

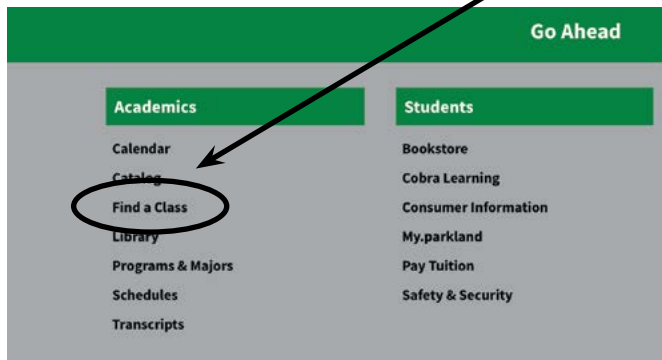
find a class guide

PARKLAND COLLEGE

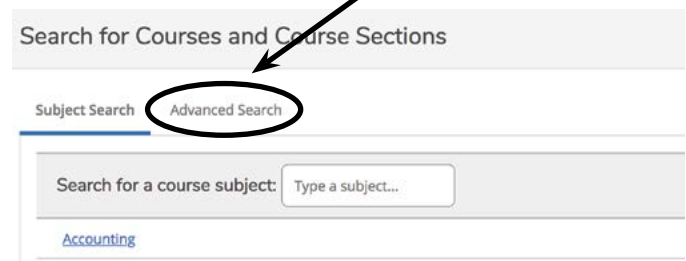
This guide provides step-by-step information for using the online Find a Class tool. It also provides a key for understanding how to read course information. To access Find a Class, please visit parkland.edu/findaclass.

Using the “Find a Class” Feature

1. Go to parkland.edu
2. Scroll all the way to the bottom and click on “Find a Class” under Academics.



3. A new window/tab will open where you can search for courses. If you want to do a more in-depth search with several courses or date selection, then click on “Advanced Search.”



Search for Courses and Course Sections

Subject Search **Advanced Search**

Catalog Advanced Search

Term: Meeting Start Date: Meeting End Date:

Courses:

<input type="text" value="Subject"/>	<input type="text" value="Course number"/>	<input type="text" value="Section"/>
<input type="text" value="Subject"/>	<input type="text" value="Course number"/>	<input type="text" value="Section"/>
<input type="text" value="Subject"/>	<input type="text" value="Course number"/>	<input type="text" value="Section"/>

[+ Add More...](#)

Days Of Week:

<input type="checkbox"/> Sunday	<input type="checkbox"/> Monday	<input type="checkbox"/> Tuesday	<input type="checkbox"/> Wednesday
<input type="checkbox"/> Thursday	<input type="checkbox"/> Friday	<input type="checkbox"/> Saturday	

Location:

Academic Level:

Time Of Day:

Course Type:

4. Under Advanced Search, you will put in the term OR the start/end date. You can list multiple subjects, days of the week, and location. *The “time of day” feature does not work well for some of our courses. For example, if you choose “Evening (4pm–8pm), you will not get the courses that are 6–9pm.*

You can choose a semester OR start/end dates.

Put in course subjects to search for and course numbers if something specific. Click on “Add More” if you want more than three subjects.

If on campus, you can narrow the search down to specific days.

For location, you can choose online or main campus or other options.

Academic Level: Undergrad or Community Education

how to read a class listing

PARKLAND COLLEGE

Course Example

ACC-101 Financial Accounting (4 Credits)

(IAI BUS 903) Financial statements as related to investors, creditors, and managers. Includes cash, receivables, inventory, noncurrent assets, investments, liabilities, and equities. F S Su

Requisites:

CCS 099 placement or CCS 098 with a grade of C or higher. - Must be completed prior to taking this course.

Locations:

Parkland Main Campus, Parkland Remote Site, Other Sites, Online

Offered:

All Sessions

[View Available Sections for ACC-101](#)

Spring 2019

[Financial Accounting 001](#) 

Seats	Times	Locations	Instructors
8	M/W 9:00 AM - 10:50 AM 1/14/2019 - 5/9/2019	Parkland Main Campus, Main Campus B213 Lecture/Discussion	Smith, J

Course Description Abbreviations

SECTION NUMBER

001-049	Full semester
051W-099W	Full semester, online
101-149	First eight weeks
151W-199W	First eight weeks, online
201-249	13 week
251W-299W	13 week, online
301-349	Second eight weeks
351W-399W	Second eight weeks, online
401-449	Odd dates
451W-499W	Odd dates, online

SECTION NUMBER CODES

D	Dual Credit
E	Work Experience/ Internship
F	Flexible
H	Hybrid
R	Restricted/department permission required
S	Study Abroad
T	Bring Your Own Device
U	Open Entry/Open Exit
W	Online
V	Online and Synchronous
X	Extended Hour

INSTRUCTIONAL METHOD

LEC	Lecture
ONL	Online
EXP	Work experience/internship (off-campus)
CLN	Clinical site (off-campus)
LAB	Lab
OPE	Open-entry, open-exit
HYC	Hybrid (≥50% in-class)
HYO	Hybrid (≥50% online)

DAYS

M	Monday
T	Tuesday
W	Wednesday
R	Thursday
F	Friday
S	Saturday
U	Sunday

START/END DATES

LOCATION

A	A Wing (East)
AVI	Institute of Aviation
B	B Wing (Southeast)
C	C Wing (Southwest)
D	D Wing (South)
E	Adult Basic Ed/Literacy Center
G	Child Development Center
H	Health Professions on Mattis
J	Community Education on Mattis
L	L Wing (Northeast)
M	M Wing (Northwest)
P	Physical Education Building
R	Library
S	South Building
T	Applied Technology Center
U	Student Services Center
W	West Building
X	College Center
Y	Construction Education Alliance