

**MINUTES OF REGULAR MEETING OF THE
BOARD OF TRUSTEES
OF COMMUNITY COLLEGE DISTRICT #505
(Parkland College)**

**Counties of Champaign, Coles, Dewitt, Douglas, Edgar,
Ford, Iroquois, Livingston, McLean, Moultrie, Piatt, Vermilion, and State of Illinois**

November 17, 2021

ROLL CALL

The meeting was called to order by Bianca Green, Chairman, at 7:02 p.m. The meeting was held in Room U325, 2400 W. Bradley, Champaign, Illinois, and electronically via Zoom. At the direction of Chairman Green, Krystal Garrett, Assistant to the President/Board of Trustees, called the roll of members of the Board. The following Trustees were present: James Ayers, Maureen Banks, Jarrett Clem, Timothy Johnson, Dana Trimble, and James Voyles. present were President Thomas Ramage and representatives of the administration, faculty, staff, and public. Student Trustee Jayden Sortor was absent.

CONSENT AGENDA MOTION

The Chairman asked if Trustees had any questions regarding items included on the Consent Agenda.

It was moved by Mr. Johnson and seconded by Mr. Voyles to approve the consent agenda that includes all items on the agenda that are preceded by an asterisk.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Johnson, Trimble, Voyles, and Green; NAYS—None. ABSENT—Sortor (Student Trustee).

The consent agenda adopted includes approval of the following items:

- Approved Minutes from Regular Meetings held on October 20, 2021
- Approved the voucher checks listing thru October 31, 2021, totaling \$1,750,052.10.
- Approved the filing of the following grant applications:
 1. University of Illinois at Urbana-Champaign (UIUC): “Integrated Drivers of Infection Genomics for One Health” (funding via NSF Predictive Intelligence for Pandemic Prevention)
 2. U.S. Economic Development Administration (EDA): Build Back Better Regional Challenge—Phase 1 (Concept Proposal)
 3. American Association of Community College Trustees & Education Strategy Group: Noncredit and Credit Alignment Lab (NCAL)
- Approved the awarding of funds from the following external sources:

1. Illinois Community College Board (ICCB): FY22 Scaling Apprenticeship Program (supplemental)
 2. Illinois Arts Council Agency (IACA): General Operating Support (GOS) Grant
 3. Illinois Community College Board (ICCB): FY22 Career & Technical Education Perkins Postsecondary Grant
 4. Illinois Community College Board: Governor's Emergency Education Relief Funds (GEERF II)
 5. Illinois Community College Board (ICCB): FY22 Adult Education & Literacy Grant
- Moved to approve the 2022-2023 Academic Calendar.
 - Moved to approve the time and place of meetings as presented.

PUBLIC COMMENTS

Chair Green opened the floor for public comments.

There were no public comments.

REPORT FROM THE PRESIDENT OF PCA

Kevin Hastings, President of PCA, stated that there was nothing new to report.

PRESIDENT'S REPORT

Dr. Thomas Ramage reported on the following:

1. Thanked Tim Wendt and team for putting together the Veterans Day video which honored our students, employees, and community veterans. The video is posted to the Parkland YouTube page for those who would like to see it. Thanked Trustee Ayers and Voyles for their service.
2. Updated that the Men's Soccer and Women's Volleyball teams are playing in the National Championships and wished them the best.
3. Parkland has a new partnership relationship with AGCO. This partnership is for the upcoming spring semester. They have an interest in training dealership networks and will repurpose Parkland's collision repair center to do that. We hope that this grows into developing a new certificate or degree program.
4. Updated that our annual holiday party is postponed. We are hopeful for an in-person commencement and Leadership Conference in May.

Trustee Johnson expressed his gratitude to Dr. Ramage, administration, and the Board for a spectacular job at doing the right things and keeping Parkland out of the news, especially in a world that is full of bad news.

Trustees Ayers and Trimble agreed that AGCO is a great company and feels that there is real potential with that partnership.

IT UPDATE

Mr. Amin Kassem, Chief Information officer (CIO) and Chief Security Information Officer (CISO), provided an update on the information technology and security at Parkland as well as an update of the Technology Strategic Plan. A handout was provided to the Board.

Mr. Kassem thanked the Board for the opportunity to present.

Trustee Clem asked if we have a cyber security policy. Mr. Randles noted that we have one with Beasley and they helped with our cyber issue. We were one of the first colleges to have a cyber policy and will continue to have one.

Trustee Banks asked if we have a cyber security academic program. It was noted that we do not at this time but are in the process of searching for a new faculty member to develop a program. Trustee Ayers agreed that if we get the right faculty and program, we can come out on top. He also noted that John A. Logan College has a great program.

Trustee Ayers asked about Parkland's data specific program. Mr. Kassem noted that we use a product called Slate. Dr. Ramage added that Colleague does multiple things and runs all the systems that students use. We bought Slate to integrate with Ellucian. He also noted that we buy based on the performance of product versus it being offered through Ellucian.

Chair Green asked Mr. Kassem if he is seeing burnout in his area. Mr. Kassem noted two specific occasions – the shift to all online and the cyber security incident. They have been ongoing since that time, and it is critical to keep things running.

FOUNDATION UPDATE

Tracy Wahlfeldt, Executive Director of the Parkland Foundation, provided an update on the 1st Quarter FY22 achievements of the Foundation.

Ms. Wahlfeldt also updated that they are able to award Trustee Johnson's scholarship this spring to a student who is in Political Science and ROTC.

LEGISLATIVE UPDATE

Stephanie Stuart, Vice President for Communications and External Affairs, provided a legislative update. A handout was provided to the Board.

Ms. Stuart also updated that they had 29 applicants for CobraVenture.

FREEDOM OF INFORMATION ACT (FOIA) REQUESTS

Stephanie Stuart reported on the following FOIA requests:

Requestor	Information Requested
Dennis Toeppen	HLC Reports
Becca Bertram	Employee Payroll Records
Samantha Lemessy	Student Directory Information
Mark Kellums	SWFT Program Data
Nora Dukowitz	Student Directory Information

FINANCIAL STATEMENTS

Chris Randles reported that the financial statements for October reflect the results of operations of the College for the first four months of fiscal year 2022. The revised budget estimates indicate that expenses will exceed revenues by \$603,128 in the general operating funds.

- The key factors for the College's operating results in FY2022 will be tuition & fees revenue (enrollment), self-funded health claims, and continued impact of COVID-19 (including relief funding such as HEERF III).
- The College has received its first four (of twelve) FY2022 ICCB Base Operating and Equalization Grant payments.
- The tentative and original FY2021 budgets projected a \$426,199 deficit.
- The FY2022 unaudited beginning operating fund balance is approximately \$27.3M. This amount is 54% of operating expenditures.
- The FY2022 College tentative budget was lodged in July.
- The FY2022 College final budget was approved in September.
- The FY2021 College audit will be presented in November.
- The TY2021 tax levy will be presented in November.

Trustee Ayers asked if there was any research that people who are home are going to doctor more than those who are working? Mr. Randles stated that he has not seen data to

show that, noting that claims were down last year due to Covid and because we have less employees.

FY2021 AUDIT

The audit was presented for review. Given the length and detail of the report, the following items were highlighted.

- Page 2 - The auditors expressed an unmodified or “clean” opinion with respect to the College’s financial position as presented in the financial statements.
- Pages 40-44 - In FY2018, The College implemented GASB 75 that includes recording of Other Post-Employment Benefits (OPEB). This requires recording the liability related to these benefits.
- Page 70 Schedule 7 - Combining Statement of Revenue, Expenditures, and Changes in Fund Balances for the General Funds. This statement reflects the FY21 surplus in the General Funds of \$5,358,703, which includes the Federal CARES II “lost revenue” funding. The original budget included a \$4,964,925 deficit. This surplus increases the General Operating Fund balance to \$27.30 million (53.6%).
- Page 78 Schedule 15 - Statement of Revenues, Expenditures, and Changes in College Equity for all funds. This is a concise income statement summary of every fund.
- Page 102 Schedule 30 - Schedule of Findings and Questioned Costs. This summary notes that the audit process yielded an unmodified opinion. The audit did not disclose a significant deficiency or material weakness in internal control. Also, the audit did not disclose any instances of noncompliance material to the financial statements. Lastly, the audit yielded an unmodified opinion and no findings related to major programs in federal awards.

Mr. Randles introduced Garrett Kerr, manager at Martin Hood; Natalie Prichard, Senior Associate; and managing partner, Jeff Livesay, who was unable to attend. Mr. Randles noted that the audit went really well, and thanked Dave Donsbach and Gwen Strater-Price of the Business Office, and Tim Wendt of Financial Aid for all their work with the audit.

Mr. Kerr thanked Mr. Randles, Mr. Donsbach and the Business Office, and Mr. Wendt and Ms. Lytel in the Financial Aid office. He noted that this was a huge effort as we navigate the new regulations. He reviewed page 102 and the points of that page, noting that they test these guidelines against those from the federal government. There were no findings to report. They did not have any difficulties working with managers and those of the audit. They still need to do the ICCB credit hour report. He thanked Mr. Randles and everyone for their efforts in documenting all the CARES money when we went remote. The Financial Aid office gave out millions and that was a big lift to follow those rules. He noted that it was a lot for Martin Hood as well because it was all new. He gave a big thanks to the college staff as well.

Dr. Ramage noted that the Foundation had a clean audit as well. He can't remember a time when we haven't had a clean opinion. He thanked Mr. Randles and his staff for keeping us clean. Mr. Randles thanked the Foundation staff and mentioned that their component is in the book as well.

It was moved by Mr. Ayers and seconded by Mr. Voyles to approve the FY2021 audit as presented.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Johnson, Trimble, Voyles, and Green; NAYS—None; ABSENT—Sortor (Student Trustee).

PUBLIC HEARING – PROPOSED PROPERTY TAX LEVY INCREASE

Chairman Green opened the floor for a Public Hearing regarding the proposed Property Tax Levy increase.

There were no comments made in the Public Hearing.

CERTIFICATE OF TAX LEVY

The Board approved the Budget for the 2021-2022 fiscal year in September 2021. The Certificate of Tax Levy Resolution is presented for adoption.

Mr. Randles shared and reviewed the documents that show the tax rates from 2008-2015, and the projected EAV by county. Since 2015, we've had a very consistent tax rate. Our current projection shows a decrease for next year.

It was moved by Mr. Voyles and seconded by Mr. Clem to adopt the Certificate of Tax Levy for 2021 in accordance with the Resolution.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Johnson, Trimble, Voyles, and Green; NAYS—None; ABSENT—Sortor (Student Trustee).

RESOLUTION ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2021 TO PAY DEBT SERVICE ON GENERAL OBLIGATION REFUNDING BONDS (ALTERNATE REVENUE SOURCE), SERIES 2018C, OF THE DISTRICT

The College issued \$5,860,000 in G.O. (Alternate Revenue Source), Series 2018C bonds to help fund the College Master Plan. These bonds are intended to be retired with revenues raised from a student facility fee. As such, the tax levy needs to be abated in its entirety with the County Clerks.

It was moved by Mr. Johnson and seconded by Mr. Trimble to adopt the Abatement of Tax Levy for 2021 for \$5,860,000 G.O. Bonds (Alternate Revenue Source) Series 2018C in accordance with the resolution.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Johnson, Trimble, Voyles, and Green; NAYS—None; ABSENT—Sortor (Student Trustee).

EXEMPT PURCHASE – YUJA ENTERPRISE VIDEO PLATFORM

The YuJa Enterprise Video Platform is an all-in-one video software platform that can be used to securely create, manage, discover, collaborate, and live-stream course video content. This software will replace Techsmith Knowmia, Parkland's current video creation and sharing solution for instruction, which is being retired in July 2022. This project must be completed to fulfill Parkland's continued video creation and sharing needs after Knowmia is no longer available. Yuja was identified as the optimal replacement due to its features and cost. The license for the YuJa Enterprise Video Platform will have an annual cost of \$20,000 from July 1, 2022 through June 30, 2025. Yuja will not charge Parkland College initial fees during the system setup period between December 1, 2021, and June 30, 2022.

This purchase relates to the following strategic goals:

Goal A: Quality: Parkland College will maintain the highest educational standards providing ongoing continuous learning for all citizens of District 505.

A2: Ensure the excellence of academic programs with emphasis on teaching and learning, student success, and outcomes assessment.

Goal D: Engagement: Parkland College will engage the district's institutions and communities to develop citizens who build and sustain economic, social, and cultural assets through work, service, and engagement.

D4: Market the mission, programs, and services of Parkland College effectively to support the institution's enrollment goals and so that constituents fully understand the comprehensive programs offered that provide opportunities to students and support development of District 505 communities.

Administration recommended the purchase of the YuJa Enterprise Video Platform from YuJa Inc of San Jose, CA for a total cost of \$20,000 per year from July 1, 2022 through June 30, 2025. This item is exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services; (g) contracts for duplicating machines and supplies. Board authorization is requested since the cost exceeds \$20,000. Funds are available in the FY 2023 operating budget for this purchase.

It was moved by Ms. Clem and seconded by Mr. Voyles to approve the purchase of YuJa Enterprise Video Platform from YuJa, Inc. of San Jose, CA at an annual cost of \$20,000 from July 1, 2022, through June 30, 2025.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Johnson, Trimble, Voyles, and Green; NAYS—None; ABSENT—Sortor (Student Trustee).

EXEMPT PURCHASE – BROADCAST MEDIA SYSTEMS HARDWARE & SOFTWARE

In support of our educational and institutional mission, the PCTV and Cobra vision media system need to be upgraded to a supportable, maintainable, and secure level. This upgrade will help to revitalize PCTV and Cobra vision services by introducing new, needed features. In addition, the new software will allow the college to create, shape, and display messaging on Parkland computers, TVs, and broadcasting to the community.

This purchase relates to the following strategic goals:

Goal E: Responsibility: Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

Goal E2: Utilize our strategic technology plan to support all areas of the college.

Goal E3: Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

Administration recommended approving the purchase of a broadcast media system from Midwest Computer Products of West Chicago, IL for a total not to exceed \$48,070.88. These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services; (g) contracts for duplicating machines and supplies. Board authorization is requested since the cost exceeds \$20,000.00. Funds are available from the FY2022 operating funds as well as the CARES, CRRSAA, and American Rescue Plan grant funds.

It was moved by Mr. Clem and seconded by Mr. Voyles to approve the purchase of broadcast media system hardware & software from Midwest Computer Company of West Chicago, IL for a total cost not to exceed \$48,070.88.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Johnson, Trimble, Voyles, and Green; NAYS—None; ABSENT—Sortor (Student Trustee).

FULL BODY PHANTOM X-RAY MODEL

A legal bid notice was placed in The News-Gazette. The bid also appeared on the RFP page of the Parkland College website. Bid invitations were sent to three companies requesting bids for a full body Phantom X-ray model. Six vendors submitted a bid.

The full body x-ray phantom will provide accurate radiographic training in patient care, critical thinking, technique selection and x-ray positioning to students enrolled in the Radiologic Technology program.

This purchase relates to the following Strategic Goals:

Goal A: Quality: Parkland College will maintain the highest educational standards providing ongoing continuous learning for all citizens of District 505.

A2. Ensure the excellence of academic programs with emphasis on teaching and learning, student success, and outcomes assessment.

Goal C: Collaboration: Parkland College will work collaboratively to develop a workforce with critical thinking, communication, and technical skills to ensure success in a diverse, technological, and global work environment.

C2. Develop partnerships with district employers to identify employability skills, collaborate in the development of curriculum and delivery systems, and create employment and internship opportunities for students.

C3. Engage with community and regional partners to foster partnerships focused on continuous learning.

Administration recommended acceptance of the bid from Supertech X-ray of Elkhart, IN at the cost of \$29,495. Funds are available from the CARES/CRRSAA SIP grant and the FY2022 operating budget.

Supertech X-ray Elkhart, IN	\$29,495
Anatomical Worldwide Evanston, IL	\$31,500
Global Technologies Davie, FL	\$31,535
Central Illinois X-Ray Bloomington, IL	\$34,030
Technology International Lake Mary, FL	\$40,050
Tiles In Style South Holland, IL	\$44,786

It was moved by Ms. Banks and seconded by Mr. Trimble to approve the bid from Supertech X-ray of Elkhart, IN at the cost of \$29, 495.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Johnson, Trimble, Voyles, and Green; NAYS—None; ABSENT—Sortor (Student Trustee).

ELECTRIC AND NATURAL GAS UTILITY CONTRACT

The College currently purchases electricity and natural gas under contract from Constellation Energy. This contract is set to expire in December of 2021. In an effort to reduce the College's expenditure for this utility, a request for proposal was sent out to four electrical and gas suppliers licensed in the State of Illinois. A legal bid notice was also placed in the News-Gazette. In the request for proposal, terms of supply were requested for periods of one, two, or three-year intervals, with fixed price terms. Four vendors submitted a proposal.

The College retained the services of Webb Engineering Services of Champaign, IL to assist in evaluating contract options, utility energy supply conditions, and future predictions. Webb Engineering Services has worked with Parkland College over the previous 12 years in evaluating electricity and natural gas usage, billing, and market conditions.

After evaluating the submitted proposals, Webb Engineering Services recommended using Constellation Energy, Inc. for electricity and natural gas supply over a 36-month contract period. Constellation met all the requirements of the RFP and was the lowest cost provider of the proposals for supplying both utilities and was the only responder that would supply natural gas. Constellation Energy is currently the largest private energy supplier in the Midwest. They are a division of Exelon Energy, Inc. and have a strong financial background. They supply utilities to several local entities, including Carle Hospital, Hospital Sisters Health Systems, and Vermillion County offices and operations.

This motion relates to the following strategic goal:

Goal E: Responsibility: Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

E3: Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

Administration recommended acceptance of the 36-month contract with Constellation Energy Inc, of Chicago, IL starting on December 17, 2021. This item is exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27 items (h) contracts for the purchase of natural gas when the cost is less than that offered by a public utility and (l) contracts for goods or services which are economically procurable from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports,

and for utility services such as water, light, heat, telephone or telegraph. Funds are available from the FY 2022 through FY 2025 operating budget.

It was moved by Mr. Voyles and seconded by Ms. Banks to approve Constellation Energy of Chicago, IL, to provide electricity and natural gas utility service for a period of 36 months starting on December 17, 2021.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Johnson, Trimble, Voyles, and Green; NAYS—None; ABSENT—Sortor (Student Trustee).

PARKLAND CHILD DEVELOPMENT CENTER FEES

In the annual review of the Parkland Child Development Center (PCDC) educational program, Administration recommends increasing the daily fees of PCDC. The incremental rate increases are intended to increase PCDC revenues to ensure sustainability of the program and thus decreasing operating funds transfer required to balance the PCDC budget.

This year, as the COVID-19 pandemic continued, PCDC has been operating at 75% capacity to accommodate social distancing requirements during meals and naptime, when the children may remove their masks. This has also helped with a nation-wide hiring crisis for childcare workers. To address this crisis, Administration implemented a pilot incentive program in collaboration with PSS leadership that will run October 1, 2021-June 30, 2022. The pilot incentive program consists of the following:

- All existing and new staff members of the Parkland Child Development Center will receive a 50% tuition discount for their own children ages birth through five at the center, pending space availability. To make a hire, new staff children will be prioritized on the waitlist. Any child granted a 50% tuition waiver under this MOU will continue to retain that tuition waiver after this MOU's expiration as long as the child remains enrolled in the Child Development Center.
- Employee referral program for all Parkland employees. If an existing Parkland College employee refers a qualified candidate who is hired at the Child Development Center, both individuals are paid \$500 after the first referred candidates successfully completes their 90-day introductory period.

Two years ago, the Board of Trustees approved the addition of a new classroom serving infants and toddlers with the intention to better meet the needs of the campus community and increase enrollment and revenues for the center moving forward. This addition has garnered several new enrollments, and this new classroom is currently at capacity with an extensive waitlist.

To address the continuously growing waitlist and better serve more Parkland students, PCDC applied for and received the Child Care Access Means Parents in School (CCAMPIS) grant. The goal of Parkland College's CCAMPIS grant project is to help Parkland students who have young children take advantage of the high-quality childcare available to them on

campus so that student-parents can successfully complete their college studies. This will be accomplished by providing childcare stipends to qualifying students, increasing Parkland's childcare capacity by adding two new rooms, reaching out to single mothers and pregnant students at Parkland, and providing comprehensive support services for student-parents.

Administration recommended the continuation of the 8% discount for Parkland employees and students, as this has also garnered several new enrollments. The proposed tiers are comparable to other childcare centers in Champaign-Urbana. The new rates, as recommended, would take effect January 1, 2022.

Proposed rates for 2022 include a \$1 daily increase for all tiers except Tier 1 tuition for two-year-olds, which saw a \$2 increase to keep pace with the market rate in that age group.

Parkland College Students, Employees, and Community Family Rates

DAILY RATES:

Six weeks to 24 months

	Tier 1	Tier 2	Tier 3
Income	0 – 34,999	35,000-59,999	60,000+
Full Day	\$60.00	\$63.00	\$66.00
Part Day	\$50.00	\$53.00	\$56.00

Two Years

	Tier 1	Tier 2	Tier 3
Income	0 – 34,999	35,000-59,999	60,000+
Full Day	\$48.00	\$52.00	\$55.00
Part-Day	\$38.00	\$42.00	\$45.00

Three-Five Years

	Tier 1	Tier 2	Tier 3
Income	0 – 34,999	35,000-59,999	60,000+
Full Day	\$44.00	\$47.00	\$50.00
Part-Day	\$34.00	\$37.00	\$40.00

CCRS Reimbursement Rates as of July 2021 (subject to change)

	Age 6 weeks-2 yrs.	Age 2	Age 3-5
Full Day	\$56.00/day	\$44.00/day	\$37.00/day
Part Day	\$28.00/day	\$22.00/day	\$19.00/day

Trustee Banks asked about the tier rates. Ms. Stuart informed that we keep in pace with the CCRS reimbursement rates. Most families fall within tiers 1 and 2 and are CCRS eligible. We tend to increase in order to keep balanced.

Chair Green-asked if Parkland gets paid directly from CCRS. Ms. Stuart explained that some families pay a copay and daily differential amounts, while others qualify for free tuition. Parkland receives a grant to help take care of some of the amounts.

It was moved by Ms. Banks and seconded by Mr. Voyles to approve the recommendation to increase the daily fees of the Parkland Child Development Center (PCDC) as described above to be effective January 1, 2022.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Johnson, Trimble, Voyles, and Green; NAYS—None; ABSENT—Sortor (Student Trustee).

VIVARIUM CHANGE ORDER

During the April 2021 Board meeting, the Board approved a bid for painting/staining and re-siding the Vivarium located in the L-Wing.

The Vivarium portion of the project has been run into unforeseen issues. When demolition started, a portion of the siding was removed, and severe termite and weather damage has been uncovered. The extent of the damage is greater than what was planned for in the contract documents and project plans. Our architect reviewed the damaged areas and has devised a corrective action plan for the area. We are also assuming now that other areas around the Vivarium are also damaged in similar fashions. Since this damage was unknown and not part of the plans/specifications, we have asked the contractor for a Change Order estimate for repairing the damage and installing new wood supports.

The estimated cost for the Change Order is not to exceed \$52,000.

While this amount is considerable, it is reasonable considering the extent of damage that needs to be corrected and remains within the total project budget approved by the Board.

Original Board-accepted bid: \$307,880.00

Next highest bid: \$431,200.00

The original board-accepted bid with the addition of the change order is still less than the next highest bid.

CLOSED SESSION

Chair Green stated that the Board would not be going into Closed Session.

PERSONNEL REPORT

It was noted that there needs to be a correction in the personnel report and that the starting salary for Sarah Winker Uy should match the starting salary listed for Ellen Elghammer.

It was moved by Mr. Trimble and seconded by Mr. Clem to approve Personnel Report for November 2021, as corrected, in accordance with the documents provided to the Board.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Johnson, Trimble, Voyles, and Green; NAYS—None; ABSENT—Sortor (Student Trustee).

TRUSTEE REPORTS

Chair Green shared that her experience with the Covid testing site at Parkland was easy to access and efficient. She inquired how the site is being staffed. Dr. Ramage informed that it is being staffed through SHIELD.

ADJOURNMENT

There being no further business to come before the Board, it was moved by Mr. Clem and seconded by Ms. Banks for adjournment and voted AYE by all trustees present. The meeting was adjourned at 8:25 p.m.

Bianca Green, Chairman
Board of Trustees

James Ayers, Secretary
Board of Trustees