



Steps to Becoming an In-District Resident

Anyone, regardless of age, who wishes to be considered as a resident of District 505 for tuition purposes must be in the Parkland District for at least **30 days** before they register for classes, and must be able to prove they are in the district for non-educational purposes. Follow the appropriate path for your age to determine what documentation you must provide.

Under 21

Signed, notarized affidavit from your parent(s) or legal guardian stating that you are not claimed as a dependent on income taxes.

Letter from an in-district employer on their letterhead indicating that you have been working at least 35 hours per week at least 30 days prior to registering for classes

Driver's license and voter registration showing your address in Parkland's District (license must be issued at least 30 days prior to the date you are requesting the residency change)

A copy of a lease, closing documents for a house, or a notarized statement from a relative or friend that you are living at the address listed on your driver's license and that you have been living there for at least 30 days prior to the date you are requesting the residency change

Over 21

Letter from an in-district employer on their letterhead indicating that you have been working at least 35 hours per week at least 30 days prior to registering for classes

Driver's license and voter registration showing your address in Parkland's District (license must be issued at least 30 days prior to the date you are requesting the residency change)

A copy of a lease, closing documents for a house, or a notarized statement from a relative or friend that you are living at the address listed on your driver's license and that you have been living there for at least 30 days prior to the date you are requesting the residency change

NOTE: Once the appropriate documentation is received, a determination will be made and you will be notified by mail regarding the outcome of your residency application. Questions should be directed to (217)351-2482. Documentation must be received no later than 30 days after the first day of class for a regular semester or 15 days after the first day of class in the summer.