

**MINUTES OF REGULAR MEETING OF THE
BOARD OF TRUSTEES
OF COMMUNITY COLLEGE DISTRICT #505
(Parkland College)**

**Counties of Champaign, Coles, Dewitt, Douglas, Edgar,
Ford, Iroquois, Livingston, McLean, Moultrie, Piatt, Vermilion, and State of Illinois**

APRIL 24, 2019

ROLL CALL

The Meeting was called to order by Gregory Knott, Chairman, at 7:10 p.m. in Room U325, 2400 W. Bradley, Champaign, Illinois. At the direction of Chairman Knott, Krystal Garrett, Assistant to the President/Board of Trustees, called the roll of members of the Board. The following Trustees were present: Bianca Green, Timothy Johnson, James Voyles, Jonathan Westfield, Lydia Gallaher (Student Trustee), and Gregory J. Knott. Also present were President Thomas Ramage and representatives of the administration, faculty, staff, and public. Trustee Ayers was absent.

It was moved by Mr. Voyles and seconded by Mrs. Green to allow Trustee Trimble to attend the meeting via audio conference due to family illness.

The motion carried by the following vote: AYES—Green, Johnson, Trimble, Voyles, Westfield, Gallaher (Advisory Vote), and Knott; NAYS—None; ABSENT—Ayers.

CONSENT AGENDA MOTION

Chairman Knott asked if Trustees had any questions regarding items included on the Consent Agenda.

It was moved by Mr. Johnson and seconded by Mr. Voyles to approve the consent agenda that includes all items on the agenda that are preceded by an asterisk.

The motion carried by the following vote: AYES—Green, Johnson, Trimble, Voyles, Westfield, Gallaher (Advisory Vote), and Knott; NAYS—None; ABSENT—Ayers.

The consent agenda adopted includes approval of the following items:

- Approved the minutes of the Board of Trustees Regular Meeting held on March 20, 2019
- Approved the voucher checks listing thru March 31, 2019 (including Board travel), totaling \$1,714,778.04.
- Approved the disposal of the following items as surplus property:
 - New Idea Two Row Corn Picker (SER: SN191006)
 - Crown 30WRTL Electric Fork Truck (SER: H-21327054)
- Approved the filing of the following grant applications:

- Library of Congress: American Folklife Center: Archie Green Fellowships
- Illinois Arts Council Agency (IACA): FY20 Program Grant
- Local Workforce Development Board 17—LWIA 17 Youth Committee: WIOA Youth Programming
- National Science Foundation (NSF): Scholarships in Science, Technology, Engineering, and Mathematics (S-STEM)
- Approved the awarding of funds from external sources as follows:
 - Illinois State University (ISU) Mennonite College of Nursing: Academic Progression Partner Schools Subgrant

PUBLIC COMMENTS

Chairman Knott opened the floor for public comments.

Mr. Donald Wauthier, Champaign, IL, addressed the Board with concerns about the policies and rules pertaining to student organizations, and the way in which Parkland employees manage those systems. Stated he was told that the rules exist in the “Green Book”, and even after multiple requests, has been unsuccessful in obtaining a copy of this book. He questioned how an advisor is supposed to adhere to the rules if the College cannot provide them.

Mr. Wauthier stated that he serves as an advisor for Alpha Phi Omega, and has worked with this student organization for over 30 years. Members of this organization go off-campus on a weekly basis to do service work. He feels Parkland’s rules are unattainable and inappropriate for college students who are legal adults. Mr. Wauthier noted the following examples: an advisor must attend every event, a non-staff member cannot be an advisor, students must travel in a Parkland vehicle accompanied by a Parkland employee, an advisor must travel and stay as a chaperone at those events. Mr. Wauthier stated that the Parkland rules dictate how student organizations can spend their money, and that some reimbursements have been refused because of certain Parkland criteria.

Mr. Wauthier stated that staff in general have tried to be helpful, but he has been told that these policies were adopted by the Board and can only be changed by the Board. He is here asking the Board to get rid of the “crazy rules” in favor of appropriate rules which treat college students like the adults they are.

Chairman Knott informed Mr. Wauthier that the Board could not engage in dialogue with public comments, and thanked the student organization for the work they do. Chairman Knott stated although he cannot speak to what the rules have been for the past 50 years, the Board can make a commitment to work with Dr. Ramage to understand the rationale behind those rules.

COMMUNICATION FROM PCA

Kevin Hastings, President of PCA, indicated there was nothing to report at the April meeting.

PRESIDENT'S REPORT

Dr. Ramage reported on the following:

1. Congratulated the trustees who were re-elected at the April 2 consolidated election. Mr. Ayers to the four-year term (through 2023), Mrs. Green and Mr. Westfield to the six-year terms (through 2025), and the Student Trustee, Lydia Gallaher.
2. Thanked everyone who attended the PTK Banquet and Recognition Ceremony in Springfield on April 9. The All-Illinois Academic students who were recognized include Savannah Burkhalter, Paul Benson, and Danielle Clary.
3. Announced that on April 10, 2019, the State of Illinois had a lottery to award bulk grants for Illinois qualified solar projects and Parkland College was awarded the expected grants. The Illinois Commerce Commission has to process the documents to make the grants official and that is expected to be complete by May 1, 2019.
4. Thanked the Foundation and Dean Turner's office for their hard work with Scholarship Reception. Over 280 people attended. Thanked Mr. Ayers, Mr. Knott, Mr. Voyles, and Ms. Maiga for coming out to support our students at this event.
5. Two students from our Parkland College Debate Team, Nick Scott and Jacob Norbott, competed at the International Public Debate Association Championship Tournament in Shreveport, LA. Both Parkland students placed within the top 5 of their divisions and Parkland overall took 3rd place in the sweepstakes.
6. Reminded the Board of the following events:
 - a. Retirement & Recognition Reception on May 10 from 2-4 p.m. in the Student Union. This event is hosted by the Board and Administration.
 - b. Honors Convocation the morning of May 16 at the Donald Dodds Athletic Center. Please let Krystal know if you plan to attend.
 - c. Commencement is on Thursday, May 16 with the BOT dinner at 5:30 p.m. You should receive an invitation with RSVP instructions. We will be honoring Nancy Willamon for her 20 years of service at this dinner and have invited a few others to join us as well – Tom Bennett, Bonnie Kelly, and Rachel Schroeder.
 - d. There will also be a number of Health Professions and other ceremonies. A handout was provided to the trustees with those dates and times.
 - e. CobraVenture Pitch Competition – May 20, 6:00 p.m., Student Union.
 - f. Leadership Conference is scheduled for May 22-24 at the Oak Terrace Resort in Pana. Dinner with the Board is scheduled on Thursday, May 23 at 5:30. The Board session will follow at 6:30.
7. Dr. Ramage discussed the following Board meeting dates:
 - a. The May 15 Board of Trustees meeting will be held at Parkland on Mattis. There will be a Pre-Board Health Professions simulation tour beginning at 6:30 p.m., and the newly wrapped Parkland buses will be onsite for viewing.
 - a. The March meeting tends to conflict with spring break. Suggested adjusting the March meetings to the fourth week in March 2020. The Board had no objections.

- b. Reminded the Board that there is no August meeting this year. The Board agreed that from now on, unless needed, an August Board meeting would not be scheduled on a routine basis.
- c. Reminded the Board that his evaluation would need to be scheduled and asked whether June or July would be preferred. Chairman Knott stated he would poll the other trustees and get back to Dr. Ramage with a date.

LEGISLATIVE UPDATE

Stephanie Stuart, Vice President for Communications and External Affairs, provided a legislative update that included a handout for the Board.

FREEDOM OF INFORMATION ACT (FOIA) REQUESTS

Stephanie Stuart, Vice President for Communications and External Affairs, reviewed the requests made under the FOIA during the month and the disposition of the requests, which include:

Requestor

Information Requested

Tim Christian

Digital Marketing RFP Responses and Scoring

Raymond Barnett

Student Directory Information

FINANCIAL STATEMENTS

Chris Randles reported that the financial statements for March reflect the results of operations of the College for the first nine months of fiscal year 2019. The revised budget estimates indicate that revenues will exceed expenditures by \$180,746 in the general operating funds.

- As discussed in February's Budget Workshop the projected Operating surplus is over \$1M.
- The key factors for the College's operating results in FY2019 will be State funding, tuition & fees revenue (enrollment) and health claims.
- The College has received all of its FY2018 ICCB Base Operating and Equalization payments.
- The College has received its first nine (of 12) FY2019 ICCB Base Operating Equalization payments.
- Enrollment was down in summer, fall, and spring. However, the budgeted contingency is expected to cover the revenue shortfall.
- Health claims paid are tracking under budget to date.

- The original FY2019 budget projected a \$333,191 surplus.
- The FY2019 audited beginning operating fund balance is \$17.55M. This amount is 34% of operating expenditures.
- The FY2019 College tentative budget was lodged in July.
- The FY2019 College final budget was approved in September.
- The FY2018 College preliminary audit was presented in October.
- The FY2018 College final audit was approved in November.
- The TY2018 tax levy was approved in November.
- The FY2019 Budget Workshop was in February.

ADMINISTRATIVE SERVICES PROVIDER FOR INSURANCE BROKERAGE SERVICES

The College currently uses USI Insurance Services (formerly Wells Fargo) as its general insurance (property, general liability, School & Educators legal liability, workers' compensation, crime, cyber liability, student professional liability, treasurer's bond, and aviation (liability & hull)) broker. The majority of the College's insurance policies are set to expire at the end of this fiscal year, June 30, 2019. In an effort to ensure the College is getting the best possible brokerage services and competitive pricing, a request for qualifications (RFQ) was issued. The RFQ was mailed to several local insurance brokers, an ad was placed in the *News-Gazette*, and posted on the College's RFP website page.

A College committee composed of Business Office staff and the Vice President of Administrative Services/CFO was established to create and review the request for qualifications and the submissions received. Six (6) proposals were received from the following brokers:

Alliant/Mesirow	Chicago, IL
Dimond Bros.	Paris, IL
Gallagher	Champaign, IL
GTPS Insurance	Champaign, IL
Insurance Risk Managers	Champaign, IL
USI Insurance Services	Champaign, IL

A recommendation was made to the Board for an Insurance Brokerage Services agency effective to place coverage beginning July 1, 2019.

This motion relates to the following strategic goal:

Goal E: Responsibility - Parkland College will maximize the development and efficient use of its human, technological, and fiscal resources to maintain its financial vitality.

This item is exempt from formal bid requirements per the Illinois Public Community College Act, Section 805/3-27 (a) contracts for services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important role.

It was moved by Mrs. Green and seconded by Mr. Westfield to approve Insurance Brokerage Services agency effective to place coverage beginning July 1, 2019.

The motion carried by the following vote: AYES—Green, Johnson, Trimble, Voyles, Westfield, and Gallaher (Advisory Vote); NAYS—Knott; ABSENT—Ayers.

INSTITUTIONAL FLOORING PURCHASE

Several existing classrooms and meeting rooms have flooring that needs to be replaced. Two of the rooms are located in the Parkland College Aviation program at Willard airport. Other rooms are located in the L Wing on the Main Campus. Estimates for replacing the existing flooring were sourced from multiple contractor/suppliers and only one bid was received, TSI/Commercial Flooring of Champaign, Illinois.

This purchase relates to the following strategic goal:

Goal E: Responsibility: Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

E3. Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

Administration recommended purchasing the flooring and installation from TSI/Commercial Flooring of Champaign, Illinois, in the amount of \$29,990.00. Board authorization is requested since the cost exceeds \$20,000.00. Funds for this purchase are available from the FY 2019 operating budget.

It was moved by Mr. Voyles and seconded by Mr. Johnson to approve the purchase and installation of new flooring from TSI/Commercial Flooring of Champaign, Illinois, for a total of \$29,990.00.

The motion carried by the following vote: AYES—Green, Johnson, Trimble, Voyles, Westfield, Gallaher (Advisory Vote), and Knott; NAYS—None; ABSENT—Ayers.

EXEMPT PURCHASE – CLARUS CONSULTING FOR STRATEGIC ENROLLMENT MANAGEMENT (SEM)

The CLARUS Corporation is a leader in community college market analysis and strategic enrollment management development. This contract for consulting services will provide Parkland with a new analysis of current enrollment data and trends. They will help us

pair this information with new data on market and programmatic analysis from the local perspective and beyond. These services will allow us to better analyze currently available data and will advance Parkland's maturity through its ability to replicate new data collection and analysis techniques in the future. CLARUS will help us synthesize the newly gained information into a well-developed SEM 2.0 plan.

This purchase relates to the following strategic goals:

Goal C: Collaboration: Parkland College will work collaboratively to develop a workforce with critical thinking, communication, and technical skills to ensure success in a diverse, technological, and global work environment.

C1. Implement effective collaborations with K-12 districts that develop a college-going culture and build students' college success skills to accelerate the progress of students on the college pathway.

Goal D: Engagement: Parkland College will engage the district's institutions and communities to develop citizens who build and sustain economic, social, and cultural assets through work, service, and engagement.

D3. Provide credit and noncredit lifelong learning and other educational opportunities to members of the District 505 community. Develop programs that make various cultural programs accessible and build relationships with K-12 to develop future student population.

D4. Market the mission, programs, and services of Parkland College effectively to support the institution's enrollment goals and so that constituents fully understand the comprehensive programs offered that provide opportunities to students and support development of District 505 communities.

Goal E: Responsibility: Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

E2. Utilize our strategic technology plan to support all areas of the college.

E3. Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

Administration recommended the purchase of these consulting services from CLARUS Corporation of Alliance, Nebraska at a cost of \$35,000.00, plus incurred travel expense not to exceed \$6,000.00 through December 31, 2019. This item is exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services. Board authorization is requested since the cost exceeds \$20,000.00. Funds for this purchase are available in the FY 2019 and FY 2020 operating budgets.

It was moved by Mr. Voyles and seconded by Mr. Johnson to approve the purchase of the services of CLARUS Corporation of Alliance, Nebraska at a total cost of \$41,000.00.

The motion carried by the following vote: AYES—Green, Johnson, Trimble, Voyles, Westfield, Gallaher (Advisory Vote), and Knott; NAYS—None; ABSENT—Ayers.

EXEMPT PURCHASE – LOUNGE FURNITURE

The current lounge furniture in wings B, C, and M, was purchased over 10 years ago. This furniture consists of single seating chairs and sofas. The furniture in these wings is heavily used and in need of replacement. New lounge furniture of similar design and construction has been sourced by KI, Inc. of Green Bay, Wisconsin. Each set of furniture for individual educational wings is coordinated for color, fabric type and expected use.

This purchase relates to the following strategic goal:

Goal E: Responsibility: Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

E3. Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

Administration recommended purchasing furniture for wings B, C, and M, at a cost of \$69,178.38 from KI, Inc. of Green Bay, Wisconsin. This purchase utilizes the Illinois Public Higher Education Cooperative (IPHEC) agreement. These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27(k) contracts for goods or services procured from another governmental agency. Board authorization is requested since the cost exceeds \$20,000.00. Funds for this purchase are available from the Master Plan proceeds.

It was moved by Mr. Westfield and seconded by Mrs. Green to approve the purchase of furniture from KI, Inc. of Green Bay, Wisconsin, for a total of \$69,178.38.

The motion carried by the following vote: AYES—Green, Johnson, Trimble, Voyles, Westfield, Gallaher (Advisory Vote), and Knott; NAYS—None; ABSENT—Ayers.

EXEMPT PURCHASE—CLASSROOM FURNITURE

Classrooms X327, X320, X318, X319, M221, M222, C137, and C138 are in need of new instructional classroom furniture. These are classrooms used in whole or part for Developmental Education. The new classroom furniture consists of student chairs, adjustable multi-functional movable tables, ADA compliant tables, and instructor chairs. The existing classroom furniture is old and not functional for the educational purposes of these classrooms.

This purchase relates to the following strategic goal:

Goal E: Responsibility: Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

E3. Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

Administration recommended purchasing furniture for classrooms X327, X320, X318, X319, M221, M222, C137, and C138, at a cost of \$60,080.60 from KI, Inc. of Green Bay, Wisconsin. This purchase utilizes the Illinois Public Higher Education Cooperative (IPHEC) agreement. These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (k) contracts for goods or services procured from another governmental agency. Board authorization is requested since the cost exceeds \$20,000.00. Funds for this purchase are available from the Title III grant.

It was moved by Mr. Westfield and seconded by Mr. Johnson to approve the purchase of furniture from KI, Inc. of Green Bay, Wisconsin, for a total of \$60,080.60.

The motion carried by the following vote: AYES—Green, Johnson, Trimble, Voyles, Westfield, Gallaher (Advisory Vote), and Knott; NAYS—None; ABSENT—Ayers.

EXEMPT PURCHASE—CLASSROOM FURNITURE

Classrooms A214, L229, and X321 are in need of new instructional classroom furniture. The new classroom furniture consists of student chairs, adjustable multi-functional movable tables, ADA compliant tables, and instructor chairs. The existing classroom furniture is old and not functional for the educational purposes of these classrooms.

This purchase relates to the following strategic goal:

Goal E: Responsibility: Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

E3. Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

Administration recommended purchasing furniture for classrooms A214, L229, and X321, at a cost of \$38,049.36 from KI, Inc. of Green Bay, Wisconsin. This purchase utilizes the Illinois Public Higher Education Cooperative (IPHEC) agreement. These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27(k) contracts for goods or services procured from another governmental agency. Board authorization is requested since the cost exceeds \$20,000.00. Funds for this purchase are available from the FY 2019 operating budget.

It was moved by Mr. Voyles and seconded by Mr. Westfield to approve the purchase of furniture from KI, Inc. of Green Bay, Wisconsin, for a total of \$38,049.36.

The motion carried by the following vote: AYES—Green, Johnson, Trimble, Voyles, Westfield, Gallaher (Advisory Vote), and Knott; NAYS—None; ABSENT—Ayers.

EXEMPT PURCHASE—INSTRUCTIONAL/OFFICE COMPUTER HARDWARE & SOFTWARE

In support of the rotational plan for computer replacement, classroom instruction, updating servers/data storage and security requirements, the following recommendations were made:

- Purchasing 1,000 Dell computers for instructional and office use at an average cost of \$1,100 from Dell Computer Corporation of Round Rock, Texas for a total cost of \$1,100,000.
- Purchasing 60 Apple computers for instructional and office use at an average cost of \$2,000 from Apple Computer of Cupertino, California for a total cost of \$120,000.
- Purchasing 12 projectors for instructional and office use from Troxell Communications of Evergreen Park, Illinois for a total cost of \$12,000.
- Purchasing 8 Dell network servers and SSD storage for instructional and office use from Dell Computer Corporation of Round Rock, Texas for a total cost of \$140,000.
- Purchasing Cisco Switches from CDW Government of Vernon Hills, IL for a total cost of \$58,000.
- Purchasing Aruba Controllers to replace our existing Wi-Fi network equipment that is approaching End of Support, from Entre Solutions II of Bloomington, Illinois for a total cost of \$175,000.

This purchase relates to the following strategic goals:

Goal E: Responsibility: Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

Goal E2: Utilize our strategic technology plan to support all areas of the college.

Goal E3: Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

Administration recommended the purchase of Instructional/Office Computer Hardware & Software not to exceed a total cost of \$1,605,000. These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services; (g) contracts for duplicating machines and supplies. Board authorization is requested since the cost exceeds \$20,000. Funds for these purchases are available in the FY 2019 and FY 2020 operating budgets.

Trustee Green asked for clarification regarding the total cost. Chris Randles explained the goal of this is to ensure that no computer is more than five years old, and then to maintain them on a five year replacement cycle. The goal for software would be to get most, if not all of it, on a fiscal year renewal cycle. They would like to order items as close to July 1 as possible to catch these up to a preferred level. Trustee Green stated she was not comfortable with the way the motion was written, and requested to make an amendment to include a contingency based on budget availability. There were no objections.

It was moved by Mrs. Green and seconded by Mr. Johnson to approve the purchase of Instructional/Office Computer Hardware & Software not to exceed a total cost of \$1,605,000, contingent upon budget availability.

The motion carried by the following vote: AYES—Green, Johnson, Trimble, Voyles, Westfield, Gallaher (Advisory Vote), and Knott; NAYS—None; ABSENT—Ayers.

EXEMPT PURCHASE—LICENSING & MAINTENANCE OF INSTRUCTIONAL/OFFICE COMPUTER HARDWARE & SOFTWARE

In support of the ongoing support of administrative and academic needs of the college, the following recommendations were made to renew the annual license/maintenance of the following software/hardware:

- Renewing the license for KoVIS software from Information Management Services of Columbus, Ohio. This year's maintenance is approximately \$23,000 from the FY 2019 budget. FY2020's maintenance is approximately \$24,000.
- Renewing the Microsoft Premier Support from Microsoft Corporation of Redmond, Washington for approximately \$84,000.
- Renewing the license for Microsoft Site from CDW-Government of Vernon Hills, Illinois for approximately \$95,550.
- Renewing Dell Compellent Support from Dell Marketing of Austin, Texas for approximately \$25,000.
- Renewing the licenses for Adobe from CDW-Government of Vernon Hills, Illinois for approximately \$78,750.
- Renewing the license for Lumens software from Augusoft, Inc. of Minneapolis, Minnesota for approximately \$84,600.
- Renewing DNN software from DNN Corp. of San Mateo, California for approximately \$30,000.
- Renewing Ellucian maintenance contract from Ellucian Co. of Fairfax, Virginia for approximately \$325,011.

- Renewing Gartner Core Research subscription from Gartner, Inc. of Fort Myers, Florida for approximately \$30,000 from the FY 2019 budget.
- Renewing IT Research and Advisory services from Info-Tech Research Group of London Ontario, Canada for approximately \$29,500.
- Renewing LinkedIn Learning (previously Lynda.com) from LinkedIn Corp. of Sunnyvale, California for approximately \$33,500.
- Renewing OKTA software maintenance from CDW-Government of Vernon Hills, Illinois for approximately \$44,845.
- Renewing Palo Alto maintenance from CDW-Government of Vernon Hills, Illinois for approximately \$56,730.
- Renewing Slate software maintenance from Technolutions, Inc. of New Haven, Connecticut for approximately \$50,000.
- Renewing TeamDynamix software maintenance from TeamDynamix Solutions, LLC of Columbus, Ohio for approximately \$24,548.
- Renewing Veeam support from CDW-Government of Vernon Hills, Illinois for approximately \$21,494.
- Renewing Azure Cloud Services from CDW-Government of Vernon Hills, Illinois for approximately \$50,000.

These purchases relate to the following strategic goals:

Goal E: Responsibility: Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

E2: Utilize our strategic technology plan to support all areas of the college.

E3: Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

Administration recommended the purchase of the Licensing & Maintenance of Instructional/Office Computer Hardware & Software not to exceed a total cost of \$1,110,528. These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services; (g) contracts for duplicating machines and supplies. Board authorization is requested since the cost exceeds \$20,000. Funds for these purchases are available in the FY 2019 and FY 2020 operating budgets.

It was moved by Mrs. Green and seconded by Mr. Voyles to approve the annual renewal of Licensing & Maintenance of Instructional/Office Computer Hardware & Software not to exceed a total cost of \$1,110,528., contingent upon budget availability.

The motion carried by the following vote: AYES—Green, Johnson, Trimble, Voyles, Westfield, Gallaher (Advisory Vote), and Knott; NAYS—None; ABSENT—Ayers.

CLOSED SESSION

Chairman Knott stated the Board would be going into Closed Session for the following reasons:

1. Appointment, employment, compensation, resignation, discipline, performance, or dismissal of specific employees.
2. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

It was moved by Mr. Westfield and seconded by Mr. Johnson to go into Closed Session for the reasons stated above.

The motion carried by the following vote: AYES—Green, Johnson, Trimble, Voyles, Westfield, Gallaher (Advisory Vote), and Knott; NAYS—None; ABSENT—Ayers.

The Board went into Closed Session at 8:01 p.m.

The Open Meeting resumed at 8:41 p.m.

CLOSED SESSION AUDIO APPROVAL

It was moved by Mr. Westfield and seconded by Mr. Johnson to approve the audio recording made of the Executive Session of April 24, 2019, and that the secretary of the Board make provisions for its safe keeping and that it be made available only upon the proper order of the court and a finding by a judge that such audio tape should be released, and that such audio recording will be destroyed 18 months after the date of the meeting if the Board has adopted written minutes of the Executive Session in question.

The motion carried by the following vote: AYES—Green, Johnson, Trimble, Voyles, Westfield, Gallaher (Advisory Vote), and Knott; NAYS—None; ABSENT—Ayers.

PERSONNEL REPORT

It was moved by Mr. Johnson and seconded by Mrs. Green to approve the Personnel Report for April 2019, in accordance with the document provided to the Board.

The motion carried by the following vote: AYES—Green, Johnson, Trimble, Voyles, Westfield, Gallaher (Advisory Vote), and Knott; NAYS—None; ABSENT—Ayers.

TRUSTEE REPORTS

Chairman Knott opened the floor for Board comments.

Trustee Green mentioned that she this saw 'Young Frankenstein' at the Parkland Theatre this past weekend, and it was fantastic! She noted that every student did an amazing job!

Trustee Johnson stated that our student trustees, Nafissa Maiga and Lydia Gallaher, are providing a tremendous service and that they are doing a great job.

ADJOURNMENT

There being no further business to come before the Board, it was moved by Mr. Westfield and seconded by Mrs. Green for adjournment and voted AYE by all trustees present. The meeting was adjourned at 8:42 p.m.

Gregory Knott, Chairman
Board of Trustees

Jonathan Westfield, Secretary
Board of Trustees