

Purpose

The Dual Credit/Enrollment program enables eligible high school students to earn college credit toward a degree while still in high school.

Procedures

- The student must submit a completed Parkland College Application and the Dual Credit Program Application to the Dual Credit office.
- The student may be required to take an assessment test depending upon the course requested. The Dual Credit office, which is the student's Parkland contact, will assist in making arrangements for testing when necessary.
- The student will be admitted to the Dual Credit program when the Dual Credit Program Application is complete and the student meets stated criteria.

1. To be completed by Student

Name _____

SS# _____

Address _____

City _____ Zip code _____

Phone _____ Birth date _____

Email _____

High school _____

Grade level _____ Age _____

Expected graduation date _____

REQUIRED INFORMATION

SUMMER SEMESTER 20__

COURSE PREFIX	COURSE No.	SECTION No.	SIGNATURE OF DEPT. CHAIR	DATE
example: PSY	101	001		
1. _____				
2. _____				

FALL SEMESTER 20__

COURSE PREFIX	COURSE No.	SECTION No.	SIGNATURE OF DEPT. CHAIR	DATE
1. _____				
2. _____				

SPRING SEMESTER 20__

COURSE PREFIX	COURSE No.	SECTION No.	SIGNATURE OF DEPT. CHAIR	DATE
1. _____				
2. _____				

STATEMENT OF GOALS

On the reverse side of this form, please include a brief statement explaining your goals in taking this/these course/s.

2. To be completed by the High School Counselor/Principal

Student's GPA _____ Scale 4.0 5.0

Student is in good standing: Yes No

If no, please explain _____

Will the student be receiving high school credit for this/these course/s? Yes No

Does the student have an IEP/504? Yes No

If the student has a documented disability at your high school, he/she may be eligible for services at Parkland. Contact the Disability Services Director at 217/353-2338 if you have questions.

I believe this student has the ability to benefit from college instruction and has the ability to conduct himself/herself in a manner consistent with college-level expectations.

Signature _____

Title/position _____

Printed name _____

Phone _____

Date _____

FOR OFFICE USE ONLY

Dual Credit **Dual Enrollment**

Yes No Transcript received

Yes No GPA meets requirement

Yes No ACT/SAT scores meet requirement
or

Yes No Assessment scores meet requirement

Dual Credit/Enrollment Program

Criteria/Alerts

- High school students may apply to take college-level courses if they are a junior or senior, have the required GPA for the requested course/s, and are at least 16 years of age or older. Students must be currently attending a recognized Illinois high school and be in good standing. Prerequisites, including assessment, must be met.
- Students may enroll in a **maximum of seven college-level dual credit/enrollment credit hours per semester** if approved by the appropriate high school official (i.e., dean, counselor, principal) **and** the chair of the Parkland academic department(s). This does not apply to Dual Credit courses taken at your high school. **Students may not enroll in courses below the “100” level for dual credit/enrollment.**
- Students will be subject to all the requirements, policies, practices, and procedures governing Parkland students, including grading standards and student conduct.
- The type and amount of credit given by the high school toward high school graduation is entirely within the purview of the high school. College credits and grades earned are recorded on the student’s Parkland permanent transcript.
- By his/her signature, the student waives the right to privacy and grants Parkland College officials permission to share information regarding that student’s performance with his/her parents, legal guardians and/or high school.
- *Dual credit/enrollment students admitted under this program do not qualify for financial aid and are considered course enrollees (non-degree-seeking students). However, performance in dual credit/enrollment courses may have short-term and long-term implications on future financial aid eligibility. For additional information, please contact the Office of Financial Aid at 217/351-2276.*
- The college or university you plan to attend after high school may or may not accept the dual credit course credits you have earned. Check with your high school counselor or contact your chosen college for specific information.

To be signed by Student and Parent

The undersigned certify that to the best of their knowledge, the information contained in this application is true.

We have read and understand the criteria and procedures and agree to be governed by them.

Student’s signature _____

Date _____

Parent/guardian’s signature _____

Date _____

Questions

Questions regarding Parkland’s Dual Credit program can be addressed to:

Dual Credit office, Parkland College
217/351-2484 or dualcredit@parkland.edu

Please print and return completed form to

Dual Credit Office
Parkland College, Room U305
2400 West Bradley Avenue
Champaign, IL 61821-1899

Student Goals Statement (required):
