given advance notice, when possible, to make alternative elective course plans.)

Note: Deans with Department Chairs in their divisions shall monitor and review the offer report to determine when additional sections should be created due to increased enrollments.

In the week prior to the first day of classes, Deans and Department Chairs in their divisions shall meet to review the course offerings for that department. This review results in one of three decisions:

1. Section has sufficient enrollment to be offered.
2. Section has insufficient enrollment and is withdrawn.
3. Section currently has insufficient enrollment but due to extenuating circumstances, the decision is placed on hold until a specified later date or a specified enrollment is reached but within college registration deadlines.

The Academic Scheduler is informed which sections are to be withdrawn. When sections are withdrawn:

1. The Academic Scheduler informs Department Chairs, Admissions and Records, Publications Office, Switchboard, Bookstore, and Physical Plant on a regular basis.
2. Each Department Chair is encouraged to notify the affected students by phone, when possible, or by email. Students are notified of the situation to discuss possible alternatives and rescheduling information. Each Department Chair develops a plan involving departmental faculty to advise and drop/add the students by phone, if possible. Students will also be sent a computer-generated letter officially informing them of the class cancellation and providing appropriate information.
3. Students may contact advising/counseling to reschedule by phone or in person. To reschedule entirely by phone, the student must enroll in a class or classes of equal or fewer credit hours than the section(s) being withdrawn. Any difference in tuition and/or fees will be remitted to the student by mail.

All classes that begin later in the term follow a process similar to the above.

ALS Course Credits

ALS (Applied Learning Skills) credits do not apply toward A.A. or A.S. programs. A maximum of 8 ALS credits may be applied toward the general electives in A.A.S. and certificate programs. The sponsoring departments determine which ALS courses may be applied, since 090 level credits do not count towards A.A.S. and certificate programs.

Credit/No Credit Option

1. The student must decide on selecting the credit/no credit option by the end of the first week of classes.
2. Departments may require certain courses in a particular program be taken for a quality grade. Catalog program descriptions should reflect these requirements.
3. While an unlimited number of credit/no credit courses may be taken, only ONE credit/no credit course may be applied toward each degree (A.A., A.S., A.A.S. or certificate) earned at Parkland College.
4. All students must sign a standard contract with the faculty member confirming the use of the credit/no credit option. A copy of the contract must be on file in the Office Of Admissions and Records. Contract forms will be available in all department offices.
5. When a student selects a credit/no credit option, he/she may NOT return to the conventional grading option (A,B,C,D,F) for the completion of that course.
6. If a student chooses a credit/no credit option for several courses, and later wishes to have those hours applied to a degree, she/he may retake any previous credit/no credit opted course for a quality grade.
7. Each department will determine what proficiency level constitutes credit/no credit for the courses in that department.

Grade Reports

Withdrawal from a class, indicated by a "W", may be initiated by either the student or the College by following the procedures listed in the College Catalog.

At midterm, the faculty member is required to certify students' attendance according to the requirements of the Illinois Community College Board. Faculty should be aware that students who are enrolled in courses, in attendance at midterm, and certified by the signature of the faculty

member on the class roster may be claimed for state apportionment. In addition, only students receiving one of the following grades or responses -- A, B, C, D, F, S, U, or See Instructor-- will be counted towards state apportionment. Midterm grades do not become part of the student's official record.

The Office of Admissions and Records sets deadlines for grade entry. Each faculty member is responsible for recording a grade for each student and submitting it online by the stated deadline.

~~Transcripts will be withheld if there are outstanding obligations, financial or otherwise, to the College.~~

Approved: October 19, 1995
Revised: July 20, 2022

Sponsor Name: Stephanie Davingman and Michael Trame

Policy title: Policy 8.12 Support for Students with Disabilities and Accessibility of Campus Programs and Facilities

Changes are being made to clarify policy and procedures. Time frames were clarified by making all days as school days. Title of staff member was changed to be consistent with current title. Language was added to provide alternative resolution options.

POLICY 8.12 SUPPORT FOR STUDENTS WITH DISABILITIES AND ACCESSIBILITY OF CAMPUS PROGRAMS AND FACILITIES ACCOMMODATION AND GRIEVANCE PROCESS FOR STUDENTS AND VISITORS WITH DISABILITIES

The policy of the College is to provide an accessible campus, both in terms of ~~the physical plant~~ **environment** and programs/services, to all students, staff, and visitors. The College will comply with all regulations as set forth by Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act (ADA) of 1990, the Americans with Disabilities Act Amendments Act of 2008, ~~and the Illinois Accessibility Code of 1988,~~ **and all subsequent and relevant federal and state legislation. Parkland College will foster communications and respond to requests with individuals with disabilities and respond to their requests for accessible programs, services, and activities.** Accessibility Services, part of the ~~Department~~ **Division** of Counseling Services, is responsible for:

- coordinating support services and accommodations for students,;
- addressing concerns from students, ~~staff,~~ and the public regarding compliance and accessibility,
- working with the physical plant director to review **the** physical accessibility of the campus; ~~assisting the Office of Human Resources with services for staff with disabilities;~~
- **working with students, Academic Services, and other departments to develop appropriate accommodations** and
- addressing **the** specific needs of visitors who wish **to** access ~~to~~ the College's programs and services.

Special support services are provided to students **or visitors** with disabilities who are otherwise qualified to participate in and benefit from a specific course, program, or activity ~~under either of the following conditions:~~ **as outlined in 8.12.01 and 8.12.03.**

The College's duty to **evaluate the need for** ~~provide~~ services under the aforementioned laws is initiated when the student or visitor voluntarily requests services and ~~signs a Release of Personal/Academic Information form.~~ **follows the procedures outlined in 8.12.01 and 8.12.03.** The existence of mental, **learning,** ~~or~~ physical, **or other health impairments** ~~disability,~~ in itself, does not justify the need for special support services **in the college environment. Requesting parties** who desire a review of the ADA regulations to receive accommodations to any part of ~~their~~ **an** academic program, **facility, or service** should contact Accessibility Services. **The**

requesting party's relationship with the Accessibility Services Specialist is vital throughout the interactive process.

Addressing Harassment/Discrimination

Parkland's general harassment/discrimination policy for students is policy 8.26. A claim involving potential disability discrimination arising out of an accommodation concern may only be heard under one of these two policies, not both. Please see the Dean of Counseling Services for more information.

DEFINITIONS

A "complainant" is any individual who follows the appropriate procedure below to obtain reasonable accommodations and who files a **formal** complaint, **using the ADA Complaint Form, with the Director-Dean** of Counseling Services.

A "grievance" is a formal complaint filed under the ADA by an individual with a **documented** disability. The individual must meet the essential eligibility requirements for participation in or receipt of benefits of a program, activity, or service offered by Parkland College. **In addition, the individual and who** believes they have been excluded from participation in, or denied the benefits of, any program, service, or activity of Parkland College or feels they have been subject to discrimination by Parkland College due to their disability.

“Appropriate disability documentation” is a rehabilitation, psychological, medical, or educational report describing the disability and completed by a qualified authority (i.e.e.g., doctor, psychologist, etc.-or licensed mental health professional.)

8.12.01 ACCOMMODATION PROCEDURE FOR STUDENTS

1. The student submits appropriate disability documentation to Accessibility Services or requests accommodations.

~~Submission of a rehabilitation, psychological, medical, or educational report describing the disability has been received by~~ **is provided to** Accessibility Services from a recognized **by a qualified** authority (i.e., doctor, psychologist, Dept. of Rehabilitation, etc.).

~~2. An assessment by Accessibility Services staff determines the need for services in order for the student to successfully complete a course, program, or activity.~~ **After making a comprehensive review, Accessibility Services provides an initial recommendation for possible accommodations. The existence of a mental, learning, or physical, or other health**

~~impairments disability, in itself, does not justify the need for special support services in the college environment.~~

3. Accessibility Services develops an accommodation plan through an interactive process with input from the student and relevant members of the college community, as needed.

8.12.02 ACCOMMODATION PROCEDURE FOR VISITORS

- 1. The visitor contacts Accessibility Services to request accommodations.**
- 2. The Accessibility Specialist reviews the visitor's information and arranges for appropriate accommodations to provide equal access to the specific program or activity.**
- 3. If the visitor has concerns about the arranged accommodations before the event, they should discuss this with Accessibility Services so additional accommodations can be made.**

Procedure

~~AMERICANS WITH DISABILITIES ACT (ADA) GRIEVANCE~~

~~The ADA of 1990 and Section 504 of the Rehabilitation Act of 1973 require that education programs, when viewed in their entirety, be readily accessible to qualified individuals with disabilities. Parkland College's intent is to foster communications with individuals requesting readily accessible programs, services, and activities and to respond to requests for accommodations or modifications. Students **Requesting parties** who desire a review of the ADA regulations to receive accommodations or modifications to any part of their ~~an~~ academic program ~~or enhance access to campus facilities or services~~ should contact Accessibility Services, or the Director of Counseling Services to begin the informal and interactive process.~~

8.12.03 FORMAL GRIEVANCE REGARDING THE ACCESSIBILITY OF PROGRAMS, ACTIVITIES, OR SERVICES AT PARKLAND COLLEGE FOR STUDENTS

~~AMERICANS WITH DISABILITIES ACT (ADA) GRIEVANCE~~

~~If agreement cannot be reached regarding requests for accommodations or modifications at the end of ~~an~~ the informal and interactive **accommodation** process between the ~~student~~ **requesting party** and the College, the following formal ADA grievance procedures are available.~~

~~Addressing Harassment/Discrimination~~

~~If students believe they have been discriminated against because of their disability, they should bring the situation to the attention of the Dean of Counseling Services.~~

~~FORMAL GRIEVANCE REGARDING THE ACCESSIBILITY OF PROGRAMS, ACTIVITIES, OR SERVICES AT PARKLAND COLLEGE:~~

- 1. Before the formal grievance process is instituted, students should first meet with the individual whom they believe has violated, misapplied, or misinterpreted the policy or procedure, if possible.**

2. **If the student needs support to meet with the individual, they should meet with their Accessibility Services Specialist to address the problem. The Specialist is available to give students guidance in resolving the problem.** If agreement cannot be reached regarding requests for accommodations or modifications at the end of ~~an~~ the informal and interactive process between the ~~student~~ requesting party and the College, the following formal ADA grievance procedures are available.

3. If an individual desires to file a formal written grievance, ~~this~~ **they must be submitted submit it** to the ~~Director~~ **Dean** of Counseling Services no later than ~~45~~ **20 school** days after the occurrence that prompted the grievance. They **must complete and submit the ADA Grievance Complaint** Form prescribed for this purpose ~~must be used, completed, and submitted~~ to receive proper consideration by the ~~Director~~ **Dean**. Upon request, the ~~Director~~ **Dean** of Counseling Services or designee ~~shall~~ **will provide assistance assist** in completing the ~~ADA Grievance Complaint~~ **Form**.

4. A ~~College~~ **college** official, appointed by the Vice President for Student Services, will investigate the grievance and make reasonable efforts to resolve the matter. **The official will provide a** written response of **findings will be provided** to the complainant and the Vice President for Student Services within 10 school days after receipt of the completed ~~ADA Grievance Complaint~~ **Form unless an extension is granted by the Vice President of Student Services**.

~~Formal Grievance Procedure~~

Time limits. Grievances must be submitted through the channels defined ~~below~~ **above** within the specified time limits. Time limits are stated in school days. **Requests for extensions to time limits require approval by the Vice President for Student Services or designee and will be communicated in writing to the student.** ~~by mutual agreement between the complainant and the reviewer at the designated official and final review levels.~~

A complainant's failure to submit a **formal written** grievance within the specified time limits shall render the grievance request null and void and the College's position at the end of the ~~informal process and interactive process~~ will be final.

Confidentiality. During the ADA grievance resolution process, College officials will make reasonable efforts to protect the confidentiality of the complainant, including complainant's name and identifiable information. **The ability of the designated official to properly investigate or respond to allegations of harassment or discrimination will be limited if the complainant is unwilling to provide adequate information or requests confidentiality, or if the elapsed time has compromised the evidence. The confidentiality of all parties who are interviewed or who present information throughout the proceeding will be maintained as fully as possible. Information about the allegation of harassment or discrimination shall be shared only on a need-to-know basis. The College will not be responsible for any disclosure made by the complainant. This process does not preclude the complainant from filing a grievance through the alternative resolution options below.**

Grievance Records. Grievance records will be maintained in the office of the Vice President for Student Services for a minimum of five years.

Appeal Process: If the complainant is not satisfied with the grievance findings to their complaint, or if a reply has not been received within the specified time, the individual may then appeal, in writing, within 10 school days, to the Vice President for Student Services. The Vice President for Student Services **or designee** will provide a written response to the appeal within 10 school days of its receipt. The response by the Vice President for Student Services **or designee** will be considered final, and the College's grievance process will end there.

Alternative Resolution Options

Resolution is best sought through the above procedure at the college level; however, this policy and procedures do not prevent a person from filing a complaint with other state or federal agencies such as the Human Rights Commission (state), Department of Justice (federal), or Office for Civil Rights (federal).

8.12.04 FORMAL GRIEVANCE REGARDING THE ACCESSIBILITY OF PROGRAMS, ACTIVITIES, OR SERVICES AT PARKLAND COLLEGE FOR VISITORS AMERICANS WITH DISABILITIES ACT (ADA) GRIEVANCE

If agreement cannot be reached regarding requests for accommodations at the end of ~~an~~ **the** informal and interactive process between the ~~student~~ **requesting party** and the College, the following formal ADA grievance procedures are available.

Addressing Harassment/Discrimination

If visitors believe they have been discriminated against because of their disability, they should bring the situation to the attention of the Dean of Counseling Services.

- 1. If a visitor has concerns about how their accommodations were implemented, they should contact an Accessibility Services Specialist.**
- 2. If an individual desires to file a formal written grievance, ~~this~~ **they must be submitted to submit it to the Director-Dean** of Counseling Services no later than ~~45~~ **20** school days after the occurrence that prompted the grievance. **They must complete and submit the The ADA Complaint Grievance Form** prescribed for this purpose ~~must be used, completed, and submitted~~ to receive proper consideration by the ~~Director~~ **Dean**. Upon request, the ~~Director-Dean~~ of Counseling Services or designee **will assist** ~~shall provide assistance~~ in completing the **ADA Complaint Form**.**
- 3. A ~~College~~ college official, appointed by the Vice President for Student Services, will investigate the grievance and make reasonable efforts to resolve the matter. **The official will provide a** written response of **findings** ~~will be provided~~ to the complainant and the Vice President for Student Services within 10 school days after receipt of the completed**

ADA Complaint Form unless an extension is granted by the Vice President for Student Services.

Time limits. Grievances must be submitted through the channels defined above within the specified time limits. Time limits are stated in school days. **Requests for extensions to time limits require approval by the Vice President for Student Services or designee and will be communicated in writing to the visitor.** ~~by mutual agreement between the complainant and the reviewer at the designated official and final review levels.~~

A complainant's failure to submit a grievance within the specified time limits shall render the grievance request null and void and the College's position at the end of the informal process will be final.

Confidentiality. During the ADA grievance resolution process, College officials will make reasonable efforts to protect the confidentiality of the complainant, including complainant's name and identifiable information. **The ability of the designated official to properly investigate or respond to allegations of harassment or discrimination will be limited if the complainant is unwilling to provide adequate information, or requests confidentiality, or if the elapsed time has compromised the evidence. The confidentiality of all parties who are interviewed or who present information throughout the proceeding will be maintained as fully as possible. Information about the allegation of harassment or discrimination shall be shared only on a need-to-know basis. The College will not be responsible for any disclosure made by the complainant. This process does not preclude the complainant from filing a grievance through the alternative resolution options below.**

Grievance Records. Grievance records will be maintained in the office of the Vice President for Student Services for a minimum of five years

~~Steps in Formal Grievance Procedure~~

~~OFFICIAL LEVEL~~

~~FINAL REVIEW LEVEL~~ **Appeal Process:** If the complainant is not satisfied with the ~~initial~~ **written grievance response findings** to their complaint, or if a reply has not been received within the specified time, the individual may then appeal, in writing, within 10 school days, to the Vice President for Student Services. The Vice President for Student Services **or designee** will provide a written response to the appeal within 10 school days of its receipt. The response by the Vice President for Student Services **or designee** will be considered final, and the College's grievance process will end there.

Alternative Resolution Options

Resolution is best sought through the above procedure at the college level; however, the policy and procedures do not prevent a person from filing a complaint with other state or federal agencies such as the Human Rights Commission (state), Department of Justice (federal), or Office for Civil Rights (federal). Depending on the harassment/discrimination complaint, state and federal agencies and specific time frames for filing charges may be utilized for reporting harassment/discrimination. The following list contains examples of

~~agencies and time frames within which a complainant may file a harassment/discrimination claim. Most deadlines run from the last date of alleged unlawful harassment, discrimination, or retaliation.~~

- ~~• State: Human Rights Commission 365 days~~
- ~~• Federal: Department of Justice 180 days
Office of Civil Rights 180 days~~

XI. CLOSED SESSION

The Board may meet in Closed Session and then return to Open Meeting.

MOTION—Move to go into Closed Session for the purpose of discussing the following topics:

1. Appointment, employment, compensation, resignation, or performance of specific employees.
2. The selection of a person to fill a public office, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance.

XIII. CLOSED SESSION AUDIO APPROVAL

The Board may make a motion to approve the audio recording made of the Executive Session.

MOTION—Move to approve the audio recording made of the Executive Session of June 21, 2023 and that the secretary of the Board make provisions for its safe keeping and that it be made available only upon the proper order of the court and a finding by a judge that such audio tape should be released, and that such audio recording will be destroyed 18 months after the date of the meeting if the Board has adopted written minutes of the Executive Session in question.

XIV. ADMINISTRATIVE SERVICES—Item A

PERSONNEL REPORT

The Personnel Report for June 2023, is attached and presented for approval.

MOTION—Move to approve the Personnel Report for June 2023, in accordance with the documents that will be incorporated in the official minutes.

XV. RELEASE OF CLOSED SESSION MINUTES*

Closed session minutes are reviewed on a semi-annual basis for determination if said minutes should be released for public inspection. Legal Counsel reviewed and does not recommend the release of any closed session minutes at this time.

CONSENT MOTION—Move to approve the recommendation by Legal Counsel that no closed session minutes be released at this time.

XVI. TRUSTEE REPORTS

The Chairman will open the floor for Board comments.

INFORMATION

XVII. ADJOURNMENT

A motion and second will be made for adjournment of the June 21, 2023, Board of Trustees meeting.

PARKLAND COLLEGE

STATEMENT OF CORE VALUES

As an institution of learning, Parkland College cultivates inquiry, practical application of knowledge, and broad enrichment across our community. The following values are important to the fulfillment of Parkland College's mission to provide programs and services of high quality to our students and community.

Honesty and Integrity

In our daily operations, our classrooms, and all of our interactions, it is essential that we communicate openly, truthfully, and without hypocrisy.

Fairness and Just Treatment

We advocate and strive for respect, equity, and justice in all of our operations and proceedings.

Responsibility

We believe that employees and students are personally and mutually accountable for their actions as they carry out their duties. We understand the need to balance the pursuit of our own well being with concern for others. Likewise, we understand the importance of balancing personal accountability with graciousness in the acceptance of help from others.

Multiculturalism

We celebrate the diversity in both our community and our world. Our goal is to recognize, promote, utilize, and educate one another regarding the unique qualities and shared humanity of all people and cultures.

Education

We provide a forum for innovation, critical thinking, open inquiry, and lifelong learning opportunities.

Public Trust

In our efforts to serve the community, we honor the trust placed in us by our citizenry. We also rely on our community to guide and advise us as we continue to serve its needs.