

## **MISSION AND PURPOSES**

**The mission of Parkland College is to engage the community in learning.**

The following purposes are of equal importance in fulfilling the mission of Parkland College:

- Serve students by providing:
  - high-quality and responsive developmental, technical/vocational, transfer, and lifelong educational programs;
  - high-quality and responsive support services;
  - a climate throughout the college that values and promotes integrity, inquiry, diversity, inclusion, active citizenship, global awareness, and academic freedom;
- Serve employees by providing a supportive and responsive work environment;
- Serve the larger community by providing services and resources that promote the intellectual, cultural, and economic development of Illinois Community College District 505.

**PARKLAND COLLEGE**  
 (Community College District #505)  
 2400 West Bradley Avenue  
 Champaign, Illinois

**<https://parkland.zoom.us/j/7807379253>**

**Meeting ID: 780 737 9253**

**Dial by phone: 1 (312) 626-6799**

***Board of Trustees' Meeting, Wednesday, June 17, 2020***

***Virtual Meeting via Zoom***

***7:00 p.m.***

\*Agenda items considered to be of a routine nature are marked with an asterisk, and will be included in the Consent Agenda Motion. Items not requested to be removed by any Trustee shall, upon a single motion of any Trustee, seconded by any other Trustee and unanimously approved, be deemed to have been duly approved with the same validity as if each action were separately moved, seconded and approved.

**AGENDA**

<u>Order of Business</u>	<u>Item</u>	<u>Page</u>	<u>Action</u>	<u>Information</u>
I.	Roll Call	1		X
II.	Pledge of Allegiance	2		X
III.	Consent Agenda Motion	3	X	
IV.	Public Comments	4		X
V.	Communication from PCA	A. Report from the President of PCA	5	X
VI.	Minutes	* A. Regular Minutes from May 13, 2020; Special & Closed Session Minutes from March 11, 2020	6	
VII.	Institutional	A. President's Report	20	X
VIII.	Program Reports	A. Foundation Update	21	X
		B. Marketing Plan Report	22	X
		C. Legislative Update	23	X
IX.	Business & Finance	A. Freedom of Information Act (FOIA)	24	X
		B. Financial Statements	25	X
		* C. Invoices (including Board Travel)	41	
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		E. Resource Allocation Management Program (RAMP)	60	X

<u>Order of Business</u>	<u>Item</u>	<u>Page</u>	<u>Action</u>	<u>Information</u>
IX. Business & Finance	F. Exempt Purchase – Instructional/Office Computer Hardware & Software	77	X	
	G. Exempt Purchase – Instructional/Office Computer Hardware & Software	78	X	
	* H. Appointment of Legal Counsel	80	X	
X. Academic & Student Services	* A. Application of Funds from External Sources	81		
	* B. Acceptance of Funds from External Sources	83		
XI. Closed Session		85	X	
XII. Open Meeting				
XIII. Closed Session Audio Approval		85	X	
XIV. Administrative Services	A. Personnel Report	86	X	
	B. Voluntary Separation Program	92	X	
XV. Miscellaneous	* A. Release of Closed Session Minutes	93		
XVI. Trustee Reports		94		X
XVII. Adjournment		95	X	

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**July**

15

Board of Trustees Meeting, 7:00 pm

**NOT FOR RELEASE UNTIL AFTER THE MEETING OF THE PARKLAND  
COLLEGE BOARD OF TRUSTEES ON JUNE 17, 2020**

PARKLAND COLLEGE

June 10, 2020

TO: Members of the Board of Trustees  
FROM: Dr. Thomas Ramage, President  
SUBJECT: Board of Trustees' Meeting on June 17, 2020

I. ROLL CALL

INFORMATION

## II. PLEDGE OF ALLEGIANCE

Trustees will lead the attendees in saying the Pledge of Allegiance.

INFORMATION

### III. CONSENT AGENDA MOTION

Agenda items designated by an asterisk (\*) are considered by administration to be routine items. Trustees are asked to review the agenda, and any Trustee can remove an item from the consent agenda motion for discussion prior to action being taken.

MOTION—Move to approve the consent agenda that includes all items included on the agenda that are preceded by an asterisk (\*) as follows:

- Minutes from the Regular Meeting held on May 13, 2020; Special and Closed Session Minutes from March 11, 2020.
- Invoices (including Board Travel)
- Appointment of Legal Counsel
- Application of Funds from External Sources
- Acceptance of Funds from External Sources
- Release of Closed Session Minutes

#### IV. PUBLIC COMMENTS

The Chairman will open the floor for public comments.

INFORMATION

V. COMMUNICATION FROM PCA—Item A

REPORT FROM THE PRESIDENT OF PCA

Joshua Birky, President of PCA, will give a brief update on PCA activities.

INFORMATION



VI. MINUTES—Item A\*

MINUTES

Minutes of the Regular Meeting held on May 13, 2020, and minutes of the Special and Closed Session meetings held on March 11, 2020, are presented for approval.

CONSENT MOTION—Move to approve minutes of the Board of Trustees' Regular Meeting held on May 13, 2020, and the Special and Closed Session meetings held on March 11, 2020.

**MINUTES OF REGULAR MEETING OF THE  
BOARD OF TRUSTEES  
OF COMMUNITY COLLEGE DISTRICT #505  
(Parkland College)**

**Counties of Champaign, Coles, Dewitt, Douglas, Edgar,  
Ford, Iroquois, Livingston, McLean, Moultrie, Piatt, Vermilion, and State of Illinois**

**May 13, 2020**

**ROLL CALL**

The meeting was called to order by Bianca Green, Chairman, at 7:04 p.m. via conference call. At the direction of Chairman Green, Krystal Garrett, Assistant to the President/Board of Trustees, called the roll of members of the Board. The following Trustees were present: James Ayers, Mark Dixon, Timothy Johnson, Dana Trimble, James Voyles, Jonathan Westfield, and Victoire Mukumayi (Student Trustee). Also present were President Thomas Ramage and representatives of the administration, faculty, staff, and public.

**CONSENT AGENDA MOTION**

The Chairman asked if Trustees had any questions regarding items included on the Consent Agenda.

It was moved by Mrs. Green and seconded by Mr. Trimble to approve the consent agenda that includes all items on the agenda that are preceded by an asterisk.

The motion carried by the following vote: AYES—Ayers, Dixon, Johnson, Trimble, Voyles, Westfield, Mukumayi (Advisory Vote), Green; NAYS—None; ABSENT—None.

The consent agenda adopted includes approval of the following items:

- Minutes from the Organizational and Regular Meetings held on April 15, 2020
- Invoices (including Board Travel)
- Application of Funds from External Sources
  - Illinois Clean Energy Community Foundation: Pollinator Meadows Pilot Program
  - U.S. Department of Education: CARES Act—Higher Education Emergency Relief Fund: Emergency Financial Aid Grants to Students
  - National Science Foundation (NSF): Scholarships in Science, Technology, Engineering, and Mathematics (S-STEM)
  - U.S. Department of Education: CARES Act—Higher Education Emergency Relief Fund: Institutional Portion

- Acceptance of Funds from External Sources
  - No funds were received for April 2020.

### **PUBLIC COMMENTS**

The Chairman opened the floor for public comments.

There were no public comments.

### **COMMUNICATION FROM PCA**

Joshua Birky, President of PCA, assured the Board that PCA communication continues and committees continue to meet virtually.

### **PRESIDENT'S REPORT**

Dr. Ramage reported on the following:

1. Reminded the Board that Parkland's Commencement ceremony will be held virtually on Friday, May 22 at 7:00 p.m. Over 300 students have registered to participate, and he encouraged everyone to join via [parkland.edu/commencement](http://parkland.edu/commencement).
2. Provided a CARES Act Update – Dr. Ramage sent the Trustees an email detailing the CARES Act funds and how it will be allocated. 618 student applications have been received and 522 have been processed, so far. Money is still available, so the hope is that students continue to take advantage of the funds, which should continue into the fall semester. The College will be working through the institutional funds in the next few months. All the CARES Act money has been received.

Trustee Voyles asked if there was anything in the proposal from the Federal Government to help those students who are struggling or failing because online classes were not what they expected when they registered.

- Dr. Ramage informed of the ways that Parkland can and has helped those students:
  1. There is still time to drop without record.
  2. Credit/No-Credit option to prevent a poor grade.
  3. Refund - As of Monday, Parkland had 7-8 students who exercised that request and received a refund.
  4. Students are being directed to Counseling Services and the Center for Academic Success for additional support as needed.

Dr. Ramage noted that we have handled the situation to the best of our abilities with all the resources available to us.

Trustee Ayers asked if we would send evaluations of every course, and if that information would be available. Dr. Lau noted that we would send course evaluation forms to every student, and plan to review those in order to learn about the student experience and how Parkland can improve.

3. Preparations to return to campus are being discussed. We anticipate a June 1 partial return to campus, upon the expiration of the Executive Order. The following steps have been discussed: ensure campus is continuously cleaned, install Plexiglas screens, stickers on the floor to maintain distance, acquire a supply of masks and highly encourage people to wear one - disposable masks will be available so we will not have to turn anyone away, faculty and staff will return in waves to prepare for fall.

Chairman Green asked if instruction would remain online, even after the Proclamation is lifted. Dr. Ramage stated that was correct, but we are working with the Governor's office to allow faculty and students to return to campus for labs and clinicals. We would continue to follow the Executive Order and regular instruction will not occur until Phase 4. He noted that Aviation has a special exception and may begin June 1.

4. College for Kids and Summer Camps have been canceled. Athletic camps have been canceled until the end of June. We do not anticipate moving from Phase 3 in time to reopen.
5. Updated on the Solar Array component, which has been installed. They are currently working on the electrical connection to the campus. The goal is to have that online in June.
6. Human Resources invited trustees to join in pre-recording a congratulatory message to our employees who are retiring or have reached a service milestone. These special messages will be sent to those being honored.
7. Provided a Campus Tech update – Our network interruption has largely been resolved. All public facing systems have been restored. As of Monday, all faculty and staff file servers have been up and running. The good news is that the forensic investigation determined that no person identifiable data was compromised. Special software has been installed to prevent other attempts. Work continues in 2 ways:
  - a. Continue installing security software on all computers.
  - b. Other background services and smaller systems continue to be brought back online.
8. Thanked all of Campus Tech, Human Resources, and the Business Office for getting all systems back up in a record time; especially the biweekly and monthly payrolls. Dr. Ramage noted that our sister community college, who was also attacked, is still down. We feel bad for them, and are proud of the people who work at Parkland who were able to get us up and running very quickly.

## **FREEDOM OF INFORMATION ACT (FOIA) REQUESTS**

Stephanie Stuart, Vice President for Communications and External Affairs, reviewed the requests made under the FOIA during the month and the disposition of the requests, which include:

<b><u>Requestor</u></b>	<b><u>Information Requested</u></b>
Peter Butler	Commercial
Toni Pitts	Student Information

## **FINANCIAL STATEMENTS**

Chris Randles reported that the financial statements for April reflect the results of operations of the College for the first ten months of fiscal year 2020. The revised budget estimates indicate that revenues will be less than expenditures by \$21,042 in the general operating funds.

- As discussed at February’s budget workshop, the projected surplus currently exceeds \$1M.
- Administration is tracking and reporting to ICCB weekly the mitigation costs of dealing with the COVID-19 pandemic. This includes additional expenditures as well as lost revenues. The greatest financial impact may be on FY2021.
- The key factors for the College’s operating results in FY2020 will be health claims and discretionary spending the remainder of the fiscal year.
- The College has received its first nine (of twelve) FY2020 ICCB Base Operating and Equalization payments.
- The original FY2020 budget projected a \$282,504 surplus.
- The FY2020 audited beginning operating fund balance is \$19.25M. This amount is 35.8% of operating expenditures.
- The FY2020 College tentative budget was lodged in July.
- The FY2020 College final budget was approved in September.
- The FY2019 College “clean” audit was approved at the October meeting.
- The TY2019 tax levy was approved at the November meeting.
- The FY2020 budget workshop was presented at the February meeting.

Chris Randles noted that this fiscal year should end in better fiscal health because of the Carle Foundation tax agreement and because online learning has reduced many of the normal expenditures. The most negative impact will begin in FY21.

Chairman Green asked if Mr. Randles had any preliminary numbers, and what costs have we seen because of the pandemic. He shared the following information:

1. In February, we projected an excess of \$1 million at the end of the fiscal year. We are now projecting closer to \$1.7 million because of the Carle tax revenue, medical claims being down, and reduction in normal expenditures.
2. FY 21 is currently tracking about 25% down in summer and fall. If that is true, we will be short on revenue well into the millions.
3. In regards to expenses, we purchased about \$100,000 in laptops in order to get students and employees working remotely. That also opens us up to cybersecurity concerns, so we are investing in services to protect that.
4. We are looking into ways to recoup losses. We do have a business interruption insurance policy. That claim has been filed and denied. We also applied for FEMA reimbursement, which seems very limited. We are doing our due diligence to minimize expenses and look at the various means.

#### **EXEMPT PURCHASE – FY 21 - AVIATION RAMP SERVICES**

The Parkland College Institute of Aviation purchases ramp services from Flightstar. This includes daily movement of 20 airplanes from hangar to ramp, securing planes on ramp, refueling as needed and returning fleet to hangar at the end of the day. Additionally, the services provided will include being available to return airplanes to hangar if any inclement weather would appear. The estimated usage is 12 hours per day at a rate of \$18.63 per hour over 313 service days.

This purchase relates to the following Strategic Goals:

**Goal D:** Parkland College will engage the district's institutions and communities to develop citizens who build and sustain economic, social, and cultural assets through work, service, and engagement.

**D.1:** Expand Parkland College's role in economic and workforce development by developing local, regional, and global partnerships with business and industry, government agencies, health providers, and the agricultural community, and by providing and coordinating the majority of training in District 505.

Administration recommends purchasing the ramp services from Flightstar of Savoy, IL for a total cost of \$69,000. This item is exempt from formal bid requirement per the Illinois Community College Act, Section 805/3-27.1 (a), contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part and (l) contracts for goods or services which are economically procurable from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and

reports, and for utility services, such as water, light, heat, telephone or telegraph. Board authorization is requested since the cost exceeds \$20,000. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2021 Aviation budget.

It was moved by Mr. Voyles and seconded by Mr. Westfield to approve the purchase of ramp services from Flightstar, Savoy, Illinois at a total cost of \$70,000.

The motion carried by the following vote: AYES—Ayers, Dixon, Johnson, Trimble, Voyles, Westfield, Mukumayi (Advisory Vote), and Green; NAYS—None; ABSENT—None.

### **EXEMPT PURCHASE – FY 21- AVIATION MAINTENANCE SERVICES**

The Parkland College Institute of Aviation purchases maintenance services for aircraft repairs from Flightstar. This includes maintaining a fleet of 20 airplanes to FAA and manufacturer specifications including mandatory annual and 100-hour inspections. The estimated usage is 3500 annual hours at a rate of \$80.00 per hour.

This purchase relates to the following Strategic Goals:

**Goal D:** Parkland College will engage the district’s institutions and communities to develop citizens who build and sustain economic, social, and cultural assets through work, service, and engagement.

**D.1:** Expand Parkland College’s role in economic and workforce development by developing local, regional, and global partnerships with business and industry, government agencies, health providers, and the agricultural community, and by providing and coordinating the majority of training in District 505.

Administration recommends purchasing the maintenance services from Flightstar of Savoy, IL for a total cost of \$280,000. This item is exempt from formal bid requirement per the Illinois Community College Act, Section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part and (l) contracts for goods or services which are economically procurable from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports, and for utility services, such as water, light, heat, telephone or telegraph. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2021 Aviation budget.

It was moved by Mr. Voyles and seconded by Mr. Johnson to approve the purchase of maintenance services from Flightstar, Savoy, Illinois at a total cost of \$280,000.

The motion carried by the following vote: AYES—Ayers, Dixon, Johnson, Trimble, Voyles, Westfield, Mukumayi (Advisory Vote), and Green; NAYS—None; ABSENT—None.

## **EXEMPT PURCHASE FY 21 Aviation Fuel – Institute of Aviation**

The Parkland College Institute of Aviation currently purchases aviation fuel from Avfuel Corporation. On sight, this fuel is managed and dispensed by Flightstar, Savoy, IL.

Having our own fuel vendor, and then having this fuel distributed to our fleet via Flightstar, the airport fixed base operator, is the most practical, and cost efficient means to fuel our fleet. Flightstar currently uses Avfuel as its sole vendor of fuel. Retaining the same single fuel provider is necessary to assure that no mixing of different source fuel in the fuel farm or fuel truck occurs. Mixing of fuel from different sources would obfuscate third-party liability in the case of a fueling accident or subsequent aircraft accident attributed to fuel contamination. Furthermore, fuel prices vary during the year from the quoted bid prices due to normal market fluctuation thus splitting a fuel delivery with Flightstar often allows for fuel to be obtained when market prices are low.

**Goal D:** Parkland College will engage the district's institutions and communities to develop citizens who build and sustain economic, social, and cultural assets through work, service, and engagement.

**D.1:** Expand Parkland College's role in economic and workforce development by developing local, regional, and global partnerships with business and industry, government agencies, health providers, and the agricultural community, and by providing and coordinating the majority of training in District 505.

Administration recommends purchasing the maintenance services from Avfuel Corporation of Ann Arbor, MI for a total cost of \$225,000. This item is exempt from formal bid requirement per the Illinois Community College Act, Section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part and (l) contracts for goods or services which are economically procurable from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports, and for utility services, such as water, light, heat, telephone or telegraph. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2021 Aviation budget.

It was moved by Mr. Trimble and seconded by Mr. Voyles to approve the consent agenda that includes all items on the agenda that are preceded by an asterisk.

The motion carried by the following vote: AYES—Ayers, Dixon, Johnson, Trimble, Voyles, Westfield, Mukumayi (Advisory Vote), and Green; NAYS—None; ABSENT—None.

## **RATIFICATION OF TRANSACTION WITH INSURERS**

On April 27, 2020, Parkland College experienced a cybersecurity incident that disrupted access to several campus services and applications, including its e-learning platform.



As soon as the College became aware of this, Campus Technologies began methodically working to determine which specific systems were impacted by the incident. It was quickly determined that, given the widespread nature of the network outage, the college would need to utilize services associated with its insurance coverage to get the College back online and avoid further disruption to essential business services, including e-learning. The situation was made more urgent given the recent disruptions to instruction and services caused by the COVID-19 pandemic.

This engagement relates to the following strategic goals:

Goal E: Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

Goal E2: Utilize our strategic technology plan to support all areas of the college.

Goal E3: Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

Service providers recommended by our insurance carrier were engaged for the needed cybersecurity consulting services.

This item is exempt from formal bid requirement per the Illinois Community College Act, Section 805/3-27.1 (a), contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part; (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or telecommunications and inter-connect equipment, software, and services; and (m) where funds are expended in an emergency and such emergency expenditure is approved by 3/4 of the members of the board. Board ratification is requested since the service exceeds \$20,000. Services are expected to be reimbursed from the College's insurance policy, less the applicable deductible.

It was moved by Mr. Westfield and seconded by Mr. Trimble to ratify this transaction with the college's insurers and its affiliates at a total cost of \$504,463.22. Services are expected to be reimbursed from the College's insurance policy, less the applicable deductible.

The motion carried by the following vote: AYES—Ayers, Dixon, Johnson, Trimble, Voyles, Westfield, Mukumayi (Advisory Vote), and Green; NAYS—None; ABSENT—None.

### **CLOSED SESSION**

Chairman Green stated the Board would not be going into Closed Session.

## **PERSONNEL REPORT**

It was moved by Mr. Ayers and seconded by Mr. Westfield to approve the Personnel Report for May 2020, in accordance with the document provided to the Board.

The motion carried by the following vote: AYES—Ayers, Dixon, Johnson, Trimble, Voyles, Westfield, Mukumayi (Advisory Vote), and Green; NAYS—None; ABSENT—None.

## **ADMINISTRATIVE CONTRACT APPROVAL**

It was moved by Mr. Trimble and seconded by Mr. Westfield to renew the employment contract for Christopher Randles as Vice President for Administration and Chief Financial Officer effective July 1, 2020 through June 30, 2023.

The motion carried by the following vote: AYES—Ayers, Dixon, Johnson, Trimble, Voyles, Westfield, Mukumayi (Advisory Vote), and Green; NAYS—None; ABSENT—None.

## **TRUSTEE REPORTS**

Trustee Ayers wondered if the General Assembly, would consider a legislative change for a more relaxed virtual attendance. He feels it would be a good change and would avoid quorum issues, and plans to look into it. Chairman Green states that she thinks we will continue with the relaxed rules until things are more open.

Trustee Ayers reminded the Board of upcoming ICCTA and ACCT events and encouraged everyone to attend. He will email the information to Krystal and ask her to forward to the others.

- ICCTA June convention has been canceled, with the exception of a scheduled Zoom meeting.
- ICCTA's 50<sup>th</sup> Anniversary celebration has been postponed until September and will be held in Springfield.
  - a. ACCT Leadership Congress will be held in Chicago, September 30-October 3.

Chairman Green extended her gratitude to everyone who has worked hard and been creative in putting together the virtual Commencement ceremony for this year. She recognized that this was not an easy task, and is proud for the graduates to have something special for them under these circumstances.

**ADJOURNMENT**

There being no further business to come before the Board, it was moved by Mr. Trimble and seconded by Mr. Mukumayi (Student Trustee) for adjournment and voted AYE by all trustees present. The meeting was adjourned at 7:58 p.m.

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Bianca Green, Chairman  
Board of Trustees

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James Ayers, Secretary  
Board of Trustees

**MINUTES OF SPECIAL MEETING OF THE  
BOARD OF TRUSTEES  
OF COMMUNITY COLLEGE DISTRICT #505  
(Parkland College)**

**Counties of Champaign, Coles, Dewitt, Douglas, Edgar,  
Ford, Iroquois, Livingston, McLean, Moultrie, Piatt, Vermilion, and State of Illinois**

**MARCH 11, 2020**

**ROLL CALL**

The meeting was called to order by Bianca Green, Vice-Chairman, at 4:30 p.m. in Room U325 at 2400 W. Bradley Avenue, Champaign, Illinois. At the direction of Vice-Chairman Green, Krystal Garrett, Assistant to the President/Board of Trustees, called the roll of members of the Board. The following Trustees were present: James Ayers, Dana Trimble, and James Voyles. Also present were President Tom Ramage and representatives of the administration, faculty, staff, and public. Trustee Westfield and Student Trustee Gallaher were absent. Trustee Johnson joined the meeting at 4:32 p.m.

**CANDIDATE INTERVIEWS**

The following candidates were interviewed to fill the trustee seat vacated by Gregory Knott, said vacancy effective January 5, 2020:

4:30 p.m.	Barbara Schurter
4:50 p.m.	Bradley Uken
5:10 p.m.	Mark Dixon
5:30 p.m.	Michael Foellmer
5:50 p.m.	Erin Nuss
6:10 p.m.	Maureen Banks

**CLOSED SESSION**

It was moved by Mr. Johnson and seconded by Mr. Ayers to go into Closed Session at 6:40 p.m. for the purpose of discussing the following topics:

1. The selection of a person to fill a public office, when the public body is given power to appoint under law or ordinance or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance.

The motion carried by the following vote: AYES—Ayers, Johnson, Trimble, Voyles, and Green; NAYS—None; ABSENT—Westfield and Gallaher.

The open meeting resumed at 7:03 p.m.

**CLOSED SESSION AUDIO APPROVAL**

It was moved by Mr. Trimble and seconded by Mr. Voyles to approve the audio recording made of the Closed Session of March 11, 2020, and that the secretary of the Board make provisions for its safe keeping and that it be made available only upon the proper order of the court and a finding by a judge that such audio tape should be released, and that such audio recording will be destroyed 18 months after the date of the meeting if the Board has adopted written minutes of the Closed Session in question.

The motion carried by the following vote: AYES—Ayers, Johnson, Trimble, Voyles, and Green; NAYS—None; ABSENT—Westfield and Gallaher.

**ORGANIZATIONAL**

It was moved by Mr. Voyles and seconded by Mr. Trimble to select Mark Dixon to fill the trustee seat vacated by Gregory Knott. Mr. Dixon will be seated at the March 11, 2020 Board of Trustees Regular meeting, and will serve until the next election in 2021.

The motion carried by the following vote: AYES—Ayers, Johnson, Trimble, Voyles, and Green; NAYS—None; ABSENT—Westfield and Gallaher.

**ADJOURNMENT**

There being no further business to come before the Board, it was moved by Mr. Johnson and seconded by Mr. Ayers for adjournment and voted AYE for by all trustees present and the meeting concluded at 7:03 p.m.

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Bianca Green, Vice-Chairman  
Board of Trustees

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Jonathan Westfield, Secretary  
Board of Trustees

VII. INSTITUTIONAL—Item A

PRESIDENT'S REPORT

Dr. Thomas Ramage will give a brief report to the Board.

INFORMATION

VIII. PROGRAM REPORTS—Item A

FOUNDATION UPDATE

Tracy Wahlfeldt, Executive Director of the Parkland Foundation, will give an update on the activities of the Foundation.

INFORMATION

VIII. PROGRAM REPORTS—Item B

MARKETING PLAN REPORT

Erin Shannon, Director of Marketing and Public Relations, will present an overview of marketing initiatives and outline some strategic direction for the future.

INFORMATION



VIII. PROGRAM REPORTS—Item C

LEGISLATIVE UPDATE

Stephanie Stuart, Vice President for Communications and External Affairs, will give a legislative update.

INFORMATION

IX. BUSINESS & FINANCE—Item A

FREEDOM OF INFORMATION ACT (FOIA) REQUESTS

Stephanie Stuart will review any requests made under the FOIA during the month and the disposition of the requests.

**Requestor**

**Information Requested**

Toni Pitts

Student Information

Alex Stapleton

Public Safety Information

INFORMATION

IX. BUSINESS & FINANCE—Item B

FINANCIAL STATEMENTS

The financial statements for May reflect the results of operations of the College for the first eleven months of fiscal year 2020. The revised budget estimates indicate that revenues will exceed expenditures by \$161,042 in the general operating funds.

- As discussed at February’s budget workshop, the projected surplus currently exceeds \$1M. It may even approach \$2M if the CPPRT payments continue at the current level. The Carle Foundation property tax settlement is also factored in that projection.
- Administration is tracking and reporting to ICCB weekly the mitigation costs of dealing with the COVID-19 pandemic. This includes additional expenditures as well as lost revenues. The greatest financial impact will be on FY2021.
- The key factors for the College’s operating results in FY2020 will be health claims, CPPRT receipts, and discretionary spending the remainder of the fiscal year.
- The College has received its first ten (of twelve) FY2020 ICCB Base Operating and nine (of twelve) Equalization payments.
- The original FY2020 budget projected a \$282,504 surplus.
- The FY2020 audited beginning operating fund balance is \$19.25M. This amount is 35.8% of operating expenditures.
- The FY2020 College tentative budget was lodged in July.
- The FY2020 College final budget was approved in September.
- The FY2019 College “clean” audit was approved at the October meeting.
- The TY2019 tax levy was approved at the November meeting.
- The FY2020 budget workshop was presented at the February meeting.

INFORMATION
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**Parkland College**  
**Board of Trustees Balance Sheet**  
**For the 11 Months Ending May 31, 2020**

	General Funds	Special Revenue	Oper/Maint Restricted	Auxiliary Funds	Fiduciary Funds	Total All Funds
<b>Assets</b>						
Cash	\$2,155,235	\$1,322,490	\$3,259,586	\$1,305,062	\$9,219,119	\$17,261,492
Investments	17,157,484	49,227	0	0	0	17,206,711
<b>Receivables</b>						
Taxes	20,306,052	3,338,502	2,145,264	0	0	25,789,818
Tuition and Fees	8,993,446	0	0	64,636	0	9,058,081
Other	94,137	33	0	60,474	0	154,643
Accrued Revenue	0	0	0	0	0	0
Inventory	0	0	0	0	0	0
Other Assets	0	23,873	0	804,909	0	828,781
<b>Total Assets</b>	<b>\$48,706,354</b>	<b>\$4,734,125</b>	<b>\$5,404,850</b>	<b>\$2,235,080</b>	<b>\$9,219,119</b>	<b>\$70,299,528</b>
<b>Liabilities</b>						
Accounts Payable	\$75,374	\$0	\$0	\$33	(\$280)	\$75,126
Salaries & Withholdings Payable	755,599	932	29,593	0	0	786,124
Vacation Payable	1,232,521	124,977	0	125,017	0	1,482,515
Retirement Payable	1,778,703	0	0	0	0	1,778,703
Deferred Revenue	16,455,765	1,555,216	1,151,068	264,826	0	19,426,874
Other	3,408,464	(4,165)	0	1,508	1,620,041	5,025,848
<b>Total Liabilities</b>	<b>23,706,425</b>	<b>1,676,960</b>	<b>1,180,661</b>	<b>391,383</b>	<b>1,619,761</b>	<b>28,575,190</b>
<b>Fund Balance</b>						
Fund Balance Beginning	19,251,887	1,481,646	3,826,318	2,499,402	7,599,358	34,658,610
Current Year						
Revenues over Expenses	5,748,042	1,575,520	397,871	(655,705)	0	7,065,727
<b>Total Fund Balance</b>	<b>24,999,929</b>	<b>3,057,166</b>	<b>4,224,188</b>	<b>1,843,697</b>	<b>7,599,358</b>	<b>41,724,338</b>
<b>Total Liabilities and Fund Balance</b>	<b>\$48,706,354</b>	<b>\$4,734,125</b>	<b>\$5,404,850</b>	<b>\$2,235,080</b>	<b>\$9,219,119</b>	<b>\$70,299,528</b>

*BOT\_BS*  
2020-05-31, 11:43 AM

**Parkland College**  
**Board of Trustees Income Statement**  
**Filters: BOT Funds**  
**For the 11 Months Ending May 31, 2020**

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			May	YTD		
<b>Revenues</b>						
Local Government	33,007,847	33,007,847	0	33,261,388	0	(253,541)
State Government	4,999,627	10,556,526	1,175,825	9,199,440	0	1,357,086
Federal Government	100,000	21,769,795	478,866	15,753,283	0	6,016,512
Tuition and Fees	31,966,941	31,966,941	36,056	28,864,802	0	3,102,139
Sales and Services	4,534,000	4,604,000	(16,615)	3,157,459	0	1,446,541
Investments	612,000	612,000	10,874	494,899	0	117,101
Other	1,123,500	1,237,960	6,327	977,668	0	260,292
<b>Total Revenues</b>	<b>76,343,915</b>	<b>103,755,069</b>	<b>1,691,333</b>	<b>91,708,939</b>	<b>0</b>	<b>12,046,131</b>
<b>Expenses</b>						
Salaries	41,273,093	43,667,698	3,934,695	40,240,324	1,696,648	1,730,725
Benefits	8,216,127	8,631,493	686,731	7,362,783	568,626	700,083
Contractual Services	4,735,536	6,864,160	503,983	4,988,845	295,462	1,579,854
Commodities	6,241,682	6,806,425	144,603	4,541,773	466,479	1,798,173
Travel and Meeting	852,718	1,261,897	4,450	650,072	9,792	602,033
Fixed Charges	6,325,360	6,369,799	1,031,543	6,109,089	18,087	242,623
Utilities	1,984,507	1,998,024	156,852	1,419,308	434,085	144,631
Capital Outlay	4,707,717	8,964,514	96,945	2,451,016	376,811	6,136,687
Other	2,548,446	22,085,982	803,416	16,635,388	43,602	5,406,992
Contingency	1,600,000	1,600,000	0	0	0	1,600,000
<b>Total Expenses</b>	<b>78,485,186</b>	<b>108,249,992</b>	<b>7,363,218</b>	<b>84,398,599</b>	<b>3,909,592</b>	<b>19,941,801</b>
<b>Transfers (Net)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(29,000)</b>	<b>0</b>	<b>29,000</b>
<b>Revenues over Expenses</b>	<b>(2,141,271)</b>	<b>(4,494,922)</b>	<b>(5,671,885)</b>	<b>7,281,340</b>	<b>(3,909,592)</b>	<b>(7,866,670)</b>

BOT\_IS - BOT Funds  
2020-05-31, 11:45 AM

**Parkland College**  
**Board of Trustees Income Statement**  
**Filters: General Fund**  
**For the 11 Months Ending May 31, 2020**

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			May	YTD		
<b>Revenues</b>						
Local Government	22,957,491	22,957,491	0	22,985,345	0	(27,854)
State Government	4,999,627	4,999,627	720,319	4,453,210	0	546,417
Federal Government	100,000	100,000	3,135	134,640	0	(34,640)
Tuition and Fees	28,747,941	28,747,941	8,356	26,470,793	0	2,277,148
Sales and Services	261,000	261,000	2,576	165,997	0	95,003
Investments	540,000	540,000	10,262	456,737	0	83,263
Other	1,051,500	1,051,500	4,564	799,353	0	252,147
<b>Total Revenues</b>	<b>58,657,559</b>	<b>58,657,559</b>	<b>749,212</b>	<b>55,466,075</b>	<b>0</b>	<b>3,191,484</b>
<b>Expenses</b>						
Salaries	37,468,469	37,491,459	3,439,658	35,010,526	1,433,424	1,047,510
Benefits	6,680,938	6,680,938	585,862	5,805,891	484,955	390,092
Contractual Services	2,896,885	2,970,088	65,932	2,359,402	64,854	545,833
Commodities	3,528,931	3,545,008	97,437	2,399,062	230,125	915,822
Travel and Meeting	583,811	587,316	3,470	289,256	300	297,760
Fixed Charges	70,309	70,309	5,181	49,308	0	21,001
Utilities	1,982,657	1,987,657	156,034	1,409,420	433,823	144,414
Capital Outlay	450,000	767,785	30,074	288,425	196,544	282,817
Other	2,243,055	2,248,040	310,884	1,208,557	370	1,039,113
Contingency	1,600,000	1,600,000	0	0	0	1,600,000
<b>Total Expenses</b>	<b>57,505,055</b>	<b>57,948,601</b>	<b>4,694,532</b>	<b>48,819,846</b>	<b>2,844,394</b>	<b>6,284,361</b>
<b>Transfers (Net)</b>	<b>(870,000)</b>	<b>(870,000)</b>	<b>602</b>	<b>(898,187)</b>	<b>0</b>	<b>28,187</b>
<b>Revenues over Expenses</b>	<b>282,504</b>	<b>(161,042)</b>	<b>(3,944,718)</b>	<b>5,748,042</b>	<b>(2,844,394)</b>	<b>(3,064,690)</b>

BOT\_IS - General Fund  
2020-05-31, 11:45 AM

**Parkland College**  
**Board of Trustees Income Statement**  
**Filters: 01 - Education Fund**  
**For the 11 Months Ending May 31, 2020**

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			May	YTD		
<b>Revenues</b>						
Local Government	17,187,188	17,187,188	0	17,072,989	0	114,199
State Government	4,999,627	4,999,627	720,319	4,453,210	0	546,417
Federal Government	100,000	100,000	3,135	134,640	0	(34,640)
Tuition and Fees	28,747,941	28,747,941	8,356	26,470,793	0	2,277,148
Sales and Services	261,000	261,000	2,576	165,997	0	95,003
Investments	535,000	535,000	9,774	451,640	0	83,360
Other	151,500	151,500	711	202,310	0	(50,810)
<b>Total Revenues</b>	<b>51,982,256</b>	<b>51,982,256</b>	<b>744,871</b>	<b>48,951,580</b>	<b>0</b>	<b>3,030,676</b>
<b>Expenses</b>						
Salaries	35,532,672	35,600,978	3,293,768	33,344,110	1,290,741	966,127
Benefits	6,001,611	6,001,611	525,118	5,157,829	425,226	418,557
Contractual Services	2,450,108	2,405,561	53,525	1,866,311	61,488	477,762
Commodities	3,157,903	3,157,480	85,348	2,077,156	174,954	905,370
Travel and Meeting	564,711	568,216	3,470	284,660	300	283,256
Fixed Charges	40,060	40,060	2,695	23,103	0	16,957
Utilities	15,400	15,400	0	14,664	(0)	736
Capital Outlay	300,000	603,185	30,074	259,634	196,544	147,008
Other	2,243,055	2,248,040	310,884	1,208,557	370	1,039,113
Contingency	1,600,000	1,600,000	0	0	0	1,600,000
<b>Total Expenses</b>	<b>51,905,520</b>	<b>52,240,532</b>	<b>4,304,881</b>	<b>44,236,024</b>	<b>2,149,623</b>	<b>5,854,885</b>
<b>Transfers (Net)</b>	<b>(870,000)</b>	<b>(870,000)</b>	<b>602</b>	<b>(898,187)</b>	<b>0</b>	<b>28,187</b>
<b>Revenues over Expenses</b>	<b>(793,264)</b>	<b>(1,128,276)</b>	<b>(3,559,408)</b>	<b>3,817,368</b>	<b>(2,149,623)</b>	<b>(2,796,021)</b>

BOT\_IS - 01 - Education Fund  
2020-05-31, 11:45 AM

**Parkland College**  
**Board of Trustees Income Statement**  
**Filters: 02 - Operation/Maintenance Fund**  
**For the 11 Months Ending May 31, 2020**

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			May	YTD		
<b>Revenues</b>						
Local Government	5,770,303	5,770,303	0	5,912,356	0	(142,053)
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	5,000	5,000	488	5,097	0	(97)
Other	900,000	900,000	3,853	597,043	0	302,957
<b>Total Revenues</b>	<b>6,675,303</b>	<b>6,675,303</b>	<b>4,341</b>	<b>6,514,495</b>	<b>0</b>	<b>160,808</b>
<b>Expenses</b>						
Salaries	1,935,797	1,890,481	145,891	1,666,416	142,682	81,383
Benefits	679,327	679,327	60,744	648,062	59,730	(28,465)
Contractual Services	446,777	564,527	12,408	493,091	3,365	68,071
Commodities	371,028	387,528	12,089	321,905	55,171	10,452
Travel and Meeting	19,100	19,100	0	4,596	0	14,504
Fixed Charges	30,249	30,249	2,486	26,205	0	4,044
Utilities	1,967,257	1,972,257	156,034	1,394,756	433,823	143,678
Capital Outlay	150,000	164,600	0	28,791	0	135,809
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
<b>Total Expenses</b>	<b>5,599,535</b>	<b>5,708,069</b>	<b>389,651</b>	<b>4,583,821</b>	<b>694,771</b>	<b>429,476</b>
<b>Transfers (Net)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Revenues over Expenses</b>	<b>1,075,768</b>	<b>967,234</b>	<b>(385,310)</b>	<b>1,930,674</b>	<b>(694,771)</b>	<b>(268,668)</b>

*BOT\_IS - 02 - Operation/Maintenance Fund*  
2020-05-31, 11:45 AM



**Parkland College**  
**Board of Trustees Income Statement**  
**Filters: 03 - Oper/Maint Restricted Fund**  
**For the 11 Months Ending May 31, 2020**

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			May	YTD		
<b>Revenues</b>						
Local Government	2,154,629	2,154,629	0	2,197,516	0	(42,887)
State Government	0	0	0	71,458	0	(71,458)
Federal Government	0	0	0	0	0	0
Tuition and Fees	670,000	670,000	235	621,767	0	48,233
Sales and Services	0	0	0	0	0	0
Investments	60,000	60,000	5	30,902	0	29,098
Other	0	0	0	0	0	0
<b>Total Revenues</b>	<b>2,884,629</b>	<b>2,884,629</b>	<b>240</b>	<b>2,921,643</b>	<b>0</b>	<b>(37,014)</b>
<b>Expenses</b>						
Salaries	0	0	0	0	0	0
Benefits	0	0	485	4,720	0	(4,720)
Contractual Services	527,376	672,302	0	225,846	0	446,456
Commodities	(108,855)	(108,855)	0	0	0	(108,855)
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	0	0	0	0	0	0
Utilities	0	0	0	0	0	0
Capital Outlay	4,256,217	5,861,090	0	1,671,679	0	4,189,411
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
<b>Total Expenses</b>	<b>4,674,738</b>	<b>6,424,537</b>	<b>485</b>	<b>1,902,245</b>	<b>0</b>	<b>4,522,292</b>
<b>Transfers (Net)</b>	<b>(670,000)</b>	<b>(670,000)</b>	<b>0</b>	<b>(621,527)</b>	<b>0</b>	<b>(48,473)</b>
<b>Revenues over Expenses</b>	<b>(2,460,109)</b>	<b>(4,209,908)</b>	<b>(245)</b>	<b>397,871</b>	<b>0</b>	<b>(4,607,779)</b>

*BOT\_IS - 03 - Oper/Maint Restricted Fund*  
2020-05-31, 11:45 AM

**Parkland College**  
**Board of Trustees Income Statement**  
**Filters: 04 - Bond & Interest Fund**  
**For the 11 Months Ending May 31, 2020**

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			May	YTD		
<b>Revenues</b>						
Local Government	4,455,882	4,455,882	0	4,580,096	0	(124,214)
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	0	0	0	0	0
Other	0	0	0	0	0	0
<b>Total Revenues</b>	<b>4,455,882</b>	<b>4,455,882</b>	<b>0</b>	<b>4,580,096</b>	<b>0</b>	<b>(124,214)</b>
<b>Expenses</b>						
Salaries	0	0	0	0	0	0
Benefits	0	0	0	0	0	0
Contractual Services	0	0	0	0	0	0
Commodities	0	0	0	0	0	0
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	4,986,010	4,986,010	978,305	4,986,010	0	0
Utilities	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
<b>Total Expenses</b>	<b>4,986,010</b>	<b>4,986,010</b>	<b>978,305</b>	<b>4,986,010</b>	<b>0</b>	<b>0</b>
<b>Transfers (Net)</b>	<b>670,000</b>	<b>670,000</b>	<b>0</b>	<b>621,527</b>	<b>0</b>	<b>48,473</b>
<b>Revenues over Expenses</b>	<b>139,872</b>	<b>139,872</b>	<b>(978,305)</b>	<b>215,613</b>	<b>0</b>	<b>(75,741)</b>

*BOT\_IS - 04 - Bond & Interest Fund*  
2020-05-31, 11:45 AM

**Parkland College**  
**Board of Trustees Income Statement**  
**Filters: 05 - Auxiliary Enterprises Fund**  
**For the 11 Months Ending May 31, 2020**

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			May	YTD		
<b>Revenues</b>						
Local Government	0	0	0	0	0	0
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	2,549,000	2,549,000	27,465	1,772,242	0	776,758
Sales and Services	4,273,000	4,343,000	(19,191)	2,991,462	0	1,351,538
Investments	2,000	2,000	5	701	0	1,299
Other	72,000	72,000	912	53,692	0	18,308
<b>Total Revenues</b>	<b>6,896,000</b>	<b>6,966,000</b>	<b>9,191</b>	<b>4,818,097</b>	<b>0</b>	<b>2,147,903</b>
<b>Expenses</b>						
Salaries	2,618,559	2,617,356	214,748	2,509,367	128,761	(20,772)
Benefits	447,538	447,538	39,258	379,876	34,879	32,783
Contractual Services	1,092,150	1,160,765	44,493	816,853	223,135	120,778
Commodities	2,733,946	2,828,250	24,156	1,896,957	210,122	721,172
Travel and Meeting	245,173	266,442	367	152,576	8,442	105,424
Fixed Charges	669,041	669,041	19,242	463,203	18,087	187,751
Utilities	1,850	1,850	137	1,588	262	0
Capital Outlay	1,500	29,700	0	28,168	0	1,532
Other	299,691	293,991	145	100,960	0	193,031
Contingency	0	0	0	0	0	0
<b>Total Expenses</b>	<b>8,109,448</b>	<b>8,314,933</b>	<b>342,546</b>	<b>6,349,548</b>	<b>623,687</b>	<b>1,341,699</b>
<b>Transfers (Net)</b>	<b>880,000</b>	<b>880,000</b>	<b>0</b>	<b>875,746</b>	<b>0</b>	<b>4,254</b>
<b>Revenues over Expenses</b>	<b>(333,448)</b>	<b>(468,933)</b>	<b>(333,354)</b>	<b>(655,705)</b>	<b>(623,687)</b>	<b>810,459</b>

*BOT\_IS - 05 - Auxiliary Enterprises Fund*  
2020-05-31, 11:45 AM

**Parkland College**  
**Board of Trustees Income Statement**  
**Filters: Special Revenue Funds**  
**For the 11 Months Ending May 31, 2020**

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			May	YTD		
<b>Revenues</b>						
Local Government	3,439,845	3,439,845	0	3,498,432	0	(58,587)
State Government	0	5,556,899	455,506	4,674,772	0	882,127
Federal Government	0	21,669,795	475,731	15,618,643	0	6,051,152
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	0	0	0	0	0
Other	0	114,460	852	124,624	0	(10,164)
<b>Total Revenues</b>	<b>3,439,845</b>	<b>30,780,999</b>	<b>932,088</b>	<b>23,916,470</b>	<b>0</b>	<b>6,864,529</b>
<b>Expenses</b>						
Salaries	1,186,065	3,558,883	280,289	2,720,432	134,463	703,987
Benefits	1,087,651	1,503,017	61,126	1,172,296	48,792	281,928
Contractual Services	219,125	2,061,005	393,558	1,586,745	7,473	466,788
Commodities	87,660	542,022	23,010	245,755	26,232	270,034
Travel and Meeting	23,734	408,139	613	208,240	1,050	198,849
Fixed Charges	600,000	644,439	28,815	610,568	0	33,871
Utilities	0	8,517	681	8,299	0	217
Capital Outlay	0	2,305,938	66,871	462,745	180,267	1,662,927
Other	5,700	19,543,951	492,388	15,325,870	43,233	4,174,848
Contingency	0	0	0	0	0	0
<b>Total Expenses</b>	<b>3,209,935</b>	<b>30,575,911</b>	<b>1,347,350</b>	<b>22,340,951</b>	<b>441,511</b>	<b>7,793,449</b>
<b>Transfers (Net)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Revenues over Expenses</b>	<b>229,910</b>	<b>205,089</b>	<b>(415,262)</b>	<b>1,575,520</b>	<b>(441,511)</b>	<b>(928,920)</b>

*BOT\_IS - Special Revenue Funds*  
2020-05-31, 11:45 AM

**Parkland College**  
**Board of Trustees Income Statement**  
**Filters: 06 - Restricted Purposes Fund**  
**For the 11 Months Ending May 31, 2020**

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			May	YTD		
<b>Revenues</b>						
Local Government	0	0	0	0	0	0
State Government	0	5,556,899	455,506	4,674,772	0	882,127
Federal Government	0	21,669,795	475,731	15,618,643	0	6,051,152
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	0	0	0	0	0
Other	0	114,460	0	109,460	0	5,000
<b>Total Revenues</b>	0	27,341,154	931,236	20,402,875	0	6,938,280
<b>Expenses</b>						
Salaries	0	2,372,818	190,429	1,651,694	45,555	675,568
Benefits	0	415,366	29,138	250,458	16,868	148,040
Contractual Services	0	1,841,880	371,847	1,349,290	2,124	490,467
Commodities	0	454,362	9,426	190,008	16,053	248,301
Travel and Meeting	0	384,405	613	193,656	1,050	189,699
Fixed Charges	0	44,439	3,715	24,138	0	20,301
Utilities	0	8,517	681	8,299	0	217
Capital Outlay	0	2,283,438	66,871	440,340	180,267	1,662,832
Other	0	19,535,930	492,388	15,322,425	43,233	4,170,272
Contingency	0	0	0	0	0	0
<b>Total Expenses</b>	0	27,341,154	1,165,107	19,430,308	305,150	7,605,697
<b>Transfers (Net)</b>	0	0	0	0	0	0
<b>Revenues over Expenses</b>	0	0	(233,871)	972,567	(305,150)	(667,417)

*BOT\_IS - 06 - Restricted Purposes Fund*  
2020-05-31, 11:45 AM

**Parkland College**  
**Board of Trustees Income Statement**  
**Filters: 11 - Audit Fund**  
**For the 11 Months Ending May 31, 2020**

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			May	YTD		
<b>Revenues</b>						
Local Government	86,215	86,215	0	89,222	0	(3,007)
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	0	0	0	0	0
Other	0	0	0	0	0	0
<b>Total Revenues</b>	<b>86,215</b>	<b>86,215</b>	<b>0</b>	<b>89,222</b>	<b>0</b>	<b>(3,007)</b>
<b>Expenses</b>						
Salaries	0	0	0	0	0	0
Benefits	0	0	0	0	0	0
Contractual Services	67,000	67,000	400	58,250	0	8,750
Commodities	0	0	0	0	0	0
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	0	0	0	0	0	0
Utilities	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
<b>Total Expenses</b>	<b>67,000</b>	<b>67,000</b>	<b>400</b>	<b>58,250</b>	<b>0</b>	<b>8,750</b>
<b>Transfers (Net)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Revenues over Expenses</b>	<b>19,215</b>	<b>19,215</b>	<b>(400)</b>	<b>30,972</b>	<b>0</b>	<b>(11,757)</b>

*BOT\_IS - 11 - Audit Fund*  
2020-05-31, 11:45 AM

**Parkland College**  
**Board of Trustees Income Statement**  
**Filters: 12 - Liability, Prot, & Stmnt Fund**  
**For the 11 Months Ending May 31, 2020**

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			May	YTD		
<b>Revenues</b>						
Local Government	3,353,630	3,353,630	0	3,409,210	0	(55,580)
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	0	0	0	0	0
Other	0	0	852	15,164	0	(15,164)
<b>Total Revenues</b>	<b>3,353,630</b>	<b>3,353,630</b>	<b>852</b>	<b>3,424,374</b>	<b>0</b>	<b>(70,744)</b>
<b>Expenses</b>						
Salaries	1,186,065	1,186,065	89,860	1,068,738	88,908	28,419
Benefits	1,087,651	1,087,651	31,988	921,838	31,924	133,888
Contractual Services	152,125	152,125	21,310	179,205	5,349	(32,429)
Commodities	87,660	87,660	13,584	55,747	10,179	21,734
Travel and Meeting	23,734	23,734	0	14,584	0	9,150
Fixed Charges	600,000	600,000	25,100	586,430	0	13,570
Utilities	0	0	0	0	0	0
Capital Outlay	0	22,500	0	22,405	0	95
Other	5,700	8,021	0	3,446	0	4,575
Contingency	0	0	0	0	0	0
<b>Total Expenses</b>	<b>3,142,935</b>	<b>3,167,756</b>	<b>181,843</b>	<b>2,852,393</b>	<b>136,361</b>	<b>179,003</b>
<b>Transfers (Net)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Revenues over Expenses</b>	<b>210,695</b>	<b>185,874</b>	<b>(180,991)</b>	<b>571,981</b>	<b>(136,361)</b>	<b>(249,746)</b>

*BOT\_IS - 12 - Liability, Prot, & Stmnt Fund*  
2020-05-31, 11:45 AM

Parkland College  
Board of Trustees Income Statement  
Filters: Fiduciary Funds  
For the 11 Months Ending May 31, 2020

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			May	YTD		
<b>Revenues</b>						
Local Government	0	0	0	0	0	0
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	10,000	10,000	602	6,559	0	3,441
Other	0	0	0	0	0	0
<b>Total Revenues</b>	10,000	10,000	602	6,559	0	3,441
<b>Expenses</b>						
Salaries	0	0	0	0	0	0
Benefits	0	0	0	0	0	0
Contractual Services	0	0	0	0	0	0
Commodities	0	0	0	0	0	0
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	0	0	0	0	0	0
Utilities	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
<b>Total Expenses</b>	0	0	0	0	0	0
<b>Transfers (Net)</b>	(10,000)	(10,000)	(602)	(6,559)	0	(3,441)
<b>Revenues over Expenses</b>	0	0	0	0	0	0

BOT\_IS - Fiduciary Funds  
2020-05-31, 11:45 AM



**Parkland College**  
**Board of Trustees Income Statement**  
**Filters: 07 - Working Cash Fund**  
**For the 11 Months Ending May 31, 2020**

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			May	YTD		
<b>Revenues</b>						
Local Government	0	0	0	0	0	0
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	10,000	10,000	602	6,559	0	3,441
Other	0	0	0	0	0	0
<b>Total Revenues</b>	<b>10,000</b>	<b>10,000</b>	<b>602</b>	<b>6,559</b>	<b>0</b>	<b>3,441</b>
<b>Expenses</b>						
Salaries	0	0	0	0	0	0
Benefits	0	0	0	0	0	0
Contractual Services	0	0	0	0	0	0
Commodities	0	0	0	0	0	0
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	0	0	0	0	0	0
Utilities	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
<b>Total Expenses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers (Net)</b>	<b>(10,000)</b>	<b>(10,000)</b>	<b>(602)</b>	<b>(6,559)</b>	<b>0</b>	<b>(3,441)</b>
<b>Revenues over Expenses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

*BOT\_IS - 07 - Working Cash Fund*  
2020-05-31, 11:45 AM

**Parkland College**  
**Board of Trustees Income Statement**  
**Filters: 10 - Trust & Agency Fund**  
**For the 11 Months Ending May 31, 2020**

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			May	YTD		
<b>Revenues</b>						
Local Government	0	0	0	0	0	0
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	0	0	0	0	0
Other	0	0	0	0	0	0
<b>Total Revenues</b>	0	0	0	0	0	0
<b>Expenses</b>						
Salaries	0	0	0	0	0	0
Benefits	0	0	0	0	0	0
Contractual Services	0	0	0	0	0	0
Commodities	0	0	0	0	0	0
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	0	0	0	0	0	0
Utilities	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
<b>Total Expenses</b>	0	0	0	0	0	0
<b>Transfers (Net)</b>	0	0	0	0	0	0
<b>Revenues over Expenses</b>	0	0	0	0	0	0

BOT\_IS - 10 - Trust & Agency Fund  
 2020-05-31, 11:45 AM

IX. BUSINESS & FINANCE—Item C\*

INVOICES (INCLUDING BOARD TRAVEL)

Included herein are the voucher checks listing thru May 31, 2020.

CONSENT MOTION—Approve the voucher checks listing thru May 31, 2020, totaling \$2,647,377.49 in accordance with the document that will be incorporated in the official minutes.

PARKLAND COLLEGE  
VOUCHER CHECKS LISTING THRU MAY 31, 2020

CHECK NUMBER	PAY DATE	PAYEE NAME	AMOUNT	AMOUNT	GL ACCOUNT DESCRIPTION
0971332	05/04/2020	Aliance Tractor LLC	2,000.00		NSF:Precision Ag Curr: Travel In State
0971333	05/04/2020	Lucas D. Allen	91.57		FCAE: Telephone
0971334	05/04/2020	Ameren Illinois	2,086.11		Utilities: Electricity
0971335	05/04/2020	AvePoint, Inc.	7,150.00		Computing Administration: Maintenance Services
0971336	05/04/2020	Best One of Central Illinois	48.00		Student Organization: Maintenance Services
0971337	05/04/2020	Champaign Co Chamber of Commer	9.00		Community Ed Admin: Staff Development-Admin/Prof
0971338	05/04/2020	DocuSign Inc	12,650.00		Computing Administration: Maintenance Services
0971339	05/04/2020	Fastenal Company	683.21		Maintenance: Maintenance/Custodial Supply
0971340	05/04/2020	Ms. Lori K. Garrett	144.42		Dean of Learning Support: Other Expenses
0971341	05/04/2020	Interstate Battery System	130.95		Public Safety: Vehicle Supplies
0971342	05/04/2020	James M. Jones	175.00		Public Safety: Vehicle Supplies
0971343	05/04/2020	Key Performance Research LLC	6,750.00		SWFT: WEI: Other Contractual Services
0971344	05/04/2020	Julie McCleary	67.24		FCAE: Office-Supplies
0971345	05/04/2020	MWI Animal Health	961.78		Vet Tech: Instructional Supplies
0971346	05/04/2020	Niemann Foods	10.42		Maintenance: Maintenance/Custodial Supply
0971347	05/04/2020	P F Pettibone & Company	82.40		Public Safety: Other Material and Supplies
0971348	05/04/2020	Della Perrone Photography	150.00		Community Ed Admin: Advertising
0971349	05/04/2020	Pocket Nurse Enterprises Inc	160.55		Surgical Technology: Instructional Supplies
0971350	05/04/2020	Ray O'Herron Co Inc	993.72		Public Safety: Other Contractual Services
0971351	05/04/2020	Terminix Services Inc	173.00		Maintenance: Maintenance Services
0971352	05/04/2020	VWR International LLC	1,995.64		Biology: Instructional Supplies
0971353	05/04/2020	Dawn Weinberg	500.00		FCAE: Instr Service Contracts
0971354	05/04/2020	Xerox Corporation	918.00		Reprographics: Install Pay Lease/Pur Agree
0971355	05/04/2020	Xerox Corporation	7,934.18		Reprographics: Install Pay Lease/Pur Agree
0971356	05/07/2020	Admin Partners LLC	398.00		Human Resource: Other Contractual Services
0971357	05/07/2020	Aircraft Spruce & Specialty Co	651.72		Aviation Program: Instructional Supplies
0971358	05/07/2020	All Lines Leasing	407.85		Custodial: Maintenance Services
0971359	05/07/2020	Amazon	540.27		Counseling: Other Material and Supplies
0971360	05/07/2020	Ameren Illinois	1,431.59		Utilities: Electricity
0971362	05/07/2020	PDC/AREA COMPANIES	1,657.50		Utilities: Refuse Disposal
0971363	05/07/2020	AT&T	896.25		Utilities: Telephone
0971364	05/07/2020	AT&T	1,224.98		Utilities: Telephone
0971365	05/07/2020	Charika T. Atkins	200.00		SWFT: WEI: Other Expenses
0971366	05/07/2020	Benefit Planning Consultants I	363.40		General: Unreimb med/child
0971367	05/07/2020	Keyana R. Bishop	200.00		SWFT: WEI: Other Expenses
0971368	05/07/2020	BSN Sports	157.00		Soccer Mens: Other Material and Supplies
0971369	05/07/2020	Laquithia M. Bunton	200.00		SWFT: WEI: Other Expenses
0971370	05/07/2020	Carle	3.00		Professional Development: Instructional Supplies
0971371	05/07/2020	Carle	3,520.00		Human Resource: Other Contractual Services
0971372	05/07/2020	Dr. Catherine B. Carlson	1,000.00		Academic Institutional: Other Conf/Meeting Expenses
0971373	05/07/2020	CCID	7,250.00		International Education: Publications and Dues
0971374	05/07/2020	Champaign Multimedia Group	102.80		Fiscal Administration: Advertising
0971375	05/07/2020	Clarus Corporation	1,250.00		Marketing: Advertising
0971376	05/07/2020	Constellation NewEnergy	937.62		Utilities: Electricity
0971377	05/07/2020	Constellation NewEnergy	22,720.27		Utilities: Gas
0971378	05/07/2020	Denesha M. Cross	200.00		SWFT: WEI: Other Expenses
0971379	05/07/2020	Dell Marketing LP	25,222.49		Academic Computing: Technology Equipment
0971380	05/07/2020	Delletec Surgical Procedure Si	1,541.00		Surgical Technology: Instructional Supplies
0971381	05/07/2020	Bryon G. Denton	50.00		College Theatre: Other Sales and Services
0971382	05/07/2020	Depke Gases & Welding Supplies	391.60		Biology: Instructional Supplies
0971383	05/07/2020	Richard Walb	4,020.00		Dental Hygiene: Instructional Supplies
0971384	05/07/2020	Quincy D. Dorris	200.00		SWFT: WEI: Other Expenses
0971385	05/07/2020	Sharronda V. Eaton	200.00		SWFT: WEI: Other Expenses
0971386	05/07/2020	EDU Business Solutions	5,268.60		Reprographics: Install Pay Lease/Pur Agree
0971387	05/07/2020	Elonda K. Elston	200.00		SWFT: WEI: Other Expenses
0971388	05/07/2020	Enterprise Rent-A-Car Midwest	828.50		Transportation: Rental-Equipment
0971389	05/07/2020	Fast Signs	295.00		Athletics General Fund: Instructional Supplies
0971390	05/07/2020	Flightstar	13,498.44		Aviation Program: Maintenance Services
0971391	05/07/2020	Dr. Franklin J. Gallo	500.00		Academic Institutional: Other Conf/Meeting Expenses
0971392	05/07/2020	GFI Digital Inc	5,539.40		Computing Administration: Other Contractual Services
0971393	05/07/2020	Tytiana W. Harper	200.00		SWFT: WEI: Other Expenses
0971394	05/07/2020	Health Alliance Medical Plans,	38,211.62		General: Group Health Insurance
0971395	05/07/2020	Illinois American Water	656.35		Utilities: Water, Sewage
0971396	05/07/2020	Johnson Controls Fire Protecti	316.00		Maintenance: Maintenance/Custodial Supply
0971397	05/07/2020	Johnson & Johnson Insurance	1,000.00		General: Other Prepaid / Deferred Exp
0971398	05/07/2020	Desirea R. Jones	200.00		SWFT: WEI: Other Expenses
0971399	05/07/2020	Ms. Jacqueline Jones	83.38		Custodial: Maintenance Services
0971400	05/07/2020	Kendall Hunt Publishing Compan	1,943.88		Bookstore: Resale Textbooks
0971401	05/07/2020	Keosha L. Kersh	200.00		SWFT: WEI: Other Expenses
0971402	05/07/2020	Kirby Risk Electrical Supply	101.79		Custodial: Maintenance/Custodial Supply
0971403	05/07/2020	Mrs. Danielle M. Little	64.40		Surgical Technology: College Conf/Meeting Expense
0971404	05/07/2020	Lorenz Supply Co	409.00		Custodial: Maintenance/Custodial Supply
0971405	05/07/2020	McKenzie Wagner, Inc.	5,188.64		Project Read: Other Material and Supplies
0971406	05/07/2020	Meyer Capel	15,740.45		Institutional: Legal Services
0971407	05/07/2020	Midwest Fiber Inc.	135.00		Maintenance: Maintenance Services

0971408	05/07/2020	Stephanie M. Mikobi Mbahoto	200.00	SWFT: WEI: Other Expenses
0971409	05/07/2020	OADN	575.00	Nursing: Publications and Dues
0971410	05/07/2020	National Testing Network	49.00	Human Resource: Recruit Personnel/Athletes
0971411	05/07/2020	Parkland College	390.00	General Institutional: Staff/Family Tuition Waiver
0971412	05/07/2020	Puritan Springs Bottled Water	7.00	Dental Hygiene: Instructional Supplies
0971413	05/07/2020	Regional Office of Education	1,016.50	FCAE: Indirect
0971414	05/07/2020	RegisterBlast	125.00	Assessment Center: Other Contractual Services
0971415	05/07/2020	Mr. Jeffrey Robinson	200.00	SWFT: WEI: Other Expenses
0971416	05/07/2020	Edwina L. Sayon	75.00	SWFT: WEI: Other Expenses
0971417	05/07/2020	Springfield Electric Supply Co	148.27	Maintenance: Maintenance/Custodial Supply
0971418	05/07/2020	Starcrest Cleaners	84.74	Public Safety: Other Contractual Services
0971419	05/07/2020	State University Retirement	11,498.12	Human Resource: Other Employee Benefits Vacation
0971421	05/07/2020	State University Retirement	9,546.26	Human Resource: Other Employee Benefits Vacation
0971422	05/07/2020	State University Retirement	10,745.85	Human Resource: Other Employee Benefits Vacation
0971423	05/07/2020	T-Mobile USA, Inc.	55.85	Utilities: Telephone
0971424	05/07/2020	Technology Management Revolv	2,677.08	Utilities: Telephone
0971425	05/07/2020	Muskan Thapa	200.00	SWFT: WEI: Other Expenses
0971426	05/07/2020	United Parcel Service	87.75	Bookstore: Resale Textbooks
0971427	05/07/2020	Urbana & Champaign Sanitary Di	5,028.02	Utilities: Water, Sewage
0971428	05/07/2020	USI Insurance Services Nationa	4,962.00	Aviation Program: General Insurance
0971429	05/07/2020	Ashley J. VanVliet	200.00	SWFT: WEI: Other Expenses
0971430	05/07/2020	Village of Rantoul	337.15	Adult Education: Rental-Facilities
0971431	05/07/2020	Ms. Tanya L. Weatherly	200.00	SWFT: WEI: Other Expenses
0971443	05/14/2020	Rock Gate Capital	3,990.75	Truck Driving: Instr Service Contracts
0971444	05/14/2020	5th Method Consulting LLC	390.00	Administrative Software Proj: Consultants
0971445	05/14/2020	ACCT	5,725.00	Board of Trustees: Publications and Dues
0971446	05/14/2020	Advance Auto Parts	263.26	Automotive: Instructional Supplies
0971447	05/14/2020	Ag Leader Technology	1,995.00	Perkins-Post Secondary: Computer Software
0971448	05/14/2020	Alternative Communication Serv	1,935.50	Accessability Services: Other Contractual Services
0971449	05/14/2020	Amazon	1,571.59	Perkins-Post Secondary: Equipment-Instructional >2500
0971450	05/14/2020	Ameren Illinois	1,988.77	Utilities: Electricity
0971451	05/14/2020	American 3B Scientific, Lp	69.95	Physics and Astronomy: Instructional Supplies
0971453	05/14/2020	Anderson's Outdoor Sports & Tu	720.00	Maintenance: Maintenance/Custodial Supply
0971454	05/14/2020	PDC/AREA COMPANIES	2,132.00	Utilities: Refuse Disposal
0971455	05/14/2020	AT&T	99.12	Utilities: Telephone
0971456	05/14/2020	Aviall Services, Inc.	1,068.31	Aviation Program: Repair Materials/Supplies
0971457	05/14/2020	Benco Dental	2,276.19	Dental Hygiene: Instructional Supplies
0971458	05/14/2020	Carle Foundation	158,000.00	General: Allowance Taxes AR
0971459	05/14/2020	Carle	5,280.00	Training Room: Other Contractual Services
0971460	05/14/2020	Champaign Co Chamber of Commer	50.00	Community Ed Admin: Publications and Dues
0971462	05/14/2020	Comcast	581.92	Utilities: Telephone
0971463	05/14/2020	Consolidated Communications	2,072.16	General Institutional: Other Contractual Services
0971464	05/14/2020	Cornerstone OnDemand Inc.	5,557.50	Computing Administration: Maintenance Services
0971465	05/14/2020	Mr. Homer J. Green	220.00	IDOT HCCTP Grant: Other Expenses
0971466	05/14/2020	Heartland Bank and Trust Co.	978,305.00	General 2018: Interest Paymts-Bonded Debt
0971467	05/14/2020	Heartland Cleaner Inc	18.00	Student Services: Other Conf/Meeting Expenses
0971468	05/14/2020	Henry Schein Inc	2,506.54	Dental Hygiene: Instructional Supplies
0971470	05/14/2020	ICC Business Products	50.00	Reprographics: Office-Supplies
0971471	05/14/2020	Illini FS	1,173.80	Grounds: Maintenance/Custodial Supply
0971472	05/14/2020	Illinois American Water	3,212.41	Community Ed Admin: Water, Sewage
0971474	05/14/2020	Interstate Battery System	77.95	Maintenance: Maintenance/Custodial Supply
0971475	05/14/2020	LabSource Inc	1,745.30	Chemistry: Instructional Supplies
0971476	05/14/2020	Lorenz Supply Co	580.00	Custodial: Maintenance/Custodial Supply
0971477	05/14/2020	McKenzie Wagner, Inc.	9,685.20	Perkins-Post Secondary: Other Contractual Services
0971478	05/14/2020	MedAssure of Indiana, LLC	24.95	Occupational Hlth: Other Supplies
0971479	05/14/2020	Ms. Theresa L. Meers	288.02	Perkins-Post Secondary: Travel In State
0971480	05/14/2020	Midstate Collection Solutions	4,858.27	General Institutional: Collection Agency Fees
0971481	05/14/2020	Mountain Home Biological	395.42	Biology: Instructional Supplies
0971482	05/14/2020	MWI Animal Health	995.52	Vet Tech: Instructional Supplies
0971483	05/14/2020	Napa Auto Parts	57.91	Automotive: Instructional Supplies
0971484	05/14/2020	NASFAA	2,742.00	Financial Aid: Other Expenses
0971485	05/14/2020	Parisi & Venturini Corp	539.00	Simulation: Instructional Supplies
0971487	05/14/2020	Pitney Bowes	998.58	General Institutional: Maintenance Services
0971488	05/14/2020	Pocket Nurse Enterprises Inc	26.04	Medical Assisting: Instructional Supplies
0971489	05/14/2020	Radiation Detection Company	624.55	Dental Hygiene: Instructional Supplies
0971491	05/14/2020	Ruyle Mechanical Services, Inc	1,570.09	Maintenance: Maintenance Services
0971494	05/14/2020	College Health Services, LLC	2,147.00	Student Projects: Other Conf/Meeting Expenses
0971495	05/14/2020	Sullivan-Parkhill	28.89	Automotive: Instructional Supplies
0971496	05/14/2020	Sunbelt Rentals	132.00	Truck Driving: Instructional Supplies
0971498	05/14/2020	TherapyEd Ltd	3,990.00	Occupation Therapy: Instructional Supplies
0971499	05/14/2020	Unify Inc	16,864.06	Utilities: Telephone
0971501	05/14/2020	UpKeep Maintenance Service Inc	2,740.00	Custodial: Other Contractual Services
0971502	05/14/2020	USI Insurance Services Nationa	3,019.00	Aviation Program: General Insurance
0971503	05/14/2020	Veritiv Operating Company	352.24	Reprographics: Other Material and Supplies
0971504	05/14/2020	Verizon Wireless	1,900.02	Utilities: Telephone
0971506	05/14/2020	VWR International LLC	15.14	Biology: Instructional Supplies
0971507	05/14/2020	Wainbee Limited	5,360.07	Perkins-Post Secondary: Instructional Supplies
0971508	05/14/2020	Xerox Corporation	140.90	Community Ed Admin: Other Contractual Services
0971638	05/21/2020	A & R Mechanical Contractors I	5,445.76	Maintenance: Maintenance/Custodial Supply
0971639	05/21/2020	ABC Sanitary	125.00	Utilities: Refuse Disposal
0971641	05/21/2020	Aircraft Spruce & Specialty Co	431.01	Aviation Program: Repair Materials/Supplies

0971642	05/21/2020	Lucas D. Allen	87.62	FCAE: Telephone
0971643	05/21/2020	Allsteel Inc	3,341.34	Library: Equipment-Office >2500
0971644	05/21/2020	Ameren Illinois	354.49	Utilities: Electricity
0971645	05/21/2020	American 3B Scientific, Lp	36.00	Physics and Astronomy: Instructional Supplies
0971646	05/21/2020	Apple Computer	1,134.00	Dean of Students: Equipment-Office >2500
0971647	05/21/2020	PDC/AREA COMPANIES	917.50	Utilities: Refuse Disposal
0971648	05/21/2020	Charika T. Atkins	300.00	SWFT: WEI: Other Expenses
0971649	05/21/2020	Augusoft	3,695.00	Professional Development: Instr Service Contracts
0971650	05/21/2020	Benco Dental	838.09	Dental Hygiene: Instructional Supplies
0971651	05/21/2020	Keyana R. Bishop	200.00	SWFT: WEI: Other Expenses
0971652	05/21/2020	Casey Bolin	87.50	FCAE: Telephone
0971653	05/21/2020	CDW-Government	25,682.35	Computing Administration: Maintenance Services
0971654	05/21/2020	Champaign Country Club	900.00	Unrestricted/Creating Impact: College Conf/Meeting Expense
0971655	05/21/2020	Champaign Country Club	450.00	Unrestricted/Creating Impact: College Conf/Meeting Expense
0971656	05/21/2020	Champaign CUSD #4	908.97	Penny Severns Grant: Other Contractual Services
0971657	05/21/2020	Cheryl Mitchell	200.00	Custom Training: Instr Service Contracts
0971658	05/21/2020	Rhodora Collins	500.00	FCAE: Instr Service Contracts
0971659	05/21/2020	Constellation NewEnergy	26,146.86	Utilities: Electricity
0971660	05/21/2020	Constellation NewEnergy	16,405.47	Utilities: Gas
0971661	05/21/2020	Ms. Lisa K. Costello	34.99	Illinois Arts Council: Other Supplies
0971662	05/21/2020	Megan N. Coy	104.06	FCAE: Telephone
0971663	05/21/2020	CRA International Inc	5,000.00	Computing Administration: Maintenance Services
0971664	05/21/2020	CU One to One Mentoring Schola	1,000.00	Scholarships Revolve: Deposits for Others
0971665	05/21/2020	Davis-Houk Mechanical Inc	3,249.71	Maintenance: Maintenance Services
0971666	05/21/2020	Department of Veterans Affairs	281.40	General: Chapter 33
0971667	05/21/2020	Dean Dittmar	91.34	FCAE: Telephone
0971668	05/21/2020	Sharronda V. Eaton	200.00	SWFT: WEI: Other Expenses
0971669	05/21/2020	Elonda K. Elston	200.00	SWFT: WEI: Other Expenses
0971670	05/21/2020	Enterprise Rent-A-Car Midwest	828.50	Transportation: Rental-Equipment
0971671	05/21/2020	Enterprise Rent-A-Car Midwest	828.50	Transportation: Rental-Equipment
0971672	05/21/2020	Tytiana W. Harper	300.00	SWFT: WEI: Other Expenses
0971673	05/21/2020	Ms. Beth A. Hewing	61.78	Fiscal Administration: Office-Supplies
0971674	05/21/2020	The Home Depot Pro	180.30	Occupational Hlth: Other Supplies
0971675	05/21/2020	Image Access Inc	5,860.40	Library: Equipment-Office >2500
0971676	05/21/2020	International Scholarship and	1,225.00	Scholarships Revolve: Deposits for Others
0971677	05/21/2020	International Scholarship and	1,232.00	Scholarships Revolve: Deposits for Others
0971678	05/21/2020	International Scholarship and	119.02	Scholarships Revolve: Deposits for Others
0971680	05/21/2020	JPMorgan Chase Bank	1,250.00	Scholarships Revolve: Deposits for Others
0971681	05/21/2020	Kirby Risk Electrical Supply	475.19	Custodial: Maintenance/Custodial Supply
0971682	05/21/2020	LabSource Inc	166.06	Chemistry: Instructional Supplies
0971684	05/21/2020	Lorenz Supply Co	592.00	Custodial: Maintenance/Custodial Supply
0971685	05/21/2020	Julie McCleary	35.00	FCAE: Telephone
0971686	05/21/2020	Ms. Carolyn S. McIntyre	360.00	Business-Computer Sci Tech: Instructional Supplies
0971687	05/21/2020	MicroTech	1,837.50	Vet Tech: Instructional Supplies
0971688	05/21/2020	Midstate Collection Solutions	5,484.10	General Institutional: Collection Agency Fees
0971689	05/21/2020	Stephanie M. Mikobi Mbahoto	100.00	SWFT: WEI: Other Expenses
0971690	05/21/2020	MTI Distributing Inc	101.54	Maintenance: Maintenance/Custodial Supply
0971691	05/21/2020	Napa Auto Parts	438.77	Diesel Power: Instructional Supplies
0971692	05/21/2020	Parkland College	1,440.00	Dart Foundation Scholarship: Instit Support Contract
0971693	05/21/2020	Parkland College	470.40	ICCB/IBHE Emergency Fund: Student Grants, Scholarships
0971694	05/21/2020	Parkland College	500.00	ICCB/IBHE Emergency Fund: Student Grants, Scholarships
0971695	05/21/2020	Ray O'Herron Co Inc	283.24	Public Safety: Other Contractual Services
0971696	05/21/2020	Regional Office of Education	59,588.30	FCAE: Other
0971697	05/21/2020	Mr. Robert D. Richardson, II	159.36	Center for Excellence: Computer Software
0971698	05/21/2020	Karen C Robinson	490.00	SWFT: WEI: Instr Service Contracts
0971699	05/21/2020	Rock Island County Farm Bureau	200.00	FCAE: Rental-Facilities
0971700	05/21/2020	Shaff Implement Co Inc	299.00	Diesel Power: Instructional Supplies
0971701	05/21/2020	Jay Solomonson	65.00	FCAE: Telephone
0971702	05/21/2020	Tee Jay Central Inc	918.24	Maintenance: Maintenance Services
0971703	05/21/2020	Terminix Services Inc	358.00	Maintenance: Maintenance Services
0971704	05/21/2020	Muskan Thapa	100.00	SWFT: WEI: Other Expenses
0971705	05/21/2020	Triple T Car Wash Lube & Detai	43.95	Maintenance: Maintenance Services
0971706	05/21/2020	United Parcel Service	414.30	Central Receiving: Postage
0971707	05/21/2020	UpKeep Maintenance Service Inc	2,740.00	Custodial: Other Contractual Services
0971708	05/21/2020	Urbana & Champaign Sanitary Di	909.27	Utilities: Water, Sewage
0971709	05/21/2020	Ashley J. VanVliet	300.00	SWFT: WEI: Other Expenses
0971710	05/21/2020	VWR International LLC	1,418.87	Biology: Instructional Supplies
0971711	05/21/2020	Jennifer Waters	144.23	FCAE: Telephone
0971712	05/21/2020	Women in Aviation, Internation	400.00	Aviation Program: Advertising
0971772	05/28/2020	Absopure Water Company	10.00	Center for Excellence: Other Contractual Services
0971773	05/28/2020	All Lines Leasing	265.00	Custodial: Maintenance/Custodial Supply
0971774	05/28/2020	Amazon	358.56	Medical Assisting: Instructional Supplies
0971775	05/28/2020	Ameren Illinois	5,057.68	Utilities: Electricity
0971777	05/28/2020	Augusoft	3,383.00	Community Ed Admin: Computer Software
0971778	05/28/2020	Avid Identification Systems In	201.22	Vet Tech: Instructional Supplies
0971779	05/28/2020	Birkey's Farm Store, Inc	275.40	Diesel Power: Instructional Supplies
0971780	05/28/2020	Arthur Boley	1,500.00	Aviation Program: Other Contractual Services
0971781	05/28/2020	Castle Branch Inc	3,443.00	Health Professional Administration: Other Expenses
0971782	05/28/2020	CDW-Government	711.36	Perkins-Post Secondary: Equipment-Instructional >2500
0971783	05/28/2020	Cengage Learning	3,984.00	Bookstore: Resale Textbooks
0971784	05/28/2020	CenturyLink	3.88	Utilities: Telephone

0971785	05/28/2020	Champaign County Farm Bureau	1,085.25	FCAE: Rental-Facilities
0971786	05/28/2020	Champaign Rural King	925.00	Truck Driving: Rental-Facilities
0971787	05/28/2020	CI Sport	1,276.28	Bookstore: Resale Textbooks
0971788	05/28/2020	Constellation NewEnergy		51,555.19 Utilities: Electricity
0971789	05/28/2020	D & H Distributing Co	2,994.00	Bookstore: Resale Textbooks
0971790	05/28/2020	Josh Dallas	2,055.00	FCAE: Rental-Facilities
0971791	05/28/2020	Dell Marketing LP	62,488.50	CARES Institutional: Equipment-Instructional >2500
0971792	05/28/2020	Depke Gases & Welding Supplies	776.40	Maintenance: Maintenance Services
0971793	05/28/2020	Ms. Haiti C. Eastin	46.20	Financial Aid: Office-Supplies
0971794	05/28/2020	Educational Innovations Inc	310.80	Bookstore: Resale Textbooks
0971795	05/28/2020	ROE SchoolWorks	75.00	FCAE: Travel In State
0971796	05/28/2020	Fertilizer Dealer Supply Inc	113.61	Monsanto Land Lab: Deposits for Others
0971797	05/28/2020	Dr. Franklin J. Gallo	251.56	Center for Excellence: Prof Development - PT Faculty
0971798	05/28/2020	Heartland Community College	375.00	International Education: College Conf/Meeting Expense
0971799	05/28/2020	Hendrick House	450.00	Dean of Career & Technical Ed: College Conf/Meeting Expense
0971800	05/28/2020	I-CAR	1,100.00	Collision Repair: Instructional Supplies
0971801	05/28/2020	Illinois CPA Society	340.00	Fiscal Administration: Publications and Dues
0971802	05/28/2020	Indigo Instruments	808.21	Chemistry: Instructional Supplies
0971803	05/28/2020	ITEEA	256,900.00	FCAE FY19: Instr Service Contracts
0971804	05/28/2020	Ms. Martha G. Jacobson	1,728.00	Center for Excellence: Public Safety/Confidential
0971805	05/28/2020	Johnson & Johnson Insurance	100.00	Institutional: General Insurance
0971806	05/28/2020	Mrs. Dawn M. Kamphaus	704.25	Center for Excellence: Staff Develop-Support Staff
0971807	05/28/2020	Kirby Risk Electrical Supply	249.01	Custodial: Maintenance/Custodial Supply
0971808	05/28/2020	Lorenz Supply Co	16,336.50	COVID19 - Institutional LPS: Maintenance/Custodial Supply
0971809	05/28/2020	Mr. James C. Mansfield	139.00	Electronics: Instructional Supplies
0971810	05/28/2020	Martin Hood Friese & Associate	400.00	Audit: Audit Services
0971811	05/28/2020	Mrs. Molly A. Martin	75.00	Academic Institutional: Staff Development-Faculty
0971812	05/28/2020	Medline Industries Inc	786.72	Occupational Hlth: Other Supplies
0971813	05/28/2020	Mercer Co School Dist 404	375.00	FCAE: Other Fixed Charges
0971814	05/28/2020	Meyer Capel	7,152.40	Dickson Land: Other Expenses
0971815	05/28/2020	MPS	1,538.46	Bookstore: Resale Textbooks
0971816	05/28/2020	Napa Auto Parts	8.76	Diesel Power: Instructional Supplies
0971817	05/28/2020	Neil Enterprises, Inc.	385.72	Bookstore: Resale Textbooks
0971818	05/28/2020	Oxford University Press	84.44	Bookstore: Resale Textbooks
0971819	05/28/2020	PartnerShip LLC	354.38	Bookstore: Resale Textbooks
0971820	05/28/2020	Phi Theta Kappa	1,376.99	Dean of Learning Support: Other Expenses
0971821	05/28/2020	Premier Dental Products Co	18,612.00	Dental Hygiene: Instructional Supplies
0971822	05/28/2020	R D McMillen Enterprises	355.80	COVID19 - Institutional LPS: Maintenance/Custodial Supply
0971823	05/28/2020	Regional Office of Education	26.24	FCAE: Telecommunications
0971824	05/28/2020	Reserve Account	10,000.00	Central Receiving: Postage
0971825	05/28/2020	Ms. Michelle D. Roberts	152.84	Occupation Therapy: College Conf/Meeting Expense
0971827	05/28/2020	Step Training Inc	37,875.00	FCAE FY19: Instr Service Contracts
0971828	05/28/2020	Stipes Publishing LLC	217.09	Bookstore: Resale Textbooks
0971829	05/28/2020	Storage 309	855.00	College Theatre: Other Material and Supplies
0971830	05/28/2020	Taylor & Francis Group LLC	500.00	Bookstore: Resale Textbooks
0971831	05/28/2020	Technology Management RevolvIn	2,677.08	Public Safety: Other Contractual Services
0971832	05/28/2020	Today's Business Solutions	626.00	Academic Computing: Printing
0971833	05/28/2020	United Parcel Service	1,932.93	Central Receiving: Postage
0971834	05/28/2020	Urbana & Champaign Sanitary Di	4,671.56	Utilities: Water, Sewage
0971835	05/28/2020	Valencia Moses	2,625.00	Professional Development: Instr Service Contracts
0971836	05/28/2020	VWR International LLC	27.87	Chemistry: Instructional Supplies
0971837	05/28/2020	Jennifer Waters	73.94	FCAE: Telephone
0971838	05/28/2020	Taylor M. Wilkinson	3,750.00	FCAE FY19: Instr Service Contracts
E0026028	05/07/2020	Jalyne H. Ash-Simpson	200.00	SWFT: WEI: Other Expenses
E0026029	05/07/2020	Bimpe Atsou	200.00	SWFT: WEI: Other Expenses
E0026030	05/07/2020	Olivier Kabangu K. Badibanga	200.00	SWFT: WEI: Other Expenses
E0026031	05/07/2020	Regine Bamue Musungayi	200.00	SWFT: WEI: Other Expenses
E0026032	05/07/2020	Mark J. Bates	200.00	SWFT: WEI: Other Expenses
E0026033	05/07/2020	Patience B. Bayindie-Kimina	200.00	SWFT: WEI: Other Expenses
E0026034	05/07/2020	Storm P. Booker	200.00	SWFT: WEI: Other Expenses
E0026035	05/07/2020	Jean Gregoire N. Bouime Nemala	200.00	SWFT: WEI: Other Expenses
E0026036	05/07/2020	Tiffany M. Brooks	200.00	SWFT: WEI: Other Expenses
E0026037	05/07/2020	Mario S. Burden	200.00	SWFT: WEI: Other Expenses
E0026038	05/07/2020	Keith R. Byndum	200.00	SWFT: WEI: Other Expenses
E0026039	05/07/2020	Clinique T. Carmon	150.00	SWFT: WEI: Other Expenses
E0026040	05/07/2020	Kyle J. Carter	200.00	SWFT: WEI: Other Expenses
E0026041	05/07/2020	Dakeshia F. Cavette-Pelmore	200.00	SWFT: WEI: Other Expenses
E0026042	05/07/2020	Ashley R. Chambers	200.00	SWFT: WEI: Other Expenses
E0026043	05/07/2020	Turance D. Cobb	200.00	SWFT: WEI: Other Expenses
E0026044	05/07/2020	Ms. Gina L. Corbin	200.00	SWFT: WEI: Other Expenses
E0026045	05/07/2020	My T. Dang	200.00	SWFT: WEI: Other Expenses
E0026046	05/07/2020	Ja Nelle D. Davenport-Pleasure	200.00	SWFT: WEI: Other Expenses
E0026047	05/07/2020	Tequilla A. Davis	200.00	SWFT: WEI: Other Expenses
E0026048	05/07/2020	Kristen D. Dobbins	200.00	SWFT: WEI: Other Expenses
E0026049	05/07/2020	Kiera C. Donaldson	200.00	SWFT: WEI: Other Expenses
E0026050	05/07/2020	Taquisha L. Dorsey	200.00	SWFT: WEI: Other Expenses
E0026051	05/07/2020	Jaysha A. Dunn-Lowery	200.00	SWFT: WEI: Other Expenses
E0026052	05/07/2020	Justin A. Edwards	200.00	SWFT: WEI: Other Expenses
E0026053	05/07/2020	Ms. Jayla L. Eison	200.00	SWFT: WEI: Other Expenses
E0026054	05/07/2020	Deavon D. Emerson	640.00	SWFT: WEI: Other Expenses
E0026055	05/07/2020	Ashley E. Evans	360.00	SWFT: WEI: Other Expenses

E0026056	05/07/2020	Tisha T. Gatson	200.00	SWFT: WEI: Other Expenses
E0026057	05/07/2020	Lucretia N. Gordon	200.00	SWFT: WEI: Other Expenses
E0026058	05/07/2020	Angela G. Harris	200.00	SWFT: WEI: Other Expenses
E0026059	05/07/2020	Tanikka M. Harris	200.00	SWFT: WEI: Other Expenses
E0026060	05/07/2020	Lashauda R. Hood	75.00	SWFT: WEI: Other Expenses
E0026061	05/07/2020	Joshua K. Jackson	200.00	SWFT: WEI: Other Expenses
E0026062	05/07/2020	Jordai A. Jenkins	200.00	SWFT: WEI: Other Expenses
E0026063	05/07/2020	Marjorie A. Johns	200.00	SWFT: WEI: Other Expenses
E0026064	05/07/2020	Adrianna R. Johnson	200.00	SWFT: WEI: Other Expenses
E0026065	05/07/2020	April A. Jones	200.00	SWFT: WEI: Other Expenses
E0026066	05/07/2020	Carisa L. Jones	200.00	SWFT: WEI: Other Expenses
E0026067	05/07/2020	Kasie S. Jones	200.00	SWFT: WEI: Other Expenses
E0026068	05/07/2020	Precious A. Jones	200.00	SWFT: WEI: Other Expenses
E0026069	05/07/2020	Manpreet Kaur	200.00	SWFT: WEI: Other Expenses
E0026070	05/07/2020	Mr. Merveille B. Kazadi	200.00	SWFT: WEI: Other Expenses
E0026071	05/07/2020	Derrick D. Kirby	200.00	SWFT: WEI: Other Expenses
E0026072	05/07/2020	Teva M. Lasley	620.00	SWFT: WEI: Other Expenses
E0026073	05/07/2020	Ms. Jessica K. Lee	200.00	SWFT: WEI: Other Expenses
E0026074	05/07/2020	Ave M. Lesako	200.00	SWFT: WEI: Other Expenses
E0026075	05/07/2020	Aqueena L. Lillard	200.00	SWFT: WEI: Other Expenses
E0026076	05/07/2020	Candice M. Lovrant	200.00	SWFT: WEI: Other Expenses
E0026077	05/07/2020	Robin L. Lucius	200.00	SWFT: WEI: Other Expenses
E0026078	05/07/2020	Flore Lueki Mbuangi	200.00	SWFT: WEI: Other Expenses
E0026079	05/07/2020	Graciela I. Manriquez	640.00	SWFT: WEI: Other Expenses
E0026080	05/07/2020	Akeiaonda J. Marion-Pelmore	200.00	SWFT: WEI: Other Expenses
E0026081	05/07/2020	Laquisha J. Matthews	200.00	SWFT: WEI: Other Expenses
E0026082	05/07/2020	Taqeya M. McGee	200.00	SWFT: WEI: Other Expenses
E0026083	05/07/2020	Janicha F. Menefee	200.00	SWFT: WEI: Other Expenses
E0026084	05/07/2020	Tyson M. Moore	640.00	SWFT: WEI: Other Expenses
E0026085	05/07/2020	Eric D. Mosley, Jr.	200.00	SWFT: WEI: Other Expenses
E0026086	05/07/2020	Gaelle M. Mukomene	200.00	SWFT: WEI: Other Expenses
E0026087	05/07/2020	Leslie N. Mwisange	200.00	SWFT: WEI: Other Expenses
E0026088	05/07/2020	Ilda U. Otchindola	200.00	SWFT: WEI: Other Expenses
E0026089	05/07/2020	Dorothy T. Porter	640.00	SWFT: WEI: Other Expenses
E0026090	05/07/2020	Margo T. Powell	200.00	SWFT: WEI: Other Expenses
E0026091	05/07/2020	Salena D. Redd	200.00	SWFT: WEI: Other Expenses
E0026092	05/07/2020	Melanie C. Robinson	200.00	SWFT: WEI: Other Expenses
E0026093	05/07/2020	Shapell L. Robinson	200.00	SWFT: WEI: Other Expenses
E0026094	05/07/2020	Sherry L. Romero	200.00	SWFT: WEI: Other Expenses
E0026095	05/07/2020	Muna Saleh	200.00	SWFT: WEI: Other Expenses
E0026096	05/07/2020	Anthony S. Sanders	200.00	SWFT: WEI: Other Expenses
E0026097	05/07/2020	Patricia K. Smith	200.00	SWFT: WEI: Other Expenses
E0026098	05/07/2020	Nikita C. Snyder-Mosby	200.00	SWFT: WEI: Other Expenses
E0026099	05/07/2020	Jazmine T. Stewart	200.00	SWFT: WEI: Other Expenses
E0026100	05/07/2020	Papy Toko-Nguema	200.00	SWFT: WEI: Other Expenses
E0026101	05/07/2020	Ilesha M. Towns	200.00	SWFT: WEI: Other Expenses
E0026102	05/07/2020	Shayla J. Traylor	200.00	SWFT: WEI: Other Expenses
E0026103	05/07/2020	Emmanuel B. Tshipamba	200.00	SWFT: WEI: Other Expenses
E0026104	05/07/2020	Sherrise Y. Walker	200.00	SWFT: WEI: Other Expenses
E0026105	05/07/2020	Nailah T. White	200.00	SWFT: WEI: Other Expenses
E0026106	05/07/2020	Brandin W. Whiteside	630.00	SWFT: WEI: Other Expenses
E0026107	05/07/2020	Malaysia D. Wicks	200.00	SWFT: WEI: Other Expenses
E0026108	05/07/2020	Brandi L. Williams	200.00	SWFT: WEI: Other Expenses
E0026109	05/07/2020	Jeremiah A. Williams	550.00	SWFT: WEI: Other Expenses
E0026110	05/07/2020	Kevonna D. Williams	200.00	SWFT: WEI: Other Expenses
E0026111	05/07/2020	Brandi N. Willis	200.00	SWFT: WEI: Other Expenses
E0026112	05/07/2020	Ghizlane Zerroug	200.00	SWFT: WEI: Other Expenses
E0026114	05/14/2020	Deavon D. Emerson	290.00	SWFT: WEI: Other Expenses
E0026115	05/14/2020	Teva M. Lasley	320.00	SWFT: WEI: Other Expenses
E0026116	05/14/2020	Graciela I. Manriquez	300.00	SWFT: WEI: Other Expenses
E0026117	05/14/2020	Tyson M. Moore	320.00	SWFT: WEI: Other Expenses
E0026118	05/14/2020	Dorothy T. Porter	280.00	SWFT: WEI: Other Expenses
E0026119	05/14/2020	Brandin W. Whiteside	300.00	SWFT: WEI: Other Expenses
E0026120	05/14/2020	Jeremiah A. Williams	810.00	SWFT: WEI: Other Expenses
E0026528	05/21/2020	Jalyne H. Ash-Simpson	100.00	SWFT: WEI: Other Expenses
E0026529	05/21/2020	Bimpe Atsou	100.00	SWFT: WEI: Other Expenses
E0026530	05/21/2020	Olivier Kabangu K. Badibanga	100.00	SWFT: WEI: Other Expenses
E0026531	05/21/2020	Regine Bamue Musungayi	100.00	SWFT: WEI: Other Expenses
E0026532	05/21/2020	Patience B. Bayindie-Kimina	100.00	SWFT: WEI: Other Expenses
E0026533	05/21/2020	Jean Gregoire N. Bouime Nemala	100.00	SWFT: WEI: Other Expenses
E0026534	05/21/2020	Tiffany M. Brooks	200.00	SWFT: WEI: Other Expenses
E0026535	05/21/2020	Keith R. Byndum	200.00	SWFT: WEI: Other Expenses
E0026536	05/21/2020	Kyle J. Carter	100.00	SWFT: WEI: Other Expenses
E0026537	05/21/2020	Dakeshia F. Cavette-Pelmore	300.00	SWFT: WEI: Other Expenses
E0026538	05/21/2020	Ashley R. Chambers	200.00	SWFT: WEI: Other Expenses
E0026539	05/21/2020	Turance D. Cobb	100.00	SWFT: WEI: Other Expenses
E0026540	05/21/2020	My T. Dang	100.00	SWFT: WEI: Other Expenses
E0026541	05/21/2020	Ja Nelle D. Davenport-Pleasure	100.00	SWFT: WEI: Other Expenses
E0026542	05/21/2020	Kristen D. Dobbins	500.00	SWFT: WEI: Other Expenses
E0026543	05/21/2020	Kiera C. Donaldson	100.00	SWFT: WEI: Other Expenses
E0026544	05/21/2020	Taquisha L. Dorsey	500.00	SWFT: WEI: Other Expenses



E0026545	05/21/2020	Jaysha A. Dunn-Lowery	300.00	SWFT: WEI: Other Expenses
E0026546	05/21/2020	Ms. Jayla L. Eison	100.00	SWFT: WEI: Other Expenses
E0026547	05/21/2020	Deavon D. Emerson	280.00	SWFT: WEI: Other Expenses
E0026548	05/21/2020	Angela G. Harris	200.00	SWFT: WEI: Other Expenses
E0026549	05/21/2020	Jordai A. Jenkins	200.00	SWFT: WEI: Other Expenses
E0026550	05/21/2020	Marjorie A. Johns	100.00	SWFT: WEI: Other Expenses
E0026551	05/21/2020	Adrianna R. Johnson	100.00	SWFT: WEI: Other Expenses
E0026552	05/21/2020	April A. Jones	500.00	SWFT: WEI: Other Expenses
E0026553	05/21/2020	Carisa L. Jones	100.00	SWFT: WEI: Other Expenses
E0026554	05/21/2020	Kasie S. Jones	200.00	SWFT: WEI: Other Expenses
E0026555	05/21/2020	Precious A. Jones	200.00	SWFT: WEI: Other Expenses
E0026556	05/21/2020	Mr. Merveille B. Kazadi	200.00	SWFT: WEI: Other Expenses
E0026557	05/21/2020	Derrick D. Kirby	100.00	SWFT: WEI: Other Expenses
E0026558	05/21/2020	Teva M. Lasley	290.00	SWFT: WEI: Other Expenses
E0026559	05/21/2020	Ms. Jessica K. Lee	200.00	SWFT: WEI: Other Expenses
E0026560	05/21/2020	Aqueena L. Lillard	100.00	SWFT: WEI: Other Expenses
E0026561	05/21/2020	Candice M. Lovrant	500.00	SWFT: WEI: Other Expenses
E0026562	05/21/2020	Robin L. Lucius	200.00	SWFT: WEI: Other Expenses
E0026563	05/21/2020	Graciela I. Manriquez	320.00	SWFT: WEI: Other Expenses
E0026564	05/21/2020	Laquisha J. Matthews	200.00	SWFT: WEI: Other Expenses
E0026565	05/21/2020	Tyson M. Moore	280.00	SWFT: WEI: Other Expenses
E0026566	05/21/2020	Eric D. Mosley, Jr.	500.00	SWFT: WEI: Other Expenses
E0026567	05/21/2020	Gaelle M. Mukomene	100.00	SWFT: WEI: Other Expenses
E0026568	05/21/2020	Leslie N. Mwisange	500.00	SWFT: WEI: Other Expenses
E0026569	05/21/2020	Ilda U. Otchindola	100.00	SWFT: WEI: Other Expenses
E0026570	05/21/2020	Lucas T. Patterson	1,517.43	Agriculture-Engineering Scienc: Travel In State-Othr Personnel
E0026571	05/21/2020	Dorothy T. Porter	290.00	SWFT: WEI: Other Expenses
E0026572	05/21/2020	Margo T. Powell	500.00	SWFT: WEI: Other Expenses
E0026573	05/21/2020	Melanie C. Robinson	100.00	SWFT: WEI: Other Expenses
E0026574	05/21/2020	Shapell L. Robinson	200.00	SWFT: WEI: Other Expenses
E0026575	05/21/2020	Sherry L. Romero	100.00	SWFT: WEI: Other Expenses
E0026576	05/21/2020	Muna Saleh	100.00	SWFT: WEI: Other Expenses
E0026577	05/21/2020	Patricia K. Smith	100.00	SWFT: WEI: Other Expenses
E0026578	05/21/2020	Shayla J. Traylor	100.00	SWFT: WEI: Other Expenses
E0026579	05/21/2020	Emmanuel B. Tshipamba	100.00	SWFT: WEI: Other Expenses
E0026580	05/21/2020	Nailah T. White	200.00	SWFT: WEI: Other Expenses
E0026581	05/21/2020	Brandin W. Whiteside	300.00	SWFT: WEI: Other Expenses
E0026582	05/21/2020	Malaysia D. Wicks	500.00	SWFT: WEI: Other Expenses
E0026583	05/21/2020	Jeremiah A. Williams	240.00	SWFT: WEI: Other Expenses
E0026584	05/21/2020	Kevonna D. Williams	500.00	SWFT: WEI: Other Expenses
E0026585	05/21/2020	Brandi N. Willis	100.00	SWFT: WEI: Other Expenses
E0026586	05/21/2020	Ghizlane Zerroug	100.00	SWFT: WEI: Other Expenses
E0026691	05/28/2020	Deavon D. Emerson	200.00	SWFT: WEI: Other Expenses
E0026692	05/28/2020	Teva M. Lasley	300.00	SWFT: WEI: Other Expenses
E0026693	05/28/2020	Graciela I. Manriquez	320.00	SWFT: WEI: Other Expenses
E0026694	05/28/2020	Tyson M. Moore	320.00	SWFT: WEI: Other Expenses
E0026695	05/28/2020	Dorothy T. Porter	320.00	SWFT: WEI: Other Expenses
E0026696	05/28/2020	Mr. Joseph S. Talavera	1,079.25	Center for Excellence: Staff Develop-Support Staff
E0026697	05/28/2020	Brandin W. Whiteside	320.00	SWFT: WEI: Other Expenses
E0026698	05/28/2020	Jeremiah A. Williams	200.00	SWFT: WEI: Other Expenses

Student Refunds 444,040.18 1,500.00

Totals Voucher Checks \$ 2,647,377.49 \$ 53,605.19

Last Check Numbers Used: AP = 0971838 AP = E0026698 ST = 0971893 ST = E0026791

IX. BUSINESS & FINANCE—Item D

State of Illinois CMS (ICN - DoIT) – Lease Agreement (Extension)

Illinois Century Network (ICN) is the Internet provider for Parkland College. The State is divided into nine regions and Parkland College hosts the Regional Technology Center for region VII. In addition to providing Internet access to Parkland, the ICN office has been a valuable resource to the College. By housing the regional office of ICN, we have quick access to assistance when issues arise, which helps to maintain a strong, reliable network for Parkland College.

**Goal D:** Engagement - Parkland College will engage the district's institutions and communities to develop citizens who build and sustain economic, social, and cultural assets through work, service, and engagement.

**D1:** Expand Parkland College's role in economic and workforce development by developing local, regional, and global partnerships with business and industry, government agencies, health providers, and the agricultural community, and by providing and coordinating the majority of training in District 505.

The contract has been reviewed by Harold Adams at Meyer Capel, LLC.

Administration recommends approval of the Intergovernmental Agreement to Utilize Space No. 6032 to extend the term of the State of Illinois CMS lease through June 30, 2025.

MOTION— Move to approve the Intergovernmental Agreement to Utilize Space No. 6032 to extend the term of State of Illinois CMS lease through June 30, 2025.
--

**INTERGOVERNMENTAL AGREEMENT  
TO UTILIZE SPACE  
No. 6032**

The parties, Community College District #505, Parkland College, hereinafter called "College," and the State of Illinois, acting by its Department of Central Management Services, on behalf of the Illinois Department of Innovation Technology (DoIT), hereinafter called "State," agree to the use of the premises described herein below on the following terms and conditions.

1. **PURPOSE:** The purpose of this Agreement is to allow the State use of certain space as authorized by the 1970 Illinois Constitution, (Article VII, Section 10) and the Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq.
2. **NOTICE:** All notices provided to be given under this Agreement shall be given by certified mail and shall be deemed received by the party designated to receive such notice three (3) days following the date of deposit in the United States Mail and addressed to the proper party, at the following address:

Community College District #505 Attn: Chris Randles 2400 W Bradley Ave Champaign, IL 62621-1899 Phone: 217-351-2513 Fax: 217-353-2632 Emergency: crandles@parkland.edu	Dept. of Central Management Services Manager of Transactions 623 Stratton Office Building 401 S Spring Street Springfield, IL 62706 Phone: 217-782-9117 Fax: 217-557-1036
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3. **PREMISES:** The College agrees to provide for use by the State certain real property consisting of approximately 560 square feet on the first floor of Parkland College located at 2400 W Bradley Ave, X-131 and 132, Champaign, Illinois 61821-1899, hereinafter called "Premises".
4. **TERM:** The term of this Agreement is for sixty (60) months commencing July 1, 2020 and expiring June 30, 2025.
5. **HOLDOVER:** If, after expiration of the Agreement, the State retains possession of the Premises, the Agreement shall continue in full force and effect on the same terms and conditions except the Agreement shall be on a month-to-month basis until terminated or renegotiated.
6. **RENT:** The State shall pay rent to the College in accordance with the attached Exhibit C. Rent shall be paid monthly, in arrears, subject to legislative appropriation, by State warrant. Send payment to: Community College District #505, Parkland College, 2400 W Bradley Ave, Champaign, Illinois 61821-1899 (Attn: Chris Randles).
7. **AVAILABILITY OF APPROPRIATIONS; SUFFICIENCY OF FUNDS:** This Agreement is contingent upon and subject to the availability of sufficient funds. The State may terminate or suspend this Agreement, in whole or in part, without penalty or further payment being required, if (i) sufficient State funds have not been appropriated to the State [or sufficient Federal funds have not been made available to the State by the Federal funding source], (ii) the Governor or the State reserves appropriated funds, or (iii) the Governor or the State determines that appropriated funds [or Federal funds] may not be available for payment. The State shall provide notice, in writing, to College of any such funding failure and its election to terminate or suspend this Agreement as soon as practicable. Any suspension or termination pursuant to this Section will be effective upon College's receipt of notice.
8. **USE OF PREMISES:** The State agrees to use the Premises solely for the purpose of conducting State business.
9. **TERMINATION:** The State has the option to terminate this Agreement at any time by giving one hundred twenty (120) days' written notice prior to termination.

10. **MAINTENANCE & OPERATING FEES:** The College shall be responsible for all maintenance and repairs of the Premises. In addition to maintenance and repairs, the College will also be responsible for the provision of necessary commercial grade fixtures for heating, cooling, water, electricity, plumbing, and all maintenance and repairs thereto; and provision and maintenance of an adequate ventilating system to maintain air exchange levels in conformance with all applicable codes. In addition, the College will be responsible for the provision of services including, but not limited to, all utilities (gas, electricity, and hot/cold potable water), bulb replacement and other lighting repairs, janitorial and related supplies and commodities, scavenger service, pest control, snow and ice removal from sidewalks and parking area, and maintenance and monitoring of any/all security systems and life safety systems. The State shall be responsible for maintaining its own equipment.
11. **MODIFICATION:** State will not make any modifications to the Premises without the prior written consent of the College.
12. **AUDIT/RETENTION OF RECORDS (30 ILCS 500/20-65)** The College and its subcontractors shall maintain books and records relating to the performance of the Agreement and necessary to support amounts charged to the State under the Agreement. Books and records, including information stored in databases or other computer systems, shall be maintained by the College for a period of three years from the later of the date of final payment under the Agreement or completion of the Agreement, and by the subcontractor for a period of three years from the later of final payment under the term or completion of the subcontract. Books and records required to be maintained under this section shall be available for review or audit by representatives of: the Procuring Agency, the Auditor General, the Executive Inspector General, the Chief Procurement Officer, State of Illinois internal auditors or other governmental entities with monitoring authority, upon reasonable notice and during normal business hours. College and its subcontractors shall cooperate fully with any such audit and with any investigation conducted by any of these entities. Failure to maintain books and records required by this section shall establish a presumption in favor of the State for the recovery of any funds paid by the State under the Agreement for which adequate books and records are not available to support the purported disbursement. The College or subcontractors shall not impose a charge for audit or examination of the College books and records.
13. **FREEDOM OF INFORMATION ACT:** This Agreement and all related public records maintained by, provided to or required to be provided to the State, are subject to the Illinois Freedom of Information Act notwithstanding any provision to the contrary that may be found in this Agreement.
14. **CONTRACTUAL AUTHORITY:** CMS, as Lessee, shall be the only State entity responsible for payment under this Agreement, unless said Agreement is also signed by the Using Agency. In that case, the Using Agency shall be the only State entity responsible for payment under the Agreement.
15. **OPERATION OF PROGRAMS:** The parties' respective programs and operations are to function as complete separate entities, with no overlap of authority, duties, or responsibilities other than those contained in this Agreement.
16. **ASSIGNMENT:** The State shall not assign or sublease its rights under this Agreement.
17. **EXHIBITS:** The following Exhibits are appended hereto and by reference made a part of this Agreement: Exhibit G Disclosure Statement; Standard Certifications for Intergovernmental Agreements; Exhibit I Federal Taxpayer Identification Number and IRS Form W9; Exhibit K Disclosure of Business Operations with Iran.

**Intergovernmental Agreement No. 6032**  
**Page 3**

IN WITNESS WHEREOF, the parties have caused this Agreement to be made and executed by authorized parties on the dates shown below.

**GOVT ENTITY: COMMUNITY COLLEGE DISTRICT #505, PARKLAND COLLEGE**

Signed: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**STATE OF ILLINOIS, LESSEE, BY DEPARTMENT OF CENTRAL MANAGEMENT SERVICES**

Signed: \_\_\_\_\_

Printed Name: Janel L. Forde

Title: Director

Date: \_\_\_\_\_

Negotiated by: Katherine Parker

Date:

**EXHIBIT C – PAYMENT OF RENT**  
**IGA No. 6032**

**RENT SCHEDULE**

<b>Year</b>	<b>Square Feet</b>	<b>Rent/ RSF ( sf )</b>	<b>Monthly Rent</b>	<b>Annual Rent</b>
Year 1 (July 1, 2020 – June 30, 2021)	560	\$12.00	\$560.00	\$6,720.00
Year 2 (July 1, 2021 – June 30, 2022)	560	\$12.00	\$560.00	\$6,720.00
Year 3 (July 1, 2022 – June 30, 2023)	560	\$12.00	\$560.00	\$6,720.00
Year 4 (July 1, 2023 – June 30, 2024)	560	\$12.00	\$560.00	\$6,720.00
Year 5 (July 1, 2024 – June 30, 2025)	560	\$12.00	\$560.00	\$6,720.00
			<b>Term Total:</b>	<b>\$33,600.00</b>

**HOLDOVER RENT**

If, after the expiration of the Agreement, State retains possession of the Premises, monthly Holdover Rent, paid in arrears, will be \$12.00/RSF.

THIS STATEMENT MUST BE COMPLETED BY THE LESSOR AND SUBSCRIBED UNDER OATH BY A MEMBER , OWNER , AUTHORIZED TRUSTEE, CORPORATE OFFICIAL, GENERAL PARTNER, MANAGING AGENT, MANAGING MEMBER, OR AUTHORIZED ATTORNEY AGENT

Illinois Law (50 ILCS 105/3.1) requires completion of this form. Disclosure is required of the identity of every owner and beneficiary (whether an individual or entity) having any interest, real or personal, in the real estate where the leased premises are situated. Every member, shareholder, limited partner, or general partner entitled to receive more than 7½% of the total distributable income of any limited liability company, corporation or limited partnership with an interest in the lease must be disclosed. FAILURE TO ACCURATELY PROVIDE ALL INFORMATION REQUESTED ON THIS FORM AND TO PROVIDE UPDATED INFORMATION WITHIN 30 DAYS OF ANY CHANGE OF OWNERSHIP MAY RESULT IN A MATERIAL BREACH OF THE LEASE AND/OR CRIMINAL SANCTIONS.

- I A. Address of Premises \_\_\_\_\_ B. Real Estate Tax Index Number(s) \_\_\_\_\_

II INDICATE INTERESTS OF ALL RECORD TITLE OWNERS, LESSOR AND ANY OTHERS IN REAL PROPERTY BY CHECKING ALL APPLICABLE BOXES AND PROVIDING REQUESTED INFORMATION AS INSTRUCTED. [NOTE: MORE THAN ONE BOX MAY REQUIRE COMPLETION.] IF ADDITIONAL SPACE IS NEEDED TO ADEQUATELY PROVIDE REQUESTED INFORMATION, ATTACH A SEPARATE SHEET TO THIS DOCUMENT.



IDENTITY OF FEE SIMPLE RECORD TITLE HOLDER
INSTRUCTIONS: LIST NAMES OF ALL OWNERS OF RECORD & DESCRIBE MANNER OR CAPACITY IN WHICH TITLE HELD (SOLE OWNER, JOINT TENANCY, TENANTS BY THE ENTIRETY, TENANTS IN COMMON, TRUSTEE UNDER LAND TRUST, TRUSTEE UNDER INTER VIVOS OR TESTAMENTARY TRUST, ETC).



LEASE HOLDER OR SUBLESSEE
INSTRUCTIONS: LIST THE NAME(S) OF THE PRINCIPAL LESSOR (AND LESSEE IF YOU ARE A SUB-LESSEE) AND INDICATE THE BEGINNING AND ENDING DATES FOR THE TERM OF PRINCIPAL LEASE OR THE SUBLEASE TOGETHER WITH AN INDICATION OF WHETHER CONSENT TO SUBLEASE IS REQUIRED.



LAND TRUST OR OTHER TRUST
INSTRUCTIONS: LIST THE COMPLETE NAME AND NUMBER OF TRUST AND TRUSTEE'S ADDRESS AND NAMES OF ALL BENEFICIARIES. NOTE: IF THE REAL ESTATE IS HELD IN A LAND TRUST, A SEPARATE "LAND TRUST BENEFICIAL INTEREST DISCLOSURE APPLICATION" MUST ALSO BE FULLY COMPLETED AND PROVIDED.

**HOLDER OF OPTION TO PURCHASE OR INSTALLMENT CONTRACT PURCHASER**

**INSTRUCTIONS:** DESCRIBE LESSOR'S INTEREST IN THE REAL ESTATE FULLY. LIST THE PARTIES WHO CURRENTLY OWN THE REAL ESTATE AS CONTRACT SELLER (AND ASSIGNOR IF YOU ARE AND ASSIGNEE OF CONTRACT PURCHASER) AND INDICATE THE BEGINNING AND ENDING DATES FOR TERM OF CONTRACT TOGETHER WITH AN INDICATION OF WHETHER CONSENT TO LEASE OR ASSIGNMENT IS REQUIRED OF CONTRACT SELLER. IF HOLDER OF OPTION TO PURCHASE SPECIFY EXPIRATION DATE OF OPTION.

**OTHER (PLEASE DESCRIBE IN DETAIL)**

**INSTRUCTIONS:** LIST THE NAME OF ALL PARTIES WHO HAVE ANY OTHER OWNERSHIP INTEREST, LEGAL OR EQUITABLE CLAIM OF ANY TYPE TO THE REAL ESTATE.

**III IF A CORPORATION, PARTNERSHIP OR LIMITED LIABILITY COMPANY HAS AN INTEREST IN THE LEASE, COMPLETE THE APPROPRIATE PARAGRAPH(S)**

**NOTE:** IN COMPLETING THIS SECTION, IF THERE IS NO READILY KNOWN INDIVIDUAL HAVING GREATER THAN 7 1/2% INTEREST IN THE ENTITY AND THE INTERESTS, STOCK, OR SHARES IN A LIMITED LIABILITY COMPANY, CORPORATION, OR GENERAL PARTNERSHIP ARE PUBLICLY TRADED -- THEN THE REQUIREMENTS OF THE DISCLOSURE MAY BE MET BY SO STATING.

**CORPORATION - INSTRUCTIONS: PLEASE LIST**

1. The names of the president and secretary: \_\_\_\_\_
2. The name and address of the registered agent: \_\_\_\_\_  
\_\_\_\_\_
3. The names of all shareholders entitled to receive more than 7½% of the total distributable income of the corporation: \_\_\_\_\_  
\_\_\_\_\_
4. The name of the person(s) authorized to execute the lease on behalf of the corporation: \_\_\_\_\_  
\_\_\_\_\_

**LIMITED OR GENERAL PARTNERSHIP - instructions: please list**

1. The names of all partners (both limited and general partners): \_\_\_\_\_
2. The names and addresses of all partners entitled to receive more than 7½% of the total distributable income of the partnership: \_\_\_\_\_  
\_\_\_\_\_
3. The name of the person(s) authorized to execute the lease on behalf of the partnership: \_\_\_\_\_  
\_\_\_\_\_



**LIMITED LIABILITY COMPANY - INSTRUCTIONS: PLEASE LIST**

1. The name of the managing member: \_\_\_\_\_  
\_\_\_\_\_
2. The names and addresses of all members entitled to receive more than 7½ % of the total distributable income of the limited liability company: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. The name of the person(s) authorized to execute the lease on behalf of the limited liability company: \_\_\_\_\_

**IV THIS PARAGRAPH MUST BE COMPLETED BY ALL PARTIES**

**ARE ANY OF THE PERSONS LISTED ABOVE ELECTED OR APPOINTED OFFICIALS, EMPLOYEES OF THE STATE OR THE SPOUSE OR MINOR CHILD OF SAME?**

NO  YES If "YES", explain employment status and identify familial relationship.

**V THIS PARAGRAPH MUST BE COMPLETED BY ALL PARTIES**

I, (print name) \_\_\_\_\_, state on oath or affirm that I am (title/capacity) \_\_\_\_\_  
\_\_\_\_\_ of (firm/name) \_\_\_\_\_ and that the disclosure made above is true and correct. The undersigned certifies that any additional documentation requested by the State of Illinois will be provided.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

**ACKNOWLEDGMENT**

**STATE OF** \_\_\_\_\_

**COUNTY OF** \_\_\_\_\_

I, the undersigned, a Notary Public in and for said County, in the State aforesaid, DO HEREBY CERTIFY that \_\_\_\_\_, who is the \_\_\_\_\_, and personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person, and acknowledged that as such \_\_\_\_\_ he signed, sealed and delivered the said instrument as h \_\_\_\_\_ free and voluntary act, for the uses and purposes therein set forth.

Given under my hand and seal this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Commission Expires: \_\_\_\_\_

\_\_\_\_\_  
Notary Public

Public Agency acknowledges and agrees that compliance with this section and each subsection for the term of the contract and any renewals is a material requirement and condition of this contract. By executing this contract Public Agency certifies compliance with this section and each subsection and is under a continuing obligation to remain in compliance and report any non-compliance.

If this contract extends over multiple fiscal years including the initial term and all renewals, Public Agency shall confirm compliance with this section in the manner and format determined by the State by the date specified by the State and in no event later than July 1 of each year that this contract remains in effect.

If the Parties determine that any certification in this section is not applicable to this contract it may be stricken without affecting the remaining subsections.

1. As part of each certification, Public Agency acknowledges and agrees that should Public Agency provide false information, or fail to be or remain in compliance with the Standard Certification requirements, one or more of the following sanctions will apply:
  - the contract may be void by operation of law,
  - the State may void the contract, and
  - the Public Agency or its agents may be subject to one or more of the following: suspension, debarment, denial of payment, civil fine, or criminal penalty.

Identifying a sanction or failing to identify a sanction in relation to any of the specific certifications does not waive imposition of other sanctions or preclude application of sanctions not specifically identified.

2. Public Agency certifies it and its employees will comply with applicable provisions of the U.S. Civil Rights Act, Section 504 of the Federal Rehabilitation Act, the Americans with Disabilities Act (42 U.S.C. § 12101 et seq.) and applicable rules in performance under this contract.

3. If Public Agency employs 25 or more employees and this contract is worth more than \$5000, Public Agency certifies it will provide a drug free workplace pursuant to the Drug Free Workplace Act. (30 ILCS 580)

4. Public Agency certifies that the Public Agency is not participating or shall not participate in an international boycott in violation of the U.S. Export Administration Act of 1979 or the applicable regulations of the U.S. Department of Commerce. This applies to contracts that exceed \$10,000 (30 ILCS 582).

5. Public Agency certifies it complies with the Illinois Department of Human Rights Act and rules applicable to public contracts, including equal employment opportunity, refraining from unlawful discrimination, and having written sexual harassment policies (775 ILCS 5/2-105).

6. Public Agency certifies it does not pay dues to or reimburse or subsidize payments by its employees for any dues or fees to any "discriminatory club" (775 ILCS 25/2).

7. Public Agency warrants and certifies that it and, to the best of its knowledge, its subcontractors have and will comply with Executive Order No. 1 (2007). The Order generally prohibits Contractors and subcontractors from hiring the then-serving Governor's family members to lobby procurement activities of the State, or any other unit of government in Illinois including local governments if that procurement may result in a contract valued at over \$50,000. This prohibition also applies to hiring for that same purpose any former State employee who had procurement authority at any time during the one-year period preceding the procurement lobbying activity.

8. Public Agency certifies that information technology, including electronic information, software, systems and equipment, developed or provided under this contract will comply with the applicable requirements of the Illinois Information Technology Accessibility Act Standards as published at [www.dhs.state.il.us/iitaa](http://www.dhs.state.il.us/iitaa). (30 ILCS 587)

**PUBLIC AGENCY: (show name of Agency)**

**Signed:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_

I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. person (including a U.S. resident alien).
  - For an individual, enter your name and SSN as it appears on your Social Security Card.
  - For a sole proprietor or a disregarded entity owned by an individual, enter the owner’s name on “Name” line, and owner’s SSN. Add name of business on “Business Name” line.
  - For a single-member LLC that is disregarded as an entity separate from its owner, or other disregarded entity not owned by an individual, enter the owner’s name and EIN.
  - For a partnership or multi-member LLC, enter the partnership and EIN.
  - For an LLC that has filed a Form 8832 or a Form 2553 to be taxed as a corporation, enter “C” for C corporation or “S” for S corporation and attach a copy of IRS acceptance letter stating you a be treated as a corporation under your LLC (Form CP261 or CP271).
  - For a revocable trust where grantor is trustee, enter the grantor-trustee and SSN. For other trust or estate, enter the legal entity and EIN.
  - For all other entities, enter the name of the entity as used to apply for the entity’s EIN and the EIN.

Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Taxpayer Identification Number:  
 Social Security Number \_\_\_\_\_  
 or  
 Employer Identification Number \_\_\_\_\_

**Legal Status** (check one):

- |   |                                       |
|---|---------------------------------------|
| <input type="checkbox"/> Individual/Sole Proprietor                                       | <input type="checkbox"/> Partnership  |
| <input type="checkbox"/> (C) Corporation  | <input type="checkbox"/> Trust/Estate |
| <input type="checkbox"/> (S) Corporation  | <input type="checkbox"/> Tax-exempt   |
| <input type="checkbox"/> Governmental   |                                       |
| <input type="checkbox"/> Limited Liability Company (select applicable tax classification) |                                       |
| <input type="checkbox"/> C = corporation  |                                       |
| <input type="checkbox"/> S = corporation  |                                       |
| <input type="checkbox"/> P = partnership  |                                       |

Other \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Request for Taxpayer Identification Number and Certification

**Give Form to the  
 requester. Do not  
 send to the IRS.**

▶ Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	<p><b>1</b> Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.</p> <p><b>2</b> Business name/disregarded entity name, if different from above</p> <p><b>3</b> Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only <b>one</b> of the following seven boxes.</p> <p><input type="checkbox"/> Individual/sole proprietor or single-member LLC    <input type="checkbox"/> C Corporation    <input type="checkbox"/> S Corporation    <input type="checkbox"/> Partnership    <input type="checkbox"/> Trust/estate</p> <p><input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____</p> <p><b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is <b>not</b> disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</p> <p><input type="checkbox"/> Other (see instructions) ▶ _____</p>	<p><b>4</b> Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):</p> <p>Exempt payee code (if any) _____</p> <p>Exemption from FATCA reporting code (if any) _____</p> <p><small>(Applies to accounts maintained outside the U.S.)</small></p>
	<p><b>5</b> Address (number, street, and apt. or suite no.) See instructions.</p> <p><b>6</b> City, state, and ZIP code</p> <p><b>7</b> List account number(s) here (optional)</p>	<p>Requester's name and address (optional)</p>

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

<b>Social security number</b>										
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; border: 1px solid black; height: 20px;"></td> <td style="width: 5%; border: 1px solid black; text-align: center;">-</td> <td style="width: 25%; border: 1px solid black; height: 20px;"></td> <td style="width: 5%; border: 1px solid black; text-align: center;">-</td> <td style="width: 40%; border: 1px solid black; height: 20px;"></td> </tr> </table>		-		-						
	-		-							
<b>or</b>										
<b>Employer identification number</b>										
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%; border: 1px solid black; height: 20px;"></td> <td style="width: 10%; border: 1px solid black; height: 20px;"></td> <td style="width: 10%; border: 1px solid black; height: 20px;"></td> <td style="width: 10%; border: 1px solid black; height: 20px;"></td> <td style="width: 10%; border: 1px solid black; height: 20px;"></td> <td style="width: 10%; border: 1px solid black; height: 20px;"></td> <td style="width: 10%; border: 1px solid black; height: 20px;"></td> <td style="width: 10%; border: 1px solid black; height: 20px;"></td> <td style="width: 10%; border: 1px solid black; height: 20px;"></td> <td style="width: 10%; border: 1px solid black; height: 20px;"></td> </tr> </table>										

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

<b>Sign Here</b>	<p>Signature of U.S. person ▶ _____</p>	<p>Date ▶ _____</p>
------------------	---	---------------------

### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What Is backup withholding, later.*

**EXHIBIT K - DISCLOSURE OF BUSINESS OPERATIONS WITH IRAN**

**IGA No. 6032**

In accordance with 30 ILCS 500/50-36, each bid, offer, or proposal submitted for a State contract, other than a small purchase defined in Section 20-20 of the Illinois Procurement Code, shall include a disclosure of whether or not the bidder, offeror, or proposing entity, or any of its corporate parents or subsidiaries, within the 24 months before submission of the bid, offer, or proposal had business operations that involved contracts with or provision of supplies or services to the Government of Iran, companies in which the Government of Iran has any direct or indirect equity share, consortiums or projects commissioned by the Government of Iran and:

- more than 10% of the company's revenues produced in or assets located in Iran involve oil-related activities or mineral-extraction activities; less than 75% of the company's revenues produced in or assets located in Iran involve contracts with or provision of oil-related or mineral – extraction products or services to the Government of Iran or a project or consortium created exclusively by that Government; and the company has failed to take substantial action; or
- the company has, on or after August 5, 1996, made an investment of \$20 million or more, or any combination of investments of at least \$10 million each that in the aggregate equals or exceeds \$20 million in any 12- month period that directly or significantly contributes to the enhancement of Iran's ability to develop petroleum resources of Iran.

A bid, offer, or proposal that does not include this disclosure shall not be considered responsive. We may consider this disclosure when evaluating the bid, offer, or proposal or awarding the contract.

- There are no business operations that must be disclosed to comply with the above cited law.
- The following business operations are disclosed to comply with the above cited law:

Name of Disclosing Entity: \_\_\_\_\_

Signature \_\_\_\_\_

Printed Name \_\_\_\_\_

Title \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Phone Number \_\_\_\_\_

Email Address \_\_\_\_\_

IX. BUSINESS & FINANCE—Item E

RESOURCE ALLOCATION MANAGEMENT PROGRAM (RAMP)

The Illinois Community College Board compiles a list of capital improvement projects for community colleges that request State of Illinois funding under a program entitled Resource Allocation Management Program (RAMP). Projects submitted to ICCB under RAMP require the local community college Board of Trustees approve the project and the College must also fund a minimum of 25% of the total cost of the project. Projects submitted under RAMP are funded by the State of Illinois in the order they were submitted and by funds allocated by the State.

Parkland College will be submitting a project under RAMP for a new Physical Sciences Training Center, a new construction addition to the campus. This addition would be approximately 27,000 Square Feet of new classroom, laboratory, study, and office space potentially located adjacent to the L Wing of the main campus. The majority of the spaces would be new Chemistry and Biology laboratories and classrooms with the latest technology available. With the growth locally in health professions and in Science, Technology, Engineering, and Math (STEM), this new addition will allow for expanding enrollment in these curriculums and for the newest technology.

The initial (FY19) estimate for this new construction addition was \$22,228,800.00. This cost estimate was calculated using formulas provided by the ICCB documents in the RAMP submission procedures. The future cost may be increased by annual inflation factors issued by the Capital Development Board and ICCB. The College has also retained IGW Architects of Urbana, IL to assist in the preparation of the RAMP submission and to work with the Administration and Health Professions faculty to detail the needs of this new project. The College's portion of the construction would currently be estimated at \$5,557,200.00, which is 25% of the total estimated cost.

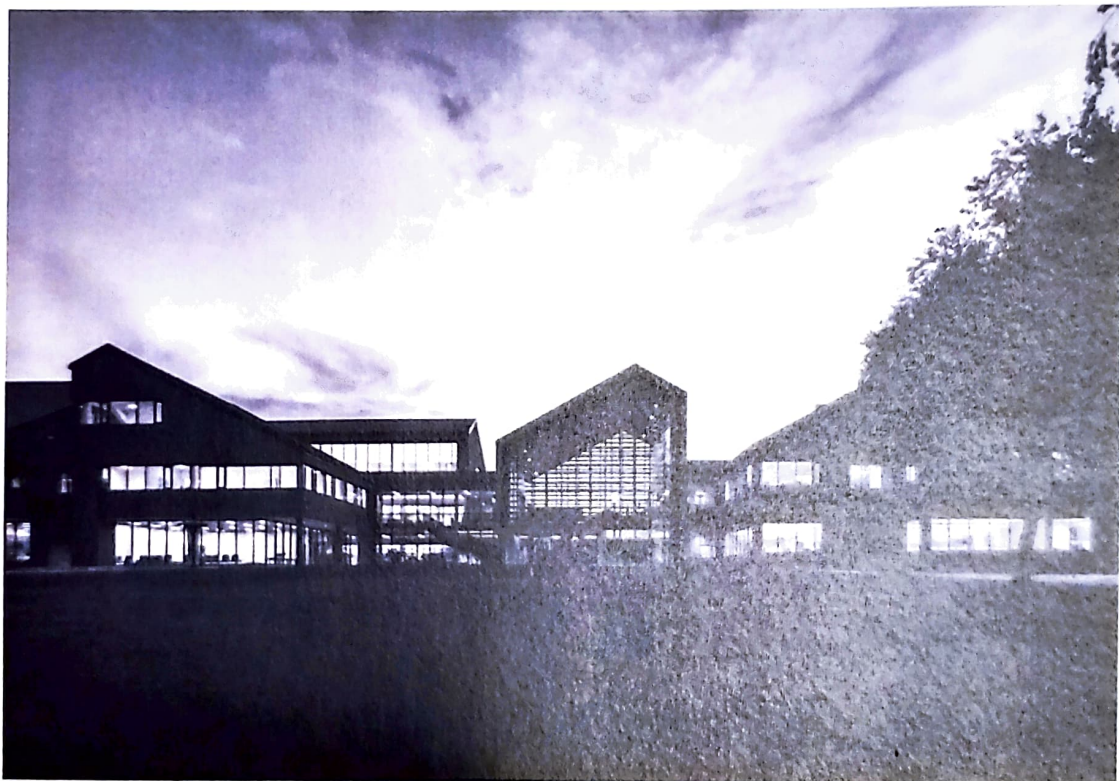
MOTION— Move to approve the submittal of the Illinois Community College Board project under the Resource Allocation Management Program for a new Physical Sciences Training Center as per the attached documents.



**DISTRICT 505  
PARKLAND COLLEGE**

**FY 2020 CAPITAL PLAN REQUEST (RAMP)**

**JULY 1, 2019**



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## **INTRODUCTION - FY 2020 RAMP CAPITAL REQUEST**

### **Parkland College District 505**

Parkland College has had a long history of successfully providing well educated and trained students to the health professions fields within the Parkland College district and outside the district. Parkland College students have also had great success when transferring to four-year institutions after receiving foundational knowledge and research skills in physical and life sciences. To further extend these successes and to provide for expanding opportunities in the Health Care and STEM fields, Parkland College needs to increase the necessary educational spaces on its Champaign main campus with new, state of the art physical and life sciences classrooms, laboratories and study spaces.

Parkland College has retained the planning and consulting services of Isaksen, Glerum and Wachter, LLC of Urbana, Illinois to assist in the study and initial planning of this new Physical Sciences Training Center. The Parkland College Campus Master Plan 2019 Update includes this new addition in the portfolio.

The estimated cost for the new Physical Sciences Training Center is \$22,228,800. Parkland College will provide a 25% match in funding in the amount of \$5,557,200. These College funds will be provided from accounts the College has on reserve for future expansions. The current estimated size of this project is 27,000 net assignable square feet.

## **COMMUNITY COLLEGE CONTACT FOR FURTHER INFORMATION**

Occasionally it is necessary to contact the individual(s) responsible for completing the Capital RAMP tables in order to reconcile discrepancies or to obtain further information to clarify requested project(s). Please list the person responsible for the Capital RAMP submission in the space provided below who should be contacted for follow up inquiries. The individual below will be the person ICCB contacts to answer questions concerning the Capital RAMP requests.

Community College District 505 (Parkland College)

Budget Year Request FY 2020

Capital RAMP Contact Person Jim Bustard

Telephone Number (217) 351-2884

**ONE FORM ONLY**

**PRIORITY ONE RAMP PROPOSAL**  
**PHYSICAL SCIENCES TRAINING CENTER**  
**FY 2020 For Parkland College, District 505**

## PROGRAMMATIC JUSTIFICATION NARRATIVE

**DISTRICT/COLLEGE:** 505 (Parkland College)

**PROJECT NAME:** Physical Sciences Training Center (Addition to L-Wing)

**The programmatic justification should clearly describe the project explaining the rationale, the instructional areas affected, and functional relationships between instruction and the project.**

Projections of the future strongly indicate an increasing need in District 505 for workforce training focused on knowledge and skills in science, technology and the Health Professions. The collaboration between the University of Illinois at Urbana-Champaign (UIUC) and Carle Foundation Hospital to launch the engineering-based Carle Illinois College of Medicine in Champaign as well as the significant growth of technical start-ups in UIUC's Research Park underscore the need for trained STEM-focused technicians with strong foundations in the sciences. Parkland's response to these needs is a renewed focus on and strategic expansion of academic programs in science and Health Professions (HP) programs. But plans to strengthen its academic STEM and HP programs must take place in tandem with the expansion of classroom and lab spaces appropriately equipped for innovative student-centered science instruction.

Currently, more than 400 students at Parkland at any given time in HP Programs require Microbiology. All Dental Hygiene program students require a transfer level chemistry course. Nursing students must complete a two-semester sequence of Anatomy and Physiology. Surgical Technology program requires its students to take an Applied Physics course in Heat and Electricity. Students planning on transfer to UIUC (Parkland College is UIUC's strongest transfer partner) and other four-year institutions acquire foundational knowledge and research skills in physical and life sciences. But these course offerings are currently constrained by a lack of space as demonstrated in the following:

- Chemistry courses are scheduled primarily with regards to how students can fit into existing lab space rather than with regard to what would best accommodate student learning
- Chemical storage space is limited occasionally giving rise to safety concerns as do other infrastructure shortfalls in the chemistry labs
- The physics labs have not been updated or expanded in over 30 years.

The current infrastructure is likely limiting enrollment and is entirely inadequate to support significant growth in the offerings of science courses. Additional laboratory, classroom and instructional support space is needed if Parkland is to best meet current and projected needs of the community in these areas.

## PROGRAMMATIC JUSTIFICATION NARRATIVE (CONT.)

A new Bio/Chemical and Physical Sciences Training Center will meet four categories of needs: Chemistry Classroom/Lab Space; Biology Classroom/Lab Spaces; Computer/Virtual Lab spaces; and General/Shared spaces and faculty & staff spaces.

**Chemistry.** Expanded Chemistry teaching lab spaces would include HVAC for chemical fume hoods sufficient for all students in a lab class. An additional dedicated Organic Chemistry Lab/classroom with appropriate storage spaces will address additional safety needs of those resources. A central, shared chemistry equipment space accessible to all labs/classrooms without interruption to other classes being taught would facilitate learning. Infrastructure for modern equipment such as NMR (Nuclear Magnetic Resonance imager), HPLC (High Performance Liquid Chromatography) & GC (Gas Chromatograph) and mass spectrometer will prepare students to enter a science-based technical workforce.

**Biology.** Biology learning spaces would include expanded cadaver lab space to accommodate all cadavers in a usable state. Teaching will be augmented by sufficient space for several Anatomage tables allowing access to the tables by more than one student at a time.

**Computer/Virtual Lab.** The Center would include lab space using the 3D/virtual reality for teaching anatomy and physiology as well as molecular and cellular biology. Infrastructure for cold storage and molecular level preservation of specimens such as liquid nitrogen, a -80°C freezer and dry ice would allow for training in cell and tissue culturing as well as antibody usage for modern visualization techniques. A microscopy suite that can be darkened to allow fluorescence microscopy to come to the fore could be included to enhance students' understanding of modern gene expression, cellular and developmental biology.

**General/Shared Spaces.** The general/shared spaces would include a "Science Commons" teaching area encouraging collaboration, cross-fertilization of ideas, and mentoring of students by faculty with a wide range of expertise. There will be a storage facility for on-going, long term student experiments and projects to enhance student-guided, inquiry-based teaching and learning experiences. Office space for full-time faculty and part-time faculty as well as a conference room for meetings and collaborative discussions with internal and external stakeholders will be included in the Center.

A well-designed Bio/Chemical and Physical Sciences Training Center with the needs for education programming and student success would position Parkland College to continue its mission of serving the employment and educational needs for District 505 for decades to come.

## SCOPE OF WORK NARRATIVE

**DISTRICT/COLLEGE:** 505 (Parkland College)

**PROJECT NAME:** Physical Sciences Training Center (Addition to L-Wing)

**FULL NAME OF BUILDING (IF REMODELING):** N/A

**EXACT LOCATION (INCLUDING ADDRESS AND CITY):** 2400 West Bradley Avenue  
Champaign, IL 61821-1899

**The scope of work narrative should explain the nature of the work to be performed, general building conditions, and a site analysis.**

The new Physical Sciences Training Center will be a 2-story, approximately 44,000 GSF structure located on available land immediately adjacent to the existing L-Wing on the north side of the Parkland College campus. The building will connect to the L-Wing on both floor levels and be designed to meet the specific programmatic needs identified below. Its design will also be compatible with the existing campus architecture in terms of form and materials usage.

The addition will tie directly into the existing electrical, telephone, alarm and computer network systems with enhanced power supply provided. Air conditioning will be provided throughout via connection to the existing chilled water system which can accommodate the increased loads. Heating will be provided by a combination of new forced air and hot water circulation systems. In addition to the assignable space, restroom facilities and service, circulation and mechanical-electrical space will complete the building addition. Both site and building facilities will be fully accessible in compliance with IAC and other applicable regulations.

Existing lots have the excess capacity to provide needed parking and an existing service drive will provide access to the addition so minimal vehicular paving will be required as part of the project. In addition to the internal connections, new walkways will extend from the existing campus network to provide pedestrian access to the main entries of the new facility. Site landscaping and lighting will be provided that is consistent with the existing campus standards.

The remainder of this narrative includes the program of assignable spaces, listing their function, room use classification and estimated square footage along with the breakdowns for estimated site, utility and movable equipment costs. The building construction cost estimates included in this document are based on Capital Development Board Guidelines. The estimated costs for utilities, site improvements and movable equipment are based on previous bid experience on similar projects at Parkland College.

## PROGRAM ASSIGNABLE SPACES

### Physical Sciences Training Center (Addition to L-Wing)

FUNCTION AND ROOM USED CODE	NET ASSIGNABLE SF
<b>BIOLOGY</b>	
Biology Lab (210) – 3 @ 1,040 sq. ft.	3,120
Biology Lab (210) – 2 @ 1,165 sq. ft.	2,330
Microbiology Lab (210) – 1 @ 1,165 sq. ft.	1,165
Lab Storage Room (215) – 1 @ 100 sq. ft.	100
Lab Prep Room Shared (215) – 3 @ 125 sq. ft.	375
Cadaver Lab (210) – 2 @ 613 sq. ft.	1,226
Anatomy & Physiology Lab (210) – 2 @ 1,015 sq. ft.	2,030
Lab Prep Room (215) – 2 @ 149 sq. ft.	298
Lab Demo/Classroom (210) – 1 @ 1,005	1,005
<u>Forensic Lab (210) – 1 @ 1,015 sq. ft.</u>	<u>1,015</u>
SUBTOTAL BIOLOGY	12,664
<b>CHEMISTRY</b>	
Organic Chemistry Lab (210) – 1 @ 1,100 sq. ft.	1,100
Instrument Room (215) – 1 @ 630 sq. ft.	630
Forensic Chemistry Lab (210) – 1 @ 1,100 sq. ft.	1,100
Lab Demo/Classroom (210) – 1 @ 1,020 sq. ft.	1,020
General Chemistry Lab (210) – 2 @ 1,100 sq. ft.	2,200
Lab Prep Room/Office (215) – 1 @ 300 sq. ft.	300
<u>Lab/Clean Room (210) – 1 @ 1,000 sq. ft.</u>	<u>1,000</u>
SUBTOTAL CHEMISTRY	7,350
<b>OTHER</b>	
Faculty Offices (310) – 10 @ 125 sq. ft.	1,250
Student Study Commons (410) – 1 @ 530 sq. ft.	530
Innovative Learning Spaces (110) – 4 @ 800 sq. ft.	3,200
<u>Meeting/Presentation Room (610) – 1 @ 2,000 sq. ft.</u>	<u>2,000</u>
SUBTOTAL OTHER	6,980
<b>TOTAL NET ASSIGNABLE SQUARE FEET</b>	<b>26,994</b>

## UTILITY AND SITE IMPROVEMENT SUMMARY

### Physical Sciences Training Center (Addition to L-Wing)

UTILITY:	ESTIMATED COSTS	
Storm Sewers	180,000	
Sanitary Sewers	35,000	
Electricity	40,000	
Gas	20,000	
Communication	30,000	
Domestic Water	45,000	
Sidewalk/Roadway Lighting	50,000	
Chilled Water Modifications	100,000	
<b>TOTAL BASE COST - UTILITY</b>		<b>\$500,000</b>

#### SITE IMPROVEMENT:

Earth Excavation	120,000	
Clearing, Grubbing, Seeding & Planting	80,000	
Sidewalks	120,000	
Roadways	130,000	
Traffic Control and Mobilization	30,000	
<b>TOTAL BASE COST – SITE IMPROVEMENTS</b>		<b>\$480,000</b>



## BOARD OF TRUSTEES MATCHING FUNDS COMMITMENT

I hereby certify that the Board of Trustees of Parkland\_College, District #505, meeting in their regular session on June 19, 2019, with a quorum present, officially authorized the submission of the attached Fiscal Year 2020 RAMP Community College Capital Project Request.

- I certify that the board reviewed and approved the attached programmatic justification, scope of work, and related forms for the project identified below.
- I further certify that board has made a commitment to either use available assets and/or credits, or to make local funds available for the project requested as indicated below, should the project be approved.

**PROJECT NAME: Physical Sciences Training Center**

### Proposed Source(s) of Local Funding

	(List the Dollar Amount)
1. Available Local Fund Balances	<u>\$ 5,557,200</u>
2. Protection, Health, and Safety Tax Levy	<u>\$ 0,000,000</u>
3. Protection, Health, and Safety Bond Proceeds	<u>\$ 0,000,000</u>
4. Other Debt Issue	<u>\$ 0,000,000</u>
5. State Certified Construction Credits (remaining from 1987)	<u>\$ 0,000,000</u>
6. Other (Please specify) _____	<u>\$ 0,000,000</u>
 <b>TOTAL LOCAL MATCH</b>	 <u><b>\$ 5,557,200</b></u>

Signed \_\_\_\_\_  
Chairperson of the Board of Trustees

Signed \_\_\_\_\_  
Chief Executive Officer of the College District

**TABLE 1  
FISCAL YEAR 2020 CAPITAL PROJECT REQUEST**

DISTRICT/COLLEGE: District 605 / Portland College

PROJECT NAME AND/OR DESCRIPTION Science Addition to L-Wing

DISTRICT PRIORITY NUMBER 1 OUT OF 1

Check one:  
 NEW FACILITIES CONSTRUCTION/ACQUISITION x (Complete Table 2)  
 REMODELING/REHABILITATION PROJECT \_\_\_\_\_ (Complete Table 2)  
 OTHER \_\_\_\_\_ (Complete Table 2 or provide additional information per instructions)

Check one:  
 NEW REQUEST x  
 REQUESTED PREVIOUSLY No

Dollars rounded to the nearest hundred (for example and per instructions enter \$1,456,789 as \$1,456.8)

PROJECT CATEGORIES*	PRIOR YEARS FUNDING*			CURRENT REQUEST FY			BEYOND CURRENT YEAR*			TOTAL PROJECT COST		
	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST
BLDGS, ADDITIONS, AND/OR STRUCTURES				14,164.6	4,724.9	18,889.5				14,164.6	4,724.9	18,889.5
LAND												
EQUIPMENT				645.0	215.0	860.0				645.0	215.0	860.0
UTILITIES				375.0	125.0	500.0				375.0	125.0	500.0
REMODELING & REHABILITATION												
SITE IMPROVEMENTS				380.0	120.0	480.0				380.0	120.0	480.0
PLANNING				1,124.5	374.8	1,499.3				1,124.5	374.8	1,499.3
TOTAL				16,669.1	5,569.7	22,228.8				16,669.1	5,569.7	22,228.8

\* Describe prior year funding and/or future year funding in the scope statement section using the requested format. State funds should equal 75% of total and local funds should equal 25% of total. ICCB will adjust for credits

TOTAL PROJECT REQUEST (CURRENT YEAR)	\$	22,229
TOTAL COMPLETED PROJECT COST	\$	22,229
DESIRED PROJECT START DATE		9/1/2020
ESTIMATED COMPLETION DATE		12/1/2021
ESTIMATED OCCUPANCY DATE		6/1/2021
ESTIMATED ANNUAL OPERATING COST	\$	\$5.00 per square foot

MATCHING CONTRIBUTION	\$
(See Item 10 in Section I of this Manual)	
<b>LOCAL FINANCING SOURCE</b>	
AVAILABLE FUND BALANCE	\$
ICCB CONSTRUCTION CREDIT	\$
(if any)	
DEBT ISSUE	\$
DATE OF APPROVAL:	
_____	
OTHER (please specify)	\$
TOTAL	\$

**COMPLETE ONE SHEET FOR EACH PROJECT REQUESTED**

**TABLE 2  
FY 2020 SUMMARY OF REQUESTED SPACE AND/OR ACREAGE**

		<b>PART A</b>			<b>PART B</b>	
		<b>NET ASSIGNABLE SQUARE FOOTAGE SUMMARY</b>			<b>ACREAGE SUMMARY (Land Acquisition)</b>	<b>Number of Acres Requested in Budget Year</b>
<u>Space Type</u>	<u>FICM Codes</u>	<u>Request for New Facilities</u>	<u>Redistribution of NASF Space</u>			
		<u>Net Assignable Square Feet (NASF)</u>	<u>Space Prior to Remodeling</u>	<u>Space After Remodeling</u>		
Classroom	110 thru 115	3,200			1 Landscaped Ground	
Laboratory	210 thru 255	19,914			2 Physical Education and Athletic Fields	
Office	310 thru 355	1,350			3 Buildings and Attached Structures	
Study	410 thru 455	530			4 Experimental Plots	
Special Use	510 thru 590				5 Other Instructional Areas	
<i>General Use:</i>					6 Parking Lots	
Assembly and Exhibition	610 thru 625				7 Roadways	
Other General Use	630 thru 685	2,000			8 Pond Retention and Drainage	
Support Facilities	710 thru 765				9 Other (specify)	
Health Care	810 thru 895				Total Assigned Area	
Unclassified					Currently Unassigned	
					Total Acres	
<b>TOTAL NASF #</b>		26,994				
<b>TOTAL GSF* #</b>		44,449				

\*Gross Square Feet

**COMPLETE THE APPLICABLE SECTION--ONE SHEET FOR EACH PROJECT REQUESTED**

**TABLE 3  
FY 2020 BUILDING BUDGET ESTIMATION FORM**

**District/College** District 505 / Parkland College  
**Location** Champaign, Illinois  
**Project Name** Science Addition to L-Wing

(cost column rounded to the nearest hundred)

Space Type	NASF	Multiplier Factor	GSF	\$/GSF	Cost
Classroom	3200	1.5	4800	291.68	\$1,400.1
Laboratory	20014	1.64	32822.96	345.54	\$11,341.6
Offices	1250	1.7	2125	301.95	\$641.6
Study	530	1.7	901	294.09	\$265.0
Meeting Room	2000	1.9	3800	348.65	\$1,324.9
					\$14,973.2
<b>1. Base Total</b>	<b>26994</b>		<b>44448.96</b>		<b>\$1,197.9</b>
<b>2. Added Costs (sum of added cost components identified separately below)</b>					<b>\$898.4</b>
LEED design cost up to 6% of line 1					
Green Building Design/LEED Certification Level <u>Silver</u> (Silver, Gold, Platinum)					\$299.5
Other added costs: Extension/Existing Building Adjustment (2%)					
<b>3. Base Cost</b>	<b>26994</b>		<b>44448.96</b>		<b>\$16,171.1</b>

420.4

4. Escalation (estimate of cost increase from the time of appropriation to the bid date  
 --assumes appropriation is received at July 1, 2018).  
 Expected Bid Date: \_\_\_\_\_ Number of Months to Bid Date: 12  
 Annual Percentage (Allowable per annum inflation) from regional rate tables: 0.026  
 (Enter annual rate as a decimal in cell J35; i.e. 2.9% as .029)  
 (inflation rate and number of months to bid are estimates and for purposes of calculating estimated costs will be standardized at 12 months to bid)  
 \$16,591.5
5. Escalated Building Budget (Line 3 plus Line 4) \_\_\_\_\_
6. Escalated Building Budget Plus 10% Contingency (Line 5 multiplied by 1.10) \_\_\_\_\_ \$18,250.7
7. Adds:
- a. A/E Fees 0.0675 % (use rate in E45 unless justification for another rate) \_\_\_\_\_ \$1,231.9
  - b. On-Site Observation \_\_\_\_\_ \$168.8  
 Number of Months \_\_\_\_\_ Days per Week \_\_\_\_\_
  - c. Reimbursable Expenses \_\_\_\_\_ \$61.6
  - d. Art in Architecture one-half of one percent (Multiply Line 6 by .005) \_\_\_\_\_ \$91.3
  - e. Other Adds: CDB 3% A-E (\$36,957) and Contractor (\$547,521) \_\_\_\_\_ \$584.5
  - f. Sub-total Adds (Lines 7a through 7e) \_\_\_\_\_ \$2,138.1
8. Total Building Budget (Line 6 plus Line 7f) \_\_\_\_\_ \$20,388.7
- OTHER:  
 Estimate of Annual State Supported Operations and Maintenance Expense \_\_\_\_\_

Source of Cost Estimate: Capital Development Board Guidelines  
 Date of Cost Estimate: 1-Jul-19

**TABLE 4  
FY 2020 MOVEABLE EQUIPMENT LIST**

District/College: 505/Parkland College  
Project Name: Physical Sciences Training Center

(cost column rounded to the nearest dollar--please round the grand total equipment cost to the nearest hundred when you transfer to table 1)

Programmatic Unit	Room Use Classification	Name of Equipment	Number of Units	Cost per Unit	Estimated Total Cost
Biology Lab	210	10 tables w/ 26 chairs	3	\$24,000	\$72,000
		instructors station	3	\$4,000	\$12,000
		Audio/Visual equipment	3	\$4,500	\$13,500
Biology Lab	210	10 tables w/ 26 chairs	2	\$24,000	\$48,000
		instructors station	2	\$4,000	\$8,000
		Audio/Visual equipment	2	\$4,500	\$9,000
Microbiology Lab	210	10 tables w/ 26 chairs	1	\$24,000	\$24,000
		instructors station	1	\$4,000	\$4,000
		Audio/Visual equipment	1	\$4,500	\$4,500
Lab Storage Room	215	Storage Cabinets	1	\$4,000	\$4,000
Lab Prep Room	215	2 Chairs, storage cabinets	3	\$6,000	\$18,000
Cadaver Lab	210	Cadaver tables	2	\$9,000	\$18,000
		Audio/Visual equipment	2	\$6,000	\$12,000
		Anatomage Table	1	\$50,000	\$50,000
Anatomy & Physiology Lab	210	10 tables w/ 26 chairs	2	\$24,000	\$48,000
		instructors station	2	\$4,000	\$8,000
		Audio/Visual equipment	2	\$4,500	\$9,000
Lab Prep Room	215	2 Chairs, storage cabinets	2	\$6,000	\$12,000
Lab Demo/Classroom	210	10 tables w/ 26 chairs	1	\$24,000	\$24,000
		instructors station	1	\$4,000	\$4,000
		Audio/Visual equipment	1	\$4,500	\$4,500
Forensic Lab	210	10 tables w/ 26 chairs	1	\$24,000	\$24,000
		instructors station	1	\$4,000	\$4,000
		Audio/Visual equipment	1	\$4,500	\$4,500
Organic Chemistry Lab	210	10 tables w/ 26 chairs	1	\$24,000	\$24,000
		instructors station	1	\$4,000	\$4,000
		Audio/Visual equipment	1	\$4,500	\$4,500
Instrument Room	215		1		

Programmatic Unit	Room Use Classification	Name of Equipment	Number of Units	Cost per Unit	Estimated Total Cos
Forensic Chemistry Lab	210	10 tables w/ 26 chairs	1	\$24,000	\$24,000
		instructors station	1	\$4,000	\$4,000
		Audio/Visual equipment	1	\$4,500	\$4,500
		instructors station	1	\$24,000	\$24,000
Lab/Demo Classroom	210	10 tables w/ 26 chairs	1	\$4,000	\$4,000
		instructors station	1	\$4,500	\$4,500
		Audio/Visual equipment	1	\$24,000	\$24,000
General Chemistry Lab	210	10 tables w/ 26 chairs	2	\$4,000	\$8,000
		instructors station	2	\$4,500	\$9,000
		Audio/Visual equipment	2	\$4,000	\$8,000
		instructors station	1	\$5,000	\$5,000
Lab Prep Room/Office	215	Desks, chairs, cabinets	1	\$5,000	\$5,000
Lab Clean Room	210	chairs	10	\$6,000	\$60,000
Faculty Offices	310	Desks, chairs, cabinets	1	\$25,000	\$25,000
Student Study Commons	410	Lounge/study furniture	1		
			4	\$24,000	\$96,000
		10 tables w/ 26 chairs	4	\$4,000	\$16,000
		instructors station	4	\$4,500	\$18,000
Classrooms (ILSs)	110	Audio/Visual equipment	4	\$4,500	\$18,000
		10 tables w/ 40chairs	1	\$30,000	\$30,000
		Audio/Visual equipment	1	\$4,500	\$4,500
Meeting/Presentation Room	610	10 tables w/ 40chairs	1	\$30,000	\$30,000
		Audio/Visual equipment	1	\$4,500	\$4,500

\$860,000

Grand Total Equipment Costs (this number should be included on the equipment line of table 1)

**COMPLETE ONE SHEET FOR EACH PROJECT REQUESTING MOVEABLE EQUIPMENT**

IX. BUSINESS & FINANCE—Item F

EXEMPT PURCHASE – Instructional/Office Computer Hardware & Software

In support of the rotational plan for computer replacement, classroom instruction, updating servers/data storage and security requirements, the following recommendations are made:

- Purchasing Dell computers for instructional and office use from Dell Computer Corporation of Round Rock, Texas for a total cost of \$1,300,000.
- Purchasing Apple computers for instructional and office use from Apple Computer of Cupertino, California for a total cost of \$200,000.
- Purchasing projectors for instructional and office use for a total cost of \$30,000 from Troxell Communications, 847 S. Randall Rd., Elgin, IL 60123 or B & H Photo & Electronics Corp. 420 Ninth Ave, New York, NY 10001.
- Purchasing Dell infrastructure systems such as servers and SSD storage for instructional and office use from Dell Computer Corporation of Round Rock, Texas for a total cost of \$200,000.
- Purchasing Cisco Switches from CDW Government of Vernon Hills, IL for a total cost of \$60,000.
- Purchasing Aruba Controllers to replace our existing Wi-Fi network equipment that is approaching End of Support, from Entre Solutions II of Bloomington, Illinois for a total cost of \$175,000.

This purchase relates to the following strategic goals:

**Goal E: Responsibility:** Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

**Goal E2:** Utilize our strategic technology plan to support all areas of the college.

**Goal E3:** Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

Administration recommends the purchase of Instructional/Office Computer Hardware & Software not to exceed a total cost of \$1,965,000. These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services; (g) contracts for duplicating machines and supplies. Board authorization is requested since the cost exceeds \$20,000. Funds for these purchases are available in the FY 2020 and FY 2021 operating budgets.

MOTION— Move to approve the purchase of Instructional/Office Computer Hardware & Software not to exceed a total cost of \$1,965,000.

IX. BUSINESS & FINANCE—Item G

EXEMPT PURCHASE – INSTRUCTIONAL/ OFFICE COMPUTER HARDWARE & SOFTWARE

In support of the ongoing support of administrative and academic needs of the college, the following recommendations are made to renew the annual license/maintenance of the following software/hardware:

- Renewing the license for Cisco SmartNet contract from, Acuitive Corporation, 1139 Momentum Place, Chicago, Illinois, 60689 for approximately \$24,100.
- Renewing LinkedIn Learning from LinkedIn., 1000 W. Maude Ave., Sunnyvale, CA 94085 for approximately \$35,000.
- Renewing license for EverFi from EverFi, Inc., 2300 N. Street NW, Suite 500, Washington, DC 20037 for approximately \$ 36,000. This is a three-year contract (July 2020 through June 2023)
- Renewing Dell Compellent support from Dell Marketing, P.O. Box 149257, Austin, TX 78714 for approximately \$25,000.
- Renewing the Microsoft Premier Support from Microsoft Corporation, One Microsoft Way, Redmond WA 98052 for approximately \$84,000.
- Renewing IT Research and Advisory services from Info-Tech Research Group, 602 Queens Ave., London ON, CAN N6B1Y8 for approximately \$29,500.
- Renewing Microsoft Site license from CDW-Government, 230 N. Milwaukee Ave., Vernon Hills, IL 60061 for approximately \$120,000
- Renewing Adobe licenses from CDW-Government, 230 N. Milwaukee Ave., Vernon Hills, IL 60061 for approximately \$85,000.
- Renewing Lumen’s software licensing from Augusoft, Inc., 8441 Wayzata Blvd., Ste 200, Minneapolis, MN 55426 for approximately \$84,600.
- Renewing OKTA from CDW-Government, 230 N. Milwaukee Ave., Vernon Hills, IL 60061 for approximately \$49,000
- Renewing Veeam support from CDW-Government, 230 N. Milwaukee Ave., Vernon Hills, IL 60061 for approximately. \$40,000. This is an updated resolution since the April 2020 board approval. Additional system features were added to improve the mentoring of backups and response to ransomware attacks.
- Purchasing of professional services hours from Ellucian Co., 4375 Fair Lakes Court, Fairfax, VA 22033 for approximately \$185,000. These hours will be used as funds available between July 1, 2020 and June 30, 2022
- Renewing Amazon Web Services (AWS) fees from CDW- Government, 230 N. Milwaukee Ave., Vernon Hills, IL 60061 for approximately \$30,000.

These purchases relate to the following strategic goals:

Goal E: Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

Goal E2: Utilize our strategic technology plan to support all areas of the college.



Goal E3: Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or telecommunications and inter-connect equipment, software, and services; (g) contracts for duplicating machines and supplies. Board authorization is requested since the cost exceeds \$20,000.00. Funds are available in the FY 2020 and FY 2021 operating budgets for these purchases.

MOTION—Move to approve the annual maintenance renewal of items as listed above from the vendors and at the cost described, for a total purchase price of approximately \$827,200

IX. BUSINESS & FINANCE—Item H\*

APPOINTMENT OF LEGAL COUNSEL

Legal counsel is appointed annually on a fiscal year basis.

CONSENT MOTION—Move to reappoint Meyer Capel as legal counsel for the Board for FY 2020 at a monthly retainer fee of \$250.00.

X. ACADEMIC & STUDENT SERVICES—Item A\*

APPLICATION OF FUNDS FROM EXTERNAL SOURCES

Grant proposals as described in the accompanying summaries are presented for consideration prior to submission to the specific agencies.

CONSENT MOTION—Move to approve the filing of the following grant applications in accordance with the accompanying summaries which will be incorporated in the official minutes:

1. U.S. Department of Justice—Office of Justice Programs: Bulletproof Vest Partnership

**U.S. Department of Justice—Office of Justice Programs: Bulletproof Vest Partnership**

This grant provides a 50% reimbursement to police departments for the purchase of bulletproof vests purchased for law enforcement officers. Parkland’s Public Safety department purchases new vests on rotation on an annual basis, and this grant will offset those costs.

**Submitted to:** U.S. Department of Justice—Office of Justice Programs

**Proposed by:** Public Safety: Matt Kopmann

**Target Population:** Parkland Public Safety

**Benefits to Population:** Provides reimbursement for vests.

**Supports Mission:** N/A

**Project Lead:** Parkland College

**Other Partners:** N/A

**Proposed Dates: 6/1/2020 to 8/31/2021**

	First Year	All Years		First Year	All Years
<b>All Partners Grant Request:</b>	N/A	N/A	<b>Parkland’s Cash Match:</b>	N/A	N/A
<b>Parkland’s Grant Request:</b>	TBD	TBD	<b>Parkland’s In-kind Match:</b>	N/A	N/A

**Grant Funds will be used to:**

Funds will be used to reimburse Parkland’s Public Safety department 50% of the total cost of annual bulletproof vest purchases.

X. ACADEMIC & STUDENT SERVICES—Item B\*

ACCEPTANCE OF FUNDS FROM EXTERNAL SOURCES

Attached is a summary of funds awarded to the College from external sources:

1. U.S. Department of Education: CARES Act—Higher Education Emergency Relief Fund: Financial Aid Grants to Students
2. U.S. Department of Education: CARES Act—Higher Education Emergency Relief Fund: Institutional Portion
3. Illinois Clean Energy Community Foundation: Pollinator Meadows Pilot Program
4. Local Workforce Development Board 17—LWIA 17 Youth Committee: WIOA Youth Programming
5. Illinois State Library/Secretary of State: Penny Severns Family Literacy Program
6. Illinois State Library/Secretary of State: Adult Volunteer Literacy Grant (Project READ)

CONSENT MOTION—Move to approve the awarding of funds from external sources as stated above and in the attached summary.

**Funds Received**

<b>Title</b>	<b>Received From</b>	<b>Begin Date</b>	<b>End Date</b>	<b>Years</b>	<b>Total Amount</b>	<b>Parkland Amount</b>
CARES Act—Higher Education Emergency Relief Fund: Emergency Financial Aid Grants to Students	U.S. Department of Education	3/13/20	3/12/21	1	\$1,637,502	\$1,637,502
CARES Act—Higher Education Emergency Relief Fund: Institutional Portion	U.S. Department of Education	3/13/20	3/12/21	1	\$1,637,501	\$1,637,501
Pollinator Meadows Pilot Program	Illinois Clean Energy Community Foundation	6/1/20	11/30/21	1.5	\$2,760	\$2,760
WIOA Youth Programming	Local Workforce Development Board 17—LWIA 17 Youth Committee	7/1/20	6/30/21	1	\$61,213	\$61,213
Penny Severns Family Literacy Program	Illinois State Library/Secretary of State	7/1/20	6/30/21	1	\$32,322	\$32,322
Illinois State Library/Secretary of State: Adult Volunteer Literacy Grant (Project READ)	Illinois State Library/Secretary of State	7/1/20	6/30/21	1	\$99,845	\$99,845
					<b>Total</b>	<b>\$3,471,143</b>

## XI. CLOSED SESSION

The Board may meet in Closed Session and then return to Open Meeting.

MOTION—Move to go into Closed Session for the purpose of discussing the following topics:

1. Appointment, employment, compensation, resignation, or performance of specific employees.
2. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

## XIII. CLOSED SESSION AUDIO APPROVAL

The Board may make a motion to approve the audio recording made of the Executive Session.

MOTION—Move to approve the audio recording made of the Executive Session of June 17, 2020 and that the secretary of the Board make provisions for its safe keeping and that it be made available only upon the proper order of the court and a finding by a judge that such audio tape should be released, and that such audio recording will be destroyed 18 months after the date of the meeting if the Board has adopted written minutes of the Executive Session in question.

XIV. ADMINISTRATIVE SERVICES—Item A

PERSONNEL REPORT

The Personnel Report for June 2020, is attached and presented for approval.

MOTION—Move to approve the Personnel Report for June 2020, in accordance with the documents that will be incorporated in the official minutes.



XIV. ADMINISTRATIVE SERVICES—Item B

VOLUNTARY SEPARATION PROGRAM

The Board may make a motion to approve a voluntary separation program.

MOTION—Move to approve the Voluntary Separation Program in accordance with the documents that will be incorporated in the official file.

XV. RELEASE OF CLOSED SESSION MINUTES

Closed session minutes are reviewed on a semi-annual basis for determination if said minutes should be released for public inspection. After legal counsel review, it was suggested that a portion of the minutes from the January 22, 2020 closed session meeting could be released.

CONSENT MOTION—Move to approve the recommendation by legal counsel that a portion of the January 22, 2020 closed session minutes be released.

## XVI. TRUSTEE REPORTS

The Chairman will open the floor for Board comments.

INFORMATION

## XVII. ADJOURNMENT

A motion and second will be made for adjournment of the June 17, 2020 Board of Trustees meeting.

# **PARKLAND COLLEGE**

## **STATEMENT OF CORE VALUES**

As an institution of learning, Parkland College cultivates inquiry, practical application of knowledge, and broad enrichment across our community. The following values are important to the fulfillment of Parkland College's mission to provide programs and services of high quality to our students and community.

### **Honesty and Integrity**

In our daily operations, our classrooms, and all of our interactions, it is essential that we communicate openly, truthfully, and without hypocrisy.

### **Fairness and Just Treatment**

We advocate and strive for respect, equity, and justice in all of our operations and proceedings.

### **Responsibility**

We believe that employees and students are personally and mutually accountable for their actions as they carry out their duties. We understand the need to balance the pursuit of our own well being with concern for others. Likewise, we understand the importance of balancing personal accountability with graciousness in the acceptance of help from others.

### **Multiculturalism**

We celebrate the diversity in both our community and our world. Our goal is to recognize, promote, utilize, and educate one another regarding the unique qualities and shared humanity of all people and cultures.

### **Education**

We provide a forum for innovation, critical thinking, open inquiry, and lifelong learning opportunities.

### **Public Trust**

In our efforts to serve the community, we honor the trust placed in us by our citizenry. We also rely on our community to guide and advise us as we continue to serve its needs.