

## **MISSION AND PURPOSES**

**The mission of Parkland College is to engage the community in learning.**

The following purposes are of equal importance in fulfilling the mission of Parkland College:

- Serve students by providing:
  - high-quality and responsive developmental, technical/vocational, transfer, and lifelong educational programs;
  - high-quality and responsive support services;
  - a climate throughout the college that values and promotes integrity, inquiry, diversity, inclusion, active citizenship, global awareness, and academic freedom;
- Serve employees by providing a supportive and responsive work environment;
- Serve the larger community by providing services and resources that promote the intellectual, cultural, and economic development of Illinois Community College District 505.

# PARKLAND COLLEGE

(Community College District #505)  
2400 West Bradley Avenue  
Champaign, Illinois

<https://parkland.zoom.us/j/7807379253>

Meeting ID: 780 737 9253

Dial by phone: 1 (312) 626-6799

*Board of Trustees' Meeting, Wednesday, March 10, 2021*

*Virtual Meeting via Zoom*

*7:00 p.m.*

\*Agenda items considered to be of a routine nature are marked with an asterisk, and will be included in the Consent Agenda Motion. Items not requested to be removed by any Trustee shall, upon a single motion of any Trustee, seconded by any other Trustee and unanimously approved, be deemed to have been duly approved with the same validity as if each action were separately moved, seconded and approved.

## AGENDA

<u>Order of Business</u>	<u>Item</u>	<u>Page</u>	<u>Action</u>	<u>Information</u>
I.	Roll Call	1		X
II.	Pledge of Allegiance	2		X
III.	Consent Agenda Motion	3	X	
IV.	Public Comments	4		X
V.	Communication from PCA	A. Report from the President of PCA	5	X
VI.	Minutes	* A. Regular Meeting and Budget Workshop Minutes from February 17, 2021	6	
VII.	Institutional	A. President's Report	16	X
VIII.	Program Reports	A. Sabbatical Report	17	X
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IX.	Business & Finance	A. Freedom of Information Act (FOIA)	19	X
		B. Financial Statements	20	X
		* C. Invoices (including Board Travel)	37	
		* D. Surplus Property	43	
		E. Exempt Purchase - Strategic Digital Media Purchasing Consultant	44	X
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<u>Order of Business</u>		<u>Item</u>	<u>Page</u>	<u>Action</u>	<u>Information</u>
IX.	Business & Finance	H. Exempt Purchase - 160 Driving Academy Vendors Amendment	48	X	
		I. Exempt Purchase - Black Rocket Productions	49	X	
		J. Exempt Purchase - Grey & Associates	50	X	
		K. Exempt Purchase - ProTrain	51	X	
		L. Exempt Purchase - Zoom Renewal	52	X	
X.	Academic & Student Services	A. New Career Program	54	X	
		* B. Application of Funds from External Sources	55		
		* C. Acceptance of Funds from External Sources	56		
XI.	Closed Session		58	X	
XII.	Open Meeting				
XIII.	Closed Session Audio Approval		58	X	
XIV.	Administrative Services	A. Personnel Report	59	X	
XV.	Trustee Reports		65		X
XVI.	Adjournment		66	X	

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**MARCH**

- 12-13 ICCTA & ICCCP Meetings, Schaumburg, IL
- 12-21 Parkland Spring Break (College Closed March 19)

**APRIL**

- 6 Consolidated Election
- 14 PTK Celebration, Virtual event
- 28 Board of Trustees Meeting, 7:00 p.m.
- 28 ICCTA & ICCCP Meetings, Springfield, IL

**NOT FOR RELEASE UNTIL AFTER THE MEETING OF THE PARKLAND  
COLLEGE BOARD OF TRUSTEES ON MARCH 10, 2021**

PARKLAND COLLEGE

March 3, 2021

TO: Members of the Board of Trustees  
FROM: Dr. Thomas Ramage, President  
SUBJECT: Board of Trustees' Meeting on March 10, 2021

I. ROLL CALL

INFORMATION

## II. PLEDGE OF ALLEGIANCE

Trustees will lead the attendees in saying the Pledge of Allegiance.

INFORMATION

### III. CONSENT AGENDA MOTION

Agenda items designated by an asterisk (\*) are considered by administration to be routine items. Trustees are asked to review the agenda, and any Trustee can remove an item from the consent agenda motion for discussion prior to action being taken.

MOTION—Move to approve the consent agenda that includes all items included on the agenda that are preceded by an asterisk (\*) as follows:

- Minutes from Regular and Special Meetings held on February 17, 2021
- Invoices (including Board Travel)
- Surplus Property
- Application of Funds from External Sources
- Acceptance of Funds from External Sources

#### IV. PUBLIC COMMENTS

The Chairman will open the floor for public comments.

INFORMATION

V. COMMUNICATION FROM PCA—Item A

REPORT FROM THE PRESIDENT OF PCA

Kevin Hastings, President of PCA, will give a brief update on PCA activities.

INFORMATION

VI. MINUTES—Item A\*

MINUTES

Minutes of the Regular and Special Meetings held on February 17, 2021, are presented for approval.

CONSENT MOTION—Move to approve minutes of the Board of Trustees' Regular and Special Meetings held on February 17, 2021.

**MINUTES OF BUDGET WORKSHOP OF THE  
BOARD OF TRUSTEES  
OF COMMUNITY COLLEGE DISTRICT #505  
(Parkland College)**

**Counties of Champaign, Coles, Dewitt, Douglas, Edgar,  
Ford, Iroquois, Livingston, McLean, Moultrie, Piatt, Vermilion, and State of Illinois**

**February 17, 2021**

**ROLL CALL**

The Meeting was called to order by Bianca Green, Chairman, at 5:31 p.m. The meeting was held electronically via Zoom. At the direction of Chairman Green, Krystal S. Garrett, Assistant to the President/Board of Trustees, called the roll of members of the Board. The following Trustees were present: James Ayers, Mark Dixon, Dana Trimble, James Voyles and Jonathan Westfield. Also present were President Thomas Ramage and representatives of the administration, faculty, staff, and public. Trustee Johnson and Student Trustee Victoire Mukumayi were absent.

Chris Randles provided budget information and updates in regards to the revenue and expenses of FY2020 and FY2021. Trustees were given the opportunity to ask questions and get a more in-depth understanding of the historical comparisons of revenues and expenses, trends, and projected assumptions about the upcoming fiscal years. He also provided an update about the CARES Act and funds. A budget book was provided for reference.

Chairman Green stated that this workshop is very helpful and she appreciates all the work that went into it.

**ADJOURNMENT**

There being no further business to come before the Board, it was moved by Mr. Trimble and seconded by Mr. Voyles for adjournment and voted AYE by all trustees present. The meeting was adjourned at 7:02 p.m.

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Bianca Green, Chairman  
Board of Trustees

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James Ayers, Secretary  
Board of Trustees

**MINUTES OF REGULAR MEETING OF THE  
BOARD OF TRUSTEES  
OF COMMUNITY COLLEGE DISTRICT #505  
(Parkland College)**

**Counties of Champaign, Coles, Dewitt, Douglas, Edgar,  
Ford, Iroquois, Livingston, McLean, Moultrie, Piatt, Vermilion, and State of Illinois**

**February 17, 2021**

**ROLL CALL**

The Meeting was called to order by Bianca Green, Chairman, at 7:03 p.m. The meeting was held electronically via Zoom. At the direction of Chairman Green, Krystal S. Garrett, Assistant to the President/Board of Trustees, called the roll of members of the Board. The following Trustees were present: James Ayers, Mark Dixon, Timothy Johnson, Dana Trimble, James Voyles and Jonathan Westfield. Also present were President Thomas Ramage and representatives of the administration, faculty, staff, and public. Student Trustee Victoire Mukumayi joined the meeting at 7:41 p.m.

**CONSENT AGENDA MOTION**

Chairman Green asked if Trustees had any questions regarding items included on the Consent Agenda.

It was moved by Mr. Johnson and seconded by Mr. Ayers to approve the consent agenda that includes all items on the agenda that are preceded by an asterisk.

The motion carried by the following vote: AYES—Ayers, Dixon, Johnson, Trimble, Voyles, Westfield, and Green; NAYS—None; ABSENT—Mukumayi.

The consent agenda adopted includes approval of the following items:

- Approved the minutes of the Board of Trustees Regular Meeting held on January 20, 2021
- Approved the voucher checks listing thru January 31, 2021, totaling \$958,039.53.
- Approved the awarding of funds from external sources as follows:
  - National Science Foundation (NSF): Scholarships in Science, Technology, Engineering, and Mathematics (S-STEM)
  - U.S. Department of Education: CARES Higher Education Emergency Relief Fund (HEERF): Emergency Financial Aid Grants to Students (CRRSAA allocation)

- U.S. Department of Education: CARES Higher Education Emergency Relief Fund (HEERF): Institutional Portion (CRRSAA allocation)
- Approved the filing of the following grant applications:
  - Illinois Department of Commerce & Economic Opportunity (DCEO): Manufacturing Training Academies
- Approved the recommended changes to the following policies in the Policy and Procedures Manual:
  - 3.01 Policy Prohibiting Sex-Based Misconduct
  - 9.07 Sabbatical Policy and Procedures

### **PUBLIC COMMENTS**

Chairman Green opened the floor for public comments.

There were no public comments.

### **REPORT FROM THE PRESIDENT OF PCA**

Joshua Birky, Vice-President of PCA, stated that there was nothing to report.

### **PRESIDENT'S REPORT**

Dr. Ramage reported on the following:

- Due to planning reasons, the decision was made to host a virtual commencement ceremony this year. The ceremony will be held on May 13, 2021.
- We are anticipating a normal Fall semester, assuming we are in IL Phase 5. Academic Services has rolled over the Fall 2019 schedule, which includes on campus, hybrid and online courses. We will revert back to online if needed.
- Grants updates:
  - Advanced Manufacturing Training Academy - thanked Stephanie Stuart, Pam Lau, Josh Birkey, Lily Worby, and the Grants Office for their work. We anticipate being notified in March.
  - Parkland has received its fourth National Science Grant. It is very unusual for a college to receive one, let alone four. Thanked Curtis Shoaf, Britt Carlson, and Chelsea Lloyd as the primary investigators for this grant.

Chairman Green asked if summer will be a continuation of what we're doing now. Dr. Ramage confirmed that was correct and noted that a vast majority of summer classes were online even prior to COVID.

### **PARKLAND FOUNDATION UPDATE**

Tracy Wahlfeldt, Executive Director of the Parkland Foundation, provided an update on the 2<sup>nd</sup> quarter, FY21 achievements of the Foundation. A handout was provided to the Board.

### **ENROLLMENT UPDATE**

Kristin Smigielski, Dean of Enrollment Management, provided the following enrollment reports:

- Fall 2020 End of Semester Enrollment
- Spring 2021 10<sup>th</sup> Day Enrollment

### **LEGISLATIVE UPDATE**

Stephanie Stuart, Vice President for Communications and External Affairs, provided a legislative update. A handout was provided to the Board.

### **FREEDOM OF INFORMATION ACT (FOIA) REQUESTS**

Stephanie Stuart reviewed requests made under the FOIA during the month and the disposition of the requests.

#### **Requestor**

#### **Information Requested**

Michael Ayele	Out of State Records
Kaitlyn Farley	FOIA Logs, President's Business Expenditures
Mary Rankin	Student Information

### **FINANCIAL STATEMENTS**

Chris Randles reported that the financial statements for January reflect the results of operations of the College for the first seven months of fiscal year 2021. The revised budget estimates indicate that expenses will exceed revenues by \$2,487,490 in the general operating funds.

- The financial statements have been adjusted to reflect:
  - Expense reductions for FY21 retirements due to the VSP programs prior to December 31, 2020.
  - College-wide expense reductions for contractual services, materials & supplies, and travel & meetings.
  - Expense reductions for fall student workers.
  - One-time expense reduction in annual capital outlay.

- The financial statements have not yet been adjusted for significant changes that have transpired in the first half of the fiscal year. These include:
  - Expense reductions for FY21 retirements due to the VSP programs post December 31, 2020.
  - Expense reductions for health costs due to VSP retirements.
- The key factors for the College's operating results in FY2021 will be tuition & fees revenue (enrollment), self-funded health claims, and continued impact of COVID-19.
- The College has now received \$30.9M of the total \$31.4M in property tax collections. This is slightly behind last year's timing. Champaign and Douglas County have material payments still due.
- The College has received its first seven FY2021 ICCB Base Operating and Equalization grant payments.
- The tentative and original FY2021 budgets projected a \$4,964,925 deficit.
- The FY2021 unaudited beginning operating fund balance is approximately \$21.9M. This amount is 41% of operating expenditures.
- The FY2021 College tentative budget was lodged in July.
- The FY2021 College final budget was approved in September.
- The FY2020 College draft audit was presented at the November meeting. The Final Audit was issued in December without the Single Audit data, pending Federal DOE CAREs Act reporting rules. Parkland received an extension from ICCB and has an approved due date of March 31, 2021.
- The TY2020 tax levy was approved in November.

**2021-2022 TUITION**

After carefully reviewing the projected revenues and expenditures Administration recommended no increase for base tuition next year. Tuition rates will remain the same for FY2022.

**FY2022 (effective summer term 2021) per credit hour tuition rates as follows:**

	<b>On Campus Base Tuition</b>	<b>On Line Base Tuition</b>
In-District	\$ 148.50	\$ 148.50
In-District Tier 2 Career Programs	\$ 225.00	\$ 225.00
Out-of-District	\$ 363.50	\$ 225.00
Out-of-District Tier 2 Career Programs	\$ 363.50	\$ 225.00
Out-of-State	\$ 508.50	\$ 280.00
Out-of-State Tier 2 Career Programs	\$ 508.50	\$ 280.00
International	\$ 508.50	\$ 280.00
International Tier 2 Career Programs	\$ 508.50	\$ 280.00
CNH & Ford ASSET In-District	\$ 225.00	\$ 225.00
CNH & Ford ASSET NOT In-District	\$ 225.00	\$ 225.00
Aviation In-District	\$ 225.00	\$ 225.00
Aviation Out-of-District	\$ 225.00	\$ 225.00
Aviation International	\$ 508.50	\$ 280.00

Tier 2 Career Programs include the following pre-fixes: DHG, LPN, NUR, OTA, RTT, SUR, VTT, and XRA.

It was moved by Mr. Voyles and seconded by Mr. Trimble to approve tuition effective Summer term 2021 as indicated above.

The motion carried by the following vote: AYES—Ayers, Dixon, Johnson, Trimble, Voyles, Mukumayi (Advisory Vote), and Green; NAYS—None; ABSENT— Westfield.

### **2021-2022 COURSE FEE SCHEDULE**

A schedule of course fees for FY 2021-2022 has been developed by the Vice President for Academic Services in consultation with the academic division deans. These proposed fees are based on Policy 8.25 that states “Course fees are charged to help defray the costs of supplies, equipment, maintenance, and usual expenses. Individual course fees will be presented annually to the Board of Trustees for their approval.”

The proposed 2021-2022 Course Fee Schedule is attached for the Board’s review.

It was moved by Mr. Johnson and seconded by Mr. Voyles to approve the recommended 2021-2022 Course Fee Schedule in accordance with the attached document.

The motion carried by the following vote: AYES—Ayers, Dixon, Johnson, Trimble, Voyles, Mukumayi (Advisory Vote), and Green; NAYS—None; ABSENT—Westfield.

### **DUAL CREDIT FEES**

In accordance with the Illinois Community College Board and the Illinois Dual Credit Quality Act, and in partnership with district 505 high schools, Parkland College has drafted a memorandum of understanding (MOU) designed to provide early college opportunities to secondary students to reduce college costs, speed time to degree completion, facilitate the transition between high school and college, improve and align high school curriculum with college and workplace expectations, and offer opportunities for improving degree attainment for underserved student populations.

Parkland College partners with District 505 high schools for dual credit course offerings in a variety of models. Dual Credit courses are administered through the Office of Early College Services, which assists high schools in curriculum selection, scheduling, application, assessment, advisement, and registration.

Beginning Fall 2021 a fee structure, adopted from the Illinois Model Partnership Agreement, will be as follows:

1. Courses taught at the high school by a dual credit qualified high school instructor:  
Priority courses with an Illinois Articulation Initiative code and included in the General Education Core Curriculum (GECC) will have a per-student enrollment fee equal to eight percent (8%) of the In-District Rate  
Non-Priority courses not included in the GECC will have a per-student enrollment fee equal to twelve percent (12%) of the In-District Rate.
2. Courses taught at the high school by a Parkland College faculty person or courses taught online by a Parkland College faculty member:  
The high school is billed for the equated contact hours (ECH) per the Part-Time Faculty Organization contract.

Fees will be based on the previous year's in-district tuition rate. The high school or student is responsible for textbooks, technology, and any course related materials necessary for the course.

Administration recommended approval of the Dual Credit fee structure, adopted from the Illinois Model Partnership Agreement.

It was moved by Mr. Dixon and seconded by Mr. Johnson to approve structured fees for Dual Credit courses as outlined through the development of a Local Partnership Agreement (LPA), or MOU, for dual credit programming

The motion carried by the following vote: AYES—Ayers, Dixon, Johnson, Trimble, Voyles, Mukumayi (Advisory Vote) and Green; NAYS—None; ABSENT—Westfield.

### **EXEMPT PURCHASE – TESTING UNITS FOR PLACEMENT TESTING**

The Parkland College Assessment Center uses ALEKS PPL testing system to determine developmental and college-level placements, based on the placement scores. ALEKS results also determine high school students' eligibility for dual credit courses.

McGraw-Hill Global Education Holdings LLC of Blacklick, OH is the sole developer, distributor, and owner of the ALEKS PPL and units used by Parkland College for math placement testing must be purchased directly from them. The unit price is the same for all public Illinois community colleges. McGraw-Hill's ALEKS PPL testing system to place students in the proper levels of mathematics. The estimated annual usage is 4,000 units at \$15.00 per unit for a total cost of \$60,000.

This purchase relates to the following Strategic Goals:

**Goal B:** Completion – Parkland College will increase student retention, persistence, and completion.

**B.2** Improve student success by providing comprehensive support systems.

Administration recommended purchasing the ALEKS PPL testing units from McGraw-Hill for a total cost of \$60,000. These items are exempt from formal bid requirement per the Illinois Community College Act, Section 805/3-27.1 (i), contracts for goods or services which are economically procurable from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports, and for utility services such as water, light, heat, telephone or telegraph. Board authorization is requested since the cost exceeds \$20,000.00. Funds are available from the FY2021 and FY2022 operating budgets.

It was moved by Mr. Johnson and seconded by Mr. Trimble to approve the purchase of ALEKS PPL testing units proposed from McGraw-Hill Global Education Holdings LLC of Blacklick, OH, at a cost of \$60,000.

The motion carried by the following vote: AYES—Ayers, Dixon, Johnson, Trimble, Voyles, Mukumayi (Advisory Vote) and Green; NAYS—None; ABSENT—Westfield.

### **CLOSED SESSION**

Chairman Green stated the Board would not be going into Closed Session.

### **PERSONNEL REPORT**

It was moved by Mr. Trimble and seconded by Mr. Dixon to approve the Personnel Report for February 2021, in accordance with the documents provided to the Board.

The motion carried by the following vote: AYES—Ayers, Dixon, Johnson, Trimble, Voyles, Mukumayi (Advisory Vote) and Green; NAYS—None; ABSENT—Westfield.

**TRUSTEE REPORTS**

Trustee Johnson expressed his compliments to administration and faculty for getting through very difficult times.

Chairman Green noted that she recognizes we are in uncertain times and if any way possible, we would plan an in-person graduation. She feels that everyone did an amazing job on the virtual ceremony last year and knows this year will be just as special.

**ADJOURNMENT**

There being no further business to come before the Board, it was moved by Mr. Johnson and seconded by Mr. Voyles for adjournment and voted AYE by all trustees present. The meeting was adjourned at 7:52 p.m.

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Bianca Green, Chairman  
Board of Trustees

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James Ayers, Secretary  
Board of Trustees

VII. INSTITUTIONAL—Item A

PRESIDENT'S REPORT

Dr. Thomas Ramage will give a brief report to the Board.

INFORMATION

## VIII. PROGRAM REPORTS—Item A

### SABBATICAL REPORT

Jody Littleton, Associate Professor, Communication, spent fall 2020 studying story-telling, voice delivery techniques, and the creation of podcasts. Delving into story-telling and vocal skills allowed her to invigorate her teaching style in communication classes. She plans to integrate story-telling into the creation of podcasts to promote the Study Abroad program and the value of international education; and to enhance the recruitment of international students for Parkland College.

INFORMATION

VIII. PROGRAM REPORTS—Item B

LEGISLATIVE UPDATE

Stephanie Stuart, Vice President for Communications and External Affairs, will give a legislative update.

INFORMATION

IX. BUSINESS & FINANCE—Item A

FREEDOM OF INFORMATION ACT (FOIA) REQUESTS

Stephanie Stuart will review any requests made under the FOIA during the month and the disposition of the requests.

**Requestor**

**Information Requested**

Mary Hilley  
Christopher Hansen  
David Asari

Veterinary Technology Adoption Data and Policy Information  
Employee Information  
Student Information

INFORMATION

IX. BUSINESS & FINANCE—Item B

FINANCIAL STATEMENTS

The financial statements for February reflect the results of operations of the College for the first eight months of fiscal year 2021. The revised budget estimates indicate that expenses will exceed revenues by \$2,153,193 in the general operating funds.

- As discussed in the February Budget Workshop, the projected operating deficit will likely be closer to \$300,000.
- The financial statements have been adjusted to reflect:
  - Expense reductions for FY21 retirements due to the VSP programs prior to December 31, 2020.
  - College-wide expense reductions for contractual services, materials & supplies, and travel & meetings.
  - Expense reductions for fall student workers.
  - One-time expense reduction in annual capital outlay.
- The financial statements have not yet been adjusted for significant changes that have transpired in the first half of the fiscal year. These include:
  - Expense reductions for health costs due to VSP retirements.
- The key factors for the College’s operating results in FY2021 will be tuition & fees revenue (enrollment), self-funded health claims, and continued impact of COVID-19.
- The College has now received \$30.9M of the total \$31.4M in property tax collections. This is slightly behind last year’s timing. Champaign and Ford County have material payments still due.
- The College has received its first seven FY2021 ICCB Base Operating and Equalization grant payments.
- The tentative and original FY2021 budgets projected a \$4,964,925 deficit.
- The FY2021 unaudited beginning operating fund balance is approximately \$21.9M. This amount is 41% of operating expenditures.
- The FY2021 College tentative budget was lodged in July.
- The FY2021 College final budget was approved in September.
- The FY2020 College draft audit was presented at the November meeting. The Final Audit was issued in December without the Single Audit data, pending Federal DOE CAREs Act reporting rules. Parkland received an extension from ICCB and has an approved due date of March 31, 2021.
- The TY2020 tax levy was approved in November.

INFORMATION
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**Parkland College**  
**Board of Trustees Balance Sheet**  
**For the 08 Months Ending February 28, 2021**

	<b>General Funds</b>	<b>Special Revenue</b>	<b>Oper/Maint Restricted</b>	<b>Auxiliary Funds</b>	<b>Fiduciary Funds</b>	<b>Total All Funds</b>
<b>Assets</b>						
Cash	\$5,356,291	\$384,278	\$5,683,324	\$541,875	\$9,287,227	\$21,252,994
Investments	24,662,468	49,314	0	0	0	24,711,782
<b>Receivables</b>						
Taxes	(489,081)	(63,813)	(20,896)	0	0	(573,789)
Tuition and Fees	3,462,407	1,000	0	116,277	0	3,579,684
Other	123,838	(4,545)	0	58,092	0	177,385
Accrued Revenue	0	0	0	0	0	0
Inventory	0	0	0	0	0	0
Other Assets	(22,195)	22,873	0	710,103	0	710,780
<b>Total Assets</b>	<b>\$33,093,728</b>	<b>\$389,107</b>	<b>\$5,662,428</b>	<b>\$1,426,347</b>	<b>\$9,287,227</b>	<b>\$49,858,837</b>
<b>Liabilities</b>						
Accounts Payable	\$157,612	\$0	\$0	\$33	(\$280)	\$157,364
Salaries & Withholdings Payable	1,129,137	932	0	0	0	1,130,069
Vacation Payable	1,298,696	161,347	0	150,922	0	1,610,965
Retirement Payable	2,112,196	0	0	0	0	2,112,196
Deferred Revenue	(157)	0	0	(217)	0	(374)
Other	2,538,151	(4,165)	0	1,508	1,688,150	4,223,643
<b>Total Liabilities</b>	<b>7,235,635</b>	<b>158,114</b>	<b>0</b>	<b>152,246</b>	<b>1,687,870</b>	<b>9,233,864</b>
<b>Fund Balance</b>						
Fund Balance Beginning	21,942,617	1,665,754	4,245,851	1,875,224	7,599,358	37,328,805
Current Year						
Revenues over Expenses	3,915,476	(1,434,760)	1,416,576	(601,123)	0	3,296,168
<b>Total Fund Balance</b>	<b>25,858,093</b>	<b>230,993</b>	<b>5,662,428</b>	<b>1,274,101</b>	<b>7,599,358</b>	<b>40,624,973</b>
<b>Total Liabilities and Fund Balance</b>	<b>\$33,093,728</b>	<b>\$389,107</b>	<b>\$5,662,428</b>	<b>\$1,426,347</b>	<b>\$9,287,227</b>	<b>\$49,858,837</b>

BOT\_BS  
2021-02-23, 9:38 AM

**Parkland College**  
**Board of Trustees Income Statement**  
**Filters: All selected filters**  
**For the 08 Months Ending February 28, 2021**

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			February	YTD		
<b>Revenues</b>						
Local Government	34,428,405	34,428,405	14,149,373	15,317,358	0	19,111,047
State Government	4,984,460	10,534,965	(651,837)	5,212,751	0	5,322,214
Federal Government	18,483,943	29,922,079	4,697,292	12,988,535	0	16,933,544
Tuition and Fees	24,872,432	24,892,432	92,951	24,784,641	0	107,791
Sales and Services	3,671,300	3,671,300	54,111	1,837,969	0	1,833,331
Investments	594,000	594,000	2,541	39,005	0	554,995
Other	1,044,500	1,064,870	67,870	561,232	0	503,637
<b>Total Revenues</b>	<b>88,079,040</b>	<b>105,108,051</b>	<b>18,412,301</b>	<b>60,741,493</b>	<b>0</b>	<b>44,366,559</b>
<b>Expenses</b>						
Salaries	41,811,811	42,580,530	3,391,653	27,080,976	11,209,551	4,290,002
Benefits	8,496,355	8,855,217	695,841	5,827,917	2,569,326	457,975
Contractual Services	4,777,701	5,939,579	203,813	3,174,690	374,518	2,390,371
Commodities	5,868,134	6,068,892	130,821	3,054,676	708,588	2,305,627
Travel and Meeting	861,186	1,082,027	12,100	104,917	18,962	958,148
Fixed Charges	6,540,924	6,592,046	20,071	5,343,357	71,081	1,177,609
Utilities	1,836,991	1,846,932	51,522	625,472	1,037,552	183,907
Capital Outlay	4,915,004	6,346,002	288,218	1,645,681	160,000	4,540,321
Other	20,668,885	25,063,328	5,064,539	12,851,157	61,310	12,150,862
Contingency	0	0	0	0	0	0
<b>Total Expenses</b>	<b>95,776,991</b>	<b>104,374,554</b>	<b>9,858,578</b>	<b>59,708,844</b>	<b>16,210,888</b>	<b>28,454,822</b>
<b>Transfers (Net)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Revenues over Expenses</b>	<b>(7,697,951)</b>	<b>733,497</b>	<b>8,553,723</b>	<b>1,032,649</b>	<b>(16,210,888)</b>	<b>15,911,737</b>

BOT\_IS - All selected filters  
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**Parkland College**  
**Board of Trustees Income Statement**  
**Filters: BOT Funds**  
**For the 08 Months Ending February 28, 2021**

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			February	YTD		
<b>Revenues</b>						
Local Government	34,428,405	34,428,405	14,149,373	15,317,358	0	19,111,047
State Government	4,984,460	10,534,965	(651,837)	5,212,751	0	5,322,214
Federal Government	18,483,943	29,922,079	4,697,292	12,988,535	0	16,933,544
Tuition and Fees	24,872,432	24,892,432	92,951	24,784,641	0	107,791
Sales and Services	3,671,300	3,671,300	54,111	1,837,969	0	1,833,331
Investments	594,000	594,000	2,541	39,005	0	554,995
Other	1,044,500	1,064,870	67,870	561,232	0	503,637
<b>Total Revenues</b>	<b>88,079,040</b>	<b>105,108,051</b>	<b>18,412,301</b>	<b>60,741,493</b>	<b>0</b>	<b>44,366,559</b>
<b>Expenses</b>						
Salaries	41,811,811	42,580,530	3,391,653	27,080,976	11,209,551	4,290,002
Benefits	8,496,355	8,855,217	695,841	5,827,917	2,569,326	457,975
Contractual Services	4,777,701	5,939,579	203,813	3,174,690	374,518	2,390,371
Commodities	5,868,134	6,068,892	130,821	3,054,676	708,588	2,305,627
Travel and Meeting	861,186	1,082,027	12,100	104,917	18,962	958,148
Fixed Charges	6,540,924	6,592,046	20,071	5,343,357	71,081	1,177,609
Utilities	1,836,991	1,846,932	51,522	625,472	1,037,552	183,907
Capital Outlay	4,915,004	6,346,002	288,218	1,645,681	160,000	4,540,321
Other	20,668,885	25,063,328	5,064,539	12,851,157	61,310	12,150,862
Contingency	0	0	0	0	0	0
<b>Total Expenses</b>	<b>95,776,991</b>	<b>104,374,554</b>	<b>9,858,578</b>	<b>59,708,844</b>	<b>16,210,888</b>	<b>28,454,822</b>
<b>Transfers (Net)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Revenues over Expenses</b>	<b>(7,697,951)</b>	<b>733,497</b>	<b>8,553,723</b>	<b>1,032,649</b>	<b>(16,210,888)</b>	<b>15,911,737</b>

BOT\_IS - BOT Funds  
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**Parkland College**  
**Board of Trustees Income Statement**  
**Filters: General Fund**  
**For the 08 Months Ending February 28, 2021**

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			February	YTD		
<b>Revenues</b>						
Local Government	23,927,919	23,927,919	9,512,183	10,636,354	0	13,291,565
State Government	4,984,460	4,984,460	(651,837)	3,123,897	0	1,860,563
Federal Government	125,000	125,000	15,683	74,118	0	50,882
Tuition and Fees	21,759,422	21,759,422	51,927	22,424,032	0	(664,610)
Sales and Services	188,500	188,500	3,498	37,980	0	150,520
Investments	522,000	522,000	2,502	34,537	0	487,463
Other	986,500	986,500	65,226	496,842	0	489,658
<b>Total Revenues</b>	<b>52,493,801</b>	<b>52,493,801</b>	<b>8,999,181</b>	<b>36,827,760</b>	<b>0</b>	<b>15,666,041</b>
<b>Expenses</b>						
Salaries	37,734,251	36,197,504	2,952,458	23,688,885	10,023,625	2,484,994
Benefits	6,916,671	6,916,671	577,966	4,512,070	2,249,125	155,477
Contractual Services	3,059,333	2,793,768	95,459	1,779,027	107,382	907,360
Commodities	3,542,215	3,037,559	72,427	1,331,670	356,604	1,349,285
Travel and Meeting	586,316	495,181	3,970	38,355	7,440	449,385
Fixed Charges	70,309	70,309	(4,751)	28,996	0	41,313
Utilities	1,835,191	1,835,191	50,733	619,735	1,036,873	178,583
Capital Outlay	650,000	244,822	12,763	96,903	6,579	141,341
Other	2,199,440	2,190,988	292,747	819,629	0	1,371,358
Contingency	0	0	0	0	0	0
<b>Total Expenses</b>	<b>56,593,726</b>	<b>53,781,994</b>	<b>4,053,771</b>	<b>32,915,269</b>	<b>13,787,628</b>	<b>7,079,096</b>
<b>Transfers (Net)</b>	<b>(865,000)</b>	<b>(865,000)</b>	<b>476</b>	<b>2,984</b>	<b>0</b>	<b>(867,984)</b>
<b>Revenues over Expenses</b>	<b>(4,964,925)</b>	<b>(2,153,193)</b>	<b>4,945,885</b>	<b>3,915,476</b>	<b>(13,787,628)</b>	<b>7,718,960</b>

BOT\_IS - General Fund  
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**Parkland College**  
**Board of Trustees Income Statement**  
**Filters: 01 - Education Fund**  
**For the 08 Months Ending February 28, 2021**

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			February	YTD		
<b>Revenues</b>						
Local Government	17,943,608	17,943,608	6,869,910	7,969,116	0	9,974,492
State Government	4,984,460	4,984,460	(651,837)	3,123,897	0	1,860,563
Federal Government	125,000	125,000	15,683	74,118	0	50,882
Tuition and Fees	21,759,422	21,759,422	51,927	22,424,032	0	(664,610)
Sales and Services	188,500	188,500	3,498	37,980	0	150,520
Investments	517,000	517,000	2,502	31,011	0	485,989
Other	211,500	211,500	(1,703)	58,709	0	152,791
<b>Total Revenues</b>	<b>45,729,490</b>	<b>45,729,490</b>	<b>6,289,978</b>	<b>33,718,863</b>	<b>0</b>	<b>12,010,627</b>
<b>Expenses</b>						
Salaries	35,852,734	34,376,131	2,819,639	22,566,321	9,499,376	2,310,434
Benefits	6,199,701	6,199,701	512,820	3,989,306	1,988,840	221,555
Contractual Services	2,516,307	2,250,742	70,613	1,540,927	83,293	626,523
Commodities	3,154,687	2,650,031	53,979	1,163,396	226,403	1,260,233
Travel and Meeting	567,216	476,081	3,970	36,700	7,440	431,940
Fixed Charges	40,060	40,060	(7,136)	8,764	0	31,296
Utilities	15,400	15,400	2,870	8,994	0	6,406
Capital Outlay	650,000	18,742	12,763	25,242	0	(6,500)
Other	2,199,440	2,190,988	292,747	819,629	0	1,371,358
Contingency	0	0	0	0	0	0
<b>Total Expenses</b>	<b>51,195,545</b>	<b>48,217,876</b>	<b>3,762,265</b>	<b>30,159,279</b>	<b>11,805,352</b>	<b>6,253,245</b>
<b>Transfers (Net)</b>	<b>(865,000)</b>	<b>(865,000)</b>	<b>476</b>	<b>2,984</b>	<b>0</b>	<b>(867,984)</b>
<b>Revenues over Expenses</b>	<b>(6,331,055)</b>	<b>(3,353,386)</b>	<b>2,528,189</b>	<b>3,562,568</b>	<b>(11,805,352)</b>	<b>4,889,397</b>

BOT\_IS - 01 - Education Fund  
2021-02-23, 9:39 AM

**Parkland College**  
**Board of Trustees Income Statement**  
**Filters: 02 - Operation/Maintenance Fund**  
**For the 08 Months Ending February 28, 2021**

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			February	YTD		
<b>Revenues</b>						
Local Government	5,984,311	5,984,311	2,642,273	2,667,239	0	3,317,072
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	5,000	5,000	0	3,526	0	1,474
Other	775,000	775,000	66,929	438,132	0	336,868
<b>Total Revenues</b>	<b>6,764,311</b>	<b>6,764,311</b>	<b>2,709,202</b>	<b>3,108,897</b>	<b>0</b>	<b>3,655,414</b>
<b>Expenses</b>						
Salaries	1,881,517	1,821,373	132,819	1,122,564	524,250	174,559
Benefits	716,970	716,970	65,146	522,763	260,285	(66,078)
Contractual Services	543,026	543,026	24,846	238,100	24,089	280,837
Commodities	387,528	387,528	18,448	168,274	130,201	89,053
Travel and Meeting	19,100	19,100	0	1,655	0	17,445
Fixed Charges	30,249	30,249	2,386	20,232	0	10,017
Utilities	1,819,791	1,819,791	47,863	610,741	1,036,873	172,177
Capital Outlay	0	226,080	0	71,660	6,579	147,841
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
<b>Total Expenses</b>	<b>5,398,181</b>	<b>5,564,117</b>	<b>291,506</b>	<b>2,755,990</b>	<b>1,982,276</b>	<b>825,851</b>
<b>Transfers (Net)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Revenues over Expenses</b>	<b>1,366,130</b>	<b>1,200,194</b>	<b>2,417,696</b>	<b>352,907</b>	<b>(1,982,276)</b>	<b>2,829,563</b>

*BOT\_IS - 02 - Operation/Maintenance Fund*  
2021-02-23, 9:39 AM

**Parkland College**  
**Board of Trustees Income Statement**  
**Filters: 03 - Oper/Maint Restricted Fund**  
**For the 08 Months Ending February 28, 2021**

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			February	YTD		
<b>Revenues</b>						
Local Government	2,240,617	2,240,617	990,853	1,000,215	0	1,240,402
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	508,583	508,583	1,215	542,929	0	(34,346)
Sales and Services	0	0	0	0	0	0
Investments	60,000	60,000	40	378	0	59,622
Other	0	0	0	0	0	0
<b>Total Revenues</b>	<b>2,809,200</b>	<b>2,809,200</b>	<b>992,107</b>	<b>1,543,521</b>	<b>0</b>	<b>1,265,679</b>
<b>Expenses</b>						
Salaries	0	0	0	0	0	0
Benefits	0	0	95	3,708	0	(3,708)
Contractual Services	440,982	440,982	0	1,761	1,090	438,131
Commodities	(108,855)	(108,855)	0	0	0	(108,855)
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	0	0	0	0	0	0
Utilities	0	0	0	0	0	0
Capital Outlay	4,255,004	4,255,004	0	121,476	0	4,133,528
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
<b>Total Expenses</b>	<b>4,587,131</b>	<b>4,587,131</b>	<b>95</b>	<b>126,945</b>	<b>1,090</b>	<b>4,459,096</b>
<b>Transfers (Net)</b>	<b>(508,583)</b>	<b>(508,583)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(508,583)</b>
<b>Revenues over Expenses</b>	<b>(2,286,514)</b>	<b>(2,286,514)</b>	<b>992,012</b>	<b>1,416,576</b>	<b>(1,090)</b>	<b>(3,702,000)</b>

*BOT\_IS - 03 - Oper/Maint Restricted Fund*  
2021-02-23, 9:39 AM

**Parkland College**  
**Board of Trustees Income Statement**  
**Filters: 04 - Bond & Interest Fund**  
**For the 08 Months Ending February 28, 2021**

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			February	YTD		
<b>Revenues</b>						
Local Government	4,734,114	4,734,114	2,090,038	2,109,785	0	2,624,329
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	0	0	0	0	0
Other	0	0	0	0	0	0
<b>Total Revenues</b>	<b>4,734,114</b>	<b>4,734,114</b>	<b>2,090,038</b>	<b>2,109,785</b>	<b>0</b>	<b>2,624,329</b>
<b>Expenses</b>						
Salaries	0	0	0	0	0	0
Benefits	0	0	0	0	0	0
Contractual Services	0	0	0	0	0	0
Commodities	0	0	0	0	0	0
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	5,283,710	5,283,710	0	4,373,305	0	910,405
Utilities	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
<b>Total Expenses</b>	<b>5,283,710</b>	<b>5,283,710</b>	<b>0</b>	<b>4,373,305</b>	<b>0</b>	<b>910,405</b>
<b>Transfers (Net)</b>	<b>508,583</b>	<b>508,583</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>508,583</b>
<b>Revenues over Expenses</b>	<b>(41,013)</b>	<b>(41,013)</b>	<b>2,090,038</b>	<b>(2,263,520)</b>	<b>0</b>	<b>2,222,507</b>

*BOT\_JS - 04 - Bond & Interest Fund*  
2021-02-23, 9:39 AM

**Parkland College**  
**Board of Trustees Income Statement**  
**Filters: 05 - Auxiliary Enterprises Fund**  
**For the 08 Months Ending February 28, 2021**

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			February	YTD		
<b>Revenues</b>						
Local Government	0	0	0	0	0	0
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	2,604,427	2,624,427	39,809	1,817,680	0	806,747
Sales and Services	3,482,800	3,482,800	50,613	1,799,989	0	1,682,811
Investments	2,000	2,000	0	30	0	1,970
Other	58,000	58,000	1,644	43,664	0	14,336
<b>Total Revenues</b>	<b>6,147,227</b>	<b>6,167,227</b>	<b>92,066</b>	<b>3,661,363</b>	<b>0</b>	<b>2,505,864</b>
<b>Expenses</b>						
Salaries	2,674,527	2,671,527	202,207	1,609,329	656,836	405,361
Benefits	470,535	470,535	41,471	296,069	145,547	28,920
Contractual Services	1,001,611	1,024,611	40,356	607,216	244,189	173,206
Commodities	2,272,114	2,272,114	32,139	1,381,324	305,117	585,673
Travel and Meeting	251,136	251,136	3,130	8,311	11,173	231,651
Fixed Charges	586,905	586,905	18,522	326,990	71,081	188,834
Utilities	1,800	1,800	147	1,145	655	0
Capital Outlay	0	0	0	0	0	0
Other	273,476	273,476	13	33,179	0	240,297
Contingency	0	0	0	0	0	0
<b>Total Expenses</b>	<b>7,532,104</b>	<b>7,552,104</b>	<b>337,985</b>	<b>4,263,563</b>	<b>1,434,598</b>	<b>1,853,943</b>
<b>Transfers (Net)</b>	<b>875,000</b>	<b>875,000</b>	<b>0</b>	<b>1,076</b>	<b>0</b>	<b>873,924</b>
<b>Revenues over Expenses</b>	<b>(509,877)</b>	<b>(509,877)</b>	<b>(245,919)</b>	<b>(601,123)</b>	<b>(1,434,598)</b>	<b>1,525,845</b>

*BOT\_IS - 05 - Auxiliary Enterprises Fund*  
2021-02-23, 9:39 AM

**Parkland College**  
**Board of Trustees Income Statement**  
**Filters: Special Revenue Funds**  
**For the 08 Months Ending February 28, 2021**

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			February	YTD		
<b>Revenues</b>						
Local Government	3,525,755	3,525,755	1,556,299	1,571,004	0	1,954,751
State Government	0	5,550,505	0	2,088,854	0	3,461,652
Federal Government	18,358,943	29,797,079	4,681,609	12,914,417	0	16,882,662
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	0	0	0	0	0
Other	0	20,370	1,000	20,727	0	(358)
<b>Total Revenues</b>	<b>21,884,698</b>	<b>38,893,709</b>	<b>6,238,909</b>	<b>16,595,002</b>	<b>0</b>	<b>22,298,707</b>
<b>Expenses</b>						
Salaries	1,403,033	3,711,499	236,988	1,782,762	529,090	1,399,647
Benefits	1,109,149	1,468,011	76,310	1,016,070	174,654	277,287
Contractual Services	275,775	1,680,218	67,998	786,686	21,857	871,674
Commodities	162,660	868,074	26,255	341,682	46,867	479,524
Travel and Meeting	23,734	335,710	4,999	58,251	348	277,111
Fixed Charges	600,000	651,122	6,300	614,067	0	37,056
Utilities	0	9,941	642	4,593	24	5,324
Capital Outlay	10,000	1,846,176	275,455	1,427,303	153,421	265,452
Other	18,195,969	22,598,865	4,771,779	11,998,349	61,310	10,539,206
Contingency	0	0	0	0	0	0
<b>Total Expenses</b>	<b>21,780,320</b>	<b>33,169,615</b>	<b>5,466,727</b>	<b>18,029,762</b>	<b>987,571</b>	<b>14,152,281</b>
<b>Transfers (Net)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Revenues over Expenses</b>	<b>104,378</b>	<b>5,724,094</b>	<b>772,182</b>	<b>(1,434,760)</b>	<b>(987,571)</b>	<b>8,146,426</b>

*BOT\_IS - Special Revenue Funds*  
2021-02-23, 9:39 AM

**Parkland College**  
**Board of Trustees Income Statement**  
**Filters: 06 - Restricted Purposes Fund**  
**For the 08 Months Ending February 28, 2021**

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			February	YTD		
<b>Revenues</b>						
Local Government	0	0	0	0	0	0
State Government	0	5,550,505	0	2,088,854	0	3,461,652
Federal Government	18,358,943	29,797,079	4,681,609	12,914,417	0	16,882,662
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	0	0	0	0	0
Other	0	20,370	1,000	20,370	0	0
<b>Total Revenues</b>	<b>18,358,943</b>	<b>35,367,954</b>	<b>4,682,609</b>	<b>15,023,641</b>	<b>0</b>	<b>20,344,314</b>
<b>Expenses</b>						
Salaries	168,674	2,477,140	155,369	991,251	209,392	1,276,496
Benefits	0	358,862	32,385	178,126	55,952	124,784
Contractual Services	0	1,405,443	62,929	639,845	7,565	758,033
Commodities	0	704,164	22,905	249,361	30,228	424,575
Travel and Meeting	0	312,226	4,999	58,085	348	253,793
Fixed Charges	0	51,122	0	21,494	0	29,628
Utilities	0	9,941	642	4,593	24	5,324
Capital Outlay	0	1,836,176	275,455	1,420,977	153,421	261,778
Other	18,190,269	22,593,165	4,771,779	11,998,624	61,310	10,533,231
Contingency	0	0	0	0	0	0
<b>Total Expenses</b>	<b>18,358,943</b>	<b>29,748,238</b>	<b>5,326,463</b>	<b>15,562,357</b>	<b>518,240</b>	<b>13,667,641</b>
<b>Transfers (Net)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Revenues over Expenses</b>	<b>0</b>	<b>5,619,716</b>	<b>(643,854)</b>	<b>(538,716)</b>	<b>(518,240)</b>	<b>6,676,672</b>

BOT\_IS - 06 - Restricted Purposes Fund  
2021-02-23, 9:39 AM

**Parkland College**  
**Board of Trustees Income Statement**  
**Filters: 11 - Audit Fund**  
**For the 08 Months Ending February 28, 2021**

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			February	YTD		
<b>Revenues</b>						
Local Government	89,425	89,425	39,635	40,009	0	49,416
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	0	0	0	0	0
Other	0	0	0	0	0	0
<b>Total Revenues</b>	<b>89,425</b>	<b>89,425</b>	<b>39,635</b>	<b>40,009</b>	<b>0</b>	<b>49,416</b>
<b>Expenses</b>						
Salaries	0	0	0	0	0	0
Benefits	0	0	0	0	0	0
Contractual Services	67,000	67,000	0	56,830	750	9,420
Commodities	0	0	0	0	0	0
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	0	0	0	0	0	0
Utilities	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
<b>Total Expenses</b>	<b>67,000</b>	<b>67,000</b>	<b>0</b>	<b>56,830</b>	<b>750</b>	<b>9,420</b>
<b>Transfers (Net)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Revenues over Expenses</b>	<b>22,425</b>	<b>22,425</b>	<b>39,635</b>	<b>(16,821)</b>	<b>(750)</b>	<b>39,996</b>

*BOT\_IS - 11 - Audit Fund*  
2021-02-23, 9:39 AM

**Parkland College**  
**Board of Trustees Income Statement**  
**Filters: 12 - Liability, Prot, & Stmnt Fund**  
**For the 08 Months Ending February 28, 2021**

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			February	YTD		
<b>Revenues</b>						
Local Government	3,436,330	3,436,330	1,516,665	1,530,995	0	1,905,335
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	0	0	0	0	0
Other	0	0	0	358	0	(358)
<b>Total Revenues</b>	<b>3,436,330</b>	<b>3,436,330</b>	<b>1,516,665</b>	<b>1,531,352</b>	<b>0</b>	<b>1,904,978</b>
<b>Expenses</b>						
Salaries	1,234,359	1,234,359	81,620	791,511	319,697	123,151
Benefits	1,109,149	1,109,149	43,925	837,944	118,703	152,503
Contractual Services	208,775	207,775	5,069	90,011	13,542	104,222
Commodities	162,660	163,910	3,350	92,322	16,639	54,949
Travel and Meeting	23,734	23,484	0	166	0	23,318
Fixed Charges	600,000	600,000	6,300	592,572	0	7,428
Utilities	0	0	0	0	0	0
Capital Outlay	10,000	10,000	0	6,325	0	3,675
Other	5,700	5,700	0	(276)	0	5,976
Contingency	0	0	0	0	0	0
<b>Total Expenses</b>	<b>3,354,377</b>	<b>3,354,377</b>	<b>140,264</b>	<b>2,410,576</b>	<b>468,581</b>	<b>475,220</b>
<b>Transfers (Net)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Revenues over Expenses</b>	<b>81,953</b>	<b>81,953</b>	<b>1,376,401</b>	<b>(879,223)</b>	<b>(468,581)</b>	<b>1,429,757</b>

BOT\_IS - 12 - Liability, Prot, & Stmnt Fund  
2021-02-23, 9:39 AM

Parkland College  
Board of Trustees Income Statement  
Filters: Fiduciary Funds  
For the 08 Months Ending February 28, 2021

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			February	YTD		
<b>Revenues</b>						
Local Government	0	0	0	0	0	0
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	10,000	10,000	0	4,060	0	5,940
Other	0	0	0	0	0	0
<b>Total Revenues</b>	<b>10,000</b>	<b>10,000</b>	<b>0</b>	<b>4,060</b>	<b>0</b>	<b>5,940</b>
<b>Expenses</b>						
Salaries	0	0	0	0	0	0
Benefits	0	0	0	0	0	0
Contractual Services	0	0	0	0	0	0
Commodities	0	0	0	0	0	0
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	0	0	0	0	0	0
Utilities	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
<b>Total Expenses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers (Net)</b>	<b>(10,000)</b>	<b>(10,000)</b>	<b>(476)</b>	<b>(4,060)</b>	<b>0</b>	<b>(5,940)</b>
<b>Revenues over Expenses</b>	<b>0</b>	<b>0</b>	<b>(476)</b>	<b>0</b>	<b>0</b>	<b>0</b>

BOT\_IS - Fiduciary Funds  
2021-02-23, 9:39 AM

**Parkland College**  
**Board of Trustees Income Statement**  
**Filters: 07 - Working Cash Fund**  
**For the 08 Months Ending February 28, 2021**

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			February	YTD		
<b>Revenues</b>						
Local Government	0	0	0	0	0	0
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	10,000	10,000	0	4,060	0	5,940
Other	0	0	0	0	0	0
<b>Total Revenues</b>	<b>10,000</b>	<b>10,000</b>	<b>0</b>	<b>4,060</b>	<b>0</b>	<b>5,940</b>
<b>Expenses</b>						
Salaries	0	0	0	0	0	0
Benefits	0	0	0	0	0	0
Contractual Services	0	0	0	0	0	0
Commodities	0	0	0	0	0	0
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	0	0	0	0	0	0
Utilities	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
<b>Total Expenses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers (Net)</b>	<b>(10,000)</b>	<b>(10,000)</b>	<b>(476)</b>	<b>(4,060)</b>	<b>0</b>	<b>(5,940)</b>
<b>Revenues over Expenses</b>	<b>0</b>	<b>0</b>	<b>(476)</b>	<b>0</b>	<b>0</b>	<b>0</b>

BOT\_IS - 07 - Working Cash Fund  
 2021-02-23, 9:39 AM

**Parkland College**  
**Board of Trustees Income Statement**  
**Filters: 10 - Trust & Agency Fund**  
**For the 08 Months Ending February 28, 2021**

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			February	YTD		
<b>Revenues</b>						
Local Government	0	0	0	0	0	0
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	0	0	0	0	0
Other	0	0	0	0	0	0
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenses</b>						
Salaries	0	0	0	0	0	0
Benefits	0	0	0	0	0	0
Contractual Services	0	0	0	0	0	0
Commodities	0	0	0	0	0	0
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	0	0	0	0	0	0
Utilities	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
<b>Total Expenses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers (Net)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Revenues over Expenses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

BOT\_IS - 10 - Trust & Agency Fund  
 2021-02-23, 9:39 AM

IX. BUSINESS & FINANCE—Item C\*

INVOICES (INCLUDING BOARD TRAVEL)

Included herein are the voucher checks listing thru February 23, 2021.

CONSENT MOTION—Approve the voucher checks listing thru February 23, 2021, totaling \$ 2,942,975.67 in accordance with the document that will be incorporated in the official minutes.

PARKLAND COLLEGE  
VOUCHER CHECKS LISTING THRU FEBRUARY 23, 2021

<u>CHECK NUMBER</u>	<u>PAY DATE</u>	<u>PAYEE NAME</u>	<u>AMOUNT</u>	<u>AMOUNT</u>	<u>GL ACCOUNT DESCRIPTION</u>
0977332	02/04/2021	Absopure Water Company	20.00		Center for Excellence: Office-Supplies
0977333	02/04/2021	Accurate Biometrics	35.00		Human Resource: Recruit Personnel/Athletes
0977334	02/04/2021	Advance Auto Parts	299.81		Automotive: Instructional Supplies
0977335	02/04/2021	AHW LLC	414.11		Grounds: Maintenance/Custodial Supply
0977336	02/04/2021	Aircraft Spruce & Specialty Co	208.95		Aviation Program: Instructional Supplies
0977337	02/04/2021	Alexander Lumber Company	2,122.60		Construction Tech: Instructional Supplies
0977338	02/04/2021	Alternative Communication Serv	445.00		Accessibility Services: Other Contractual Services
0977339	02/04/2021	Amazon	709.10		Vet Tech: Instructional Supplies
0977340	02/04/2021	Ameren Illinois	1,613.24		Utilities: Electricity
0977341	02/04/2021	American Heart Association	1,240.00		Emergency Medical: Instructional Supplies
0977342	02/04/2021	American Solutions for Busines	337.37		Fiscal Administration: Office-Supplies
0977343	02/04/2021	Apple Computer	644.75		Computing Administration: Other Material and Supplies
0977344	02/04/2021	AT&T	812.32		Utilities: Telephone
0977345	02/04/2021	AT&T	1,269.82		Utilities: Telephone
0977346	02/04/2021	B & H Photo & Electronics Corp	243.00		Athletic Tournaments: Deposits for Others
0977347	02/04/2021	Bacon & Van Buskirk Glass Co	295.00		Maintenance: Maintenance Services
0977348	02/04/2021	Benco Dental	421.56		Occupational Hlth: Other Supplies
0977349	02/04/2021	Benefit Planning Consultants I	323.90		General: Unreimb med/child
0977350	02/04/2021	Mr. Robert E. Bielmeier	1,800.00		Center for Excellence: Staff Develop-Support Staff
0977351	02/04/2021	Boeing Distribution Inc	756.88		Aviation Program: Repair Materials/Supplies
0977352	02/04/2021	BSN Sports	12,815.00		Baseball: Deposits for Others
0977353	02/04/2021	Burns Industrial Supply Co Inc	1,433.47		Diesel Power: Instructional Supplies
0977354	02/04/2021	Castle Branch Inc	30.00		Human Resource: Recruit Personnel/Athletes
0977355	02/04/2021	CDW-Government	5,124.86		Academic Computing: Telephone
0977356	02/04/2021	Cengage Learning	3,736.50		Bookstore: Resale Textbooks
0977357	02/04/2021	Champaign Rural King	1,000.00		Truck Driving: Rental-Facilities
0977358	02/04/2021	Cintas Corp	210.63		COVID19 - Institutional LPS: Maintenance/Custodial Supply
0977359	02/04/2021	Cintas Corp	540.64		Bookstore: Resale Textbooks
0977360	02/04/2021	Cintas Corp	1,068.64		Bookstore: Resale Textbooks
0977361	02/04/2021	Comcast	1,178.17		Utilities: Telephone
0977362	02/04/2021	Comevo Inc	23,280.00		Computing Administration: Maintenance Services
0977363	02/04/2021	Commercial Builders Inc	2,200.00		Student Organization: Maintenance Services
0977364	02/04/2021	CU Hardware Company	110.83		Art and Design: Instructional Supplies
0977365	02/04/2021	Depke Gases & Welding Supplies	530.32		Manufacturing Operations: Instructional Supplies
0977366	02/04/2021	Dominion Dental Services Usa I	1,615.00		General: Dental
0977367	02/04/2021	Douglas Stewart Company	1,137.00		Bookstore: Resale Textbooks
0977368	02/04/2021	Dust and Sons	408.89		Collision Repair: Instructional Supplies
0977369	02/04/2021	Eastbay Team Sales	75.00		Men's Basketball: Deposits for Others
0977370	02/04/2021	Richard Fahnestock	165.00		Womens Basketball: Other Contractual Services
0977371	02/04/2021	First Western Equipment Financ	407.85		Custodial: Maintenance Services
0977372	02/04/2021	Flightstar	12,174.68		Aviation Program: Maintenance Services
0977373	02/04/2021	Flinn Scientific Inc	1,354.80		Chemistry: Instructional Supplies
0977374	02/04/2021	Getinge USA Sales LLC	803.58		Dental Hygiene: Maintenance Services
0977375	02/04/2021	GFI Digital Inc	2,604.30		Computing Administration: Other Contractual Services
0977376	02/04/2021	Ms. Janice L. Grewatz	43.68		Surgical Technology: Travel In State
0977377	02/04/2021	Henry Schein Inc	338.43		Dental Hygiene: Instructional Supplies
0977378	02/04/2021	Holt Supply Company	1,010.59		Maintenance: Maintenance/Custodial Supply
0977379	02/04/2021	Hummert International	6,637.95		Perkins Post Secondary FY21: Equipment-Instructional >2500
0977380	02/04/2021	Illini FS	2,092.87		Grounds: Maintenance/Custodial Supply
0977381	02/04/2021	Illinois American Water	4,466.36		Utilities: Water, Sewage
0977382	02/04/2021	Ingram Book Company	130.00		Bookstore: Resale Textbooks
0977383	02/04/2021	K K Stevens Publishing Co	18.35		Professional Development: Postage
0977384	02/04/2021	Kirby Risk Electrical Supply	1,331.76		Maintenance: Maintenance/Custodial Supply
0977385	02/04/2021	Carolyn Kodes	63.25		Penny Severns Grant: Travel In State
0977386	02/04/2021	Kone Inc	200.04		Maintenance: Maintenance Services
0977387	02/04/2021	Lincolnshire Fields Country Cl	225.00		Golf: Other Material and Supplies
0977388	02/04/2021	Mrs. Allison E. Lindemann	210.00		Womens Basketball: Travel-Out of State
0977389	02/04/2021	Mrs. Allison E. Lindemann	210.00		Womens Basketball: Travel-Out of State
0977390	02/04/2021	Lorenz Supply Co	4,089.25		Custodial: Maintenance/Custodial Supply
0977391	02/04/2021	Martin One Source	447.40		Central Receiving: Office-Supplies
0977392	02/04/2021	McKenzie Wagner, Inc.	591.95		SWFT: WEI: Advertising
0977393	02/04/2021	Medline Industries Inc	1,412.14		Vet Tech: Instructional Supplies
0977394	02/04/2021	Mountain Measurement Inc	975.00		Practical Nursing: Instructional Supplies
0977395	02/04/2021	MPS	687.54		Bookstore: Resale Textbooks
0977396	02/04/2021	NACCOP	599.00		Student Services Administration: Travel Out State-Othr Pers'
0977397	02/04/2021	Napa Auto Parts	24.72		Automotive: Instructional Supplies
0977398	02/04/2021	Niemann Foods	11.69		Grounds: Maintenance/Custodial Supply
0977399	02/04/2021	Niemann Foods	41.97		Diesel Power: Instructional Supplies
0977400	02/04/2021	Mr. Robert W. Nuckols	13.28		Student Organization: Maintenance Services
0977401	02/04/2021	NurseTim Inc	849.00		Nursing: Instructional Supplies
0977402	02/04/2021	Timothy M. Page	165.00		Womens Basketball: Other Contractual Services
0977403	02/04/2021	Pepsi-Cola Champaign-Urbana Bo	183.73		Bookstore: Resale Food
0977404	02/04/2021	Bryan Pierce	165.00		Womens Basketball: Other Contractual Services
0977405	02/04/2021	Mrs. Susan M. Pierce	49.00		Human Resource: Other Employee Benefits Vacation
0977406	02/04/2021	Prairie Signs Inc	2,038.50		Marketing: Printing

0977407	02/04/2021	Premium Exposures Inc	400.00	Agriculture-Engineering Scienc: Advertising
0977408	02/04/2021	Protrain Llc	8,153.86	Professional Development: Instr Service Contracts
0977409	02/04/2021	R D McMillen Enterprises	814.00	COVID19 - Institutional LPS: Maintenance/Custodial Supply
0977410	02/04/2021	Ronnie M. Reed-Vernon	140.00	IDOT HCCTP Grant: Other Expenses
0977411	02/04/2021	RegisterBlast	125.00	Assessment Center: Other Contractual Services
0977412	02/04/2021	Rogards Office PLUS	725.98	Central Receiving: Office-Supplies
0977413	02/04/2021	Rogers Supply Co Inc	256.55	Electronics: Instructional Supplies
0977414	02/04/2021	Scantron Corp	893.00	Health Professional Administration: Other Material and Supplies
0977415	02/04/2021	School Specialty	364.10	Biology: Instructional Supplies
0977416	02/04/2021	Ms. Madeline R. Seim	53.76	Respiratory Care Technology: Travel In State
0977417	02/04/2021	Rod Shilts	350.00	Marketing: Other Contractual Services
0977418	02/04/2021	Mr. Derek L. Sieg	165.00	Womens Basketball: Other Contractual Services
0977419	02/04/2021	Jay Smith	165.00	Womens Basketball: Other Contractual Services
0977421	02/04/2021	Synergy Sports Technology, LLC	700.00	Mens Basketball: Other Material and Supplies
0977422	02/04/2021	Ms. Christina L. Taylor-Rahn	200.00	SWFT: WEI: Other Expenses
0977423	02/04/2021	Technology Management Revolvln	2,677.08	Public Safety: Other Contractual Services
0977424	02/04/2021	Terminix Services Inc	50.00	Maintenance: Maintenance Services
0977425	02/04/2021	Timothy Communications Inc	45.00	Personal Development: Instr Service Contracts
0977426	02/04/2021	TSI Commercial	18,900.00	Plant Administration: Building Remodeling
0977427	02/04/2021	United Parcel Service	504.14	Central Receiving: Postage
0977428	02/04/2021	USI Insurance Services Nationa	6,300.00	Institutional: General Insurance
0977429	02/04/2021	Veolia Water Technologies Inc.	1,458.50	Maintenance: Maintenance/Custodial Supply
0977430	02/04/2021	Vernon L Goedecke Company	2,607.95	Perkins Post Secondary FY21: Equipment-Instructional >2500
0977431	02/04/2021	VWR International LLC	56.68	Biology: Instructional Supplies
0977432	02/04/2021	Wex Bank	644.34	Athletics General Fund: College Conf/Meeting Expense
0977433	02/04/2021	Kenneth R. Williams	165.00	Womens Basketball: Other Contractual Services
0977438	02/11/2021	Rock Gate Capital	17,371.50	Truck Driving: Instr Service Contracts
0977439	02/11/2021	A & R Mechanical Contractors I	8,690.65	Maintenance: Maintenance Services
0977440	02/11/2021	Absopure Water Company	10.00	Human Resource: Office-Supplies
0977441	02/11/2021	Accurate Biometrics	420.00	Social Science Administration: Other Contractual Services
0977442	02/11/2021	Admin Partners LLC	392.00	Human Resource: Other Contractual Services
0977443	02/11/2021	Advance Auto Parts	129.00	Ford Asset: Instructional Supplies
0977444	02/11/2021	Aircraft Spruce & Specialty Co	2,003.67	Aviation Program: Instructional Supplies
0977445	02/11/2021	Lucas D. Allen	83.82	FCAE: Telephone
0977446	02/11/2021	Amazon	291.22	Public Safety: Office-Supplies
0977448	02/11/2021	PDC/AREA COMPANIES	2,217.28	Utilities: Refuse Disposal
0977449	02/11/2021	Art Coop Inc	3.85	Art and Design: Instructional Supplies
0977450	02/11/2021	ASCAP	431.00	Mass Communications: Other Contractual Services
0977451	02/11/2021	AT&T	109.23	Utilities: Telephone
0977452	02/11/2021	ATech Training Inc	144.00	Automotive: Instructional Supplies
0977453	02/11/2021	Awardco, LLC	7,500.00	Human Resource: Other Expenses
0977454	02/11/2021	Tanisha M. Baker	200.00	SWFT: WEI: Other Expenses
0977455	02/11/2021	Corinne Batterman	50.00	FCAE FY21: Instr Service Contracts
0977456	02/11/2021	Benco Dental	1,333.91	Occupational Hlth: Other Supplies
0977457	02/11/2021	Best One of Central Illinois	36.00	Student Organization: Maintenance Services
0977458	02/11/2021	Big Rig Diesel Service Llc	1,197.44	Student Organization: Maintenance Services
0977459	02/11/2021	Birkey's Farm Store, Inc	264.59	Diesel Power: Instructional Supplies
0977461	02/11/2021	Boeing Distribution Inc	1,637.05	Aviation Program: Repair Materials/Supplies
0977462	02/11/2021	Casey Bolin	62.37	FCAE: Telephone
0977463	02/11/2021	BSN Sports	1,512.20	Men's Basketball: Deposits for Others
0977464	02/11/2021	Capitol Group	915.73	Construction Tech: Instructional Supplies
0977465	02/11/2021	Carle	3,440.00	Human Resource: Other Contractual Services
0977466	02/11/2021	Champaign Country Club	450.00	Unrestricted/Creating Impact: College Conf/Meeting Expense
0977467	02/11/2021	Champaign County Economic Deve	375.00	Dual Credit: Other Material and Supplies
0977469	02/11/2021	Champaign Multimedia Group	100.40	Fiscal Administration: Advertising
0977470	02/11/2021	Chemical Maintenance Inc	750.00	Custodial: Maintenance/Custodial Supply
0977471	02/11/2021	Cintas Corp	63.31	Diesel Power: Instructional Supplies
0977472	02/11/2021	Cintas Corp	63.31	Diesel Power: Instructional Supplies
0977473	02/11/2021	Cintas Corp	60.38	Maintenance: Maintenance/Custodial Supply
0977474	02/11/2021	Cintas Corp	18.76	Maintenance: Maintenance/Custodial Supply
0977475	02/11/2021	Cintas Corp	34.86	Grounds: Maintenance/Custodial Supply
0977476	02/11/2021	Clarus Corporation	15,791.92	FY21 GEER: Advertising
0977477	02/11/2021	Cognella Inc	989.25	Bookstore: Resale Textbooks
0977478	02/11/2021	Comcast	594.29	Utilities: Telephone
0977479	02/11/2021	Consolidated Communications	2,064.87	General Institutional: Other Contractual Services
0977480	02/11/2021	Consolidated Edison Developmen	3,151.74	Utilities: Electricity
0977481	02/11/2021	Constellation NewEnergy	1,199.19	Utilities: Electricity
0977482	02/11/2021	Cummins Crosspoint LLC	770.00	Perkins Post Secondary FY21: Computer Software
0977483	02/11/2021	Davis-Houk Mechanical Inc	10,462.18	Maintenance: Maintenance Services
0977484	02/11/2021	Dell Marketing LP	151,166.82	CARES Institutional: Equipment-Instructional >2500
0977485	02/11/2021	Depke Gases & Welding Supplies	365.53	Manufacturing Operations: Instructional Supplies
0977486	02/11/2021	Desser Tire & Rubber Co.LLC	541.10	Aviation Program: Repair Materials/Supplies
0977487	02/11/2021	DexYP	3,099.00	Aviation Program: Advertising
0977488	02/11/2021	Douglas Stewart Company	2,945.00	Bookstore: Resale Textbooks
0977489	02/11/2021	Echo Healthcare Inc	3,473.00	Simulation: Other Contractual Services
0977490	02/11/2021	Educational Innovations Inc	518.00	Bookstore: Resale Textbooks
0977491	02/11/2021	Elaine L Craft Educational Cou	3,000.00	NSF: UAS Curriculum: Other Contractual Services
0977492	02/11/2021	Encova Insurance	14,130.00	Institutional: Workers Comp Ins
0977493	02/11/2021	Enterprise Rent-A-Car Midwest	818.00	Transportation: Rental-Equipment
0977494	02/11/2021	Fasteners Etc Inc	12.48	Diesel Power: Instructional Supplies
0977495	02/11/2021	Fein-Bursoni Inc	5,000.00	Marketing: Advertising

0977496	02/11/2021	Flinn Scientific Inc	158.95	Physics and Astronomy: Instructional Supplies
0977497	02/11/2021	Frasca International Inc	617.25	Aviation Program: Repair Materials/Supplies
0977498	02/11/2021	Frosty 'Frigeration, Inc.	147.00	Child Development: Equip-Office
0977499	02/11/2021	Tom Grey, Grey & Associates	2,160.00	Professional Development: Instr Service Contracts
0977500	02/11/2021	Health Alliance Medical Plans,	32,928.38	General: Group Health Insurance
0977502	02/11/2021	Adam W. Holleman	165.00	Mens Basketball: Other Contractual Services
0977503	02/11/2021	Holt Supply Company	159.86	Maintenance: Maintenance/Custodial Supply
0977504	02/11/2021	The Home Depot Pro	1,286.70	COVID19 - Institutional LPS: Maintenance/Custodial Supply
0977505	02/11/2021	Honeywell International Inc.	1,924.00	Aviation Program: Instructional Supplies
0977506	02/11/2021	Donna S. Horn	200.00	SWFT: WEI: Other Expenses
0977507	02/11/2021	Nathan R. Howie	165.00	Mens Basketball: Other Contractual Services
0977508	02/11/2021	Illinois Secretary of State	10.00	Unrestricted/Creating Impact: Publications and Dues
0977509	02/11/2021	Ms. Jacqueline Jones	87.78	Custodial: Maintenance Services
0977510	02/11/2021	Linara International	5,000.00	General Institutional: Other Contractual Services
0977511	02/11/2021	Mrs. Allison E. Lindemann	150.00	Womens Basketball: Travel-Out of State
0977512	02/11/2021	Mrs. Allison E. Lindemann	150.00	Womens Basketball: Travel-Out of State
0977513	02/11/2021	Mrs. Allison E. Lindemann	150.00	Womens Basketball: Travel-Out of State
0977514	02/11/2021	Lorenz Supply Co	472.50	Custodial: Maintenance/Custodial Supply
0977515	02/11/2021	Jason Mack	120.00	Personal Development: Instr Service Contracts
0977516	02/11/2021	MBS Textbook Exchange Inc	9.98	Bookstore: Resale Textbooks
0977517	02/11/2021	Ms. Paula J. McCarty	300.00	Art Gallery: Deposits for Others
0977518	02/11/2021	Julie McCleary	35.00	FCAE: Telephone
0977519	02/11/2021	Tommy H. McIntyre	165.00	Mens Basketball: Other Contractual Services
0977520	02/11/2021	Sierra D. McNeal	200.00	SWFT: WEI: Other Expenses
0977521	02/11/2021	Adam Meyer	165.00	Mens Basketball: Other Contractual Services
0977522	02/11/2021	Meyer Capel	4,272.00	Institutional: Legal Services
0977523	02/11/2021	Midstate Collection Solutions	3,668.32	General Institutional: Collection Agency Fees
0977524	02/11/2021	Midwest Fiber Inc.	100.00	Maintenance: Maintenance Services
0977525	02/11/2021	Latasha S. Motley	200.00	SWFT: WEI: Other Expenses
0977526	02/11/2021	MPS	49.11	Bookstore: Resale Textbooks
0977527	02/11/2021	Multi Service Aviation	961.08	Aviation Program: Vehicle Supplies
0977528	02/11/2021	Network Test Labs Inc	19,000.00	Computing Administration: Maintenance Services
0977529	02/11/2021	Niemann Foods	49.78	Diesel Power: Instructional Supplies
0977530	02/11/2021	Parkland College	178.00	Mens Basketball: Instit Support Contract
0977531	02/11/2021	Parkland College	123.00	General Institutional: Staff/Family Tuition Waiver
0977533	02/11/2021	Pitney Bowes	998.58	General Institutional: Maintenance Services
0977534	02/11/2021	Plumbmaster	451.15	Maintenance: Maintenance/Custodial Supply
0977535	02/11/2021	John M. Prina	165.00	Mens Basketball: Other Contractual Services
0977536	02/11/2021	Puritan Springs Bottled Water	48.22	Dental Hygiene: Instructional Supplies
0977537	02/11/2021	Ms. Carolyn J. Ragsdale	150.00	Health Professional Administration: College Conf/Meeting Expense
0977538	02/11/2021	Ronnie M. Reed-Vernon	200.00	IDOT HCCTP Grant: Other Expenses
0977539	02/11/2021	Regional Office of Education	59,879.38	FCAE FY21: Office Services
0977541	02/11/2021	Carolyn S. Scott	8.50	FCAE: Office-Supplies
0977542	02/11/2021	Scouting Indiana	225.00	Womens Basketball: Deposits for Others
0977543	02/11/2021	Ms. Denise Seif	172.20	Art and Design: Instructional Supplies
0977544	02/11/2021	Soccer Planet LLC	1,950.00	Softball: Rental-Facilities
0977545	02/11/2021	Serra Buick GMC Subaru Champai	12,762.60	Automotive: Equipment-Instructional >2500
0977547	02/11/2021	Sullivan-Parkhill	67.16	Automotive: Instructional Supplies
0977548	02/11/2021	Ms. Christina L. Taylor-Rahn	200.00	SWFT: WEI: Other Expenses
0977550	02/11/2021	Mrs. Jacqueline K. Tice	10.45	Personal Development: Instructional Supplies
0977551	02/11/2021	Uline	193.03	Biology: Instructional Supplies
0977552	02/11/2021	United Parcel Service	601.92	Central Receiving: Postage
0977553	02/11/2021	USI Insurance Services Nationa	7,192.00	Aviation Program: General Insurance
0977554	02/11/2021	Verizon Wireless	1,780.32	Utilities: Telephone
0977555	02/11/2021	Village of Rantoul	337.15	Adult Education: Rental-Facilities
0977557	02/11/2021	Visit Champaign County	300.00	Marketing: Advertising
0977558	02/11/2021	Jennifer Waters	69.62	FCAE: Telephone
0977559	02/11/2021	Wave Graphics, Inc.	400.75	Golf: Other Material and Supplies
0977560	02/11/2021	Mark Winters	165.00	Mens Basketball: Other Contractual Services
0977561	02/11/2021	XanEdu Publishing Inc	758.18	Bookstore: Resale Textbooks
0977566	02/18/2021	3-DMED	1,295.00	Surgical Technology: Instructional Supplies
0977567	02/18/2021	A & R Mechanical Contractors I	1,294.10	Maintenance: Maintenance Services
0977568	02/18/2021	ACI Payments Inc	555.45	Fiscal Administration: Other Fixed Charges
0977569	02/18/2021	Lucas D. Allen	182.14	FCAE FY21: Travel In State
0977570	02/18/2021	Amazon	11.60	Fiscal Administration: Office-Supplies
0977571	02/18/2021	Ameren Illinois	300.62	Utilities: Electricity
0977572	02/18/2021	Anixter Inc	236.91	Academic Computing: Repair Materials/Supplies
0977573	02/18/2021	Art Coop Inc	79.27	Art and Design: Instructional Supplies
0977574	02/18/2021	ATIS, LTD	1,022.00	Computing Administration: Maintenance Services
0977575	02/18/2021	Ms. Christina C. Beatty	450.00	Natural Sciences Administration: College Conf/Meeting Expense
0977576	02/18/2021	Brkey's Farm Store, Inc	403.51	Grounds: Maintenance/Custodial Supply
0977577	02/18/2021	BSN Sports	1,201.00	Baseball: Deposits for Others
0977578	02/18/2021	Carle	78.00	CNA: Instructional Supplies
0977579	02/18/2021	Cengage Learning	1,266.25	Bookstore: Resale Textbooks
0977580	02/18/2021	NCS Pearson, Inc.	1,544.85	Business-Computer Sci Tech: Instructional Supplies
0977581	02/18/2021	Chambana Sales	34.24	Grounds: Maintenance/Custodial Supply
0977582	02/18/2021	Champaign Co Regional Planning	1,134.14	Adult Ed State Performanc FY21: Other Conf/Meeting Expenses
0977583	02/18/2021	Chemical Maintenance Inc	1,198.63	Custodial: Maintenance/Custodial Supply
0977584	02/18/2021	Cintas Corp	63.31	Diesel Power: Instructional Supplies
0977585	02/18/2021	Megan N. Coy	361.06	FCAE FY21: Travel In State
0977586	02/18/2021	Cutting Edge Curriculum Inc	11,195.15	ISBE-FCAE AgricultureRoyalties: Deposits for Others

0977587	02/18/2021	Dean Dittmar	258.42	FCAE FY21: Travel In State
0977588	02/18/2021	Dominion Dental Services Usa I	1,725.50	General: Dental
0977589	02/18/2021	Dust and Sons	117.25	Collision Repair: Instructional Supplies
0977590	02/18/2021	Mr. Douglas W. Earl	349.00	Baseball: Deposits for Others
0977591	02/18/2021	Aviation Digest	225.00	Aviation Program: Advertising
0977592	02/18/2021	Fastenal Company	76.35	Maintenance: Maintenance/Custodial Supply
0977593	02/18/2021	Mr. Anthony C. Figueroa	200.00	Mens Basketball: Travel-Out of State
0977594	02/18/2021	Mr. Anthony C. Figueroa	200.00	Mens Basketball: Travel-Out of State
0977595	02/18/2021	First Western Equipment Financ	265.00	Custodial: Maintenance/Custodial Supply
0977596	02/18/2021	John Heiser	202.82	FCAE FY21: Travel In State
0977597	02/18/2021	Henry Schein Inc	763.16	Dental Hygiene: Instructional Supplies
0977598	02/18/2021	Illinois American Water	470.43	Community Ed Admin: Water, Sewage
0977599	02/18/2021	Illinois Valley Community Coll	375.00	Golf: Other Contractual Services
0977600	02/18/2021	Interstate Billing Service Inc	257.90	Diesel Power: Other Material and Supplies
0977601	02/18/2021	Kirby Risk Electrical Supply	30.00	Custodial: Maintenance/Custodial Supply
0977602	02/18/2021	Learning Resources Network	952.00	Community Ed Admin: Publications and Dues
0977603	02/18/2021	Lorenz Supply Co	2,899.90	Grounds: Maintenance/Custodial Supply
0977604	02/18/2021	MBS Textbook Exchange Inc	145.26	Bookstore: Resale Textbooks
0977605	02/18/2021	Philip R. McCarty	165.00	Womens Basketball: Other Contractual Services
0977606	02/18/2021	MedAssure of Indiana, LLC	24.95	Occupational Hlth: Other Supplies
0977607	02/18/2021	Medline Industries Inc	1,924.16	SWFT: WEI: Instructional Supplies
0977608	02/18/2021	Menards	96.87	IDOT HCCTP Grant: Instructional Supplies
0977609	02/18/2021	Millikin University	350.00	Golf: Other Contractual Services
0977610	02/18/2021	Millikin University	350.00	Golf: Other Contractual Services
0977611	02/18/2021	Art Moore	165.00	Mens Basketball: Other Contractual Services
0977612	02/18/2021	Derek Moore	165.00	Mens Basketball: Other Contractual Services
0977613	02/18/2021	Multi Service Aviation	203.19	Aviation Program: Vehicle Supplies
0977614	02/18/2021	Muncie Aviation Company	537.94	Aviation Program: Repair Materials/Supplies
0977615	02/18/2021	Napa Auto Parts	64.93	Automotive: Instructional Supplies
0977616	02/18/2021	NISOD	2,700.00	CARES SIP: Other Conf/Meeting Expenses
0977617	02/18/2021	Network Test Labs Inc	12,049.16	CARES Institutional: Equipment-Instructional >2500
0977618	02/18/2021	Mr. Robert W. Nuckols	105.64	Student Organization: Maintenance Services
0977619	02/18/2021	Molly Page	165.00	Womens Basketball: Other Contractual Services
0977620	02/18/2021	Panther Creek Country Club	600.00	Golf: Other Contractual Services
0977621	02/18/2021	Todd Peter	165.00	Mens Basketball: Other Contractual Services
0977622	02/18/2021	Philip R. Powers	420.00	Volleyball: Other Contractual Services
0977623	02/18/2021	R D McMillen Enterprises	58.00	COVID19 - Institutional LPS: Maintenance/Custodial Supply
0977624	02/18/2021	Ronnie M. Reed-Vernon	200.00	IDOT HCCTP Grant: Other Expenses
0977625	02/18/2021	Sam's Club	161.09	Community Ed Admin: Other Supplies
0977626	02/18/2021	Shaff Implement Co Inc	284.92	Agriculture: Other Material and Supplies
0977627	02/18/2021	Mr. Derek L. Sieg	165.00	Womens Basketball: Other Contractual Services
0977628	02/18/2021	Soccer Planet LLC	1,950.00	Soccer Womens: Rental-Facilities
0977630	02/18/2021	Supreme Radio Communications I	620.00	Public Safety: Other Contractual Services
0977631	02/18/2021	United Parcel Service	264.94	Central Receiving: Postage
0977633	02/18/2021	Vogelsang Lawn Care and Snow R	120.00	Grounds: Maintenance Services
0977634	02/18/2021	W W Norton & Company Inc	340.00	Bookstore: Resale Textbooks
0977635	02/18/2021	Douglas Walton	420.00	Volleyball: Other Contractual Services
E0030862	02/04/2021	Adrian I. Alcazar	150.00	IDOT HCCTP Grant: Other Expenses
E0030863	02/04/2021	Shareka L. Bailey	200.00	SWFT: WEI: Other Expenses
E0030864	02/04/2021	Willie E. Craft	200.00	IDOT HCCTP Grant: Other Expenses
E0030865	02/04/2021	Casey J. Ellis	200.00	IDOT HCCTP Grant: Other Expenses
E0030866	02/04/2021	Lekeshia S. Houston	200.00	SWFT: WEI: Other Expenses
E0030867	02/04/2021	Jalen M. Hutchcraft	200.00	IDOT HCCTP Grant: Other Expenses
E0030868	02/04/2021	Ms. Amber E. Landis	85.90	International Students: Deposits for Others
E0030869	02/04/2021	Mark A. Morton	200.00	IDOT HCCTP Grant: Other Expenses
E0030870	02/04/2021	Jakai V. Nance	200.00	IDOT HCCTP Grant: Other Expenses
E0030871	02/04/2021	Robert Perry, Jr.	100.00	IDOT HCCTP Grant: Other Expenses
E0030872	02/04/2021	Nicole D. Pimentel	200.00	SWFT: WEI: Other Expenses
E0030873	02/04/2021	Frederick N. Seeber	150.00	IDOT HCCTP Grant: Other Expenses
E0030874	02/04/2021	Charles M. Stites	200.00	IDOT HCCTP Grant: Other Expenses
E0030875	02/04/2021	Mr. David C. Webb	131.60	Community Ed Admin: Travel In State
E0030876	02/04/2021	Shenoa D. Webb	170.00	IDOT HCCTP Grant: Other Expenses
E0030877	02/04/2021	Savanna M. Wells	200.00	IDOT HCCTP Grant: Other Expenses
E0030887	02/11/2021	Adrian I. Alcazar	200.00	IDOT HCCTP Grant: Other Expenses
E0030888	02/11/2021	Jean Lambert M. Bilo	200.00	SWFT: WEI: Other Expenses
E0030889	02/11/2021	Jeremy D. Bobbitt	200.00	SWFT: WEI: Other Expenses
E0030890	02/11/2021	Lesa M. Brewer	200.00	SWFT: WEI: Other Expenses
E0030891	02/11/2021	Lakeith B. Brooks	200.00	SWFT: WEI: Other Expenses
E0030892	02/11/2021	Danielle N. Chenoweth	200.00	SWFT: WEI: Other Expenses
E0030893	02/11/2021	Younes Chihane	200.00	SWFT: WEI: Other Expenses
E0030894	02/11/2021	Turance D. Cobb	200.00	SWFT: WEI: Other Expenses
E0030895	02/11/2021	Willie E. Craft	200.00	IDOT HCCTP Grant: Other Expenses
E0030896	02/11/2021	Casey J. Ellis	150.00	IDOT HCCTP Grant: Other Expenses
E0030897	02/11/2021	Nada A. Elshazly	200.00	SWFT: WEI: Other Expenses
E0030898	02/11/2021	Samantha M. Goodwin	150.00	SWFT: WEI: Other Expenses
E0030899	02/11/2021	Stephanie M. Heim-Rosado	200.00	SWFT: WEI: Other Expenses
E0030900	02/11/2021	Mrs. Laura L. Hettlinger	97.00	Academic Institutional: Staff Development-Faculty
E0030901	02/11/2021	Lekeshia S. Houston	200.00	SWFT: WEI: Other Expenses
E0030902	02/11/2021	Jalen M. Hutchcraft	200.00	IDOT HCCTP Grant: Other Expenses
E0030903	02/11/2021	Joshua K. Jackson	200.00	SWFT: WEI: Other Expenses
E0030904	02/11/2021	Hedia Jami	200.00	SWFT: WEI: Other Expenses

E0030905	02/11/2021	Robin Y. Langston	200.00	SWFT: WEI: Other Expenses
E0030906	02/11/2021	Hillary S. Lopez	160.00	SWFT: WEI: Other Expenses
E0030907	02/11/2021	Phylicia N. Luckett	200.00	SWFT: WEI: Other Expenses
E0030908	02/11/2021	Shrena N. Macon	200.00	SWFT: WEI: Other Expenses
E0030909	02/11/2021	Muriel Emma Mampouya Balende	200.00	SWFT: WEI: Other Expenses
E0030910	02/11/2021	Danielle K. McClendon	200.00	SWFT: WEI: Other Expenses
E0030911	02/11/2021	Gerald L. Miller	200.00	SWFT: WEI: Other Expenses
E0030912	02/11/2021	Mark A. Morton	200.00	IDOT HCCTP Grant: Other Expenses
E0030913	02/11/2021	Jakai V. Nance	200.00	IDOT HCCTP Grant: Other Expenses
E0030914	02/11/2021	Maleah N. Perry	200.00	SWFT: WEI: Other Expenses
E0030915	02/11/2021	Robert Perry, Jr.	200.00	IDOT HCCTP Grant: Other Expenses
E0030916	02/11/2021	Melanie C. Robinson	200.00	SWFT: WEI: Other Expenses
E0030917	02/11/2021	Frederick N. Seeber	150.00	IDOT HCCTP Grant: Other Expenses
E0030918	02/11/2021	Gervaise L. Stewart	200.00	SWFT: WEI: Other Expenses
E0030919	02/11/2021	Charles M. Stites	200.00	IDOT HCCTP Grant: Other Expenses
E0030920	02/11/2021	Jaclyn A. Stucker	100.00	SWFT: WEI: Other Expenses
E0030921	02/11/2021	Joyous T. Suiyigheh	200.00	SWFT: WEI: Other Expenses
E0030922	02/11/2021	Ms. Natasha L. Thomas	200.00	SWFT: WEI: Other Expenses
E0030923	02/11/2021	Nina A. Twum	200.00	SWFT: WEI: Other Expenses
E0030924	02/11/2021	Shenoa D. Webb	150.00	IDOT HCCTP Grant: Other Expenses
E0030925	02/11/2021	Savanna M. Wells	150.00	IDOT HCCTP Grant: Other Expenses
E0030926	02/11/2021	Cornicha R. West	200.00	SWFT: WEI: Other Expenses
E0030927	02/11/2021	Brandi N. Willis	200.00	SWFT: WEI: Other Expenses
E0030929	02/18/2021	Adrian I. Alcazar	220.00	IDOT HCCTP Grant: Other Expenses
E0030930	02/18/2021	Kyra E. Carlisle	76.28	Vet Tech Club: Deposits for Others
E0030931	02/18/2021	Willie E. Craft	100.00	IDOT HCCTP Grant: Other Expenses
E0030932	02/18/2021	Casey J. Ellis	200.00	IDOT HCCTP Grant: Other Expenses
E0030933	02/18/2021	Jalen M. Hutchcraft	230.00	IDOT HCCTP Grant: Other Expenses
E0030934	02/18/2021	Mark A. Morton	230.00	IDOT HCCTP Grant: Other Expenses
E0030935	02/18/2021	Jakai V. Nance	200.00	IDOT HCCTP Grant: Other Expenses
E0030936	02/18/2021	Robert Perry, Jr.	230.00	IDOT HCCTP Grant: Other Expenses
E0030937	02/18/2021	Frederick N. Seeber	150.00	IDOT HCCTP Grant: Other Expenses
E0030938	02/18/2021	Charles M. Stites	200.00	IDOT HCCTP Grant: Other Expenses
E0030939	02/18/2021	Shenoa D. Webb	230.00	IDOT HCCTP Grant: Other Expenses
E0030940	02/18/2021	Savanna M. Wells	230.00	IDOT HCCTP Grant: Other Expenses

Student Refunds 2,270,604.12 9,013.41

Totals Voucher Checks \$ 2,942,975.67 \$ 9,013.41

Last Check Numbers Used: AP = 0977635 AP = E0030940 ST = 0978281 ST = E0031838

IX. BUSINESS & FINANCE—Item D\*

SURPLUS PROPERTY

The oversized rack was used for animal patient charts and now the program is using electronic medical records. We have surveyed faculty to be sure that all items cannot be repurposed. Administration is requesting board approval for disposal of the following items:

<u>Description</u>	<u>Quantity</u>
Medical Chart Cart and Record Holders from 1983	1

CONSENT MOTION— Move to declare as surplus property the above-mentioned items.

IX. BUSINESS & FINANCE—Item E

EXEMPT PURCHASE – STRATEGIC DIGITAL MEDIA PURCHASING CONSULTANT

The college retains the services of an independent strategic digital media purchasing agency to recommend the most effective means to reach the college’s target audiences, negotiate and place ads at competitive rates with advertising channels and companies on behalf of the college, and to ensure effective placement of media. Consultants must navigate an increasingly complex landscape of digital offerings and consult the institution in making strategic digital marketing ad buys to support its enrollment goals. Given their specialized experience, knowledge of the digital landscape, and understanding of the community college enrollment landscape, independent media purchasing consultants provide a strategic advantage to the college when planning and executing its digital marketing plan. The value of this bargaining leverage in negotiations, expertise in ad placement, access to specialized ad networks, and overall strategic value exceeds the fees paid to the consultant.

The college has had a successful partnership with Clarus in FY2019 and FY2020, and will receive a strategic benefit from continuity of continuing the partnership for FY2021 and FY2022 while navigating the COVID-19 pandemic. CLARUS offers an itemized pricing structure based on Cost Per Thousand/Mille (CPM) that ensures the college pays only for impressions delivered. Clarus brings expertise in strategic digital marketing for community colleges and a comprehensive level of digital advertising methods. The college has budgeted up to \$190,000 for digital media purchasing for the upcoming year and requests the ability to continue to partner with CLARUS Corporation, whose digital marketing services will be charged per CPM as listed below.

Programmatic Display:

- \$9 CPM static, native, and animated ads (\$10 to \$12 CPM for certain conditions)
- \$35 CPM video ads (\$36 to \$50 CPM for certain conditions)
- CTV: \$42 CPM (\$43 to \$60 CPM for certain conditions)

Google Search Ads:

- Annual Management: \$350 per month management fee for ad spend of \$1,000 per month

Social Media

- Facebook/ Instagram: \$14 CPM (\$15 to \$20 for certain conditions)
- Snapchat: \$12 CPM (\$13 to \$16 for certain conditions)
- YouTube: \$22 CPM (\$23 to \$26 for certain conditions)
- LinkedIn: \$12 CPM (\$13 to \$15 for certain conditions)

Purchased Lists

- List price as quoted from list vendors (various vendors and prices vary)
- Purchased lists are billed as a direct cost and only purchased with approval from client.

This purchase relates to the following strategic goals:

**Goal D:** Engagement – Parkland College will engage the district’s institution and communities to develop citizens who build and sustain economic, social, and cultural assets through work, service, and engagement.

**D4:** Market the mission, programs, and services of Parkland College effectively to support the institution’s enrollment goals and so that constituents fully understand the comprehensive programs offered that provide opportunities to students and support development of District 505 communities.

Administration recommends the continuing the contract with Clarus Corporation for digital media purchasing and consulting. These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part. Funds are available from the planned FY2021 and FY2022 operating budget for this purchase.

MOTION— Move to approve the purchase of services from Clarus Corporation of Alliance, NE for up to \$190,000.

IX. BUSINESS & FINANCE—Item F

EXEMPT PURCHASE – LOCAL MEDIA PURCHASING CONSULTANT

The college retains the services of an independent media purchasing consultant to recommend the most effective means to reach the college’s target audience, negotiate competitive rates with advertising companies on behalf of the college, and to ensure media outlets comply with advertising contracts. Consultants must navigate an increasingly complex landscape of media offerings and consult the institution in making strategic marketing ad buys to support its enrollment goals. Given their specialized experience and additional clients, independent media purchasing consultants bring more bargaining leverage to media negotiations than Parkland administrators would without this assistance. The value of this bargaining leverage in negotiations and overall strategic value exceeds the fees paid to the consultant. The college has had a successful partnership with Mackenzie-Wagner in FY2019 and FY2020, and will receive a strategic benefit from continuity of continuing the partnership for FY2021 and FY2022 while navigating the COVID-19 pandemic. The college has budgeted up to \$130,000 for traditional media purchasing within District #505 for the upcoming year and requests the ability to partner with the chosen vendor to plan and execute its advertising plan.

This purchase relates to the following strategic goals:

**Goal D:** Engagement – Parkland College will engage the district’s institution and communities to develop citizens who build and sustain economic, social, and cultural assets through work, service, and engagement.

**D4:** Market the mission, programs, and services of Parkland College effectively to support the institution’s enrollment goals and so that constituents fully understand the comprehensive programs offered that provide opportunities to students and support development of District 505 communities.

Administration recommends extending the contract with consulting firm McKenzie-Wagner, whose fees will remain at 13% of the annual traditional media spend. These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part. Funds are available from the planned FY2021 and FY2022 operating budgets for this purchase.

MOTION— Move to approve the purchase of services from McKenzie-Wagner of Champaign, IL for up to \$130,000.
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IX. BUSINESS & FINANCE—Item G

SIMULATION SOFTWARE AND AUDIOVISUAL PACKAGE- NURSING AND ALLIED HEALTH PROGRAMS

A legal bid notice was placed in The News-Gazette. The bid also appeared on the RFP page of the Parkland College website. Bid invitations were sent to eight companies requesting bids for the software and audiovisual equipment for the mid-fidelity and high-fidelity simulation. The Software and A/V equipment will be used for instructional purposes and simulated patient care within the Health Professions programs. Three vendors returned a bid. The bid tabulation sheet is attached.

This purchase relates to the following Strategic Goals:

**Goal A: Quality:** Parkland College will maintain the highest educational standards providing ongoing continuous learning for all citizens of District 505.

**A2.** Ensure the excellence of academic programs with emphasis on teaching and learning, student success, and outcomes assessment.

**Goal C: Collaboration:** Parkland College will work collaboratively to develop a workforce with critical thinking, communication, and technical skills to ensure success in a diverse, technological, and global work environment.

**C1.** Implement effective collaborations with K–12 districts that develop a college-going culture and build students' college success skills to accelerate the progress of students on the college pathway.

**C2.** Develop partnerships with district employers to identify employability skills, collaborate in the development of curriculum and delivery systems, and create employment and internship opportunities for students.

**C3.** Engage with community and regional partners to foster partnerships focused on continuous learning.

Administration recommends acceptance of the bid from Intelligent Video Solutions at the cost of \$38,251.99. Funds are available from the Perkins (approved August 2020) and the FY2021 Simulation budget line as needed.

Intelligent Video Solutions Sussex, WI	\$38,251.99
Education Management Solutions Exton, PA	\$115,610.00
Level 3 Audiovisual Mesa.AZ	\$142,705.41

MOTION— Move to approve the bid from Intelligent Video Solutions, for software and audiovisual equipment for a cost of \$38,251.99.

IX. BUSINESS & FINANCE—Item H

EXEMPT PURCHASE – 160 DRIVING ACADEMY VENDORS AMENDMENT

Parkland College Community Education is experiencing an increase in registrations for the Truck Driver Training Program. We use 160 Driving Academy to provide the personnel and equipment as well as the recruitment, instruction, marketing and job placement services for this program.

The Board previously approved spending up to \$475,000 with 160 Driving Academy for FY21. The college requests increasing the approved spending amount by \$40,000 total with already approved training vendor 160 Driving Academy.

160 Driving Academy, has 16 locations in Illinois and another 40 locations out of state. They provide a tuition reimbursement program for those students that qualify. Their goal is to train students according to the trucking regulations, promoting safe and secure driving, and to place students with one of the top U.S. trucking companies.

This purchase relates to the following strategic goal:

**Goal D: Engagement – Parkland College will engage the district’s institutions and communities to develop citizens who build and sustain economic, social, and cultural assets through work, service, and engagement.**

**D1.** Expand Parkland College's role in economic and workforce development by developing local, regional, and global partnerships with business and industry, government agencies, health providers, and the agricultural community, and by providing and coordinating the majority of training in District 505.

**D3.** Provide credit and noncredit lifelong learning and other educational opportunities to members of the District 505 community. Develop programs that make various cultural programs accessible and build relationships with K-12 to develop future student population.

Administration recommends increasing the approved truck driver training services from Rock Gate Capital, DBA 160 Driving Academy, of Evanston, Illinois, by \$40,000. Items are exempt from formal bid requirements per the Illinois Public Community College Purchasing Act section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part. Board authorization is requested since the cost exceeds \$20,000. Funds are available from FY 2021 Community Education budget for this purchase.

MOTION—Move to approve the purchase of services from Rock Gate Capital, DBA 160 Driving Academy, of Evanston, Illinois, for a total of \$40,000.
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IX. BUSINESS & FINANCE—Item I

EXEMPT PURCHASE – BLACK ROCKET PRODUCTIONS

Parkland College Community Education has an agreement with Black Rocket Productions to provide cutting-edge creative technology and STEM courses for summer camps and enrichment youth programs. These services are for both online and in-room programs and include curriculum, training, instructors, support, and select materials for digital arts and creative sciences programs.

Black Rocket was founded in 2001 utilizing cutting-edge, easy-to-use, low-cost technology to foster innate student creativity and spark self-empowerment with a “make your own” philosophy. Their six pillars of learning include: creativity, technology, make it yourself, peer learning, 21<sup>st</sup> Century skills and project based.

This purchase relates to the following strategic goal:

**Goal D: Engagement – Parkland College will engage the district’s institutions and communities to develop citizens who build and sustain economic, social, and cultural assets through work, service, and engagement.**

**D1.** Expand Parkland College's role in economic and workforce development by developing local, regional, and global partnerships with business and industry, government agencies, health providers, and the agricultural community, and by providing and coordinating the majority of training in District 505.

**D3.** Provide credit and noncredit lifelong learning and other educational opportunities to members of the District 505 community. Develop programs that make various cultural programs accessible and build relationships with K-12 to develop future student population.

Administration recommends purchasing the courses and services from Black Rocket Productions of Freehold, New Jersey, for a total cost not to exceed \$25,000. Items are exempt from formal bid requirements per the Illinois Public Community College Purchasing Act section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part. Board authorization is requested since the cost exceeds \$20,000. Funds are available from FY 2021 Community Education budget for this purchase.

<p>MOTION—Move to approve the purchase of services from Black Rocket Productions of Freehold, New Jersey, for a total cost not to exceed \$25,000.</p>
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IX. BUSINESS & FINANCE—Item J

EXEMPT PURCHASE – GREY & ASSOCIATES

Parkland College Community Education uses Grey & Associates to provide various safety training services.

Grey & Associates is a full-service safety provider whose goal is to provide services to our customers so they can achieve successful safety performance and compliance within their workforce. They help employers and employees achieve greater personal, financial and operating success, develop and maintain a higher safe work environment, increase the responsibility and accountability of their core safety organization, and improve overall safety performance. Grey & Associates was established in 2001 in Champaign, IL and has provided a variety of safety training services for Parkland College over the years.

This purchase relates to the following strategic goal:

**Goal D: Engagement – Parkland College will engage the district’s institutions and communities to develop citizens who build and sustain economic, social, and cultural assets through work, service, and engagement.**

**D1.** Expand Parkland College's role in economic and workforce development by developing local, regional, and global partnerships with business and industry, government agencies, health providers, and the agricultural community, and by providing and coordinating the majority of training in District 505.

**D3.** Provide credit and noncredit lifelong learning and other educational opportunities to members of the District 505 community. Develop programs that make various cultural programs accessible and build relationships with K-12 to develop future student population.

Administration recommends purchasing the safety training services from Grey & Associates of Champaign, IL for a total cost not to exceed \$30,000.00. Items are exempt from formal bid requirements per the Illinois Public Community College Purchasing Act section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part. Board authorization is requested since the cost exceeds \$20,000. Funds are available from FY2021 Community Education budget for this purchase.

MOTION—Move to approve the purchase of services from Grey & Associates of Champaign, IL, for a total cost not to exceed \$30,000.00.
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IX. BUSINESS & FINANCE—Item K

EXEMPT PURCHASE – PROTRAIN

Parkland College Community Education has an agreement with ProTrain to expand our online offerings providing a wide variety of courses/certificates/certifications, applicable course material, course instructors/mentors, student access/support, course hosting/evaluation, and marketing support. They also assign a Training Assessment Manager (TAM) to the institution.

Founded in 2004, ProTrain offers quality classroom, online, and live synchronous training that meets local, regional and national requirements. The courses available span a variety of areas including: Accounting and Finance, Business and Leadership, Career and Hospitality, Education and Personal Development, Green and Renewable Energy, Healthcare and Allied Health, Industrial and Skilled Trades, Legal and Criminal Justice, Multimedia and Graphic Design, Programming and Web Applications, Soft Skills, Spanish in the Workplace, Technology and Computer Programs, and many more, including customized programs.

This purchase relates to the following strategic goal:

**Goal D: Engagement – Parkland College will engage the district’s institutions and communities to develop citizens who build and sustain economic, social, and cultural assets through work, service, and engagement.**

**D1.** Expand Parkland College's role in economic and workforce development by developing local, regional, and global partnerships with business and industry, government agencies, health providers, and the agricultural community, and by providing and coordinating the majority of training in District 505.

**D3.** Provide credit and noncredit lifelong learning and other educational opportunities to members of the District 505 community. Develop programs that make various cultural programs accessible and build relationships with K-12 to develop future student population.

Administration recommends purchasing the courses/certificates/certifications from ProTrain of Raleigh, North Carolina, for a total cost not to exceed \$70,000. Items are exempt from formal bid requirements per the Illinois Public Community College Purchasing Act section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part. Board authorization is requested since the cost exceeds \$20,000. Funds are available from FY2021 Workforce Equity Initiative Grant (SWFT funds) as well as the Community Education budget for this purchase.

MOTION— Move to approve the purchase of services from ProTrain of Raleigh, North Carolina, for a total cost not to exceed \$70,000.
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IX. BUSINESS & FINANCE—Item L

EXEMPT PURCHASE – ZOOM RENEWAL

In support of our educational and institutional infrastructure, Administration recommends purchasing the following:

- Zoom services renewal from CDW-Government, 230 N. Milwaukee Ave., Vernon Hills, IL 60061 for a total of approximately \$33,000.

The licensed Zoom platform provides the following features:

- Meeting Duration: This was the primary driver behind acquiring the licensed version of Zoom. This feature allows for calls/class sessions longer than 40-minute—Zoom’s Basic limited to 40 minutes.
- User management & admin controls: System admins have more control over managing our end users and how they interact with our platform. For instance, admins can remotely provision licenses, remove users from the account, customize notifications, and enable cloud recording.
- Parkland Zoom Domain: Manage the parkland.edu zoom domain name. This feature allows us to secure the parkland Zoom site and control branding.
- Login ID: Use Single Sign-On, which allows users to use their Parkland username and password to log to Zoom
- Reporting: System admins can access the Reports section. Account owners and admins can see how many meetings are happening in the organization and when, the number of participants, number of meeting minutes, and more.
- Lecture Recording: Record to the cloud, allowing faculty and staff to capture lectures and meetings and store them in the cloud. Zoom’s Basic is limited to 1 GB, which is not enough for capturing and sharing lectures. Recording lectures is important for student equity.
- Zoom Video Webinar: Zoom Webinar allows Marketing and Admission to broadcast Zoom meetings. Using Webinars hosts and any designated panelists can share their video, audio, and screen while the attendees have a view-only option
- Stream to social media such as Facebook and YouTube

This purchase relates to the following strategic goals:

**Goal A: Quality:** Parkland College will maintain the highest educational standards providing ongoing continuous learning for all citizens of District 505.

**A2:** Ensure the excellence of academic programs with emphasis on teaching and learning, student success, and outcomes assessment.

**Goal D: Engagement:** Parkland College will engage the district’s institutions and communities to develop citizens who build and sustain economic, social, and cultural assets through work, service, and engagement.

**D4:** Market the mission, programs, and services of Parkland College effectively to support the institution’s enrollment goals and so that constituents fully understand the comprehensive

programs offered that provide opportunities to students and support development of District 505 communities.

**Goal E: Responsibility:** Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

**Goal E2.** Utilize our strategic technology plan to support all areas of the college.

**Goal E3.** Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services; (g) contracts for duplicating machines and supplies. Board authorization is requested since the cost exceeds \$20,000. Funds for these purchases are available in the FY2021 operating budget as well as CARES, CURES, and GEER, and grant funds.

MOTION—Move to approve the renewal of Zoom Software from CDW Corporation not to exceed a total cost of \$33,000.

X. ACADEMIC & STUDENT SERVICES—Item A

NEW CAREER PROGRAM

Approval is recommended for the following career certificate:

- Mental health Certificate – 5 credits

**Mental Health Certificate**

The mental health certificate program is a two-course, industry recognized, unique to Parkland, certificate that trains entry-level mental health and social service workers who are prepared for full or part-time jobs upon graduation. Students learn basic skills including (but not limited to) confidentiality, therapeutic communication and de-escalation techniques, identifying signs and symptoms of mental illness as well as substance abuse and developmental disabilities, trauma-informed care, community resources, the basics of Medicaid/Medicare programs, writing case notes, and are certified in Mental Health First Aid. The certificate has been approved by the college's Curriculum Committee and will be offered through the Social Science and Human Services department, Arts and Sciences division.

MOTION—Move to approve the Mental Health Certificate.

X. ACADEMIC & STUDENT SERVICES—Item B\*

APPLICATION OF FUNDS FROM EXTERNAL SOURCES

Grant proposals as described in the accompanying summaries are presented for consideration prior to submission to the specific agencies.

No applications were submitted in February.

X. ACADEMIC & STUDENT SERVICES—Item C\*

ACCEPTANCE OF FUNDS FROM EXTERNAL SOURCES

Attached is a summary of funds awarded to the College from external sources:

- National Science Foundation (NSF): Advanced Technology Education (ATE)—  
Expanding Precision Agriculture to Secondary Students (EPASS)

CONSENT MOTION—Move to approve the awarding of funds from external sources as stated above and in the attached summary.

**FUNDS RECEIVED**

<b>Title</b>	<b>Received From</b>	<b>Begin Date</b>	<b>End Date</b>	<b>Years</b>	<b>Total Amount</b>	<b>Parkland Amount</b>
Advanced Technology Education (ATE)	National Science Foundation	7/1/21	6/30/24	3	\$581,377	\$581,377
					<b>Total</b>	<b>\$581,377</b>

## XI. CLOSED SESSION

The Board may meet in Closed Session and then return to Open Meeting.

MOTION—Move to go into Closed Session for the purpose of discussing the following topics:

1. Appointment, employment, compensation, resignation, or performance of specific employees.
2. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

## XIII. CLOSED SESSION AUDIO APPROVAL

The Board may make a motion to approve the audio recording made of the Executive Session.

MOTION—Move to approve the audio recording made of the Executive Session of March 10, 2021 and that the secretary of the Board make provisions for its safe keeping and that it be made available only upon the proper order of the court and a finding by a judge that such audio tape should be released, and that such audio recording will be destroyed 18 months after the date of the meeting if the Board has adopted written minutes of the Executive Session in question.

XIV. ADMINISTRATIVE SERVICES—Item A

PERSONNEL REPORT

The Personnel Report for March 2021, is attached and presented for approval.

MOTION—Move to approve the Personnel Report for March 2021, in accordance with the documents that will be incorporated in the official minutes.

XV. TRUSTEE REPORTS

Chairman Green will open the floor for Board comments.

INFORMATION

## XVI. ADJOURNMENT

A motion and second will be made for adjournment of the March 10, 2021 Board of Trustees meeting.

# **PARKLAND COLLEGE**

## **STATEMENT OF CORE VALUES**

As an institution of learning, Parkland College cultivates inquiry, practical application of knowledge, and broad enrichment across our community. The following values are important to the fulfillment of Parkland College's mission to provide programs and services of high quality to our students and community.

### **Honesty and Integrity**

In our daily operations, our classrooms, and all of our interactions, it is essential that we communicate openly, truthfully, and without hypocrisy.

### **Fairness and Just Treatment**

We advocate and strive for respect, equity, and justice in all of our operations and proceedings.

### **Responsibility**

We believe that employees and students are personally and mutually accountable for their actions as they carry out their duties. We understand the need to balance the pursuit of our own well being with concern for others. Likewise, we understand the importance of balancing personal accountability with graciousness in the acceptance of help from others.

### **Multiculturalism**

We celebrate the diversity in both our community and our world. Our goal is to recognize, promote, utilize, and educate one another regarding the unique qualities and shared humanity of all people and cultures.

### **Education**

We provide a forum for innovation, critical thinking, open inquiry, and lifelong learning opportunities.

### **Public Trust**

In our efforts to serve the community, we honor the trust placed in us by our citizenry. We also rely on our community to guide and advise us as we continue to serve its needs.