

## Request for Change of Residency Classification

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Name (please print) Date of Birth Parkland Student ID Number

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Address City, State Zip Code Phone Number

**My residence classification for purposes of assessment of tuition and fees has been ruled to be that of:**

- Nonresident (out-of-district)  
 Nonresident (out-of-state)

**Financial Aid/Veteran benefits recipients must meet with a financial aid/veterans advisor prior to submitting this request.**

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Advisor Signature

Today's Date

**Please attach copies of the following documents:**

- Illinois Driver's License/State ID or Voter's registration/receipt of registration  
(issued within District 505)
- Lease, mortgage, or rental agreement confirming local address for the last 30 days
- Letter from an In-District employer, check stubs or employment verification, confirming employment  
(35-40 hrs/wk) for a minimum of 30 days while not attending classes

**Please attach a statement with further information that you feel supports your change of residency.**

A determination of your residency status will be conveyed through an in-person visit or via an email reply.  
*Change of Residency classification must be completed within the first 30 days of the first day of class for a regular semester or 15 days after the first day of class in the summer.*

**Office Use Only** – ACTION OF THE DIRECTOR OF ENROLLMENT SERVICES (or designee)

Residency classification has been determined to be:

- No action – further information required
- Resident
- Nonresident (out-of-district)
- Non-resident (out-of-states)

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Signature and Title

Today's Date