



**Admissions and Records**

2400 W Bradley Ave, U-214  
Champaign, IL 61821  
E-mail: [Admissions@parkland.edu](mailto:Admissions@parkland.edu)  
Telephone: 217-351-2482  
Fax: 217-353-2640

**Enrollment Verification**

**Forms can be submitted by mail, fax, or delivered in person. To ensure your privacy, DO NOT submit forms through email.**

\_\_\_\_\_  
Name (please print) Date of Birth Parkland Student ID Number

\_\_\_\_\_  
Contact Phone Number Contact Email

\_\_\_\_\_  
Signature Today's Date

Semester requesting Enrollment Verification (please mark all that apply)

Spring \_\_\_\_\_  Summer \_\_\_\_\_  Fall \_\_\_\_\_

I will pick up my Enrollment Verification letter/form at the Admissions Office.  
(please allow 2-3 business days)

Please mail my Enrollment Verification letter/form to:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Office Use Only**

Spring \_\_\_\_\_  Summer \_\_\_\_\_  Fall \_\_\_\_\_

- Full time (12+ hours)
- Three-Quarter time (9-11 hours)
- Half time (6-8 hours)
- Less than Half time (1-5 hours)