This guide provides step-by-step information for using the online Find a Class tool. It also provides a key for understanding how to read course information. To access Find a Class, please visit parkland.edu/findaclass.

Using the “Find a Class” Feature

1. Go to parkland.edu
2. Scroll all the way to the bottom and click on “Find a Class” under Academics.
3. A new window/tab will open where you can search for courses. If you want to do a more in-depth search with several courses or date selection, then click on “Advanced Search.”
4. Under Advanced Search, you will put in the term OR the start/end date. You can list multiple subjects, days of the week, and location. The “time of day” feature does not work well for some of our courses. For example, if you choose “Evening (4pm–8pm), you will not get the courses that are 6–9pm.

You can choose a semester OR start/end dates.

Put in course subjects to search for and course numbers if something specific. Click on “Add More” if you want more than three subjects.

If on campus, you can narrow the search down to specific days.

For location, you can choose online or main campus or other options.

Academic Level: Undergrad or Community Education
Course Example

ACC-101 Financial Accounting (4 Credits)

(Al BUS 903) Financial statements as related to investors, creditors, and managers. Includes cash, receivables, inventory, noncurrent assets, investments, liabilities, and equities. F S Su

Requisites:
CCS 099 placement or CCS 098 with a grade of C or higher. • Must be completed prior to taking this course.

Locations:
Parkland Main Campus, Parkland Remote Site, Other Sites, Online

Offered:
All Sessions

View Available Sections for ACC-101

Spring 2019

Financial Accounting 001

<table>
<thead>
<tr>
<th>Seats</th>
<th>Times</th>
<th>Locations</th>
<th>Instructors</th>
</tr>
</thead>
<tbody>
<tr>
<td>8</td>
<td>M/W 9:00 AM - 10:50 AM 1/14/2019 - 5/9/2019</td>
<td>Parkland Main Campus, Main Campus B213 Lecture/Discussion</td>
<td>Smith, J</td>
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Course Description Abbreviations

SECTION NUMBER
001–049 Full semester
051W–099W Full semester, online
101–149 First eight weeks
151W–199W First eight weeks, online
201–249 13 week
251W–299W 13 week, online
301–349 Second eight weeks
351W–399W Second eight weeks, online
401–449 Odd dates
451W–499W Odd dates, online

INSTRUCTIONAL METHOD
LEC Lecture
ONL Online
EXP Work experience/internship (off-campus)
CLN Clinical site (off-campus)
LAB Lab
OPE Open-entry, open-exit
HYC Hybrid (≥50% in-class)
HYO Hybrid (≥50% online)

DAYS
M Monday
T Tuesday
W Wednesday
R Thursday
F Friday
S Saturday
U Sunday

START/END DATES

LOCATION
A A Wing (East)
AVI Institute of Aviation
B B Wing (Southeast)
C C Wing (Southwest)
D D Wing (South)
E Adult Basic Ed/Literacy Center
G Child Development Center
H Health Professions on Mattis
J Community Education on Mattis
L L Wing (Northeast)
M M Wing (Northwest)
P Physical Education Building
R Library
S South Building
T Applied Technology Center
U Student Services Center
W West Building
X College Center
Y Construction Education Alliance