

MISSION AND PURPOSES

The mission of Parkland College is to engage the community in learning.

The following purposes are of equal importance in fulfilling the mission of Parkland College:

- Serve students by providing:
 - high-quality and responsive developmental, technical/vocational, transfer, and lifelong educational programs;
 - high-quality and responsive support services;
 - a climate throughout the college that values and promotes integrity, inquiry, diversity, inclusion, active citizenship, global awareness, and academic freedom;
- Serve employees by providing a supportive and responsive work environment;
- Serve the larger community by providing services and resources that promote the intellectual, cultural, and economic development of Illinois Community College District 505.

PARKLAND COLLEGE

(Community College District #505)
2400 West Bradley Avenue
Champaign, Illinois

Board of Trustees' Meeting, Wednesday, June 19, 2019 Parkland College - Room U325 - 7:00 PM

*Agenda items considered to be of a routine nature are marked with an asterisk, and will be included in the Consent Agenda Motion. Items not requested to be removed by any Trustee shall, upon a single motion of any Trustee, seconded by any other Trustee and unanimously approved, be deemed to have been duly approved with the same validity as if each action were separately moved, seconded and approved.

AGENDA

<u>Order of Business</u>	<u>Item</u>	<u>Page</u>	<u>Action</u>	<u>Information</u>
I.	Roll Call	1		X
II.	Pledge of Allegiance	2		X
III.	Consent Agenda Motion	3	X	
IV.	Public Comments	4		X
V.	Communication from PCA	A. Report from the President of PCA	5	X
VI.	Minutes	* A. Regular Minutes from May 15, 2019	6	
VII.	Institutional	A. President's Report	17	X
VIII.	Program Reports	A. NISOD/Teaching and Outstanding Staff Awards	18	X
		B. Marketing Plan Report	19	X
		C. Legislative Update	20	X
IX.	Business & Finance	A. Freedom of Information Act (FOIA)	21	X
		B. Financial Statements	22	X
		* C. Invoices (including Board Travel)	38	
		D. Lease/Contract - AT&T Wireless Small Cell Site Installation	50	X
		E. Janitorial Services - Institute of Aviation	51	X
		F. Resource Allocation Management Program	52	X
		G. Exempt Purchase -FY 2020 Aviation Ramp Services	53	X
		H. Exempt Purchase - FY 2020 Aviation Maintenance Services	54	X

<u>Order of Business</u>	<u>Item</u>	<u>Page</u>	<u>Action</u>	<u>Information</u>	
IX. Business & Finance	I. Exempt Purchase - FY 2020 Aviation Fuel - Institute of Aviation	55	X		
	J. Exempt Purchase - 2000 International Harvester CA 2388 Combine	56	X		
	K. Exempt Purchase - Reprographics - Veritiv White Paper	58	X		
	L. Exempt Purchase - 160 Driving Academy	59	X		
	M. Exempt Purchase - Condensed Curriculum International	60	X		
	N. Exempt Purchase - Strategic Development Institute	61	X		
	O. Exempt Purchase - Classroom and Lobby Furniture	62	X		
	* P. Appointment of Legal Counsel	63			
	X. Academic & Student Services	* A. Application of Funds from External Sources	64		
		* B. Acceptance of Funds from External Sources	70		
C. Policy Manual Updates (Lodged)		73		X	
XI. Closed Session		84	X		
XII. Open Meeting					
XIII. Closed Session Audio Approval		84	X		
XIV. Administrative Services	A. Personnel Report	85	X		
	B. Administrative Contracts Renewal	95	X		
XV. Trustee Reports		96		X	
XVI. Adjournment		97	X		

June

- 18 Board of Trustees Meeting, 7:00 pm, U325
- 20 Don Lake Retrospective & Reception, 5:30 pm, Giertz Gallery
- 21 Beginning of Summer Hours (College closed on Fridays for 8 weeks)

July

- 17 President's Evaluation, 5:15 pm, U325
- 17 Board of Trustees Meeting, 7:00 pm, U325

**NOT FOR RELEASE UNTIL AFTER THE MEETING OF THE PARKLAND
COLLEGE BOARD OF TRUSTEES ON JUNE 19, 2019**

PARKLAND COLLEGE

June 12, 2019

TO: Members of the Board of Trustees
FROM: Dr. Thomas Ramage, President
SUBJECT: Board of Trustees' Meeting on June 19, 2019

I. ROLL CALL

INFORMATION

II. PLEDGE OF ALLEGIANCE

Trustees will lead the attendees in saying the Pledge of Allegiance.

INFORMATION

III. CONSENT AGENDA MOTION

Agenda items designated by an asterisk (*) are considered by administration to be routine items. Trustees are asked to review the agenda, and any Trustee can remove an item from the consent agenda motion for discussion prior to action being taken.

MOTION—Move to approve the consent agenda that includes all items included on the agenda that are preceded by an asterisk (*) as follows:

- Minutes from Regular Meeting held on May 15, 2019
- Invoices (including Board Travel)
- Appointment of Legal Counsel
- Application of Funds from External Sources
- Acceptance of Funds from External Sources

IV. PUBLIC COMMENTS

The Chairman will open the floor for public comments.

INFORMATION

V. COMMUNICATION FROM PCA—Item A

REPORT FROM THE PRESIDENT OF PCA

Kevin Hastings, President of PCA, will give a brief update on PCA activities.

INFORMATION

VI. MINUTES—Item A*

MINUTES

Minutes of the Regular Meeting held on May 15, 2019, are presented for approval.

CONSENT MOTION—Move to approve minutes of the Board of Trustees' Regular Meeting held on May 15, 2019.

**MINUTES OF REGULAR MEETING OF THE
BOARD OF TRUSTEES
OF COMMUNITY COLLEGE DISTRICT #505
(Parkland College)**

**Counties of Champaign, Coles, Dewitt, Douglas, Edgar,
Ford, Iroquois, Livingston, McLean, Moultrie, Piatt, Vermilion, and State of Illinois**

May 15, 2019

ROLL CALL

The meeting was called to order by Gregory Knott, Chairman, at 6:59 p.m. at Parkland College on Mattis, Room H101, 1315 N. Mattis Avenue, Champaign, Illinois. At the direction of Chairman Knott, Krystal Garrett, Assistant to the President/Board of Trustees, called the roll of members of the Board. The following Trustees were present: James Ayers, Lydia Gallaher (Student Trustee), Bianca Green, Dana Trimble, James Voyles, Jonathan Westfield, and Gregory Knott. Also present were President Thomas Ramage and representatives of the administration, faculty, staff, and public. Trustee Johnson joined the meeting after roll call at 7:01 pm.

CONSENT AGENDA MOTION

The Chairman asked if Trustees had any questions regarding items included on the Consent Agenda.

It was moved by Mrs. Green and seconded by Mr. Trimble to approve the consent agenda that includes all items on the agenda that are preceded by an asterisk.

The motion carried by the following vote: AYES—Ayers, Green, Johnson, Trimble, Voyles, Westfield, Gallaher (Advisory Vote), Knott; NAYS—None; ABSENT—None.

The consent agenda adopted includes approval of the following items:

- Approved the minutes of the Board of Trustees Organizational, Regular, and Closed Session meetings held on April 24, 2019.
- Approved the voucher checks listing through April 30, 2019 (including Board travel), totaling \$1,269,994.86.
- Approved the filing of the following grant applications:
 - City of Urbana: Consolidated Social Service Funding
 - Women’s Sports Foundation: Tara VanDerveer Fund Grant
 - Illinois Board of Higher Education (IBHE): Illinois Cooperative Work Study Grant (ICWS)
 - Illinois Community College Board (ICCB): Innovative Bridge and Transition Program Grants
- Approved the following awarding of funds from external sources:

- Illinois Arts Council Agency (IACA): Summer Youth Employment in the Arts

PUBLIC COMMENTS

The Chairman opened the floor for public comments.

There were no public comments.

COMMUNICATION FROM PCA

There were no updates from PCA.

PRESIDENT'S REPORT

Dr. Ramage reported on the following:

1. Reminded the Board of the following events:
 - Honors Convocation – Thursday, May 16, 10:00 a.m. at the Donald Dodds Athletic Center.
 - Commencement - Thursday, May 16, BOT dinner at 5:30 p.m., ceremony at 8:00 p.m. at Krannert.
 - Health Professions pinning and recognition ceremonies May 15-17.
 - CobraVenture Pitch Competition – May 20, 6:00 p.m., Student Union. All nine students plan to attend and we will be awarding the \$3,000 in seed money at this event!
 - Leadership Conference - May 22-24 at the Oak Terrace Resort in Pana, IL. Dinner with the Board is scheduled on Thursday, May 23 at 5:30. The Board session will follow at 6:30 p.m.
 - This also marked the first year of the Leadership Academy. More than 30 faculty, staff, and administrators were involved, including 15 academy participants, 4 program leaders, and at least 11 mentors. Participants met together as a group throughout the year to discuss numerous leadership topics. They also met together in smaller groups, and the three groups gave final presentations on ideas for improving completion through reverse transfer, improving the college's IDEAS process, and changing registration processes to encourage students to register earlier. Each participant also worked with a mentor throughout the year to meet a personal or professional goal. The program builds on the Leadership Conference and is part of our strategy to invest in developing leaders within the college to meet current and future needs for effective leadership.
 - June 7 is the ICCTA Annual Convention and Awards Banquet.
 - The Entrepreneur of the Year Banquet, honoring David J. Downey, will be held at the I-Hotel on June 12. Reception at 5:00 p.m. and dinner at 6:00 p.m.

John and Marge Albin will also be honored during the program as the 2019 Lifetime Achiever Award winners.

2. Thanked Dean Turner, Tracy Kleparski, and all of Student Life for hosting the Cobra Carnival on May 1. It was a fun event with carnival games and food, and a free lunch for students and employees. A great way to wrap-up the semester!
3. Two of the four students taking top honors at the 16th annual David Jones Persuasive Speaking Contest are members of the first cohort of our Early Transfer Academy. The May 2 competition gave students the chance to earn money for themselves and their favorite charity. Our Early Transfer Academy offers high school students the opportunity to take morning college courses on our campus before returning to their high school for their regular schedule. Competing against other Parkland students, our Early Transfer Academy winners were Michael Doehring of Savoy, taking first place with a speech in support of Ronald McDonald House, and John Nicol of Urbana who took third with a speech asking the audience to support Cunningham Children's Home.
4. On May 4, Parkland hosted its annual Motor Sport Club Car Show, which included autocross, a swap meet, and engine competition. In addition, Perimeter Road Sound Recordings, the student-staffed music record label here at Parkland College, held its first annual Perimeter Road Music Festival, where attendees enjoyed local music, food trucks, and information tables staffed by Student Life clubs. Both events offered free admission and daylong entertainment for the community. Thanked Dean Scholze, Dean Sutton, their divisions and students for the hard work and vision to make these events possible.
5. The Retirement and Recognition Ceremony was held on May 10. Congratulated all employees who celebrated a special milestone. Thanked Chairman Knott and Mr. Voyles for coming out to celebrate with those employees.

Trustee Johnson apologized for not being able to attend Commencement. He hopes his health will allow him to attend next year.

Trustee Trimble asked about the solar farm. Jim Bustard, director of Physical Plant, stated that the State held a lottery and that Parkland will receive funds. Construction is expected mid-June. The lottery provides grants to owner-operators. Without those grants, the cost of electricity would skyrocket.

2019-2020 ANNUAL PLANNING REPORT

Dr. Ramage provided an overview of the 2019-2020 Annual Plan summary. A handout was provided to the Board.

PARKLAND FOUNDATION UPDATE

Tracy Wahlfeldt, Executive Director of the Parkland Foundation, gave an update on the activities of the Foundation and provided a handout to the Board. She was excited to announce that the Foundation will have received over 2 million in contributions this fiscal year, awarded \$444,807.45 in scholarships, and several new scholarships created.

Thanked Marietta Turner and the Deans Office for their help with the Scholarship Reception.

Thanked Mr. James Ayers for his support and service on the Foundation Board. She also thanked Mr. James Voyles, who will be taking over that role.

Vice-Chairman Green asked about the requirements to create a new scholarship. Mrs. Wahlfeldt explained that an annual scholarship can be established with any amount; an endowed scholarship requires \$10,000 and can be set in perpetuity.

LEGISLATIVE UPDATE

Stephanie Stuart, Vice President for Communications and External Affairs, provided a legislative update that included a handout for the Board.

Parkland will have a project on the RAMP list, which we hope to have funded. Mrs. Stuart also reported that the BSN bill has reemerged in a new form with Malcom X being the sole college to put forward an amendment for a pilot program. This decision was because of their relationship with Rush Hospital and dire work needs.

Representative Rodney Davis was recently on campus for the 2019 Congressional Art Competition, where submissions for this year's competition were displayed at the Giertz Gallery Lounge. Trustee Johnson noted that the winners' art would be displayed between the House office buildings and the U.S. Capitol. He noted that this was a very significant achievement and congratulated the winners.

Mrs. Stuart reported that the House passed a spending bill that would include a raise to the Pell Grant. She also noted that she plans to travel to Washington, D.C. next month to lobby with Champaign County First, with the hopes of setting meetings with the Department of Labor regarding apprenticeship opportunities.

FREEDOM OF INFORMATION ACT (FOIA) REQUESTS

Stephanie Stuart, Vice President for Communications and External Affairs, reviewed the requests made under the FOIA during the month and the disposition of the requests, which include:

Requestor

Kaza Rhan
Ron Bensyl (Gallagher)

Information Requested

Collective Bargaining Agreements
Insurance RFPs and Notes

FINANCIAL STATEMENTS

Chris Randles reported that the financial statements for April reflect the results of operations of the College for the first nine months of fiscal year 2019. The revised budget estimates indicate that revenues will exceed expenditures by \$150,636 in the general operating funds.

- As discussed in February's Budget Workshop the projected Operating surplus is over \$1M.
- The key factors for the College's operating results in FY2019 will be State funding, tuition & fees revenue (enrollment) and health claims.
- The College has received all of its FY2018 ICCB Base Operating and Equalization payments.
- The College has received its first nine (of 12) FY2019 ICCB Base Operating Equalization payments.
- Enrollment was down in summer, fall, and spring. However, the budgeted contingency is expected to cover the revenue shortfall.
- Health claims paid are tracking under budget to date.
- The original FY2019 budget projected a \$333,191 surplus.
- The FY2019 audited beginning operating fund balance is \$17.55M. This amount is 34% of operating expenditures.
- The FY2019 College final budget was approved in September.
- The FY2018 College preliminary audit was presented in October.
- The FY2018 College final audit was approved in November.
- The TY2018 tax levy was approved in November.
- The FY2019 Budget Workshop was in February.
- The FY2020 Tentative Budget will be lodged in July.

Chairman Knott stated that it is important to remember that the surplus could be because of medical claims. We are fortunate that employees are healthy and that we have a surplus. It is also nice to have the 15-year data provided during the Budget Workshops, so we have that historical data.

EXEMPT PURCHASE – CARLE REGIONAL EMS

Carle Regional Emergency Medical System assists with instruction for the Parkland Paramedic Program. The Illinois Emergency Medical Services Act states in Section 515.500: An EMS education *program shall only be conducted by an EMS System or an academic institution under the direction of the EMS System.*

Accreditation and state law required that we strengthen the ownership of Academics vs. ownership and leadership from Regional EMS Coordination. In order to achieve this, Parkland EMS Paramedic and Carle Regional EMS formed a consortium. At this time, the consortium only includes Carle Regional EMS and Parkland College. Carle provides the facility, the required paramedic leadership employees, lab instructors, and equipment.

This purchase meets the following strategic goals:

Goal A: Quality: Parkland College will maintain the highest educational standards providing ongoing continuous learning for all citizens of District 505.

A2. Ensure the excellence of academic programs with emphasis on teaching and learning, student success, and outcomes assessment.

Goal B: Completion: Parkland College will increase student retention, persistence, and completion.

B2. Improve student success by providing comprehensive support systems.

Goal C: Collaboration: Parkland College will work collaboratively to develop a workforce with critical thinking, communication, and technical skills to ensure success in a diverse, technological, and global work environment.

C2. Develop partnerships with district employers to identify employability skills, collaborate in the development of curriculum and delivery systems, and create employment and internship opportunities for students.

Administration recommended the purchase of services, at a cost not to exceed \$25,600, from Carle Regional Emergency Medical System of Urbana, Illinois. This item is exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (1) contracts for goods or services which are economically procurable from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports, and for utility services such as water, light, heat, telephone or telegraph. Board authorization is requested since the cost exceeds \$20,000. Funds for this purchase are available in the FY 2020 operating budget.

It was moved by Mrs. Green and seconded by Mr. Westfield to approve the consent agenda that includes all items on the agenda that are preceded by an asterisk.

The motion carried by the following vote: AYES—Ayers, Green, Johnson, Trimble, Voyles, Westfield, Gallaher (Advisory Vote), Knott; NAYS—None; ABSENT—None.

EXEMPT PURCHASE – SCHOLARSHIP MANAGER

License a new online scholarship program called Scholarship Manager from Next Gen. Scholarship Manager automates the phases of the scholarship process, including online student applications and online committee reviews. The product will automatically match qualified candidates with available scholarships, avoiding time-consuming manual lookups of student applications.

This purchase relates to the following strategic goals:

Goal B: Completion: Parkland College will increase student retention, persistence, and completion.

B2. Improve student success by providing comprehensive support systems.

B4. Reduce credential attainment gaps associated with income, race, ethnicity, and gender.

Goal D: Engagement: Parkland College will engage the district's institutions and communities to develop citizens who build and sustain economic, social, and cultural assets through work, service, and engagement.

D4. Market the mission, programs, and services of Parkland College effectively to support the institution's enrollment goals and so that constituents fully understand the comprehensive programs offered that provide opportunities to students and support development of District 505 communities.

Goal E: Responsibility: Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

E2. Utilize our strategic technology plan to support all areas of the college.

E3. Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and administration.

E4. Develop and implement external funding plans to support key college projects and offset declining government support using Foundation fundraising, public/private partnerships, and alumni outreach.

Administration recommended the licensing of Scholarship Manager through June 30, 2022 from Next Gen at a cost of \$8,000 for FY 2020, funded by the Parkland College Foundation, and \$7,000 for each FY 2021 and FY 2022, funded by the College. This is exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services. Board authorization is requested since the cost exceeds

\$20,000. Funds for the licensing are available in the Parkland College Foundation budget and College operating budget.

It was moved by Mr. Voyles and seconded by Mr. Trimble to approve the consent agenda that includes all items on the agenda that are preceded by an asterisk.

The motion carried by the following vote: AYES—Ayers, Green, Johnson, Trimble, Voyles, Westfield, Gallaher (Advisory Vote), Knott; NAYS—None; ABSENT—None.

PHS Campus Walkway/Parking Lot Improvement – South B Wing

At the September, 2018 board meeting, Protection, Health, and Safety (PHS) funds in the amount of \$2,100,000.00 were approved for several projects, including the repaving of parking lots B1 and B7, and the reconstruction of the walkway from those lots into the main campus. The existing paving and infrastructure will be removed and new pavement, walkways, and drainage systems will be installed. Work will be done in the summer of 2019.

Bids for this construction have been received from two (2) contractors. The bids were as follows:

Cross Construction, Urbana, IL	\$1,472,676.75
Open Road Paving, Urbana, IL	\$1,432,166.59

This purchase relate to the following strategic goal:

Goal E: Responsibility: Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

E3. Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

Administration recommended the purchase of services for reconstruction of parking lots B1 and B7, and the B Wing access walkway, at a cost of \$1,432,166.59 from Open Road Paving of Urbana, Illinois. Board authorization is requested since the cost exceeds \$20,000.00. Funds for this purchase are available from PHS.

It was moved by Mr. Westfield and seconded by Mrs. Green to approve the consent agenda that includes all items on the agenda that are preceded by an asterisk.

The motion carried by the following vote: AYES—Ayers, Green, Johnson, Trimble, Voyles, Westfield, Gallaher (Advisory Vote), Knott; NAYS—None; ABSENT—None.

Procurement Card (Credit Card) Vendor

The College currently uses PNC Bank as its procurement card (PCard) vendor. In an effort to ensure the College is getting the best possible services and competitive pricing, a request for proposals (RFP) was issued. The RFP was mailed and/or emailed to eleven (11) vendors, published in the Champaign *News-Gazette*, and posted on the College's RFP website page.

A College committee composed of Business Office staff was established to create and review the RFPs and the submissions received. Proposals were received from the following four (4) vendors:

Busey Bank	Champaign, IL
Capital One	Decatur, IL
Commerce Bank	Champaign, IL
US Bank	Fort Worth, TX

The main criteria the committee used for choosing Commerce Bank were technology and integration, customer service, location, implementation, financial fees, and benefits. This motion relates to the following strategic goal:

Goal E: Responsibility: Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

E3: Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

It was moved by Mr. Trimble and seconded by Mrs. Green to approve the consent agenda that includes all items on the agenda that are preceded by an asterisk.

The motion carried by the following vote: AYES—Ayers, Green, Johnson, Trimble, Voyles, Westfield, Gallaher (Advisory Vote), Knott; NAYS—None; ABSENT—None.

CLOSED SESSION

Chairman Knott stated the Board would not be going into Closed Session.

PERSONNEL REPORT

It was moved by Mr. Trimble and seconded by Mr. Westfield to approve the Personnel Report for May 2019, in accordance with the document provided to the Board.

The motion carried by the following vote: AYES—Ayers, Green, Johnson, Trimble, Voyles, Westfield, Gallaher (Advisory Vote), Knott; NAYS—None; ABSENT—None.

TRUSTEE REPORTS

Trustee Ayers apologized for missing last month's Board meeting. He had a conflict with the Chamber meeting, where he serves as president, and they honored the Monticello football team. He also noted that he is on the committee to select the executive director for the Illinois Community College Trustee Association and they hope to have someone in place by the end of the month. He noted that the annual meeting went well with good participation.

Trustee Trimble stated that the Parkland buses looked really nice and sharp.

ADJOURNMENT

There being no further business to come before the Board, it was moved by Mr. Johnson and seconded by Mr. Voyles for adjournment and voted AYE by all trustees present. The meeting was adjourned at 7:40 p.m.

Gregory Knott, Chairman
Board of Trustees

Jonathan Westfield, Secretary
Board of Trustees

VII. INSTITUTIONAL—Item A

PRESIDENT'S REPORT

Dr. Thomas Ramage will give a brief report to the Board.

INFORMATION

VIII. PROGRAM REPORTS—Item A

NISOD/TEACHING AND OUTSTANDING STAFF AWARDS

Derrick Baker, Director of Professional Development and Instructional Technology, will present plaques as follows:

- Jessica Jackson: Staff Green Award
- Jody Littleton: 2019 ICCTA Full-time Teaching Award
- Jessie McClusky-Gilbert: Staff Gold Award
- Laura O'Connor: Parkland Teaching Excellence Award
- Laura O'Donnell: 2019 ICCTA Part-time Teaching Award

INFORMATION

VIII. PROGRAM REPORTS—Item B

MARKETING PLAN REPORT

Erin Shannon, Director of Marketing and Public Relations, will present an overview of marketing initiatives and outline some strategic direction for the future.

INFORMATION

VIII. PROGRAM REPORTS—Item C

LEGISLATIVE UPDATE

Stephanie Stuart, Vice President for Communications and External Affairs, will give a legislative update.

INFORMATION

IX. BUSINESS & FINANCE—Item A

FREEDOM OF INFORMATION ACT (FOIA) REQUESTS

Stephanie Stuart will review any requests made under the FOIA during the month and the disposition of the requests.

Requestor

Information Requested

Bethany Simpson (SmartProcure)

Purchasing Records

Jared Rutecki (Better Government Assoc.)

Athletic Salaries

Allan Blustein

Employee Information

INFORMATION

IX. BUSINESS & FINANCE—Item B

FINANCIAL STATEMENTS

The financial statements for May reflect the results of operations of the College for the first eleven months of fiscal year 2019. The revised budget estimates indicate that revenues will exceed expenditures by \$140,420 in the general operating funds.

- As discussed in February’s Budget Workshop the projected Operating surplus is over \$1M.
- The key factors for the College’s operating results in FY2019 will be State funding, tuition & fees revenue (enrollment) and health claims.
- The College has received eleven of twelve FY2019 ICCB Base Operating Equalization payments.
- Enrollment was down in summer, fall, and spring. However, the budgeted contingency is expected to cover the majority of the revenue shortfall.
- Health claims paid are tracking under budget to date.
- The original FY2019 budget projected a \$333,191 surplus.
- The FY2019 audited beginning operating fund balance is \$17.55M. This amount is 34% of operating expenditures.
- The FY2019 College final budget was approved in September.
- The FY2018 College preliminary audit was presented in October.
- The FY2018 College final audit was approved in November.
- The TY2018 tax levy was approved in November.
- The FY2019 Budget Workshop was in February.
- The FY2020 Tentative Budget will be lodged in July.

INFORMATION

Parkland College
Board of Trustees Balance Sheet
For the 11 Months Ending May 31, 2019

	General Funds	Special Revenue	Oper/Maint Restricted	Auxiliary Funds	Fiduciary Funds	Total All Funds
Assets						
Cash	(\$1,148,892)	\$513,268	\$3,588,561	\$2,287,599	\$9,319,902	\$14,560,437
Investments	20,646,050	48,308	0	0	0	20,694,358
Receivables						
Taxes	18,702,360	3,117,435	1,951,623	0	0	23,771,418
Tuition and Fees	9,935,271	0	0	98,349	0	10,033,620
Other	113,399	33	0	35,540	0	148,972
Accrued Revenue	0	0	0	0	0	0
Inventory	0	0	0	0	0	0
Other Assets	0	0	0	680,996	0	680,996
Total Assets	\$48,248,188	\$3,679,044	\$5,540,184	\$3,102,484	\$9,319,902	\$69,889,801
Liabilities						
Accounts Payable	\$199,801	\$0	\$0	\$33	(\$280)	\$199,554
Salaries & Withholdings Payable	952,518	932	0	0	0	953,450
Vacation Payable	1,258,240	94,298	0	150,125	0	1,502,664
Retirement Payable	1,672,952	0	0	0	0	1,672,952
Deferred Revenue	18,252,084	1,508,894	1,126,307	392,641	0	21,279,927
Other	3,337,138	(4,165)	0	1,508	1,720,824	5,055,305
Total Liabilities	25,672,733	1,599,959	1,126,307	544,307	1,720,544	30,663,850
Fund Balance						
Fund Balance Beginning	17,548,717	1,255,848	4,514,416	2,729,089	7,599,358	33,647,428
Current Year						
Revenues over Expenses	5,026,737	823,237	(100,539)	(170,912)	0	5,578,523
Total Fund Balance	22,575,454	2,079,085	4,413,877	2,558,177	7,599,358	39,225,952
Total Liabilities and Fund Balance	\$48,248,188	\$3,679,044	\$5,540,184	\$3,102,484	\$9,319,902	\$69,889,801

BOT_BS
2019-06-03, 9:22 AM

Parkland College
Board of Trustees Income Statement
Filters: BOT Funds
For the 11 Months Ending May 31, 2019

	Original Budget	Revised Budget	ActualEncumber		Balance YTD	Available
			May	YTD		
Revenues						
Local Government	32,100,515	32,100,515	17,015,352	31,654,807	0	445,708
State Government	4,579,610	9,403,254	436,989	8,108,418	0	1,294,836
Federal Government	100,000	19,800,189	17,258	16,457,062	0	3,343,127
Tuition and Fees	31,868,172	31,868,172	97,703	30,529,454	0	1,338,718
Sales and Services	4,762,800	4,862,400	211,300	3,803,786	0	1,058,614
Investments	313,000	313,000	89,964	519,820	0	(206,820)
Other	1,138,500	1,291,461	45,428	923,389	0	368,072
Total Revenues	74,862,597	99,638,992	17,913,995	91,996,735	0	7,642,257
Expenses						
Salaries	40,861,608	42,625,844	3,928,117	39,828,425	1,667,979	1,129,440
Benefits	7,816,119	8,206,786	696,669	7,228,917	352	977,517
Contractual Services	4,380,331	6,990,559	350,957	5,209,845	96,684	1,684,030
Commodities	6,284,955	6,687,196	422,601	5,296,624	298,196	1,092,377
Travel and Meeting	772,395	1,230,983	87,326	729,620	20,840	480,524
Fixed Charges	6,743,378	6,766,658	1,095,309	6,489,305	20,765	256,588
Utilities	1,980,298	1,996,821	142,150	1,606,528	172,063	218,230
Capital Outlay	5,042,796	8,387,000	411,034	2,977,074	1,023,657	4,386,269
Other	2,545,794	20,772,343	370,300	17,251,909	6,792	3,513,642
Contingency	1,600,000	1,600,000	0	0	0	1,600,000
Total Expenses	78,027,674	105,264,190	7,504,463	86,618,247	3,307,327	15,338,616
Transfers (Net)	0	0	0	0	0	0
Revenues over Expenses	(3,165,077)	(5,625,198)	10,409,532	5,378,488	(3,307,327)	(7,696,360)

BOT_IS - BOT Funds
2019-06-03, 9:22 AM

Parkland College
Board of Trustees Income Statement
Filters: General Fund
For the 11 Months Ending May 31, 2019

	Original Budget	Revised Budget	Actual Encumber		Balance YTD	Available
			May	YTD		
Revenues						
Local Government	21,965,083	21,965,083	11,660,569	21,793,667	0	171,416
State Government	4,579,610	4,579,610	198,053	4,377,191	0	202,419
Federal Government	100,000	100,000	0	109,577	0	(9,577)
Tuition and Fees	29,568,767	29,568,767	6,339	27,571,561	0	1,997,206
Sales and Services	256,000	256,000	19,044	243,363	0	12,637
Investments	300,000	300,000	83,838	450,369	0	(150,369)
Other	1,089,500	1,089,500	37,125	815,741	0	273,759
Total Revenues	57,858,960	57,858,960	12,004,967	55,361,469	0	2,497,491
Expenses						
Salaries	37,184,827	36,808,362	3,469,631	34,973,426	1,406,011	428,925
Benefits	6,280,938	6,280,938	543,702	5,721,910	352	558,676
Contractual Services	2,634,407	2,561,109	160,760	2,281,118	41,440	238,550
Commodities	3,486,999	3,466,457	262,649	2,582,581	226,712	657,164
Travel and Meeting	502,279	563,524	44,490	358,130	5,372	200,022
Fixed Charges	97,060	80,309	6,138	57,378	0	22,931
Utilities	1,978,498	1,978,498	141,638	1,597,267	171,723	209,508
Capital Outlay	650,000	1,270,394	222,315	640,738	510,923	118,733
Other	2,240,761	2,238,950	310,017	1,254,444	6,792	977,714
Contingency	1,600,000	1,600,000	0	0	0	1,600,000
Total Expenses	56,655,769	56,848,540	5,161,340	49,466,993	2,369,324	5,012,223
Transfers (Net)	(870,000)	(870,000)	689	(867,739)	0	(2,261)
Revenues over Expenses	333,191	140,420	6,844,315	5,026,737	(2,369,324)	(2,516,994)

BOT_IS - General Fund
2019-06-03, 9:22 AM

Parkland College
Board of Trustees Income Statement
Filters: 01 - Education Fund
For the 11 Months Ending May 31, 2019

	Original Budget	Revised Budget	ActualEncumber		Balance YTD	Available
			May	YTD		
Revenues						
Local Government	16,366,282	16,366,282	8,585,865	16,249,522	0	116,760
State Government	4,579,610	4,579,610	198,053	4,377,191	0	202,419
Federal Government	100,000	100,000	0	109,577	0	(9,577)
Tuition and Fees	29,568,767	29,568,767	6,339	27,571,561	0	1,997,206
Sales and Services	256,000	256,000	19,044	243,363	0	12,637
Investments	296,000	296,000	83,361	445,462	0	(149,462)
Other	164,500	164,500	1,015	136,414	0	28,086
Total Revenues	51,331,159	51,331,159	8,893,676	49,133,091	0	2,198,068
Expenses						
Salaries	35,239,681	35,004,764	3,323,157	33,321,377	1,268,207	415,180
Benefits	5,601,611	5,601,611	486,953	5,122,018	352	479,241
Contractual Services	2,231,381	2,101,831	113,625	1,768,755	37,628	295,448
Commodities	3,101,471	3,110,429	220,025	2,266,135	186,036	658,259
Travel and Meeting	483,179	544,424	44,490	356,433	5,372	182,619
Fixed Charges	50,060	50,060	4,332	31,645	0	18,415
Utilities	14,725	14,725	0	4,580	1,575	8,570
Capital Outlay	500,000	1,074,394	212,250	583,182	435,758	55,454
Other	2,240,761	2,238,950	310,017	1,254,444	6,792	977,714
Contingency	1,600,000	1,600,000	0	0	0	1,600,000
Total Expenses	51,062,869	51,341,189	4,714,847	44,708,570	1,941,719	4,690,900
Transfers (Net)	(870,000)	(870,000)	689	(867,739)	0	(2,261)
Revenues over Expenses	(601,710)	(880,030)	4,179,518	3,556,781	(1,941,719)	(2,495,092)

BOT_IS - 01 - Education Fund
2019-06-03, 9:22 AM

Parkland College
Board of Trustees Income Statement
Filters: 02 - Operation/Maintenance Fund
For the 11 Months Ending May 31, 2019

	Original Budget	Revised Budget	ActualEncumber		Balance YTD	Available
			May	YTD		
Revenues						
Local Government	5,598,801	5,598,801	3,074,703	5,544,145	0	54,656
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	4,000	4,000	477	4,908	0	(908)
Other	925,000	925,000	36,111	679,326	0	245,674
Total Revenues	6,527,801	6,527,801	3,111,291	6,228,379	0	299,422
Expenses						
Salaries	1,945,146	1,803,597	146,474	1,652,049	137,804	13,744
Benefits	679,327	679,327	56,750	599,892	0	79,435
Contractual Services	403,026	459,277	47,135	512,363	3,812	(56,898)
Commodities	385,528	356,028	42,625	316,447	40,676	(1,095)
Travel and Meeting	19,100	19,100	0	1,697	0	17,403
Fixed Charges	47,000	30,249	1,806	25,733	0	4,516
Utilities	1,963,773	1,963,773	141,638	1,592,687	170,148	200,938
Capital Outlay	150,000	196,000	10,065	57,556	75,165	63,279
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
Total Expenses	5,592,900	5,507,351	446,493	4,758,423	427,605	321,323
Transfers (Net)	0	0	0	0	0	0
Revenues over Expenses	934,901	1,020,450	2,664,798	1,469,956	(427,605)	(21,901)

BOT_IS - 02 - Operation/Maintenance Fund
2019-06-03, 9:22 AM

Parkland College
Board of Trustees Income Statement
Filters: 03 - Oper/Maint Restricted Fund
For the 11 Months Ending May 31, 2019

	Original Budget	Revised Budget	ActualEncumber		Balance YTD	Available
			May	YTD		
Revenues						
Local Government	2,057,111	2,057,111	1,150,057	2,093,010	0	(35,899)
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	750,000	750,000	310	669,174	0	80,826
Sales and Services	0	0	0	0	0	0
Investments	0	0	5,346	55,676	0	(55,676)
Other	0	0	0	0	0	0
Total Revenues	2,807,111	2,807,111	1,155,712	2,817,860	0	(10,749)
Expenses						
Salaries	0	0	0	0	0	0
Benefits	0	0	1,165	6,830	0	(6,830)
Contractual Services	658,753	852,843	12,721	309,655	0	543,188
Commodities	(108,855)	(108,855)	0	0	0	(108,855)
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	0	0	0	0	0	0
Utilities	0	0	0	0	0	0
Capital Outlay	4,392,796	6,297,796	75,054	1,933,263	406,521	3,958,012
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
Total Expenses	4,942,694	7,041,784	88,940	2,249,748	406,521	4,385,516
Transfers (Net)	(750,000)	(750,000)	0	(668,652)	0	(81,348)
Revenues over Expenses	(2,885,583)	(4,984,673)	1,066,773	(100,539)	(406,521)	(4,477,614)

BOT_IS - 03 - Oper/Maint Restricted Fund
2019-06-03, 9:22 AM

Parkland College
Board of Trustees Income Statement
Filters: 04 - Bond & Interest Fund
For the 11 Months Ending May 31, 2019

	Original Budget	Revised Budget	ActualEncumber		Balance YTD	Available
			May	YTD		
Revenues						
Local Government	4,740,692	4,740,692	2,372,202	4,463,819	0	276,873
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	0	0	5,202	0	(5,202)
Other	0	0	0	0	0	0
Total Revenues	4,740,692	4,740,692	2,372,202	4,469,021	0	271,671
Expenses						
Salaries	0	0	0	0	0	0
Benefits	0	0	0	0	0	0
Contractual Services	0	0	0	0	0	0
Commodities	0	0	0	0	0	0
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	5,337,708	5,337,708	1,037,705	5,337,707	0	1
Utilities	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
Total Expenses	5,337,708	5,337,708	1,037,705	5,337,707	0	1
Transfers (Net)	750,000	750,000	0	668,652	0	81,348
Revenues over Expenses	152,984	152,984	1,334,497	(200,035)	0	353,019

BOT_IS - 04 - Bond & Interest Fund
2019-06-03, 9:22 AM

Parkland College
Board of Trustees Income Statement
Filters: 05 - Auxiliary Enterprises Fund
For the 11 Months Ending May 31, 2019

	Original Budget	Revised Budget	Actual Encumber		Balance YTD	Available
			May	YTD		
Revenues						
Local Government	0	0	0	0	0	0
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	1,549,405	1,549,405	91,054	2,288,719	0	(739,314)
Sales and Services	4,506,800	4,606,400	192,256	3,560,422	0	1,045,978
Investments	3,000	3,000	92	1,253	0	1,748
Other	49,000	49,000	8,303	95,522	0	(46,522)
Total Revenues	6,108,205	6,207,805	291,705	5,945,915	0	261,890
Expenses						
Salaries	2,526,643	2,525,416	228,477	2,399,421	130,996	(5,001)
Benefits	447,530	447,530	34,041	343,572	0	103,959
Contractual Services	840,546	1,008,136	91,161	923,990	54,158	29,988
Commodities	2,814,123	2,876,456	104,864	2,446,894	36,128	393,434
Travel and Meeting	256,006	266,326	17,808	178,304	6,960	81,062
Fixed Charges	782,610	772,380	17,305	482,696	20,765	268,920
Utilities	1,800	1,800	0	1,460	340	0
Capital Outlay	0	18,000	0	0	0	18,000
Other	304,333	322,407	2,858	215,552	0	106,855
Contingency	0	0	0	0	0	0
Total Expenses	7,973,591	8,238,451	496,514	6,991,887	249,348	997,217
Transfers (Net)	880,000	880,000	0	875,059	0	4,941
Revenues over Expenses	(985,386)	(1,150,646)	(204,809)	(170,912)	(249,348)	(730,386)

BOT_IS - 05 - Auxiliary Enterprises Fund
2019-06-03, 9:22 AM

Parkland College
Board of Trustees Income Statement
Filters: Special Revenue Funds
For the 11 Months Ending May 31, 2019

	Original Budget	Revised Budget	ActualEncumber		Balance YTD	Available
			May	YTD		
Revenues						
Local Government	3,337,629	3,337,629	1,832,524	3,304,311	0	33,318
State Government	0	4,823,644	238,937	3,731,227	0	1,092,417
Federal Government	0	19,700,189	17,258	16,347,485	0	3,352,704
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	0	0	0	0	0
Other	0	152,961	0	12,127	0	140,835
Total Revenues	3,337,629	28,014,424	2,088,719	23,395,149	0	4,619,274
Expenses						
Salaries	1,150,138	3,292,067	230,009	2,455,579	130,972	705,516
Benefits	1,087,651	1,478,318	117,760	1,156,605	0	321,712
Contractual Services	246,625	2,568,471	86,316	1,695,082	1,086	872,304
Commodities	92,688	453,138	55,088	267,149	35,355	150,633
Travel and Meeting	14,110	401,133	25,028	193,185	8,508	199,440
Fixed Charges	526,000	576,261	34,161	611,524	0	(35,263)
Utilities	0	16,523	512	7,801	0	8,722
Capital Outlay	0	800,810	113,665	403,073	106,213	291,523
Other	700	18,210,986	57,424	15,781,913	0	2,429,073
Contingency	0	0	0	0	0	0
Total Expenses	3,117,912	27,797,707	719,964	22,571,913	282,134	4,943,660
Transfers (Net)	0	0	0	0	0	0
Revenues over Expenses	219,717	216,717	1,368,755	823,237	(282,134)	(324,385)

BOT_IS - Special Revenue Funds
2019-06-03, 9:22 AM

Parkland College
Board of Trustees Income Statement
Filters: 06 - Restricted Purposes Fund
For the 11 Months Ending May 31, 2019

	Original Budget	Revised Budget	ActualEncumber		Balance YTD	Available
			May	YTD		
Revenues						
Local Government	0	0	0	0	0	0
State Government	0	4,823,644	238,937	3,731,227	0	1,092,417
Federal Government	0	19,700,189	17,258	16,347,485	0	3,352,704
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	0	0	0	0	0
Other	0	152,961	0	11,856	0	141,105
Total Revenues	0	24,676,795	256,195	20,090,568	0	4,586,227
Expenses						
Salaries	0	2,141,929	143,390	1,427,952	42,174	671,803
Benefits	0	390,667	20,442	211,137	0	179,529
Contractual Services	0	2,324,398	63,727	1,510,200	4	814,195
Commodities	0	376,268	48,937	218,108	20,055	138,105
Travel and Meeting	0	377,399	23,274	173,488	8,508	195,403
Fixed Charges	0	50,261	9,327	16,380	0	33,881
Utilities	0	16,523	512	7,801	0	8,722
Capital Outlay	0	789,063	111,519	391,372	106,213	291,478
Other	0	18,210,286	53,712	15,777,764	0	2,432,522
Contingency	0	0	0	0	0	0
Total Expenses	0	24,676,795	474,841	19,734,202	176,954	4,765,638
Transfers (Net)	0	0	0	0	0	0
Revenues over Expenses	0	0	(218,646)	356,366	(176,954)	(179,412)

BOT_IS - 06 - Restricted Purposes Fund
2019-06-03, 9:22 AM

Parkland College
Board of Trustees Income Statement
Filters: 11 - Audit Fund
For the 11 Months Ending May 31, 2019

	Original Budget	Revised Budget	ActualEncumber		Balance YTD	Available
			May	YTD		
Revenues						
Local Government	78,079	78,079	46,141	80,713	0	(2,634)
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	0	0	0	0	0
Other	0	0	0	0	0	0
Total Revenues	78,079	78,079	46,141	80,713	0	(2,634)
Expenses						
Salaries	0	0	0	0	0	0
Benefits	0	0	0	0	0	0
Contractual Services	67,000	67,000	0	58,513	0	8,487
Commodities	0	0	0	0	0	0
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	0	0	0	0	0	0
Utilities	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
Total Expenses	67,000	67,000	0	58,513	0	8,487
Transfers (Net)	0	0	0	0	0	0
Revenues over Expenses	11,079	11,079	46,141	22,200	0	(11,121)

BOT_IS - 11 - Audit Fund
2019-06-03, 9:22 AM

Parkland College
Board of Trustees Income Statement
Filters: 12 - Liability, Prot, & Stmnt Fund
For the 11 Months Ending May 31, 2019

	Original Budget	Revised Budget	ActualEncumber		Balance YTD	Available
			May	YTD		
Revenues						
Local Government	3,259,550	3,259,550	1,786,383	3,223,598	0	35,952
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	0	0	0	0	0
Other	0	0	0	270	0	(270)
Total Revenues	3,259,550	3,259,550	1,786,383	3,223,868	0	35,682
Expenses						
Salaries	1,150,138	1,150,138	86,619	1,027,627	88,799	33,713
Benefits	1,087,651	1,087,651	97,318	945,468	0	142,183
Contractual Services	179,625	177,073	22,589	126,369	1,082	49,622
Commodities	92,688	76,869	6,151	49,041	15,300	12,528
Travel and Meeting	14,110	23,734	1,754	19,697	0	4,036
Fixed Charges	526,000	526,000	24,834	595,144	0	(69,144)
Utilities	0	0	0	0	0	0
Capital Outlay	0	11,747	2,147	11,702	0	45
Other	700	700	3,712	4,149	0	(3,449)
Contingency	0	0	0	0	0	0
Total Expenses	3,050,912	3,053,912	245,123	2,779,198	105,180	169,534
Transfers (Net)	0	0	0	0	0	0
Revenues over Expenses	208,638	205,638	1,541,260	444,671	(105,180)	(133,853)

BOT_IS - 12 - Liability, Prot, & Stmnt Fund
2019-06-03, 9:22 AM

Parkland College
Board of Trustees Income Statement
Filters: Fiduciary Funds
For the 11 Months Ending May 31, 2019

	Original Budget	Revised Budget	ActualEncumber		Balance YTD	Available
			May	YTD		
Revenues						
Local Government	0	0	0	0	0	0
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	10,000	10,000	689	7,320	0	2,680
Other	0	0	0	0	0	0
Total Revenues	10,000	10,000	689	7,320	0	2,680
Expenses						
Salaries	0	0	0	0	0	0
Benefits	0	0	0	0	0	0
Contractual Services	0	0	0	0	0	0
Commodities	0	0	0	0	0	0
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	0	0	0	0	0	0
Utilities	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
Total Expenses	0	0	0	0	0	0
Transfers (Net)	(10,000)	(10,000)	(689)	(7,320)	0	(2,680)
Revenues over Expenses	0	0	0	0	0	0

BOT_IS - Fiduciary Funds
 2019-06-03, 9:23 AM

Parkland College
Board of Trustees Income Statement
Filters: 07 - Working Cash Fund
For the 11 Months Ending May 31, 2019

	Original Budget	Revised Budget	ActualEncumber		Balance YTD	Available
			May	YTD		
Revenues						
Local Government	0	0	0	0	0	0
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	10,000	10,000	689	7,320	0	2,680
Other	0	0	0	0	0	0
Total Revenues	10,000	10,000	689	7,320	0	2,680
Expenses						
Salaries	0	0	0	0	0	0
Benefits	0	0	0	0	0	0
Contractual Services	0	0	0	0	0	0
Commodities	0	0	0	0	0	0
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	0	0	0	0	0	0
Utilities	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
Total Expenses	0	0	0	0	0	0
Transfers (Net)	(10,000)	(10,000)	(689)	(7,320)	0	(2,680)
Revenues over Expenses	0	0	0	0	0	0

BOT_IS - 07 - Working Cash Fund
 2019-06-03, 9:23 AM

Parkland College
Board of Trustees Income Statement
Filters: 10 - Trust & Agency Fund
For the 11 Months Ending May 31, 2019

	Original Budget	Revised Budget	ActualEncumber		Balance YTD	Available
			May	YTD		
Revenues						
Local Government	0	0	0	0	0	0
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	0	0	0	0	0
Other	0	0	0	0	0	0
Total Revenues	0	0	0	0	0	0
Expenses						
Salaries	0	0	0	0	0	0
Benefits	0	0	0	0	0	0
Contractual Services	0	0	0	0	0	0
Commodities	0	0	0	0	0	0
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	0	0	0	0	0	0
Utilities	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
Total Expenses	0	0	0	0	0	0
Transfers (Net)	0	0	0	0	0	0
Revenues over Expenses	0	0	0	0	0	0

BOT_IS - 10 - Trust & Agency Fund
 2019-06-03, 9:23 AM

IX. BUSINESS & FINANCE—Item C*

INVOICES (INCLUDING BOARD TRAVEL)

Included herein are the voucher checks listing thru May 31, 2019.

CONSENT MOTION—Approve the voucher checks listing thru May 31, 2019, totaling \$ 2,808,329.09 in accordance with the document that will be incorporated in the official minutes.

PARKLAND COLLEGE
VOUCHER CHECKS LISTING THRU MAY 31, 2019

CHECK NUMBER	PAY DATE	PAYEE NAME	AMOUNT	AMOUNT	GL ACCOUNT DESCRIPTION
0960367	05/02/2019	Rock Gate Capital	23,944.50		Truck Driving: Instr Service Contracts
0960368	05/02/2019	Absopure Water Company	13.90		Center for Excellence: Other Contractual Services
0960369	05/02/2019	Access Locksmiths & Security L	1,525.00		Maintenance: Maintenance Services
0960370	05/02/2019	Karen Aldworth	104.40		FCAE FY19: Travel In State
0960371	05/02/2019	Amazon	875.89		Library: Books/Binding Costs
0960372	05/02/2019	Amazon	182.93		Dean of Enrollment Management: Office-Supplies
0960373	05/02/2019	Ameren Illinois	2,398.68		Utilities: Electricity
0960374	05/02/2019	Art Coop Inc	35.15		Art and Design: Instructional Supplies
0960375	05/02/2019	AT&T	1,230.25		Utilities: Telephone
0960376	05/02/2019	Augusoft	1,065.00		Professional Development: Instr Service Contracts
0960377	05/02/2019	Aviall Services, Inc.	413.42		Aviation Program: Repair Materials/Supplies
0960378	05/02/2019	Mr. Derrick A. Baker	324.24		Center for Excellence: College Conf/Meeting Expense
0960379	05/02/2019	BancTec Inc.	696.12		Fiscal Administration: Maintenance Services
0960380	05/02/2019	Baran Marketing	457.50		Unrestricted: Other Supplies
0960381	05/02/2019	Valentina A. Bernal	10.36		Sadha Dental Hygiene: Deposits for Others
0960382	05/02/2019	Beyond Media Inc	831.84		IL Co-op Work Study (ICWS): Other Contractual Services
0960383	05/02/2019	Biamp Holdings Llc	64.51		Academic Computing: Other Material and Supplies
0960384	05/02/2019	Andy Binanti	113.68		FCAE FY19: Travel In State
0960385	05/02/2019	BNY Mellon	2,000.00		Fiscal Administration: Other Contractual Services
0960386	05/02/2019	BNY Mellon	2,000.00		Fiscal Administration: Other Contractual Services
0960387	05/02/2019	BNY Mellon	2,000.00		Fiscal Administration: Other Contractual Services
0960388	05/02/2019	Arthur Boley	1,600.00		Aviation Program: Other Contractual Services
0960389	05/02/2019	Deborah A. Bolger	118.32		FCAE FY19: Travel In State
0960390	05/02/2019	Bright Laundry	144.00		Student Services: Other Conf/Meeting Expenses
0960391	05/02/2019	Sandra Bronson	127.60		FCAE FY19: Travel In State
0960392	05/02/2019	Carle	12.00		Professional Development: Instructional Supplies
0960393	05/02/2019	Castle Branch Inc	2,129.00		Health Professional Administration: Other Expenses
0960394	05/02/2019	CDS Office Technologies	108.13		Workforce Development: Office-Supplies
0960395	05/02/2019	CDW-Government	6,193.09		Computing Administration: Maintenance Services
0960396	05/02/2019	Central Illinois Xray	50.81		Vet Tech: Instructional Supplies
0960397	05/02/2019	Chemical Maintenance Inc	1,407.72		Automotive: Instructional Supplies
0960398	05/02/2019	Cintas Corp	1,096.67		Diesel Power: Instructional Supplies
0960399	05/02/2019	Megan Cleary	148.48		FCAE FY19: Travel In State
0960400	05/02/2019	Mr. Charles L. Clutts	1,100.00		Softball: Other Conf/Meeting Expenses
0960401	05/02/2019	Constellation NewEnergy	1,366.73		Utilities: Electricity
0960402	05/02/2019	Constellation NewEnergy	31,644.39		Utilities: Gas
0960403	05/02/2019	Keisean L. Cooper	320.00		IDOT HCCTP Grant: Other Expenses
0960404	05/02/2019	Ms. Diane R. Cousert		810.38	Health Professions Cont Ed: Deposits for Others
0960405	05/02/2019	Cross Construction, Inc	45,313.61		Parking Lots M2&M3: Building Remodeling
0960406	05/02/2019	CU Hardware Company	20.79		Art and Design: Instructional Supplies
0960407	05/02/2019	Davis-Houk Mechanical Inc	2,877.50		Maintenance: Maintenance Services
0960408	05/02/2019	Deans Graphics	324.50		WPCD Activity: Deposits for Others
0960409	05/02/2019	Dell Marketing LP	1,408.14		Academic Computing: Technology Equipment
0960410	05/02/2019	Department of Veterans Affairs	656.00		General: Chapter 33
0960411	05/02/2019	Depke Gases & Welding Supplies	1,155.01		Biology: Instructional Supplies
0960412	05/02/2019	Discover St Louis LLC	495.00		Community Ed Travel: Other Contractual Services
0960413	05/02/2019	Dust and Sons	478.55		Collision Repair: Instructional Supplies
0960414	05/02/2019	Ebsco Information Services	93.87		Library: Publications and Dues
0960415	05/02/2019	Felix Egharevba	118.32		FCAE FY19: Travel In State
0960416	05/02/2019	Susan Elkins	151.96		FCAE FY19: Travel In State
0960417	05/02/2019	Anne M. Emery	284.20		FCAE FY19: Travel In State
0960418	05/02/2019	Environmental Control Solution	15,129.12		Green Revolving Fund: Deposits for Others
0960419	05/02/2019	FYXIT LLC	613.65		IL Co-op Work Study (ICWS): Other Contractual Services
0960420	05/02/2019	Glesco Electric	111,285.19		PHS Fire Alarm Phase II: Building Remodeling
0960421	05/02/2019	Ms. Kamila A. Glowacki	216.00		Dean of Arts and Sciences: Other Expenses
0960422	05/02/2019	Mr. Jonathan M. Goebel	340.00		Baseball: Travel-Out of State
0960423	05/02/2019	Dr. Sarah Grison	768.05		Title III: Other Material and Supplies
0960424	05/02/2019	Ryan N. Groff	350.00		Dean of Arts and Sciences: Other Expenses
0960425	05/02/2019	Growing Edge Inc	160.00		Counseling: Consultants
0960426	05/02/2019	Cody Hawkins	190.00		Baseball: Other Contractual Services
0960427	05/02/2019	Robin L. Hayden	97.00		Health Professions Cont Ed: Deposits for Others
0960428	05/02/2019	Health Alliance Medical Plans,	36,188.10		General: Group Health Insurance
0960429	05/02/2019	Heartland Community College	500.00		Senegal - Study Abroad: Deposits for Others
0960430	05/02/2019	Hendrick House	3,547.30		Fiscal Administration: Other Conf/Meeting Expenses
0960431	05/02/2019	Herriott's Rental Company	1,159.00		SOAR Fund: Instit Support Contract
0960432	05/02/2019	Anthony Hish	216.00		Dean of Arts and Sciences: Other Expenses
0960433	05/02/2019	Hannah R. Houska	320.00		IDOT HCCTP Grant: Other Expenses
0960434	05/02/2019	ICC Business Products	328.89		Reprographics: Other Material and Supplies
0960435	05/02/2019	Illinois American Water	1,456.99		Utilities: Water, Sewage
0960436	05/02/2019	IAVAT	125.00		FCAE FY19: Travel In State
0960437	05/02/2019	Illinois CPA Society	247.00		Fiscal Administration: Publications and Dues
0960438	05/02/2019	Information Management Service	21,772.00		Computing Administration: Maintenance Services
0960439	05/02/2019	John Wiley & Sons Inc	1,206.00		Student Services Administration: Publications and Dues
0960440	05/02/2019	Johnson Controls Inc	1,524.40		Maintenance: Maintenance Services
0960441	05/02/2019	K K Stevens Publishing Co	778.18		Prospectus: Printing
0960442	05/02/2019	Keystone Automotive Industries	315.85		Collision Repair: Instructional Supplies
0960443	05/02/2019	Kirby Risk Electrical Supply	14,492.42		Dart Foundation: Equipment-Instructional >2500

0960444	05/02/2019	Knox-Array LLC	450.00	Automotive: Other Material and Supplies
0960445	05/02/2019	LabSource Inc	299.92	Chemistry: Instructional Supplies
0960446	05/02/2019	Bradley Leeb	125.00	VP Inst Advance: Other Expenses
0960447	05/02/2019	Greg Leston	146.16	FCAE FY19: Travel In State
0960448	05/02/2019	Lorenz Supply Co	1,179.90	Custodial: Maintenance/Custodial Supply
0960449	05/02/2019	LP AG Inc	1,390.00	FCAE FY19: Instr Service Contracts
0960450	05/02/2019	Ms. Lisa A. Lyne	393.82	Dual Credit: Travel In State
0960451	05/02/2019	M.J. Kellner Co., Inc.	246.58	Child Development: Other Material and Supplies
0960452	05/02/2019	Makergirl	160.00	Youth Programs: Instr Service Contracts
0960453	05/02/2019	Mr. James C. Mansfield	147.97	Agriculture-Engineering Scienc: Other Conf/Meeting Expenses
0960454	05/02/2019	McCormick Distributing Inc	395.26	Child Development: Other Material and Supplies
0960455	05/02/2019	McGown Photography	330.00	SOAR Fund: Instit Support Contract
0960456	05/02/2019	Fred McNeeley	160.00	Softball: Other Contractual Services
0960457	05/02/2019	Rod McQuality	12.89	FCAE FY19: Other Supplies
0960458	05/02/2019	Medline Industries Inc	1,344.09	Surgical Technology: Instructional Supplies
0960459	05/02/2019	Mr. Brian A. Mercer	411.66	Math Admnsitration: College Conf/Meeting Expense
0960460	05/02/2019	Michael Best & Friedrich LLP	2,845.08	Institutional: General Insurance
0960461	05/02/2019	Napa Auto Parts	121.82	Diesel Power: Instructional Supplies
0960462	05/02/2019	National College Testing Assn.	325.00	Assessment Center: College Conf/Meeting Expense
0960463	05/02/2019	National Pen Co. LLC	378.40	Business-Computer Sci Tech: Other Material and Supplies
0960464	05/02/2019	The News-Gazette Inc	202.97	Unrestricted: Publications and Dues
0960465	05/02/2019	Niemann Foods	11.69	Grounds: Maintenance/Custodial Supply
0960466	05/02/2019	Dr. Michael S. O'Brien	407.98	Theatre: Deposits for Others
0960467	05/02/2019	Ryan O'Shea	341.04	FCAE FY19: Travel In State
0960468	05/02/2019	Parkland College	280.00	SOAR Fund: Instit Support Contract
0960469	05/02/2019	Parkland College	1,000.00	Pi Sigma Iota: Deposits for Others
0960470	05/02/2019	Ms. Amanda M. Perez	134.56	FCAE FY19: Travel In State
0960471	05/02/2019	Pitney Bowes	998.58	General Institutional: Maintenance Services
0960472	05/02/2019	Dennis C. Price	160.00	Softball: Other Contractual Services
0960473	05/02/2019	P & G Distributing	508.87	Dental Hygiene: Instructional Supplies
0960474	05/02/2019	Luke F. Prunkard	190.00	Baseball: Other Contractual Services
0960475	05/02/2019	R & R Products, Inc	530.90	Grounds: Maintenance/Custodial Supply
0960476	05/02/2019	Regional Office of Education	53,462.81	FCAE FY19: Indirect
0960477	05/02/2019	Roth Drainage	1,025.00	Maintenance: Maintenance/Custodial Supply
0960478	05/02/2019	Shaista Saiyed	161.24	FCAE FY19: Travel In State
0960479	05/02/2019	Sam's Club	3,153.85	Bookstore: Resale Food
0960480	05/02/2019	Schnucks	60.85	Hospitality Industry: Instructional Supplies
0960481	05/02/2019	Science Interactive Group LLC	312.00	Chemistry: Instructional Supplies
0960482	05/02/2019	Mr. Corbin T. Sebans	336.00	Golf: Other Conf/Meeting Expenses
0960483	05/02/2019	Jennifer Shanks	320.00	IDOT HCCTP Grant: Other Expenses
0960484	05/02/2019	JT Designs	476.00	Sadha Dental Hygiene: Deposits for Others
0960485	05/02/2019	Mr. Travis A. Sola	36.92	Japanese Culture Club: Deposits for Others
0960486	05/02/2019	Sport Redi-Mix	348.45	IDOT HCCTP Grant: Materials
0960487	05/02/2019	Mr. Eric L. Springer	129.92	FCAE FY19: Travel In State
0960489	05/02/2019	T-Mobile USA, Inc.	56.27	Utilities: Telephone
0960490	05/02/2019	Tepper Electric Supply	73,156.55	Campus Energy Saving Improve: Building Remodeling
0960491	05/02/2019	Troxell Communications	270.00	Library: Equipment-Instructional >2500
0960492	05/02/2019	United Parcel Service	159.91	Central Receiving: Postage
0960493	05/02/2019	UpKeep Maintenance Service Inc	2,740.00	Custodial: Other Contractual Services
0960494	05/02/2019	Urbana & Champaign Sanitary Di	5,904.83	Utilities: Water, Sewage
0960495	05/02/2019	Urbana High School	100.00	Youth Programs: Advertising
0960496	05/02/2019	USI Insurance Services Nationa	274.00	Institutional: General Insurance
0960497	05/02/2019	USI Insurance Services Nationa	1,349.00	Institutional: General Insurance
0960498	05/02/2019	Veolia Water Technologies Inc.	1,438.50	Maintenance: Maintenance/Custodial Supply
0960499	05/02/2019	Veritiv Operating Company	2,445.52	Reprographics: Other Material and Supplies
0960500	05/02/2019	Vincennes University	930.00	Golf: Other Conf/Meeting Expenses
0960501	05/02/2019	Stacey Vock	186.18	FCAE FY19: Travel In State
0960502	05/02/2019	VWR International LLC	170.58	Biology: Instructional Supplies
0960503	05/02/2019	Mr. Michael L. Weaver	3,757.44	Occupation Therapy: College Conf/Meeting Expense
0960504	05/02/2019	Weiskamp Screen Printing	1,286.15	Automotive: Other Expenses
0960505	05/02/2019	Kye-Anne Wilborn	158.92	FCAE FY19: Travel In State
0960506	05/02/2019	Vickie Williams	269.12	FCAE FY19: Travel In State
0960507	05/02/2019	Kamya K. Wilson	60.00	WIA GED Youth: Instructional Supplies
0960508	05/02/2019	Sarah E. Wiseman	100.00	Art Gallery: Student Grants, Scholarships
0960509	05/02/2019	Yale Security Systems, Inc.	1,825.00	Music: Instructional Supplies
0960510	05/02/2019	YBP Library Services	2,660.59	Library: Books/Binding Costs
0960601	05/03/2019	Access Locksmiths & Security L	2,081.25	Maintenance: Maintenance/Custodial Supply
0960602	05/03/2019	Art Coop Inc	12.51	Graphic Design: Instructional Supplies
0960603	05/03/2019	Carrier Corporation	2,773.15	Maintenance: Maintenance Services
0960604	05/03/2019	Champaign Rural King	925.00	Truck Driving: Rental-Facilities
0960605	05/03/2019	Davis-Houk Mechanical Inc	6,487.17	Maintenance: Maintenance Services
0960606	05/03/2019	Fertilizer Dealer Supply Inc	1,247.86	Monsanto Land Lab: Deposits for Others
0960607	05/03/2019	GFI Digital Inc	5,581.00	Computing Administration: Other Contractual Services
0960608	05/03/2019	Hayes Handpiece Franchises, In	112.92	Dental Hygiene: Instructional Supplies
0960609	05/03/2019	Aditya N. Kashyap	216.00	Dean of Arts and Sciences: Other Expenses
0960610	05/03/2019	MedCa Inc	1,328.64	Medical Assisting: Instructional Supplies
0960611	05/03/2019	Meyer Capel	250.00	Institutional: Legal Services
0960612	05/03/2019	Motion Industries	68.70	Maintenance: Maintenance/Custodial Supply
0960613	05/03/2019	Quicksilver Mailing Services L	254.04	Central Receiving: Postage
0960614	05/03/2019	Reserve Account	10,000.00	Central Receiving: Postage
0960615	05/03/2019	Safety Kleen Corporation	510.27	Automotive: Instructional Supplies
0960616	05/03/2019	The University of Tennessee	150.00	Career Employment Services: Office-Supplies
0960617	05/03/2019	YBP Library Services	455.92	Library: Publications and Dues

0960618	05/03/2019	Reserve Account	15,000.00	Central Receiving: Postage
0960619	05/09/2019	Absopure Water Company	46.90	Human Resource: Office-Supplies
0960620	05/09/2019	Access Locksmiths & Security L	860.00	Maintenance: Maintenance/Custodial Supply
0960621	05/09/2019	Admin Partners LLC	424.00	Human Resource: Other Contractual Services
0960622	05/09/2019	Advance Auto Parts	720.04	Automotive: Instructional Supplies
0960623	05/09/2019	Aircraft Propeller Service, LL	881.10	Aviation Program: Repair Materials/Supplies
0960624	05/09/2019	Aircraft Spruce & Specialty Co	63.94	Aviation Program: Repair Materials/Supplies
0960625	05/09/2019	Richard L. Alderson	160.00	Softball: Other Contractual Services
0960626	05/09/2019	All Lines Leasing	407.85	Custodial: Maintenance Services
0960627	05/09/2019	Alliance CommunicationS	551.05	Construction Tech: Instructional Supplies
0960628	05/09/2019	Doug Almon	160.00	Softball: Other Contractual Services
0960629	05/09/2019	Alternative Communication Serv	4,238.50	Accessibility Services: Other Contractual Services
0960630	05/09/2019	Altorfer Inc	478.00	IDOT HCCTP Grant: Equipment-Office >2500
0960631	05/09/2019	America's Software Corporation	1,790.00	Dental Hygiene: Other Contractual Services
0960632	05/09/2019	Brooke E. Armstrong	200.00	Graphic Design: Student Grants, Scholarships
0960633	05/09/2019	Armstrong Cash & Carry Lumber	606.17	Construction Tech: Instructional Supplies
0960634	05/09/2019	ATI Physical Therapy	150.00	Human Resource: Recruit Personnel/Athletes
0960635	05/09/2019	Aviall Services, Inc.	188.02	Aviation Program: Repair Materials/Supplies
0960636	05/09/2019	B & G Educational Innovations	230.51	Simulation: Instructional Supplies
0960637	05/09/2019	Jackson B. Barnett	520.00	Dean of Arts and Sciences: Printing
0960638	05/09/2019	Ms. Laura L. Bauer	520.00	Dean of Arts and Sciences: Other Expenses
0960639	05/09/2019	Ms. LeAnn R. Bazzell	30.62	Vice President Academics: Other Expenses
0960640	05/09/2019	Michael Beltran	520.00	Dean of Arts and Sciences: Other Expenses
0960641	05/09/2019	Benco Dental	612.17	Occupational Hlth: Other Supplies
0960643	05/09/2019	Barksdale Bryant	520.00	Dean of Arts and Sciences: Other Expenses
0960644	05/09/2019	Ms. Debbie S. Bucher	474.00	Academic Institutional: Staff Development-Faculty
0960645	05/09/2019	Tim Burch	190.00	Baseball: Other Contractual Services
0960646	05/09/2019	Mr. Brian J. Cafarelli	1,349.60	Fine Arts Administration: College Conf/Meeting Expense
0960647	05/09/2019	Cannon Cochran Management	10,000.00	Institutional: Workers Comp Ins
0960648	05/09/2019	CareerTEC	103.00	FCAE FY19: Other Contractual Services
0960649	05/09/2019	Carle	105.00	Men's Basketball: Deposits for Others
0960650	05/09/2019	Carle	3,520.00	Human Resource: Other Employee Benefits Vacation
0960651	05/09/2019	Dr. Catherine B. Carlson	510.44	NSF: Research Pheno Plasticity: Travel-Out of State
0960652	05/09/2019	Central Illinois Xray	89.50	Vet Tech: Maintenance Services
0960653	05/09/2019	Central Steel & Wire Company	547.17	Manufacturing Operations: Instructional Supplies
0960654	05/09/2019	Mrs. Heather R. Chalk	14.15	Dual Credit: Travel In State
0960655	05/09/2019	Chambanamoms	400.00	Youth Programs: Advertising
0960657	05/09/2019	Champaign West Rotary Charitie	220.00	Community Ed Admin: Publications and Dues
0960658	05/09/2019	Marc Changnon Coach ADYB	2,050.00	V. Dale Cozad Entrepreneurship: Other Salaries
0960659	05/09/2019	Chemical Maintenance Inc	1,649.71	Custodial: Maintenance/Custodial Supply
0960660	05/09/2019	Adam W. Christians	100.00	David Jones: Student Grants, Scholarships
0960661	05/09/2019	Cintas Corp	1,294.00	Diesel Power: Instructional Supplies
0960662	05/09/2019	Cintas Corp	22.14	Maintenance: Maintenance/Custodial Supply
0960663	05/09/2019	Cintas Corp	302.49	Agriculture-Engineering Scienc: Office-Supplies
0960664	05/09/2019	Cintas Corp	108.70	Maintenance: Maintenance/Custodial Supply
0960665	05/09/2019	Cintas Corp	30.37	Maintenance: Maintenance/Custodial Supply
0960666	05/09/2019	Cintas Corp	22.14	Maintenance: Maintenance/Custodial Supply
0960667	05/09/2019	CoAEMSP	1,700.00	Emergency Medical: Other Contractual Services
0960668	05/09/2019	Confidential On-Site Paper Shr	101.09	Fiscal Administration: Other Contractual Services
0960669	05/09/2019	Consolidated Communications	1,134.12	Utilities: Telephone
0960670	05/09/2019	Constellation NewEnergy	70,014.60	Utilities: Electricity
0960671	05/09/2019	Keisean L. Cooper	320.00	IDOT HCCTP Grant: Other Expenses
0960672	05/09/2019	Country Arbors Nursery	3,163.63	Custodial: Maintenance/Custodial Supply
0960673	05/09/2019	Philip S. Davis	320.00	Softball: Other Contractual Services
0960674	05/09/2019	Davis-Houk Mechanical Inc	7,634.83	Theater Ramp Improvement: Building Remodeling
0960675	05/09/2019	Dell Marketing LP	15,567.43	Academic Computing: Technology Equipment
0960676	05/09/2019	Depke Gases & Welding Supplies	1,678.89	Student Services: Other Conf/Meeting Expenses
0960677	05/09/2019	DexYP	3,599.00	Aviation Program: Advertising
0960678	05/09/2019	Discover St Louis LLC	380.00	Community Ed Travel: Other Contractual Services
0960679	05/09/2019	Michael J. Doehring	500.00	David Jones Scholars: Student Grants, Scholarships
0960680	05/09/2019	Ms. Sheri A. Doyle	929.44	Theatre: Deposits for Others
0960681	05/09/2019	Mrs. Terri L. Ducey	574.00	Academic Institutional: Staff Development-Faculty
0960682	05/09/2019	Dust and Sons	17.52	Collision Repair: Instructional Supplies
0960683	05/09/2019	Emily C. Eastin	250.00	David Jones Scholars: Student Grants, Scholarships
0960684	05/09/2019	Environmental Control Solution	703.13	Maintenance: Maintenance Services
0960685	05/09/2019	FASSCO Equipment Co, Inc.	662.76	Monsanto Land Lab: Deposits for Others
0960686	05/09/2019	Fastenal Company	1,598.92	Maintenance: Maintenance/Custodial Supply
0960687	05/09/2019	Nick Finck	160.00	Softball: Other Contractual Services
0960688	05/09/2019	Five Points Infrastructure, LL	776.00	Computing Administration: Maintenance Services
0960689	05/09/2019	Mrs. Lynette M. Forbis	64.80	Medical Assisting: Travel In State
0960690	05/09/2019	Frontier	75.87	FCAE FY19: Telephone
0960691	05/09/2019	Julie Gagne	250.00	Baseball: Deposits for Others
0960692	05/09/2019	Gibson City Area Hospital	3,712.00	Occupational Hlth: Other Expenses
0960693	05/09/2019	Glesco Electric	380.00	Maintenance: Maintenance Services
0960694	05/09/2019	Zachary Greenberg	520.00	Dean of Arts and Sciences: Other Expenses
0960695	05/09/2019	Ms. Janice L. Grewatz	120.64	Surgical Technology: Travel In State-Faculty
0960696	05/09/2019	Mr. Wade H. Hales	1,805.29	Health Professional Administration: Other Expenses
0960697	05/09/2019	Chen Hao	520.00	Dean of Arts and Sciences: Other Expenses
0960698	05/09/2019	Heartland Bank and Trust Co.	1,037,705.00	General 2018: Interest Paymts-Bonded Debt
0960699	05/09/2019	Hendrick House	503.50	Surgical Technology: Other Conf/Meeting Expenses
0960700	05/09/2019	Henry Schein Inc	95.74	Dental Hygiene: Instructional Supplies
0960701	05/09/2019	Herriott's Coffee Columbia Str	114.00	Community Ed Admin: Other Supplies
0960703	05/09/2019	Ms. Courtney E. Hinton	255.57	Bookstore: College Conf/Meeting Expense

0960704	05/09/2019 Holt Supply Company	701.41	Maintenance: Maintenance/Custodial Supply
0960705	05/09/2019 Hannah R. Houska	320.00	IDOT HCCTP Grant: Other Expenses
0960706	05/09/2019 Ms. Jennifer L. Humer	1,529.21	Health Professional Administration: Other Expenses
0960707	05/09/2019 IAAP	175.00	Business-Computer Sci Tech: Other Conf/Meeting Expenses
0960708	05/09/2019 ICCCSSO	25.00	Student Services Administration: College Conf/Meeting Expense
0960709	05/09/2019 Savanna K. Ifft	125.00	Sadha Dental Hygiene: Deposits for Others
0960710	05/09/2019 Illini Media	392.00	Aviation Program: Advertising
0960711	05/09/2019 Illini Media	250.00	Aviation Program: Advertising
0960713	05/09/2019 IMEC Technologies	1,153.13	IL Co-op Work Study (ICWS): Other Contractual Services
0960714	05/09/2019 Hannah G. Ingram	125.00	Sadha Dental Hygiene: Deposits for Others
0960715	05/09/2019 Interstate Battery System	2.00	IDOT HCCTP Grant: Equipment-Office >2500
0960716	05/09/2019 Jet's Pizza #ILO17	243.78	Athletics General Fund: Instructional Supplies
0960717	05/09/2019 John Deere Financial	8.25	Monsanto Land Lab: Deposits for Others
0960718	05/09/2019 Johnson Controls Fire Protecti	2,811.00	Maintenance: Maintenance Services
0960719	05/09/2019 K K Stevens Publishing Co	778.18	Prospectus: Printing
0960720	05/09/2019 Mrs. Tami L. Kennett	474.00	Academic Institutional: Staff Development-Faculty
0960721	05/09/2019 Mr. Mark J. Kesler	26.25	Phi Beta Lambda: Deposits for Others
0960722	05/09/2019 Kirby Risk Electrical Supply	20,366.62	Dart Foundation: Equipment-Instructional >2500
0960723	05/09/2019 Ju Hyun Kong	100.00	Art Gallery: Student Grants, Scholarships
0960724	05/09/2019 Krueger International Inc	848.82	Library: Equipment-Instructional >2500
0960725	05/09/2019 Mr. Noah S. Larson	520.00	Dean of Arts and Sciences: Other Expenses
0960726	05/09/2019 Learning Alliances Company	2,250.00	Custom Training: Instr Service Contracts
0960727	05/09/2019 Mrs. Melanie N. Lewis	92.80	Human Resource: Other Expenses
0960728	05/09/2019 Lorenz Supply Co	1,383.18	Custodial: Maintenance/Custodial Supply
0960729	05/09/2019 Luck's Music Library	60.18	Music: Instructional Supplies
0960730	05/09/2019 Alexandra M. Lutz	100.00	Art Gallery: Student Grants, Scholarships
0960731	05/09/2019 M.J. Kellner Co., Inc.	191.75	Child Development: Other Material and Supplies
0960732	05/09/2019 Mrs. Molly A. Martin	448.92	Respiratory Care Technology: Travel In State
0960733	05/09/2019 Martin One Source	1,087.26	Central Receiving: Office-Supplies
0960734	05/09/2019 Ms. Shelby A. May	84.50	CNA: Travel In State-Faculty
0960735	05/09/2019 Ms. Jessie C. McClusky-Gilbert	106.00	Community Ed Admin: Travel In State
0960736	05/09/2019 McCormick Distributing Inc	563.76	Child Development: Other Material and Supplies
0960737	05/09/2019 Medline Industries Inc	169.25	Surgical Technology: Instructional Supplies
0960738	05/09/2019 Menards	25.88	IDOT HCCTP Grant: Materials
0960739	05/09/2019 MMS Rentals and Productions	2,062.50	WPCD Activity: Deposits for Others
0960740	05/09/2019 MSC Industrial Supply	1,618.33	Computer Aided Drafting: Instructional Supplies
0960741	05/09/2019 MTI Distributing Inc	336.91	Grounds: Maintenance/Custodial Supply
0960742	05/09/2019 Multi Service Aviation	1,334.00	Aviation Program: Vehicle Supplies
0960743	05/09/2019 Muncie Aviation Company	327.32	Aviation Program: Repair Materials/Supplies
0960744	05/09/2019 Napa Auto Parts	246.13	Automotive: Instructional Supplies
0960745	05/09/2019 National Registry of Food Safe	1,027.00	Professional Development: Instructional Supplies
0960746	05/09/2019 Landel S. Nesbitt, Jr.	300.00	Parkland PRIDE: Deposits for Others
0960747	05/09/2019 The News-Gazette Inc	963.59	Fiscal Administration: Advertising
0960748	05/09/2019 Nichols Paper & Supply Co	733.75	Custodial: Maintenance/Custodial Supply
0960749	05/09/2019 John P. Nicol	100.00	David Jones Scholars: Student Grants, Scholarships
0960750	05/09/2019 Niemann Foods	18.99	Manufacturing Operations: Instructional Supplies
0960751	05/09/2019 Adam Z. Nigh	520.00	Dean of Arts and Sciences: Other Expenses
0960752	05/09/2019 Nokomis High School	200.20	FCAE FY19: Other Contractual Services
0960753	05/09/2019 Norris Tire & Auto Center	115.70	Grounds: Maintenance/Custodial Supply
0960754	05/09/2019 Ms. Lauren E. O'Connor	1,099.00	Academic Institutional: Other Conf/Meeting Expenses
0960755	05/09/2019 Online Learning Consortium, In	1,500.00	Center for Excellence: Publications and Dues
0960756	05/09/2019 Ortho-Balance PC	200.00	Professional Development: Instr Service Contracts
0960757	05/09/2019 OSF SJMC Foundation	339.00	Massage Therapy: Instructional Supplies
0960758	05/09/2019 Andrew J. Pankey	160.00	Softball: Other Contractual Services
0960760	05/09/2019 Megan C. Perry	100.00	Graphic Design: Student Grants, Scholarships
0960761	05/09/2019 Prairieview Precision Ag	295.26	Monsanto Land Lab: Deposits for Others
0960762	05/09/2019 Phi Theta Kappa	409.00	Phi Theta Kappa: College Conf/Meeting Expense
0960763	05/09/2019 Phi Theta Kappa	1,399.49	Student Support: Deposits for Others
0960764	05/09/2019 Phi Theta Kappa	1,636.00	Phi Theta Kappa: Deposits for Others
0960765	05/09/2019 Pitney Bowes	1,550.40	General Institutional: Maintenance Services
0960766	05/09/2019 Mrs. Lynne M. Poindexter	200.55	Accessibility Services: Other Conf/Meeting Expenses
0960767	05/09/2019 Poplar Grove Airmotive, Inc.	1,235.06	Aviation Program: Repair Materials/Supplies
0960768	05/09/2019 Prairieland Feeds	264.95	Vet Tech: Instructional Supplies
0960769	05/09/2019 Luke F. Prunkard	190.00	Baseball: Other Contractual Services
0960770	05/09/2019 Puritan Springs Bottled Water	103.17	Dental Hygiene: Instructional Supplies
0960771	05/09/2019 Ms. Carolyn J. Ragsdale	50.00	Health Professions Cont Ed: Deposits for Others
0960772	05/09/2019 Rantoul Township High School	400.00	FCAE FY19: Other Contractual Services
0960774	05/09/2019 Regards Office PLUS	3,382.94	Central Receiving: Office-Supplies
0960775	05/09/2019 Ronald McDonald House of Cleve	500.00	David Jones Scholars: Student Grants, Scholarships
0960776	05/09/2019 SafeWorks Illinois Champaign	773.00	Human Resource: Recruit Personnel/Athletes
0960777	05/09/2019 Sam's Club	484.32	Community Ed Admin: Other Supplies
0960778	05/09/2019 Mrs. Kendra K. Schroder	140.54	Occupation Therapy: Instructional Supplies
0960779	05/09/2019 Sherwin-Williams	234.81	Maintenance: Maintenance/Custodial Supply
0960780	05/09/2019 Justin Slater	520.00	Dean of Arts and Sciences: Other Expenses
0960781	05/09/2019 Smile Healthy	500.00	Dental Hygiene: Other Contractual Services
0960782	05/09/2019 Sport Redi-Mix	676.50	IDOT HCCTP Grant: Materials
0960783	05/09/2019 Springfield Electric Supply Co	88.56	Maintenance: Maintenance/Custodial Supply
0960785	05/09/2019 Supplyworks	218.76	Custodial: Maintenance/Custodial Supply
0960786	05/09/2019 Olivia Taylor	520.00	Dean of Arts and Sciences: Other Expenses
0960788	05/09/2019 TeamDynamix	218.31	Administrative Software Proj: Consultants
0960789	05/09/2019 Tee Jay Central Inc	740.04	Maintenance: Maintenance Services
0960790	05/09/2019 Evelyn Thompson	350.00	Community Ed Travel: Other Contractual Services
0960791	05/09/2019 Triple T Car Wash Lube & Detai	145.27	Public Safety: Vehicle Supplies

0960792	05/09/2019	United Fuel Company	236.40	Aviation Program: Vehicle Supplies
0960793	05/09/2019	United Parcel Service	102.29	Central Receiving: Postage
0960795	05/09/2019	University of Illinois	4,981.14	Aviation Program: Vehicle Supplies
0960796	05/09/2019	Urbana School District	410.00	IL Co-op Work Study (ICWS): Other Contractual Services
0960797	05/09/2019	Marco A. Vasquez-Santiago, Jr.	100.00	Graphic Design: Student Grants, Scholarships
0960798	05/09/2019	Veritiv Operating Company	1,253.34	Reprographics: Other Material and Supplies
0960799	05/09/2019	Verizon Wireless	365.07	Utilities: Telephone
0960800	05/09/2019	Village of Rantoul	337.15	Adult Education: Rental-Facilities
0960802	05/09/2019	VWR International LLC	44.56	Biology: Instructional Supplies
0960803	05/09/2019	Mr. Michael L. Weaver	561.00	Academic Institutional: Staff Development-Faculty
0960804	05/09/2019	Strategic Development Institut	7,295.00	Custom Training: Instructional Supplies
0960805	05/09/2019	WILCO Area Career Center	460.00	FCAE FY19: Other Contractual Services
0960806	05/09/2019	Xerox Corporation	140.90	Community Ed Admin: Other Contractual Services
0960807	05/09/2019	YBP Library Services	1,225.25	Library: Books/Binding Costs
0960813	05/13/2019	Mr. Jonathan M. Goebel	2,720.00	Baseball: Other Conf/Meeting Expenses
0960814	05/16/2019	Rock Gate Capital	7,981.50	Truck Driving: Instr Service Contracts
0960815	05/16/2019	Dagiger Scientific Inc	58.24	Aviation Program: Repair Materials/Supplies
0960816	05/16/2019	Abspure Water Company	10.00	Center for Excellence: Other Contractual Services
0960817	05/16/2019	Access Locksmiths & Security L	335.00	Maintenance: Maintenance Services
0960818	05/16/2019	Mrs. Cynthia M. Adamek	176.33	College Theatre: Maintenance/Custodial Supply
0960819	05/16/2019	Advance Auto Parts	429.16	Automotive: Instructional Supplies
0960820	05/16/2019	Advocate BroMenn Medical Cente	500.00	Surgical Technology: Instr Service Contracts
0960821	05/16/2019	Lucas D. Allen	1,637.18	FCAE FY19: Travel In State
0960822	05/16/2019	Amazon	109.00	Dental Hygiene: Office-Supplies
0960823	05/16/2019	Ameren Illinois	315.95	Utilities: Electricity
0960824	05/16/2019	Apple Computer	6,751.00	Academic Computing: Technology Equipment
0960825	05/16/2019	PDC/AREA COMPANIES	1.35	Utilities: Refuse Disposal
0960826	05/16/2019	PDC/AREA COMPANIES	2,150.00	Utilities: Refuse Disposal
0960827	05/16/2019	PDC/AREA COMPANIES	90.00	Utilities: Refuse Disposal
0960828	05/16/2019	PDC/AREA COMPANIES	794.00	Utilities: Refuse Disposal
0960829	05/16/2019	Arends & Sons Inc	1,988.87	Monsanto Land Lab: Deposits for Others
0960830	05/16/2019	Art Coop Inc	384.00	Art and Design: Instructional Supplies
0960831	05/16/2019	AT&T	98.04	Utilities: Telephone
0960832	05/16/2019	Avfuel Corporation	20,095.54	Aviation Program: Vehicle Supplies
0960833	05/16/2019	Aviall Services, Inc.	478.66	Aviation Program: Repair Materials/Supplies
0960834	05/16/2019	Benco Dental	296.06	Dental Hygiene: Instructional Supplies
0960835	05/16/2019	Best Inc	550.75	Dental Hygiene: Instr Service Contracts
0960836	05/16/2019	Big Rig Diesel Service Llc		914.57 Student Organization: Maintenance Services
0960837	05/16/2019	Ms. Karen K. Blazek	360.00	Diesel Pulling: Deposits for Others
0960838	05/16/2019	Blick Art Materials	617.01	Perkins-Post Secondary: Equipment-Instructional >2500
0960839	05/16/2019	Cairo High School	200.00	FCAE FY19: Other Contractual Services
0960840	05/16/2019	Capitol Group	835.86	Construction Tech: Instructional Supplies
0960841	05/16/2019	Carle	33.00	Professional Development: Instructional Supplies
0960842	05/16/2019	Carolina Biological Supply Co	1,429.06	Biology: Instructional Supplies
0960843	05/16/2019	Casey Westfield Junior-Senior	180.00	FCAE FY19: Other Contractual Services
0960844	05/16/2019	CDC Paper & Janitor Supply	132.78	Aviation Program: Maintenance/Custodial Supply
0960845	05/16/2019	CDW-Government	544.26	Academic Computing: Printing
0960846	05/16/2019	Cengage Learning	21,482.98	Bookstore: Resale Textbooks
0960847	05/16/2019	CenturyLink	160.93	Utilities: Telephone
0960848	05/16/2019	Champaign Country Club	450.00	Unrestricted: College Conf/Meeting Expense
0960849	05/16/2019	Champaign County Farm Bureau	4,341.75	FCAE FY19: Rental-Facilities
0960850	05/16/2019	Champaign Urbana Mass Transit	1,500.00	Marketing: Advertising
0960851	05/16/2019	Cintas Corp	100.64	Diesel Power: Instructional Supplies
0960852	05/16/2019	Clarus Corporation	1,250.00	Marketing: Advertising
0960853	05/16/2019	Comcast	565.29	Utilities: Telephone
0960854	05/16/2019	Keisean L. Cooper	310.00	IDOT HCCTP Grant: Other Expenses
0960855	05/16/2019	Country Arbors Nursery	32.00	Grounds: Maintenance/Custodial Supply
0960856	05/16/2019	Country Squire Cleaners Inc	36.22	Marketing: Other Material and Supplies
0960857	05/16/2019	Ms. Diane R. Cousert	127.60	ISU: Mennonite Nursing: Travel In State
0960858	05/16/2019	Megan N. Coy	1,047.96	FCAE FY19: Travel In State
0960859	05/16/2019	CU Hardware Company	73.21	Art and Design: Instructional Supplies
0960860	05/16/2019	CU Woodshop Supply Inc	17.34	IDOT HCCTP Grant: Materials
0960861	05/16/2019	Danville Carle Surgicenter	250.00	Surgical Technology: Instr Service Contracts
0960862	05/16/2019	Dell Marketing LP	3,259.78	Public Safety: Equipment-Service >2500
0960863	05/16/2019	Depke Gases & Welding Supplies	747.91	Manufacturing Operations: Instructional Supplies
0960864	05/16/2019	Dean Dittmar	4,506.95	FCAE FY19: Travel In State
0960865	05/16/2019	Ms. Sheri A. Doyle	586.31	College Theatre: Maintenance/Custodial Supply
0960866	05/16/2019	DuPage County Fair	3,600.00	FCAE FY19: Rental-Facilities
0960867	05/16/2019	EMC Publishing	1,040.00	Bookstore: Resale Textbooks
0960868	05/16/2019	Emergency Medical Products Inc	29.00	Professional Development: Instructional Supplies
0960869	05/16/2019	Enterprise Rent-A-Car Midwest	1,806.00	Transportation: Rental-Equipment
0960870	05/16/2019	EScience Labs	1,220.85	Bookstore: Resale Textbooks
0960871	05/16/2019	Exxonmobil	59.52	Athletics General Fund: College Conf/Meeting Expense
0960872	05/16/2019	Fein-Bursoni, Inc.	3,750.00	Marketing: Advertising
0960873	05/16/2019	Fein-Bursoni Inc	3,750.00	Marketing: Advertising
0960874	05/16/2019	Flightstar	29,357.93	Aviation Program: Maintenance Services
0960875	05/16/2019	Ms. Amy N. Frasca	92.92	Music: Instructional Supplies
0960876	05/16/2019	Susan E. Gallo	31.59	Project Read: Travel In State
0960877	05/16/2019	Gibson City Area Hospital	250.00	Surgical Technology: Instr Service Contracts
0960878	05/16/2019	Glesco Electric	987.00	Maintenance: Maintenance/Custodial Supply
0960879	05/16/2019	Tom Grey, Grey & Associates	640.00	Professional Development: Instr Service Contracts
0960880	05/16/2019	Harold L Richards High School	190.00	FCAE FY19: Other Contractual Services
0960881	05/16/2019	Dr. Amanda N. Harris	82.07	Project Read: Travel In State

0960882	05/16/2019	Hayden-McNeil, LLC	479.16	Bookstore: Resale Textbooks
0960883	05/16/2019	Hayes Handpiece Franchises, In	1,812.95	Dental Hygiene: Instit Support Contract
0960884	05/16/2019	Henry Schein Inc	128.61	Dental Hygiene: Instructional Supplies
0960885	05/16/2019	Stephanie A. Hinderer	151.38	ESLTP: Other Material and Supplies
0960886	05/16/2019	Hannah R. Houska	320.00	IDOT HCCTP Grant: Other Expenses
0960887	05/16/2019	Illini FS	3,560.46	Custodial: Maintenance/Custodial Supply
0960888	05/16/2019	Illini Media	1,590.00	Marketing: Advertising
0960889	05/16/2019	Illini Radio Group	1,800.00	Marketing: Advertising
0960890	05/16/2019	Illinois American Water	6,041.36	Utilities: Water, Sewage
0960891	05/16/2019	IMEC Technologies	956.25	IL Co-op Work Study (ICWS): Other Contractual Services
0960892	05/16/2019	NACS Deposits	2,131.61	Bookstore: Resale Textbooks
0960893	05/16/2019	IntelinAir Inc	2,000.00	NSF:Precision Ag Curr: Travel In State
0960894	05/16/2019	Ms. Kerry L. Janesky	325.96	Radiologic Technology: Travel In State
0960895	05/16/2019	Jones and Bartlett Publishers	2,532.44	Bookstore: Resale Textbooks
0960896	05/16/2019	K K Stevens Publishing Co	778.18	Prospectus: Printing
0960897	05/16/2019	Ms. Kate R. Kaput	500.00	Center for Excellence: Staff Develop-Support Staff
0960898	05/16/2019	Karl Williams Inc	850.00	Reprographics: Repair Materials/Supplies
0960899	05/16/2019	Kemper Industrial Equip/Midwes	150.00	Dean of Arts and Sciences: Other Contractual Services
0960900	05/16/2019	Labyrinth Learning	76.00	Bookstore: Resale Textbooks
0960901	05/16/2019	Kevin Larsen	1,043.79	FCAE FY19: Travel In State
0960902	05/16/2019	Ms. Jody E. Littleton	38.23	Mass Communications: Instructional Supplies
0960903	05/16/2019	Lorenz Supply Co	781.38	Custodial: Maintenance/Custodial Supply
0960904	05/16/2019	Makerbot Industries Llc	2,821.50	Library: Equipment-Instructional >2500
0960905	05/16/2019	Ms. Jessie C. McClusky-Gilbert	38.09	Community Ed Admin: College Conf/Meeting Expense
0960906	05/16/2019	McCormick Distributing Inc	543.19	Child Development: Other Material and Supplies
0960907	05/16/2019	McGraw-Hill Global Education H	19,218.37	Bookstore: Resale Textbooks
0960908	05/16/2019	Mr. James B. McHale	298.00	Golf: College Conf/Meeting Expense
0960909	05/16/2019	Menards	506.36	Electronics: Instructional Supplies
0960910	05/16/2019	MicroTech	1,100.00	Dean of Arts and Sciences: Equipment-Instructional >2500
0960911	05/16/2019	Patricia A. Moore	67.40	ESLTP: Travel In State
0960912	05/16/2019	Motion Industries	153.71	Maintenance: Maintenance/Custodial Supply
0960913	05/16/2019	MPS	1,586.96	Bookstore: Resale Textbooks
0960914	05/16/2019	Ms. Amy B. Myers	194.96	Social Science Administration: College Conf/Meeting Expense
0960915	05/16/2019	Ms. Rita M. Myles	19.72	CNA: Travel In State-Faculty
0960916	05/16/2019	Napa Auto Parts	2,122.74	Diesel Power: Instructional Supplies
0960917	05/16/2019	Neuhoff Media Decatur Llc	360.00	Marketing: Advertising
0960918	05/16/2019	Mrs. Tawanna R. Nickens	239.54	ESLTP: Travel In State
0960919	05/16/2019	Niemann Foods	72.30	Grounds: Maintenance/Custodial Supply
0960920	05/16/2019	Kevin Niles	80.00	FCAE FY19: Other Expenses
0960921	05/16/2019	North Mac High School	178.00	FCAE FY19: Other Contractual Services
0960922	05/16/2019	OSF SJMC Foundation	250.00	Surgical Technology: Instr Service Contracts
0960923	05/16/2019	OSF SJMC Foundation	500.00	Surgical Technology: Instr Service Contracts
0960924	05/16/2019	Mr. Kiefer J. Owens	39.44	Adult Ed State Performance 3401: Other Conf/Meeting Expenses
0960925	05/16/2019	Oxford University Press	844.80	Bookstore: Resale Textbooks
0960926	05/16/2019	Parkland College	84.00	Student Emergency Fund: Student Grants, Scholarships
0960927	05/16/2019	Parkland College	1,115.00	General Institutional: Staff/Family Tuition Waiver
0960928	05/16/2019	Parkland College	5,000.00	Ford Assset Program: Instit Support Contract
0960929	05/16/2019	Parkland College	564.00	Student Emergency Fund: Student Grants, Scholarships
0960930	05/16/2019	PartnerShip LLC	221.54	Bookstore: Resale Textbooks
0960931	05/16/2019	Pavlov Media Inc	1,906.53	IL Co-op Work Study (ICWS): Other Contractual Services
0960932	05/16/2019	Pearson Education	1,319.72	Bookstore: Resale Textbooks
0960933	05/16/2019	Pepsi-Cola Champaign-Urbana Bo	338.64	Bookstore: Resale Textbooks
0960934	05/16/2019	Prairie Signs Inc	534.00	Stimulation Lab Funds: Instit Support Contract
0960935	05/16/2019	Mrs. Paula J. Prather	77.72	Adult Ed State Performance 3401: Other Conf/Meeting Expenses
0960936	05/16/2019	Prominic.NET Inc	960.00	IL Co-op Work Study (ICWS): Other Contractual Services
0960937	05/16/2019	Ray O'Herron Co Inc	694.69	Public Safety: Other Contractual Services
0960938	05/16/2019	Ms. Cindy F. Reynolds	49.06	College Theatre: Maintenance/Custodial Supply
0960939	05/16/2019	Mrs. Sabrina R. Rice	264.48	Adult Ed State Performance 3401: Other Conf/Meeting Expenses
0960940	05/16/2019	Ms. Terri L. Richards	100.00	Center for Excellence: Prof Development - PT Faculty
0960941	05/16/2019	Ms. Nancy A. Roth	100.00	Center for Excellence: Prof Development - PT Faculty
0960942	05/16/2019	Saint Teresa High School	160.00	FCAE FY19: Other Contractual Services
0960943	05/16/2019	Sarah Bush Lincoln Health Syst	136.50	Surgical Technology: Instr Service Contracts
0960944	05/16/2019	Scheid Diesel Service Co Inc	247.32	Diesel Power: Instructional Supplies
0960945	05/16/2019	Mrs. Kendra K. Schroder	24.59	Occupation Therapy: Travel In State
0960946	05/16/2019	Mr. Corbin T. Sebens	868.00	Golf: College Conf/Meeting Expense
0960947	05/16/2019	Secretary of State	9.00	Fiscal Administration: Other Expenses
0960948	05/16/2019	Sherwin-Williams	102.79	Maintenance: Maintenance/Custodial Supply
0960949	05/16/2019	Rod Shilts	600.00	Marketing: Printing
0960950	05/16/2019	Ms. Julie K. Shumate	10.78	Counseling: College Conf/Meeting Expense
0960951	05/16/2019	Mr. Mark E. Sikora	361.97	Mens Soccer: Deposits for Others
0960952	05/16/2019	Sinclair Broadcast Group	300.00	Marketing: Advertising
0960953	05/16/2019	Sinclair Broadcast Group	210.00	Marketing: Advertising
0960954	05/16/2019	Sinclair Broadcast Group	90.00	Marketing: Advertising
0960955	05/16/2019	Smartdollar	5,000.00	IDEAS: Computer Software
0960956	05/16/2019	Springfield Electric Supply Co	1,018.26	Electronics: Instructional Supplies
0960957	05/16/2019	St Anthony's Memorial Hospital	363.50	Surgical Technology: Instr Service Contracts
0960959	05/16/2019	Stevie Jay Broadcasting	500.00	Marketing: Advertising
0960960	05/16/2019	Tyson W. Stork	50.00	FCAE FY19: Other Expenses
0960961	05/16/2019	Surface 51	3,162.50	NSF: UAS Curriculum: Advertising
0960962	05/16/2019	Ms. Donna K. Tanner-Harold	52.28	Counseling: College Conf/Meeting Expense
0960963	05/16/2019	Ms. Anita A. Taylor	98.75	Center for Excellence: Staff Develop-Support Staff
0960964	05/16/2019	Mr. Larry T. Taylor	69.25	Center for Excellence: Staff Develop-Support Staff
0960965	05/16/2019	Daoes Technology Center of Dup	247.22	FCAE FY19: Other Contractual Services

0960966	05/16/2019	TherapyEd Ltd	1,680.00	Occupation Therapy: Instructional Supplies
0960967	05/16/2019	Triple T Car Wash Lube & Detai	81.66	Public Safety: Vehicle Supplies
0960968	05/16/2019	TrophyTime Inc	241.75	Marketing: Printing
0960969	05/16/2019	Ultradent Products Inc	122.89	Dental Hygiene: Instructional Supplies
0960970	05/16/2019	United Parcel Service	343.79	Central Receiving: Postage
0960971	05/16/2019	Urbana High School	250.00	FCAE FY19: Other Contractual Services
0960972	05/16/2019	Urbana School District	180.00	IL Co-op Work Study (ICWS): Other Contractual Services
0960973	05/16/2019	USI Insurance Services Nationa	6,187.00	Aviation Program: General Insurance
0960974	05/16/2019	VWR International LLC	23.26	Biology: Instructional Supplies
0960975	05/16/2019	Jennifer Waters	152.15	FCAE FY19: Telephone
0960976	05/16/2019	Mr. Michael L. Weaver	140.82	Occupation Therapy: Travel In State
0960977	05/16/2019	Scott Wells	450.00	Marketing: Advertising
0960978	05/16/2019	Westmont High School	194.00	FCAE FY19: Other Contractual Services
0960979	05/16/2019	Dr. Erin C. Wilding-Martin	117.62	Math Admnsitration: Instructional Supplies
0960980	05/16/2019	Wing Aero Products	74.85	Bookstore: Resale Textbooks
0960981	05/16/2019	Tyler Wolpert	190.00	Baseball: Other Contractual Services
0960982	05/16/2019	Women in Aviation, Internation	400.00	Aviation Program: Advertising
0960983	05/16/2019	Women's Business Council	70.00	Community Ed Admin: College Conf/Meeting Expense
0960984	05/16/2019	WPGU	480.00	Marketing: Advertising
0960985	05/16/2019	Young & Associates Inc	152.50	Bookstore: Resale Textbooks
0961006	05/23/2019	Daigger Scientific Inc	26.95	Aviation Program: Repair Materials/Supplies
0961007	05/23/2019	A & R Mechanical Contractors I	1,345.53	Maintenance: Maintenance Services
0961008	05/23/2019	ABC Sanitary	125.00	Maintenance: Maintenance Services
0961009	05/23/2019	Absopure Water Company	57.20	Human Resource: Office-Supplies
0961010	05/23/2019	Accurate Biometrics	350.00	Human Resource: Recruit Personnel/Athletes
0961012	05/23/2019	Aircraft Spruce & Specialty Co	1,651.24	Aviation Program: Instructional Supplies
0961013	05/23/2019	Ameren Illinois	1,709.67	Utilities: Electricity
0961014	05/23/2019	Miriam N. Anderson	115.00	Vet Tech Club: Deposits for Others
0961015	05/23/2019	Apple Computer	21,043.00	Academic Computing: Technology Equipment
0961016	05/23/2019	Arrowmont School of Arts and C	673.00	Founders Scholar: Student Grants, Scholarships
0961017	05/23/2019	Baran Marketing	425.00	Marketing: Printing
0961018	05/23/2019	Benco Dental	1,001.56	Dental Hygiene: Instructional Supplies
0961019	05/23/2019	Benefit Planning Consultants I	406.85	General: Unreimb med/child
0961020	05/23/2019	Big Rig Diesel Service Llc	929.57	Student Organization: Maintenance Services
0961021	05/23/2019	BEST	120.90	Respiratory Care Technology: Instructional Supplies
0961022	05/23/2019	Birkey's Farm Store, Inc	2,821.66	Perkins-Post Secondary: Equipment-Instructional >2500
0961023	05/23/2019	Birkey's Farm Store, Inc	30.44	Diesel Power: Instructional Supplies
0961024	05/23/2019	Birkey's Farm Store, Inc	520.61	Grounds: Maintenance Services
0961025	05/23/2019	Birkey's Farm Store, Inc	206.27	Grounds: Maintenance/Custodial Supply
0961026	05/23/2019	Birkey's Farm Store, Inc	80.88	Grounds: Maintenance/Custodial Supply
0961027	05/23/2019	Birkey's Farm Store, Inc	38.49	Grounds: Maintenance/Custodial Supply
0961028	05/23/2019	Birkey's Farm Store, Inc	237.50	Grounds: Maintenance/Custodial Supply
0961029	05/23/2019	Birkey's Farm Store, Inc	90.78	Grounds: Maintenance/Custodial Supply
0961030	05/23/2019	Bodine Electric	1,000.00	Maintenance: Maintenance Services
0961031	05/23/2019	BP Company	640.76	Transportation: Vehicle Supplies
0961032	05/23/2019	Ms. Taylor R. Brandt	75.00	Center for Excellence: Staff Develop-Support Staff
0961033	05/23/2019	Ms. Shannon D. Bridges	614.00	Center for Excellence: Prof Development - PT Faculty
0961034	05/23/2019	Bright Laundry	160.00	Student Services: Other Conf/Meeting Expenses
0961035	05/23/2019	Mr. Douglas A. Brooks	177.47	Computing Administration: College Conf/Meeting Expense
0961036	05/23/2019	BSN Sports	556.40	Mens Basketball: Other Conf/Meeting Expenses
0961037	05/23/2019	Candid Career, LLC	1,225.00	Career Employment Services: Publications and Dues
0961038	05/23/2019	Capitol Group	1,295.31	Construction Tech: Instructional Supplies
0961039	05/23/2019	Carle	72.00	Professional Development: Instructional Supplies
0961040	05/23/2019	Carle	12,000.00	Training Room: Other Contractual Services
0961041	05/23/2019	Carle	588.00	IDOT HCCTP Grant: Other Contractual Services
0961042	05/23/2019	Carle	35.00	Human Resource: Other Employee Benefits Vacation
0961043	05/23/2019	Carle Regional EMS	1,200.00	Public Safety: College Conf/Meeting Expense
0961044	05/23/2019	Carolina Biological Supply Co	31.95	NSF: Research Pheno Plasticity: Instructional Supplies
0961045	05/23/2019	Mrs. Whitney B. Carr	17.48	Dean of Learning Support: Other Expenses
0961046	05/23/2019	CDW-Government	4,492.57	Dean of Students: Equipment-Office >2500
0961047	05/23/2019	Champaign Co Chamber of Commer	50.00	Community Ed Admin: Publications and Dues
0961048	05/23/2019	Chemical Maintenance Inc	765.05	Custodial: Maintenance Services
0961049	05/23/2019	Ms. Mina Cho	115.63	Personal Development: Instructional Supplies
0961050	05/23/2019	Cintas Corp	108.27	Diesel Power: Instructional Supplies
0961051	05/23/2019	Clark Dietz Engineering	11,509.70	Walkway/Parking Lot Improvemen: Architectural Services
0961052	05/23/2019	Comcast Spotlight	244.00	Dean of Arts and Sciences: Advertising
0961053	05/23/2019	Commercial Builders Inc	11,276.09	Walkway/Parking Lot Improvemen: Architectural Services
0961054	05/23/2019	Keisean L. Cooper	320.00	IDOT HCCTP Grant: Other Expenses
0961055	05/23/2019	Country Arbors Nursery	112.00	Grounds: Maintenance/Custodial Supply
0961056	05/23/2019	Cracked Glass	846.00	Personal Development: Other Contractual Services
0961057	05/23/2019	Ms. Anna B. Crawford	700.00	Center for Excellence: Prof Development - PT Faculty
0961058	05/23/2019	Ms. Megan L. Cross	275.80	Child Development: Other Sales and Services
0961059	05/23/2019	Todd Culp	1,268.03	Dijon Study Abroad: Deposits for Others
0961060	05/23/2019	Davis-Houk Mechanical Inc	13,268.70	Walkway/Parking Lot Improvemen: Building Remodeling
0961061	05/23/2019	Dell Marketing LP	24,579.46	Academic Computing: Technology Equipment
0961062	05/23/2019	DH Pace Company	2,015.40	Maintenance: Maintenance Services
0961063	05/23/2019	Dominion Dental Services Usa I	2,070.60	General: Dental
0961064	05/23/2019	Ms. Sheri A. Doyle	200.00	Center for Excellence: Prof Development - PT Faculty
0961065	05/23/2019	Duncan Supply Co Inc	967.21	Maintenance: Maintenance/Custodial Supply
0961066	05/23/2019	Leslie C. Edmondson	234.77	Student Nurses: Deposits for Others
0961067	05/23/2019	End2End / ARMS	4,027.00	Public Safety: Other Contractual Services
0961068	05/23/2019	Enterprise Rent-A-Car Midwest	26.08	Mens Basketball: Travel-Out of State
0961069	05/23/2019	Douglas Falk	146.16	FCAE FY19: Travel In State

0961070	05/23/2019	Fast Signs	110.00	VP Inst Advance: Other Expenses
0961071	05/23/2019	Fastenal Company	441.46	Maintenance: Maintenance/Custodial Supply
0961072	05/23/2019	Ms. Towanda D. Frazier	78.30	Custodial: Maintenance Services
0961073	05/23/2019	Dr. Franklin J. Gallo	44.04	Mass Communications: Instructional Supplies
0961074	05/23/2019	Gartner Inc	24,000.00	Computing Administration: Maintenance Services
0961075	05/23/2019	Getinge Group USA, LLC	884.50	Occupational Hlth: Other Supplies
0961076	05/23/2019	Tom Grey, Grey & Associates	2,560.00	Custom Training: Instr Service Contracts
0961077	05/23/2019	Heartland Community College	45.50	Dijon Study Abroad: Deposits for Others
0961078	05/23/2019	Mr. Gordon M. Hedrick	145.58	Agriculture-Engineering Scienc: Other Conf/Meeting Expenses
0961079	05/23/2019	Hendrick House	657.00	Student Services: Other Expenses
0961080	05/23/2019	Henneman Engineering Inc	4,406.25	Plant Administration: Architectural Services
0961081	05/23/2019	Hettinger Farms	37,124.30	Precision Ag: Equipment-Instructional >2500
0961082	05/23/2019	Holt Supply Company	269.43	Maintenance: Maintenance Services
0961083	05/23/2019	Hannah R. Houska	320.00	IDOT HCCTP Grant: Other Expenses
0961084	05/23/2019	IL Dept. of Employment Securit	8,177.50	Institutional: Unemployment Ins
0961085	05/23/2019	Illinois Dept of Agriculture	60.00	Horticulture: Other Material and Supplies
0961086	05/23/2019	Illinois Heartland Library Sys	50.00	Library: Travel In State
0961087	05/23/2019	Interstate Battery System	198.00	Custodial: Maintenance/Custodial Supply
0961088	05/23/2019	ISVMA	60.00	Human Resource: Advertising
0961089	05/23/2019	Stivenson Jean-Baptiste	8.76	Phi Beta Lambda: Deposits for Others
0961090	05/23/2019	Sushant Khadka	23.00	Alpha Phi Omega: Deposits for Others
0961091	05/23/2019	Ms. Heidi K. Leuszler	1,015.00	Natural Sciences Administration: College Conf/Meeting Expense
0961092	05/23/2019	Life Technologies	350.00	NSF: Research Pheno Plasticity: Instructional Supplies
0961094	05/23/2019	Mrs. Laurie A. Lobdell	122.33	Vet Tech Club: Deposits for Others
0961095	05/23/2019	LS Building Products	830.79	Construction Tech: Instructional Supplies
0961096	05/23/2019	M.J. Kellner Co., Inc.	581.56	Child Development: Other Material and Supplies
0961097	05/23/2019	MACS Worldwide	315.00	Diesel Power: Instructional Supplies
0961098	05/23/2019	Ms. Kathleen E. McAndrew	32.82	Human Resource: Other Expenses
0961099	05/23/2019	McCormick Distributing Inc	115.00	Maintenance: Maintenance Services
0961100	05/23/2019	MedAssure of Indiana, LLC	304.95	Occupational Hlth: Other Supplies
0961101	05/23/2019	Medline Industries Inc	408.55	Occupational Hlth: Other Supplies
0961102	05/23/2019	Ms. Theresa L. Meers	208.78	Horticulture: Other Material and Supplies
0961103	05/23/2019	Menards	333.38	Electronics: Instructional Supplies
0961104	05/23/2019	Menold Construction Inc	24,439.95	Institutional: General Insurance
0961105	05/23/2019	MicroTech	1,100.00	Perkins-Post Secondary: Other Conf/Meeting Expenses
0961106	05/23/2019	Mid-Continent Instruments & Av	1,828.74	Aviation Program: Repair Materials/Supplies
0961107	05/23/2019	Midstate Collection Solutions	3,506.84	General Institutional: Collection Agency Fees
0961108	05/23/2019	Motion Industries	29.50	Maintenance: Maintenance/Custodial Supply
0961109	05/23/2019	MSC Industrial Supply	538.20	IDOT HCCTP Grant: Materials
0961110	05/23/2019	MTI Distributing Inc	136.21	Grounds: Maintenance/Custodial Supply
0961111	05/23/2019	Multi Service Aviation	639.65	Aviation Program: Vehicle Supplies
0961112	05/23/2019	Muncie Aviation Company	513.10	Aviation Program: Repair Materials/Supplies
0961113	05/23/2019	MWI Veterinary Supply Co.	237.72	Vet Tech: Instructional Supplies
0961114	05/23/2019	Napa Auto Parts	1,769.55	Diesel Power: Instructional Supplies
0961115	05/23/2019	The News-Gazette Inc	775.99	Dean of Arts and Sciences: Advertising
0961116	05/23/2019	The News-Gazette Inc	214.97	Library: Publications and Dues
0961117	05/23/2019	Niemann Foods	7.38	Maintenance: Maintenance/Custodial Supply
0961118	05/23/2019	Niemann Foods	86.46	Grounds: Maintenance/Custodial Supply
0961119	05/23/2019	Niemann Foods	7.18	Diesel Power: Instructional Supplies
0961120	05/23/2019	Kevin Niles	46.98	FCAE FY19: Travel In State
0961121	05/23/2019	Official Payments	253.05	Fiscal Administration: Other Fixed Charges
0961122	05/23/2019	Phillips66 Co./Synch	1,237.95	Transportation: Vehicle Supplies
0961123	05/23/2019	Pocket Nurse Enterprises Inc	602.33	Medical Assisting: Instructional Supplies
0961124	05/23/2019	Promega Corp	110.00	NSF: Research Pheno Plasticity: Instructional Supplies
0961125	05/23/2019	Redline Motorsports, Inc.	635.00	Agriculture-Engineering Scienc: Maintenance Services
0961126	05/23/2019	Rick Ridings Ford	17,274.81	Perkins Program Improvement Grant: Equipment-Instructional >2500
0961127	05/23/2019	River City Society for Histori	160.00	Art Gallery: Deposits for Others
0961128	05/23/2019	Scram Speed Inc	1,000.00	Agriculture-Engineering Scienc: Travel In State-Faculty
0961129	05/23/2019	Scram Speed Inc	700.00	Perkins-Post Secondary: Computer Software
0961130	05/23/2019	Wex Bank	155.70	Transportation: Vehicle Supplies
0961131	05/23/2019	SiteOne Landscape Supply LLC	74.65	Grounds: Maintenance/Custodial Supply
0961132	05/23/2019	Ms. Mary Kay Smith	77.69	Admissions and Records: Other Contractual Services
0961133	05/23/2019	Matthew J. Smith	100.00	Dean of Career & Technical Ed: Other Expenses
0961134	05/23/2019	Mr. Travis A. Sola	32.62	Japanese Culture Club: Deposits for Others
0961135	05/23/2019	Ms. Anita A. Taylor	209.64	Center for Academic Success: College Conf/Meeting Expense
0961136	05/23/2019	Terminix Services Inc	308.00	Maintenance: Maintenance Services
0961137	05/23/2019	Thomas Scientific Holdings, LL	51.37	NSF: Research Pheno Plasticity: Instructional Supplies
0961138	05/23/2019	TrophyTime Inc	72.96	Men's Basketball: Deposits for Others
0961139	05/23/2019	Troxell Communications	990.00	Library: Equipment-Instructional >2500
0961140	05/23/2019	Unify Inc	16,061.00	Utilities: Telephone
0961141	05/23/2019	United Parcel Service	64.35	Central Receiving: Postage
0961142	05/23/2019	UpKeep Maintenance Service Inc	2,740.00	Custodial: Other Contractual Services
0961143	05/23/2019	Urbana & Champaign Sanitary Di	1,210.38	Utilities: Water, Sewage
0961144	05/23/2019	Veritiv Operating Company	2,302.34	Reprographics: Other Material and Supplies
0961145	05/23/2019	Dr. Patricia L. Verstrat	18.59	Dean of Learning Support: Other Expenses
0961146	05/23/2019	Jennifer Waters	667.76	FCAE FY19: Travel In State
0961147	05/23/2019	Mr. William J. Wirth	42.12	Agriculture-Engineering Scienc: College Conf/Meeting Expense
0961148	05/23/2019	Ms. Patricia J. Wray	500.00	Center for Excellence: Public Safety/Confidential
0961149	05/23/2019	Mrs. Laura A. Wright	214.16	Perkins-Post Secondary: College Conf/Meeting Expense
0961150	05/23/2019	Wright on the Park, Inc	320.00	Art Gallery: Deposits for Others
0961151	05/23/2019	YBP Library Services	3,446.22	Library: Books/Binding Costs
0961172	05/30/2019	Abbott's Florist	140.80	Human Resource: Other Expenses
0961173	05/30/2019	Academy of Clinical Massage	180.41	Bookstore: Resale Textbooks

0961174	05/30/2019	Access Locksmiths & Security L	1,100.00	Maintenance: Maintenance/Custodial Supply
0961175	05/30/2019	ACCT	6,287.00	Board of Trustees: Publications and Dues
0961176	05/30/2019	Ahead of Our Time Publishing I	1,000.00	General Institutional: Publications and Dues
0961177	05/30/2019	AHW LLC	6,799.00	Perkins-Post Secondary: Equipment-Instructional >2500
0961178	05/30/2019	AHW LLC	108.00	Agriculture: Publications and Dues
0961179	05/30/2019	Aircraft Spruce & Specialty Co	195.61	Aviation Program: Instructional Supplies
0961180	05/30/2019	Allsteel Inc	28,030.95	Health Professional Administration: Office-Supplies
0961181	05/30/2019	Alternative Communication Serv	7,129.50	Accessibility Services: Other Contractual Services
0961182	05/30/2019	Ameren Illinois	5,533.92	Utilities: Electricity
0961183	05/30/2019	Indiana Beach	109.85	International Students: Deposits for Others
0961184	05/30/2019	Apple Computer	398.00	Computing Administration: Other Material and Supplies
0961185	05/30/2019	Brooke E. Armstrong	100.00	Art Gallery: Deposits for Others
0961186	05/30/2019	AT&T	1,224.58	Utilities: Telephone
0961187	05/30/2019	Atlantic Service Inc	100.00	Student Organization: Maintenance Services
0961188	05/30/2019	Augusoft	3,667.50	Professional Development: Instr Service Contracts
0961189	05/30/2019	Aviall Services, Inc.	622.79	Aviation Program: Repair Materials/Supplies
0961190	05/30/2019	Ms. Christina C. Beatty	331.00	Natural Sciences Administration: College Conf/Meeting Expense
0961191	05/30/2019	Jaime D. Blackwell	340.00	Kinesiology: Publications and Dues
0961192	05/30/2019	Arthur Boley	1,600.00	Aviation Program: Other Contractual Services
0961193	05/30/2019	BSN Sports	441.00	Kinesiology: Publications and Dues
0961194	05/30/2019	Capitol Group	16.14	Construction Tech: Instructional Supplies
0961195	05/30/2019	CCP Industries	503.46	Vet Tech: Instructional Supplies
0961196	05/30/2019	Cengage Learning	2,655.00	Bookstore: Resale Textbooks
0961197	05/30/2019	Champaign Co Chamber of Commer	17.00	Business-Computer Sci Tech: College Conf/Meeting Expense
0961198	05/30/2019	Champaign County Economic Deve	1,000.00	General Institutional: Publications and Dues
0961199	05/30/2019	Champaign Urbana Mass Transit	360.00	Dean of Arts and Sciences: Advertising
0961200	05/30/2019	Chemco Industries Inc	580.35	Custodial: Maintenance/Custodial Supply
0961201	05/30/2019	Ms. Mina Cho	41.76	CNA: Travel In State-Faculty
0961202	05/30/2019	Mr. Joshua N. Clark	1,800.00	Center for Excellence: Staff Develop-Support Staff
0961203	05/30/2019	The College Board	230.00	Assessment Center: Other Material and Supplies
0961204	05/30/2019	Constellation NewEnergy	1,188.70	Utilities: Electricity
0961205	05/30/2019	Constellation NewEnergy	23,893.53	Utilities: Gas
0961206	05/30/2019	Keisean L. Cooper	320.00	IDOT HCCTP Grant: Other Expenses
0961207	05/30/2019	CU Hardware Company	8.77	Graphic Design: Instructional Supplies
0961208	05/30/2019	Davis-Houk Mechanical Inc	7,293.33	Maintenance: Maintenance Services
0961209	05/30/2019	Dell Marketing LP	69,964.77	Academic Computing: Technology Equipment
0961210	05/30/2019	Depke Gases & Welding Supplies	802.90	Biology: Instructional Supplies
0961211	05/30/2019	Educational Innovations Inc	621.60	Bookstore: Resale Textbooks
0961212	05/30/2019	Ellsworth Publishing Co	190.42	Bookstore: Resale Textbooks
0961213	05/30/2019	Elsevier Inc	4,835.52	Bookstore: Resale Textbooks
0961214	05/30/2019	Fastenal Company	123.10	Maintenance: Maintenance/Custodial Supply
0961215	05/30/2019	Federal Express	16.87	Central Receiving: Postage
0961216	05/30/2019	Marcus Flinn	100.00	Art Gallery: Deposits for Others
0961217	05/30/2019	Full Compass Systems, LTD	5,215.00	Perkins-Post Secondary: Equipment-Instructional >2500
0961218	05/30/2019	GFI Digital Inc	250.00	Computing Administration: Other Contractual Services
0961219	05/30/2019	Gleim Publications Inc	122.29	Bookstore: Resale Textbooks
0961220	05/30/2019	Goodheart-Willcox Publisher	211.31	Bookstore: Resale Textbooks
0961221	05/30/2019	Mr. Wade H. Hales	173.38	Emergency Medical: Instructional Supplies
0961222	05/30/2019	Hartman Publishing	537.00	Bookstore: Resale Textbooks
0961223	05/30/2019	Henry Schein Inc	1,892.52	Dental Hygiene: Instructional Supplies
0961224	05/30/2019	Hicksgas	47.47	Maintenance: Maintenance Services
0961225	05/30/2019	Hannah R. Houska	320.00	IDOT HCCTP Grant: Other Expenses
0961226	05/30/2019	Illini Radio Group	504.00	Dean of Arts and Sciences: Advertising
0961227	05/30/2019	Illinois American Water	629.54	Utilities: Water, Sewage
0961228	05/30/2019	Illinois Dept of Agriculture	100.00	Aviation Program: Vehicle Supplies
0961229	05/30/2019	Independent Publishers Group	40.68	Bookstore: Resale Textbooks
0961230	05/30/2019	indiCo, LLC	244.65	Bookstore: Resale Textbooks
0961231	05/30/2019	Insect Lore	25.94	Child Development Fundraising: Deposits for Others
0961232	05/30/2019	Isaksen Glerum Wachter LLC	5,345.00	Plant Administration: Architectural Services
0961233	05/30/2019	Ms. Jessica R. Jackson	34.93	Parkland PRIDE: Deposits for Others
0961234	05/30/2019	Michael F. Jaczak	395.00	Kinesiology: Publications and Dues
0961235	05/30/2019	Ms. Kerry L. Janesky	354.99	Radiologic Technology: College Conf/Meeting Expense
0961236	05/30/2019	Johnson County Community Colle	1,250.00	General Institutional: Publications and Dues
0961237	05/30/2019	Kemper Industrial Equip/Midwes	260.00	Dean of Career & Technical Ed: Other Expenses
0961238	05/30/2019	Kirby Risk Electrical Supply	26.60	Custodial: Maintenance/Custodial Supply
0961239	05/30/2019	Leapfrog Technology Group, Inc	18,000.00	Administrative Software Proj: Consultants
0961240	05/30/2019	Mrs. Laurie A. Lobdell	29.74	Vet Tech Club: Deposits for Others
0961241	05/30/2019	Mahomet Citizen	32.00	Marketing: Publications and Dues
0961242	05/30/2019	Mrs. Stephanie Manuel	179.07	Practical Nursing: Instructional Supplies
0961243	05/30/2019	Marketlab, Inc	357.27	Respiratory Care Technology: Instructional Supplies
0961244	05/30/2019	Dorothy H. Martirano	200.00	Art Gallery: Deposits for Others
0961245	05/30/2019	McCormick Distributing Inc	435.17	Child Development: Other Material and Supplies
0961246	05/30/2019	McGraw-Hill Global Education H	900.00	Bookstore: Resale Textbooks
0961247	05/30/2019	Medline Industries Inc	1,885.67	Medical Assisting: Instructional Supplies
0961248	05/30/2019	Mel Price Containers	3,700.00	Grounds: Maintenance/Custodial Supply
0961249	05/30/2019	Meyer Capel	7,917.00	Institutional: Legal Services
0961250	05/30/2019	MFAC, LLC	512.95	Kinesiology: Instructional Supplies
0961251	05/30/2019	MicroTech	1,225.00	Biology: Instructional Supplies
0961252	05/30/2019	MicroTech	759.50	Biology: Instructional Supplies
0961253	05/30/2019	Mr. Gaetano Minneci	4.80	Parkland PRIDE: Deposits for Others
0961254	05/30/2019	Mock Medical, LLC	2,899.55	Surgical Technology: Instructional Supplies
0961255	05/30/2019	Motion Industries	1,225.87	Maintenance: Maintenance/Custodial Supply
0961256	05/30/2019	MSC Industrial Supply	785.46	Compuer Aided Drafting: Instructional Supplies

0961257	05/30/2019	Multi Service Aviation	437.61	Aviation Program: Vehicle Supplies
0961258	05/30/2019	NASFAA	2,725.00	Financial Aid: Other Expenses
0961259	05/30/2019	National Registry of Food Safe	341.00	Professional Development: Instructional Supplies
0961260	05/30/2019	Mr. Timothy A. Notz	450.00	Womens Soccer: Deposits for Others
0961261	05/30/2019	Mackenzie P. Ortega	60.75	Student Computing: Deposits for Others
0961262	05/30/2019	Parkland College	45.00	Practical Nursing: Instructional Supplies
0961263	05/30/2019	PartnerShip LLC	871.56	Bookstore: Resale Textbooks
0961264	05/30/2019	Pb Markers Inc	250.10	Radiologic Technology: Instructional Supplies
0961265	05/30/2019	Penguin Random House LLC	354.24	Bookstore: Resale Textbooks
0961266	05/30/2019	Pepsi-Cola Champaign-Urbana Bo	196.85	Bookstore: Resale Food
0961267	05/30/2019	Phi Theta Kappa Illinois Regio	650.00	Phi Theta Kappa: Deposits for Others
0961268	05/30/2019	Physics Curriculum & Instructi	925.60	Bookstore: Resale Textbooks
0961269	05/30/2019	Premier Print Group	16,775.98	Marketing: Printing
0961270	05/30/2019	Progressive Business Publicati	330.00	Human Resource: Publications and Dues
0961271	05/30/2019	Ray O'Herron Co Inc	30.95	Public Safety: Other Contractual Services
0961272	05/30/2019	RegisterBlast	190.00	Assessment Center: Other Contractual Services
0961273	05/30/2019	Mr. James D. Roberts	21.75	Nursing: Office-Supplies
0961274	05/30/2019	Rogers Supply Co Inc	4,402.03	Perkins Program Improvement Grant: Equipment-Instructional >2500
0961275	05/30/2019	Brandon Rowe	9.19	Golf: College Conf/Meeting Expense
0961276	05/30/2019	Schnucks	8.11	Hospitality Industry: Instructional Supplies
0961277	05/30/2019	Mr. Corbin T. Sebens	379.00	Golf: College Conf/Meeting Expense
0961278	05/30/2019	Sherwin-Williams	320.08	Maintenance: Maintenance/Custodial Supply
0961279	05/30/2019	Springfield Electric Supply Co	1,041.55	Electronics: Instructional Supplies
0961281	05/30/2019	Alexander W. Steinbach	340.00	Kinesiology: Publications and Dues
0961282	05/30/2019	TCH 101 LLC	1,943.61	Ford Asset Program: Deposits for Others
0961283	05/30/2019	Technology Management Revolvin	2,765.62	Public Safety: Other Contractual Services
0961284	05/30/2019	Triple T Car Wash Lube & Detai	11.00	Public Safety: Vehicle Supplies
0961285	05/30/2019	TrophyTime Inc	1,247.75	Marketing: Printing
0961286	05/30/2019	United Parcel Service	603.36	Central Receiving: Postage
0961287	05/30/2019	Urbana & Champaign Sanitary Di	5,911.40	Utilities: Water, Sewage
0961288	05/30/2019	Veritiv Operating Company	2,718.01	Reprographics: Other Material and Supplies
0961289	05/30/2019	Visit Champaign County	800.00	Marketing: Advertising
0961290	05/30/2019	Dr. Joseph A. Walwik	109.04	Academic Institutional: Travel In State-Faculty
0961291	05/30/2019	Mr. Chris M. Warren	290.83	Kinesiology: Publications and Dues
0961292	05/30/2019	WayTech Llc	13,611.15	Academic Computing: Technology Equipment
0961293	05/30/2019	Weiskamp Screen Printing	1,840.07	Public Safety: Other Supplies
0961294	05/30/2019	Scott Wells	450.00	VP Inst Advance: Other Expenses
0961295	05/30/2019	Israel D. Wells	340.00	Kinesiology: Publications and Dues
0961296	05/30/2019	Wex Bank	1,396.00	Transportation: Vehicle Supplies
0961297	05/30/2019	Wing Aero Products	29.94	Bookstore: Resale Textbooks
0961298	05/30/2019	Ms. Madelyn L. Witruk	100.00	Art Gallery: Deposits for Others
0961299	05/30/2019	WorldPoint ECC Inc	35.95	Professional Development: Books/Binding Costs
0961300	05/30/2019	Mrs. Laura A. Wright	75.00	Center for Excellence: Staff Develop-Support Staff
0961301	05/30/2019	YBP Library Services	220.89	Library: Publications and Dues
0961302	05/30/2019	Young & Associates Inc	276.00	Bookstore: Resale Textbooks
E0022204	05/02/2019	Austin Cook	320.00	IDOT HCCTP Grant: Other Expenses
E0022205	05/02/2019	Mr. John M. Eby	17.00	Community Ed Travel: Travel-Out of State
E0022206	05/02/2019	Ms. Wendy L. Evans	154.86	Aviation Program: College Conf/Meeting Expense
E0022207	05/02/2019	Nicole Gerrity	320.00	IDOT HCCTP Grant: Other Expenses
E0022208	05/02/2019	Phil Hawley	300.00	IDOT HCCTP Grant: Other Expenses
E0022209	05/02/2019	Ms. Julia A. Hawthorne	23.00	Trio Student Support Svcs FY19: College Conf/Meeting Expense
E0022210	05/02/2019	Leslie C. Haymon, II	240.00	IDOT HCCTP Grant: Other Expenses
E0022211	05/02/2019	William M. Pardick	320.00	IDOT HCCTP Grant: Other Expenses
E0022212	05/02/2019	Ms. Cara E. Siegel	320.00	IDOT HCCTP Grant: Other Expenses
E0022213	05/02/2019	Noah J. Swanson	320.00	IDOT HCCTP Grant: Other Expenses
E0022214	05/02/2019	Tchaikovsky Wardlow	320.00	IDOT HCCTP Grant: Other Expenses
E0022215	05/02/2019	Candice N. Williams	320.00	IDOT HCCTP Grant: Other Expenses
E0022257	05/03/2019	Mr. David C. Webb	349.60	Community Ed Admin: Travel In State
E0022258	05/09/2019	Ms. Peggy J. Boyce	25.00	Academic Institutional: Staff Development-Faculty
E0022259	05/09/2019	Austin Cook	330.00	IDOT HCCTP Grant: Other Expenses
E0022260	05/09/2019	Michael H. Dalton	100.00	Graphic Design: Student Grants, Scholarships
E0022261	05/09/2019	Mr. John M. Eby	17.00	Community Ed Travel: Travel-Out of State
E0022262	05/09/2019	Nicole Gerrity	250.00	IDOT HCCTP Grant: Other Expenses
E0022263	05/09/2019	Phil Hawley	340.00	IDOT HCCTP Grant: Other Expenses
E0022264	05/09/2019	Leslie C. Haymon, II	320.00	IDOT HCCTP Grant: Other Expenses
E0022265	05/09/2019	William M. Pardick	335.00	IDOT HCCTP Grant: Other Expenses
E0022266	05/09/2019	Melody M. Porter	20.19	Sadha Dental Hygiene: Deposits for Others
E0022267	05/09/2019	Ms. Cara E. Siegel	350.00	IDOT HCCTP Grant: Other Expenses
E0022268	05/09/2019	Noah J. Swanson	320.00	IDOT HCCTP Grant: Other Expenses
E0022269	05/09/2019	Tchaikovsky Wardlow	340.00	IDOT HCCTP Grant: Other Expenses
E0022270	05/09/2019	Candice N. Williams	320.00	IDOT HCCTP Grant: Other Expenses
E0022275	05/16/2019	Mr. Rory A. Book	100.00	Dean of Career & Technical Ed: Other Expenses
E0022276	05/16/2019	Austin Cook	320.00	IDOT HCCTP Grant: Other Expenses
E0022277	05/16/2019	Mr. John M. Eby	19.00	Art Gallery: Deposits for Others
E0022278	05/16/2019	Nicole Gerrity	320.00	IDOT HCCTP Grant: Other Expenses
E0022279	05/16/2019	Phil Hawley	320.00	IDOT HCCTP Grant: Other Expenses
E0022280	05/16/2019	Leslie C. Haymon, II	320.00	IDOT HCCTP Grant: Other Expenses
E0022281	05/16/2019	Mrs. Laura L. Hettlinger	109.00	Dental Hygiene: Instructional Supplies
E0022282	05/16/2019	Ms. Christine M. Muehling	476.31	ESLTP: Travel In State
E0022283	05/16/2019	William M. Pardick	320.00	IDOT HCCTP Grant: Other Expenses
E0022284	05/16/2019	Ms. Cara E. Siegel	320.00	IDOT HCCTP Grant: Other Expenses
E0022285	05/16/2019	Noah J. Swanson	320.00	IDOT HCCTP Grant: Other Expenses
E0022286	05/16/2019	Tchaikovsky Wardlow	320.00	IDOT HCCTP Grant: Other Expenses

E0022287	05/16/2019	Candice N. Williams	320.00	IDOT HCCTP Grant: Other Expenses
E0022291	05/23/2019	Mr. Mitchell T. Bentsen	1,259.99	Computing Administration: College Conf/Meeting Expense
E0022292	05/23/2019	Ms. Peggy J. Boyce	35.00	Academic Institutional: Staff Development-Faculty
E0022293	05/23/2019	Austin Cook	320.00	IDOT HCCTP Grant: Other Expenses
E0022294	05/23/2019	Mr. John M. Eby	14.00	Community Ed Travel: Travel-Out of State
E0022295	05/23/2019	Nicole Gerrity	240.00	IDOT HCCTP Grant: Other Expenses
E0022296	05/23/2019	Phil Hawley	320.00	IDOT HCCTP Grant: Other Expenses
E0022297	05/23/2019	Leslie C. Haymon, II	320.00	IDOT HCCTP Grant: Other Expenses
E0022298	05/23/2019	Ms. Amber E. Landis	58.35	International Students: Deposits for Others
E0022299	05/23/2019	Malea M. Misenheimer	50.00	David Jones Scholars: Student Grants, Scholarships
E0022300	05/23/2019	William M. Pardick	320.00	IDOT HCCTP Grant: Other Expenses
E0022301	05/23/2019	Ms. Cara E. Siegel	320.00	IDOT HCCTP Grant: Other Expenses
E0022302	05/23/2019	Ms. Gwen M. Smith	192.93	Center for Excellence: Staff Develop-Support Staff
E0022303	05/23/2019	Ms. Jane L. Smith	151.00	Library: Travel-Out of State
E0022304	05/23/2019	Noah J. Swanson	320.00	IDOT HCCTP Grant: Other Expenses
E0022305	05/23/2019	Mr. Joseph S. Talavera	75.00	Center for Excellence: Staff Develop-Support Staff
E0022306	05/23/2019	Tchaikovsky Wardlow	320.00	IDOT HCCTP Grant: Other Expenses
E0022307	05/23/2019	Mr. David C. Webb	206.07	Community Ed Admin: Travel In State
E0022308	05/23/2019	Candice N. Williams	320.00	IDOT HCCTP Grant: Other Expenses
E0022315	05/30/2019	Jaasiah E. Altman	340.00	Kinesiology: Publications and Dues
E0022316	05/30/2019	Austin Cook	320.00	IDOT HCCTP Grant: Other Expenses
E0022317	05/30/2019	Ms. Diane R. Cousert	810.38	Health Professions Cont Ed: Deposits for Others
E0022318	05/30/2019	Michael H. Dalton	60.46	Art and Design Club: Deposits for Others
E0022319	05/30/2019	Nicole Gerrity	320.00	IDOT HCCTP Grant: Other Expenses
E0022320	05/30/2019	Phil Hawley	320.00	IDOT HCCTP Grant: Other Expenses
E0022321	05/30/2019	Leslie C. Haymon, II	320.00	IDOT HCCTP Grant: Other Expenses
E0022322	05/30/2019	Mrs. Laura L. Hettinger	145.00	Dental Hygiene: College Conf/Meeting Expense
E0022323	05/30/2019	William M. Pardick	320.00	IDOT HCCTP Grant: Other Expenses
E0022324	05/30/2019	Ms. Deana D. Quinn	204.74	Dual Credit: Travel In State
E0022325	05/30/2019	Ms. Cara E. Siegel	320.00	IDOT HCCTP Grant: Other Expenses
E0022326	05/30/2019	Noah J. Swanson	320.00	IDOT HCCTP Grant: Other Expenses
E0022327	05/30/2019	Tchaikovsky Wardlow	320.00	IDOT HCCTP Grant: Other Expenses
E0022328	05/30/2019	Candice N. Williams	240.00	IDOT HCCTP Grant: Other Expenses

Student Refunds	81,002.61	13,556.50
-----------------	-----------	-----------

Totals Voucher Checks	<u>\$ 2,808,329.09</u>	<u>\$ 15,281.45</u>
-----------------------	------------------------	---------------------

Last Check Numbers Used: AP = 0961302 AP = E0022328 ST = 0961327 ST = E0022337

IX. BUSINESS & FINANCE—Item D

LEASE/CONTRACT – AT&T WIRELESS SMALL CELL SITE INSTALLATION

AT&T (New Cingular Wireless PCS, LLC) has requested to enter into an agreement with Parkland College to install two wireless small cell sites at Parkland College. The two units would be placed on light poles on the east and west side of the main campus.

The wireless small cell sites will improve the AT&T signal in the area including but not limited to students, faculty & staff. Initially 4G technology will be installed but will be upgraded to the newer 5G technology as soon as it is available. The 5G transmitters will be backwards compatible to existing users.

There will be no cost to Parkland College. Any expenses incurred will be covered by AT&T, which includes an annual payment to Parkland College in the amount of \$2,400 per node (site rental & electricity) for a total of \$4,800 per year.

The initial term will be for 10 years with two automatic periods of 5 years each.

The agreement will be with: New Cingular Wireless PCS, LLC, 1025 Lenox Park Blvd NE 3rd Floor, Atlanta, GA 30319.

This agreement relates to the following strategic goals:

Goal E. Responsibility - Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

E2. Utilize our strategic technology plan to support all areas of the college.

E3. Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and administration.

MOTION— Move to approve the agreement with AT&T to install two wireless small cell sites at Parkland College and accept an annual payment of \$4,800 to cover expenses.

IX. BUSINESS & FINANCE—Item E

JANITORIAL SERVICES – INSTITUTE OF AVIATION

A legal bid notice was placed in The News-Gazette. The bid also appeared on the RFP page of the Parkland College website. Bid invitations were sent to three companies requesting bids for janitorial services at the Institute of Aviation. Two vendors returned a bid.

The Institute of Aviation project includes the purchase of Janitorial Services for the location at Willard Airport. This maintains the facility meeting the needs of students, staff, and the public.

This purchase relates to the following Strategic Goal:

Goal D: Parkland College will engage the district’s institutions and communities to develop citizens who build and sustain economic, social, and cultural assets through work, service, and engagement.

D1. Expand Parkland College’s role in economic and workforce development by developing local, regional, and global partnerships with business and industry, government agencies, health providers, and the agricultural community, and by providing and coordinating the majority of training in District 505.

Administration recommends acceptance of the bid from Boley’s A-Z Cleaning, for a two year contract at a cost of \$36,000, for janitorial services at the Institute of Aviation. Funds will be available from the FY2020 and FY2021 Institute of Aviation budgets.

- | | |
|--|-----------|
| 1. Boley’s A-Z Cleaning, Urbana, Illinois | \$ 36,000 |
| 2. Bravo Services, Inc., Des Plaines, Illinois | \$ 46,200 |

MOTION—Move to approve the bid from Boley’s A-Z Cleaning of Urbana, Illinois, for janitorial services for Institute of Aviation in the amount of \$36,000.

IX. BUSINESS & FINANCE—Item F

RESOURCE ALLOCATION MANAGEMENT PROGRAM

The Illinois Community College Board compiles a list of capital improvement projects for community colleges that request State of Illinois funding under a program entitled Resource Allocation Management Program (RAMP). Projects submitted to ICCB under RAMP require the local community college Board of Trustees approve the project and the College must also fund a minimum of 25% of the total cost of the project. Projects submitted under RAMP are funded by the State of Illinois in the order they were submitted and by funds allocated by the State.

Parkland College will be submitting a project under RAMP for a new Physical Sciences Training Center, a new construction addition to the campus. This addition would be approximately 27,000 Square Feet of new classroom, laboratory, study, and office space potentially located adjacent to the L Wing of the main campus. The majority of the spaces would be new Chemistry and Biology laboratories and classrooms with the latest technology available. With the growth locally in health professions and in Science, Technology, Engineering, and Math (STEM), this new addition will allow for expanding enrollment in these curriculums and for the newest technology.

The current estimate for this new construction addition is \$22,228,800.00. This cost estimate has been calculated using formulas provided by the ICCB documents in the RAMP submission procedures. The College has also retained IGW Architects of Urbana, IL to assist in the preparation of the RAMP submission and to work with the Administration and Health Professions faculty to detail the needs of this new project. The College's portion of the construction would currently be estimated at \$5,557,200.00, which is 25% of the total estimated cost.

MOTION—Move to approve the submittal of the Illinois Community College Board project under the Resource Allocation Management Program for a new Physical Sciences Training Center as per the attached documents.

IX. BUSINESS & FINANCE—Item G

EXEMPT PURCHASE – FY 2020 AVIATION RAMP SERVICES

The Parkland College Institute of Aviation purchases ramp services from Flightstar. This includes daily movement of 20 airplanes from hangar to ramp, securing planes on ramp, refueling as needed and returning fleet to hangar at the end of the day. Additionally, the services provided will include being available to return airplanes to hangar if any inclement weather would appear. The estimated usage is 12 hours per day, at a rate of \$18.37 per hour, over 313 service days.

This purchase relates to the following Strategic Goal:

Goal D: Parkland College will engage the district’s institutions and communities to develop citizens who build and sustain economic, social, and cultural assets through work, service, and engagement.

D1. Expand Parkland College’s role in economic and workforce development by developing local, regional, and global partnerships with business and industry, government agencies, health providers, and the agricultural community, and by providing and coordinating the majority of training in District 505.

Administration recommends purchasing the ramp services from Flightstar of Savoy, Illinois, for a total cost of \$69,000. This item is exempt from formal bid requirement per the Illinois Community College Act, Section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part and (l) contracts for goods or services which are economically procurable from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports, and for utility services, such as water, light, heat, telephone or telegraph. Board authorization is requested since the cost exceeds \$20,000. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY 2020 Aviation budget.

MOTION—Move to approve the purchase of ramp services from Flightstar, Savoy, Illinois, at a total cost of \$69,000.

IX. BUSINESS & FINANCE—Item H

EXEMPT PURCHASE – FY 2020 AVIATION MAINTENANCE SERVICES

The Parkland College Institute of Aviation purchases maintenance services for aircraft repairs from Flightstar. This includes maintaining a fleet of 20 airplanes to FAA and manufacturer specifications, including mandatory annual and 100-hour inspections. The estimated usage is 3,500 annual hours, at a rate of \$80 per hour.

This purchase relates to the following Strategic Goal:

Goal D: Parkland College will engage the district’s institutions and communities to develop citizens who build and sustain economic, social, and cultural assets through work, service, and engagement.

DI. Expand Parkland College’s role in economic and workforce development by developing local, regional, and global partnerships with business and industry, government agencies, health providers, and the agricultural community, and by providing and coordinating the majority of training in District 505.

Administration recommends purchasing the maintenance services from Flightstar of Savoy, Illinois, for a total cost of \$280,000. This item is exempt from formal bid requirement per the Illinois Community College Act, Section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part and (l) contracts for goods or services which are economically procurable from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports, and for utility services, such as water, light, heat, telephone or telegraph. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY 2020 Aviation budget.

MOTION—Move to approve the purchase of maintenance services from Flightstar, Savoy, Illinois, at a total cost of \$280,000.

IX. BUSINESS & FINANCE—Item I

EXEMPT PURCHASE – FY 2020 AVIATION FUEL – INSTITUTE OF AVIATION

The Parkland College Institute of Aviation currently purchases aviation fuel from Avfuel Corporation. On sight, this fuel is managed and dispensed by Flighstar, Savoy, Illinois.

Having our own fuel vendor, and then having this fuel distributed to our fleet via Flightstar, the airport fixed base operator, is the most practical, and cost efficient means to fuel our fleet. Flightstar currently uses Avfuel as its sole vendor of fuel. Retaining the same single fuel provider is necessary to assure that no mixing of different source fuel in the fuel farm or fuel truck occurs. Mixing of fuel from different sources would obfuscate third-party liability in the case of a fueling accident or subsequent aircraft accident attributed to fuel contamination. Furthermore, fuel prices vary during the year from the quoted bid prices due to normal market fluctuation thus splitting a fuel delivery with Flightstar often allows for fuel to be obtained when market prices are low.

This purchase relates to the following Strategic Goal:

Goal D: Parkland College will engage the district’s institutions and communities to develop citizens who build and sustain economic, social, and cultural assets through work, service, and engagement.

D1. Expand Parkland College’s role in economic and workforce development by developing local, regional, and global partnerships with business and industry, government agencies, health providers, and the agricultural community, and by providing and coordinating the majority of training in District 505.

Administration recommends purchasing the aviation fuel from Avfuel Corporation of Ann Arbor, Michigan, for a total cost of \$225,000. This item is exempt from formal bid requirement per the Illinois Community College Act, Section 805/3-27.1 (l) contracts for goods or services which are economically procurable from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports, and for utility services, such as water, light, heat, telephone or telegraph. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY 2020 Aviation budget.

MOTION—Move to approve the purchase from Avfuel Corporation, Ann Arbor, Michigan, for aviation fuel for the Institute of Aviation at a total cost of \$225,000.

IX. BUSINESS & FINANCE—Item J

EXEMPT PURCHASE – 2000 INTERNATIONAL HARVESTER CA 2388 COMBINE

The Case New Holland (CNH) and Diesel Power Equipment Technology (DPE) programs request the purchase of a used 2000 International Harvester CA 2388 combine for use by the DPE and CNH programs.

The purchase of this unit is necessary due to a change in the “Loaned Equipment” program that was implemented in the summer of 2018. The change requires new loaned equipment to be limited to 40 hours of use in a school year. The piece of equipment must go to a dealer, once the 40 hours have been reached.

Because of this change (limit to 40 hours) we are requesting this purchase to meet the training needs and contact hours on live equipment for the students. The combine is used in multiple classes. It would be next to impossible to get all of our training done with only 40 hours of available time on the loaned equipment.

The following classes would benefit from the purchase of this combine:

- CNH 218 Air Conditioning
- CNH 231 Advanced Electrical
- CNH 255 Advanced Hydraulics
- CNH 256 CNH Equipment Functions
- CNH 271 Advanced Powertrains
- DPE 230 Advanced Electrical
- DPE 235 Advanced Hydraulics
- DPE 238 Air Conditioning
- DPE 254 Advanced Powertrains

Description of unit to be purchased from Birkey’s Farm Store:

Combine:	Case IH 2388
Year:	2000
S/N:	JJC02668366
Tag:	X092832

This purchase relates to the following strategic goals:

Goal A: Parkland College will maintain the highest educational standards providing ongoing continuous learning for all citizens of District 505.

A3. Implement evidence-based policies and practices that support student learning and success in and outside the classroom.

Goal C: Parkland College will work collaboratively to develop a workforce with critical thinking, communication, and technical skills to ensure success in a diverse, technological, and global work environment.

C2. Develop partnerships with district employers to identify employability skills, collaborate in the development of curriculum and delivery systems, and create employment and internship opportunities for students.

Goal E: Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

E3. Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

The Administration recommends purchasing the 2000 International Harvester CA 2388 combine from Birkey’s Farm Store, for a total cost of \$ 36,000. This item is exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27 ((i) purchases of equipment previously owned by some entity other than the district itself. Board authorization is requested since the cost exceeds \$20,000. Funds will be available from Perkins funds in the amount of \$26,000 and the Parkland Collage Foundation in the amount of \$10,000. The funds from the Foundation were donated in 2011 to be used for technology upgrades to the program.

MOTION—Move to approve the purchase of a 2000 International Harvester VA 2388 combine from Birkey’s Farm Store of Urbana, Illinois, for a total cost of \$36,000.

IX. BUSINESS & FINANCE—Item K

EXEMPT PURCHASE – REPROGRAPHICS – VERITIVE WHITE PAPER

Cost-efficient paper purchasing is critical in order to run an efficient reprographics operation to serve the College’s printing and marketing needs. White paper is the most commonly used material of the department and is delivered sometimes weekly to the print shop to meet the demand of the college’s departments. Securing stable pricing for this commodity will help the department to anticipate its expenses across the fiscal year.

This purchase relates to the following strategic goal:

Goal E: Responsibility – Parkland College will maximize the development and efficient use of its human, technological, and human resources to maintain its financial viability.

E.2: Continue to give high priority to maintenance and replacement of instructional and institutional equipment, and to the completion of an infrastructure capital improvement plan.

Administration recommends the approval of the extension of the contract for white paper with Veritiv Operating Company for \$25,320.00 of Morton, IL. This purchase utilizes the Illinois Public Higher Education Cooperative (IPHEC) agreement. These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27(k): contracts for goods or services procured from another governmental agency. Board authorization is requested since the cost exceeds \$20,000.00. Funds for this purchase are available from Master Plan bond issuance.

MOTION—Move to approve the purchase of white paper from Veritiv Operating Company of Morton, IL, for a total of \$25,320.

IX. BUSINESS & FINANCE—Item L

EXEMPT PURCHASE – 160 DRIVING ACADEMY

Parkland College Community Education uses 160 Driving Academy to provide the personnel and equipment as well as the recruitment, instruction, marketing and job placement services for our tractor trailer driver training program.

160 Driving Academy, has 14 locations in Illinois and another 22 locations out of state. They provide a tuition reimbursement program for those students that qualify. Their goal is to train students according to the trucking regulations, promoting safe and secure driving, and to place students with one of the top U.S. trucking companies.

This purchase relates to the following strategic goal:

Goal D: Engagement – Parkland College will engage the district’s institutions and communities to develop citizens who build and sustain economic, social, and cultural assets through work, service, and engagement.

D1. Expand Parkland College's role in economic and workforce development by developing local, regional, and global partnerships with business and industry, government agencies, health providers, and the agricultural community, and by providing and coordinating the majority of training in District 505.

D3. Provide credit and noncredit lifelong learning and other educational opportunities to members of the District 505 community. Develop programs that make various cultural programs accessible and build relationships with K-12 to develop future student population.

Administration recommends purchasing the tractor trailer driver training services from Rock Gate Capital, DBA 160 Driving Academy, of Evanston, Illinois, for a total cost not to exceed \$550,000. Items are exempt from formal bid requirements per the Illinois Public Community College Purchasing Act section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part. Board authorization is requested since the cost exceeds \$20,000. Funds are available from FY 2020 Community Education budget for this purchase.

MOTION—Move to approve the purchase of services from Rock Gate Capital, DBA 160 Driving Academy, of Evanston, Illinois, for a total cost not to exceed \$550,000.

IX. BUSINESS & FINANCE—Item M

EXEMPT PURCHASE – CONDENSED CURRICULUM INTERNATIONAL

Parkland College Community Education will use Condensed Curriculum International (CCI) to provide training services (curriculum, books, materials, and instructors) for Medical Billing and Coding.

Since 1993, Condensed Curriculum International has supported educational institutions in communities nationwide with leading eLearning and traditional content focused on healthcare and other in-demand disciplines. Dedicated to high-quality classroom solutions, best-in-class eLearning content, and solid community partnerships, CCI has the professional expertise and experience to meet our institution's needs.

This purchase relates to the following strategic goal:

Goal D: Engagement – Parkland College will engage the district's institutions and communities to develop citizens who build and sustain economic, social, and cultural assets through work, service, and engagement.

D1. Expand Parkland College's role in economic and workforce development by developing local, regional, and global partnerships with business and industry, government agencies, health providers, and the agricultural community, and by providing and coordinating the majority of training in District 505.

D3. Provide credit and noncredit lifelong learning and other educational opportunities to members of the District 505 community. Develop programs that make various cultural programs accessible and build relationships with K-12 to develop future student population.

Administration recommends purchasing the training services and materials from Condensed Curriculum International of Fairfield, New Jersey, for a total cost not to exceed \$25,000. Items are exempt from formal bid requirements per the Illinois Public Community College Purchasing Act section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part. Board authorization is requested since the cost exceeds \$20,000. Funds are available from FY 2020 Community Education budget for this purchase.

MOTION—Move to approve the purchase of services from Condensed Curriculum International of Fairfield, New Jersey, for a total cost not to exceed \$25,000.

IX. BUSINESS & FINANCE—Item N

EXEMPT PURCHASE – STRATEGIC DEVELOPMENT INSTITUTE

Parkland College Community Education purchases books, training materials, and assessment services from Strategic Development Institute (SDI), a distributor for our leadership and customer service training programs.

This purchase relates to the following strategic goal:

Goal D: Engagement – Parkland College will engage the district’s institutions and communities to develop citizens who build and sustain economic, social, and cultural assets through work, service, and engagement.

D1. Expand Parkland College's role in economic and workforce development by developing local, regional, and global partnerships with business and industry, government agencies, health providers, and the agricultural community, and by providing and coordinating the majority of training in District 505.

D3. Provide credit and noncredit lifelong learning and other educational opportunities to members of the District 505 community. Develop programs that make various cultural programs accessible and build relationships with K-12 to develop future student population.

Administration recommends purchasing the various leadership and soft skills books, training materials, and assessment services from SDI of Champaign, Illinois, for a total cost not to exceed \$30,000. Items are exempt from formal bid requirements per the Illinois Public Community College Purchasing Act section 805/3-27.1 (1) contracts for goods or services which are economically procured from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports, and for utility services such as water, light, heat, telephone or telegraph. Board authorization is requested since the cost exceeds \$20,000. Funds are available from FY 2020 Community Education budget for this purchase.

MOTION—Move to approve the purchase of services from SDI of Champaign, Illinois, for a total cost not to exceed \$30,000.

IX. BUSINESS & FINANCE—Item O

EXEMPT PURCHASE – CLASSROOM AND LOBBY FURNITURE

Classrooms D216, C239, X230, L247, M133 and M141 are in need of new instructional classroom furniture. The new classroom furniture consists of student chairs, adjustable multi-functional movable tables, ADA compliant tables, and instructor chairs. The existing classroom furniture is old and not functional for the educational purposes of these classrooms. In addition, several other classrooms need ADA compliant height-adjustable instructor chairs and both the theatre and planetarium lobbies are in need of lobby seating designed with back and arms to accommodate older patrons.

This purchase relates to the following strategic goal:

Goal E: Responsibility: Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

E3. Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

Administration recommends purchasing furniture for classrooms D216, C239, X230, L247, M133, M141, Planetarium and Theatre Lobbies and various instructor stations at a cost of \$74,200.00 from KI, Inc. of Green Bay, Wisconsin. This purchase utilizes the Illinois Public Higher Education Cooperative (IPHEC) agreement. These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27(k) contracts for goods or services procured from another governmental agency. Board authorization is requested since the cost exceeds \$20,000.00. Funds for this purchase will be available from FY 2020 operating funds.

MOTION—Move to approve the purchase of furniture from KI, Inc. of Green Bay, Wisconsin, for a total of \$74,200.
--

IX. BUSINESS & FINANCE—Item P*

APPOINTMENT OF LEGAL COUNSEL

Legal counsel is appointed annually on a fiscal year basis.

CONSENT MOTION—Move to reappoint Meyer Capel as legal counsel for the Board for FY 2020 at a monthly retainer fee of \$250.00.

X. ACADEMIC & STUDENT SERVICES—Item A*

APPLICATION OF FUNDS FROM EXTERNAL SOURCES

Grant proposals as described in the accompanying summaries are presented for consideration prior to submission to the specific agencies.

CONSENT MOTION—Move to approve the filing of the following grant applications in accordance with the accompanying summaries which will be incorporated in the official minutes:

1. University of Illinois at Urbana-Champaign: Center for Global Studies: International Studies Fellowship
2. U.S. Department of Justice—Office of Justice Programs: Bulletproof Vest Partnership
3. Illinois Community College Board (ICCB): FY2020 Adult Education Continuation
4. Illinois Community College Board (ICCB): FY2020 Early School Leaver Transition Program
5. Illinois Community College Board (ICCB): Career & Technical Education Perkins Postsecondary Grant

Request to Apply

University of Illinois at Urbana-Champaign: Center for Global Studies: International Studies Fellowship

This fellowship allows for participation in the International Summer Research Lab (ISRL) at the University of Illinois; two Parkland faculty will use ISRL resources to research global migrations and mobilities and create materials for a workshop tailored to community college faculty. Immigration and mobilities topics are multi-disciplinary, and the teaching resources that will be created through this project will provide faculty in multiple areas with current and comprehensive teaching tools that will benefit both faculty and students.

Submitted to: University of Illinois at Urbana-Champaign

Proposed by: Social Sciences and Human Services: Isabel Scarborough and Lauren Anaya

Target Population: Community college faculty and students.

Benefits to Population: Provide enriched multidisciplinary curricular topics in immigration and mobilities.

Supports Mission: To expand global awareness by providing opportunities for international studies and experiences.

Project Lead: Parkland College

Other Partners: N/A

Proposed Dates: 7/22/2019 to 8/2/2019

	First Year	All Years		First Year	All Years
All Partners Grant Request:	N/A	N/A	Parkland's Cash Match:	\$0	\$0
Parkland's Grant Request:	\$2,000	\$2,000	Parkland's In-kind Match:	\$0	\$0

Grant funds will be used to:

Funds provide honorariums for faculty participants.

Request to Apply

U.S. Department of Justice—Office of Justice Programs: Bulletproof Vest Partnership

This grant provides a 50% reimbursement to police departments for the purchase of bulletproof vests purchased for law enforcement officers. Parkland’s Public Safety department purchases new vests on rotation on an annual basis, so this grant will offset those costs.

Submitted to: U.S. Department of Justice: Office of Justice Programs

Proposed by: Public Safety: Matt Kopmann

Target Population: Parkland police officers.

Benefits to Population: Provides reimbursement for vests.

Supports Mission: N/A

Project Lead: Parkland College

Other Partners: N/A

Proposed Dates: 5/1/2019 to 8/31/2021

	First Year	All Years		First Year	All Years
All Partners Grant Request:	N/A	N/A	Parkland’s Cash Match:	\$0	\$0
Parkland’s Grant Request:	\$4,870	\$4,870	Parkland’s In-kind Match:	\$0	\$0

Grant Funds will be used to:

Funds will be used to reimburse Parkland’s Public Safety department 50% of the total cost of annual bulletproof vest purchases.

Request to Apply

Illinois Community College Board (ICCB): FY2020 Adult Education Continuation

Funding from this grant provides general operating support for Adult Education at Parkland. These grant funds provide comprehensive support to adult students in Illinois by providing educational and literacy services that promote career pathways for adult learners.

Submitted to: Illinois Community College Board

Proposed by: CTE/Adult Education: Tawanna Nickens

Target Population: Adult learners in District 505.

Benefits to Population: This program provides adult basic education instruction and services to adult learners in District 505.

Supports Mission: To provide developmental programs, courses, and services which prepare students to pursue college-level work successfully

Project Lead: Parkland College

Other Partners: N/A

Proposed Dates: 7/1/2019 to 6/30/2020

	First Year	All Years		First Year	All Years
All Partners Grant Request:	N/A	N/A	Parkland's Cash Match:	\$0	\$0
Parkland's Grant Request:	\$460,000	\$460,000	Parkland's In-kind Match*:	\$125,000*	\$125,000*

**In-kind cost explanation is on the last page of this document.*

Grant funds will be used to:

Funding from this grant supports adult education personnel salaries/benefits, student transportation, and supplies/materials.

Request to Apply

Illinois Community College Board (ICCB): FY2020 Early School Leaver Transition Program

The Early School Leaver Transition Program is designed to help at-risk high school dropouts between the ages of 16 and 24 become reoriented and motivated to complete their education by allowing students to participate in adult education instruction as well as career and work training activities. Parkland’s ESLTP will specifically target qualified young adults who do not have an HSE (high school equivalency), who have high-school diplomas but are basic skills deficient, who are English-language learners, or who require additional assistance to enter or complete an educational program.

Submitted to: Illinois Community College Board (ICCB)

Proposed by: CTE/Adult Education: Tawanna Nickens

Target Population: Out-of-school youth and young adults in District 505.

Benefits to Population: This program provides educational services to help at-risk high school dropouts complete their GED and enter into post-secondary education or training.

Supports Mission: To provide developmental programs, courses, and services which prepare students to pursue college-level work successfully.

Project Lead: Parkland College

Other Partners: N/A

Proposed Dates: 7/1/2019 to 6/30/2020

	First Year	All Years		First Year	All Years
All Partners Grant Request:	N/A	N/A	Parkland’s Cash Match:	\$0	\$0
Parkland’s Grant Request:	\$75,000	\$75,000	Parkland’s In-kind Match*:	\$18,750*	\$18,750*

**In-kind cost explanation can be found on the last page of this document.*

Grant funds will be used to:

Provide GED preparation, college prep skills, and career awareness classes and activities.

Request to Apply

**Illinois Community College Board (ICCB): Career & Technical Education Perkins
Postsecondary Grant**

The Perkins grant ensures Career & Technical Education programs are of high quality, align with academic and labor market demands, and provide opportunities for all students, especially those who are underserved. The Perkins grant supports CTE programs at Parkland by funding various instructional supplies, equipment, personnel wages, professional development, etc. Perkins helps equip classrooms and labs with current technology to ensure excellence in teaching and learning to our career/technical students.

Submitted to: Illinois Community College Board (ICCB)

Proposed by: Division of Career & Technical Education: Bobbi Scholze

Target Population: CTE students and faculty.

Benefits to Population: This grant improves CTE programs, ensuring students receive high-quality and current education to prepare them for the workforce.

Supports Mission: To provide technical-vocational and career education that meets the needs of students, business, and industry.

Project Lead: Parkland College

Other Partners: N/A

Proposed Dates: 7/1/2019 to 6/30/2020

	First Year	All Years		First Year	All Years
All Partners Grant Request:	N/A	N/A	Parkland's Cash Match:	\$0	\$0
Parkland's Grant Request:	\$642,852	\$642,852	Parkland's In-kind Match:	\$0	\$0

Grant Funds will be used to:

Fund personnel salaries/benefits, travel, equipment, supplies, professional development, student events, recruitment/marketing, and software.

X. ACADEMIC & STUDENT SERVICES—Item B*

ACCEPTANCE OF FUNDS FROM EXTERNAL SOURCES

Attached is a summary of funds awarded to the College from external sources:

1. Local Workforce Development Board 17—LWIA 17 Youth Committee: WIOA Youth Programming
2. Illinois State Library/Secretary of State: Penny Severns Family Literacy Program
3. Illinois Community College Board (ICCB): Innovative Bridge and Transition Program Grants

CONSENT MOTION—Move to approve the awarding of funds from external sources as stated above and in the attached summary.

<u>Funds Received</u>						
Title	Received From	Begin Date	End Date	Years	Total Amount	Parkland Amount
WIOA Youth Programming	Local Workforce Development Board 17—LWIA 17 Youth Committee	7/1/19	6/30/20	1	\$49,264	\$28,753
Penny Severns Family Literacy Program	Illinois State Library/Secretary of State	7/1/19	6/30/20	1	\$35,517	\$35,517
Innovative Bridge and Transition Program Grants	Illinois Community College Board (ICCB)	7/1/19	6/30/20	1	\$100,000	\$100,000
					Total	\$164,270

In-Kind Cost Explanation

Grant: Illinois Community College Board (ICCB):
FY20 Adult Education & Literacy

In-Kind Amount: \$125,000

Explanation: This grant requires a minimum 25% cash or in-kind match. The in-kind match for this grant includes institutional funds for personnel costs and operations & maintenance.

Grant: Illinois Community College Board (ICCB):
Early School Leaver Transition Program (ESLTP)

In-Kind Amount: \$18,750

Explanation: This grant requires a minimum 25% cash or in-kind match. Parkland's institutional indirect cost rate was applied to the in-kind match to meet the grant's requirement. Indirect costs include salaries/wages, fringe benefits, materials, services, supplies, etc.

X. ACADEMIC & STUDENT SERVICES—Item C

POLICY MANUAL UPDATES (LODGED)

The Parkland College Association (PCA) and Administration have completed the latest review of the Policy and Procedures Manual. The recommended changes are being lodged and will be presented as a consent motion for approval at the July meeting.

POLICY 5.02 INSTRUCTIONAL MATERIAL SELECTION

The current policy was last revised in 1993. Instructional materials now include digital materials and interactive websites. There are concerns about accessibility, student privacy rights, security of Parkland computers and networks, and integration with the learning management systems. The update reflects the current state of instructional materials that faculty use for teaching and learning.

POLICY 8.12 SUPPORT FOR STUDENTS WITH DISABILITIES AND ACCESSIBILITY OF CAMPUS PROGRAMS AND FACILITIES

The proposed changes are of two types. The first group of changes is to update the policy with name and title changes and to revise language that needed refreshing. The second set of changes, most specifically the ones involved in the Designated Director and Final Review areas, are being proposed to streamline the process involving ADA grievances and make the process more easily understood by our students. The changes to the number of appeal levels and the Presidential/BOT involvement were made to align ourselves with best practices at the recommendation of legal experts in the field.

The original version of this policy change proposal, submitted to PCA in January, was withdrawn in order to amend the proposal. That proposal was rewritten to clarify the eligibility standards for students to receive ADA-based services and the language describing how a student initiates these services. The revised version is being proposed now.

POLICY 8.13 ON-CAMPUS STUDENT EMPLOYMENT

8.13.1 – Updated policy to reflect elimination of the Career Center, and change of location for the Career Counselor to the Office of Counseling Services.

8.13.2 – Updated policy to reflect elimination of the Career Center and that the Office of Financial Aid and Veteran Services now coordinates student employment.

8.13 Procedural changes:

8.13.1-9 – Reflects new student employment procedures for faculty and staff (hiring managers) which includes working with Human Resources and Financial Aid and Veteran Services.

INFORMATION

Original

POLICY 5.02 INSTRUCTIONAL MATERIAL SELECTION

The selection of instructional material is the responsibility of the faculty of the College. Textbooks for each course are selected by faculty in consultation with their Department Chairs, and according to the adopted criteria and procedures of the College. Considerations are given to have all instructional material relevant to the curriculum and adaptable for use for a reasonable period of time.

Ordinarily, the same text must be used in all sections of a course; however, if a faculty member judges his/her professional needs would be better served by a different text, he/she may adopt an alternative text after consulting his/her Department Chair and Vice President for Academic Services for approval on technical matters such as reading level, costs, and format.

Approved: September 19, 1984
Revised: June 7, 1989
Revised: January 20, 1993

Procedure

Textbooks must be ordered by the following dates to insure their delivery:

Fall Semester	May 1
Spring Semester	November 1
Summer Session	April 1

A textbook order form must be approved by the Department Chair before it is sent to the Bookstore.

Desk copies for faculty use are to be secured directly from publishers.

Proposed Revision

POLICY 5.02 INSTRUCTIONAL MATERIAL SELECTION

The selection of instructional material is the responsibility of the faculty of the College. ~~Textbooks for each course are~~ **All instructional material, including but not limited to printed textbooks,** is selected by faculty ~~in consultation with their Department Chairs, and~~ according to the adopted criteria and procedures of the College. **Instructional material, including digital materials must conform to the College's standards of accessibility (defined in Policy 8.12) and the privacy requirements of FERPA and HIPAA, and must not compromise the safety and security of Parkland's computers, network, or user accounts. If integration with the Learning Management System is desired, the vendor is responsible for providing appropriate documentation and support for the integration.** ~~Considerations are given to have all instructional material relevant to the curriculum and adaptable for use for a reasonable period of time.~~

Ordinarily, the same text must be used in all sections of a course; however, if a faculty member judges his/her professional needs would be better served by a different text, he/she may adopt an alternative text after consulting his/her Department Chair and Vice President for Academic Services for approval on technical matters such as reading level, costs, and format. **that learning outcomes for students will be better served by a different set of materials, he/she may adopt alternatives in accordance with departmental practices.**

Approved: September 19, 1984
Revised: June 7, 1989
Revised: January 20, 1993

Procedure

~~Textbooks must be ordered by the following dates to insure their delivery:~~

Fall Semester	May	_____ 1
Spring Semester	November	_____ 1
Summer Session	April 1	

~~A textbook order form must be approved by the Department Chair before it is sent to the Bookstore.~~

~~Desk copies for faculty use are to be secured directly from publishers.~~

Faculty select instructional material according to the policies of the College using processes and procedures of their department.

Questions arising from a faculty member's use of particular instructional material in relation to compliance with accessibility, privacy, security, or interoperability standards will be directed to the appropriate academic dean who will consult with the individuals listed below as well as the department chair and faculty member:

- **Accessibility and matters related to ADA and Section 508 – Dean of Counseling Services**
- **Student privacy concerns and matters related to FERPA and HIPAA – Vice President for Student Services**
- **Matters related to computer network and technology systems' safety and security – Chief Information Officer**
- **Matters related to learning management system integration/interoperability –Dean of Learning Support**

The academic dean will make the final decision over approval or denial of the material in question.

POLICY 8.12 SUPPORT FOR STUDENTS WITH DISABILITIES AND ACCESSIBILITY OF CAMPUS PROGRAMS AND FACILITIES

The policy of the College is to provide an accessible campus, both in terms of physical plant and programs/services, to all students, staff, and visitors. The College will comply with all regulations as set forth by Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, the Americans with Disabilities Act Amendments Act of 2008, and the Illinois Accessibility Code of 1988. ~~The Office of Disability~~ **Accessibility Services, part of the Department of Counseling Services**, is responsible for coordinating support services and accommodations for students; addressing concerns from students, staff, and the public regarding compliance and accessibility; working with the physical plant director to review physical accessibility of the campus; assisting the Office of Human Resources with services for staff with disabilities; and addressing specific needs of visitors who wish access to the College's programs and services.

Special ~~S~~support services are provided to students with disabilities who are otherwise qualified to participate in and benefit from a specific course, program, or activity under **either** of the following conditions:

A rehabilitation, psychological, medical, or educational report describing the disability has been received by ~~the Office of Disability~~ **Accessibility Services** from a ~~proper~~ **recognized** authority (i.e., doctor, psychologist, Dept. of Rehabilitation, etc.).

An assessment by ~~the Office of Disability~~ **Accessibility Services** staff determines the need for services in order for the student to successfully complete a course, program, or activity. The existence of a mental or physical disability, in itself, does not justify the need for special support services.

~~A student~~**The College's duty to provide services under the aforementioned laws is initiated when the student** voluntarily ~~presents him/herself for~~ **requests** services and signs a Release of Personal/Academic Information form.

Approved: January 20, 1993
Revised: February 20, 2013

Procedure

AMERICANS WITH DISABILITIES ACT (ADA) GRIEVANCE ~~Procedures~~

The ADA of 1990 **and Section 504 of the Rehabilitation Act of 1973 require** that education programs, when viewed in their entirety, be readily accessible to qualified individuals with

disabilities. Parkland College's intent is to foster communications with individuals requesting readily accessible programs, services, and activities and to respond to requests for accommodations or modifications.

Students who desire to review the ADA regulations **and receive accommodations or modifications to any part of their academic program** should contact the Office of Accessibility Services or the Director of ~~Disability~~ **Counseling Services to begin the informal and interactive process.**

If agreement cannot be reached regarding requests for accommodations or modifications at the end of an informal and interactive process between the student and the College, the following formal ADA grievance procedures are available.

~~DEFINITIONS~~ **FORMAL GRIEVANCE REGARDING THE ACCESSIBILITY OF PROGRAMS, ACTIVITIES, OR SERVICES AT PARKLAND COLLEGE:**

A "complainant" is any individual with a documented disability who files a complaint form provided by the Director of ~~Disability~~ **Counseling Services.**

A "grievance" is a formal complaint filed under the ADA by an individual with a disability who meets the essential eligibility requirements for participation in or receipt of benefits of a program, activity, or service offered by Parkland College and who believes ~~he or she has~~ **they have** been excluded from participation in, or denied the benefits of, any program, service, or activity of Parkland College or feels ~~he or she has~~ **they have** been subject to discrimination by Parkland College due to **their** ~~his/her~~ disability.

~~If a student has a complaint about the accessibility of programs, activities, or services, the student should attempt to resolve the matter informally with the supervisor of the particular program, activity, or service.~~

PROCEDURES:

Grievances must be ~~properly~~ submitted through the channels defined below within the specified time limits. Time limits are stated in school days and may be extended by mutual agreement between the complainant and the reviewer at the designated ~~coordinator~~ **official** and final **review** levels.

A complainant's failure to submit a grievance, ~~or to submit or appeal it to the next level according to procedures,~~ within the specified time limits, shall mean the complainant has withdrawn the grievance or has accepted the last official response given during the grievance process as the College's final response **shall render the grievance request null and void, and the College's position at the end of the informal and interactive process will be final.**

During the ADA grievance resolution process, College officials will make reasonable efforts to protect the confidentiality of the complainant, including complainant's name and identifiable information. The College will not be responsible for any disclosure made by the complainant.

DESIGNATED DIRECTOR LEVEL:

~~If an individual desires to file a formal written grievance, the individual should promptly (but not later than 45 days after the occurrence that prompted the grievance) submit the grievance to the Director of Disability Services. The grievance must be submitted in writing on the Grievance Form prescribed for that purpose. The Grievance Form must be completed in full in order to receive proper consideration by the Director.~~

~~Upon request, the Director of Counseling Services or representative **their designee** shall provide assistance in completing the Grievance Form.~~

~~A College official, appointed by the Vice President for Academic Services or the Vice President for Student Services, will investigate the grievance and make reasonable efforts to resolve it. A written response will be provided to the complainant, with a copy to the Vice President for Academic Services or the Vice President for Student Services, as appropriate, within 10 school days after receipt of the fully completed Grievance Form.~~

DESIGNATED OFFICIAL LEVEL

If an individual desires to file a formal written grievance, this must be submitted to the Director of Counseling Services no later than 45 days after the occurrence that prompted the grievance. The Grievance Form prescribed for this purpose must be used, completed, and submitted to receive proper consideration by the Director.

Upon request, the Director of Counseling Services or ~~their~~ designee shall provide assistance in completing the Grievance Form.

A College official, appointed by the Vice President for Student Services, will investigate the grievance and make reasonable efforts to resolve **the matter**. A written response will be provided to the complainant and ~~a copy provided to the~~ Vice President for Student Services within 10 school days after receipt of the completed Grievance Form.

FINAL REVIEW LEVEL:

If the ~~individual~~ **complainant** is not satisfied **with the initial written response to their complaint**, or if a reply has not been received within the specified time, the individual may then appeal, in writing, within 10 school days, to the ~~Vice President for Academic Services if it is an academic matter or to the~~ Vice President for Student Services. **The Vice President for Student Services will if it is a student services or other matter provide** a written response to the appeal within 10 school days of its receipt. **The response by the Vice President for Student Services will be considered final, and the College's grievance process will end there.**

~~If the individual is still not satisfied, he or she may appeal in writing, within 10 school days from receipt of the final response, to the College president and, if still not satisfied, then to the Board~~

of Trustees.

GRIEVANCE RECORDS:

Grievance records will be maintained in the office of the Vice President for Student Services for a minimum of five years.

POLICY 8.13 ON-CAMPUS STUDENT EMPLOYMENT

8.13.1—The Career Center

~~The College maintains a Career Center that is responsible for assisting students and district residents in attaining their career and employment goals. The Career Center maintains a job posting and resume database connecting Parkland students, faculty and staff to regional employers. The Career Center is a member of the National Association of Colleges and Employers and follows EEO compliance in all practices.~~

Student employment is coordinated by the ~~Career~~ **Office of Financial Aid and Veteran Services**, which determines eligibility of students, **and Human Resources, which facilitates** hiring procedures. Student employees are students first and employees second. Policies governing student employees **reflect** this philosophy ~~in mind~~.

- A. A student may work on campus under one of two programs: 1) Student Employment - a Parkland-funded program for students interested in working part-time or 2) Federal Work Study (FWS) - a federally funded program that provides jobs to students who demonstrate financial need (students must apply for financial aid and be allocated FWS funds to qualify). All student employment positions are paid at the same hourly rate.

~~The College may make available opportunities for students to work within the College. Student employment is the responsibility of the Career Center, which determines eligibility of students for employment and coordinates the referral of perspective student workers.~~

B. The following policies at Parkland College apply to student employees:

1. **Policy 3.25: Drug-Free Workplace – Employees** ~~Parkland College provides a drug-free workplace as defined by the Drug Free Workplace Act of 1988. The college will take strong disciplinary action against any employee who does not adhere to this policy (see Policy 3.24).~~
2. **Policy 8.08: Release of Information About Students** ~~Parkland adheres to the confidentiality of student educational records as mandated by the Family Educational Rights and Privacy Act (FERPA) of 1974. All members of the faculty, administration, and staff are to respect confidential information which they acquire about students in the course of their work. No information concerning a student shall be released unless specified under FERPA.~~
3. **Policy 8.12: Support for Students with Disabilities and Accessibility of Campus Programs and Facilities** ~~Reasonable accommodation is any change in the work environment that enables a qualified individual with a disability to perform the essential functions of that job (e.g. acquiring or modifying equipment or modifying job procedures). See Policy 8.12 regarding accessibility of campus programs and facilities.~~
4. **Policy 8.26: Harassment/Discrimination – Students** ~~Parkland maintains an environment where the quality of the student’s education or work environment is not diminished by discrimination or harassment from faculty, staff, or fellow students. See~~

~~Policy 8.26 for definitions, examples and faculty/staff responsibilities. If a student feels he or she is being harassed, discriminated or retaliated against, he or she is encouraged to notify the Vice President for Student Services, the Office of Human Resources, or a trusted faculty or staff member at the College.~~

Approved: September 19, 1984

Revised: June 7, 1989

Revised: January 20, 1993

Revised: June 18, 1997

Revised: July 18, 2012

Procedure

- ~~1. Complete the "Request for Student Employee" form. Take or send the form with the Department Chair or Director's signature to the Career Center. The job description and qualifications are required.~~
- ~~2. Once the "Request for Student Employee" form is received, the job will be posted (three-day minimum) until the end of the semester or until the position is filled.~~
- ~~3. Students complete an employment application in the Career Center and will take a copy to the contact listed in the job posting (supervisors can view additional student applications on file in the Career Center).~~
- ~~4. After a student is interviewed and selected, the supervisor must complete a "Student Employment Bi-weekly Payroll Authorization" form. The student must take this form to the Career Center before he/she can complete the employment orientation and all required paperwork. Federal Work Study students should visit the Financial Aid office for additional information and paperwork.~~
- ~~5. A student cannot begin work until the supervisor has a yellow copy of the Student Employee Work Authorization.~~
- ~~6. The Payroll and Work Authorization forms must be completed each semester.~~

A. Eligibility is determined by ~~Parkland's Career Center~~ **the Office of Financial Aid and Veteran Services:**

1. Students must be enrolled and maintain at least six credit hours in the spring and fall semesters and at least three credit hours during the summer.
2. Students may work in more than one department, but may not work simultaneously ~~on~~ **in** Parkland's student employment **program** and **as a part-time staff payrolls hourly employee.**
3. A minimum GPA of 2.0 is required to work as a student employee. **A student employee must maintain a minimum GPA of 2.0.** Some departments may require a higher GPA and/or additional skills or qualifications. ~~Please refer~~ **Refer** to the Office of Financial Aid and Veteran Services for more information on the Federal Work Study academic guidelines.
4. Students must be at least 17 years old. **Legal requirements may impose age restrictions on certain positions.** ~~Some supervisors may require their student employees to be 18 years old to legally qualify for certain aspects of the job.~~
5. Students must have a high school diploma or ~~GED~~ **high school equivalency.**
6. Students may participate in student employment for a maximum of four consecutive

years.

7. Students may not be hired or supervised by a member of their household, their immediate family, or individuals with whom they have a personal, non-professional relationship. (see Policy and Procedures 3.04 **3.05 Employee – Family Member Conflict of Interest/Non-Fraternization**).
8. Work policies for international students vary based on individual legal status. International students seeking employment should be directed to the International Student Services Admissions office regarding visa classification, work **eligibility**, and restrictions before they visit the Career Center **Office of Financial Aid and Veteran Services**.

B. Student employees work within the following parameters:

1. No more than eight hours **of work** per day.
2. A maximum of 19 hours **of work** per week.
3. ~~One 15-minute paid break during each four-hour work period.~~
4. ~~If working eight hours in one workday, a student shall have one uninterrupted, unpaid hour lunch. Employees who are scheduled to work for six hours or more in one workday shall have one half hour of an uninterrupted lunch period after not more than four hours of work.~~ **A student employee who is to work seven one half continuous hours or more must be provided an unpaid 30 minute break. The meal period must be given to an employee no later than five hours after beginning work.**

C. Student ~~worker~~ **employee** termination may occur for any of the following reasons:

1. Enrollment hours have fallen under the three-hour/six-hour minimum.
2. The student has violated the Student Conduct Code.
3. **The student has exceeded** the four-year limit for student employment ~~has been reached~~.
4. Departmental budget for student employment has been depleted.
5. The student has exhibited ~~Unsatisfactory~~ work performance as determined by the supervisor. **The supervisor must document performance concerns and communicate them to the student employee prior to discharge.**

D. Because Parkland is an EEO employer, we ensure that all students have the opportunity to view and apply for student employment positions. Faculty and staff ~~interested in hiring a student employee must follow these steps:~~ **must contact Human Resources to post a student employment vacancy.**

1. ~~Complete the “Request for Student Employee” form. Take or send the form with the Department Chair or Director’s signature to the Career Center. The job description and qualifications are required.~~
2. ~~Once the “Request for Student Employee” form is received, the job will be posted (three-day minimum) until the end of the semester or until the position is filled.~~
3. ~~Students complete an employment application in the Career Center and will take a copy to the contact listed in the job posting (supervisors can view additional student applications on file in the Career Center).~~
4. ~~After a student is interviewed and selected, the supervisor must complete a “Student Employment Bi-weekly Payroll Authorization” form. The student must take this form to the Career Center before he/she can complete the employment orientation and all~~

~~required paperwork. Federal Work Study students should visit the Financial Aid office for additional information and paperwork.~~

- ~~5. A student cannot begin work until the supervisor has a yellow copy of the Student Employee Work Authorization.~~
- ~~6. The Payroll and Work Authorization forms must be completed each semester.~~

Revised: June 18, 1997

Revised: July 18, 2012

XI. CLOSED SESSION

The Board may meet in Closed Session and then return to Open Meeting.

MOTION—Move to go into Closed Session for the purpose of discussing the following topics:

1. Appointment, employment, compensation, resignation, or performance of specific employees.
2. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

XIII. CLOSED SESSION AUDIO APPROVAL

The Board may make a motion to approve the audio recording made of the Executive Session.

MOTION—Move to approve the audio recording made of the Executive Session of June 19, 2019 and that the secretary of the Board make provisions for its safe keeping and that it be made available only upon the proper order of the court and a finding by a judge that such audio tape should be released, and that such audio recording will be destroyed 18 months after the date of the meeting if the Board has adopted written minutes of the Executive Session in question.

XIV. ADMINISTRATIVE SERVICES—Item A

PERSONNEL REPORT

The Personnel Report for June 2019, is attached and presented for approval.

MOTION—Move to approve the Personnel Report for June 2019, in accordance with the documents that will be incorporated in the official minutes.

XIV. ADMINISTRATIVE SERVICES—Item B

ADMINISTRATIVE CONTRACTS RENEWAL

Administration recommends renewal of employment contracts for Pamela Lau as Vice President for Academic Services and Michael Trame as Vice President for Student Services effective July 1, 2019 through June 30, 2022.

MOTION—Move to renew the employment contracts for Pamela Lau as Vice President for Academic Services and Michael Trame as Vice President for Student Services effective July 1, 2019 through June 30, 2022.

XV. TRUSTEE REPORTS

The Chairman will open the floor for Board comments.

INFORMATION

XVI. ADJOURNMENT

A motion and second will be made for adjournment of the June 19, 2019 Board of Trustees meeting.

PARKLAND COLLEGE

STATEMENT OF CORE VALUES

As an institution of learning, Parkland College cultivates inquiry, practical application of knowledge, and broad enrichment across our community. The following values are important to the fulfillment of Parkland College's mission to provide programs and services of high quality to our students and community.

Honesty and Integrity

In our daily operations, our classrooms, and all of our interactions, it is essential that we communicate openly, truthfully, and without hypocrisy.

Fairness and Just Treatment

We advocate and strive for respect, equity, and justice in all of our operations and proceedings.

Responsibility

We believe that employees and students are personally and mutually accountable for their actions as they carry out their duties. We understand the need to balance the pursuit of our own well being with concern for others. Likewise, we understand the importance of balancing personal accountability with graciousness in the acceptance of help from others.

Multiculturalism

We celebrate the diversity in both our community and our world. Our goal is to recognize, promote, utilize, and educate one another regarding the unique qualities and shared humanity of all people and cultures.

Education

We provide a forum for innovation, critical thinking, open inquiry, and lifelong learning opportunities.

Public Trust

In our efforts to serve the community, we honor the trust placed in us by our citizenry. We also rely on our community to guide and advise us as we continue to serve its needs.