

**MINUTES OF SPECIAL MEETING OF THE
BOARD OF TRUSTEES
OF COMMUNITY COLLEGE DISTRICT #505
(Parkland College)**

**Counties of Champaign, Coles, Dewitt, Douglas, Edgar,
Ford, Iroquois, Livingston, McLean, Moultrie, Piatt, Vermilion, and State of Illinois**

August 22, 2023

ROLL CALL

The Meeting was called to order by James Voyles, Chair, at 2:05 p.m. in the Excellence Room at the Illinois Conference Center, 1900 South First Street, Champaign, Illinois. At the direction of Chair Voyles, Krystal S. Garrett, Assistant to the President/Board of Trustees, called the roll of members of the Board. The following Trustees were present: James Ayers, Maureen Banks, Jarrett Clem, Bianca Green, Carolyn Ragsdale, Dana Trimble, Lauren Mobo (Student Trustee), and James Voyles. Also present was President Pamela Lau.

PUBLIC COMMENTS

The Chair opened the floor for public comments.

There were no public comments.

BOARD RETREAT

The board welcomed ICCTA Executive Director Jim Reed, who facilitated the Board Retreat. The trustees discussed their self-evaluation, executive leadership transitioning, board goals, and presidential goals and evaluation.

Topics the Board would like to look into or start doing:

- Review the board policies and procedures to ensure that the policies are up to date and comprehensive.
- Keep the board's goals the same as the president's goals.
- Update or replace airplanes in the Aviation program.
- Review the college's deferred maintenance list and master plan and come up with a plan to address some of these issues.
- Start a cybersecurity educational program or partner with someone.
- Have the Board wear regalia at commencement in an effort to encourage a more positive perception of community colleges.
- Scale up the SWFT program to reach greater portions of the community. The state built a second one called PATH for those going into healthcare.
- Increase the Board of Trustee scholarship back to 100%.
- Connect with employers to see what more we can do to help industries in the community. Try to encourage employers to offer scholarships.
- Look into an Aviation partnership for 4-year degrees.
- Start reaching out in junior high, similar to the Polished Pebbles program at Joliet.

- Do more with HBCs (historical black colleges).
- Have a unit office/position to help concentrate DEI efforts.

Topics the Board would like to stop or items that are not working well:

- Look into coordinating efforts and partnering on projects, so as not to spend a lot of effort chasing initiatives that don't move the needle.

Topics the Board would like to continue:

- Opportunities to visit programs and departments to learn more about them.
- Coordinate college, trustee, and community events to determine which trustee(s) will attend. Be informed about who the audience will be.
- Keep tuition affordable.

Presidential evaluation best practices

The board discussed the process for the president's annual evaluation. The Board agreed that they would like to continue the process as it has been:

- Start June/July 2024
- Send separate surveys to 1) trustees and 2) E-Team

Dr. Lau's Vision for 2023-2024

Dr. Lau reviewed and discussed her vision for 2023-2024. The trustees discussed scholarship application education, advertising and outreach efforts, targeted efforts towards career program students and employers, and the current remote work process. Dr. Lau shared the 5-year facilities capital project plan and the proposed major initiatives which require funding.

ADJOURNMENT

Mr. Reed thanked everyone for the engaging conversations and the opportunity for trustees to engage outside of a meeting agenda. It was moved by Mr. Clem and seconded by Mr. Ayers for adjournment and voted AYE by all trustees present. The meeting adjourned at 5:53 p.m.

James Voyles, Chair
Board of Trustees

Maureen Banks, Secretary
Board of Trustees