

**MINUTES OF REGULAR MEETING OF THE
BOARD OF TRUSTEES
OF COMMUNITY COLLEGE DISTRICT #505
(Parkland College)**

**Counties of Champaign, Coles, Dewitt, Douglas, Edgar,
Ford, Iroquois, Livingston, McLean, Moultrie, Piatt, Vermilion, and State of Illinois**

DECEMBER 21, 2022

ROLL CALL

The Meeting was called to order by James Voyles, Chairman, at 7:00 p.m. The meeting was held in Room U325, 2400 W. Bradley, Champaign, Illinois, and electronically via Zoom. At the direction of Chairman Voyles, Krystal Garrett, Assistant to the President/Board of Trustees, called the roll of members of the Board. The following Trustees were present: James Ayers, Maureen Banks, Jarrett Clem, Bianca Green, Dana Trimble, and Bradley Uken. Also present were President Thomas Ramage and representatives of the administration, faculty, staff, and public. Student Trustee Kha Nguyen was absent.

CONSENT AGENDA MOTION

Chairman Voyles asked if Trustees had any questions regarding items included on the Consent Agenda.

It was moved by Ms. Green and seconded by Mr. Trimble to approve the consent agenda that includes all items on the agenda that are preceded by an asterisk.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Trimble, Uken, Voyles. NAYS—None; ABSENT—Nguyen (Student Trustee).

The consent agenda adopted includes approval of the following items:

- Approved the minutes from the Special Meeting held on November 14, 2022, and the Regular Meeting held on November 16, 2022.
- Approved the voucher checks listing thru November 30, 2022, totaling \$6,804,495.12.
- Approved the awarding of funds from external sources as follows:
 - Illinois Community College Board (ICCB): Workforce Equity Initiative (WEI)
 - Illinois Community College Board (ICCB): Adult Education & Family Literacy Activities (AEFLA)
 - Illinois Green Economy Network (IGEN): Renewable Energy Resources Trust Fund (IEPA funding) – General Membership Award

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- Approved the filing of the following grant applications:
 - University of Illinois at Urbana-Champaign (UIUC): CARLI Illinois SCOERs Sub-Grant
 - Illinois State Board of Education (ISBE): Migrant Education Program (MEP)
- Moved that the notice published in The News-Gazette regarding the schedule of regular meetings of the Board of Trustees for 2023 be recognized as being published.

PUBLIC COMMENTS

The Chairman opened the floor for public comments. There were no public comments.

PUBLIC SAFETY DEPARTMENT – RESOLUTION AND OATH OF OFFICE

In accordance with the Illinois Compiled Statutes, the Board of Trustees is empowered to appoint sworn members to the College's Public Safety Department. Conner Weber was appointed to the full-time, 12-month public safety officer position, filling the vacancy created by Angela Corray's departure.

It was moved by Mr. Ayers and seconded by Dr. Banks to approve the Resolution to appoint Conner Weber as a Peace Officer to the Parkland College Public Safety Department.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Trimble, Uken, Voyles. NAYS—None; ABSENT—Nguyen (Student Trustee).

REPORT FROM THE PRESIDENT OF PCA

Joshua Birky, President of PCA, noted that he felt very good about the HLC visit and the shared governance process. No further report from PCA.

Trustee Trimble stated that he appreciates the relationship that PCA has with administration.

PRESIDENT'S REPORT

Dr. Thomas Ramage reported on the following:

1. Provided an HLC update. One of the things they continually mentioned was the shared governance model, which speaks to the strength of the institution. The report has been delayed and we will get it after the new year. We received a preview that the initial assessment of the report looked really good, and that the college has made good strides since the last report.

2. There will be an emergency boiler repair on the January agenda. The boiler in the X-wing was beyond repair and we had to do an emergency repair of about \$35,000. Trustees will be asked to approve the expense at next month's Board meeting. In the summer of 2023, we will do an evaluation of other boilers and add them to the annual plan list.
 - a. Dr. Banks asked if the boiler quality and company is good. Mr. Bustard noted that the manufacturer is still in operation and still provides parts.
3. Updated on the ICCB recognition visit audit. They are delayed in finishing their report and finishing their recognition. They have provided an extension to our recognition until this gets done.
4. The Sergeants' Promotion Ceremony for Officer Somphon "Sam" Penland and Officer Ben Bermingham was very well done. Dr. Ramage noted that both are seasoned officers that we are proud to have.
5. The Martin Luther King, Jr. Countywide Celebration will be held on January 15 at 5:00 pm, at Krannert Center. The featured speaker is Rev. Joel King. Dr. Lau will assist with the proclamation reading.
6. State Representative Rodney Davis called to inform us that Parkland will receive \$325,000 to finish out the Surgical Technology lab renovation. Dr. Ramage thanked Mr. Davis for his support and keeping Parkland in mind.
7. Updated that AGCO has pledged to construct a new Diesel/Precision AG building. on campus and has committed \$5M to the project. Parkland will receive \$1M per year for the next five years. Parkland will add about \$900,000 towards the project . We will work with AGCO on the new curriculum. The new building will go between the Tony Noel and the current Ag facilities. Parkland will retain ownership of the building and it will remain exclusive for AGCO as long as we have a program with them. Dr. Ramage thanked Dr. Sutton, Ms. Stuart, Mr. Baker, Dr. Lau, and everyone who has been involved.
8. Dr. Ramage thanked the Board, noting that this is his last report to the Board.

LEGISLATIVE UPDATE

Stephanie Stuart, Vice President for Communications and External Affairs, provided a legislative update. A handout was provided to the Board.

Ms. Stuart also took a moment to acknowledge the loss of Senator Bennett, noting that he had become a friend of Parkland.

FREEDOM OF INFORMATION ACT (FOIA) REQUESTS

Stephanie Stuart will review any requests made under the FOIA during the month and the disposition of the requests.

<u>Requestor</u>	<u>Information Requested</u>
Sam Stecklow	Citizen Complaint and Investigation Records

FINANCIAL STATEMENTS

Chris Randles reported that the financial statements for November reflect the results of operations of the College for the first five months of fiscal year 2023. The revised budget estimates indicate that expenses will exceed revenues by \$292,256 in the general operating funds.

- The key factors for the College's operating results in FY2023 will be tuition & fees revenue (enrollment), CPPRT revenues, and self-funded health claims.
- The College has received all of its FY2022 ICCB Base Operating and Equalization payments.
- The College has received its first five FY2023 ICCB Base Operating and Equalization Grant payments.
- The final FY2023 budget projected a \$260,799 surplus.
- The FY2023 audited beginning operating fund balance is \$37.2M. This amount is 66% of current budgeted operating expenditures.
- The FY2023 College tentative budget was lodged in July.
- The FY2023 College final budget was approved in September.
- The FY2022 College audit was approved in October.
- The TY2022 College tax levy was approved in November and has been delivered to all the county clerks.

NEW CAREER PROGRAMS

Approval was recommended for the following career programs, which have been approved by the college's Curriculum Committee and will be offered through the division of Career and Technical Education:

1. Electricians Foundation Certificate – 16 credit hours

The Electrician Fundamentals Certificate program prepares students for entry-level positions in the installation, service, and repair of electrical circuits and systems used in residential, commercial, and industrial environments. Students can expect to find entry-level employment as electrical pre-apprentices or electrical maintenance workers. ELX courses are offered in the Competency-Based Education (CBE) format based on an open entry/open exit/flex model and offered in an open lab at Parkland College

2. Industrial Mechanics Certificate – 19 credit hours

The Industrial Maintenance Mechanic program is designed to produce entry-level and intermediate maintenance skilled-trade workers that understand how to comply with safety and procedural policies within their organization, in the scope of their trade. Offered in a Competency-Based Education (CBE) format, the program is based on an open entry/open exit/flex model and offered in an open lab at Parkland College. It will promote internship agreements with area businesses and contractors.

3. HVAC Technician Certificate – 30 semester hours

The HVAC Technician program prepares graduates for entry-level positions installing, troubleshooting, and repairing residential heating, ventilation, and air conditioning systems. The program includes instruction and testing to help the student earn EPA Section 608 Technician Certification.

4. AGCO Service Technician A.A.S. – 63 credit hours

This program, driven by industry need, will provide entry level technicians to serve AGCO farm equipment dealerships (AGCO dealerships sell Fendt and Massey-Ferguson brand equipment). The students will enter with sponsorship from an AGCO dealer providing tool sets, uniforms, and ultimately full-time employment. This program is structured like our current CNH Service Technician program that has run successfully for twelve years. The AGCO Tech Program is intended to accept a new cohort of 16 students every term (including summer) totaling 48 students per year.

The trustees asked questions and received clarification about faculty, competencies, the cohort process, and employer needs. It was noted that as the program grows, we may need to add more faculty. There are state, national, and local standards that we will need to meet, and we will work with local employers to meet their needs. We are working predominately in CBE because that's where we have a heavy advisory board and working with those employers. The goal is to accept about three new cohorts of students each year.

Dr. Ramage noted that the approval of program does not obligate the Board to the building. There will be opportunities for the Board to approve the building moving forward.

It was moved by Mr. Uken and seconded by Mr. Trimble to approve the new credentials – Electricians Foundation Certificate, Industrial Mechanics Certificate, HVAC Technician Certificate, and AGCO Service Technician AAS degree.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Trimble, Uken, Voyles. NAYS—None; ABSENT—Nguyen (Student Trustee).

CLOSED SESSION

Chairman Voyles stated that the Board would not be going into Closed Session.

PERSONNEL REPORT

It was moved by Ms. Green and seconded by Mr. Ayers to approve the Personnel Report for December 2022, in accordance with the documents provided to the Board.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Trimble, Uken, Voyles. NAYS—None; ABSENT—Nguyen (Student Trustee).

TRUSTEE REPORTS

The Chairman opened the floor for Board comments.

Dr. Ramage expressed that his career has been a professional honor, and a lot of it has to do with this Board. He expressed that this Board has been one of the highest performing Boards and he feels it is a model for the State of Illinois.

Trustee Green noted that since she has served on the Board, Dr. Ramage and the admin team have made it easy to be a trustee.

Trustee Trimble expressed gratitude for the open and transparent atmosphere and that people feel able to say what needs to be said. He also noted that the relationship with PCA has been great.

Trustee Banks expressed that Dr. Ramage has made it easy. She expressed that she cannot speak enough about the executive team and feels very comfortable and confident that they can handle what comes. Because of this, she has been really happy to be on the Board. She thanked Dr. Ramage for his service.

ADJOURNMENT

There being no further business to come before the Board, it was moved by Mr. Ayers and seconded by Mr. Trimble for adjournment and voted AYE by all trustees present. The meeting was adjourned at 7:53 p.m.

James Voyles, Chair
Board of Trustees

Maureen Banks, Secretary
Board of Trustees